



**AMENDED**

**COMMITTEE MEETING**  
6:00 p.m., February 4<sup>th</sup>, 2025

## Parks and Recreation Committee

1. **Call To Order**
2. **Roll Call**
3. **Welcome New Committee Members and Councilmembers**
4. **Election of Officers**
5. **Approve Agenda** (Unanimous additions required)
6. **Approve Minutes** (Unanimous additions required)
  - A. December 2, 2024
7. **Public Comments**
8. **Special Business**
9. **Old Business**
10. **New Business**
  - A. Approve 2025 Music & Movies in the Park Schedule
  - B. Discuss Boerboom Park Tree Removal
  - C. Discuss 2025 Youth Sports Programming
11. **Staff & Committee Member Reports**
12. **Adjourn**
  - o Next Meeting: April 1<sup>st</sup>, 2025

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**COMMITTEE MEMBERS:** Councilmember Mark Cook, Councilmember Nick Torres, Dee Bonn, Dean Derhaag, AJ Mansour, Dan Penny, and Chair Kerstin Schulz

**STAFF LIASON:** Assistant City Administrator Alicia Vickerman



## Osseo Parks and Recreation Committee Meeting Item

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**Agenda Item:** Election of Officers

**Meeting Date:** February 4th, 2025

**Prepared by:** Alicia Vickerman, Assistant City Administrator

**Attachments:** (none)

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**Background:**

Officers for the Parks and Recreation Committee include the Chair, who runs the meetings, and the Vice Chair, who runs meetings when the chair is not in attendance. Both officers also have an opportunity to help set agendas for upcoming meetings.

In 2024, the officers were:

Chair: Kerstin Schulz  
Vice-Chair: Vacant

There are no requirements regarding who fills the officer rolls. As the position of Vice-Chair is currently vacant, it will need to be filled now that all commission members have been appointed.

**Recommendation/Action Requested:**

Staff recommends the Parks and Recreation Committee elect officers for 2025. This can be done through a joint motion and vote covering both positions, or by an individual motion and vote on the officer for each position. Anyone may make the motion.

**OSSEO PARKS & RECREATION COMMITTEE MINUTES  
REGULAR MEETING  
December 2, 2024**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Monday, December 2, 2024.

2. ROLL CALL

Present: Committee members Kerstin Schulz, Dee Bonn, John Hall and Dan Penny

Absent: Committee members Mark Cook, Dori Trossen, and Kara Wolf

Others present: Assistant City Administrator Alicia Vickerman and City Administrator Shane Mikkelson

3. APPROVE AGENDA

**A motion was made by Bonn, seconded by Penny, to approve the meeting's agenda. The motion passed 4-0.**

4. APPROVE MINUTES

**A motion was made by Penny, seconded by Bonn, to approve the June 3, 2024, meeting minutes as presented. The motion passed 4-0.**

5. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no public comments.

6. SPECIAL BUSINESS

There was no special business.

7. OLD BUSINESS

A. DISCUSS PROPOSED 2025 PARKS AND RECREATION MEETING SCHEDULE

Vickerman stated for 2025, Staff is proposing a similar schedule to 2024, in which the Parks and Recreation Committee meets five times throughout the year. These will take place at 6:00 pm on the first Tuesdays of February, April, June, October, and December, those dates being:

- Tuesday, February 4, 2025
- Tuesday, April 1, 2025
- Tuesday, June 3, 2025
- Tuesday, October 7, 2025

- Tuesday, December 2, 2025

Vickerman requested the Committee discuss these dates and approve the proposed meeting schedule.

Further discussion ensued regarding whether meetings should be held on Monday or Tuesday nights.

Bonn stated she supported the meetings moving back to Tuesday nights.

**A motion was made by Bonn, seconded by Penny, to approve proposed 2025 meeting schedule. The motion passed 4-0.**

B. DISCUSS PROPOSED 2025 MUSIC AND MOVIES IN THE PARK EVENTS AND SCHEDULE

Vickerman stated every year, Music and Movies in the Park takes place on Tuesday nights between the end of the school year and the beginning of the next school year. Much like in 2023, there are 12 Tuesdays that occur during that time frame, though there are three dates which are set aside. These are:

- Tuesday, July 1- 4th of July week.
- Tuesday, August 5 – National Night to Unite.
- Tuesday, August 26 – Reserved as a rain date.

Vickerman reported this leaves 9 evenings to plan for, which is the same number as 2024. For the past several years the city has scheduled a performance and a movie each night. The response has been very positive and the events have had high attendance rates. Staff recommends continuing this but is asking the committee to discuss and confirm that it is still the preferred scheduling priority. If so, Staff will begin scheduling performances, with contracts finalized after formal budget/schedule approval by both the committee and City Council at their February meetings. Staff will confirm with Ed Columbus about returning as MC of the event series. In the past, the Parks and Recreation Committee has formed sub-committees to select movies, bands and other performers. The committee should discuss if this will be done again and this can be scheduled with staff.

Schulz stated it may benefit the City to use different equipment for the movies in June in order to push up the movie times so the events don't get too late.

Ed Columbus, resident of Osseo, requested the Park Committee consider finding another person to assist with hosting or emceeing the music and movies in the park events. He encouraged the Park Committee to consider speaking to local celebrities. He discussed how he solicited sponsors for last year's events which provided additional funding and gift cards. He reported he appreciated the band selection for last year noting the City was able to pull in great crowds for every event.

Schulz thanked Mr. Columbus for all that he does to host and find sponsors for the music and movie in the park events.

Penny volunteered to assist with selecting bands for 2025.



Bonn noted she was also willing to assist.

Schulz indicated she was willing to assist with selecting the movies for 2025. She noted Dori Trossen helped her with this task last year. Vickerman thanked the Park Committee for volunteering to assist with these tasks.

Bonn recommended staff look into purchasing a new screen for the movies in the park. She indicated another option would be to not hold movies in the month of June. She indicated another option would be to screen movies for younger children in June.

Mr. Columbus stated when the bands are present they tend to draw more of an adult crowd. He recommended the opening act or band be considered if children movies are going to be screened. He stated the puppy rescue group may be a nice option or a magician.

Schulz stated a magician or a balloon artist could be brought in for the kids. She believed it was important to provide both children and adult programming through these events.

Penny asked what the schedule would be for the music and movies in the park events. Vickerman reported events would be held on all Tuesdays during June, July and August, except July 1, August 5 and August 26 (rain date). She noted the first event would be held on June 10. She reported if movies were not held in June this would eliminate movies from the June 10, June 17 and June 24 dates. She indicated the first movie in the park would then be held on July 8.

Bonn indicated the farmers market does not start until after the 4th of July.

Penny questioned what the budget was for next year's music and movies in the park. Vickerman reported \$12,000 to \$15,000 was spent in 2024 and noted the fund had a balance that could cover all music and movies in the park events for 2025.

Schulz asked how the Committee was to proceed with this item. Vickerman stated she would like direction as to how many nights movies and music events would be held and what the event dates would be.

Penny stated he would like to be able to begin calling bands because they book up fast.

Schulz indicated the Committee could put a motion on the table to hold events on the dates proposed and directing staff to look into new movie screening equipment and activities for kids.

Bonn recommended calls be made to the bands in order to have them lined up for next year before they were booked for the summer. Vickerman indicated she could get Mr. Penny and Ms. Bonn a list of band contacts, as well as a list of bands that have reached out to her already.

**A motion was made Bonn, seconded by Hall, to direct Dan Penny to begin lining up bands for the 2025 Music in the Park events on the dates proposed. The motion passed 4-0.**

8. NEW BUSINESS – None

9. STAFF & COMMITTEE MEMBER REPORTS

Hall reported the school has finished installing their new playground. He encouraged the Committee members to visit this new park as it was very well done. He recommended the Committee continue to seek funding for new playground equipment at Sipe Park and to put improvements into the hockey rink. He suggested the surface under the hockey rink be paved and that the tennis courts be resurfaced and turned into pickleball courts. He also recommended additional federal funding be pursued for Boerboom Park.

Bonn noted the tennis courts had been striped for pickleball, but noted the pickleball equipment had been stolen.

Schulz recalled that the basketball court and tennis court improvements were included in the budget and had yet to be completed.

Mikkelson explained Public Works Director Waldbillig was working to get quotes for the tennis court improvements. He reported the City would be working with the school to ensure they supported the improvements. He stated he would bring bids back once they have been received by staff. He noted the City also had funds available in the CIP for park improvements. He reported the \$500,000 in grant funding goes away in 2030 and he wanted to take advantage of this funding.

Bonn questioned if the grant funding could be used for new play equipment at Sipe Park. Mikkelson explained the funding received by the City could only be utilized at Boerboom Park. He reported staff was working to better understand how the funds could be used by the City.

Bonn explained she had 40 people attending her strength class and noted her yoga classes was maintaining great attendance.

Penny supported the Committee taking a closer look at the youth sports that are being offered by the City given how attendance was declining.

Schulz supported this as well and suggested the City look to market these programs through the school district.

Penny indicated he would be willing to help Mr. Columbus out on securing donations for the music and movie in the park events for 2025.

10. ADJOURNMENT

**A motion was made Bonn, seconded by Hall, to adjourn the meeting at 6:45 p.m. The motion passed 4-0.**

Respectfully submitted,

Heidi Guenther

*Minute Maker Secretarial*

UNAPPROVED



## Osseo Parks and Recreation Meeting Item

<b>Agenda Item:</b>	2025 Music and Movies in the Park
<b>Meeting Date:</b>	February 4 <sup>th</sup> , 2025
<b>Prepared by:</b>	Alicia Vickerman, Assistant City Administrator
<b>Attachments:</b>	Proposed 2025 Music and Movies in the Park Schedule

### **Policy Consideration:**

The Parks and Recreation Committee should discuss the 2025 Music & Movies in the Park schedule of events.

### **Background:**

#### Schedule:

The 2025 MMIP calendar will have 9 dates over the course of the summer. This includes each Tuesday from June 10<sup>th</sup> through August 19<sup>th</sup>, with the exceptions of July 1 (holiday week), August 5 (Night to Unite), and August 26 (reserved as a rain date).

#### Performances:

The Parks and Rec sub-committee for parks, Dan Penny and Dee Bon, have scheduled performances for the nine nights, though official contracts won't be sent for signature until there is official Council approval.

#### Movies:

The city will once again be partnering with Swank Motion Pictures to provide movie screenings and the cost per movie is between \$480- \$550 depending on title. Parks and Recreation Chair Kerstin Schultz reviewed the Swank catalog and will select a list of options for the committee to discuss.

### **Budget or Other Considerations:**

#### Donations

Donation requests will be submitted to all past donors, including the Osseo Lions, Osseo Fire Department Relief Association, and the Osseo Maple Grove Hockey Association.

#### Budget

The Music and Movies in the Park fund balance is currently \$18,218.28. The cost of movies for 9 events if all are \$550 is \$4,950.00. The lineup of proposed performances total \$7,700.00 in fees. Based on these proposed expenses, the cost for the 2025 MMiP is estimated to be \$12,650. This does not include any staff time for preparation, set-up, tear-down or park maintenance.

### **Recommendation/Action Requested:**

Staff is asking that the Committee discuss the proposed summer plans, suggest any changes, and then make one of the following recommendations to the City Council:

1. Approve proposed 2025 Music and Movies in the Park plans; or

2. Deny the proposed plans.

**Next Steps:**

This item will go before the City Council at one of the next possible meetings.

## 2025 Music and Movies in the Park Proposed Schedule

<b>Date</b>	<b>Performer</b>	<b>Movie</b>
<b>6/10</b>	<b>Generation Radio</b>	
<b>6/17</b>	<b>Whiskey and Water Band</b>	
<b>6/24</b>	<b>Dean Weisser Band</b>	
<b>7/08</b>	<b>Teddy Bear Band</b>	
<b>7/15</b>	<b>Led Penny</b>	
<b>7/22</b>	<b>Shirts and Skins Band</b>	
<b>7/29</b>	<b>The Dirty Shorts Band</b>	
<b>8/12</b>	<b>Jesse Becker</b>	
<b>8/19</b>	<b>Penny Lane</b>	

### Movie Options:

Arthur the King  
Harold and the People Crayon  
Venom: The Last Dance  
Paddington in Peru (6/17)  
Fly Me to the Moon  
Wicked  
Moana 2  
Mufasa  
Sonic 3  
The Unbreakable Boy  
Captain America (6/13)  
Snow White (7/13)



## Osseo Parks & Recreation Meeting Item

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**Agenda Item:** Tree Removal – Boerboom Park

**Meeting Date:** February 4<sup>th</sup>, 2025

**Prepared by:** Public Works Director, Nick Waldbillig

**Attachments:** Photos of Boerboom Park Trees/Layout

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**Policy Consideration:** Consider removing unhealthy trees in Boerboom Park

**Background:** The Public Works Department is continually trimming dead branches and cleaning up debris from the dying trees at Boerboom Park. Removing the trees will promote healthy growth in surrounding grass and provide green space availability behind the monument area.

**City Goals Met by This Action:** Plan and build an upgraded and expanded Boerboom Park

**Next Steps:**

The discussion will guide staff on planning efforts and City Council action items that need to be brought forward.

**Recommendation/Action Requested:**

Staff is asking that the committee discuss the items included in this memo regarding removing trees in Boerboom Park and direct staff accordingly. Staff will work to bring it to council at the earliest possible opportunity.

# Boerboom Park - Tree Removal



























## Osseo Parks and Recreation Meeting Item

**Agenda Item:** Discuss Osseo Youth Sports Programming

**Meeting Date:** February 4<sup>th</sup>, 2025

**Prepared by:** Alicia Vickerman

**Attachments:** None

**Policy Consideration:**

Discuss Osseo Youth Sports programming.

**Background:**

The City of Osseo has partnered with Revolutionary Sports since 2017 for the Osseo Youth Sports Program. Program enrollment has been declining since the height of the program in 2021. In 2023 and 2024, the number of registrants did not meet the minimum, so the city has paid the difference in an effort not to cancel classes.

In 2023, the city paid approximately \$7,000 in additional fees to keep the program and with even lower participation and fewer registrations in 2024, the city paid approximately \$3,500.

Out of 59 registered participants, 15 were Osseo residents (approximately 25%). Other cities included are Maple Grove, Brooklyn Park, Champlin and Dayton.

Possible explanations for the low registration numbers could be due to the availability of District 279 Community Education classes and camps, and OMGAA sports.

The Parks and Recreation committee should discuss the future of this program as it is or come up with options for different youth activities.

City staff has discussed ideas of having organized yard games at the Music and Movies in the Park, a kickball league, sports camps and scheduled all-kids-welcome park games with obstacle courses as a few suggestions.

**Budget Considerations:**

The budget for Youth Programming in 2025 is \$13,000.00.

2024 collected fees were \$2,306.62.

-Invoice to Rev Sports: \$5,896.00

- Subsidized amount: \$3,589.38

These funds do not transfer from year to year, so there is no remaining surplus from past years when the budgeted funds were not spent.

**Recommendation/Action Requested:**

Staff is asking that the Parks and Recreation Committee make one of the following recommendations to the City Council:

1. Discuss and provide guidance on the future of the Youth Sports Program for staff to bring options to the City Council
2. Advise staff to continue programming as usual with Revolutionary Sports for the 2025 Osseo Youth Sports Program
3. Table action on this item

Staff is recommending that the Parks and Recreation Committee make recommendation 1) Discuss and provide guidance on future of the Youth Sports Program for staff to bring options to the City Council

**Next Steps:**

This item will appear before the City Council at the next possible meeting.