



# Osseo City Council Meeting

## AGENDA

REGULAR MEETING  
Monday, January 27<sup>th</sup>, 2025  
7:00 p.m., Council Chambers

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MAYOR: DUANE POPPE | COUNCILMEMBERS: MARK SCHULZ, JULIANA HULTSTROM, MARK COOK, NICK TORRES

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1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
  - A. Approve Council Minutes of January 13<sup>th</sup>, 2025
  - B. Receive Osseo Maple Grove Hockey Association Gambling Report – December 2024
  - C. Receive Osseo Lions Gambling Report – December 2024
  - D. Receive Osseo Fire Relief Gambling Report – December 2024
  - E. Receive American Legion Post 172 Gambling Report – December 2024
  - F. Receive Q4 2024 Building Report
  - G. Accept Resignation from Reserve Officer Jon Grimm
  - H. Approve Training for City Clerk, Natalie Santillo
  - I. Approve Not Waiving the Statutory Tort Limits for the City’s Liability Coverage in 2025
  - J. Approve Osseo 150<sup>th</sup> Celebration Committee Gateway Sign Fee Waiver
6. **Matters from the Floor**

Members of the public can submit comments online at [www.DiscoverOsseo.com/virtual-meeting](http://www.DiscoverOsseo.com/virtual-meeting)
7. **Special Business**
  - A. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
  - A. Approve Plans and Specifications for 2025 Alley Project and Authorize Advertisement for Bids–WSB-Alyson Fauske
  - B. Approve Second Reading and Adoption of Cannabis Zoning Ordinance and Summary Publication (Resolution)
10. **New Business**
  - A. Approve 2025 Citizen Appointments and Designations (Resolution)
  - B. Approve Agreement Establishing Regional Safety Group (Resolution)
  - C. Approve Posting for Full-Time Police Officer
  - D. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**

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*The City of Osseo’s mission is to provide high-quality public services in a cost-effective, responsible, innovative, and professional manner given changing needs and available resources.*

**13. Announcements**

**14. Adjournment**

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
January 13, 2025**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, January 13, 2025.

2. OATHS OF OFFICE – Mayor Duane Poppe and Councilmember Nicholas Torres

City Attorney Tietjen administered the Oath of Office to Mayor Duane Poppe and newly elected Councilmember Nicholas Torres. A round of applause was offered by all in attendance.

3. ROLL CALL

Members present: Councilmembers Mark Schulz, Nicholas Torres and Mayor Duane Poppe.

Members absent: Councilmembers Mark Cook and Juliana Hultstrom

Staff present: City Administrator Shane Mikkelson, Assistant City Administrator Alicia Vickerman and City Attorney Mary Tietjen.

Others present.

4. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

5. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

**A motion was made by Schulz, seconded by Torres, to accept the Agenda as presented. The motion carried 3-0.**

6. CONSENT AGENDA

- A. Receive EDA Minutes of December 9, 2024
- B. Receive Planning Commission Minutes of December 16, 2024
- C. Approve Council Minutes of December 9, 2024
- D. Receive November American Legion Post 172 Gambling Report
- E. Receive November NW Area Jaycees Gambling Report
- F. Receive November Osseo Lions Club Gambling Report
- G. Receive November Osseo Maple Grove Hockey Association Gambling Report
- H. Receive November Osseo Fire Relief Association Gambling Report
- I. Receive Osseo Fire Department Monthly Activity Report-November 2024

- J. Receive Osseo Fire Department Monthly Activity Report-December 2024
- K. Approve Police Department Training List 2025
- L. Accept IRS Mileage Rate of 70 Cents for 2025 Business Miles Driven
- M. Approve Hire of Seasonal Rink Attendant Sharon Solorzano
- N. Approve Training for Councilmember Nicholas Torres

**A motion was made by Schulz, seconded by Torres, to approve the Consent Agenda. The motion carried 3-0.**

7. MATTERS FROM THE FLOOR – None

Kenny Nelson, 509 Third Avenue NE, congratulated Mayor Poppe and Councilmember Torres for being elected to the City Council. He asked that the City Council consider an ordinance change to address the parking of commercial vehicles over a certain tonnage on residential lots. While he understood ordinance changes were expensive, he recommended the Council consider making a change in order to be less discriminatory.

8. SPECIAL BUSINESS

A. APPROVE LIQUOR LICENSE FOR JLM4, LLC DBA DICK’S BAR (NEW OWNERSHIP)

Mikkelson stated JLM4 LLC, dba Dick’s Bar & Grill, located at 205 Central Avenue has submitted their purchase agreement, dated 12/10/2024, and liquor license applications for continued business in the current Dick’s Bar & Grill location. He reported all necessary paperwork and fees have been submitted to the City. It was noted the new owner has applied for the following liquor licenses for the remaining license period through June 30th, 2025:

On Sale Intoxicating Liquor -	\$6,000
On Sale Sunday -	\$ 200
Off Sale Intoxicating Liquor -	\$ 240
On Sale Wine -	\$ 650

Poppe opened the meeting for public comment. There were no comments from the public.

**A motion was made by Torres, seconded by Schulz, to approve the new liquor license for JLM4 LLC dba Dick’s Bar & Grill. The motion carried 3-0.**

B. APPROVE TOBACCO LICENSE FOR AKWA NASS, LLC DBA DOWNTOWN OSSEO TOBACCO SHOP

Mikkelson stated Mohamed Lulu, owner, applied for a new tobacco and edible cannabinoid products license for AKWA NASS LLC, doing business as Downtown Osseo Tobacco Shop, located at 529 Central Avenue. He did not indicate any other tobacco establishments that he is interested in and will be the manager overseeing daily operations. Zoning was reviewed and approved by the Assistant City Administrator for this address location. The Police Department has conducted a background investigation for the owner, which was clear. Staff collected fees per city code for the license period valid through June 30th, 2025. The applicant may be in attendance for the meeting for

any Council questions. The Council should also allow for public comment to consider approval of the licenses for AKWA NASS LLC.

Poppe opened the meeting for public comment. There were no comments from the public.

**A motion was made by Schulz, seconded by Torres, to approve the new tobacco and edible cannabinoid products licenses for AKWA NASS LLC dba Downtown Osseo Tobacco Shop. The motion carried 3-0.**

C. SUPPORT A RESPECTFUL WORKPLACE (Resolution)

Mikkelson requested the Council adopt a Resolution supporting a respectful workplace.

**A motion was made by Torres, seconded by Schulz, to adopt Resolution No. 2025-01, supporting a respectful workplace. The motion carried 3-0.**

D. APPROVE 2025 CITY APPOINTMENTS AND DESIGNATIONS (Resolution)

Mikkelson stated each year the City Council approves a Resolution that lists the City's appointments and designations. This includes consultants and other appointments, various designations, electronic funds transfers and all other financial designations. The designations are as follows:

Consultant Appointments

Assessor – Hennepin County

Attorneys – Mary D. Tietjen (Kennedy & Graven) for Civil Services and Berglund, Baumgartner, Kimball and Glaser for Prosecution Services

Auditor – BerganKDV

Bond Counsel – Briggs & Morgan

Building Official – Metro West Inspection Services Depositories – Premier Bank Osseo, Edward Jones, Institutional CD's Inc./ICD Securities, Inc., and Multi-Bank Securities, Inc. (MBS)

Electrical Inspector – Sloth Inspections, Inc.

Engineer – WSB

Financial Advisor – Ehlers

Financial Management Consultant – Gary Groen

Insurance Provider – City Country Agency/League of Minnesota Cities Insurance Trust

IT Services – Element Technologies

Secretarial Services - Minute Maker Secretarial, Inc.

Personnel Benefit Advisor – National Benefit Consultants

Rental Inspector – Rum River Consultants

Other Appointments

Assistant Weed Inspector – Ryan Swanson

Data Practices Compliance Officer – Natalie Santillo

Data Practices Responsible Authority – Shane Mikkelson

Northwest Community Television Board of Directors – Shane Mikkelson

Northwest Suburbs Cable Communications Commission – Shane Mikkelson

Northwest Suburbs Cable Coordinators Committee – Alicia Vickerman

Sewer Inspector – Nick Waldbillig  
Zoning Administrator – Alicia Vickerman

Other Designations

Official Newspaper -- The Press  
Secondary Newspaper – Star Tribune

Electronic Funds Transfers delegated to City Accountant

Payroll Deductions and Benefits: Premier Bank - direct deposit of wages  
Federal, State, and Social Security/Medicare withholding  
Public Employees Retirement Association  
Minnesota State Retirement System deferred compensation & health care savings plan  
Public Employee Insurance Providers  
Aflac – supplemental disability provider  
SunLife Financial – long-term and short-term disability provider  
Further – health savings account

Other:

Premier Bank Cardmember Services – credit cards and checking account  
Minnesota Department of Revenue – sales tax  
Global Payments Integrated – credit card merchant services  
Tradewind Properties – property management  
Pitney Bowes – postage

Schulz explained he was interested in serving as the representative for the Northwest Suburban Cable Communications Commission.

**A motion was made by Schulz, seconded by Torres, to adopt Resolution No. 2025-02, adopting 2025 City Appointments and Designations with the noted change. The motion carried 3-0.**

E. AFFIRM COUNCIL/STAFF RESPONSIBILITIES (Resolution)

Mikkelson requested the Council adopt a Resolution affirming Council/staff responsibilities.

**A motion was made by Torres, seconded by Schulz, to adopt Resolution No. 2025-03, affirming Council/Staff Responsibilities. The motion carried 3-0.**

F. OSSEO 150<sup>TH</sup> CELEBRATION UPDATE – Presented by Carole Larson

Carole Larson provided the Council with an update on Osseo's 150<sup>th</sup> Celebration. She explained the kickoff event would be the baking contest. She reviewed events being planned for 2025, one month at a time and noted City merchandise was now being sold. She commented on the amount of material that had been collected for the book noting the group already had 200 pages of material. She hoped to have the book heading to the publisher in February. She thanked the business community for their feedback, participation and enthusiasm. She asked that the Council consider offering a motion to support the efforts of the 150<sup>th</sup> Celebration Committee.

Poppe thanked Ms. Larson and the 150<sup>th</sup> Celebration Committee members for all of their efforts. He stated he was really looking forward to participating in the events being planned, noting it was going to be a great year. A round of applause was offered by all in attendance.

G. ACCEPT DONATION (Resolution)

Mikkelson stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Police & Fire Staff	\$30	Shop with a Cop Event
Holiday Station Store-Osseo	\$205	Shop with a Cop Event
Masonic Lodge/Eastern Star	\$500	Shop with a Cop Event

Staff recommended the Council accept the donations.

**A motion was made by Schulz, seconded by Torres, to adopt Resolution No. 2025-04, accepting a donation from the Osseo Police and Fire Staff, Holiday Station Store-Osseo and the Masonic Lodge/Eastern Star. The motion carried 3-0.**

9. PUBLIC HEARINGS – None.

10. OLD BUSINESS

A. NORTH OAKS DITCH DREDGING UPDATE – Alyson Fauske, WSB

Alyson Fauske, WSB, stated in the fall of 2023 City Council authorized the preparation of plans to dredge the North Oaks ditch. Work completed to date includes site survey, site visit, identifying tributary areas, designing the cross section design, and coordination with the Department of Natural Resources (DNR) and the West Mississippi Watershed Management Commission (WMWMC). The project is eligible for a 50/50 cost share with WMWMC if the project will improve water quality. There is no evidence of erosion in the ditch for a vegetation and sediment removal project to qualify for the cost share. To meet the water quality requirement the project would need to include the addition of a stilling basin or other features in order to be eligible for cost share with WMWMC.

Ms. Fauske reported the estimated additional city cost to meet water quality improvements equals the cost share that would be received from WMWMC. Staff looked at an option to alter the project to qualify for the WMWMC cost share. This option would add the tributary ditch along the north side of the homes on 3rd Street NE (between ISD 279's Osseo Education Center and 9th Avenue NE) and the west side of the Osseo Education Center. A potential future storm sewer improvement to this ditch would extend from the intersection of 3rd Street NE and 7th Avenue NE. Removal of sediment and vegetation of the ditch shown in red would not qualify for WMWMC cost share because there is no evidence of erosion in the ditch. Construction of a stilling basin or other feature in this ditch would be necessary to qualify for the WMWMC cost share.

Ms. Fauske explained Council direction is requested as to whether to proceed with a maintenance project (i.e. removal of sediment and vegetation), or a maintenance and

water quality improvement project for the North Oaks ditch. A maintenance project would require a rights of entry from 616, 624 and 625 North Oaks Drive. If a water quality project is pursued drainage and utility easements would need to be acquired from St. Vincent de Paul cemetery. Staff commented further on the proposed project and discussed the alternatives for the Council to consider.

Torres asked if the numbers reflected the cost of the easements. Ms. Fauske reported the numbers do not include any cost for easement acquisition. She explained she was assuming easements would require paperwork and would not be a taking.

Torres stated it appears the maintenance project would cost the City \$125,000. He questioned what the total cost would be for the water quality project. Ms. Fauske explained the total project cost would be \$250,000 to \$300,000 and the City would be responsible for 50%.

Torres reported this meant both projects would cost the City the same amount and the water quality project would bring about enhancements.

Schulz explained there was vegetation within the ditch and inquired how the ditch has performed since it was last time it was cleaned. Ms. Fauske stated she could look into this noting she did not have this information in front of her.

Schulz commented he supported the City looking into the stilling basin for water quality purposes. He stated it appears there was support from the watershed district if the City were to move in this direction. He questioned if one or two stilling basins would be installed. Ms. Fauske anticipated two stilling basins would be installed based on the length of the ditch.

Poppe asked how often the basins would have to be cleaned. Ms. Fauske anticipated the upstream basin would require more maintenance than the other. She guessed that maintenance would be required once every 20 years.

Council consensus was to direct staff to pursue a water quality project for the North Oaks ditch.

11. NEW BUSINESS

A. APPROVE FIRST READING OF CANNABIS ZONING ORDINANCE

Mikkelson stated with the State of Minnesota legalizing cannabis and hemp sales, the City of Osseo had options to amend its zoning code in different ways. At the 09/16/2024 and 11/18/2024 Planning Commission meetings, questions were asked of the commission how to proceed with any zoning amendments. At the December 16th Planning Commission meeting, the current draft ordinance was recommended for approval by the Osseo City Council for reading and final adoption.

City Attorney Tietjen reported the Planning Commission held a public hearing on the proposed cannabis zoning ordinance. She further reviewed the proposed ordinance and recommended the Council approve the first reading.



Schulz asked if the cannabis retail business was only for CBD or would this be allowed in the C-2, Highway Commercial District. City Attorney Tietjen explained the way the code reads, is anything allowed in the Highway Commercial, is also allowed in the Central Business District.

Schulz commented he wanted to be assured retail was allowed in the C-2 District. City Attorney Tietjen stated she would review the language to make sure this is allowed.

Further discussion ensued regarding what would happen if a daycare were to open up less than 250 feet from an existing cannabis retail shop. The Council supported adding the word existing before the word daycare within the ordinance.

**A motion was made by Schulz, seconded by Torres, to approve the First Reading of the updates to the Osseo Zoning Code in relation to Cannabis and Hemp Businesses as amended.**

Schulz thanked the Planning Commission for their efforts on this ordinance.

**The motion carried 3-0.**

**B. APPROVE 2025 OFFICIAL COUNCIL APPOINTMENTS (Resolution)**

Mikkelson stated each year the City Council should discuss the various appointments to Council committees and other boards. I recently sent an email to the full Council asking for Council preferences to the committees and boards and included a short description for each. Council members were encouraged to respond to my email with their preferences. The City Council should consider appointments, discuss them, and motion to appoint Council members to the various boards, committees and other appointments. The Council appointments as of September 9, 2024 are as follows:

Council Appointments

Acting Mayor	Juliana Hulstrom
Alternate Acting Mayor	Mark Schulz
Economic Development Authority	Mark Schulz, Duane Poppe & Mark Cook
Fire Relief Association	Juliana Hultstrom, Mark Cook
Historical Preservation Committee	John Hall
Weed Inspector	Duane Poppe

Council Committee Appointments

Arts & Communications Committee	Mark Schulz
Budget & Finance Committee	Mark Schulz & Duane Poppe
Human Resources Committee	Duane Poppe & Mark Schulz
Intergovernmental Relations Committee	John Hall & Juliana Hultstrom
Parks & Recreation Committee	John Hall
Public Safety Advisory Committee	Mark Cook & John Hall
Risk Management Committee	Mark Schulz & Mark Cook
Cannabis Committee	Mark Schulz & Mark Cook

Poppe read through the Council appointments as they have been discussed by the Council for 2025:

Council Appointments

Acting Mayor	Mark Schulz
Alternate Acting Mayor	Juliana Hultstrom
Economic Development Authority	Nick Torres, Mark Schulz, Duane Poppe & Mark Cook
Fire Relief Association	Juliana Hultstrom & Mark Cook
Historical Preservation Committee	Nick Torres
Weed Inspector	Duane Poppe

Council Committee Appointments

Arts & Communications Committee	Nick Torres & Mark Schulz
Budget & Finance Committee	Mark Schulz & Duane Poppe
Human Resources Committee	Nick Torres & Mark Schulz
Intergovernmental Relations Committee	Nick Torres & Juliana Hultstrom
Parks & Recreation Committee	Mark Cook & Nick Torres
Public Safety Advisory Committee	Nick Torres & Juliana Hultstrom
Risk Management Committee	Mark Schulz & Duane Poppe
Cannabis Committee	Mark Schulz & Mark Cook

Poppe explained there were two openings as this time, an opening on the Arts & Communications Committee and the Parks and Recreation Committee.

Schulz asked if Councilmember Torres would consider serving on the Parks & Recreation Committee. He noted this group typically meets four or five times per year. He reported he would be willing to serve on the Arts & Communications Committee.

Torres stated he would be willing to serve on the Parks & Recreation Committee.

**A motion was made by Schulz, seconded by Torres, to adopt Resolution No. 2025-05, appointing City Councilmembers to the various committee positions as discussed. The motion carried 3-0.**

C. APPROVE RUM RIVER CONSULTANTS CONTRACT

Mikkelson stated Rum River Consultants have contracted with the City of Osseo to run the rental Housing Inspection Services Program since 2022. The current contract ended in December 2024. This would be a renewal of that contract. The contract would begin upon approval and signing and has a 60-day notification needed to end the contract. Rum River Consultants will act as an independent contractor and carry the necessary insurance to perform the work outlined in the contract. The City will collect license and inspection fees from property owners and compensate Rum River Consultants 75% of those collected fees.

**A motion was made by Torres, seconded by Schulz, to approve the Renewal Contract with Rum River Consultants for the rental housing inspection program. The motion carried 3-0.**

D. DISCUSS PROPOSAL FOR STATE BONDING REQUEST

Vickerman stated the City of Osseo has been unable to receive state funds allocated for infrastructure and community projects in 2023 and 2024. Staff recently met with State Senator Susan Pha to discuss upcoming Legislative funding opportunities for 2025. The senator advised staff to work with council and submit bonding requests for \$1.6 Million in state funds, without matching funds from the city, as well as a request with matching funds from the city. After discussion with the Budget and Finance Committee, it was determined that a third request should be drafted asking for every major project the City of Osseo needs. This is an opportunity to ask for every project that could be completed in a 2-year time period and encompasses the largest and most impactful projects Osseo could pursue. Staff commented further on the potential bonding requests and requested direction from the Council on how to proceed.

Torres asked how requests were considered by the legislature. Mikkelson stated the City was in line to receive \$1.6 million on two separate occasions from the State and there was talk about an early bonding bill for 2025, which was why staff had this item before the City Council. He discussed how matching funds typically help cities with receiving State funding.

Schulz thanked staff for their efforts on this matter. He indicated this was an important step for the City with the State legislature. He stated he understood it was a lengthy and difficult process to ask the State for funding. He explained he supported the City putting the requests forward versus making no request.

Poppe appreciated the formal process that was being pursued by the City.

Schulz asked if staff needed a letter of support from the City Council. Vickerman indicated she did need a Resolution supporting which option to move forward.

Schulz indicated he supported each of the three requests that were brought forward by staff.

Torres and Poppe also offered the three requests.

Mikkelson thanked the Council for their support.

E. APPROVE INSURANCE OPT-OUT MOU-POLICE

Mikkelson stated in the 2025 budget, the Opt-Out for Health insurance payment was changed from \$600 per month to \$1,475 per month. Since the intent was for all employees to have this benefit the police officers were affected. The city and the police officer union, Law Enforcement Labor Services, are currently in the third year of a three-year contract with them. After speaking with the union representation, the easiest way to allow the officers to participate in this new opt-out payout is to have a MOU drafted and signed. The MOU is in the packet for review. It has also been reviewed by our City Attorney.

Torres asked if the union would see this change as favorable. Mikkelson stated this change would be viewed as favorable by the union.

**A motion was made by Schulz, seconded by Torres, to approve the Memorandum of Understanding for the Opt Out Payout for Health Insurance. The motion carried 3-0.**

F. APPROVE JOINT POWERS AGREEMENT RENEWAL FOR EMBEDDED SOCIAL WORKER

Mikkelson stated the embedded Social Worker Program has been the only way Osseo can afford to have access to an on-call Social Worker. The program is in response to the growing numbers of mental health calls for service that law enforcement has been encountering in the last few years. This program has given our officers access to Social Workers at the Hennepin County Emergency Communications Center when we have a Mental Health crises. We have made 50 referrals to the Social Worker Program since June of 2023. These Social Workers have assisted our officers with some real-time information, gave officers information on best practices and offer help to those in Mental Health Crises. This program has laid the groundwork for future expansion and hopefully agreements to provide these services to all of Hennepin County in the future. It was noted this agreement has been reviewed and approved by the City Attorney's Office.

Torres commented on the importance of mental health and stated it was great the City was renewing this agreement.

Schulz explained this agreement provided special services to the Osseo Police Department and for Osseo residents.

**A motion was made by Torres, seconded by Schulz, to approve the Joint Powers Agreement with Hennepin County for the Embedded Social Worker as written. The motion carried 3-0.**

G. APPROVE ACCOUNTS PAYABLE

Mikkelson reviewed the Accounts Payable with the Council.

**A motion was made by Schulz, seconded by Torres, to approve the Accounts Payable as presented. The motion carried 3-0.**

12. ADMINISTRATOR REPORT – None
13. COUNCIL AND ATTORNEY REPORTS

Torres thanked the public for supporting him and allowing him to serve the community. He stated he hoped he could meet the expectations that got him into this position. He thanked the people of Osseo for voting him onto the City Council. He explained he was looking forward to working with staff and the City Council, noting he was looking forward to the future.

Schulz welcomed Councilmember Torres to the City Council. He congratulated the Mayor for being reelected. He stated he was looking forward to another great year on the Council.

14. ANNOUNCEMENTS

Poppe stated City Hall would be closed on Monday, January 20 for Martin Luther King, Jr. Day.

Poppe reported the City needed volunteers interested in serving as a Commission member. Those interested were encouraged to contact City Hall for further information.

15. ADJOURNMENT

**A motion was made by Schulz, seconded by Torres, to adjourn the City Council meeting at 8:39 p.m. The motion carried 3-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

UNAPPROVED

**City of Osseo**Lawful Gambling Monthly Reporting Form  
10% Contribution Fund

<b>Site:</b>	Duffy's
<b>Organization:</b>	Osseo Maple Grove Hockey Association
<b>Organization</b>	
<b>Mailing Address:</b>	208 7th Ave SE, Osseo, MN 55369
	<i>Month      Year</i>
<b>Period:</b>	12      2024

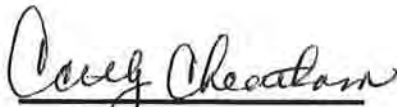
<b>10% Contribution Fund</b>	
A. Net Profit (from LG100A line 29)	\$ 14,805
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 1,480
	<i>If line C is zero or a negative, no amount is due to the City.</i>

**Additional Instructions**

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1**, **LG100A** and **LG100C** for the period above to the address below:

City of Osseo  
Attn: Finance Department  
415 Central Avenue  
Osseo, MN 55369

***I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.***

  
Signature

1/14/2025  
Date

763-238-3361  
Phone Number

**Lawful Gambling Monthly Tax Return**

Organization name Osseo Maple Grove Hockey Assoc		Federal ID number (FEIN) 41-1326427	Minnesota tax ID number 2047369	License number 02505
Address <input type="checkbox"/> Check if organization changed PO Box 434		Email address		Month/year reported 12/2024
City Maple Grove	State MN	Zip code 55311		Number of Sites 3
Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 322		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions ) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions )		
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

Print or Type

Gross Profit

Tax and fees

		A	B	C
		Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1 26601.00	23083.00	3518.00
2	Raffles (if tax-exempt raffles were conducted, complete Schedule ER).....	2 0.00	0.00	0.00
3	Paddle tickets..... 0 games.....	3 0.00	0.00	0.00
4	Add lines 1 through 3.....	4 26601.00	23083.00	3518.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5 0.00		0.00
6	Electronic linked bingo.....	6 10524.80	8946.07	1578.73
7	Tipboard..... 48 games.....	7 1438.00	960.00	478.00
8	Paper pull-tabs..... 274 games.....	8 1337572.00	1173750.00	163822.00
9	Electronic pull-tabs..... 0 games.....	9 979006.50	840622.10	138384.40
10	Sports-themed tipboards..... 0 games.....	10 0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11 2355142.30	2047361.17	307781.13
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....		12	299.03
13	Combined net receipts tax (from Worksheet E, line 11).....		13	101928.15
14	Total tax before credits (add lines 12 and 13).....		14	102227.18
15	Net receipts tax credit used (from Schedule NRL, column E).....		15	0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....		16	0.00
17	Total nonrefundable credit (add lines 15 and 16).....		17	0.00
18	Subtract line 17 from line 14. If negative, enter zero.....		18	102227.18
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative) .....		19	0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)).....		20	2943.93
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....		21	105171.11

Expenditures  
/ Expenses

22 Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid..... 22 10684.00  
 23 Total lawful purpose expenditures (add lines 21 and 22)..... 23 115855.11  
 24 Allowable expenses (total of all Schedule A's)..... 24 117034.03

Start Bank

25 a Starting cash banks per books (total of all Schedule A's)..... 25 a 25600.00  
 b Unreimbursed starting cash banks (total of all Schedule A's)..... 25 b 0.00  
 End-of-month cash balance in starting banks (subtract line 24b from 24a)..... 25 25600.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 87395.10

I declare that all information on this summary and tax return is true, correct and complete.

Sign Here

Chief executive officer (print) Colin Steen	Chief executive officer signature	Date	Daytime Phone
Gambling manager Cathy Cheatham	Gambling manager signature <i>Cathy Cheatham</i>	Date 1-14-25	Daytime Phone (763) 238-3361
Preparer (print)    Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:  
 Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350



**Lawful Gambling Receipts and Expenses by Site**

Organization name Osseo Maple Grove Hockey Assoc	License number 02505	Site permit number 006
Location name Duffy's Bar & Grill Osseo	Month/year reported 12/2024	

Gross Profits		A	B	C
		Gross receipts	Prizes paid	Net receipts
1	Paper Pull-tabs..... 79 games.....	1	393995.00	45969.00
2	Electronic Pull-tabs..... 0 games.....	2	0.00	0.00
3	Paper Bingo.....	3	0.00	0.00
4	Electronic Linked Bingo.....	4	0.00	0.00
5	(PT) Paddletickets (using miniwheel or similar)..... 0 games.....	5	0.00	0.00
6	(PW) Paddletickets (using paddlewheel table)..... 0 games.....	6	0.00	0.00
7	Raffles.....	7	0.00	0.00
8	Tipboards..... 36 games.....	8	1078.00	358.00
9	Sports-themed tipboards..... 0 games.....	9	0.00	0.00
10	Interest and other income .....	10	0.00	0.00
11	Add lines 1 through 10.....	11	395073.00	46327.00

Allowable Expenses			
12	Cost of gambling products paid during the month (include state and local sales tax and freight charges).....	12	7362.24
13	Compensation and payroll taxes.....	13	7386.06
14	Penalty and interest paid on taxes.....	14	0.00
15	Accounting services.....	15	0.00
16	Costs for a new or renewed gambling manager's bond.....	16	0.00
17	Local government investigation fees.....	17	0.00
18	Rent paid for conducting lawful gambling.....	18	875.00
19	Electronic Pulltab Game Fees.....	19	0.00
20	Electronic Linked Bingo Provider Fees.....	20	0.00
21	Other miscellaneous allowable expenses not listed above.....	21	665.39
22	Cash long or short (if cash long, put parentheses around amount).....	22	-47.00
23	Reimbursement for excess cash shortages (this is a negative amount).....	23	0.00
24	Total allowable expenses (add lines 12 through 23).....	24	16241.69

Cash Banks			
25	Starting cash banks per books (site records).....	25	5800.00
26	Unreimbursed starting cash banks.....	26	0.00
27	Total starting cash banks (subtract line 26 from line 25).....	27	5800.00

Ending Inventory			
28	Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....	28	2548.03

Net Profit			
29	Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid... **),.....	29	14804.91

\*\* Include taxes paid of 15280.40 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation=	15.23 % of :	101928.15 =	15519.55
Net Receipts Tax Allocation =	8.5 % of :	0.00 =	0.00
Regulatory Fee Allocation =	.125 % of :	395073.00 =	493.84
			<u>16013.39</u>

Minnesota Gambling Control Board

LG100C

Schedule C : Lawful Purpose Expenditures

Organization Name Osseo Maple Grove Hockey Assoc			License Number 02505					
Month/year 12/2024		Is this an amended Schedule C ? <input type="checkbox"/> Yes <input type="checkbox"/> No			Page 1 of 1			
<b>Schedule C: Lawful Purpose Expenditures</b>								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
23-Dec-2024	23-Dec-2024	ET	MN Revenue	November Tax <i>N</i>	006		A08T	15280.40
23-Dec-2024	23-Dec-2024	ET	MN Revenue	November Tax <i>N</i>	007		A08T	40478.72
23-Dec-2024	23-Dec-2024	ET	MN Revenue	November Tax <i>N</i>	008		A08T	47592.88
20-Dec-2024	20-Dec-2024	10187	City of Maple Grove	November Tax <i>N</i>	007		A08L	587.00
20-Dec-2024	20-Dec-2024	10188	City of Maple Grove	November Tax <i>N</i>	008		A08L	726.00
20-Dec-2024	20-Dec-2024	10186	City of Osseo	November Tax <i>H</i>	006		A10R	1815.00
20-Dec-2024	20-Dec-2024	10187	City of Maple Grove	November Tax <i>H</i>	007		A10R	3269.00
20-Dec-2024	20-Dec-2024	10188	City of Maple Grove	November Tax <i>T</i>	008		A10R	4287.00
								114036

75-509/960

10195

OMGHA, INC.  
GAMBLING ACCOUNT

DATE 1-14-25

PAY TO THE  
ORDER OF

City of Osseo

\$ 1480.00

One thousand four hundred eighty and no/100

DOLLARS

Security Features  
Include  
Details on Back

**PIB** Premier  
Bank

301 CENTRAL AVENUE • 763/403-3456  
OSSEO, MINNESOTA 55369

MEMO

Duffys - Dec. '24

M. Doug Cheatham

Michelle Andersen

100



## City of Osseo

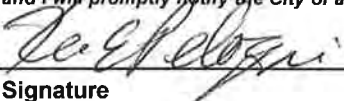
### Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site: Duffy's  
 Organization: Osseo Lions Club  
 Organization Mailing Address: P.O. Box 473  
 Organization Mailing Address: Osseo, MN 55369

Period | Dec-24

10% Contribution Fund			
a. Net Profit (from LG100A line 29)		\$33,896	
<b>2</b> Net Revenue (line a less line b)	=	\$33,896	X 10% <span style="margin-left: 20px;">\$3,390</span>
<b>3</b> Total Remitted to City (add lines 1 and 2)-If Line 2 is negative or zero, please remit dollar amount in Line 1			\$3,390

*I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.*


763-360-4158
1-7-25  
 Signature Phone Date

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a **complete** copy of your **Minnesota Lawful Gambling Monthly Summary and Tax Return** including **Forms G1, LG100A and LG100C** for the period above to the address below.

City of Osseo  
Attn: Finance Department

Osseo Lions Club Gambling Report

to

City of Osseo

Report for the month/year of Dec-24

Check as appropriate:

XXXXXX paddle wheel

XXXXXX pull tabs

         raffle

         other (specify) LG100A

Gross Receipts 849,352.22 LG100A-11A

Prizes Paid 741,323.46 LG100A-11B

Net Receipts 108,028.76 LG100A-11C

Expenses - Total 40,547.91 Total Itemized

Expenses itemized:

<u>Pulltabs</u>	<u>5,094.48</u>
<u>Compensation</u>	<u>10,409.84</u>
<u>Accounting Services</u>	<u>-</u>
<u>Rent</u>	<u>9,398.16</u>
<u>Electronic pull-tab provider fees</u>	<u>15,281.94</u>
<u>Electronic linked bingo provider fees</u>	<u>81.67</u>
<u>Supplies Bank charges etc</u>	<u>281.82</u>
<u>Cash Short (Over)</u>	<u>-</u>
Profits <u>\$ 67,480.85</u> G1A Line 24	<u>40,547.91</u>

Lawful Purpose Expenditures

<u>MN Department of Revenue - Wagering Tax</u>	<u>\$ 33,585.00</u>
<u>City of Osseo</u>	<u>1,712.00</u>
<u>The RosiePups Project - Youth Activities</u>	<u>1,500.00</u>
<u>Ms. Houstons Caring Hands</u>	<u>1,000.00</u>
<u>OSH - Nat'l Honor Society</u>	<u>750.00</u>
<u>PCHS - Theater Dept.</u>	<u>750.00</u>
<u>JCS Affective Sober Living</u>	<u>1,000.00</u>
<u>Students Connecting Thru Int'l Studies</u>	<u>2,500.00</u>
<u>Mission Inc., Resident Supplies - Children</u>	<u>1,000.00</u>
<u>Mission Inc., Resident Supplies - Meals</u>	<u>1,000.00</u>
<u>Waste Basket Review</u>	<u>2,500.00</u>
<u>OSH Girls Golf</u>	<u>750.00</u>
<u>Project New Hope</u>	<u>1,000.00</u>
<u>Special Olympics</u>	<u>1,000.00</u>
<u>Can-Do K-9's</u>	<u>1,000.00</u>
<u>Leader Dogs</u>	<u>1,000.00</u>
<u>MN Lions Childhood Cancer Foundation</u>	<u>1,000.00</u>
<u>Lions MD5M Hearing Foundation</u>	<u>1,000.00</u>
<u>MD5M Lions Kidsight Foundation</u>	<u>1,000.00</u>
<u>LCIF</u>	<u>1,000.00</u>
<u>Total Contributions</u>	<u>\$ 56,047.00</u>

Signed \_\_\_\_\_

Attach additional information if necessary.

\*This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.

**Lawful Gambling Monthly Tax Return**

Print or Type	Organization name Osseo Lions Club	Federal ID number (FEIN) 41-6044906	Minnesota tax ID number 2541217	License number 00640
	Address PO Box 473	<input type="checkbox"/> Check if organization changed	Email address	Month/year reported 12/2024
	City Osseo	State MN	Zip code 55369	Number of Sites 1
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 82		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions ) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions )	
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

			A	B	C
			Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted, complete Schedule ER).....	2	13000.00	8500.00	4500.00
3	Paddle tickets..... 2 games.....	3	3000.00	2000.00	1000.00
4	Add lines 1 through 3.....	4	16000.00	10500.00	5500.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5	7.82		7.82
6	Electronic linked bingo.....	6	4201.90	3571.61	630.29
7	Tipboard..... 0 games.....	7	0.00	0.00	0.00
8	Paper pull-tabs..... 80 games.....	8	363106.00	325303.00	37803.00
9	Electronic pull-tabs..... 0 games.....	9	466036.50	401948.85	64087.65
10	Sports-themed tipboards..... 0 games.....	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	849352.22	741323.46	108028.76
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....	12			467.50
13	Combined net receipts tax (from Worksheet E, line 11).....	13			34347.14
14	Total tax before credits (add lines 12 and 13).....	14			34814.64
15	Net receipts tax credit used (from Schedule NRL, column E).....	15			0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16			0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17			0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18			34814.64
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative).....	19			0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)).....	20			1061.69
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21			35876.33

Print or Type

Gross Profit

Tax and Fees

Expenditures  
/Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid.....	22	22462.00
23	Total lawful purpose expenditures (add lines 21 and 22).....	23	58338.33
24	Allowable expenses (total of all Schedule A's).....	24	40547.91

Start Bank

25 a	Starting cash banks per books (total of all Schedule A's).....	25 a	7600.00
b	Unreimbursed starting cash banks (total of all Schedule A's).....	25 b	0.00
	End-of-month cash balance in starting banks (subtract line 24b from 24a).....	25	7600.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 33895.85

*I declare that all information on this summary and tax return is true, correct and complete.*

Sign Here

Chief executive officer (print)		Chief executive officer signature	Date	Daytime Phone
Gambling manager		Gambling manager signature	Date	Daytime Phone
Preparer (print)	Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:  
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

**Lawful Gambling Receipts and Expenses by Site**

Organization name Osseo Lions Club	License number 00640	Site permit number 002
Location name Duffy's Bar & Grill Osseo	Month/year reported 12/2024	

Gross Profits		A	B	C
		Gross receipts	Prizes paid	Net receipts
1 Paper Pull-tabs.....	80 games.....	1 363106.00	325303.00	37803.00
2 Electronic Pull-tabs.....	0 games.....	2 466036.50	401948.85	64087.65
3 Paper Bingo.....		3 0.00	0.00	0.00
4 Electronic Linked Bingo.....		4 4201.90	3571.61	630.29
5 (PT) Paddletickets (using miniwheel or similar).....	2 games.....	5 3000.00	2000.00	1000.00
6 (PW) Paddletickets (using paddlewheel table).....	0 games.....	6 0.00	0.00	0.00
7 Raffles.....		7 13000.00	8500.00	4500.00
8 Tipboards.....	0 games.....	8 0.00	0.00	0.00
9 Sports-themed tipboards.....	0 games.....	9 0.00	0.00	0.00
10 Interest and other income .....		10 7.82		7.82
11 Add lines 1 through 10.....		11 849352.22	741323.46	108028.76

Allowable Expenses				
12 Cost of gambling products paid during the month (include state and local sales tax and freight charges).....			12	5094.48
13 Compensation and payroll taxes.....			13	10409.84
14 Penalty and interest paid on taxes.....			14	0.00
15 Accounting services.....			15	0.00
16 Costs for a new or renewed gambling manager's bond.....			16	0.00
17 Local government investigation fees.....			17	0.00
18 Rent paid for conducting lawful gambling.....			18	9398.16
19 Electronic Pulltab Game Fees.....			19	15281.94
20 Electronic Linked Bingo Provider Fees.....			20	81.67
21 Other miscellaneous allowable expenses not listed above.....			21	281.82
22 Cash long or short (if cash long, put parentheses around amount).....			22	0.00
23 Reimbursement for excess cash shortages (this is a negative amount).....			23	0.00
24 Total allowable expenses (add lines 12 through 23).....			24	40547.91

Cash Banks				
25 Starting cash banks per books (site records).....			25	7600.00
26 Unreimbursed starting cash banks.....			26	0.00
27 Total starting cash banks (subtract line 26 from line 25).....			27	7600.00

Ending Inventory				
28 Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....			28	2120.81

Net Profit				
29 Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid...)**.....			29	33895.85

\*\* Include taxes paid of 33585.00 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation =	100.00 % of :	34347.14 =	34347.14
Net Receipts Tax Allocation =	8.5 % of :	5500.00 =	467.50
Regulatory Fee Allocation =	.125 % of :	849352.22 =	1061.69
			<u>35876.33</u>



**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 12/2024	Page 1 of 6

Name of gambling site  
Duffy's Bar & Grill Osseo

Type of operation:  Booth  Bar-op  Machine dispenser

Type of game (check one):  Paper Pulltabs  Electronic Pulltabs  
 Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards  
 Paddletickets (PW)  Progressive pulltabs

Game status (check one):  Played  Destroyed with Revenue approval  Reported as fund losses  Defective  Missing  
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	AI	7191M-MN	C847071	24-Nov-24	13800.00	11605.00	8480.00	5320.00	7237.00	-1917.00	-1889.00	28.00	01-Dec-24
2	AI	WE07-MN	F670480	29-Nov-24	3400.00	2725.00	0.00	3400.00	2723.00	677.00	674.00	-3.00	01-Dec-24
3	AI	XM25-MN	C711028	21-Nov-24	5040.00	4278.00	2436.00	2604.00	2556.00	48.00	32.00	-16.00	01-Dec-24
4	IG	449WW	2877675	30-Nov-24	5096.00	4306.00	0.00	5096.00	4306.00	790.00	802.00	12.00	01-Dec-24
5	AG	FWBM468 N	8903036	01-Dec-24	5250.00	4460.00	1628.00	3622.00	3110.00	512.00	490.00	-22.00	02-Dec-24
6	IG	449WW	2877676	01-Dec-24	5096.00	4306.00	498.00	4598.00	3862.00	736.00	735.00	-1.00	03-Dec-24
7	TP	7915H-MN	A490790	22-Nov-24	6560.00	5570.00	3012.00	3548.00	3766.00	-218.00	-238.00	-20.00	03-Dec-24
8	IG	449WW	2817208	04-Dec-24	5096.00	4306.00	2778.00	2318.00	2262.00	56.00	27.00	-29.00	05-Dec-24
9	IG	449WW	2817219	05-Dec-24	5096.00	4306.00	584.00	4512.00	4174.00	338.00	338.00	0.00	05-Dec-24
10	AG	DBGE130N	8819042	30-Nov-24	5250.00	4460.00	2778.00	2472.00	2946.00	-474.00	-464.00	10.00	06-Dec-24
11	AI	7679M-MN	F669400	06-Dec-24	6000.00	5100.00	0.00	6000.00	5100.00	900.00	894.00	-6.00	06-Dec-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Name of gambling site Duffy's Bar & Grill Osseo	Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
	Site permit number 002	Month/year reported 12/2024	Page 2 of 6

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
12	AI	XL97-MN	C766571	27-Nov-24	6320.00	5328.00	2956.00	3364.00	3614.00	-250.00	-247.00	3.00	06-Dec-24
13	IG	2264CE	2599294	03-Dec-24	5096.00	4304.00	1722.00	3374.00	2768.00	606.00	602.00	-4.00	06-Dec-24
14	TP	7852L-MN	F485799	06-Dec-24	4880.00	4148.00	2630.00	2250.00	1964.00	286.00	284.00	-2.00	06-Dec-24
15	AG	DBGE130N	8819155	06-Dec-24	5250.00	4460.00	2630.00	2620.00	2402.00	218.00	218.00	0.00	07-Dec-24
16	AI	XL97-MN	C766366	06-Dec-24	6320.00	5328.00	0.00	6320.00	5324.00	996.00	984.00	-12.00	07-Dec-24
17	AN	7082L-MN	C685432	06-Dec-24	5200.00	4414.00	578.00	4622.00	4178.00	444.00	442.00	-2.00	07-Dec-24
18	AG	DBGE130N	8819156	07-Dec-24	5250.00	4460.00	560.00	4690.00	4072.00	618.00	626.00	8.00	08-Dec-24
19	AI	YK98-MN	C846738	07-Dec-24	6000.00	5100.00	404.00	5596.00	4846.00	750.00	744.00	-6.00	08-Dec-24
20	IG	449WWW	2817220	05-Dec-24	5096.00	4306.00	1940.00	3156.00	2908.00	248.00	244.00	-4.00	08-Dec-24
21	IG	2295TCD	2788788	01-Dec-24	13720.00	11605.00	6230.00	7490.00	7081.00	409.00	413.00	4.00	09-Dec-24
22	IG	449WWW	2817221	08-Dec-24	5096.00	4306.00	2308.00	2788.00	2706.00	82.00	82.00	0.00	09-Dec-24
23	AG	BFM468N	8902822	02-Dec-24	5250.00	4460.00	818.00	4432.00	3776.00	656.00	668.00	12.00	10-Dec-24
24	AG	DBGE130N	8819038	08-Dec-24	5250.00	4460.00	1904.00	3346.00	3010.00	336.00	348.00	12.00	11-Dec-24
25	AI	7715M-MN	F670186	10-Dec-24	5040.00	4278.00	104.00	4936.00	4270.00	666.00	696.00	30.00	11-Dec-24
26	IG	449WWW	2817222	09-Dec-24	5096.00	4306.00	2726.00	2370.00	2500.00	-130.00	-136.00	-6.00	12-Dec-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 12/2024	Page 3 of 6

Name of gambling site  
Duffy's Bar & Grill Osseo

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
27	AG	DBGE130N	8819153	11-Dec-24	5250.00	4460.00	498.00	4752.00	4136.00	616.00	610.00	-6.00	13-Dec-24
28	AG	DBGE130N	8819154	13-Dec-24	5250.00	4460.00	68.00	5182.00	4448.00	734.00	714.00	-20.00	13-Dec-24
29	AI	7716M-MN	F670217	11-Dec-24	5040.00	4278.00	2762.00	2278.00	2132.00	146.00	128.00	-18.00	13-Dec-24
30	AG	DBGE130N	8819192	13-Dec-24	5250.00	4460.00	1110.00	4140.00	3926.00	214.00	258.00	44.00	14-Dec-24
31	AI	7712M-MN	F670193	13-Dec-24	5040.00	4278.00	206.00	4834.00	4218.00	616.00	626.00	10.00	14-Dec-24
32	IG	2316TCD	2882477	09-Dec-24	13720.00	11605.00	0.00	13720.00	11605.00	2115.00	2115.00	0.00	14-Dec-24
33	AG	DBGE130N	8819003	14-Dec-24	5250.00	4460.00	122.00	5128.00	4436.00	692.00	703.00	11.00	15-Dec-24
34	AG	DBGE130N	8819041	15-Dec-24	5250.00	4460.00	0.00	5250.00	4460.00	790.00	788.00	-2.00	15-Dec-24
35	AI	XM29-MN	F755293	14-Dec-24	5040.00	4278.00	1276.00	3764.00	3044.00	720.00	718.00	-2.00	15-Dec-24
36	AG	DBGE130N	8819158	15-Dec-24	5250.00	4460.00	0.00	5250.00	4460.00	790.00	790.00	0.00	18-Dec-24
37	AI	6845N-MN	97M9128	25-Nov-24	12000.00	9660.00	2750.00	9250.00	7826.00	1424.00	1445.00	21.00	18-Dec-24
38	AI	XM26-MN	F755302	18-Dec-24	5040.00	4278.00	0.00	5040.00	4278.00	762.00	762.00	0.00	18-Dec-24
39	AI	XM28-MN	F755271	15-Dec-24	5040.00	4278.00	1266.00	3774.00	3218.00	556.00	572.00	16.00	18-Dec-24
40	AI	YK98-MN	C846750	08-Dec-24	6000.00	5100.00	0.00	6000.00	5096.00	904.00	938.00	34.00	19-Dec-24
41	IG	449VVV	2817223	12-Dec-24	5096.00	4306.00	3548.00	1548.00	1716.00	-168.00	-168.00	0.00	19-Dec-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 12/2024	Page 4 of 6

Name of gambling site  
Duffy's Bar & Grill Osseo

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
42	AG	DBGE130N	8819196	18-Dec-24	5250.00	4460.00	1008.00	4242.00	3912.00	330.00	328.00	-2.00	20-Dec-24
43	AI	XL97-MN	C766259	19-Dec-24	6320.00	5328.00	1752.00	4568.00	3772.00	796.00	820.00	24.00	20-Dec-24
44	IG	449WW	2817205	19-Dec-24	5096.00	4306.00	30.00	5066.00	4294.00	772.00	770.00	-2.00	20-Dec-24
45	AG	DBGE130N	8766187	20-Dec-24	5250.00	4460.00	2332.00	2918.00	2928.00	-10.00	2.00	12.00	21-Dec-24
46	AG	DBGE130N	8766226	21-Dec-24	5250.00	4460.00	0.00	5250.00	4356.00	894.00	896.00	2.00	21-Dec-24
47	IG	2315TCD	2882478	14-Dec-24	13720.00	11605.00	2500.00	11220.00	11195.00	25.00	40.00	15.00	21-Dec-24
48	AG	GTLN421A	8801678	07-Dec-24	5180.00	4386.00	2956.00	2224.00	2000.00	224.00	198.00	-26.00	22-Dec-24
49	AI	7679M-MN	F669383	20-Dec-24	6000.00	5100.00	1780.00	4220.00	3976.00	244.00	232.00	-12.00	22-Dec-24
50	IG	449WW	2817206	20-Dec-24	5096.00	4306.00	680.00	4416.00	3532.00	884.00	872.00	-12.00	22-Dec-24
51	IG	449WW	2817207	22-Dec-24	5096.00	4306.00	2030.00	3066.00	2754.00	312.00	315.00	3.00	22-Dec-24
52	AG	DBGE130N	8766340	21-Dec-24	5250.00	4460.00	2010.00	3240.00	2928.00	312.00	420.00	108.00	23-Dec-24
53	AI	XM28-MN	F755066	18-Dec-24	5040.00	4278.00	2458.00	2582.00	2534.00	48.00	46.00	-2.00	23-Dec-24
54	TP	7229L-MN	F230161	01-Dec-24	3120.00	2470.00	1046.00	2074.00	1580.00	494.00	494.00	0.00	23-Dec-24
55	AI	7713M-MN	F669844	23-Dec-24	5040.00	4278.00	1304.00	3736.00	3298.00	438.00	444.00	6.00	24-Dec-24
56	AG	DBGE130N	8766341	23-Dec-24	5250.00	4460.00	0.00	5250.00	4456.00	794.00	792.00	-2.00	25-Dec-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 12/2024	Page 5 of 6

Name of gambling site  
Duffy's Bar & Grill Osseo

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
57	IG	449WW	2817204	22-Dec-24	5096.00	4306.00	1164.00	3932.00	3152.00	780.00	680.00	-100.00	25-Dec-24
58	UM	MNOBMS	S56996	18-Dec-24	12000.00	10000.00	0.00	12000.00	9988.00	2012.00	1828.00	-184.00	25-Dec-24
59	AG	DBGE130N	8766329	25-Dec-24	5250.00	4460.00	218.00	5032.00	4320.00	712.00	710.00	-2.00	26-Dec-24
60	AN	7478L-MN	F242167	22-Dec-24	5200.00	4414.00	1176.00	4024.00	3664.00	360.00	373.00	13.00	26-Dec-24
61	IG	1836ZY	2867730	21-Dec-24	13720.00	11605.00	6460.00	7260.00	6664.00	596.00	542.00	-54.00	26-Dec-24
62	AG	DBGE130N	8766372	26-Dec-24	5250.00	4460.00	76.00	5174.00	4440.00	734.00	734.00	0.00	27-Dec-24
63	AI	7193M-MN	C847068	25-Dec-24	13800.00	11605.00	4820.00	8980.00	7896.00	1084.00	1129.00	45.00	27-Dec-24
64	AI	XL97-MN	C766293	22-Dec-24	6320.00	5328.00	2020.00	4300.00	4062.00	238.00	236.00	-2.00	27-Dec-24
65	AI	XM29-MN	F755163	24-Dec-24	5040.00	4278.00	2192.00	2848.00	2736.00	112.00	112.00	0.00	27-Dec-24
66	IG	449WW	2880541	25-Dec-24	5096.00	4306.00	78.00	5018.00	4294.00	724.00	722.00	-2.00	27-Dec-24
67	IG	449WW	2880542	27-Dec-24	5096.00	4306.00	1586.00	3510.00	3124.00	386.00	448.00	62.00	27-Dec-24
68	IG	2314CE	2870662	28-Dec-24	5096.00	4304.00	0.00	5096.00	4304.00	792.00	797.00	5.00	28-Dec-24
69	IG	449WW	2877677	27-Dec-24	5096.00	4306.00	2382.00	2714.00	2510.00	204.00	202.00	-2.00	28-Dec-24
70	IG	449WW	2880545	28-Dec-24	5096.00	4306.00	262.00	4834.00	4066.00	768.00	772.00	4.00	28-Dec-24
71	TP	7590K-MN	A964007	26-Dec-24	5040.00	4278.00	2984.00	2056.00	2036.00	20.00	20.00	0.00	28-Dec-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

<b>Federal ID number</b> 41-6044906	<b>Minnesota tax ID</b> 2541217	<b>License number</b> 00640
<b>Name of gambling site</b> Duffy's Bar & Grill Osseo	<b>Site permit number</b> 002	<b>Month/year reported</b> 12/2024
		<b>Page</b> 6 of 6

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>	<b>M</b>
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
72	AG	DBGE130N	8766328	27-Dec-24	5250.00	4460.00	2864.00	2386.00	2650.00	-264.00	-264.00	0.00	29-Dec-24
73	AN	7833K-MN	C438798	28-Dec-24	5200.00	4414.00	0.00	5200.00	4414.00	786.00	772.00	-14.00	29-Dec-24
74	IG	536Z	2768601	27-Dec-24	13720.00	11605.00	5070.00	8650.00	8356.00	294.00	294.00	0.00	29-Dec-24
75	AI	WZ89-MN	F931738	27-Dec-24	5040.00	4278.00	3010.00	2030.00	2220.00	-190.00	-195.00	-5.00	30-Dec-24
76	AI	XL97-MN	C766158	27-Dec-24	6320.00	5328.00	2980.00	3340.00	2964.00	376.00	384.00	8.00	30-Dec-24
77	AG	DBGE130N	8766219	29-Dec-24	5250.00	4460.00	1124.00	4126.00	3408.00	718.00	716.00	-2.00	31-Dec-24
78	AI	7712M-MN	F669948	30-Dec-24	5040.00	4278.00	0.00	5040.00	4278.00	762.00	796.00	34.00	31-Dec-24
79	AN	7608L-MN	F497854	29-Dec-24	5200.00	4414.00	1588.00	3612.00	2982.00	630.00	622.00	-8.00	31-Dec-24
80	IG	449VVV	2880544	28-Dec-24	5096.00	4306.00	1978.00	3118.00	2800.00	318.00	316.00	-2.00	31-Dec-24
<b>Total</b>					492334.00	415974.00	129228.00	363106.00	325303.00	37803.00	37783.00	-20.00	

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 12/2024	Page 1 of 1

Name of gambling site  
Duffy's Bar & Grill Osseo

Type of operation:  Booth  Bar-op  Machine dispenser  
 Type of game (check one):  Paper Pulltabs  Electronic Pulltabs  
 Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards  
 Paddletickets (PW)  Progressive pulltabs

Game status (check one):  
 Played  Destroyed with Revenue approval  Reported as fund losses  Defective  Missing  
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	IG	5PT1	3510701	07-Dec-24	1500.00	1500.00	0.00	1500.00	1000.00	500.00	500.00	0.00	14-Dec-24
2	IG	5PT1	3510751	14-Dec-24	1500.00	1500.00	0.00	1500.00	1000.00	500.00	500.00	0.00	28-Dec-24
<b>Total</b>					3000.00	3000.00	0.00	3000.00	2000.00	1000.00	1000.00	0.00	

**Worksheet E ♦ Lawful Gambling Combined Receipts Tax**

Complete this schedule to determine if you owe tax on combined receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this schedule to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

Federal ID number	Minnesota tax ID number	License number
41-6044906	2541217	00640

Organization name	Month/year reported
Osseo Lions Club	12/2024

Receipts	1	Interest and other income (from this month's Form G1, line 5, Column C) . . . . .	1	7.82
	2	Receipts from electronic linked bingo games (from this month's Form G1, line 6, Column C) . . . . .	2	630.29
	3	Receipts from tipboard games (from this month's Form G1, line 7, Column C) . . . . .	3	0.00
	4	Receipts from paper pull-tab games (from this month's Form G1, line 8, Column C) . . . . .	4	37803.00
	5	Receipts from electronic pull-tab games (from this month's Form G1, line 9, Column C) . . . . .	5	64087.65
	6	Add lines 1 through 5. . . . .	6	102528.76
	7	Amount from last month's Worksheet E, line 8 (enter zero if this is the July Worksheet E) . . . . .	7	442254.30
	8	Add lines 6 and 7. . . . .	8	544783.06
Tax	9	Go to the table below, determine the tax for line 8 and enter it here . . . . .	9	151439.83
	10	Amount from last month's Worksheet E, line 9 (enter zero if this is the July Schedule E) . . . . .	10	117092.69
	11	Combined receipts tax due (subtract line 10 from line 9). . . . .	11	34347.14

Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.

If line 8 is :				
over	but no more than	subtract from line 8	multiply result by	add
\$0	\$87,500		8% (.08)	\$0
\$87,500	\$122,500	\$87,500	17% (.17)	\$7,000
\$122,500	\$157,500	\$122,500	25% (.25)	\$12,950
\$157,500		\$157,500	33.5% (.335)	\$21,700

Enter the result on line 9 above.



**Lawful Gambling Fund Reconciliation**

Organization name Osseo Lions Club	License number 00640	Month/year reported 12/2024
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**Checking Account**

1	End-of-month checking account balance from bank statements (include from all checking accounts).....	1	187017.70
2	Deposits made during the month that are not included on bank statement.....	2	0.00
	Add lines 1 and 2.....		187017.70
3	Checks written during the month that are not included on bank statement.....	3	35484.43
4	End-of-month reconciled checking account balance (subtract line 4 from line 3).....	4	151533.27

**Additions**

5	End-of-month cash balance in starting cash banks (from this month's Form G1, line 25).....	5	7600.00
6	Cash received but not deposited by month end from sales of games reported on LG100A (do not list amounts included on line 2 above).....	6	2935.44
7	Total in savings accounts and other non-checking accounts.....	7	0.00
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board.....	8	0.00
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carryover adjustment has not been requested.....	9	0.00
10	End-of-month value of merchandise prize inventory .....	10	0.00
11	Other additions .....	11	0.00
12	Total additions (add lines 5 through 11).....	12	10535.44

**Subtractions**

13	Linked bingo prize amount payable to (receivable from) linked bingo provider.....	13	1049.59
14	Receipts deposited from games still in play that are not included on LG100A.....	14	0.00
15	End-of-month amount due for loans made to gambling fund.....	15	0.00
16	Total unpaid invoices for merchandise prizes.....	16	0.00
17	Calendar raffle and other prizes reported on an LG100A that have not yet been paid to winner(s)...	17	6600.00
18	Other subtractions .....	18	0.00
19	Total subtractions (add lines 13 through 18).....	19	7649.59

**Reconciliation**

20	Reconciled gambling fund balance (subtract line 19 from sum of lines 4 and 12).....	20	154419.12
21	Gross profits for the month (total of all schedules A, line 11C).....	21	108028.76
22	Total lawful purpose expenditures (Total from LG100C).....	22	56047.00
23	Allowable expenses ( Form G1, line 24).....	23	40547.91
24	Profit carryover increase (decrease) (line 21 less sum of lines 22 and 23).....	24	11433.85
25	Profit carryover (from prior month's Schedule F, line 27).....	25	142985.27
26	Approved adjustments by the Gambling Control Board (required written approval).....	26	0.00
27	Profit carryover for this month (add lines 24 through 26).....	27	154419.12
28	Profit carryover variance (subtract line 27 from 20; if lines 20 and 27 do not match, see instructions).....	28	0.00

**Explanations**

In the space below, briefly explain other additions reported on line 11 and/or other subtractions reported on line 18:

**Schedule C : Lawful Purpose Expenditures**

Organization Name Osseo Lions Club			License Number 00640					
Month/year 12/2024		Is this an amended Schedule C ? <input type="checkbox"/> Yes <input type="checkbox"/> No			Page 1 of 2			
<b>Schedule C: Lawful Purpose Expenditures</b>								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
21-Nov-2024	09-Dec-2024	15946	CITY OF OSSEO		002		A10R	1712.00
18-Dec-2025	20-Dec-2024	15947	The RosiePups Project	Youth Activities	002		A07	1500.00
18-Dec-2024	20-Dec-2024	15948	Ms Houstons Caring Hands		002		A01	1000.00
18-Dec-2024	20-Dec-2024	15949	Osseo Senior High	Nat'l Honor Society	002		A04	750.00
18-Dec-2024	20-Dec-2024	15950	Park Center High School	PCHS Theater Dept.	002		A04	750.00
18-Dec-2024	20-Dec-2024	15951	JCS Affective Sober Living		002		A01	1000.00
18-Dec-2024	20-Dec-2024	15952	Students Connecting Thru International Studies		002		A04	2500.00
18-Dec-2024	20-Dec-2024	15953	Mission Inc. Programs	Resident Supplies - Children	002		A07	1000.00
19-Dec-2024	20-Dec-2024	15954	Mission Inc. Programs	Resident Services - Meals	002		A01	1000.00
18-Dec-2024	20-Dec-2024	15955	Waste Basket Review		002		A04	2500.00
18-Dec-2024	20-Dec-2024	15956	Osseo Girls Golf	OSH Girls Golf	002		A04	750.00
21-Nov-2024	13-Dec-2024	ET	Minnesota Revenue		002		A08T	33585.00
18-Dec-2024	23-Dec-2024	15957	PROJECT NEW HOPE	Parade of Checks	002		A01	1000.00
18-Dec-2024	23-Dec-2024	15958	SPECIAL OLYMPICS	Parade of Checks	002		A02	1000.00
18-Dec-2024	23-Dec-2024	15959	CAN-DO K-9'S	Parade of Checks	002		A01	1000.00
18-Dec-2024	23-Dec-2024	15960	Leader Dogs	Parade of Checks	002		A02	1000.00

18-Dec-2024	23-Dec-2024	15961	MN Lions Childhood Cancer Foundation	Parade of Checks	002		A01	1000.00
18-Dec-2024	23-Dec-2024	15962	Lions MD5M Hearing Foundation	Parade of Checks	002		A07	1000.00
18-Dec-2024	23-Dec-2024	15963	MD5M Lions Kidsight Foundation	Parade of Checks	002		A07	1000.00
18-Dec-2024	23-Dec-2024	15964	LCIF	Parade of Checks	002		A01	1000.00
								56047

**Osseo Lions Club**  
**Charitable Gambling Account**  
P.O. Box 473  
Osseo, MN 55369  
Lic. B-00640

**Premier Bank of MN**  
301 Central Ave.  
Osseo, MN 55369  
763-493-3456  
75-509/960

01/09/2025

PAY TO THE ORDER OF City of Osseo \$ **\*\*3,390.00**

Three thousand three hundred ninety and 00/100\*\*\*\*\* DOLLARS

City of Osseo

Two Signatures Required

*Jean Columbus*  
*Lee E. Poyner* MP

MEMO

NOTES

**RECEIPT** DATE 1-8-25 NO. **583722**

RECEIVED FROM Osseo Lions Gambling

ADDRESS \_\_\_\_\_

\$ 3,390.00

FOR 10% Fee

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	
AMT. PAID		CHECK	<u>015982</u>
BALANCE DUE		MONEY ORDER	

BY M. Baur

© MEDIFORM © 81808

015982

**Payment**  
3,390.00  
3,390.00

Checking - Premier B

3,390.00

### City of Osseo

#### Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site:

Dicks Bar

Organization:

OSSEO FIRE

Organization

Mailing Address:

415 Central Ave

Month Year

Period:

12 24

<b>10% Contribution Fund</b>	
A. Net Profit (from LG100A line 29)	-16526.24
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 0
<i>If line C is zero or a negative, no amount is due to the City.</i>	

**Additional Instructions**

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary and Tax Return** including Forms **G1, LG100A** and **LG100C** for the period above to the address below:

City of Osseo  
 Attn: Finance Department  
 415 Central Avenue  
 Osseo, MN 55369

*I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.*

  
 \_\_\_\_\_  
 Signature

1-21-25  
 \_\_\_\_\_  
 Date

763-350-0269  
 \_\_\_\_\_  
 Phone Number

**Lawful Gambling Monthly Tax Return**

Print or Type	Organization name Osseo Firemens Relief Assoc	Federal ID number (FEIN) 41-6029747	Minnesota tax ID number 3614280	License number 01851
	Address 415 Central Ave.	<input type="checkbox"/> Check if organization changed	Email address	Month/year reported 12/2024
	City Osseo	State MN	Zip code 55369	Number of Sites 1
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 44		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions ) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions )	
	This return includes (check all that apply):			
<input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

			A	B	C
			Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted, complete Schedule ER).....	2	0.00	0.00	0.00
3	Paddle tickets..... 3 games.....	3	1890.00	1260.00	630.00
4	Add lines 1 through 3.....	4	1890.00	1260.00	630.00
5	Interest and other income (Including advertising or sponsorship income; see instructions).....	5	7.26		7.26
6	Electronic linked bingo.....	6	981.60	834.36	147.24
7	Tipboard..... 0 games.....	7	0.00	0.00	0.00
8	Paper pull-tabs..... 41 games.....	8	162349.00	140531.00	21818.00
9	Electronic pull-tabs..... 0 games.....	9	168256.00	137172.70	31083.30
10	Sports-themed tipboards..... 0 games.....	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	333483.86	279798.06	53685.80
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....	12			53.55
13	Combined net receipts tax (from Worksheet E, line 11).....	13			17773.69
14	Total tax before credits (add lines 12 and 13).....	14			17827.24
15	Net receipts tax credit used (from Schedule NRL, column E).....	15			0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16			0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17			0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18			17827.24
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative) .....	19			0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125).....	20			416.85
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21			18244.09

Gross Profit

Tax and Fees

Expenditures / Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid.....	22	71142.00
23	Total lawful purpose expenditures (add lines 21 and 22).....	23	89386.09
24	Allowable expenses (total of all Schedule A's).....	24	39938.79

Start Bank

25 a	Starting cash banks per books (total of all Schedule A's).....	25 a	6855.00
b	Unreimbursed starting cash banks (total of all Schedule A's).....	25 b	0.00
	End-of-month cash balance in starting banks (subtract line 24b from 24a).....	25	6855.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month -16526.74

*I declare that all information on this summary and tax return is true, correct and complete.*

Sign Here

Chief executive officer (print)	Chief executive officer signature	Date	Daytime Phone
Gambling manager Dave Jorgenson	Gambling manager signature	Date	Daytime Phone
Preparer (print)    Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:  
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

**Lawful Gambling Receipts and Expenses by Site**

Organization name Osseo Firemens Relief Assoc	License number 01851	Site permit number 002
Location name Dick's Bar	Month/year reported 12/2024	

Gross Profits		A	B	C
		Gross receipts	Prizes paid	Net receipts
1 Paper Pull-tabs.....	41 games.....	1 162349.00	140531.00	21818.00
2 Electronic Pull-tabs.....	0 games.....	2 168256.00	137172.70	31083.30
3 Paper Bingo.....		3 0.00	0.00	0.00
4 Electronic Linked Bingo.....		4 981.60	834.36	147.24
5 (PT) Paddletickets (using miniwheel or similar).....	3 games.....	5 1890.00	1260.00	630.00
6 (PW) Paddletickets (using paddlewheel table).....	0 games.....	6 0.00	0.00	0.00
7 Raffles.....		7 0.00	0.00	0.00
8 Tipboards.....	0 games.....	8 0.00	0.00	0.00
9 Sports-themed tipboards.....	0 games.....	9 0.00	0.00	0.00
10 Interest and other income .....		10 7.26		7.26
11 Add lines 1 through 10.....		11 333483.86	279798.06	53685.80

Allowable Expenses				
12 Cost of gambling products paid during the month (include state and local sales tax and freight charges).....			12	3267.99
13 Compensation and payroll taxes.....			13	8355.17
14 Penalty and interest paid on taxes.....			14	0.00
15 Accounting services.....			15	106.00
16 Costs for a new or renewed gambling manager's bond.....			16	0.00
17 Local government investigation fees.....			17	0.00
18 Rent paid for conducting lawful gambling.....			18	10369.00
19 Electronic Pulltab Game Fees.....			19	15590.94
20 Electronic Linked Bingo Provider Fees.....			20	58.37
21 Other miscellaneous allowable expenses not listed above.....			21	2126.32
22 Cash long or short (if cash long, put parentheses around amount).....			22	65.00
23 Reimbursement for excess cash shortages (this is a negative amount).....			23	0.00
24 Total allowable expenses (add lines 12 through 23).....			24	39938.79

Cash Banks				
25 Starting cash banks per books (site records).....			25	6855.00
26 Unreimbursed starting cash banks.....			26	0.00
27 Total starting cash banks (subtract line 26 from line 25).....			27	6855.00

Ending Inventory				
28 Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....			28	3715.38

Net Profit				
29 Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid...)**.....			29	-16526.74

\*\* Include taxes paid of 30273.75 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation=	100.00 % of :	17773.69 =	17773.69
Net Receipts Tax Allocation =	8.5 % of :	630.00 =	53.55
Regulatory Fee Allocation =	.125 % of :	333483.86 =	416.85
			<u>18244.09</u>



**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

	Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Name of gambling site Dick's Bar	Site permit number 002	Month/year reported 12/2024	Page 1 of 4

Type of operation:  Booth  Bar-op  Machine dispenser

Type of game (check one):  Paper Pulltabs  Electronic Pulltabs  
 Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards  
 Paddletickets (PW)  Progressive pulltabs

Game status (check one):  Played  Destroyed with Revenue approval  Reported as fund losses  Defective  Missing  
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	AN	32385R-MN	C893057	29-Nov-24	5360.00	4552.00	2202.00	3158.00	3098.00	60.00	60.00	0.00	01-Dec-24
2	IG	449WW	2843571	30-Nov-24	5096.00	4306.00	2052.00	3044.00	2412.00	632.00	630.00	-2.00	02-Dec-24
3	AG	CNA402R	8905388	01-Dec-24	5250.00	4462.00	2678.00	2572.00	1810.00	762.00	682.00	-80.00	03-Dec-24
4	IG	PKBL01	2844867	29-Nov-24	5292.00	4498.00	3966.00	1326.00	1514.00	-188.00	-188.00	0.00	03-Dec-24
5	TP	7463C-MN	F490840	30-Nov-24	5360.00	4555.00	2186.00	3174.00	3032.00	142.00	142.00	0.00	03-Dec-24
6	IG	449WW	2843573	02-Dec-24	5096.00	4306.00	1494.00	3602.00	3326.00	276.00	279.00	3.00	05-Dec-24
7	AG	PLA402N	8706123	03-Dec-24	5250.00	4462.00	2426.00	2824.00	2938.00	-114.00	-136.00	-22.00	06-Dec-24
8	AG	PINM480N	8901825	29-Nov-24	6300.00	5352.00	3804.00	2496.00	2384.00	112.00	110.00	-2.00	07-Dec-24
9	AN	32385R-MN	C893029	06-Dec-24	5360.00	4552.00	1706.00	3654.00	3328.00	326.00	344.00	18.00	07-Dec-24
10	IG	2309CE	2859769	03-Dec-24	5096.00	4304.00	1668.00	3428.00	2824.00	604.00	602.00	-2.00	07-Dec-24
11	IG	449WW	2843572	05-Dec-24	5096.00	4306.00	1374.00	3722.00	3520.00	202.00	202.00	0.00	07-Dec-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Site permit number 002	Month/year reported 12/2024	Page 2 of 4

Name of gambling site  
Dick's Bar

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
12	TP	6403L-MN	F490097	03-Dec-24	5360.00	4555.00	1122.00	4238.00	3985.00	253.00	251.00	-2.00	07-Dec-24
13	AG	CIM905N	8827237	30-Nov-24	9450.00	7175.00	3441.00	6009.00	5343.00	666.00	655.00	-11.00	08-Dec-24
14	AG	CNA402R	8905314	07-Dec-24	5250.00	4462.00	876.00	4374.00	3926.00	448.00	448.00	0.00	10-Dec-24
15	IG	449WW	2843574	07-Dec-24	5096.00	4306.00	1302.00	3794.00	3100.00	694.00	694.00	0.00	10-Dec-24
16	TP	7483K-MN	C046888	30-Nov-24	4880.00	3900.00	1608.00	3272.00	2850.00	422.00	422.00	0.00	11-Dec-24
17	IG	506G	2841308	07-Dec-24	6272.00	5328.00	196.00	6076.00	5298.00	778.00	788.00	10.00	12-Dec-24
18	AG	CHOP449N	8664617	07-Dec-24	5320.00	4520.00	686.00	4634.00	4190.00	444.00	472.00	28.00	13-Dec-24
19	IG	449WW	2876623	10-Dec-24	5096.00	4306.00	1830.00	3266.00	3428.00	-162.00	-182.00	-20.00	13-Dec-24
20	AG	PLA402N	8706231	10-Dec-24	5250.00	4462.00	1542.00	3708.00	3456.00	252.00	266.00	14.00	14-Dec-24
21	IG	449WW	2876624	13-Dec-24	5096.00	4306.00	1636.00	3460.00	2814.00	646.00	644.00	-2.00	14-Dec-24
22	AG	GUN449NA	8856062	14-Dec-24	5320.00	4520.00	1252.00	4068.00	3288.00	780.00	774.00	-6.00	15-Dec-24
23	IG	449WW	2846062	14-Dec-24	5096.00	4306.00	1316.00	3780.00	3100.00	680.00	680.00	0.00	15-Dec-24
24	IG	506H	2841139	12-Dec-24	6272.00	5328.00	1968.00	4304.00	3592.00	712.00	710.00	-2.00	15-Dec-24
25	AN	32385R-MN	C893730	14-Dec-24	5360.00	4552.00	1508.00	3852.00	3458.00	394.00	394.00	0.00	16-Dec-24
26	AG	CNA402R	8908818	16-Dec-24	5250.00	4462.00	1628.00	3622.00	3522.00	100.00	100.00	0.00	17-Dec-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Site permit number 002	Month/year reported 12/2024	Page 3 of 4

Name of gambling site  
Dick's Bar

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
27	AG	PLA402N	8706103	17-Dec-24	5250.00	4462.00	1544.00	3706.00	3728.00	-22.00	3.00	25.00	19-Dec-24
28	IG	449WW	2876621	15-Dec-24	5096.00	4306.00	602.00	4494.00	3850.00	644.00	632.00	-12.00	19-Dec-24
29	TP	6510N-MN	F490580	11-Dec-24	5360.00	4200.00	1786.00	3574.00	2050.00	1524.00	1524.00	0.00	19-Dec-24
30	AG	FLG474N	8944417	15-Dec-24	5320.00	4522.00	1120.00	4200.00	3718.00	482.00	482.00	0.00	20-Dec-24
31	AG	FNDM480N	8901976	15-Dec-24	6300.00	5352.00	3032.00	3268.00	2978.00	290.00	289.00	-1.00	20-Dec-24
32	AG	MISM780N	8874060	08-Dec-24	13825.00	11605.00	3695.00	10130.00	7612.00	2518.00	2518.00	0.00	21-Dec-24
33	TP	7103E-MN	F598474	07-Dec-24	5360.00	4555.00	3560.00	1800.00	2531.00	-731.00	-731.00	0.00	21-Dec-24
34	AN	32385R-MN	F310074	19-Dec-24	5360.00	4552.00	62.00	5298.00	4510.00	788.00	767.00	-21.00	22-Dec-24
35	AG	SZM905N	8827439	21-Dec-24	9450.00	7175.00	3240.00	6210.00	3842.00	2368.00	2368.00	0.00	23-Dec-24
36	AG	CNA402R	8908793	22-Dec-24	5250.00	4462.00	212.00	5038.00	4430.00	608.00	610.00	2.00	26-Dec-24
37	IG	449WW	2876620	20-Dec-24	5096.00	4306.00	2020.00	3076.00	2764.00	312.00	332.00	20.00	26-Dec-24
38	IG	537U	2839040	20-Dec-24	6272.00	5328.00	1826.00	4446.00	3876.00	570.00	570.00	0.00	26-Dec-24
39	AG	SKVM474N	8899700	20-Dec-24	5320.00	4522.00	0.00	5320.00	4522.00	798.00	798.00	0.00	27-Dec-24
40	AN	7136K-MN	F261682	19-Dec-24	5360.00	4200.00	1810.00	3550.00	2750.00	800.00	800.00	0.00	27-Dec-24
41	IG	449WW	2817143	26-Dec-24	5096.00	4306.00	2314.00	2782.00	1834.00	948.00	948.00	0.00	29-Dec-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Site permit number 002	Month/year reported 12/2024	Page 4 of 4

Name of gambling site  
Dick's Bar

A	B	C	D	E	F	G	H	I	J	K	L	M
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
				<b>Total</b>	236639.00	197996.00	74290.00	162349.00	140531.00	21818.00	21753.00	-65.00

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Site permit number 002	Month/year reported 12/2024	Page 1 of 1

Name of gambling site  
Dick's Bar

Type of operation:  Booth  Bar-op  Machine dispenser

Type of game (check one):  Paper Pulltabs  Electronic Pulltabs  
 Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards  
 Paddletickets (PW)  Progressive pulltabs

Game status (check one):  
 Played  Destroyed with Revenue approval  Reported as fund losses  Defective  Missing  
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	IG	2PT1	2038226	05-Dec-24	750.00	750.00	0.00	750.00	500.00	250.00	250.00	0.00	17-Dec-24
2	IG	2PT1	2038251	17-Dec-24	750.00	750.00	120.00	630.00	420.00	210.00	210.00	0.00	23-Dec-24
3	IG	2PT1	2038276	23-Dec-24	750.00	750.00	240.00	510.00	340.00	170.00	170.00	0.00	31-Dec-24
<b>Total</b>					2250.00	2250.00	360.00	1890.00	1260.00	630.00	630.00	0.00	

# Worksheet E ♦ Lawful Gambling Combined Receipts Tax

Complete this schedule to determine if you owe tax on combined receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this schedule to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

Federal ID number 41-6029747	Minnesota tax ID number 3614280	License number 01851
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Organization name Osseo Firemens Relief Assoc	Month/year reported 12/2024
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Receipts	1	Interest and other income (from this month's Form G1, line 5, Column C) . . . . .	1	7.26
	2	Receipts from electronic linked bingo games (from this month's Form G1, line 6, Column C) . . . . .	2	147.24
	3	Receipts from tipboard games (from this month's Form G1, line 7, Column C) . . . . .	3	0.00
	4	Receipts from paper pull-tab games (from this month's Form G1, line 8, Column C) . . . . .	4	21818.00
	5	Receipts from electronic pull-tab games (from this month's Form G1, line 9, Column C) . . . . .	5	31083.30
	6	Add lines 1 through 5. . . . .	6	53055.80
	7	Amount from last month's Worksheet E, line 8 (enter zero if this is the July Worksheet E) . . . . .	7	379029.69
	8	Add lines 6 and 7. . . . .	8	432085.49
Tax	9	Go to the table below, determine the tax for line 8 and enter it here . . . . .	9	113686.14
	10	Amount from last month's Worksheet E, line 9 (enter zero if this is the July Schedule E) . . . . .	10	95912.45
	11	Combined receipts tax due (subtract line 10 from line 9). . . . .	11	17773.69

Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.

If line 8 is :				
over	but no more than	subtract from line 8	multiply result by	add
\$0	\$87,500		8% (.08)	\$0
\$87,500	\$122,500	\$87,500	17% (.17)	\$7,000
\$122,500	\$157,500	\$122,500	25% (.25)	\$12,950
\$157,500		\$157,500	33.5% (.335)	\$21,700

Enter the result on line 9 above.

Lawful Gambling Fund Reconciliation

Organization name Osseo Firemens Relief Assoc	License number 01851	Month/year reported 12/2024
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Checking Account

1	End-of-month checking account balance from bank statements (include from all checking accounts).....	1	180595.62
2	Deposits made during the month that are not included on bank statement.....	2	0.00
	Add lines 1 and 2.....		180595.62
3	Checks written during the month that are not included on bank statement.....	3	70578.67
4	End-of-month reconciled checking account balance (subtract line 4 from line 3).....	4	110016.95

Additions

5	End-of-month cash balance in starting cash banks (from this month's Form G1, line 25).....	5	6855.00
6	Cash received but not deposited by month end from sales of games reported on LG100A (do not list amounts included on line 2 above).....	6	0.00
7	Total in savings accounts and other non-checking accounts.....	7	0.00
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board.....	8	0.00
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carryover adjustment has not been requested.....	9	0.00
10	End-of-month value of merchandise prize inventory .....	10	880.00
11	Other additions .....	11	-198.00
12	Total additions (add lines 5 through 11).....	12	7537.00

Subtractions

13	Linked bingo prize amount payable to (receivable from) linked bingo provider.....	13	2545.10
14	Receipts deposited from games still in play that are not included on LG100A.....	14	0.00
15	End-of-month amount due for loans made to gambling fund.....	15	0.00
16	Total unpaid invoices for merchandise prizes.....	16	0.00
17	Calendar raffle and other prizes reported on an LG100A that have not yet been paid to winner(s)...	17	0.00
18	Other subtractions .....	18	0.00
19	Total subtractions (add lines 13 through 18).....	19	2545.10

Reconciliation

20	Reconciled gambling fund balance (subtract line 19 from sum of lines 4 and 12).....	20	115008.85
21	Gross profits for the month (total of all schedules A, line 11C).....	21	53685.80
22	Total lawful purpose expenditures (Total from LG100C).....	22	101415.75
23	Allowable expenses ( Form G1, line 24).....	23	39938.79
24	Profit carryover increase (decrease) (line 21 less sum of lines 22 and 23).....	24	-87668.74
25	Profit carryover (from prior month's Schedule F, line 27).....	25	202677.59
26	Approved adjustments by the Gambling Control Board (required written approval).....	26	0.00
27	Profit carryover for this month (add lines 24 through 26).....	27	115008.85
28	Profit carryover variance (subtract line 27 from 20; if lines 20 and 27 do not match, see instructions).....	28	0.00

Explanations

In the space below, briefly explain other additions reported on line 11 and/or other subtractions reported on line 18:

**Schedule C : Lawful Purpose Expenditures**

Organization Name Osseo Firemens Relief Assoc			License Number 01851					
Month/year 12/2024		Is this an amended Schedule C ? <input type="checkbox"/> Yes <input type="checkbox"/> No			Page 1 of 1			
<b>Schedule C: Lawful Purpose Expenditures</b>								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
05-Dec-2024	05-Dec-2024	ET	MN Revenue		002		A08T	30273.75
31-Dec-2024	31-Dec-2024	9574	American Lung Association	american lung for stair climb	002		A26	2500.00
19-Dec-2024	19-Dec-2024	9571	City of Osseo	city fee	002		A10R	2642.00
31-Dec-2024	31-Dec-2024	9575	City of Osseo	to be applied to truck fund	002		A10V	33000.00
31-Dec-2024	31-Dec-2024	9576	City of Osseo	year end donation to fire department for station supplies	002		A10V	32000.00
31-Dec-2024	31-Dec-2024	9573	mn state fire service memorial pipe band	fire fighter bag pipes for supplies	002		A15	1000.00
								101415.75



### City of Osseo

#### Lawful Gambling Monthly Reporting Form 10% Contribution Fund

<b>Site:</b>	104		
<b>Organization:</b>	AMERICAN LEGION POST 172 OSSEO		
<b>Organization</b>			
<b>Mailing Address:</b>	260 4TH AVE SE OSSEO MN 55369		
	<i>Month      Year</i>		
<b>Period:</b>	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50px; text-align: center;">12</td> <td style="width: 50px; text-align: center;">2024</td> </tr> </table>	12	2024
12	2024		

<b>10% Contribution Fund</b>	
A. Net Profit (from LG100A line 29)	\$ 57,720.28
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 5,772.03
<i>If line C is zero or a negative, no amount is due to the City.</i>	

**Additional Instructions**

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1, LG100A** and **LG100C** for the period above to the address below:

City of Osseo  
Attn: Finance Department  
415 Central Avenue  
Osseo, MN 55369

***I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.***

  
 \_\_\_\_\_  
 Signature

1/17/2025  
 \_\_\_\_\_  
 Date

7634254858 ext 4  
 \_\_\_\_\_  
 Phone Number

## Lawful Gambling Receipts and Expenses by Site

Organization name American Legion Post 172			License # 00104
Site name Rudolph Priebe American Legion	Site permit # 001	Month reported 12	Year reported 2024

Receipts and Prizes	A Gross Receipts	B Prizes	C Net Receipts
1 Paper pull-tabs	\$368634.00	\$323002.00	\$45632.00
2 Electronic pull-tabs	\$308766.50	\$272075.75	\$36690.75
3 Non-linked bingo	\$0.00	\$0.00	\$0.00
4 Linked bingo	\$24440.00	\$17108.00	\$7332.00
5 Paddlewheel without a table	\$3810.00	\$2320.00	\$1490.00
6 Paddlewheel with a table	\$0.00	\$0.00	\$0.00
7 Raffles	\$0.00	\$0.00	\$0.00
8 Tipboards	\$300.00	\$200.00	\$100.00
9 Sports tipboards	\$2200.00	\$1800.00	\$400.00
10 Interest and other income	\$63.92		\$63.92
11 Totals	\$708214.42	\$616505.75	\$91708.67

## Allowable Expenses

12 Paper pull-tabs, bingo paper sheets, tipboards, paddletickets, and raffle tickets	\$7032.30
13 Compensation and payroll taxes	\$12067.06
14 Penalty and interest paid on taxes	\$0.00
15 Accounting services	\$125.00
16 Gambling manager's bond	\$0.00
17 Local government investigation fees	\$0.00
18 Rent paid to lessors for conducting lawful gambling	\$0.00
19 Electronic pull-tab game fees	\$10385.99
20 Electronic linked bingo provider fees	\$1255.48
21 Other miscellaneous allowable expenses not listed above	\$2386.28
22 Cash short (if cash long, enter as a negative number)	\$736.28
23 Reimbursement for excess cash shortages	\$0.00
24 Total allowable expenses	\$33988.39

## Cash Banks

25 Starting cash banks per site records	\$14100.00
26 Unreimbursed starting cash banks	\$0.00
27 Total starting cash banks	\$14100.00

## Ending Inventory

28 Total value of ending inventory on the last day of the month	\$6336.26
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## Monthly Profit (loss)

29 Site net profit less state taxes on lawful gambling	\$57720.28
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# Lawful Gambling Monthly Tax Return

Print or Type	Organization Name <b>American Legion Post 172</b>	Federal ID Number (FEIN) <b>41-6038117</b>	Minnesota Tax ID Number <b>9724701</b>	License Number <b>00104</b>
	Address <input type="checkbox"/> Check if Address Changed <b>260 4th Avenue SE</b>	Email Address <b>GAMING@LEGIONPOST172.ORG</b>		Month/Year Reported <b>12/2024</b>
	City <b>Osseo</b>	State <b>MN</b>	Zip Code <b>55369</b>	Number of Sites <b>1</b>
	Number of barcoded games reported on Schedule B2s for the month: <b>139</b>	Check all that apply: <input type="checkbox"/> Amended Return <input type="checkbox"/> Filing under Extension (see instructions) <input type="checkbox"/> No Gambling Activity this Month <input type="checkbox"/> Final Return (see instructions)		
	This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER			

Gross Profit		A	B	C
		Gross Receipts	Prizes Paid	Net Receipts
	<b>1</b> Non-linked bingo	0	0.00	0.00
	<b>2</b> Raffles (if tax-exempt raffles were conducted, complete Schedule ER)	0.00	0.00	0.00
	<b>3</b> Paddletickets	3810.00	2320.00	1490.00
	<b>4</b> Add lines 1 through 3	3810.00	2320.00	1490.00
	<b>5</b> Interest and other income (including advertising or sponsorship income; see instructions)	64.00		64.00
	<b>6</b> Linked bingo	24440.00	17108.00	7332.00
	<b>7</b> Tipboards	300.00	200.00	100.00
	<b>8</b> Paper pull-tabs	368634.00	323002.00	45632.00
	<b>9</b> Electronic pull-tabs	308767.00	272076.00	36691.00
	<b>10</b> Sports-themed tipboards	2200.00	1800.00	400.00
	<b>11</b> Add lines 4 through 10. Line 11C is your gross profits for the month	708214.00	616506.00	91708.00
Tax and Fees	<b>12</b> Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)			127.00
	<b>13</b> Combined net receipts tax (from Worksheet E, line 11; if negative, enter the amount on line 19)			30090.00
	<b>14</b> Total tax before credits (add lines 12 and 13)			30217.00
	<b>15</b> Net receipts tax credit used (from Schedule NRL, column E)			0.00
	<b>16</b> Exempt raffle tax credit (from Schedule ER, line 4)			0.00
	<b>17</b> Total nonrefundable credits (add lines 15 and 16)			0.00
	<b>18</b> Total tax before refundable credit (subtract line 17 from line 14; if negative, enter zero)			30217.00
	<b>19</b> Combined net receipts tax credit (from Worksheet E, line 11; if negative)			0.00
	<b>20</b> Monthly regulatory fee (multiply line 11a by 0.125% [0.00125])			885.00
	<b>21</b> TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)			31102.00

**Lawful Gambling Monthly Tax Return (continued)**

Organization Name <b>American Legion Post 172</b>	Federal ID Number (FEIN) <b>41-6038117</b>	Minnesota Tax ID Number <b>9724701</b>	License Number <b>00104</b>
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<b>Expenditures /Expenses</b>	<b>22</b> Lawful purpose expenditures	<b>22</b> <u>47669.00</u>
	<b>23</b> Total lawful purpose expenditures (add lines 21 and 22)	<b>23</b> <u>78771.00</u>
	<b>24</b> Allowable expenses	<b>24</b> <u>33988.00</u>

<b>Start Bank</b>	<b>25 a</b> Starting cash banks per books	<b>25a</b> <u>14100.00</u>
	<b>b</b> Unreimbursed starting cash banks	<b>25b</b> <u>0.00</u>
	End-of-month cash balance in starting banks (subtract line 25b from 25a)	<b>26</b> <u>14100.00</u>

<b>Sign Here</b>	<i>I declare that all information on this summary and tax return is true, correct and complete.</i>			
	Chief Executive Officer (print) <b>JACOB LYNCH</b>	Chief Executive Officer Signature	Date	Daytime Phone <b>763-425-4858</b>
	Gambling Manager (print) <b>JAMES HULTGREN</b>	Gambling Manager Signature	Date	Daytime Phone <b>763-425-4858</b>
Preparer (print)	Name of Firm	Preparer Signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:  
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

RUDOLPH PRIEBE POST 172

GAMBLING ACCOUNT  
260 - 4TH AVE SE 763-425-4858  
OSSEO, MN 55369

75 509  
960

19067

PAY TO THE  
ORDER OF

City of OSSEO

DATE 1-19-25


\$ 5992.03

for Hunger relief early Jan dollar ad @ 1/100

DOLLARS  Security Features  
Included.  
Details on back

**PIB** Premier  
Bank FIDIC

301 CENTRAL AVENUE  
OSSEO, MN 55369  
(763) 493-3456

Jan 19/25  


MEMO 10% Fund

MP

NOTES

# RECEIPT

DATE 1-22-25

NO. 583730

RECEIVED FROM Legion Post 172

ADDRESS

FOR 10% Gambling \$ 5,772.03

AMT. OF ACCOUNT	ACCOUNT		HOW PAID	
			CASH	
AMT. PAID			CHECK	5,772.03
BALANCE DUE			MONEY ORDER	

BY M. Bauer

© REDIFORM © 81808



## Q4 Building Report

PID	Property Address	Permit Number	Issued Date	Permit Type	Description	Value	Applicant Type	Applicant Name	SAC	Permit Amount	Surcharge	Plan Review	Total
1811821220100	409 2nd Ave NE	24220-E	9/30/2024	ELC	Wire water heater replacement		Contractor	Live Wire Electrical Services		\$ 50.00	\$ 1.00		\$ 51.00
1311922110053	509 3rd Ave NW	24221-E	10/1/2024	ELC	Wire A/C install		Contractor	Admiral Radon & Mechanical Svcs		\$ 40.00	\$ 1.00		\$ 41.00
1311822110089	315 Central Ave	24222-E	10/4/2024	ELC	Kitchen, bath remodel		Contractor	Bavolak Electric		\$ 100.00	\$ 1.00		\$ 101.00
1311922110026	133 4th St NW	24223	10/4/2024	ME	Replace boiler	8,000.00	Contractor	Aaron's Air Quality		\$ 100.00	\$ 1.00		\$ 101.00
1311822110122	11 1st St NW	24224	10/8/2024	ME	Relocate existing fire suppression system	1,500.00	Contractor	Comfort Solutions		\$ 73.75	\$ 1.00	\$ 47.94	\$ 122.69
1811921220100	409 2nd Ave NE	24225	10/8/2024	PL	Water heater install	900.00	Contractor	Urban Pine Plumbing		\$ 100.00	\$ 1.00		\$ 101.00
1811921230170	308 1st St NE	24226	10/8/2024	BL	Replace 7 windows	8,254.00	Contractor	Great Day Improvements		\$ 100.00	\$ 1.00		\$ 101.00
1311922110017	501 1st Ave NW	24227	10/8/2024	BL	Reside garage	16,785.00	Contractor	MN Rusco		\$ 125.00	\$ 1.00		\$ 126.00
1811921310022	501 2nd St SE	24228	10/9/2024	ROW	Fiber optic line install		Contractor	Century Link / Lumen		\$ 2,215.00			\$ 2,215.00
1311922110095	3rd Ave NW to 6th Ave NE between CR40 to 4th St NE	24229	10/9/2024	ROW	Fiber optic line install		Contractor	Century Link / Lumen		\$ 4,375.00			\$ 4,375.00
1311922110165	101 4th St NW	24230	10/9/2024	BL	New 16' x 12' deck		Owner	Ed Columbus		\$ 280.25	\$ 8.00	\$ 182.16	\$ 470.41
1311922110033	316 2nd Ave NW	24232	10/10/2024	ELC	Roof mounted solar system		Contractor	Wolf River Electric		\$ 165.00	\$ 1.00		\$ 166.00
1311922110033	312 2nd Ave NW	24233	10/15/2024	ELC	Alteration - Roof mounted solar system		Contractor	Wolf River Electric		\$ 236.00	\$ 6.50	\$ 153.40	\$ 395.90
1811921240061	8 6th Ave NE	24234	10/11/2024	PL	New sewer pipe and lining	5,000.00	Contractor	Dean's Home Services		\$ 75.00	\$ 1.00		\$ 76.00
1811921210068	617 6th Ave NE	24235	10/11/2024	BL	Reroof	18,000.00	Contractor	Bold North Roofing & Contracting		\$ 125.00	\$ 1.00		\$ 126.00
1811921220101	401 2nd Ave NE	24236	10/16/2024	BL	Reroof	13,000.00	Contractor	Bold North Roofing & Contracting		\$ 125.00	\$ 1.00		\$ 126.00
1811921230176	109 1st St NE	24237	10/17/2024	ELC	Whole home rewire		Contractor	Advantage Electric		\$ 200.00	\$ 1.00		\$ 201.00
1811921310051	233 7th Ave SE	24238	10/18/2024	PL	Bathroom remodel	15,000.00	Contractor	Premium Design LLC		\$ 265.50	\$ 7.50	\$ 172.58	\$ 445.58
1811921240086	101 8th Ave NE	24239	10/18/2024	PL	Replace water heater & softener	4,925.00	Contractor	TJK Plumbing		\$ 175.00	\$ 2.00		\$ 177.00
1311922110017	501 1st Ave NW	24240	10/18/2024	ELC	Lights and GF after residing		Contractor	MJ Electric MN Inc		\$ 50.00	\$ 1.00		\$ 51.00
1311922110033	316 2nd Ave NW	24241	10/22/2024	BL	Residential reroof	14627.48	Contractor	Wolf River Construction		\$ 125.00	\$ 1.00		\$ 126.00
1311922110011	617 3rd Ave NW	24242	10/22/2024	ELC	New power to sauna & shed		Contractor	Randy's Electric		\$ 50.00	\$ 1.00		\$ 51.00
1811921130019	116 8th Ave NE	24243	10/24/2024	PL	Replace gas water heater	3120	Contractor	TJK Plumbing		\$ 100.00	\$ 1.00		\$ 101.00
1811921230196	325 1st St NE	24244	10/25/2024	BL	Alteration - Rooftop solar system		Contractor	Freedom Forever Minnesota LLC		\$ 125.00	\$ 1.00		\$ 126.00
1811921230196	325 1st St NE	24245	10/25/2024	ELC	Rooftop solar system		Contractor	Freedom Forever Minnesota LLC		\$ 165.00	\$ 1.00		\$ 166.00
1811921220062	533 3rd Ave NE	24246	10/29/2024	ME	Furnace replace	4,094.00	Contractor	Hero Home Services		\$ 100.00	\$ 1.00		\$ 101.00
1811921230029	116 1-1/2 St NE	24247	10/25/2024	BL	Build 8' x 5' deck	2,000.00	Owner	Chris Loken		\$ 73.75	\$ 1.00	\$ 556.08	\$ 630.83

1811921310051	233 7th Ave SE	24248	11/4/2024	PL	Plumb piping and install fixtures	4,600.00	Contractor	Jayco Plumbing Inc.		\$ 75.00	\$ 1.00		\$ 76.00
1811921240018	316 1-1/2 St NE	24249	11/7/2024	BL	Addition of gable style room on new deck / open deck	85,000.00	Contractor	Champion Window Company		\$ 944.25	\$ 42.50	\$ 613.76	\$ 1,600.51
1811921240018	625 E Broadway St	24250	11/7/2024	ELC	Electrical after new siding		Contractor	Fine Line Electric		\$ 50.00	\$ 1.00		\$ 51.00
1811921230087	305 1st St NE	24251	11/7/2024	ROW	Low pressure gas line repair		Contractor	Centerpoint Energy		\$ 75.00		\$ 100.00	\$ 175.00
1811921230172	109 3rd Ave NE	24252	11/8/2024	BL	Reroof garage	3,000.00	Contractor	RSW Construction		\$ 125.00	\$ 1.00		\$ 125.00
1311922110079	415 Central Ave	24253	11/14/2024	ROW	Fiber optic line install		Contractor	Century Link / Lumen		\$ 2,865.00		\$ 100.00	\$ 2,965.00
1811921240039	209 7th Ave NE	24255	11/14/2024	PL	Replace tub, add toilet	1,100.00	Contractor	Knights Plumbing		\$ 75.00	\$ 1.00		\$ 76.00
1811921340039	217 8th Ave SE	25256	11/14/2024	BL	Finish Basement. Egress windows, framing, HVAC	12,000.00	Contractor	Prottime Construction Svcs		\$ 221.25	\$ 6.00	\$ 143.81	\$ 371.06
1811921130004	817 3rd St NE	25257	11/19/2024	ELC	Wiring for water heater replace		Contractor	Live Wire Electrical		\$ 50.00	\$ 1.00		\$ 51.00
1811921310039	217 8th Ave SE	25258	11/19/2024	ME	Upgrade	1,530.50	Contractor	Twin City Heating, Air, and Electric		\$ 100.00	\$ 1.00		\$ 101.00
1811921310051	233 7th Ave SE	24260	11/19/2024	ELC	New wiring - bathroom - recessed light above shower		Contractor	Sparker Electric		\$ 100.00	\$ 1.00		\$ 101.00
1811921130004	817 3rd St NE	24261	11/19/2024	PL	Water heater replace	1,200.00	Contractor	Larson Plumbing		\$ 100.00	\$ 1.00		\$ 101.00
1811921310045	232 7th Ave SE	24263	11/20/2024	PL	Replace gas water heater	2,470.00	Contractor	TJK Plumbing		\$ 100.00	\$ 1.00		\$ 101.00
1311922110050	525 3rd Ave NW	24264	11/20/2024	BL	Egress window install	1,500.00	Contractor	Midwest Egress		\$ 100.00	\$ 1.00		\$ 101.00
1811921230054	309 1st Ave NE	24265	11/20/2024	ELC	Adding new lighting and circuits for salon work stations		Contractor	Morrison Electric		\$ 50.00	\$ 1.00		\$ 51.00
1811921240096	517 3rd St NE	24266	11/25/2024	PL	Water line repair	7,500.00	Contractor	Twin Cities Sewer & Water		\$ 75.00	\$ 1.00		\$ 76.00
1311922110003	608 2nd Ave NW	24267	11/27/2024	ELC	Wiring for hot tub		Contractor	Hubbard Electric		\$ 140.00	\$ 1.00		\$ 141.00
1811921240039	233 7th Ave SE	24268	11/27/2024	ELC	Install vanity light		Contractor	MJ Electric MN Inc		\$ 50.00	\$ 1.00		\$ 51.00
1811921320050	101 8th Ave NE	24269	11/27/2024	PL	Replace tankless water heater and water softener.	2,900.00	Contractor	Dean's Home Services		\$ 175.00	\$ 2.00		\$ 177.00
1311922110032	324 2nd Ave NW	24270	11/27/2024	PL	Install water heater	1,900.00	Contractor	Paul Bunyan Plumbing		\$ 100.00	\$ 1.00		\$ 101.00
1811921240093	417 3rd St NE	24271	11/27/2024	ELC	Wiring for water heater replace		Contractor	Live Wire Electrical		\$ 50.00	\$ 1.00		\$ 51.00
1811821240093	417 3rd St NE	24273	12/2/2024	ME	Water heater reconnect	1,200.00	Contractor	Larson Plumbing		\$ 100.00	\$ 1.00		\$ 101.00
1311922110013	524 2nd Ave NW	24274	12/2/2024	ELC	Wire for radon fan		Contractor	Kodiak Electric		\$ 50.00	\$ 1.00		\$ 51.00
	2nd St NE, 7th Ave NE, Broadway St E	24275	12/4/2024	ROW	Install fiber optic		Contractor	Century Link / Lumen		\$ 2,543.75			\$ 2,543.75
1811921340028	3096 7th Ave SE	24276	12/4/2024	ELC	Wire A/C replace		Contractor	Spark Electric		\$ 50.00	\$ 1.00		\$ 51.00
1311922110119	337 Central Ave	24277	12/5/2024	BL	Kitchen Addition	290,000.00	Contractor	ShaneCon	\$ 9,170.00	\$ 3,769.64	\$ 145.00	\$ 1,427.89	\$ 14,512.53
1811921220092	533 2nd Ave NE	24278	12/6/2024	PL	Plumb new 3/4 bath + floor drain	5,000.00	Contractor	Peters Plumbing	\$ 5,000.00	\$ 90.00	\$ 1.00		\$ 91.00
1811921240055	33 7th Ave NE	24279	12/9/2024	ME	Remove furnace, install new	3,000.00	Contractor	MN Heating & Cooling		\$ 100.00	\$ 1.00		\$ 101.00



1811921310039	217 8th Ave SE	24280	12/9/2024	ELC	Wire lower level bdrms; serice upgrade		Contractor	Impact Electric		\$ 150.00	\$ 1.00		\$ 151.00	
	6th St NW, 4th St. NE & NW, 93rd Ave	24281	12/11/2024	ROW	Replace power poles		Contractor	Xcel Energy		\$ 250.00			\$ 250.00	
1811921230054	309 1st Ave NE	24282	12/11/2024	PL	Plumb for 2 salon shampoo chairs, wash machine, laundry sink		Contractor	Crosstown Plumbing		\$ 73.75	\$ 1.00	\$ 47.94	\$ 122.69	
	4th Ave NE	24283	12/11/2024	ROW	Overhead maint./pole replace		Contractor	Xcel Energy		\$ 175.00			\$ 175.00	
1811921230194	300 Central Ave	24284	12/11/2024	ELC	Tennant improvement		Contractor	Walter Electrical Contractors		\$ 100.00	\$ 1.00		\$ 101.00	
1811921310039	217 8th Ave SE	24285	12/11/2024	PL	Replace water heater		Contractor	Larson Plumbing		\$ 100.00	\$ 1.00		\$ 101.00	
1811921210054	332 4th Ave NE	24286	12/12/2024	PL	Replace water heater	1,200.00	Contractor	Larson Plumbing		\$ 100.00	\$ 1.00		\$ 101.00	
1311922110119	337 Central Ave	24287	12/17/2024	ELC	Install temp & new service for kitchen addition		Contractor	Custom Electrical Services		\$ 200.00	\$ 1.00		\$ 201.00	
1811921230183	100 Central Ave	24288	12/18/2024	BL	Addition 8' x 15" x 19' Mtg Rm	11,000.00	Contractor	Kaster Construction		\$ 206.50	\$ 5.50	\$ 134.23	\$ 346.23	
1811921230009	117 3rd St NW	24289	12/23/2024	ELC	Water heater electrical reconnect		Contractor	Kendrick Electric		\$ 50.00	\$ 1.00		\$ 51.00	
1811921130011	201 9th Ave NE	24290	12/20/2024	ME	Furnace replace	2,400.00	Contractor	Dean's Home Services		\$ 100.00	\$ 1.00		\$ 101.00	
1811921130011	201 9th Ave NE	24291	12/26/2024	ELC	Furnace wiring		Contractor	Dean's Home Services		\$ 50.00	\$ 1.00		\$ 51.00	
1311922110119	337 Central Ave	24292	12/26/2024	ME	Commercial HVAC / kitchen addition	43,500.00	Contractor	Wencl Services		\$ 617.25	\$ 22.00	401.21	\$ 1,040.46	
<b>SUBTOTALS</b>										<b>\$ 14,170.00</b>	<b>\$ 24,210.64</b>	<b>\$ 276.00</b>	<b>\$ 3,679.79</b>	
<b>GRAND TOTAL</b>														<b>\$ 42,336.43</b>



## City of Osseo City Council Meeting Item

**Agenda Item:** Resignation of Reserve Officer Jon Grimm

**Meeting Date:** January 27<sup>th</sup>, 2025

**Prepared by:** Todd Kintzi, Lieutenant

**Attachments:** Resignation Letter from Jon Grimm

**Policy Consideration:**

Reserve Officer Jon Grimm has submitted a letter of resignation from the Osseo Police Department effective, January 15, 2025.

**Background:**

Reserve Officer Grimm has been an active and respected member of the Osseo Police family since 2012. Reserve Officer Grimm has been a member since the unit's inception and has volunteered countless hours of his own time to benefit the community. Grimm has done an outstanding job aiding the department during community events, countless patrol shifts, attending department meetings and trainings, and has field trained several new Police Reserves over the years.

**Budget or Other Considerations:**

This resignation will not affect the current 2025 budget.

**City Goals Met by This Action:**

Develop teamwork among the City's leadership team.

**Options:**

The City Council may choose to:

1. Approve the resignation of Reserve Officer Grimm.
2. Deny the resignation of Reserve Officer Grimm.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1.) Approve the resignation of Reserve Office Grimm.

January 13<sup>th</sup>, 2025

Chief Shane Mikkelson

City of Osseo Police Department

415 Central Ave

Osseo, MN 55369

Chief Mikkelson,

I am writing to formally resign my position as a Police Reserve Officer effective January 15<sup>th</sup>, 2025.

Serving as a member of this department has been both an honor and a privilege. I am incredibly grateful for the experiences I have had, the officers I have worked alongside with, and the opportunity to serve and protect the city of Osseo over the last 12 years.

I want to express my appreciation to you and the entire department for the support and family environment that has been fostered throughout the years. It has been a truly rewarding experience, one that I will always hold in high regard. The Police Reserve program has provided an excellent platform to grow both professionally and personally, and I will forever be grateful for the opportunities I was given.

Stay Safe,

Jon Grimm



City of Osseo  
415 Central Avenue  
Osseo, MN 55369-1195  
P 763.425.2624 F 763.425.1111  
www.DiscoverOsseo.com

**City of Osseo Employee/Official Travel Request Form**

This form shall be completed and submitted to the City Administrator for inclusion in the City Council or EDA packet and shall be submitted on the Monday preceding the regularly scheduled City Council or EDA meeting the following week.

Date of Request: 01/09/2025

Employee Name: Natalie Santillo

Employee Department: Administration

Conference/Workshop/Seminar: MCFOA Conference

Dates: 3/19/25 - 3/21/25

Estimated costs associated with the Conference/Workshop/Seminar for which you are /will be requesting reimbursement:

*\* Note: Please include supporting documentation showing actual costs (such as registration confirmation, hotel/motel confirmation, air fare or other travel costs confirmation)*

Registration Fee: \$ 395

Hotel/Motel Costs: \$ \_\_\_\_\_

Air Fare Costs: \$ \_\_\_\_\_

Meal Costs: \$ \_\_\_\_\_

Misc. Costs: \$ \_\_\_\_\_

How will your attendance in this conference/workshop/seminar be a benefit to you professionally, or a benefit to the City of Osseo as a whole?

Classes include Liquor Licensing topics, data request information and topics that can assist the city in future - thinking methods

Employee Signature: Natalie Santillo Date: 01/09/2025

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Council Approval date: \_\_\_\_\_



## City of Osseo City Council Meeting Item

**Agenda Item:** Approve Not Waiving the Statutory Tort Limits for the City's Liability Coverage in 2025

**Meeting Date:** January 27, 2025

**Prepared by:** Natalie Santillo, City Clerk

**Attachments:** LMC Liability Coverage – Waiver Form

**For Consideration:**

Consider approving not to waive the statutory tort liability insurance coverage limit established by MN Statute 466.04 as requested by the League of Minnesota Cities Insurance Trust. This decision to waive or not waive the statutory tort limits must be made annually.

**Background:**

Cities are exposed to potential lawsuits if civil wrong doings (torts) occur out of a violation of duty by the City and its staff that results in injury or damage to a claimant such as, for example, defamation or injury on a playground. Minnesota state law requires cities to carry insurance coverage of at least \$500,000 for torts. Cities may purchase a higher level of insurance if desired.

The decision to waive or not to waive the statutory limits has the following effects:

If the city does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the city purchases the optional excess liability coverage.

Liability coverage is more expensive if the city waives the limits; the cost difference is 3.5 percent of liability premium for members that choose to waive. Waiving the limit does not give the city better protection; the benefit is only to the party who is making a liability claim against the city. If the city waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.

**Previous Action or Discussion:**

In previous years, the Council has elected to **not** waive the monetary limits of liability coverage as established by MN Statute 466.04.

**City Goals Met By This Action:**

Protect the City from risk of higher monetary awards granted in a court of law to plaintiffs.

**Options:**

The City Council may choose to:

1. Not waive the standard coverage provided by the League of Minnesota Cities Insurance Trust and limit liability at \$500,000 per claim;
2. Waive the standard coverage provided and purchase additional insurance which would result in claimants to be awarded more than \$500,000.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Not waive the standard coverage provided by the League of Minnesota Cities Insurance Trust and limit liability at \$500,000 per claim in 2025.



## LIABILITY COVERAGE – WAIVER FORM

**Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to [psstech@lmc.org](mailto:psstech@lmc.org).**

*The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.*

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

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LMCIT Member Name:

\_\_\_\_\_

*Check one:*

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: \_\_\_\_\_

Signature: \_\_\_\_\_ Position: \_\_\_\_\_



# OSSEO GATEWAY SIGN



## APPLICATION FOR MESSAGE FEE WAIVER:

The City of Osseo has constructed the Gateway Sign as a method to disseminate information of general public interest. Information is posted to the Gateway Sign in accordance with the Gateway Sign Policy.

Applications for fee waivers must be reviewed by the City Council. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application **WITH A GATEWAY SIGN APPLICATION** to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-2624 or via email at [jamerman@ci.osseo.mn.us](mailto:jamerman@ci.osseo.mn.us) AND [kbroden@ci.osseo.mn.us](mailto:kbroden@ci.osseo.mn.us)

Name of Applicant:	Osseo 150 <sup>th</sup> Celebration			
Address:	PO Box 1 Osseo, MN 55369			
Name of Contact Person: (if different than applicant)	Ann Schneider			
Contact Phone: (daytime)	763-587-1202	Email address:	agdschneider@osseomn150 <sup>th</sup> .com	
Description of event or purpose for which Gateway Sign message will be used:	to let citizens of Osseo know about Osseo 150 <sup>th</sup> Celebration events; encourage participation and generate buzz			
Desired date(s)	Specify on Gateway Sign Application & attach application to this request			
<b>COMMUNITY BENEFITS</b>				
How will the Osseo business community benefit from your event?	Area residents made aware of events happening in Osseo will bring business to Osseo; businesses may also promote events within their stores			
<b>NEED:</b>				
Why is it necessary to promote this event using the Gateway Sign?	We would like to bring greater awareness of 150 <sup>th</sup> Celebration events - more reach as people read sign as they are at stoplight.			
Explain why paying the fee would be a hardship.	We are a group of volunteers; our only source of funding (at this point) is donations from individuals, business sponsorships and merchandise sales.			
Are you willing to provide commensurate services in lieu of the message fee? If so, what type?	Yes. Additional volunteer service to City.			
<b>I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.</b>				
Signature:				
Date of application:	1/21/2025			
<b>STAFF USE ONLY</b>				
Est. total value of waiver (\$):	\$900	City Council Review date:	1/27/25	Approved date:

**Resolution No. 2025-xx**

**RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO**

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Fire Relief Association	\$32,000	Osseo Fire Department-Misc
Osseo Fire Relief Association	\$33,000	Osseo Fire Department-Truck Fund
Gerogie & Gerald Kiffmeyer	\$50	Osseo Fire Department

Adopted by the Osseo City Council this 27<sup>th</sup> day of January, 2025.

STATE OF MINNESOTA)  
COUNTY OF HENNEPIN)      SS.  
CITY OF OSSEO)

We, the undersigned, being the duly qualified Mayor and City Clerk of the City of Osseo, Hennepin County, Minnesota, a Minnesota municipal corporation, hereby certify that the above and foregoing Resolution No. 2025-xx is a true and correct copy of the Resolution as adopted by the City Council the 27<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
Duane E. Poppe, Mayor

\_\_\_\_\_  
Natalie Santillo, City Clerk



**Agenda Item:** Items pertaining to the 2025 Alley Reconstruction Project

**Meeting Date:** January 27, 2025

**Prepared By:** Alyson Fauske, PE (MN), City Engineer

**Attachments:** Map, Resolution

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**Policy Consideration:**

Request to approve the following:

1. Adopt the attached resolution approving plans and specifications and authorizing the advertisement of bids.

**Background:**

The 2025 Alley Reconstruction Project consists of alley improvements throughout the City. A map illustrating the various project areas is attached, and includes the alleys surrounded by:

- 2nd St NE, 6th Ave NE, 3rd St NE, and 7th Ave NE (Alley 1)
- 1st St NE, 6th Ave NE, 2nd St NE, and 7th Ave NE (Alley 2)
- Broadway St NE, 6th Ave NE, 1st St NE and 7th Ave NE (Alley 3)
- 3rd St NE, 5th Ave NE, 4th St NE, and 6th Ave NE (Alley 4)
- 2nd St NE, 5th Ave NE, 3rd St NE, and 6th Ave NE (Alley 5)
- Broadway St NE, 5th Ave NE, 1st St NE, and 6th Ave NE (Alley 6)
- 3rd St NE, 4th Ave NE, 4th St NE, and 5th Ave NE (Alley 7)

Plans and specifications are available at city hall.

Surface Improvements

The proposed surface improvements consist of the removal of the existing bituminous surfaces and the installation of a new concrete alley. The proposed alley will consist of six inches of concrete over four inches of aggregate base material. The bid quantities assume placement of new aggregate base material since the existing material under the alley is quite sandy. If the contractor encounters good material during removals, it can be salvaged and reused if it meets specifications.

The alley grades have been modified to the extent feasible to facilitate drainage. The specification notes that flatter grades are present within the project and recommends that the contractor utilize grade control equipment to install the concrete paving.

The alleys will be 12 feet wide and centered within the right-of-way (ROW) of the alley. Table 1 summarizes the width and alignment of the existing alleys. This information is provided because there are many locations where the edge of the proposed alley will change from the existing condition. This may generate questions from the adjacent property owners.

Table 1. Existing alley information

Alley No.	Existing width	Existing alignment
1	~12'	West of centerline
2	~12'	West of centerline
3	~12'	West of centerline
4	~11' to ~13'	West of centerline
5	~11' to ~13'	West of centerline
6	~12' to ~13'	Centered in ROW
7	~12' to ~13'	West of centerline

Due to private features on the north side of Alley 5 (particularly a garage/shed on the east side), the northern 150 feet of this alley is proposed to be 10 feet wide and not centered in the ROW. The edge of the alley would be two feet away from the west ROW and four feet away from the east ROW. The proposed apron on the north end of Alley 5 is wider than typical to accommodate for the narrower alley section at this location.

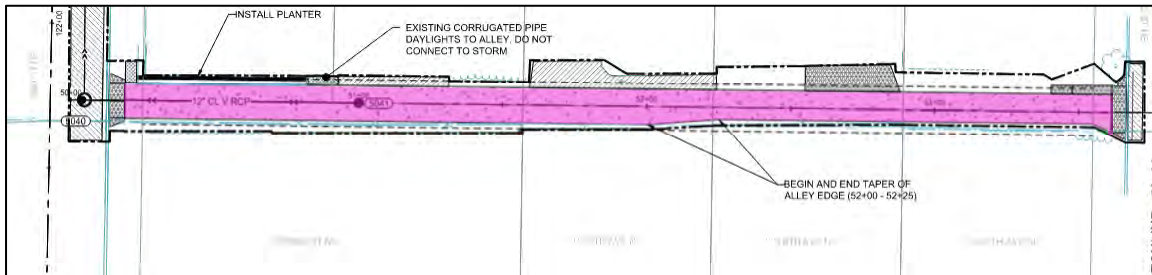


Figure 1. Proposed alignment of Alley 5 (in purple)

Utility Improvements

There is no sanitary sewer or watermain within the project area. Storm sewer is proposed to be extended within each alley to convey drainage to the existing storm sewer within the project area.

Overhead utilities exist within the project area. CenturyLink indicated that they will be overlaying their facilities in the project area but that the work is above-ground on the utility poles. The following poles are close to or conflict with the proposed improvements and are proposed to be relocated by Xcel, at no cost to the city:

1. Alley 1- southeast end of the alley within the 2<sup>nd</sup> St NE right of way
2. Alley 2- southeast end of the alley within the 1<sup>st</sup> St NE right of way
3. Alley 3- east side of the alley between 625 East Broadway and 17 7<sup>th</sup> Avenue NE
4. Alley 4- southeast end of the alley within the 3<sup>rd</sup> St NE right of way and the northeast end of the alley within the 4<sup>th</sup> St NE right of way

Staff is working with Xcel to determine if the following poles can be moved considering the structures that are near the poles:



#### Right of Way

Easements were requested from five property owners at the outset of the project. As of the date that this report was written, signed easements have been received from two property owners: 216 5<sup>th</sup> Avenue NE (Alley 5), and 232 1<sup>st</sup> Avenue NW (Alley 9, part of the original project scope). The permanent alley improvements for the current scope of the project (Alleys 1 through 7) can be completed within the existing right-of-way or easement area.

Rights of entry from an estimated 29 property owners will be needed for the alley improvements to tie in driveways and grading. Due to the volume of rights of entry required staff would like to engage the affected property owners in discussions as soon as possible. This work was not included in the current scope of services for the project. Assuming ½ hour per property the estimated fee to acquire the rights of entry is \$3,700.

#### Public Involvement

A neighborhood open house for the proposed improvements was conducted on November 7, 2024 and the improvement hearing was held on November 25, 2024. At both meetings, preliminary information was presented regarding the proposed improvements, funding, schedule, and impacts associated with the project. Comment cards were made available to attendees at the neighborhood open house and responses received were included in the November 25, 2024 packet.

#### **Funding/Financing:**

The total project cost is estimated at \$949,648 for the proposed alley and storm sewer improvements: \$645,361 for the alley improvements and \$304,287 for the storm sewer improvements. The project estimate is based on projected construction costs for 2025 and includes 5% contingency and 25% indirect costs. The indirect costs include engineering, legal, and administrative costs associated with the project. The pre-bid estimate is for the total project and was not calculated for each individual alley.

Funding for the 2025 Alley Reconstruction Project will be through assessments to benefiting properties, City street funds, and City storm sewer funds. Assessments are proposed to be levied to the benefiting properties as outlined in Minnesota Statute 429. The City's assessment policy is that adjacent property owners are assessed 80% of the alley costs, however at the public hearing the City Council indicated that an alternative assessment methodology will likely be considered for this project. Once the project is bid the alternatives presented at the public hearing will be updated to reflect the bid amount, and presented to the City Council for consideration.

If Council approves the attached resolution, the next step for this project is bid the project.

Bid Opening ..... March 4, 2025  
Assessment Hearing / Award Contract ..... April 14, 2025  
Construction..... May to October, 2025

**Previous Action or Discussion:**

October 28, 2024. The City Council accepted the feasibility report and called the public hearing.

November 25, 2024. The City Council held the public hearing and authorized the preparation of plans and specifications.

December 9, 2024. The City Council gave direction on the design for Alley 5.

November 25, 2024. The City Council held the improvement hearing and adopted a resolution ordering the improvements for this project and the preparation of plans and specifications.

**Budget or Other Considerations:**

Project will be funded as directed by the City Council with consideration given to the City's assessment policy.

**City Goals Met By This Action:**

Maintaining city infrastructure.

**Options:**

The City Council may choose to:

1. Adopt the resolution approving the Plans & Specifications and Authorizing the Advertisement for bids for the 2025 Alley Reconstruction Project;
2. Adopt the resolution approving the Plans & Specifications and Authorizing the Advertisement for bids for the 2025 Alley Reconstruction Project with noted changes or as amended;
3. Deny the project;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose Option (1): Adopt the resolution approving the Plans & Specifications and Authorizing the Advertisement for bids for the 2025 Alley Reconstruction Project.

**Next Step:**

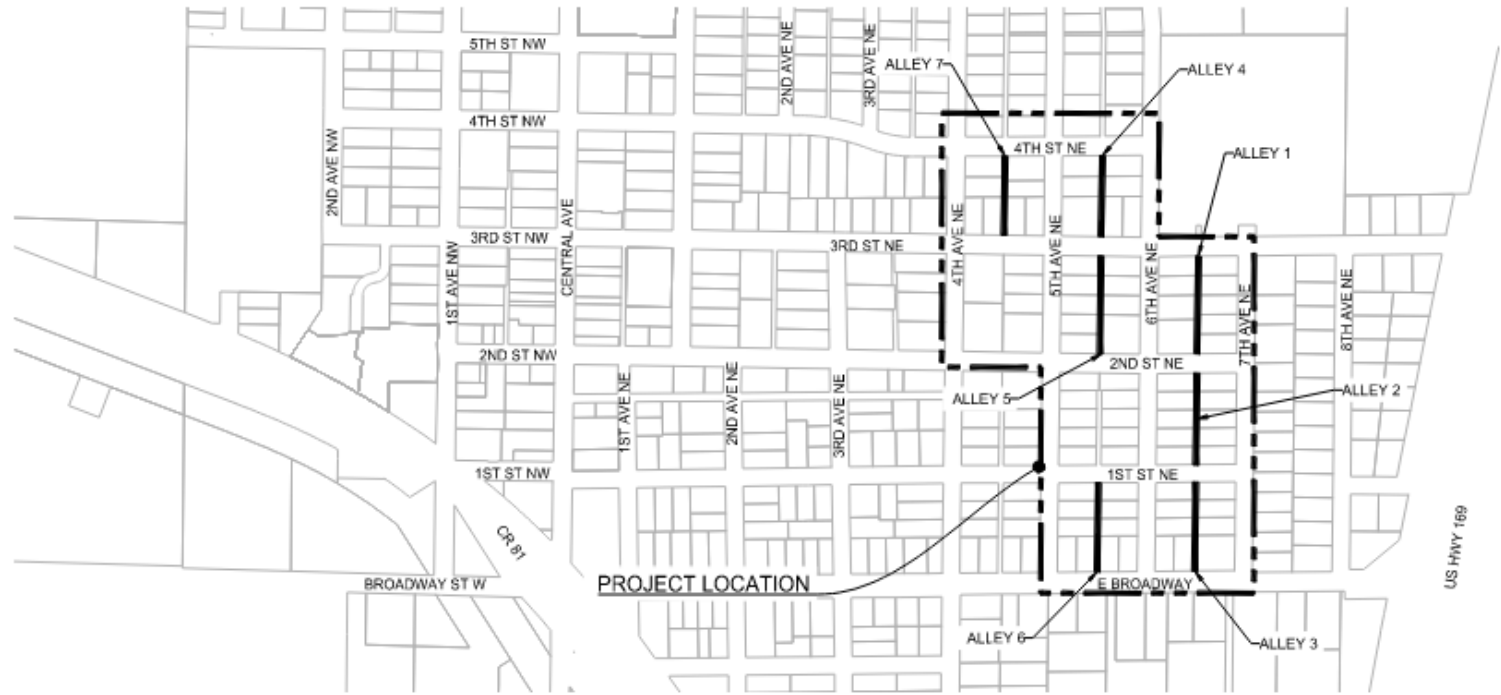
Advertise for bids.

# 2025 ALLEY RECONSTRUCTION PROJECT

## CITY OF OSSEO, MN

CONSTRUCTION PLAN FOR ALLEY AND UTILITY IMPROVEMENTS WITH STORM SEWER EXTENSION

- ALLEY 1 LOCATED ON 6TH AVE NE/7TH AVE NE FROM 2ND ST NE TO 3RD ST NE
- ALLEY 2 LOCATED ON 6TH AVE NE/7TH AVE NE FROM 1ST ST NE TO 2ND ST NE
- ALLEY 3 LOCATED ON 6TH AVE NE/7TH AVE NE FROM E. BROADWAY TO 1ST ST NE
- ALLEY 4 LOCATED ON 5TH AVE NE/6TH AVE NE FROM 3RD ST NE TO 4TH ST NE
- ALLEY 5 LOCATED ON 5TH AVE NE/6TH AVE NE FROM 2ND ST NE TO 3RD ST NE
- ALLEY 6 LOCATED ON 5TH AVE NE/6TH AVE NE FROM E. BROADWAY TO 1ST ST NE
- ALLEY 7 LOCATED ON 4TH AVE NE/5TH AVE NE FROM 3RD ST NE TO 4TH ST NE



PROJECT LOCATION MAP

**Resolution No. 2025-xx**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND  
AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE  
2025 ALLEY RECONSTRUCTION PROJECT**

**WHEREAS**, pursuant to motion passed by the City Council on August 26, 2024, the City Engineer was directed to prepare a Feasibility Report for the 2025 Alley Reconstruction Project, and

**WHEREAS**, such feasibility report was received and approved by the City Council at the October 28, 2024 regular City Council meeting, and

**WHEREAS**, pursuant to City Council authorization on November 25, 2024, the city engineer has prepared plans and specifications for the 2025 Alley Reconstruction Project and has presented such plans and specifications to the council for approval.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of Osseo, Minnesota:

1. The plans and specifications, copies of which are on file at city hall, are hereby accepted upon recommendation of the city engineer.
2. The city clerk shall prepare and cause to be inserted in the official paper and in Finance and Commerce an advertisement for bids for the making of such improvements under such approved plans and specs. The advertisement shall specify the work to be done and shall state that bids will be received on-line through QuestCDN vBid™ until Tuesday, March 4, 2025 at 1:00 PM Central Standard Time. Immediately following expiration of the time for receiving bids, representatives of the City of Osseo will publicly view bids at an online bid opening meeting. Information for participating in this bid viewing meeting will be contained in the bid advertisement. No bids will be considered unless sealed and filed as set forth in the instructions to bidders in compliance with the requirements of electronic bidding and accompanied by a cash deposit, cashier’s check, bid bond or certified check payable to the clerk for 5% of the amount of such bid.
3. The City Engineer is authorized to obtain the rights of entry necessary for the project for an estimated additional fee of \$3,700.

Adopted by the Osseo City Council this 27<sup>th</sup> day of January 2025.

The motion for the adoption of the foregoing resolution was made by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and upon vote being duly taken thereon, the following voted in favor thereof: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.





## City of Osseo City Council Meeting Item

**Agenda Item:** Approve 2<sup>nd</sup> Reading and Adoption of Updates to the Osseo Zoning Code Relating to Cannabis and Hemp Business

**Meeting Date:** January 27<sup>th</sup>, 2025  
**Prepared by:** Shane Mikkelson, City Administrator/Police Chief

**Attachments:** Copy of Ordinance, Summary Publication Resolution

**Policy Consideration:**

Approve the changes to our Zoning Code relating to the Cannabis and Hemp Business.

**Background:**

With the State of Minnesota legalizing cannabis and hemp sales, the City of Osseo had options to amend its zoning code in different ways. At the 09/16/2024 and the 11/18/2024 Planning Commission meetings, questions were asked of the commission how to proceed with any zoning amendments. At the December 16<sup>th</sup> Planning Commission meeting, the current draft ordinance was approved and sent to the Osseo City Council for reading and adoption. At the January 13<sup>th</sup> Council Meeting, the ordinance had its first reading and noted changes have been made. We are now back at this Council meeting asking for the Council to complete the second reading and adoption of this ordinance.

**Budget or Other Considerations:**

This has no impact on the City Budget.

**City Goals Met By This Action:**

Update the City Code.

**Options:**

The Planning Commission may choose to:

1. Approve the 2<sup>nd</sup> Reading and Adoption of the Updates to the Osseo Zoning Code in relation to Cannabis and Hemp Business;
2. Approve the 2<sup>nd</sup> Reading and Adoption of the Updates to the Osseo Zoning Code in relation to Cannabis and Hemp Business with noted changes/as amended;
3. Deny the 2<sup>nd</sup> Reading and Adoption of the Updates to the Osseo Zoning Code in relation to Cannabis and Hemp Business
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the Council choose option 1. Approve the Second Reading and Adoption of the Updates to the Osseo Zoning Code in relation to Cannabis and Hemp Business

**Next Step:**

Have the ordinance publicized and placed in our list of ordinances.

**ORDINANCE NO. 2025- \_\_\_\_\_**

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE OSSEO ZONING  
CODE RELATING TO CANNABIS AND HEMP BUSINESSES**

**THE CITY COUNCIL OF THE CITY OF OSSEO HEREBY ORDAINS AS FOLLOWS:**

**Section 1. Section 153.009 (Definitions) of the Osseo City Code is amended as follows with the following definitions to be added in alphabetical order:**

***CANNABIS BUSINESS.*** Has the same meaning as “cannabis business” in Minnesota Statutes, section 342.01.

***CANNABIS CULTIVATION BUSINESS.*** A business with a cannabis cultivator license, medical cannabis cultivator license, or cultivation endorsement from the State of Minnesota Office of Cannabis Management.

***CANNABIS DELIVERY BUSINESS.*** A business with a cannabis delivery service license or delivery service endorsement from the State of Minnesota Office of Cannabis Management.

***CANNABIS EVENT ORGANIZER.*** A business with a cannabis event organizer license or event organization endorsement from the State of Minnesota Office of Cannabis Management.

***CANNABIS MANUFACTURING BUSINESS.*** A business with a cannabis manufacturer license, or manufacturing endorsement from the State of Minnesota Office of Cannabis Management.

***CANNABIS RETAIL BUSINESS.*** A business with a cannabis retailer license, medical cannabis retailer license, lower-potency hemp edible retailer license, or retail endorsement from the State of Minnesota Office of Cannabis Management.

***CANNABIS TESTING BUSINESS.*** A business with a cannabis testing facility license or testing endorsement from the State of Minnesota Office of Cannabis Management.

***CANNABIS TRANSPORTATION BUSINESS.*** A business with a cannabis transporter license or transportation endorsement from the State of Minnesota Office of Cannabis Management.

***CANNABIS WHOLESALING BUSINESS.*** A business with a cannabis wholesaler license or wholesaling endorsement from the State of Minnesota Office of Cannabis Management.

***DAYCARE.*** A location licensed with the Minnesota Department of Human Services to provide the care of a child in a location outside the child’s own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.

**HEMP BUSINESS.** Has the same meaning as “hemp business” in Minnesota Statutes, section 342.01.

**LOWER-POTENCY HEMP EDIBLE RETAILER.** A business with a lower-potency hemp edible retailer license from the State of Minnesota Office of Cannabis Management.

**LOWER-POTENCY HEMP EDIBLE MANUFACTURER.** A business with a lower-potency hemp edible manufacturer license from the State of Minnesota Office of Cannabis Management.

**RESIDENTIAL TREATMENT FACILITY.** "Residential treatment" means any facility licensed or regulated by the Minnesota Department of Human Services that provides 24-hour-a-day care, lodging, or supervision outside a person’s home and which also provides chemical dependency or mental health services.

**SCHOOL.** Any kindergarten, elementary, middle, or secondary school as defined in Minnesota Statutes, section 120A.05. “School” does not include a home school.

**Section 2. The following definition in Section 153.009 (Definitions) of the Osseo City Code is amended to read:**

**MANUFACTURING, ARTISAN.** The production of goods by the use of hand tools, light mechanical equipment, or similar means, occurring solely within an enclosed building. A building containing an artisan manufacturing use must have negligible negative impact on the urban fabric, surrounding properties, water resources, air quality, and/or public health. Such uses include, but are not limited to: production of alcohol including certain breweries and microdistilleries as allowed by city code and state law; woodworking and cabinet shops; ceramic studios; jewelry manufacturing; welding and metal fabricators; upholsterers; food processing; and arts and crafts. Artisan manufacturing does not include a cannabis manufacturing business or a lower-potency hemp edible manufacturer.

**Section 3. Section 153.037 of the Osseo City Code is amended as follows:**

**§ 153.037 CENTRAL BUSINESS DISTRICT, CBD.**

(A) *Intent.* The intent of this district is to accommodate central business type uses that include joint-use parking areas and business uses primarily oriented to the walking public.

(B) *Permitted uses.*

(1) Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

(a) Retail establishments such as grocery, hardware, drug, clothing, appliances, furniture stores, and restaurants, cannabis retail business, cannabis delivery business, lower-potency hemp edible retailer;

- (b) Personal services such as laundry, barber, shoe repair, beauty salon, and photography studio;
  - (c) Professional services such as medical clinics, dental clinics, law offices, and accounting offices and cannabis event organizer;
  - (d) Finance, insurance, and real estate services;
  - (e) General commercial office space; and
  - (f) Repair services such as jewelry, radio, and television repair shops (not auto repair).
- (2) Public and semi-public facilities serving all or portions of the city, such as municipal offices, library, and post office;
- (3) Apartments, if located above the street level in non-residential structures;
  - (4) Essential service structures and uses; and
  - (5) Any other uses determined by the city to be the same or similar type uses.

(C) *Conditional uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (1) Essential service structures and uses;
- (2) Entertainment and amusement services such as arcades, billiards, bowling alleys, lounges, clubs, and lodges;
- (3) Private institutions (e.g., convalescent housing, infirmaries, nurseries, and schools);
- (4) Dry cleaning;
- (5) Blueprint and photocopying establishments;
- (6) Pet shops;
- (7) Seasonal businesses;
- (8) Commercial businesses such as on- or off-sale liquor establishments (taverns, pubs) and restaurants intending to sell or serve liquor as part of regular business;
- (9) Artisan manufacturing businesses; and
- (10) Any other uses determined by the city to be the same or similar type uses.

(D) *Lot requirements and standards.* Refer to Appendix A of this chapter.

**Section 4. Section 153.038 of the Osseo City Code is amended as follows:**

**§ 153.038 HIGHWAY COMMERCIAL DISTRICT, C-2.**

(A) *Highway Commercial District, C-2 North.*

(1) *Intent.* The intent of this district is to accommodate service type business uses primarily oriented to the driving public with needed parking facilities provided on site by the owner.

(2) *Permitted uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (a) Uses permitted within the central business district;
- (b) Auto accessory stores; ~~and~~

- (c) Cannabis transportation business; cannabis wholesaling business; and
- ~~(e)~~(d) Any other uses determined by the city to be the same or similar type uses.

(3) *Conditional uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (a) Conditional uses permitted in the CBD;
- (b) Major auto service stations that include facilities for chassis and gear lubricating, and car washing;
- (c) Garages for the storage and repair of vehicles including body repair and painting, but not including vehicle wrecking yards;
- (d) Live bait stores;
- (e) Outdoor motor vehicle sales, recreational vehicle sales, truck sales, and motorcycle sales, which meet all of the following requirements:
  - 1. Minimum lot size of one acre;
  - 2. Minimum building size must be at least 10% of lot size;
  - 3. Business must have own building and property;
  - 4. Area used for sales must be separate and in addition to off-street parking area; and
  - 5. All vehicle repair and maintenance must take place within a completely enclosed building. Repaired vehicles or vehicles waiting to be repaired shall be considered storage and must be within a screened or enclosed area.
- (f) Indoor motor vehicle, recreational vehicle, truck and motorcycle sales;
- (g) Mortuaries;
- (h) Drive in businesses, auto repair and service, which meet the following requirement:
  - 1. Minimum lot size of .5 acre;
- (i) Automobile detailing and/or washing; and
- (j) Any other uses determined by the city to be the same or similar type uses.

(4) *Lot requirements and standards.* Refer to Appendix A of this chapter.

(B) *Highway Commercial District, C-2 South.*

(1) *Intent.* The intent of this district is to accommodate service type business uses primarily oriented to the driving public with needed parking facilities provided on site by the owner.

(2) *Permitted uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (a) Uses permitted within the central business district;
- (b) Auto accessory stores; ~~and~~
- (c) Cannabis transportation business; cannabis wholesaling business; and
- ~~(e)~~(d) Any other uses determined by the city to be the same or similar type uses.

(3) *Conditional uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (a) Conditional uses permitted in the CBD;
- (b) Major auto service stations that include facilities for chassis and gear lubricating, and car washing;
- (c) Garages for the storage and repair of vehicles including body repair and painting, but not including vehicle wrecking yards;
- (d) Live bait stores;
- (e) Outdoor motor vehicle sales, recreational vehicle sales, truck sales, and motorcycle sales, which meet all of the following requirements:
  - 1. Minimum lot size of one acre;
  - 2. Minimum building size must be at least 10% of lot size;
  - 3. Business must have own building and property;
  - 4. Area used for sales must be separate and in addition to off-street parking area; and
  - 5. All vehicle repair and maintenance must take place within a completely enclosed building. Repaired vehicles or vehicles waiting to be repaired shall be considered storage and must be within a screened or enclosed area.
- (f) Indoor motor vehicle, recreational vehicle, truck, and motorcycle sales;
- (g) Mortuaries;
- (h) Drive in businesses, auto repair and service, which meet the following requirement:
  - 1. Minimum lot size of .5 acre;
- (i) Automobile detailing and/or washing;
- (j) Warehousing and shipping of warehoused goods; and
- (k) Any other uses determined by the city to be the same or similar type uses.

(4) *Lot requirements and standards.* Refer to Appendix A of this chapter.

**Section 5. Section 153.039 of the Osseo City Code is amended as follows:**

**§ 153.039 MANUFACTURING AND INDUSTRIAL DISTRICT, M.**

(A) *Intent.* The intent of this district is to provide land in proximity to major thoroughfares for the development of certain manufacturing and industrial activities that will strengthen the local employment opportunity and tax base in the city.

(B) *Permitted uses.* Manufacturing and industrial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (1) Uses permitted within the C-2, highway commercial district;
- (2) Fabricating, manufacturing, production, processing, and storage of material goods and products, subject to the performance standards set forth in § 153.050 of this code and as set forth in the rules and regulations of the Minnesota Pollution Control Agency;

- (3) Motor freight terminals;
- (4) Research, electrical and metallurgical, but not chemical;
- (5) Public uses and public utility facilities; and
- (6) Any other uses determined by the city to be the same or similar type uses.

(C) *Conditional uses.*

(1) Conditional uses permitted within the C-2, highway commercial district, with the exception of § 153.038 (C)(5) motor vehicle, recreational vehicle, truck, and motorcycle sales;

(2) Manufacturing and sale of concrete products;

(3) Manufacturing of miscellaneous building materials (such as, prefabricated housing, wallboard, partitions, and panels);

(4) Metal fabrication;

(5) Storage of the following:

(a) Coal and gas; or

(b) Auto wrecking, junk, and salvage.

(6) Sexually oriented businesses;

(7) cannabis cultivation business, cannabis testing business, cannabis manufacturing business, and lower-potency hemp edible manufacturer, subject to the following: performance standards set forth in section 153.050 of this code; all applicable rules and regulations of the Minnesota Pollution Control Agency; all applicable State of Minnesota administrative rules pertaining to cannabis; chapter 93 of this code (health and safety/nuisances); and other reasonable conditions imposed by the City;

~~(7)~~ (8) Uses not specifically set forth herein which in the opinion of the City Council would be compatible with the area in which located and which would not constitute a public nuisance, and which would not materially affect sewer capacity.

(D) *Lot requirements and standards.* Refer to Appendix A of this chapter.

**Section 6. Section 153.050 (Special Regulations; Performance Standards) is amended as follows:**

Every use permitted and conditional use under by this chapter shall be so established and maintained as to comply with the provisions of the following performance standards.

**Section 7. Section 153.060 of the Osseo City Code is amended as follows to add an additional standard prohibiting cannabis and hemp businesses as home occupations:**

**§ 153.060 HOME OCCUPATIONS.**

All home occupations permitted by this chapter shall be so established and maintained as to comply with the provisions of the following standards:

- (A) Conduct of the home occupation does not result in any alterations to the exterior of the residence;



[paragraphs intentionally omitted]

(M) Cannabis and hemp businesses shall not be permitted as home occupations.

**Section 8. The Osseo City Code is amended to add the following new Section 153.043 relating to Cannabis and Hemp uses:**

**§ 153.043 LOCATION OF CANNABIS AND HEMP BUSINESSES.**

- (A) *Location restrictions.* Cannabis Retail Businesses must be located:
  - (1) At least 500 feet from any School;
  - (2) At least 250 feet from any Residential Treatment Facility; and
  - (3) At least 250 feet from Sipe Park or future public park that contains an attraction that is regularly used by minors.
  - (4) At least 250 feet from any Daycare.
- (B) *Measuring buffers.* Buffer distances established in paragraph (A) will be measured in a straight line from the closest point of the property line of the parcel upon which the Cannabis Retail Business proposes to operate to:
  - (1) the property line of the parcel upon which a School, Daycare or Residential Treatment Facility is located; or
  - (2) to the property line of the Sipe Park parcel or parcel of any future public park as described in (A)(3) of this section.
- (C) *Subsequent uses.* The buffers in this section will be measured from the proposed cannabis business location based on the location of schools, daycares, residential treatment facilities, and parks as described in (A)(3) on the date the City receives a request from the Office of Cannabis Management pursuant to section 119.03 of the City Code. Nothing in this section will prohibit a registered cannabis business from continuing to operate at the same location if a school, daycare, residential treatment facility, or park establishes within the buffer.

**Section 9. Effective Date.** This ordinance shall be effective upon passage and publication.

ADOPTED by the City Council of the City of Osseo, Minnesota, this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2025.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

First reading: \_\_\_\_\_, 2025

Second reading and adoption: \_\_\_\_\_, 2025

Published: \_\_\_\_\_, 2025, *Osseo-Maple Grove Press*

**RESOLUTION NO. 2025-xx****RESOLUTION APPROVING SUMMARY PUBLICATION  
OF ORDINANCE NO. 2025-xx**

**WHEREAS**, the City has adopted the above-referenced ordinance; and

**WHEREAS**, Minnesota Statutes, § 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

**WHEREAS**, the verbatim text of the ordinance is cumbersome, and the expense of publication of the complete text is not justified; and

**WHEREAS**, the following summary clearly informs the public of the intent and effect of the ordinance.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Osseo, Minnesota, that the following summary is hereby approved for official publication:

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE OSSEO ZONING  
CODE RELATING TO CANNABIS AND HEMP BUSINESSES**

On January 27, 2025, the Osseo City Council adopted an ordinance designated as Ordinance No. 2025-xx, the title of which is stated above. The purpose of the ordinance is to establish zoning requirements for cannabis and hemp businesses within the City. The ordinance designates which cannabis businesses are appropriate in which zoning districts; establishes performance standards for certain cannabis businesses; prohibits cannabis and hemp businesses as home occupations; and establishes buffers from cannabis retail businesses.

Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours.

**BE IT FURTHER RESOLVED**, that the City Clerk is directed to keep a copy of the ordinance in the Clerk's office at City Hall for public inspection and to post a full copy of the ordinance in a public place in the City for a period of two weeks.

**Adopted by the City Council of the City of Osseo, Minnesota this 27<sup>th</sup> day of January 2025.**



## City of Osseo City Council Meeting Item

**Agenda Item:** Approve 2025 Citizen Appointments

**Meeting Date:** January 27<sup>th</sup>, 2025

**Prepared by:** Natalie Santillo, City Clerk

**Attachments:** Commission Members Needed Announcement  
Letters of Interest  
Resolution

### Background:

Citizen appointments are made each year to various commissions and committees. Announcements have been made at the last several Council meetings and included in the Council packet (refer to the Commission Members Needed article). The winter Osseo Outlook also included an article about upcoming openings.

### Discussion:

Staff has attached letters of interest for this appointment and a resolution that indicates where appointments are needed.

Letters of Interest from:

Christopher Carrigan	for	Planning Commission
Aleah Clements	for	Planning Commission
KC Robinson	for	Planning Commission/Park and Recreation
Dean Derhaag	for	Park and Recreation
Tabbatha Paz	for	Public Safety Advisory Committee
Teresa Aho	for	Economic Development Authority
Preston Kroska	for	Any/All available positions
Mari Eckes	for	Park and Recreation
AJ Mansour	for	Park and Recreation

### City Goals Met by This Action:

Increase communication with citizens and encourage citizen engagement.

### Options:

The City Council may choose to:

1. Adopt a resolution appointing citizens to the various commissions and committees;
2. Table for additional information;
3. Continue posting available positions.

### Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Adopt a resolution appointing citizens to the various commissions and committees.

## **Commission Members Needed in 2025**

Osseo is seeking interested people to serve on local boards and commissions!

- Economic Development Authority, 6-year term (1 position)
- Planning Commission, 3-year term (2 positions)
- Public Safety Advisory Committee (1 position) open for an Osseo Business Appointee
- Parks & Recreation Committee, 3-year term (2 positions)

The City values leadership from service minded individuals. Citizens interested in filling these appointments are asked to submit a letter or statement of interest to the City Clerk containing name, address, telephone number, email address, and any other pertinent background information. Please send your letter of interest by December 31<sup>st</sup>, 2024 to 415 Central Ave, Osseo, MN 55369. For more information, please call 763-425-2624

**From:** Teresa Aho <Teresa@theblackcabin.com>  
**Sent:** Monday, January 20, 2025 10:21 PM  
**To:** Shane Mikkelson <SMikkelson@osseomn.gov>; Duane Poppe <DPoppe@osseomn.gov>  
**Subject:** EDA Opening

Dear Mayor Poppe and Chief Admin Mikkelson,

I would like to submit my name for one of the open positions on the Osseo EDA. I previously served on the EDA for six years and enjoyed my time on the committee working with residents of Osseo, other business owners, and city staff. I have owned a business in Osseo for the past 11 years and love being a part of bringing the businesses of Osseo and the city of Osseo together.

Please consider me for the open position on the Osseo Economic Development Authority.

Thank you for your consideration,

Teresa Aho

## Natalie Santillo

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**From:** Christopher Carrigan [REDACTED]  
**Sent:** Thursday, October 24, 2024 3:16 PM  
**To:** Natalie Santillo  
**Subject:** Re: Planning Commission Term

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Mayor Poppe and Osseo City Council,

I am interested in continuing to serve on the Planning Commission for Osseo. I have been serving for the past 3 years and it has been a rewarding experience.

As a licensed Architect in MN and as a certified Planner, I have developed master plans, codes, architectural guidelines, and construction documents for many projects and in different municipalities during my 20+ year career. My architecture career is primarily focused on 1-2 family homes, accessory buildings, multi-family, and 1-3 story main street mixed use buildings which fits our town well.

My firm is Historical Concepts which is based out of Atlanta and New York. I have worked remotely for the past 10 years while living in MN. We have worked with a small town in GA that is very similar in scale to Osseo called Senoia. You can see some of our work with Senoia here:

[Historical Concepts - Senoia, GA](#)

I have the knowledge base and desire to serve Osseo. In the past, I've served on a condo association board, and served as president of a local chapter of a national planning and architecture non-profit, CNU. I am a very open-minded person and usually can cobble together the best ideas from a group perspective and am not afraid to contribute my ideas when I know it's in the best interest of the community.

I truly love the small town we have here and am looking forward to listening and learning more about Osseo.

All the best,

Chris Carrigan  
[REDACTED]

## Natalie Santillo

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**From:** Created By Me Photography <[REDACTED]>  
**Sent:** Wednesday, January 22, 2025 10:30 AM  
**To:** Natalie Santillo  
**Subject:** Re: Planning commission

I am interested in serving on the planning commission as a business owner in Osseo.

Thank you,  
Aleah Clements  
Created By Me Photography

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## Natalie Santillo

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**From:** Dean Derhaag <[REDACTED]>  
**Sent:** Wednesday, January 22, 2025 9:42 AM  
**To:** Natalie Santillo  
**Subject:** Serving on Park and Rec Committee

Hello,

My name is Dean Derhaag and I am interested in serving on the Osseo park and recreation committee. I have been a resident in Osseo since 2022 and am a huge advocate for low cost, accessible, programs and services to promote active lifestyles.

Please let me know if you need any additional information from me.

I look forward to hearing from you soon.

Dean Derhaag  
[REDACTED]

My name is Mari Eckes and I am a resident of Osseo. I am willing to serve on the Osseo Parks and Rec Committee because I am passionate about Community Programming, specifically creating sustainable, quality programs for kids and teens. Please consider me in your selection process. Thank you!

A handwritten signature in black ink, appearing to read 'Marilena Eckes', written in a cursive style.

Marilena Eckes 1/22/2015

## Natalie Santillo

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**From:** Shane Mikkelson  
**Sent:** Monday, November 18, 2024 4:31 PM  
**To:** Natalie Santillo  
**Subject:** FW: Committee's Application

Shane Mikkelson | Chief Of Police | City Administrator Osseo Police Department/Osseo City Hall | 415 Central Ave |  
Osseo, MN 55369  
C: 763-269-2468 | O: 763-400-7402  
smikkelson@ci.osseo.mn.us  
www.discoverosseo.com

Disclaimer: Information in this message or an attachment may be government data and thereby subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, may be subject to attorney-client or work product privilege, may be confidential, privileged, proprietary, or otherwise protected, and the unauthorized review, copying, retransmission, or other use or disclosure of the information is strictly prohibited. If you are not the intended recipient of this message, please immediately notify the sender of the transmission error and then promptly delete this message from your computer system.

-----Original Message-----

From: Ogranic Grass <[REDACTED]>  
Sent: Wednesday, November 13, 2024 12:15 AM  
To: Duane Poppe <DPoppe@ci.osseo.mn.us>; Shane Mikkelson <SMikkelson@ci.osseo.mn.us>; Juliana Hultstrom <jhultstrom@ci.osseo.mn.us>; Mark Schulz <mschulz@ci.osseo.mn.us>; Mary D. Tietjen <mtietjen@kennedy-graven.com>; Mark Cook <MCook@ci.osseo.mn.us>; John Hall <jhall@ci.osseo.mn.us>  
Subject: Committee's Application

I'm putting my name (Preston Kroska) in for all available seats on any available committee. I do own a business registered in osseo.

284

Good morning,

My name is Aj Mansour and I am a resident of Osseo, MN. I am willing to serve on the Osseo Parks & Rec Committee because I believe in investing in the future of our little town! There's more kids and families here of late and I want to invest in serving our citizens in this way.

Signed,

Aaron J. Mansour

A handwritten signature in black ink, appearing to read "Aaron J. Mansour". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

(No subject)

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From Tabatha [REDACTED]  
Date Wed 1/22/2025 9:06 AM  
To 2746015 Store Mailbox [REDACTED]

CAUTION: This email originated from outside Circle K. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Osseo City Council,


My name is Tabatha Paz, and I am writing to you to express my interest in joining the Osseo Public Safety Committee.

I am currently the Store Manager of the Osseo Holiday Gas Station (store #15) and have been in that position for the past 10 years. Since coming to Osseo, I have worked closely with the Osseo Police and Fire Departments through a variety of events. I feel that as a business in Osseo, it is important for us to work closely with our public safety partners and provide them with the support they need to make Osseo a safe place to live, work and play.

Thank you for your time!

Best Regards,

Tabatha Paz

  
Sent from my iPhone

## Natalie Santillo

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**From:** Shane Mikkelson  
**Sent:** Wednesday, January 22, 2025 7:47 AM  
**To:** Natalie Santillo  
**Subject:** Fw: Parks & Rec Committee

Get [Outlook for iOS](#)

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**From:** Kenneth Robinson [REDACTED]  
**Sent:** Wednesday, January 22, 2025 6:59:21 AM  
**To:** Shane Mikkelson <SMikkelson@osseomn.gov>  
**Subject:** Parks & Rec Committee

Officer Shane,

Please if you have a spot available, I would love the opportunity to be apart of the parks and recreation committee for the city of Osseo

Sent from my iPhone

## Natalie Santillo

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**From:** Kc Robinson [REDACTED]  
**Sent:** Thursday, December 5, 2024 7:53 AM  
**To:** Natalie Santillo  
**Subject:** Re: Planning Commission

Natalie,

I hope I find you well during this cold season.

This letter is intended to request my continued assignments to the planning commission. I have enjoyed my short time being apart of my community and learning what it takes behind the scenes. Please let me know if there's anything else is needed .

Thank you

KC Robinson

[Sent from Yahoo Mail for iPhone](#)

**Resolution No. 2025-xx**

**RESOLUTION ADOPTING 2024 CITIZEN APPOINTMENTS**

WHEREAS, it is the duty of Osseo City Council to make annual citizen appointments for various committees and commissions representing the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that the following appointments are hereby made for the terms as noted:

Citizen Appointments

Parks & Recreation Committee (three year terms) <i>(two positions available, terms expires 12/31/2027)</i>	KC Robinson Preston Kroska Dean Derhaag Mari Eckes AJ Mansour
Planning Commission (three year terms) <i>(two positions available, terms expires 12/31/2027)</i>	KC Robinson Christopher Carrigan Preston Kroska Aleah Clements
Economic Development Authority (six year terms) <i>(one vacancy, term expires 12/31/2030)</i>	Teresa Aho Preston Kroska
Public Safety Advisory Committee (3-year terms) <i>(one vacancy for an Osseo Business Appointee, term expires 12/31/2027)</i>	Preston Kroska Tabbatha Paz

Adopted by the Osseo City Council this 27<sup>th</sup> day of January, 2025.





## City of Osseo City Council Meeting Item

**Agenda Item:** Approve the Agreement and Resolution for the City of Osseo to Join a Regional Safety Group

**Meeting Date:** January 27<sup>th</sup>, 2025  
**Prepared by:** Shane Mikkelson, City Administrator/Police Chief

**Attachments:** RSG Flyer, Agreement, 2025 Training Schedule, Resolution

**Policy Consideration:**

To join a Regional Safety Group with the cities of Centerville, Circle Pines and Lexington.

**Background:**

After some internal examination, staff has found that we have a deficiency in training within the city. We currently have no formal training program for the City and Public Works staff on OSHA mandated topics. We contacted the League of Minnesota Cities to discuss what avenues they had available for us. The League was able to provide us with information on three resources. One was the Neo-Gov system which would assist the city with online training. The second was an online Safety Data Sheet (SDS) application, and the third resource was to join a Regional Safety Group.

Attached to your packet is a flyer that explains what a Regional Safety Group is and how it operates. By joining other cities to complete OSHA mandated training, we can split the costs and allow our staff to attend both in person and online training. If we are able to join the Regional Safety Group, we will be automatically receiving the online training platform, Neo-Gov, and would receive the online SDS application as well.

Another benefit of joining the Regional Safety Group is they have an ongoing OSHA mandated safety committee. This committee reviews all accidents and injuries within the city. We will be able to bring our employee accidents and injuries to this group for review. This committee will meet once a month, allowing for review and recommendations for change that can be done in a timely manner. Staff believes this is the best route for our city to become compliant with our training and safety.

The League of Minnesota Cities has contacted the Centerville, Circle Pines, Lexington Regional Safety Group and have found that they have agreed to bring Osseo into the group.

**Budget or Other Considerations:**

The League of Minnesota Cities quoted a price share of \$2,457.00 per year, per member city.

**City Goals Met By This Action:**

Continue to give staff the necessary tools to do their jobs effectively and efficiently.

**Options:**

The City Council may choose to:

1. Approve the Agreement and Resolution for the City of Osseo to join a Regional Safety Group;
2. Approve the Agreement and Resolution for the City of Osseo to join a Regional Safety Group with noted changes/as amended;
3. Deny the Agreement and Resolution for the City of Osseo to join a Regional Safety Group;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1.) Approve the Agreement and Resolution for the City of Osseo to join a Regional Safety Group

**Next Step:**

Notify the League of Minnesota Cities and start staff training.

# REGIONAL SAFETY GROUPS



For more information, contact:

Ashley Edwardson  
 LMCIT Program Manager  
[aedwardson@lmc.org](mailto:aedwardson@lmc.org)  
 (651) 281-1268  
 (218) 269-5352

## Regional Safety Groups bring critical safety training right to you and your employees.

Partner with your neighboring communities to get affordable, in-person safety training on topics you choose.

Meet state and federal OSHA standards and keep your staff safe as part of LMCIT's Regional Safety Groups (RSG). As an RSG member, you'll save time and money, and you'll have the opportunity to do the training you want by creating a personalized program.

### Here are three reasons to start or join a Regional Safety Group:

- Get **tailored, hands-on training from experienced professionals**. Along with your partner cities in the RSG, you will choose which training topics you want based on areas of need that are most important for your city. LMCIT partners with the Minnesota Municipal Utilities Association (MMUA) to provide experienced safety training consultants who will guide you through each safety training.
- Receive the **most affordable safety training available**. Safety training shouldn't break the bank! Share the cost of training with the other cities in your Regional Safety Group. Plus, LMCIT will cover a portion of the costs.
- Skip the long drive and **work with neighboring cities to create your program**. Partnering with nearby cities gives you the opportunity to share ideas and learn from others' experiences. Together, you will choose dates, locations, and topics for each training.

For more information, visit [www.lmc.org/rsginfo](http://www.lmc.org/rsginfo)

# REGIONAL SAFETY GROUPS



**LEAGUE of  
MINNESOTA  
CITIES**

## **Additional Benefits for Regional Safety Group Members:**

In addition to partnering with neighbor cities and reduced costs for your safety training, members of a Regional Safety Group receive free Safety Data Sheets (SDS) management from Damarco® Solutions and free online safety training from NEOGOV Safety Training.

**Damarco® Solutions provides you with an online SDS management system.** Accessible to you 24 hours a day, you will be able to:

- Keep your information up-to-date by adding new, updating existing, or archiving no longer needed SDS.
- Give an unlimited number of employees access to your data, and distribute SDS to customers or contractors.
- Back up your inventory to ensure compliance with OSHA's Hazard Communication Standard.

**NEOGOV Safety Training provides all employees with online safety training.**

Access to NEOGOV Safety Training will provide:

- More than 200 online safety courses covering a wide range of topics.
- Engaging online training available anytime, anywhere.
- Ability to assign online trainings, set due dates, and monitor when employees complete courses.

## **How To Get Started**

Are you interested in being part of a Regional Safety Group? Follow these easy steps:

1. Contact Ashley Edwardson to get more information on starting or joining a Regional Safety Group:

**Ashley Edwardson**  
**aedwardson@lmc.org**  
**(651) 281-1268**  
**(218) 269-5352**

2. Present information to your city for approval to get started.
3. Begin creating your training calendar and working with a trainer.

## **Agreement Establishing Regional Safety Group**

WHEREAS, the Parties have a duty to create a safe workplace for their employees, officials and volunteers; and

WHEREAS, the Parties desire to create a safety group that is innovative and different from a traditional safety and health committee pursuant to Minnesota Rule 5208.700; and

WHEREAS, the League of Minnesota Cities Insurance Trust (LMCIT) has developed the Regional Safety Group Initiative to facilitate safety training for cities/entities; and

WHEREAS, the governing bodies of the Parties believe it is in the best interests of the Parties to cooperatively promote safety and health in the workplace by participating in the Regional Safety Group Initiative; and

WHEREAS, Minnesota Statutes, Section 471.59, authorizes the Parties by agreement of their governing bodies to jointly or cooperatively exercise any power common to them.

NOW, THEREFORE, in consideration of the mutual covenants made herein, the undersigned Parties agree as follows:

1. Purpose. The purpose of this Agreement is to promote workplace safety and health through the sharing of ideas and knowledge among the Parties and by holding regular joint safety and health training, educational programs, and meetings.
2. Name. The Parties hereby establish a safety group to be known as the Regional Safety Group (the "RSG").
3. Membership.
  - A. LMCIT Members. All member cities/entities of the RSG are members in LMCIT's workers' compensation program.
  - B. Initial Members. The initial member cities/entities of the RSG shall be the undersigned Parties executing this Agreement upon the approval of their governing bodies.
  - C. New Members. A new member city/entity, that is a member of LMCIT's workers' compensation program, may be added to the RSG upon approval of a majority of the current members, as evidenced by a vote of the group members. Each member city/entity of the RSG shall be entitled to one vote. The matter need not be presented to the member's governing body. Following the approval by the RSG, membership in the RSG is effective upon approval and execution of the resolution attached hereto as Exhibit I, by a prospective member's governing body and its authorized representatives.

- D. Termination of Membership. Any member city/entity may terminate its membership in the RSG upon adoption by the member's governing body of a resolution indicating its intent to withdraw not less than 90 days prior to the end of a current term. Terms will be on a yearly calendar basis. Termination takes effect at the end of a current term. A copy of the termination resolution must be sent to the safety coordinator of each member city/entity and to Chris White, LMCIT Loss Control Program Coordinator, or other staff person as designated by LMCIT. Any terminated member shall remain responsible for its share of any costs incurred prior to the effective date of termination. A member city/entity shall also be terminated from the RSG if it is no longer a member of LMCIT's workers' compensation program.
4. Officers and Bylaws. The RSG may, but is not required to, elect officers to govern its actions. The duties and terms of any officers shall be determined by a majority vote of the RSG members. All members agree to act in good faith to further the interests of the RSG and to resolve disputes in an equitable and timely manner. The RSG may adopt bylaws or other rules governing the group that are not inconsistent with this Agreement. The RSG and its officers are not authorized to do any of the following: (a) to receive and expend funds; (b) to enter contracts; (c) to hire employees; (4) to purchase or otherwise acquire and hold real or personal property; or (5) to bring a lawsuit in the name of the RSG.
5. LMCIT Sponsored Training/Meetings. LMCIT offers the RSG safety training/meetings to be conducted by the Minnesota Municipal Utilities Association (MMUA).
- A. Number of Training/Meeting Sessions. The RSG is entitled to twelve (12) MMUA training sessions per calendar year with a maximum of 1 per month and a minimum of 1 every-other month. Each training session will be at a site to be determined by the RSG. The date of each training session shall coordinate with the designated MMUA representative.
- B. LMCIT Cost. LMCIT will pay one-half of the cost of each MMUA training session up to the maximum of twelve (12) sessions per calendar year. LMCIT will not reimburse members for travel, meals, or other charges. To be eligible for LMCIT cost-sharing, any MMUA training session not on the pre-approved training list, must be approved in advance by Chris White, LMCIT Loss Control Program Coordinator, or other staff person designated by LMCIT.

- C. Member Cost. The remaining cost of each MMUA training session shall be paid in equal proportions by each RSG member to LMCIT.\* Each member city/entity agrees to pay its share of training costs after receiving an invoice from LMCIT. No member shall be responsible for the unpaid costs of another member. Each member is responsible for its cost even if it does not have a representative attend the training session.
- D. Program Changes. RSG members acknowledge that LMCIT may, at any time, change its obligations to RSG members. Any changes made in the RSG program will be communicated to RSG members within thirty (30) days of the change.

6. Education and Training.

- A. Online Education and Training. LMCIT has established an interactive web-based training program in cooperation with FirstNet Learning. RSG members and their employees, officers, and volunteers are entitled to free access to this online training.
- B. Other Education and Training. A RSG may hold other training and educational sessions or meetings as determined by the group at the members' expense. Approval from LMCIT is not needed for training or meetings for which no LMCIT subsidy is requested.

7. Safety Committee Meeting. As a part of any training session, the members may discuss any matters that would typically be discussed in a "joint labor-management safety and health committee" meeting under Minnesota Statutes, Section 182.676 and take any action authorized under Minnesota Rules, Chapter 5208. LMCIT requires each RSG to hold a joint Safety Committee Meeting every-other-month at a minimum.

8. General Provisions.

- A. Modification. No provision of this Agreement may be modified, altered, or rescinded except by a vote of the governing body of a majority of all members. Approved modifications take effect thirty (30) days after the date of approval by the last member approving the modification.
- B. Effective Date. This Agreement shall be effective after approval by the governing body of the last initial member to approve this Agreement and execution by that member's authorized representatives.

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\* The members may choose some other method to share their remaining cost of the MMUA training, e.g., based on population. If an alternative method is chosen, LMCIT will not invoice the member cities/entities for the remaining cost. The RSG will need to develop an alternate method to collect and remit the members' costs to LMCIT. Section 5(C) of this agreement will need to be amended to reflect the alternate method chosen by the group.

- C. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
  
- D. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute one and the same instrument.
  
- E. Savings Clause. If any court finds any provision of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties, by action of their respective governing bodies, caused this Agreement to be approved on the dates below.

**City/Entity of Osseo, Minnesota**

The City/Entity Council of Osseo, Minnesota duly approved this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

By: \_\_\_\_\_  
Its Mayor

And: \_\_\_\_\_  
Its Clerk



**Resolution No. 2025-xx**

**RESOLUTION AUTHORIZING NEW REGIONAL SAFETY GROUP**

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them; and

WHEREAS, the League of Minnesota Cities Insurance Trust has created the Regional Safety Group Initiative to offer training to cities/entities who form regional safety groups; and

WHEREAS, the City/Entity Council finds that it is in the best interest of the City/Entity to join the CCL Regional Safety Group ("RSG") previously formed by an agreement of other cities/entities (the "Establishing Agreement"); and

WHEREAS, the Establishing Agreement allows the City/Entity to begin a new RSG upon adoption of a resolution agreeing to all terms of the Establishing Agreement,

NOW, THEREFORE, BE IT RESOLVED by the City of Osseo, Hennepin County, Minnesota, as follows: this Council authorizes its Mayor and Clerk to sign this resolution evidencing the city of Osseo's intent to become a member of the RSG; and the City agrees to be bound by all the terms of the Establishing Agreement.

Adopted by the Osseo City Council this 27<sup>th</sup> day of January 2025.



# 2025 CALENDAR - CCL RSG

*{Circle Pines, Centerville, Lexington}*

## SAFETY TRAINING SCHEDULE



<u>Date</u>	<u>Topic</u>	<u>Attendance</u>
<u>Jan 9<sup>th</sup> (Thurs)</u> <u>Times:</u> 9:30 am & 1 pm <u>Locations:</u> Circle Pines	<b>AWAIR, Right to Know, Bloodborne Pathogens</b> <u>Safety Committee Mtg at 9am</u> 200 Civic Hts. Circle, Circle Pines, MN 55014	<b>All staff</b>
<u>Feb 6<sup>th</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines	<b>CPR / AED / 1<sup>st</sup> Aid</b> <u>Safety Committee Mtg at 9am</u>	<b>Any Staff (PW)</b>  <b>Value-Added Time:</b> <b>Circle Pines</b>
<u>March 6<sup>th</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines	<b>Excavation &amp; Trench / Confined Space</b> <u>Safety Committee Mtg at 9am</u> 200 Civic Hts. Circle, Circle Pines, MN 55014	<b>PW Staff</b>
<u>April 3<sup>rd</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines	<b>Traffic Control Work Zone Safety</b> <u>Safety Committee Mtg at 9am</u>	<b>PW Staff</b>  <b>Value-Added Time:</b> <b>Lexington</b>
<u>May 8<sup>th</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines PW	<b>Bucket Truck Qualifications</b> 760 Civic Hts. Drive, Circle Pines	<b>PW Staff</b>  <b>Value-Added Time:</b> <b>Centerville</b>
<u>June 5<sup>th</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines	<b>Mower/Chainsaw/Heat Illness Seasonal / Part-timer Training</b> <u>Safety Committee Mtg at 9am</u>	<b>PW Staff (9:30 – 10:30 am)</b> <b>Seasonals (9:30 am – noon)</b>
<u>July 3<sup>rd</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines	<b>PARK SAFETY (Structures, grounds, vegetation/landscape, maint.)</b>  <i>Will meet at a Park, YTBD</i>	<b>PW Staff</b>
<u>August 7<sup>th</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines	<b>Safety Administration</b> <u>Safety Committee Mtg at 9am</u>	<b>Admin Staff</b>
<u>Sept 4<sup>th</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines WTP	<b>WTP Safety</b> > Slips, Trips / Chemical handling / Elect. / Confined Space / Etc. 760 Civic Hts. Drive, Circle Pines	<b>PW Staff</b>  <b>Value-Added Time:</b> Available
<u>Sept 26<sup>th</sup> (Mon)</u> <u>Time:</u> 9:30 am & 11am <u>Location:</u> Circle Pines	<b>Emergency Action Plan / Fire Safety (extinguisher use)</b>	<b>All staff</b>  <b>Value-Added Time:</b> Available
<u>Nov 6<sup>th</sup> (Thurs)</u> <u>Time:</u> 9:30 am <u>Location:</u> Circle Pines PW Shop	<b>Snowplow / Cold Weather Disorders</b> 760 Civic Hts. Drive, Circle Pines	<b>PW Staff</b>
<u>Dec 4<sup>th</sup> (Thurs)</u> <u>Time:</u> 9:30 am & 11 am <u>Location:</u> Circle Pines	<b>Year End Review</b> <u>Safety Committee Mtg at 9am</u>	<b>Any Staff</b>  <b>Value-Added Time:</b> Available



## City of Osseo City Council Meeting Item

**Agenda Item:** Approve Posting for Full-Time Police Officer Position

**Meeting Date:** January 27<sup>th</sup>, 2025

**Prepared by:** Todd Kintzi, Lieutenant

**Attachments:** None

**Policy Consideration:**

Consider posting for a full-time Police Officer position.

**Background:**

The Police Department is slated to add an additional full-time officer(s) as adopted by the 2025 budget. This/these position(s) will fall under the full-time police officer job description and will be covered by the Law Enforcement Labor services Local #182 union contract. This is the first step in the hiring process. By approving the recommendation of staff, we would post the job opening on the League of Minnesota Cities website, Minnesota POST Board website, City website, and multiple other social media platforms soliciting employment applications from prospective candidates. We anticipate the process to review applications, host oral interviews, conduct pre-employment background checks, psychological and physical examinations, and make a conditional job offer will take several months to complete. Projected hire dates would not likely occur before the 3<sup>rd</sup> or 4<sup>th</sup> quarter 2025.

**Previous Action or Discussion:**

These additional positions were approved by the Council in the adopted 2025 budget.

**City Goals Met by This Action:**

Recruit high quality staff to build a robust police department to serve the community as well as promote staff retention.

**Options:**

The City Council may choose to:

1. Approve posting for the full-time Police Officer position.
2. Approve posting for the full-time Police Officer position with noted changes/as amended.
3. Deny posting for the full-time Police Officer position.
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1. Approve posting for the full-time Police Officer position.

**Next Step:**

Post for the position for a full-time Police Officer position.



Osseo, MN

# Pending Expense Approval Report

By Vendor Name

APPKT00462

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Action Fleet, LLC</b>					
Action Fleet, LLC	17537	New Squad 224 - Dodge Dura	Capital Outlay	110-41900-520	23,544.47
<b>Vendor Action Fleet, LLC Total:</b>					<b>23,544.47</b>
<b>Vendor: Aflac</b>					
Aflac	Jan 2025	Jan 2025 Coverage	Medical/Dental/Life/Ltd	101-21706	420.56
<b>Vendor Aflac Total:</b>					<b>420.56</b>
<b>Vendor: Amanda Hochstedler</b>					
Amanda Hochstedler	CC Dep Refund	Comm Ctr Dep Refund 1/11	Community Center Deposits	101-22001	250.00
<b>Vendor Amanda Hochstedler Total:</b>					<b>250.00</b>
<b>Vendor: Berglund, Baumgartner, Kimball &amp; Glaser, LLC</b>					
Berglund, Baumgartner, Kimb	Dec 2024	Prosecution Svcs - Dec 2024	Legal Service - Prosecution	101-41500-306	1,339.00
<b>Vendor Berglund, Baumgartner, Kimball &amp; Glaser, LLC Total:</b>					<b>1,339.00</b>
<b>Vendor: Broadway Awards Inc</b>					
Broadway Awards Inc	56113	Diamond Impress	Recognition/Awards	101-41900-202	75.00
<b>Vendor Broadway Awards Inc Total:</b>					<b>75.00</b>
<b>Vendor: Calibre Press</b>					
Calibre Press	25-127132	Interview & Interrogation - Le	Education/Meetings/Travel	101-41900-260	798.00
<b>Vendor Calibre Press Total:</b>					<b>798.00</b>
<b>Vendor: Canon Financial Services, Inc.</b>					
Canon Financial Services, Inc.	37651539	Nov 2024 Copier Lease	Leases/Rentals	101-41110-410	346.92
<b>Vendor Canon Financial Services, Inc. Total:</b>					<b>346.92</b>
<b>Vendor: Centerpoint Energy</b>					
Centerpoint Energy	Dec 2024	Dec 2024 Natural Gas - 33 2n	Natural Gas Service	101-41700-390	228.29
Centerpoint Energy	Dec 2024 - CH	Dec 2024 Natural Gas	Natural Gas Service	101-41700-390	1,161.96
Centerpoint Energy	Dec 2024 - CH	Dec 2024 Natural Gas	Natural Gas Service	101-41800-390	255.06
Centerpoint Energy	Dec 2024 - CH	Dec 2024 Natural Gas	Natural Gas Service	101-42000-390	691.70
Centerpoint Energy	Dec 2024 - CH	Dec 2024 Natural Gas	Natural Gas Service	101-42350-390	112.17
Centerpoint Energy	Dec 2024 - CH	Dec 2024 Natural Gas	Natural Gas Service	602-49400-390	17.44
<b>Vendor Centerpoint Energy Total:</b>					<b>2,466.62</b>
<b>Vendor: CenturyLink</b>					
CenturyLink	Jan 2025 Lift Station	Jan 2025 Lift Station	Telecommunications	602-49400-321	129.86
<b>Vendor CenturyLink Total:</b>					<b>129.86</b>
<b>Vendor: City Of Maple Grove</b>					
City Of Maple Grove	22239	Dec 2024 6,481@2.0749/Gall	Purchased Water	601-49400-385	13,447.43
<b>Vendor City Of Maple Grove Total:</b>					<b>13,447.43</b>
<b>Vendor: Driver &amp; Vehicle Services</b>					
Driver & Vehicle Services	1/27/25	PD Lic Plates - Qty 3	Capital Outlay	110-41900-520	6.00
<b>Vendor Driver &amp; Vehicle Services Total:</b>					<b>6.00</b>
<b>Vendor: Eftps - Fit And Fica</b>					
Eftps - Fit And Fica	INV0001069	Federal Tax	Federal Withholding	101-21701	12,583.46
Eftps - Fit And Fica	INV0001069	Social Security	Fica Withholding	101-21703	5,222.28
Eftps - Fit And Fica	INV0001069	Medicare	Fica Withholding	101-21703	3,951.58
Eftps - Fit And Fica	INV0001085	Federal Tax (Mikkelson Correc	Federal Withholding	101-21701	-8.57
Eftps - Fit And Fica	INV0001085	Federal Tax (Peterson Correcti	Federal Withholding	101-21701	-27.21
Eftps - Fit And Fica	INV0001085	Federal Tax	Federal Withholding	101-21701	7,302.56
Eftps - Fit And Fica	INV0001085	Medicare (Peterson Correctio	Fica Withholding	101-21703	-3.74
Eftps - Fit And Fica	INV0001085	Social Security (Mikkelson Cor	Fica Withholding	101-21703	-9.50
Eftps - Fit And Fica	INV0001085	Social Security	Fica Withholding	101-21703	5,438.14
Eftps - Fit And Fica	INV0001085	Medicare (Mikkelson Correcti	Fica Withholding	101-21703	-2.22

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Eftps - Fit And Fica	INV0001085	Medicare	Fica Withholding	101-21703	2,465.78
				<b>Vendor Eftps - Fit And Fica Total:</b>	<b>36,912.56</b>
<b>Vendor: Ehlers &amp; Associates, Inc</b>					
Ehlers & Associates, Inc	1533	Attd Council Meeting RE 2025	Other Professional Services	412-42000-310	600.00
Ehlers & Associates, Inc	98703	TIF Reprot 23 Upload & prep	Financial Services	101-41550-300	5,013.75
Ehlers & Associates, Inc	99045	FMP Update	Accounting/Auditing	101-41550-301	285.00
Ehlers & Associates, Inc	92173	General Obligation Series 202	Interest On Bonds	326-47250-611	12,719.44
Ehlers & Associates, Inc	98706	Budget Review & Discussions	Financial Services	101-41550-300	750.00
				<b>Vendor Ehlers &amp; Associates, Inc Total:</b>	<b>19,368.19</b>
<b>Vendor: Element Technologies LLC</b>					
Element Technologies LLC	IVC77909	Watchguard Subscription & P	It Service	101-41515-302	772.53
Element Technologies LLC	IVC78046	Dec 2024 Remote Support Ser	It Service	101-41515-302	1,125.00
Element Technologies LLC	SLA78356	January 2025 IT Svcs & Monit	It Service	101-41515-302	6,562.11
				<b>Vendor Element Technologies LLC Total:</b>	<b>8,459.64</b>
<b>Vendor: Emily Zahn</b>					
Emily Zahn	Comm Ctr Dep Ref 1/4	Community Center Deposit Re	Community Center Deposits	101-22001	250.00
				<b>Vendor Emily Zahn Total:</b>	<b>250.00</b>
<b>Vendor: Excel Electric</b>					
Excel Electric	909710042	11/19/24 - 12/22/24	Electric Service	101-41700-380	858.64
Excel Electric	909710042	11/19/24 - 12/22/24	Electric Service	101-41700-380	-303.97
Excel Electric	909710042	11/19/24 - 12/22/24	Electric Service	101-41800-380	188.48
Excel Electric	909710042	11/19/24 - 12/22/24	Emergency Preparedness	101-41900-402	10.57
Excel Electric	909710042	11/19/24 - 12/22/24	Traffic Signals/Street Lights	101-42000-226	2,224.88
Excel Electric	909710042	11/19/24 - 12/22/24	Electric Service	101-42000-380	369.43
Excel Electric	909710042	11/19/24 - 12/22/24	Gateway Sign Operations	101-42350-212	152.76
Excel Electric	909710042	11/19/24 - 12/22/24	Electric Service	101-42350-380	337.46
Excel Electric	909710042	11/19/24 - 12/22/24	Electric Service	601-49400-380	38.01
Excel Electric	909710042	11/19/24 - 12/22/24	Electric Service	602-49400-380	777.92
				<b>Vendor Excel Electric Total:</b>	<b>4,654.18</b>
<b>Vendor: Finken Water Solutions</b>					
Finken Water Solutions	5748712	Water & Delivery	Operations	101-41920-211	37.00
				<b>Vendor Finken Water Solutions Total:</b>	<b>37.00</b>
<b>Vendor: Further</b>					
Further	INV0001057	HSA	Med/Den/Life/Ltd/Std Insura	101-41900-130	10,232.55
Further	Jan 2025	Jan 2025 HSA Admin Fees	Med/Den/Life/Ltd/Std Insura	101-41110-130	30.00
Further	INV0001074	HSA - EE Cont	Employee H.S.A Contribution	101-21711	85.00
Further	INV0001074	HSA	Med/Den/Life/Ltd/Std Insura	101-41900-130	1,772.50
Further	INV0001074	HSA (Kintzi Correction)	Med/Den/Life/Ltd/Std Insura	101-41900-130	-174.95
				<b>Vendor Further Total:</b>	<b>11,945.10</b>
<b>Vendor: Gary A Groen, CPA (inactive)</b>					
Gary A Groen, CPA (inactive)	Dec 2024	August 2022 Financial consul	Accounting/Auditing	101-41550-301	1,020.00
Gary A Groen, CPA (inactive)	Dec 2024	August 2022 Financial consul	Accounting/Auditing	601-49400-301	637.50
Gary A Groen, CPA (inactive)	Dec 2024	August 2022 Financial consul	Accounting/Auditing	602-49400-301	637.50
Gary A Groen, CPA (inactive)	Dec 2024	August 2022 Financial consul	Accounting/Auditing	604-49400-301	255.00
Gary A Groen, CPA (inactive)	Oct/Nov 2024	August 2022 Financial consul	Accounting/Auditing	101-41550-301	810.00
Gary A Groen, CPA (inactive)	Oct/Nov 2024	August 2022 Financial consul	Accounting/Auditing	601-49400-301	506.25
Gary A Groen, CPA (inactive)	Oct/Nov 2024	August 2022 Financial consul	Accounting/Auditing	602-49400-301	506.25
Gary A Groen, CPA (inactive)	Oct/Nov 2024	August 2022 Financial consul	Accounting/Auditing	604-49400-301	202.50
				<b>Vendor Gary A Groen, CPA (inactive) Total:</b>	<b>4,575.00</b>
<b>Vendor: Global Payments</b>					
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Building Permits	101-32101	1,211.56
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Building Permits	101-32101	529.35
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Right Of Way Permit	101-32104	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Sign Permits	101-32610	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Planning/Zoning Permits	101-32620	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Rental Licenses	101-32670	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Police Services	101-33425	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Gateway Sign Ad	101-34001	459.45

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Miscellaneous	101-36000	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Miscellaneous	101-36000	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Community Center Rent	101-36001	493.81
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Youth Recreation Fees	101-36002	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Street Improvement	412-42000-529	459.45
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Water Utility	601-37100	217.11
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Sewer Utility	602-37200	217.11
Global Payments	Dec 2024	Dec 2024 CC Processing & An	Storm Water Utility	604-37400	217.12
<b>Vendor Global Payments Total:</b>					<b>7,480.56</b>
<b>Vendor: Hennepin County Treasurer - Property Tax Div.</b>					
Hennepin County Treasurer -	Jan 8, 2025	2024/2025 Truth in Taxation	Assessing Service	101-41110-308	282.06
<b>Vendor Hennepin County Treasurer - Property Tax Div. Total:</b>					<b>282.06</b>
<b>Vendor: Hennepin County Treasurer - Information Technology</b>					
Hennepin County Treasurer - I	1000237671	Dec 2024 Radio Lease Fees	Radio Communications	101-41900-220	1,786.20
<b>Vendor Hennepin County Treasurer - Information Technology Total:</b>					<b>1,786.20</b>
<b>Vendor: Hennepin County Treasurer - Public Works</b>					
Hennepin County Treasurer -	1000237898	Dec 2024 Fuel Costs	Fuel - Vehicle/Equipment	101-42000-216	790.36
<b>Vendor Hennepin County Treasurer - Public Works Total:</b>					<b>790.36</b>
<b>Vendor: Hennepin County Treasurer - Sheriff</b>					
Hennepin County Treasurer -	1000237795	Jail Per Diem - Dec 2024	Incarceration Services	101-41900-316	210.76
<b>Vendor Hennepin County Treasurer - Sheriff Total:</b>					<b>210.76</b>
<b>Vendor: Hillyard/Minneapolis</b>					
Hillyard/Minneapolis	605702095	Soap/Paper Towels for bathro	Operations	101-41700-211	909.40
Hillyard/Minneapolis	605710461	Soap for soap dispensers	Operations	101-41700-211	191.72
<b>Vendor Hillyard/Minneapolis Total:</b>					<b>1,101.12</b>
<b>Vendor: Icma Retirement Corporation</b>					
Icma Retirement Corporation	INV0001078	DFC - MSRS	Deffered Comp	101-21705	4,015.00
<b>Vendor Icma Retirement Corporation Total:</b>					<b>4,015.00</b>
<b>Vendor: Innovative Office Solutions</b>					
Innovative Office Solutions	IN4734783	Paper & Calendars	Office Operations	101-41110-201	136.17
<b>Vendor Innovative Office Solutions Total:</b>					<b>136.17</b>
<b>Vendor: J. Becher &amp; Associates, Inc.</b>					
J. Becher & Associates, Inc.	1/15/25	Replace Panic Buttons in CH &	Operations	101-41700-211	818.76
<b>Vendor J. Becher &amp; Associates, Inc. Total:</b>					<b>818.76</b>
<b>Vendor: Jennifer Swanson</b>					
Jennifer Swanson	CC Dep Ref 1/12	Community Center Dep Refun	Community Center Deposits	101-22001	250.00
<b>Vendor Jennifer Swanson Total:</b>					<b>250.00</b>
<b>Vendor: Kennedy &amp; Graven, Chartered</b>					
Kennedy & Graven, Chartered	185978	Dec 2024 Legal Services	Legal Service - Civil	101-41500-304	6,393.97
<b>Vendor Kennedy &amp; Graven, Chartered Total:</b>					<b>6,393.97</b>
<b>Vendor: Killmer Electric, Inc</b>					
Killmer Electric, Inc	W24079	Repair City Clock	Central Avenue Beautification	101-42350-215	650.00
<b>Vendor Killmer Electric, Inc Total:</b>					<b>650.00</b>
<b>Vendor: KP Miller Construction LLC</b>					
KP Miller Construction LLC	Pay Voucher No 2	Construction Pay Voucher 2 -	Street Improvement	409-42000-529	5,136.32
<b>Vendor KP Miller Construction LLC Total:</b>					<b>5,136.32</b>
<b>Vendor: League of Minnesota Cities</b>					
League of Minnesota Cities	420181	Elected Leaders Institute - Tor	Education/Meetings/Travel	101-41000-260	350.00
<b>Vendor League of Minnesota Cities Total:</b>					<b>350.00</b>
<b>Vendor: League of MN Cities Insurance Trust</b>					
League of MN Cities Insuranc	01/06/2025	2025 Prop/Casualty Ins	Property/Liability Insurance	101-41700-375	50,225.15
League of MN Cities Insuranc	01/06/2025	2025 Prop/Casualty Ins	Auto Insurance	101-41900-376	6,912.99
League of MN Cities Insuranc	01/06/2025	2025 Prop/Casualty Ins	Auto Insurance	101-41920-376	1,408.16
League of MN Cities Insuranc	01/06/2025	2025 Prop/Casualty Ins	Property/Liability Insurance	101-42000-375	9,506.45
League of MN Cities Insuranc	01/06/2025	2025 Prop/Casualty Ins	Property/Liability Insurance	101-42350-375	9,391.75
League of MN Cities Insuranc	01/06/2025	2025 Prop/Casualty Ins	Property/Liability Insurance	601-49400-375	1,459.50

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
League of MN Cities Insuranc	01/06/2025	2025 Prop/Casualty Ins	Property/Liability Insurance	602-49400-375	4,983.73
League of MN Cities Insuranc	01/06/2025	2025 Prop/Casualty Ins	Auto Insurance	604-49400-376	842.27
<b>Vendor League of MN Cities Insurance Trust Total:</b>					<b>84,730.00</b>
<b>Vendor: Lynde And Mcleod Inc</b>					
Lynde And Mcleod Inc	1023439	Brush Disposal - EAB	Professional Services - EAB	205-42000-310	1,500.00
<b>Vendor Lynde And Mcleod Inc Total:</b>					<b>1,500.00</b>
<b>Vendor: Macqueen Equipment</b>					
Macqueen Equipment	31007	Uniforms - Churchill, Lassell, L	Uniforms/Gear	101-41920-218	193.00
Macqueen Equipment	31891	Helmet Shield	Uniforms/Gear	101-41920-218	72.00
<b>Vendor Macqueen Equipment Total:</b>					<b>265.00</b>
<b>Vendor: Madeline Zitzlsperger</b>					
Madeline Zitzlsperger	1/9/2025	PD Wellness Reimbursement	Uniforms/Gear	101-41900-218	661.66
<b>Vendor Madeline Zitzlsperger Total:</b>					<b>661.66</b>
<b>Vendor: Matthew Peterson</b>					
Matthew Peterson	1/13/2025	PD Wellness Reimbursement	Uniforms/Gear	101-41900-218	345.92
<b>Vendor Matthew Peterson Total:</b>					<b>345.92</b>
<b>Vendor: Megan Hoeben</b>					
Megan Hoeben	CC Dep Refund 1/18	Community Center Dep Refun	Community Center Deposits	101-22001	250.00
<b>Vendor Megan Hoeben Total:</b>					<b>250.00</b>
<b>Vendor: Melissa Kloster</b>					
Melissa Kloster	44	Dec 2024 Strenght Classes	Programming	101-42300-312	495.00
<b>Vendor Melissa Kloster Total:</b>					<b>495.00</b>
<b>Vendor: Menards - Brooklyn Park</b>					
Menards - Brooklyn Park	99950	Jetter Truck Supplies & Antiba	Operations	101-41800-211	22.34
Menards - Brooklyn Park	99950	Jetter Truck Supplies & Antiba	Operations	602-49400-211	167.92
Menards - Brooklyn Park	284	CH Bathroom Repairs	Building Repair/Maintenance	101-41700-222	22.23
<b>Vendor Menards - Brooklyn Park Total:</b>					<b>212.49</b>
<b>Vendor: Metro Cities Association of Metropolitan Municipalities</b>					
Metro Cities Association of M	2108	2025 Membership Dues	Dues/Membership	101-41000-255	1,289.00
<b>Vendor Metro Cities Association of Metropolitan Municipalities Total:</b>					<b>1,289.00</b>
<b>Vendor: Metro West Inspection Services, Inc.</b>					
Metro West Inspection Servic	4431	Dec 2024 Finalized Permits	Inspection Services	101-41940-305	2,035.74
<b>Vendor Metro West Inspection Services, Inc. Total:</b>					<b>2,035.74</b>
<b>Vendor: Metropolitan Council</b>					
Metropolitan Council	1181415	Waste Water Svcs - Jan 2025	Sanitary Sewer Service	602-49400-386	21,132.90
<b>Vendor Metropolitan Council Total:</b>					<b>21,132.90</b>
<b>Vendor: Minnesota Child Support Payment Center (SDU/Tribal Order Payee)</b>					
Minnesota Child Support Pay	INV0001067	Child Support	Misc Deductions/Benefits	101-21710	728.65
Minnesota Child Support Pay	INV0001083	Child Support	Misc Deductions/Benefits	101-21710	728.65
<b>Vendor Minnesota Child Support Payment Center (SDU/Tribal Order Payee) Total:</b>					<b>1,457.30</b>
<b>Vendor: Minute Maker Secretarial</b>					
Minute Maker Secretarial	M1991	Mtg Minutes 11/25, 12/2, 12/	Recording Services	101-41000-307	496.00
Minute Maker Secretarial	M1991	Mtg Minutes 11/25, 12/2, 12/	Recording Services	101-41650-307	167.00
Minute Maker Secretarial	M2003	Jan 13 CC Mtg Minutes	Recording Services	101-41000-307	255.88
<b>Vendor Minute Maker Secretarial Total:</b>					<b>918.88</b>
<b>Vendor: Minuteman Press</b>					
Minuteman Press	38221	UB Postage/Mailing	Other Professional Services	601-49400-310	187.91
Minuteman Press	38221	UB Postage/Mailing	Postal/Delivery Service	601-49400-322	187.92
Minuteman Press	38221	UB Postage/Mailing	Other Professional Services	602-49400-310	187.81
Minuteman Press	38221	UB Postage/Mailing	Postal/Delivery Service	602-49400-322	187.92
Minuteman Press	38221	UB Postage/Mailing	Postal/Delivery Service	604-49400-322	187.81
Minuteman Press	38221	UB Postage/Mailing	Postal/Delivery Service	604-49400-322	187.92
<b>Vendor Minuteman Press Total:</b>					<b>1,127.29</b>
<b>Vendor: MN Department of Revenue</b>					
MN Department of Revenue	INV0001070	State Tax	State Withholding	101-21702	4,980.74
MN Department of Revenue	INV0001086	State Tax (Peterson Correction	State Withholding	101-21702	-8.90

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
MN Department of Revenue	INV0001086	State Tax (Mikkelson Correctio	State Withholding	101-21702	-4.86
MN Department of Revenue	INV0001086	State Tax	State Withholding	101-21702	3,402.43
<b>Vendor MN Department of Revenue Total:</b>					<b>8,369.41</b>
<b>Vendor: MN PEIP</b>					
MN PEIP	Feb 2025	Feb 2025 Medical/Dental	Med/Den/Life/Ltd/Std Insura	101-41110-130	1,066.19
MN PEIP	Feb 2025	Feb 2025 Medical/Dental	Med/Den/Life/Ltd/Std Insura	101-41900-130	10,786.05
MN PEIP	Feb 2025	Feb 2025 Medical/Dental	Med/Den/Life/Ltd/Std Insura	101-42000-130	1,125.10
<b>Vendor MN PEIP Total:</b>					<b>12,977.34</b>
<b>Vendor: Msrs Dfc/Hcsp</b>					
Msrs Dfc/Hcsp	INV0001061	DFC - MSRS	Deffered Comp	101-21705	4,015.00
Msrs Dfc/Hcsp	INV0001062	Employee HSA	Hcsp	101-21712	2,480.48
Msrs Dfc/Hcsp	INV0001079	Employee HSA (Mikkleslon Cor	Hcsp	101-21712	-1.96
Msrs Dfc/Hcsp	INV0001079	Employee HSA (Peterson Corr	Hcsp	101-21712	-3.30
Msrs Dfc/Hcsp	INV0001079	Employee HSA	Hcsp	101-21712	1,142.93
<b>Vendor Msrs Dfc/Hcsp Total:</b>					<b>7,633.15</b>
<b>Vendor: NAPA - Cottens Osseo</b>					
NAPA - Cottens Osseo	547109	Oil Filters (qty 12)	Vehicle Repairs/Maintenance	101-41900-217	59.64
NAPA - Cottens Osseo	554487	Squad Battery	Vehicle Repairs/Maintenance	101-41900-217	229.46
NAPA - Cottens Osseo	554628	Brake Cleaner, Starting Fluid, T	Equip Repair/ Maintenance	601-49400-221	79.78
NAPA - Cottens Osseo	554711	Squad Battery	Vehicle Repairs/Maintenance	101-41900-217	168.07
NAPA - Cottens Osseo	CM0000040	Squad Batteries	Vehicle Repairs/Maintenance	101-41900-217	-371.96
<b>Vendor NAPA - Cottens Osseo Total:</b>					<b>164.99</b>
<b>Vendor: PERA - Public Employees Retirement Association</b>					
PERA - Public Employees Retir	INV0001068	PERA	Pera	101-21704	3,751.61
PERA - Public Employees Retir	INV0001068	PEPFF	Pera	101-21704	29,312.13
PERA - Public Employees Retir	INV0001084	PEPFF	Pera	101-21704	1,273.50
PERA - Public Employees Retir	INV0001084	PERA	Pera	101-21704	3,925.08
PERA - Public Employees Retir	INV0001084	PEPFF	Pera	101-21704	11,944.72
<b>Vendor PERA - Public Employees Retirement Association Total:</b>					<b>50,207.04</b>
<b>Vendor: Precision Utilities</b>					
Precision Utilities	1641	Water Main Break 8751 Jeffer	Other Professional Services	601-49400-310	12,868.50
<b>Vendor Precision Utilities Total:</b>					<b>12,868.50</b>
<b>Vendor: Republic Services</b>					
Republic Services	0894-006925527.	Doc Shredding - Dec 2024 (rei	Operations	101-41110-211	24.58
Republic Services	0894-006967710	Jan 2024 Doc Shredding	Office Operations	101-41110-201	31.46
<b>Vendor Republic Services Total:</b>					<b>56.04</b>
<b>Vendor: Satellite Shelters, Inc.</b>					
Satellite Shelters, Inc.	INV830577	Warming House Rent 1/13 - 2	Operations	101-42350-211	660.00
<b>Vendor Satellite Shelters, Inc. Total:</b>					<b>660.00</b>
<b>Vendor: Shingle Creek WMO</b>					
Shingle Creek WMO	341	2025 Member Assessment	Dues/Membership	604-49400-255	4,014.00
<b>Vendor Shingle Creek WMO Total:</b>					<b>4,014.00</b>
<b>Vendor: Sipe Bros. Inc.</b>					
Sipe Bros. Inc.	Jan 2025	1/1 - 1/15/25 PW Fuel Purcha	Fuel - Vehicle/Equipment	101-42000-216	327.48
<b>Vendor Sipe Bros. Inc. Total:</b>					<b>327.48</b>
<b>Vendor: Sloth Inspections Inc</b>					
Sloth Inspections Inc	Nov 2024.	Nov 2024 Electrical Inspection	Inspection Services	101-41940-305	212.00
<b>Vendor Sloth Inspections Inc Total:</b>					<b>212.00</b>
<b>Vendor: Storm Training Group</b>					
Storm Training Group	56976C2D-0001	Warrant Writing Basics	Education/Meetings/Travel	101-41900-260	598.00
<b>Vendor Storm Training Group Total:</b>					<b>598.00</b>
<b>Vendor: Streicher's Inc.</b>					
Streicher's Inc.	I1738011	Uniforms - Swanson	Uniforms/Gear	101-41900-218	338.97
Streicher's Inc.	I1738387	Uniforms - Palomata	Uniforms/Gear	101-41900-218	244.98
Streicher's Inc.	I1739277	Uniforms - Kintzi	Officer Equipment	101-41900-213	28.99



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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Streicher's Inc.	11740511	Uniforms - Norten	Uniforms/Gear	101-41900-218	168.00
<b>Vendor Streicher's Inc. Total:</b>					<b>780.94</b>
<b>Vendor: Stryker Sales, LLC</b>					
Stryker Sales, LLC	4206114M	E LPCR3	Operations	101-41900-211	90.48
<b>Vendor Stryker Sales, LLC Total:</b>					<b>90.48</b>
<b>Vendor: Sun Life Assurance Co</b>					
Sun Life Assurance Co	Feb 2025	Feb 2025 Disability Covg	Medical/Dental/Life/Ltd	101-21706	9.86
Sun Life Assurance Co	Feb 2025	Feb 2025 Disability Covg	Med/Den/Life/Ltd/Std Insura	101-41110-130	87.22
Sun Life Assurance Co	Feb 2025	Feb 2025 Disability Covg	Med/Den/Life/Ltd/Std Insura	101-41650-130	31.88
Sun Life Assurance Co	Feb 2025	Feb 2025 Disability Covg	Med/Den/Life/Ltd/Std Insura	101-41900-130	715.23
Sun Life Assurance Co	Feb 2025	Feb 2025 Disability Covg	Med/Den/Life/Ltd/Std Insura	101-42000-130	145.54
<b>Vendor Sun Life Assurance Co Total:</b>					<b>989.73</b>
<b>Vendor: Tegrete Corporation</b>					
Tegrete Corporation	114739	January 2025 Janitorial Svc	Cleaning Service	101-41700-317	1,075.00
<b>Vendor Tegrete Corporation Total:</b>					<b>1,075.00</b>
<b>Vendor: Titan Machinery Inc</b>					
Titan Machinery Inc	1/15/25	Wheel Loader	Capital Outlay	110-42000-520	227,665.04
Titan Machinery Inc	PS0759616-1	Loader control replacement	Snow Management	101-42000-250	900.00
<b>Vendor Titan Machinery Inc Total:</b>					<b>228,565.04</b>
<b>Vendor: Toll Gas &amp; Welding Supply</b>					
Toll Gas & Welding Supply	40205749	PW Welding Tank Gas Rental	Operations	101-42000-211	13.64
<b>Vendor Toll Gas &amp; Welding Supply Total:</b>					<b>13.64</b>
<b>Vendor: Verizon Wireless</b>					
Verizon Wireless	6102522814	Dec 2024 Cell Svcs	Telecommunications	101-41110-321	41.39
Verizon Wireless	6102522814	Dec 2024 Cell Svcs	Telecommunications	101-41900-321	877.00
Verizon Wireless	6102522814	Dec 2024 Cell Svcs	Telecommunications	101-41920-321	41.39
Verizon Wireless	6102522814	Dec 2024 Cell Svcs	Telecommunications	101-42000-321	244.20
Verizon Wireless	6102522814	Dec 2024 Cell Svcs	Telecommunications	601-49400-321	40.05
<b>Vendor Verizon Wireless Total:</b>					<b>1,244.03</b>
<b>Vendor: Walters Recycling &amp; Refuse, Inc.</b>					
Walters Recycling & Refuse, In	8484533	Parks Organic Fee's	Recycle/Organics/Cleanupday	101-42000-384	32.00
Walters Recycling & Refuse, In	8484689	City Trash Organics Fee	Recycle/Organics/Cleanupday	101-42000-384	84.63
<b>Vendor Walters Recycling &amp; Refuse, Inc. Total:</b>					<b>116.63</b>
<b>Vendor: West Mississippi WMO</b>					
West Mississippi WMO	211	2025 Member Assessment	Dues/Membership	604-49400-255	2,443.00
<b>Vendor West Mississippi WMO Total:</b>					<b>2,443.00</b>
<b>Vendor: WEX Bank</b>					
WEX Bank	101522354	Dec 2024 PD Fuel charges	Fuel - Vehicle/Equipment	101-41900-216	1,463.16
<b>Vendor WEX Bank Total:</b>					<b>1,463.16</b>
<b>Vendor: Witmer Public Safety Group</b>					
Witmer Public Safety Group	INV603507	Fire Hooks, PAC haligan tool, 2	Equipment	120-41920-570	1,014.32
Witmer Public Safety Group	INV606479	Fre Hooks	Equipment	120-41920-570	644.16
<b>Vendor Witmer Public Safety Group Total:</b>					<b>1,658.48</b>
<b>Vendor: WSB &amp; Associates Inc</b>					
WSB & Associates Inc	Dec 2024	Dec 2024 Engineering Svcs	Engineering Service	130-42000-303	32,669.00
WSB & Associates Inc	Dec 2024	Dec 2024 Engineering Svcs	Engineering Service	130-42000-303	1,342.50
WSB & Associates Inc	Dec 2024	Dec 2024 Engineering Svcs	Streetscape Project	130-42000-530	474.00
WSB & Associates Inc	Dec 2024	Dec 2024 Engineering Svcs	Engineering Service	412-42000-303	355.50
WSB & Associates Inc	Dec 2024	Dec 2024 Engineering Svcs	Engineering Service	412-42000-303	3,780.00
WSB & Associates Inc	Dec 2024	Dec 2024 Engineering Svcs	Engineering Service	604-49400-303	919.50
WSB & Associates Inc	Dec 2024	Dec 2024 Engineering Svcs	Engineering Service	604-49400-303	1,264.00
WSB & Associates Inc	Nov 2024	Nov 2024 Engineering Svcs	Engineering Service	101-41650-303	59.25
WSB & Associates Inc	Nov 2024	Nov 2024 Engineering Svcs	Engineering Service	130-42000-303	3,553.07
WSB & Associates Inc	Nov 2024	Nov 2024 Engineering Svcs	Engineering Service	412-42000-303	1,627.00
WSB & Associates Inc	Nov 2024	Nov 2024 Engineering Svcs	Engineering Service	412-42000-303	711.00
WSB & Associates Inc	Nov 2024	Nov 2024 Engineering Svcs	Infrastructure	602-11101	45,234.00
WSB & Associates Inc	Nov 2024	Nov 2024 Engineering Svcs	Engineering Service	604-49400-303	1,431.00

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
WSB & Associates Inc	Nov 2024	Nov 2024 Engineering Svcs	Engineering Service	604-49400-303	184.00
				<b>Vendor WSB &amp; Associates Inc Total:</b>	<b>93,603.82</b>
				<b>Grand Total:</b>	<b>704,979.89</b>

# Report Summary

## Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	271,180.18
110 - CIP EQUIPMENT	251,215.51
120 - FIRE DONATIONS/EXPENSES	1,658.48
130 - PAVEMENT MANAGEMENT	38,038.57
205 - PARK DEDICATION	1,500.00
326 - 2024 Equipment Bond Debt Service Fund	12,719.44
409 - 2020 STREET IMPROVEMENT	5,136.32
412 - 2022-23 Alley & Street Projects	7,532.95
601 - WATER FUND	29,669.96
602 - SEWER FUND	74,180.36
604 - STORM WATER FUND	12,148.12
<b>Grand Total:</b>	<b>704,979.89</b>

## Account Summary

Account Number	Account Name	Expense Amount
101-21701	Federal Withholding	19,850.24
101-21702	State Withholding	8,369.41
101-21703	Fica Withholding	17,062.32
101-21704	Pera	50,207.04
101-21705	Deffered Comp	8,030.00
101-21706	Medical/Dental/Life/Ltd	430.42
101-21710	Misc Deductions/Benefit	1,457.30
101-21711	Employee H.S.A Contrib	85.00
101-21712	Hcsp	3,618.15
101-22001	Community Center Depo	1,000.00
101-32101	Building Permits	1,740.91
101-32104	Right Of Way Permit	459.45
101-32610	Sign Permits	459.45
101-32620	Planning/Zoning Permits	459.45
101-32670	Rental Licenses	459.45
101-33425	Police Services	459.45
101-34001	Gateway Sign Ad	459.45
101-36000	Miscellaneous	918.90
101-36001	Community Center Rent	493.81
101-36002	Youth Recreation Fees	459.45
101-41000-255	Dues/Membership	1,289.00
101-41000-260	Education/Meetings/Tra	350.00
101-41000-307	Recording Services	751.88
101-41110-130	Med/Den/Life/Ltd/Std In	1,183.41
101-41110-201	Office Operations	167.63
101-41110-211	Operations	24.58
101-41110-308	Assessing Service	282.06
101-41110-321	Telecommunications	41.39
101-41110-410	Leases/Rentals	346.92
101-41500-304	Legal Service - Civil	6,393.97
101-41500-306	Legal Service - Prosecuti	1,339.00
101-41515-302	It Service	8,459.64
101-41550-300	Financial Services	5,763.75
101-41550-301	Accounting/Auditing	2,115.00
101-41650-130	Med/Den/Life/Ltd/Std In	31.88
101-41650-303	Engineering Service	59.25
101-41650-307	Recording Services	167.00
101-41700-211	Operations	1,919.88
101-41700-222	Building Repair/Mainten	22.23
101-41700-317	Cleaning Service	1,075.00
101-41700-375	Property/Liability Insura	50,225.15
101-41700-380	Electric Service	554.67

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
101-41700-390	Natural Gas Service	1,390.25
101-41800-211	Operations	22.34
101-41800-380	Electric Service	188.48
101-41800-390	Natural Gas Service	255.06
101-41900-130	Med/Den/Life/Ltd/Std In	23,331.38
101-41900-202	Recognition/Awards	75.00
101-41900-211	Operations	90.48
101-41900-213	Officer Equipment	28.99
101-41900-216	Fuel - Vehicle/Equipmen	1,463.16
101-41900-217	Vehicle Repairs/Mainten	85.21
101-41900-218	Uniforms/Gear	1,759.53
101-41900-220	Radio Communications	1,786.20
101-41900-260	Education/Meetings/Tra	1,396.00
101-41900-316	Incarceration Services	210.76
101-41900-321	Telecommunications	877.00
101-41900-376	Auto Insurance	6,912.99
101-41900-402	Emergency Preparednes	10.57
101-41920-211	Operations	37.00
101-41920-218	Uniforms/Gear	265.00
101-41920-321	Telecommunications	41.39
101-41920-376	Auto Insurance	1,408.16
101-41940-305	Inspection Services	2,247.74
101-42000-130	Med/Den/Life/Ltd/Std In	1,270.64
101-42000-211	Operations	13.64
101-42000-216	Fuel - Vehicle/Equipmen	1,117.84
101-42000-226	Traffic Signals/Street Lig	2,224.88
101-42000-250	Snow Management	900.00
101-42000-321	Telecommunications	244.20
101-42000-375	Property/Liability Insura	9,506.45
101-42000-380	Electric Service	369.43
101-42000-384	Recycle/Organics/Clean	116.63
101-42000-390	Natural Gas Service	691.70
101-42300-312	Programming	495.00
101-42350-211	Operations	660.00
101-42350-212	Gateway Sign Operation	152.76
101-42350-215	Central Avenue Beautific	650.00
101-42350-375	Property/Liability Insura	9,391.75
101-42350-380	Electric Service	337.46
101-42350-390	Natural Gas Service	112.17
110-41900-520	Capital Outlay	23,550.47
110-42000-520	Capital Outlay	227,665.04
120-41920-570	Equipment	1,658.48
130-42000-303	Engineering Service	37,564.57
130-42000-530	Streetscape Project	474.00
205-42000-310	Professional Services - E	1,500.00
326-47250-611	Interest On Bonds	12,719.44
409-42000-529	Street Improvement	5,136.32
412-42000-303	Engineering Service	6,473.50
412-42000-310	Other Professional Servi	600.00
412-42000-529	Street Improvement	459.45
601-37100	Water Utility	217.11
601-49400-221	Equip Repair/ Maintena	79.78
601-49400-301	Accounting/Auditing	1,143.75
601-49400-310	Other Professional Servi	13,056.41
601-49400-321	Telecommunications	40.05
601-49400-322	Postal/Delivery Service	187.92
601-49400-375	Property/Liability Insura	1,459.50
601-49400-380	Electric Service	38.01

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
601-49400-385	Purchased Water	13,447.43
602-11101	Infrastructure	45,234.00
602-37200	Sewer Utility	217.11
602-49400-211	Operations	167.92
602-49400-301	Accounting/Auditing	1,143.75
602-49400-310	Other Professional Servi	187.81
602-49400-321	Telecommunications	129.86
602-49400-322	Postal/Delivery Service	187.92
602-49400-375	Property/Liability Insura	4,983.73
602-49400-380	Electric Service	777.92
602-49400-386	Sanitary Sewer Service	21,132.90
602-49400-390	Natural Gas Service	17.44
604-37400	Storm Water Utility	217.12
604-49400-255	Dues/Membership	6,457.00
604-49400-301	Accounting/Auditing	457.50
604-49400-303	Engineering Service	3,798.50
604-49400-322	Postal/Delivery Service	375.73
604-49400-376	Auto Insurance	842.27
<b>Grand Total:</b>		<b>704,979.89</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>
**None**	704,979.89
<b>Grand Total:</b>	<b>704,979.89</b>