



Osseo City Council Meeting

AGENDA

REGULAR MEETING
Monday, January 13, 2025
7:00 p.m., Council Chambers

MAYOR: DUANE POPPE | COUNCILMEMBERS: MARK SCHULZ, JULIANA HULTSTROM, MARK COOK, NICHOLAS TORRES

1. **Call to Order**
2. **Oaths of Office** – Mayor Duane Poppe, Councilmember Nicholas Torres
3. **Roll Call** [quorum is 3]
4. **Pledge of Allegiance**
5. **Approval of Agenda** [requires unanimous additions]
6. **Consent Agenda** [requires unanimous approval]
 - A. Receive EDA Minutes of December 9, 2024
 - B. Receive Planning Commission Minutes of December 16, 2024
 - C. Approve Council Minutes of December 9, 2024
 - D. Receive November American Legion Post 172 Gambling Report
 - E. Receive November NW Area Jaycees Gambling Report
 - F. Receive November Osseo Lions Club Gambling Report
 - G. Receive November Osseo Maple Grove Hockey Association Gambling Report
 - H. Receive November Osseo Fire Relief Association Gambling Report
 - I. Receive Osseo Fire Department Monthly Activity Report-November 2024
 - J. Receive Osseo Fire Department Monthly Activity Report-December 2024
 - K. Approve Police Department Training List 2025
 - L. Accept IRS Mileage Rate of 70 Cents for 2025 Business Miles Driven
 - M. Approve Hire of Seasonal Rink Attendant Sharon Solorzano
 - N. Approve Training for Councilmember Nicholas Torres
7. **Matters from the Floor**

Members of the public can submit comments online at www.DiscoverOsseo.com/virtual-meeting
8. **Special Business**
 - A. Approve Liquor License for JLM4, LLC DBA Dick's Bar (New Ownership)
 - B. Approve Tobacco License for AKWA NASS, LLC DBA Downtown Osseo Tobacco Shop
 - C. Support a Respectful Workplace (Resolution)
 - D. Approve 2025 City Appointments and Designations (Resolution)
 - E. Affirm Council/Staff Responsibilities (Resolution)
 - F. Osseo 150th Celebration Update-Presented by Carole Larson
 - G. Accept Donations (Resolution)
9. **Public Hearings**

10. Old Business

A. North Oaks Ditch Dredging Update – Alyson Fauske, WSB

11. New Business

A. Approve First Reading of Cannabis Zoning Ordinance

B. Approve 2025 Official Council Appointments (Resolution)

C. Approve Rum River Consultants Contract

D. Discuss Proposal for State Bonding Request

E. Approve Insurance Opt-Out MOU-Police

F. Approve Joint Powers Agreement Renewal for Embedded Social Worker

G. Approve Accounts Payable

12. Administrator Report

13. Council and Attorney Reports

14. Announcements

City Hall Closed for Martin Luther King Jr. Day, Monday, January 20th

Commission Members Needed

15. Adjournment

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
December 9, 2024**

1. ROLL CALL

President Poppe called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Monday, December 9, 2024.

Members present: Teresa Aho, Mark Cook, James Hultgren, Kenny Nelson, Duane Poppe, Mark Schulz, and Nick Torres.

Members absent: None.

Staff present: Executive Director Shane Mikkelson, City Attorney Mary Tietjen, Financial Consultant Gary Groen and Assistant City Administrator Alicia Vickerman.

Others present.

2. APPROVAL OF AGENDA

Nelson requested the agenda be amended adding Item 8F – Approving TIF Transfer on 5 Central Sale.

City Attorney Tietjen reported this matter could be addressed under Item 8A.

A motion was made by Nelson, seconded by Hultgren, to approve the Agenda as presented. The motion carried 7-0.

3. APPROVAL OF MINUTES – OCTOBER 15, 2024

A motion was made by Schulz, seconded by Hultgren, to approve the minutes of October 15, 2024, as presented. The motion carried 7-0.

4. MATTERS FROM THE FLOOR – None

5. PUBLIC HEARINGS – None

6. ACCOUNTS PAYABLE

Mikkelson presented the EDA Accounts Payable listing.

A motion was made by Cook, seconded by Torres, to approve the Accounts Payable. The motion carried 7-0.

7. OLD BUSINESS – None

8. NEW BUSINESS

A. DISCUSS/APPROVE TIF TRANSFERS ON 5 CENTRAL SALE

Mikkelson stated on 12/02/2024, an attorney for 5 Central contacted staff and asked if the EDA would be able to approve Sale and Transfer of the 5 Central TIF Note. We were advised that they have an end of January closing date. If the current EDA schedule is approved the EDA does not have a meeting in January. Since the information was not given to staff in a timely manner, we were not able to complete the proper work before today's meeting. The transfer of a TIF Note from one owner to the next is not new to the EDA and not new for this property. The EDA approved the sale and transfer of the 5 Central TIF in September of 2018 when 5 Central was sold. It was noted the EDA has two options in this current situation. The EDA could add an EDA meeting on January 13th, 2025, to accommodate the closing of 5 Central; or the EDA can have this item brought back at the scheduled February 11th, 2025 meeting.

Nelson explained did not support holding a special meeting in January because the City Council appointments would not be in place yet. He suggested staff forward the paperwork for the TIF sale to the EDA via email and that the EDA provide feedback with staff in order to move this item forward.

Schulz commented this TIF sale was extremely complicated. He stated he would be reluctant to grant approval without seeing the actual documents from staff.

Hultgren asked what type of approval was needed for the TIF transfer. Mikkelson reported a simple majority vote was required from the EDA.

Further discussion ensued regarding how there would be members going off the EDA and new members coming on but these appointments would not be approved by the City Council until January 13.

Torres questioned what the financial ramifications would be if the EDA were to wait until February.

Poppe reported 5 Central was hoping to close on the property on January 20.

Cook explained given this would be the only item that would need to be handled, he asked if this matter could be addressed remotely.

Poppe indicated an open meeting would be required to hold a vote on this item. He stated one option would be to hold the EDA meeting after the City Council meeting on January 13, so the EDA appointments were in place.

Nelson asked if the EDA could tentatively approve the TIF transfer with the understanding a special meeting will be called on January 13 if problems were to arise with the paperwork.

Schulz stated another option would be to hold a special City Council meeting on January 6 to approve the EDA appointments and then the EDA could hold a special meeting on January 13.

Torres asked if the Council could add an agenda item to their agenda this evening extending the EDA terms to the end of January. City Attorney Tietjen reported she was not prepared to address this, noting she would have to review the bylaws, but she did not believe the Council could extend the EDA terms.

Schulz stated he would like to do everything he could for the developer, but he also wanted to ensure staff had enough time properly review all of the TIF transfer sale documents. He recommended the City Council hold a special meeting on January 6 to approve EDA appointments.

Nelson indicated he objected to this because it would cost the City additional money for minutes. He suggested a subcommittee be formed for a review the documents, noting he trusted the City Attorney would prepare the correct documents.

Torres agreed he did not want to spend funding unnecessarily, but noted he would never recommend a client sign a document without looking at it. He believed it was in the EDA's best interest to review the document prior to recommending approval.

Schulz questioned if the additional expenses for this meeting could be reimbursed by TIF funding. City Attorney Tietjen reported she does not serve as the City's bond counsel. She explained staff would have to check with them on this matter. She did not recommend the group make a recommendation via subcommittee or without the City's bond counsel present.

Nelson recommended President Poppe and Commissioner Schulz review the TIF transfer sale documents and make a recommendation on behalf of the EDA.

Torres stated he supported this recommendation.

City Attorney Tietjen advised against this recommendation. She recommended the City's bond counsel be present before the EDA make a recommendation on this matter.

Aho supported holding a special meeting in January and did not believe the minor amount of money needed for the special meeting should hold the EDA back.

Mikkelson commented another option would be to hold a special EDA meeting on Monday, December 23 or December 30.

A motion was made by Hultgren, seconded by Aho, to direct staff to hold a special EDA meeting on Monday, December 23, 2025 at 6:00 p.m. to address the TIF Transfers on 5 Central Sale. The motion carried 7-0.

B. APPROVE 2025 EDA MEETING DATES

Mikkelson reviewed the scheduled meetings for the Osseo Economic Development Authority for 2025 (please note that all EDA meetings will begin at 6:00 PM and be held in-person in the Council Chambers at Osseo City Hall unless otherwise notified):

Monday, February 10, 2025
Monday, April 14, 2025
Monday, June 9, 2025
Monday, August 11, 2025
Tuesday, October 14, 2025
Monday, December 8, 2025

Mikkelson stated as always, the Commission will elect EDA Officers at the February meeting. Elections for the following positions will be conducted: EDA President, EDA Vice-President, EDA Secretary, EDA Treasurer, EDA Assistant Treasurer, and EDA Executive Director.

A motion was made by Cook, seconded by Schulz, to approve the 2025 EDA meeting dates. The motion carried 7-0.

C. APPROVE 2025 EDA BUDGET

Mikkelson stated each year, the EDA sets their own fiscal budget for the following year. The budget is usually approved during the last meeting of the year in December. The EDA discussed the first draft of the 2025 budget at the October 15 meeting. No changes were recommended at that meeting, and I have not been approached by any EDA members after the October 15th meeting to present potential modifications to the 2025 EDA budget. The EDA should discuss the final 2025 budget and direct Staff accordingly. A motion should be made to approve the 2025 EDA budget.

Nelson asked why the Ehlers conference was bumped back up to \$1,200. He did not believe this line item had to be this high since the last time the EDA spent money on an Ehlers conference was in 2019. He questioned why the EDA transfer to the General Fund was at \$30,000. Gary Groen explained the \$30,000 was an estimate for administrative time. He reported this transfer used to be \$40,000 and was reduced to \$20,000 last year, but staff was recommending \$30,000 for 2025. He commented further on how the EDA does not have a revenue source going forward and this should be further discussed by the EDA.

Poppe commented there used to be an EDA levy to fund the EDA. He indicated this has been postponed and should perhaps be brought back.

Nelson questioned why staff was not tracking hours for EDA work. He anticipated this was difficult to do given the amount of staff turnover. Mr. Groen stated this did not occur.

A motion was made by Schulz, seconded by Torres, to approve the 2025 EDA Budget. The motion carried 7-0.

D. REVIEW EDA COMMISSIONER OPENINGS

Mikkelson stated the EDA has the following Commissioner positions expiring on 12/31/2024, and will have openings for 2025.

Council Appointees:

Duane Poppe

Mark Cook

Resident Appointees:

Teresa Aho

Nick Torres

Mikkelson reported no formal motion is necessary at this meeting. This is simply information for EDA members to consider ahead of the first meeting in 2025.

Aho stated she would like to allow someone else to apply for the open position, but would be willing to serve again if the City receives no applicants.

Cook asked if Torres could remain appointed to the EDA.

Schulz explained Commissioner Torres could remain on the EDA and there would be four City Councilmembers on the EDA.

Nelson stated four Councilmembers have served on the EDA in the past.

E. REVIEW EDA SOCIAL

Mikkelson stated at our last meeting in October, the EDA asked that we push the EDA Social discussion to the December meeting. Staff would like to have a date set in 1st quarter of 2025 or direction when to bring this item back to the EDA.

Nelson questioned when the first EDA event was held last year. Mikkelson reported the EDA breakfast was held in March.

Aho stated she would like to see these events continuing in 2025. She suggested a speaker be brought in to discuss marketing and social media. Mikkelson stated the use of the CCX studio could also be addressed.

Cook suggested the next EDA social be held on Tuesday, February 25 or Thursday, February 27, 2025.

Aho supported this recommendation.

Torres recommended the event be held in the afternoon instead of the morning.

Cook reported the EDA received the best attendance at the breakfast event.

Aho stated she supported a breakfast event in February as well. She recommended staff include an RSVP for the EDA breakfast.

Poppe recommended the EDA breakfast event be held on Thursday, February 27. He asked that staff look into food options for further discussion at the Special EDA meeting on December 23.

9. REPORTS OR COMMENTS: Executive Director, President, Members

Hultgren reported a Breakfast with Santa would be held at the Legion on Saturday, December 14 from 8:00 a.m. to 12:00 p.m.

Nelson thanked James Hultgren for his work at the Legion and for his work on the Clock Tower bench. He wished everyone Happy Holidays.

Nelson thanked everyone who attended Small Business Saturday in Osseo.

Torres thanked the Public Works Department for the great work they have done in the downtown area.

Cook thanked everyone who attended Small Business Saturday and Minidazzle.

10. ADJOURNMENT

A motion was made by Schulz, seconded by Aho, to adjourn at 6:54 p.m. The motion carried 7-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

**OSSEO PLANNING COMMISSION MINUTES
REGULAR MEETING
December 16, 2024**

1. CALL TO ORDER

The regular meeting of the Osseo Planning Commission was called to order by Chair Schulz at 6:00 pm, Monday, December 16, 2024.

2. ROLL CALL

Present: Commission members Dee Bonn, James Hultgren, KC Robinson, and Kerstin Schulz

Absent: Commission members Connie Aho and Chris Carrigan.

Others present: Interim City Administrator Shane Mikkelson, Assistant City Administrator Alicia Vickerman and City Attorney Mary Tietjen

3. APPROVAL OF AGENDA

A motion was made by Hultgren, seconded by Bonn, to approve the Agenda as presented. The motion carried 4-0.

4. APPROVAL OF MINUTES

A. Approve November 18, 2024, Minutes

A motion was made by Hultgren, seconded by Robinson, to approve the November 18, 2024, minutes. The motion carried 4-0.

5. PUBLIC COMMENTS

Chair Schulz advised this is the time for public comments for items that are not on the agenda for tonight's meeting.

Mikkelson read into the record an email he received from Tim Paske at 509 6th Avenue East noting Mr. Paske has lived in the community for the past 50 years. Mr. Paske was concerned about how cannabis would change the small town of Osseo. Mr. Paske was an educator for over 40 years and he understood how getting mood altering drugs into the hands of minors caused rifts of problems. Mr. Paske did not support making marijuana available to the public as this would impact minors along with local law enforcement. Mr. Paske questioned if Osseo wanted to be known for being a marijuana station. Rather, Mr. Paske encouraged the City to continue being the great small town it was with a low crime rate, great schools, unique specialty shops, great restaurants and caring facilities for seniors. Mr. Paske understood the almighty dollar would drive this decision, but he feared how this decision would impact quaint, small town Osseo.

6. PUBLIC HEARINGS

A. Approve Amendments to the Zoning Code relating to Cannabis and Hemp Business

Mikkelson stated with the State of Minnesota legalizing cannabis and hemp sales, the City of Osseo had options to amend its zoning code in different ways. At the 09/16/24 Planning Commission meeting, questions were asked of the commission how to proceed with any zoning amendments. At the 11-18-24 Planning Commission Meeting the updated ordinance was presented. Tonight, we are holding the public hearing and staff would like to get approval from the Planning Commission to send this draft ordinance to the Osseo City Council for reading and adoption.

City Attorney Tietjen commented further on the proposed changes within the zoning code and explained she was available for comments or questions.

A motion was made by Hultgren, seconded by Bonn, to open the Public Hearing at 6:10 p.m. The motion carried 4-0.

There were no comments from the public.

A motion was made by Bonn, seconded by Hultgren, to close the public hearing at 6:10 p.m. The motion carried 4-0.

A motion was made by Hultgren, seconded by Robinson, to recommend the City Council approve amendments to the Osseo Zoning Code in relation to Cannabis and Hemp Business. The motion carried 4-0.

7. REPORTS OR COMMENTS: Staff, Chair & Commission Members

Mikkelson explained the State was working on a timeline for cannabis retail licensing. He reported staff would be keeping an eye on this process. He anticipated licensing for the City would not be until May or June.

Hultgren stated he would like to see a stop sign at Second Avenue NE at 1 ½ Street. Mikkelson explained he could take a look at this.

City Attorney Tietjen addressed the comments that were made during Public Comment noting the City could not prohibit the sale of cannabis in Osseo, but the City can put limits on the number of businesses, which Osseo has done as part of the registration Ordinance. She noted Osseo would have one registered business on top of a municipal cannabis dispensary.

8. ANNOUNCEMENTS

None.

9. ADJOURNMENT

**A motion was made by Bonn, seconded by Robinson, to adjourn the meeting at 6:16 p.m.
The motion carried 4-0.**

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

UNAPPROVED

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
December 9, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, December 9, 2024.

2. ROLL CALL

Members present: Councilmembers Mark Cook, John Hall, Mark Schulz, and Mayor Duane Poppe.

Members absent: Councilmember Juliana Hultstrom.

Staff present: City Administrator Shane Mikkelson, Assistant City Administrator Alicia Vickerman, Financial Consultant Gary Groen and City Attorney Mary Tietjen.

Others present.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

Hall asked that Item 5G - Approve 2025 Wage Increases for City Staff be removed from the Consent Agenda and be discussed after Item 10D.

A motion was made by Hall, seconded by Cook, to accept the Agenda as amended removing Item 5G from the Consent Agenda and placing this item on the agenda for discussion after Item 10D. The motion carried 4-0.

5. CONSENT AGENDA

- A. Approve November 25th Work Session Minutes
- B. Approve November 25th Council Minutes
- C. Receive December 2nd Park & Recreation Committee Minutes
- D. Accept Lawful Gambling Contribution from American Legion Post 172
- E. Approve 2025 Council, EDA and Planning Commission Schedule
- F. Approve 2025 Pawn License Renewal for Osseo Pawn LLC
- ~~G. Approve 2025 Wage Increases for City Staff~~
- H. Approve Hire of Rink Attendants

A motion was made by Cook, seconded by Hall, to approve the Consent Agenda as amended removing Item 5G. The motion carried 4-0.

6. MATTERS FROM THE FLOOR

Kenny Nelson, 509 Third Avenue, stated he has been looking through the packet for the last several months and he believed there was a lot of information that was being left out. He commented on how the radio purchase was necessary, but information was not included regarding the fact the County would be purchasing the radios that would then be leased by the Osseo Fire Department. He encouraged City staff to properly communicate with residents and the City Council on the agenda items.

George Lasard, 214 Central Avenue, stated the Masonic Lodge was interested in working with the City on the Shop with a Cop event. He reported his organization held a grocery bagging fundraiser at Cub Foods this past weekend. He presented the City with a check for \$631 for the upcoming Shop with a Cop event. A round of applause was offered by all in attendance.

Poppe thanked Mr. Lasard and his entire organization for their generosity.

Scott Dallow, 225 6th Avenue NE, thanked the Council for being concerned about the Osseo taxpayers. He understood the City Council had to do a real juggling act to make sure the City and its residents are taken care of. He indicated he wanted to speak with the Council about the alignment of Alley 5. He noted his property would be impacted if the alleyway were properly aligned because the alley was currently two feet off. He requested the Council allow the alleyway to remain as is under the prescriptive rights.

A resident from Osseo made two public record requests. He explained doing this privately through email was not working for him. He asked how many officers were taser certified and questioned when each officer within the department became taser certified.

Faith Newman, resident of Osseo, requested the City put out when the City Administrator role will be split. She commented on how it would benefit the City Council to avoid any look of impropriety by putting a bigger percentage towards the police department given the fact the dual role was currently being filled by the police chief.

Tom Hartkopf, 225 8th Avenue NE, explained he was tired of the negative attitude of a few residents that spoke at City Council meetings, especially considering the fact one of these individuals has an extensive criminal history including a felony conviction. He did not appreciate the foul or disrespectful language from this individual, especially given the fact this individual does not own property or pay taxes in Osseo. He stated he would like to end the end of the year on a positive note. He commented on how taxes were going up, but noted prices were going up everywhere. He thanked the City Council for their hard work on behalf of the community and for keeping the City's tax base as low as they have. He appreciated the fact City Hall was now fully staffed and appeared to be working well together. He explained the Osseo Police Department was doing great work on behalf of the community and he appreciated how friendly they were with the residents and businesses in Osseo. He appreciated the professional services the Osseo Fire Department provided to the community. He explained the Public Works Department did a great job clearing streets of snow and well-manicured in the summer months. He felt fortunate to live in this great City and stated he was willing to pay for

the great services that were provided to Osseo residents. He thanked the Council again for their dedicated service to the community and wished everyone Happy Holidays.

7. SPECIAL BUSINESS

A. ACCEPT DONATIONS (Resolution)

Mikkelson stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
City-Country Insurance Agency	\$250	Minidazzle
Masonic Lodge	\$631	Shop with a Cop

Staff recommended the Council accept the donations.

A motion was made by Schulz, seconded by Hall, to adopt Resolution No. 2024-68, accepting a donation from City-Country Insurance Agency and the Masonic Lodge. The motion carried 4-0.

8. PUBLIC HEARINGS

A. CONTINUATION OF TRUTH IN TAXATION HEARING

Mikkelson requested the Council continue the Truth in Taxation Hearing and take comment from the public.

Poppe opened the meeting for public comment.

There were no comments from the public.

A motion was made by Schulz, seconded by Cook, to close the Truth in Taxation Public Hearing at 7:20 p.m. The motion carried 4-0.

9. OLD BUSINESS – None

10. NEW BUSINESS

A. 2025 ALLEY RECONSTRUCTION PROJECT: DISCUSS ALIGNMENT OF ALLEY 5

Alyson Fauske, WSB, stated at the November 25, 2024 meeting the City Council ordered the preparation of plans and specifications for the 2025 Alley Reconstruction Project, for Alleys 1 through 7. Survey work for the project has been uploaded and the north portion of Alley 5 is approximately two feet outside of the existing easement: the western edge of the alley is about two feet west of the existing alley easement. If the alley is reconstructed so that it is centered within the easement, there were needs to be taken into consideration. If the alley is reconstructed at the current location the Council may want to consider obtaining additional alley easement from 224 and 232 5th Avenue NE. Additionally, the proposed alley easement at 216 5th Avenue NE (currently 8' wide) could be wider to accommodate the alley. Staff requests the Council provide direction regarding the alignment for the reconstruction of Alley 5.

Poppe asked if the prescriptive easement would still allow enough room for the new alleyway. Ms. Fauske reported a right of entry would be needed to rebuild the alleyway in its current location.

Hall stated it appears the alley width for Alley 5 varied. He questioned what the alleyway width would be if the City were to keep the alleyway in its current position, but stay out of the 2 foot right of entry point. Ms. Fauske indicated the alleyway would be 10 feet wide. She commented on how the 2 foot right of entry point was necessary in order to properly access the alleyway.

Hall questioned how much it would cost to move the utility pole. Ms. Fauske indicated this expense lies with the utility company. She stated she was uncertain as to how long it would take to remove this power pole.

Hall inquired what would happen to the heirloom grapevines. Ms. Fauske stated she did not have expertise in whether or not these could be dug up and relocated. She indicated this concern was brought to her and for this reason she wanted to inform the City Council of the residents concern.

Cook commented Osseo was a quirky old town which was something that gives the community its charm. He explained he was leaning towards supporting the alleyway remaining in its current location because this would be the least impactful to the people who would be most impacted. He stated he would like further information regarding the power pole and grapevines before this project moved forward.

Hall agreed this alleyway should remain as is.

Schulz asked if the grapevines were in City right of way. Ms. Fauske reported the grapevines were in the easement area.

Schulz questioned if a wider apron could be provided for the alleyway. Ms. Fauske stated she could have the transportation group do a turning radius check for this alleyway to see if the alley could be narrowed and the apron could be wider.

Cook stated he could support the apron being wider if this supports the turning radius for garbage trucks.

Schulz indicated this may be the easiest way to address this alleyway. He asked that staff report back with more information on this option. Ms. Fauske indicated she would provide guidance to the design group and would report back to the City Council at the first meeting in January.

B. APPROVE PURCHASE OF FIRE DEPARTMENT RADIOS

Fire Chief Cogswell stated previous discussion with the City Administrator and the City Accountant on the need to replace our outdated fleet radios. Current radios are first generation 6000. They are old and outdated and not compliant with the Active911 platform. Additionally, several have been in need of repair or replacement over the past year. Additionally, like computers, radios are upgraded every few years. New radios are

required to adequately respond to emergency calls. The costs associated with new the new radios and accessories are in the 2025 budget. It was noted if this purchase were to move forward all members of the department would have their own radio.

Hall asked if the radios were being purchased by the County and would then be leased back by the fire department. Cogswell reported this was the case. Mikkelson reported the one-time \$20,000 fee would come out of the CIP and the monthly expense would be budgeted yearly through the fire department budget to cover the cost of the lease.

Schulz reported this expense was adequately funded in the 2025 budget.

A motion was made by Hall, seconded by Cook, to approve one time purchase and lease for the new radios for the Osseo Fire Department. The motion carried 4-0.

C. APPROVE 2025 FEE SCHEDULE (Resolution)

Mikkelson stated staff has reviewed the fee schedule for 2025. There are no proposed changes to the fee schedule from 2024 to 2025. Staff recommended approval of the 2025 fee schedule.

A motion was made by Schulz, seconded by Cook, to adopt Resolution No. 2024-69, adopting Fee Schedule for 2025. The motion carried 4-0.

D. ADOPT 2025 CITY BUDGET AND TAX LEVY (Resolution)

Mikkelson stated after staff recommendations, Council Budget and Finance Committee recommendations, City Council member recommendations and comments from Osseo taxpayers, he was pleased to present the 2025 City Budget and Tax Levy for approval. He reported the 2025 City Budget shows a fully balanced budget between expenditures and revenues. The 2024 approved expenditures budget was \$4,013,109. The proposed 2025 expenditures budget is \$4,193,780. This represents an increase in expenditures of \$180,671, or 4.5% over 2024. Staff commented further on the highlights of the expenditures budget for 2025. The non-tax levy revenue budget for 2024 was \$1,549,429. The proposed 2025 non-tax levy revenue budget is \$1,495,940. This represents a decrease of \$53,489 or 3.6%. Staff reviewed the highlights for the revenue budget for 2025.

Mikkelson explained to fully balance the 2025 budget, the City must levy taxes from all Osseo properties to cover the expected gap in the budget. With expenditures and revenues balanced and proposed at \$4,193,780 for 2025, the anticipated 2025 City Tax Levy amount is \$2,697,840 for the General Fund. By passing this proposed 2025 budget, the City will increase the local tax capacity rate from 64.80% in 2024 to 69.96% in 2025. There are two attached Resolutions that the Council should consider approving. The first approves the final City budget and tax levy, and the second approves the City's annual debt service levies for 2025. Council will need to pass both Resolutions separately.

Hall discussed the actual budgets for 2023 and 2024. He discussed how the purchase of three squad cars and one public works vehicle had increased the 2024 budget. He discussed how the proposed levy would now be increasing by about \$500,000 and noted he did not support this.

Groen reported the three squads and the public works vehicle were financed by the issuance of GO Equipment Certificates in 2024, which meant those items were not included in this budget.

Hall recalled the discussions that were held last year regarding the purchase of the squad cars noting the expense was supposed to be on the general levy and then a bond was out and the Osseo Press building was purchased. He noted he was not on the Council at that time. He indicated he questioned a lot of these expenditures.

Groen explained the vehicles were purchased out of the equipment capital improvement fund and not the general fund. He stated moving forward and with direction from the Council, it would be prudent to finance those four vehicles over five or six year period with equipment certificates versus using capital equipment monies.

Hall stated he could not go along with the proposed jump in the budget for 2025.

A motion was made by Schulz, seconded by Cook, to adopt Resolution No. 2024-70, approving the 2025 Budget and Property Tax Levy. The motion carried 3-1 (Hall opposed).

A motion was made by Schulz, seconded by Cook, to adopt Resolution No. 2024-71, Reducing Debt Service Tax Levies for 2025. The motion carried 3-1 (Hall opposed).

E. APPROVE 2025 WAGE INCREASES FOR CITY STAFF

Mikkelson requested the Council approve the 2025 wage increases for City staff.

Cook explained he attended the fire relief meeting last night. He recommended the pay for on call firefighters be revisited by the City Council in 2025 because what they do really matters.

Hall agreed with this recommendation noting these individuals do a dangerous job on behalf of the community.

Schulz suggested the fire chief review his matter further and bring a proposal for the Council to consider in 2025.

A motion was made by Cook, seconded by Schulz, to approve the 2025 Wage Increases for City Staff as amended with the addition of the Fire Chief at \$45.21. The motion carried 4-0.

F. APPROVE REVISIONS TO PERSONNEL POLICY

Mikkelson stated with the 2025 budget change to the opt-out of insurance monies, there is one change on page 20 of the personnel policy to reflect the update. The opt-out went from \$500 per month to \$1,475 per month.

Hall recommended the smoking age be changed to 21. Mikkelson indicated he would review this policy and provide updates at a future Council meeting.

Hall recommended preemployment drug testing be conducted for all City employees and suggested random testing continue going forward. He noted he was really concerned about the accruing of 840 hours of PTO. He recommended a long time disability policy be looked at for all City employees instead of allowing 840 hours of PTO. He supported the policy being reconsidered and brought back to the Council. He suggested the opt-out change from \$500 to \$1,475 be phased in versus all at once. He asked how many employees would be opting out. Mikkelson commented he was uncertain how many employees would be opting out, but noted the estimated expenditure was included in the 2025 budget.

Cook questioned if the City has a drug policy in place.

Hall commented a drug policy was in place, but he wanted to see preemployment drug testing completed. He stated he also wanted information included in the policy on how failure of a drug test will be managed by the City. City Attorney Tietjen reported the State and federal drug testing laws were quite complex. She indicated preemployment testing was quite interesting as well given the legalization of cannabis in Minnesota. She reported each position should be given special consideration.

Hall discussed how one in four individuals were on a prescribed medication. He suggested the City look into this further and ensure that employees are getting the proper help if addicted to a substance.

Cook asked if this item would be brought back to the Council in 2025. Mikkelson reported this was his intention.

Schulz commented on how the increase in payment per month for those opting out of the City's health insurance would actually save the City \$40,000 next year.

A motion was made by Cook, seconded by Schulz, to approve the updated City of Osseo Personnel Policy as amended changing the smoking age to 21. The motion carried 3-1 (Hall opposed).

G. APPROVE ACCOUNTS PAYABLE

Mikkelson reviewed the Accounts Payable with the Council.

A motion was made by Schulz, seconded by Cook, to approve the Accounts Payable as presented. The motion carried 4-0.

11. ADMINISTRATOR REPORT – None
12. COUNCIL AND ATTORNEY REPORTS

Vickerman wished everyone a Merry Christmas and Happy Hannukah.

Hall wished everyone Happy Holidays.

Cook thanked everyone who was involved in putting Small Business Saturday and Minidazzle. He stated Central Avenue looks amazing for the holidays and he was appreciative for that.

Cook thanked Councilmember Hall for his dedicated service to the City of Osseo.

Schulz wished everyone Happy Holidays and thanked everyone for attending Minidazzle.

13. ANNOUNCEMENTS

Poppe encouraged residents to consider making a toy donation to the Toys for Tots drive. He noted toys would be collected now through Wednesday, December 18.

Poppe reported the City was in need of Commission members in 2025. Those interested in serving were encouraged to contact City Hall for further information.

Poppe reported City Hall would be closed on December 24 and December 25 for the Christmas holiday.

Poppe reported City Hall would be closed on December 31 and January 1 for the New Year's holiday.

14. ADJOURNMENT

A motion was made by Schulz, seconded by Cook, to adjourn the City Council meeting at 8:11 p.m. The motion carried 4-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

City of Osseo

Lawful Gambling Monthly Reporting Form
10% Contribution Fund

Site:	104				
Organization:	AMERICAN LEGION POST 172 OSSEO				
Organization Mailing Address:	260 4TH AVE SE OSSEO MN 55369				
Period:	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><i>Month</i></td> <td style="text-align: center;"><i>Year</i></td> </tr> <tr> <td style="text-align: center;">11</td> <td style="text-align: center;">2024</td> </tr> </table>	<i>Month</i>	<i>Year</i>	11	2024
<i>Month</i>	<i>Year</i>				
11	2024				

10% Contribution Fund	
A. Net Profit (from LG100A line 29)	\$ 58,301.53
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 5,830.15
<i>If line C is zero or a negative, no amount is due to the City.</i>	

Additional Instructions

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1, LG100A** and **LG100C** for the period above to the address below:

City of Osseo
Attn: Finance Department
415 Central Avenue
Osseo, MN 55369

I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.



Signature

12/12/2024

Date

7634254858 ext 4

Phone Number

Lawful Gambling Receipts and Expenses by Site

Organization name American Legion Post 172			License # 00104
Site name Rudolph Priebe American Legion	Site permit # 001	Month reported 11	Year reported 2024

Receipts and Prizes		A Gross Receipts	B Prizes	C Net Receipts
1	Paper pull-tabs	\$326413.00	\$288330.00	\$38083.00
2	Electronic pull-tabs	\$270660.25	\$229737.00	\$40923.25
3	Non-linked bingo	\$0.00	\$0.00	\$0.00
4	Linked bingo	\$33058.00	\$23140.60	\$9917.40
5	Paddlewheel without a table	\$3630.00	\$2200.00	\$1430.00
6	Paddlewheel with a table	\$0.00	\$0.00	\$0.00
7	Raffles	\$0.00	\$0.00	\$0.00
8	Tipboards	\$1250.00	\$850.00	\$400.00
9	Sports tipboards	\$2200.00	\$1800.00	\$400.00
10	Interest and other income	\$61.83		\$61.83
11	Totals	\$637273.08	\$546057.60	\$91215.48

Allowable Expenses

12	Paper pull-tabs, bingo paper sheets, tipboards, paddletickets, and raffle tickets	\$5126.79
13	Compensation and payroll taxes	\$12472.05
14	Penalty and interest paid on taxes	\$0.00
15	Accounting services	\$650.00
16	Gambling manager's bond	\$0.00
17	Local government investigation fees	\$0.00
18	Rent paid to lessors for conducting lawful gambling	\$0.00
19	Electronic pull-tab game fees	\$10565.94
20	Electronic linked bingo provider fees	\$1544.99
21	Other miscellaneous allowable expenses not listed above	\$2235.91
22	Cash short (if cash long, enter as a negative number)	\$318.27
23	Reimbursement for excess cash shortages	\$0.00
24	Total allowable expenses	\$32913.95

Cash Banks

25	Starting cash banks per site records	\$13600.00
26	Unreimbursed starting cash banks	\$0.00
27	Total starting cash banks	\$13600.00

Ending Inventory

28	Total value of ending inventory on the last day of the month	\$6451.90
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Monthly Profit (loss)

29	Site net profit less state taxes on lawful gambling	\$58301.53
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Lawful Purpose Expenditures

Organization name	License	Month	Year	Charitable	Tax/Fee	Other LPE	Total LPE
American Legion Post 172	00104	11	2024	\$7920.11	\$30394.22	\$30315.54	\$68629.87

Membership Approval Date	If approved by GCB enter date	Check/electronic payment				Lawful Purpose Code	Description (purpose)
		Date	Number	Amount	Payee		
10/10/2024	10/3/2024	11/1/2024	EFT	1477.49	GRAINGER	22	FIRE INSPECTION LIGHTS AND SIGNAGE PER THE CITY FIRE INSPECTOR
10/10/2024	10/3/2024	11/12/2024	EFT	96.06	CENTRAL TELEPHONE	16	OCTOBER PHONE BILL
10/10/2024	10/3/2024	11/14/2024	20181	1000.00	MINNESOTA AMERICAN LEGION FOUNDATION FUND 82	1	COMMANDERS PROJECT VDP
11/14/2024	11/7/2024	11/14/2024	EFT	28813.00	DEPARTMENT OF REVENUE	8	STATE TAX AND REGULATORY FEE
11/14/2024	11/7/2024	11/14/2024	EFT	1581.22	I.R.S.	8	FEDERAL 730,990-T, AND 11-C TAXES
11/14/2024	11/7/2024	11/15/2024	20192	3896.31	CITY OF OSSEO	10	REQUIRED PAYMENT TO CITY-ADMINISTERED FUND (UP TO 10%)
11/14/2024	11/7/2024	11/15/2024	EFT	20.59	XCEL ENERGY	16	ELECTRICAL BILL LIGHT
11/14/2024	11/7/2024	11/15/2024	EFT	2707.74	XCEL ENERGY	16	ELECTRICAL BILL
11/14/2024	11/7/2024	11/15/2024	EFT	823.09	CENTER POINT ENERGY	16	GAS BILL
11/14/2024	11/7/2024	11/15/2024	20191	1025.15	PERFORMANCE FOODS	6	INVOICE 343167 343974 VETERANS EVENT
11/14/2024	11/7/2024	11/15/2024	20190	998.65	PERFORMANCE FOODS	6	INVOICE 339169
11/14/2024	11/7/2024	11/15/2024	20189	1193.16	APPLIANCE REPAIR CENTER INC.	22	INVOICE 26268 26211
11/14/2024	11/7/2024	11/15/2024	20187	281.92	Arrow Lift	22	ELEVATOR REPAIR
11/14/2024	11/7/2024	11/15/2024	20182	2083.89	CITY OF OSSEO	16	WATER BILL JUNE 30-AUGUST 30
10/10/2024	10/3/2024	11/15/2024	EFT	1600.00	NELSON ELECTRIC INC	22	FIRE REPAIRS OF BUILDING TO GET CODE UPDATED
11/14/2024	11/7/2024	11/15/2024	EFT	398.83	SERVICEMASTER	22	BATHROOM CLEANING DEEP
11/14/2024	11/7/2024	11/18/2024	CARD	2602.43	RESTAURANT SUPPLY.COM	22	NEW FRYERS FOR KITCHEN
11/14/2024	11/7/2024	11/18/2024	EFT	59.69	RESTAURANT SUPPLY.COM	22	LIFT TUCK FEE FOR THE DELIVERY OF THE TWO FRYERS FOR THE KITCHEN
11/10/2024	10/3/2024	11/23/2024	20194	500.00	Cross Food Shelf	1	FOOD SHELF
10/10/2024	10/3/2024	11/23/2024	20195	500.00	CEAP	1	FOOD SHELF
11/18/2024	11/18/2024	11/23/2024	20196	12152.14	JOES SEWER SERVICE INC.	22	WATER HEATER REPLACEMENT AND REPAIR UNDER 24 HRS.
11/14/2024	11/7/2024	11/25/2024	ONLINE	188.84	RESTAURANT SUPPLY	22	KITCHEN EQUIPMENT FOR FRYERS

MINNESOTA GAMBLING CONTROL BOARD

LG100C

Lawful Purpose Expenditures

Page 2

Membership Approval Date	If approved by GCB enter date	Check/electronic payment				Lawful Purpose Code	Description (purpose)
		Date	Number	Amount	Payee		
11/14/2024	11/7/2024	11/26/2024	EFT	2170.50	CENTRAL RESTAURANT	22	KITCHEN SHELVING
11/14/2024	11/7/2024	11/26/2024	ONLINE	2034.84	CENTRAL RESTAURANT	22	KITCHEN NEW SINK
11/14/2024	11/7/2024	11/27/2024	ONLINE	424.33	CENTRAL RESTAURANT	22	KITCHEN UPGRADE FAUCET FOR NEW SINK

MINNESOTA GAMBLING CONTROL BOARD
Monthly Lawful Gambling Activity Summary

LG100

Organization name	Month reported	Year reported	License #
American Legion Post 172	11	2024	00104
Receipts and Prizes	A Gross Receipts	B Prizes	C Net Receipts
1 Non-linked bingo	\$0.00	\$0.00	\$0.00
2 Raffles	\$0.00	\$0.00	\$0.00
3 Paddlewheel	\$3630.00	\$2200.00	\$1430.00
4 Add lines 1 through 3	\$3630.00	\$2200.00	\$1430.00
5 Interest and other income	\$61.83		\$61.83
6 Linked bingo	\$33058.00	\$23140.60	\$9917.40
7 Tipboards	\$1250.00	\$850.00	\$400.00
8 Paper pull-tabs	\$326413.00	\$288330.00	\$38083.00
9 Electronic pull-tabs	\$270660.25	\$229737.00	\$40923.25
10 Sports tipboards	\$2200.00	\$1800.00	\$400.00
11 Monthly totals	\$637273.08	\$546057.60	\$91215.48
Allowable Expenses			
12 Paper pull-tabs, bingo paper sheets, tipboards, paddletickets, and raffle tickets		\$5126.79	
13 Compensation and payroll taxes		\$12472.05	
14 Penalty and interest paid on taxes		\$0.00	
15 Accounting services		\$650.00	
16 Gambling manager's bond		\$0.00	
17 Local government investigation fees		\$0.00	
18 Rent paid to lessors for conducting lawful gambling		\$0.00	
19 Electronic pull-tab game fees		\$10565.94	
20 Electronic linked bingo provider fees		\$1544.99	
21 Other miscellaneous allowable expenses not listed above		\$2235.91	
22 Cash short (if cash long, enter as a negative number)		\$318.27	
23 Reimbursement for excess cash shortages		\$0.00	
24 Total allowable expenses			\$32913.95
Bank Balances, Cash, and Inventory			
25 Balance in checking account(s)			\$81498.79
26 Balance in savings and other non-checking accounts			\$150525.80
27 Total starting cash banks			\$13600.00
28 Dollar value of ending inventory on the last day of the month			\$6451.90
Monthly profit (loss)			
29 Organization net profit less state taxes on lawful gambling			\$58301.53
Lawful Purpose Expenditures			
30 Charitable contributions		\$7920.11	
31 Taxes and fees		\$30394.22	
32 Other lawful purpose expenditures		\$30315.54	
33 Monthly total lawful purpose expenditures			\$68629.87
Lawful Purpose Percentage (Star Rating)			
34 Current month's percentage of net receipts spent on lawful purposes (line 33 / line 11)			%75.2393
35 Amount from previous month's LG100, line 36 (if filing for July, enter \$0)		\$164274.20	
36 Fiscal year to date total lawful purpose expenditures			\$232904.07
37 Amount from previous month's LG100, line 38 (if filing for July, enter \$0)		\$312648.64	
38 Fiscal year to date total net receipts			\$403864.12
39 Fiscal year to date percentage of net receipts spent on lawful purposes (line 36 / line 38)			%57.6689
Profit Carryover			
40 End-of-month profit carryover			\$245707.52
41 Variance between profit carryover and reconciled account balance			\$0.00

Lawful Gambling Monthly Tax Return

Print or Type	Organization Name American Legion Post 172	Federal ID Number (FEIN) 41-6038117	Minnesota Tax ID Number 9724701	License Number 00104	
	Address <input type="checkbox"/> Check if Address Changed 260 4th Avenue SE	Email Address GAMING@LEGIONPOST172.ORG		Month/Year Reported 11/2024	
	City Osseo	State MN	Zip Code 55369	Number of Sites 1	
	Number of barcoded games reported on Schedule B2s for the month: <u>122</u>	Check all that apply: <input type="checkbox"/> Amended Return <input type="checkbox"/> Filing under Extension (see instructions) <input type="checkbox"/> No Gambling Activity this Month <input type="checkbox"/> Final Return (see instructions)			
	This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER				

	A			B			C		
		Gross Receipts		Prizes Paid		Net Receipts			
Gross Profit	1 Non-linked bingo	1	0	1	0.00	1	0.00		
	2 Raffles (if tax-exempt raffles were conducted, complete Schedule ER)	2	0.00	2	0.00	2	0.00		
	3 Paddletickets	3	3630.00	3	2200.00	3	1430.00		
	4 Add lines 1 through 3	4	3630.00	4	2200.00	4	1430.00		
	5 Interest and other income (including advertising or sponsorship income; see instructions)	5	62.00	5		5	62.00		
	6 Linked bingo	6	33058.00	6	23141.00	6	9917.00		
	7 Tipboards	7	1250.00	7	850.00	7	400.00		
	8 Paper pull-tabs	8	326413.00	8	288330.00	8	38083.00		
	9 Electronic pull-tabs	9	270660.00	9	229737.00	9	40923.00		
	10 Sports-themed tipboards	10	2200.00	10	1800.00	10	400.00		
	11 Add lines 4 through 10. Line 11C is your gross profits for the month	11	637273.00	11	546058.00	11	91215.00		

Tax and Fees	12 Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)	12	122.00
	13 Combined net receipts tax (from Worksheet E, line 11; if negative, enter the amount on line 19)	13	29944.00
	14 Total tax before credits (add lines 12 and 13)	14	30066.00
	15 Net receipts tax credit used (from Schedule NRL, column E)	15	0.00
	16 Exempt raffle tax credit (from Schedule ER, line 4)	16	0.00
	17 Total nonrefundable credits (add lines 15 and 16)	17	0.00
	18 Total tax before refundable credit (subtract line 17 from line 14; if negative, enter zero)	18	30066.00
	19 Combined net receipts tax credit (from Worksheet E, line 11; if negative)	19	0.00
	20 Monthly regulatory fee (multiply line 11a by 0.125% [.00125])	20	797.00
	21 TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)	21	30863.00



G1 P2

Lawful Gambling Monthly Tax Return (continued)

Organization Name American Legion Post 172	Federal ID Number (FEIN) 41-6038117	Minnesota Tax ID Number 9724701	License Number 00104
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Expenditures / Expenses	22 Lawful purpose expenditures	22 <u>68630.00</u>
	23 Total lawful purpose expenditures (add lines 21 and 22)	23 <u>99493.00</u>
	24 Allowable expenses	24 <u>32914.00</u>

Start Bank	25 a Starting cash banks per books	25a <u>13600.00</u>
	b Unreimbursed starting cash banks	25b <u>0.00</u>
	End-of-month cash balance in starting banks (subtract line 25b from 25a)	26 <u>13600.00</u>

Sign Here	<i>I declare that all information on this summary and tax return is true, correct and complete.</i>			
	Chief Executive Officer (print) JACOB LYNCH	Chief Executive Officer Signature	Date	Daytime Phone 763-425-4858
	Gambling Manager (print) JAMES HULTGREN	Gambling Manager Signature	Date	Daytime Phone 763-425-4858
Preparer (print)	Name of Firm	Preparer Signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

RUDOLPH PRIEBE POST 172
GAMBLING ACCOUNT
260 - 4TH AVE SE 763-425-4858
OSSEO, MN 55369

75 $\frac{509}{960}$


19035

DATE 12-16-24

PAY TO THE ORDER OF City of OSSEO

\$ 5830.15

Five thousand eight hundred thirty dollars and 15/100

DOLLARS  Security features included. Details on back.

PB Premier Bank 
301 CENTRAL AVENUE
OSSEO, MN 55369
(763) 493-3456

MEMO 10% tax

[Signature]

[Signature]

MP

⑈019035⑈ ⑆096005093⑆ 005100203⑈

City of Osseo
Lawful Gambling Monthly Reporting Form
10% Contribution Fund

Site: Osseo Legion - American Legion Post 172

Organization: NW Area Jaycees

Organization Mailing Address: 8200 County Road 116, Corcoran, MN 55340

Period: Month 11 Year 2024

10% Contribution Fund	
A. Net Profit (from LG100A line 29)	\$ 2,626.42
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 262.64
<i>If line C is zero or a negative, no amount is due to the City.</i>	

NORTHWEST AREA JAYCEES
"GAMBLING ACCOUNT"
13570 GROVE DR. # 287
MAPLE GROVE, MN 55311

75-1465/910

8325

DATE 12/19/24

SPECIALTY & USE HIGH SECURITY



PAY TO City of Osseo \$ 262.64
 THE ORDER OF
two hundred sixty two dollars & 64/100 DOLLARS

Heat Reactive Ink



FARMERS STATE BANK OF HAMEL
 OFFICES AT CORCORAN • HAMEL
 P.O. BOX 236, HAMEL, MN 55340-0236

MEMO Donation code A8

[Handwritten Signature]

0910146520 00367670 8325

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

[Handwritten Signature]
 Signature

12/19/24
 Date

763-486-0850
 Phone Number

Lawful Gambling Receipts and Expenses by Site

Organization name Northwest Area Jaycees			License # 02463
Site name American Legion Post 172	Site permit # 012	Month reported 11	Year reported 2024

Receipts and Prizes	A Gross Receipts	B Prizes	C Net Receipts
1 Paper pull-tabs	\$0.00	\$0.00	\$0.00
2 Electronic pull-tabs	\$0.00	\$0.00	\$0.00
3 Non-linked bingo	\$28443.00	\$18303.30	\$10139.70
4 Linked bingo	\$0.00	\$0.00	\$0.00
5 Paddlewheel without a table	\$0.00	\$0.00	\$0.00
6 Paddlewheel with a table	\$0.00	\$0.00	\$0.00
7 Raffles	\$0.00	\$0.00	\$0.00
8 Tipboards	\$0.00	\$0.00	\$0.00
9 Sports tipboards	\$0.00	\$0.00	\$0.00
10 Interest and other income	\$0.00		\$0.00
11 Totals	\$28443.00	\$18303.30	\$10139.70

Allowable Expenses

12 Paper pull-tabs, bingo paper sheets, tipboards, paddletickets, and raffle tickets	\$1035.85
13 Compensation and payroll taxes	\$3753.17
14 Penalty and interest paid on taxes	\$0.00
15 Accounting services	\$384.80
16 Gambling manager's bond	\$0.00
17 Local government investigation fees	\$0.00
18 Rent paid to lessors for conducting lawful gambling	\$0.00
19 Electronic pull-tab game fees	\$0.00
20 Electronic linked bingo provider fees	\$0.00
21 Other miscellaneous allowable expenses not listed above	\$2339.46
22 Cash short (if cash long, enter as a negative number)	\$0.00
23 Reimbursement for excess cash shortages	\$0.00
24 Total allowable expenses	\$7513.28

Cash Banks

25 Starting cash banks per site records	\$7099.00
26 Unreimbursed starting cash banks	\$5418.00
27 Total starting cash banks	\$1681.00

Ending Inventory

28 Total value of ending inventory on the last day of the month	\$2422.53
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Monthly Profit (loss)

29 Site net profit less state taxes on lawful gambling	\$2626.42
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Lawful Gambling Monthly Tax Return

Print or Type	Organization Name Northwest Area Jaycees	Federal ID Number (FEIN) 41-1589692	Minnesota Tax ID Number 2014046	License Number 02463
	Address <input type="checkbox"/> Check if Address Changed 8200 County Road 116	Email Address nwjcgambling@gmail.com		Month/Year Reported 11/2024
	City Corcoran	State MN	Zip Code 55340	Number of Sites 14
	Number of barcoded games reported on Schedule B2s for the month: <u>297</u>	Check all that apply: <input type="checkbox"/> Amended Return <input type="checkbox"/> Filing under Extension (see instructions) <input type="checkbox"/> No Gambling Activity this Month <input type="checkbox"/> Final Return (see instructions)		
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER				

Gross Profit		A	B	C
		Gross Receipts	Prizes Paid	Net Receipts
	1 Non-linked bingo	1 97495	68983.00	28512.00
	2 Raffles (if tax-exempt raffles were conducted, complete Schedule ER)	2 0.00	0.00	0.00
	3 Paddletickets	3 9630.00	6400.00	3230.00
	4 Add lines 1 through 3	4 107125.00	75383.00	31742.00
	5 Interest and other income (including advertising or sponsorship income; see instructions)	5 4.00		4.00
	6 Linked bingo	6 25637.00	20109.00	5528.00
	7 Tipboards	7 1200.00	800.00	400.00
	8 Paper pull-tabs	8 1148097.00	1018338.00	129759.00
	9 Electronic pull-tabs	9 1542156.00	1343411.00	198745.00
	10 Sports-themed tipboards	10 400.00	300.00	100.00
	11 Add lines 4 through 10. Line 11C is your gross profits for the month	11 2824619.00	2458341.00	366278.00
Tax and Fees	12 Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)			12 2698.00
	13 Combined net receipts tax (from Worksheet E, line 11; if negative, enter the amount on line 19)			13 112036.00
	14 Total tax before credits (add lines 12 and 13)			14 114734.00
	15 Net receipts tax credit used (from Schedule NRL, column E)			15 0.00
	16 Exempt raffle tax credit (from Schedule ER, line 4)			16 0.00
	17 Total nonrefundable credits (add lines 15 and 16)			17 0.00
	18 Total tax before refundable credit (subtract line 17 from line 14; if negative, enter zero)			18 114734.00
	19 Combined net receipts tax credit (from Worksheet E, line 11; if negative)			19 0.00
	20 Monthly regulatory fee (multiply line 11a by 0.125% [.00125])			20 3531.00
	21 TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)			21 118265.00

Lawful Gambling Monthly Tax Return (continued)

Organization Name Northwest Area Jaycees	Federal ID Number (FEIN) 41-1589692	Minnesota Tax ID Number 2014046	License Number 02463
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Expenditures / Expenses	22 Lawful purpose expenditures	22 <u>184985.00</u>
	23 Total lawful purpose expenditures (add lines 21 and 22)	23 <u>303250.00</u>
	24 Allowable expenses	24 <u>223187.00</u>

Start Bank	25 a Starting cash banks per books	25a <u>140333.00</u>
	b Unreimbursed starting cash banks	25b <u>(2225.00)</u>
	End-of-month cash balance in starting banks (subtract line 25b from 25a)	26 <u>142558.00</u>

Sign Here	<i>I declare that all information on this summary and tax return is true, correct and complete.</i>			
	Chief Executive Officer (print) Cody Vojacek	Chief Executive Officer Signature	Date	Daytime Phone 612-314-3232
	Gambling Manager (print) Michelle Larson	Gambling Manager Signature	Date <i>12/19/24</i>	Daytime Phone 763-486-0850
	Preparer (print) Zach Varner, CPA	Name of Firm None	Preparer Signature	Date <i>12/19/24</i> Daytime Phone 763-607-3373

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

City of Osseo

Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site: Duffy's
 Organization: Osseo Lions Club
 Organization Mailing Address: P.O. Box 473
 Organization Mailing Address: Osseo, MN 55369

Period | Nov-24

10% Contribution Fund			
a. Net Profit (from LG100A line 29)		\$17,123	
2 Net Revenue (line a less line b)	=	\$17,123	X 10% \$1,712
3 Total Remitted to City (add lines 1 and 2)-If Line 2 is negative or zero, please remit dollar amount in Line 1			\$1,712

I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.

[Signature] _____ _____ 12-10-24
 Signature Phone Date

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a **complete** copy of your **Minnesota Lawful Gambling Monthly Summary and Tax Return** including **Forms G1, LG100A and LG100C** for the period above to the address below.

City of Osseo
Attn: Finance Department

Osseo Lions Club Gambling Report
to
City of Osseo

Report for the month/year of Nov-24

Check as appropriate:

XXXXXX paddle wheel

XXXXXX pull tabs

 raffle

 other (specify) LG100A

Gross Receipts 896,298.65 LG100A-11A

Prizes Paid 798,364.91 LG100A-11B

Net Receipts 97,933.74 LG100A-11C

Expenses - Total 45,488.68 Total Itemized

Expenses itemized:

Pulltabs	6,092.93
Compensation	10,959.99
Accounting Services	-
Rent	10,468.09
Electronic pull-tab provider fees	17,208.63
Electronic linked bingo provider fees	85.72
Supplies Bank charges etc	370.32
Cash Short (Over)	303.00
Profits \$ 52,445.06 G1A Line 24	45,488.68

Lawful Purpose Expenditures

MN Department of Revenue - Wagering Tax	\$ 35,322.00
City of Osseo	3,040.00
Hearing the Call - Hearing Aid Event	1,000.00
CEAP	2,000.00
OSD #279 - OSH All Night Party	1,500.00
Brooklyn Middle School - PACT Program	500.00
Woodland Elementary PTO - Youth Activities	500.00
OSD #279 - OSH Dynasty Drill Step Team	750.00
OSD #279 - OSH Boys Swim & Dive Club	750.00
OSD #279 - Park Center HS Backpack Project	5,000.00
Parenting with Purpose	1,500.00
OSD #279 - Weaver Lake Elementary	1,000.00
OSD #279 - North View Middle School - Check & Connect	200.00
OSD #279 - Osseo Dance Club	750.00
Total Contributions	\$ 53,812.00

Signed _____

Attach additional information if necessary.

*This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.

Lawful Gambling Monthly Tax Return

Print or Type	Organization name Osseo Lions Club	Federal ID number (FEIN) 41-6044906	Minnesota tax ID number 2541217	License number 00640
	Address PO Box 473	<input type="checkbox"/> Check if organization changed	Email address	Month/year reported 11/2024
	City Osseo	State MN	Zip code 55369	Number of Sites 1
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 81		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions)	
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

		A	B	C
		Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted, complete Schedule ER).....	2	0.00	0.00
3	Paddle tickets..... 4 games.....	3	4050.00	2680.00
4	Add lines 1 through 3.....	4	4050.00	2680.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5	7.00	7.00
6	Electronic linked bingo.....	6	3344.90	2843.16
7	Tipboard..... 0 games.....	7	0.00	0.00
8	Paper pull-tabs..... 77 games.....	8	347127.00	307398.00
9	Electronic pull-tabs..... 0 games.....	9	541769.75	485443.75
10	Sports-themed tipboards..... 0 games.....	10	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	896298.65	798364.91
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....	12		116.45
13	Combined net receipts tax (from Worksheet E, line 11).....	13		32348.85
14	Total tax before credits (add lines 12 and 13).....	14		32465.30
15	Net receipts tax credit used (from Schedule NRL, column E).....	15		0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16		0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17		0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18		32465.30
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	19		0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125).....	20		1120.37
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21		33585.67

Print or Type

Gross Profit

Tax and Fees

Expenditures / Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid.....	22	18490.00
23	Total lawful purpose expenditures (add lines 21 and 22).....	23	52075.67
24	Allowable expenses (total of all Schedule A's).....	24	45488.68

Start Bank

25 a	Starting cash banks per books (total of all Schedule A's).....	25 a	7600.00
b	Unreimbursed starting cash banks (total of all Schedule A's).....	25 b	0.00
	End-of-month cash balance in starting banks (subtract line 24b from 24a).....	25	7600.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 17123.06

I declare that all information on this summary and tax return is true, correct and complete.

Sign Here

Chief executive officer (print)		Chief executive officer signature	Date	Daytime Phone
Gambling manager		Gambling manager signature	Date	Daytime Phone
Preparer (print)	Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

Lawful Gambling Receipts and Expenses by Site

Organization name Osseo Lions Club	License number 00640	Site permit number 002
Location name Duffy's Bar & Grill Osseo	Month/year reported 11/2024	

Gross Profits		A	B	C
		Gross receipts	Prizes paid	Net receipts
1	Paper Pull-tabs..... 77 games.....	1 347127.00	307398.00	39729.00
2	Electronic Pull-tabs..... 0 games.....	2 541769.75	485443.75	56326.00
3	Paper Bingo.....	3 0.00	0.00	0.00
4	Electronic Linked Bingo.....	4 3344.90	2843.16	501.74
5	(PT) Paddletickets (using miniwheel or similar)..... 4 games.....	5 4050.00	2680.00	1370.00
6	(PW) Paddletickets (using paddlewheel table)..... 0 games.....	6 0.00	0.00	0.00
7	Raffles.....	7 0.00	0.00	0.00
8	Tipboards..... 0 games.....	8 0.00	0.00	0.00
9	Sports-themed tipboards..... 0 games.....	9 0.00	0.00	0.00
10	Interest and other income	10 7.00		7.00
11	Add lines 1 through 10.....	11 896298.65	798364.91	97933.74

Allowable Expenses				
12	Cost of gambling products paid during the month (include state and local sales tax and freight charges.....)		12	6092.93
13	Compensation and payroll taxes.....		13	10959.99
14	Penalty and interest paid on taxes.....		14	0.00
15	Accounting services.....		15	0.00
16	Costs for a new or renewed gambling manager's bond.....		16	0.00
17	Local government investigation fees.....		17	0.00
18	Rent paid for conducting lawful gambling.....		18	10468.09
19	Electronic Pulltab Game Fees.....		19	17208.63
20	Electronic Linked Bingo Provider Fees.....		20	85.72
21	Other miscellaneous allowable expenses not listed above.....		21	370.32
22	Cash long or short (if cash long, put parentheses around amount).....		22	303.00
23	Reimbursement for excess cash shortages (this is a negative amount).....		23	0.00
24	Total allowable expenses (add lines 12 through 23).....		24	45488.68

Cash Banks				
25	Starting cash banks per books (site records).....		25	7600.00
26	Unreimbursed starting cash banks.....		26	0.00
27	Total starting cash banks (subtract line 26 from line 25).....		27	7600.00

Ending Inventory				
28	Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....		28	2307.29

Net Profit				
29	Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid... **),.....		29	17123.06

** Include taxes paid of 35322.00 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation=	100.00 % of :	32348.85 =	32348.85
Net Receipts Tax Allocation =	8.5 % of :	1370.00 =	116.45
Regulatory Fee Allocation =	.125 % of :	896298.65 =	1120.37
			<u>33585.67</u>

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 11/2024	Page 1 of 6

Name of gambling site
Duffy's Bar & Grill Osseo

Type of operation: Booth Bar-op Machine dispenser
 Type of game (check one): Paper Pulltabs Electronic Pulltabs
 Sports Tipboards Progressive tipboards Paddletickets Tipboards
 Paddletickets (PW) Progressive pulltabs

Game status (check one):
 Played Destroyed with Revenue approval Reported as fund losses Defective Missing
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	AG	DBGE130N	8819157	30-Oct-24	5250.00	4460.00	214.00	5036.00	4394.00	642.00	652.00	10.00	01-Nov-24
2	AI	VR90-MN	2N71154	27-Oct-24	5198.00	4418.00	2298.00	2900.00	2978.00	-78.00	-84.00	-6.00	01-Nov-24
3	AI	XM27-MN	C711089	30-Oct-24	5040.00	4278.00	264.00	4776.00	4084.00	692.00	694.00	2.00	01-Nov-24
4	AI	YZ58-MN	C066462	25-Oct-24	13800.00	11605.00	7995.00	5805.00	5119.00	686.00	666.00	-20.00	01-Nov-24
5	AG	DBGE130N	8819044	02-Nov-24	5250.00	4460.00	1832.00	3418.00	3136.00	282.00	268.00	-14.00	02-Nov-24
6	AG	DBGE130N	8819195	01-Nov-24	5250.00	4460.00	1052.00	4198.00	3528.00	670.00	636.00	-34.00	02-Nov-24
7	AI	YK98-MN	C846863	28-Oct-24	6000.00	5100.00	3162.00	2838.00	3050.00	-212.00	-216.00	-4.00	02-Nov-24
8	AI	YV33-MN	C752207	01-Nov-24	5040.00	4278.00	1552.00	3488.00	3124.00	364.00	373.00	9.00	02-Nov-24
9	AG	DBGE130N	8819040	02-Nov-24	5250.00	4460.00	1084.00	4166.00	3614.00	552.00	552.00	0.00	03-Nov-24
10	AI	VD96-MN	C577734	02-Nov-24	5040.00	4278.00	1164.00	3876.00	3390.00	486.00	492.00	6.00	03-Nov-24
11	IG	449VVV	2843303	31-Oct-24	5096.00	4306.00	2818.00	2278.00	2276.00	2.00	2.00	0.00	03-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 11/2024	Page 2 of 6

Name of gambling site
Duffy's Bar & Grill Osseo

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
12	AI	7193M-MN	C847173	02-Nov-24	13800.00	11605.00	930.00	12870.00	10751.00	2119.00	2099.00	-20.00	04-Nov-24
13	IG	449WW	2843302	03-Nov-24	5096.00	4306.00	2264.00	2832.00	2420.00	412.00	410.00	-2.00	04-Nov-24
14	TP	7650K-MN	C449582	21-Oct-24	3120.00	2472.00	349.00	2771.00	2234.00	537.00	529.00	-8.00	04-Nov-24
15	AG	DBGE130N	8819193	04-Nov-24	5250.00	4460.00	748.00	4502.00	4024.00	478.00	479.00	1.00	05-Nov-24
16	AI	XM26-MN	C711286	03-Nov-24	5040.00	4278.00	2070.00	2970.00	2676.00	294.00	312.00	18.00	05-Nov-24
17	AG	DBGE130N	8819160	05-Nov-24	5250.00	4460.00	0.00	5250.00	4460.00	790.00	804.00	14.00	06-Nov-24
18	AI	XL97-MN	C766496	02-Nov-24	6320.00	5328.00	1048.00	5272.00	4526.00	746.00	759.00	13.00	07-Nov-24
19	AG	DBGE130N	8766174	06-Nov-24	5250.00	4460.00	1480.00	3770.00	3438.00	332.00	350.00	18.00	08-Nov-24
20	IG	449WW	2843774	08-Nov-24	5096.00	4306.00	888.00	4208.00	3610.00	598.00	590.00	-8.00	08-Nov-24
21	IG	449WW	2843775	06-Nov-24	5096.00	4306.00	2846.00	2250.00	2314.00	-64.00	-84.00	-20.00	08-Nov-24
22	PG	MN01291	8233730	30-Oct-24	6960.00	5400.00	244.00	6716.00	5400.00	1316.00	1242.00	-74.00	08-Nov-24
23	IG	449WW	2843771	09-Nov-24	5096.00	4306.00	76.00	5020.00	4286.00	734.00	708.00	-26.00	09-Nov-24
24	IG	449WW	2843772	09-Nov-24	5096.00	4306.00	1024.00	4072.00	3800.00	272.00	272.00	0.00	09-Nov-24
25	IG	449WW	2843773	08-Nov-24	5096.00	4306.00	248.00	4848.00	4198.00	650.00	652.00	2.00	09-Nov-24
26	AG	DBGE130N	8766177	08-Nov-24	5250.00	4460.00	130.00	5120.00	4410.00	710.00	720.00	10.00	10-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 11/2024	Page 3 of 6

Name of gambling site
Duffy's Bar & Grill Osseo

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
27	AI	XL97-MN	C766203	07-Nov-24	6320.00	5328.00	2672.00	3648.00	3396.00	252.00	261.00	9.00	10-Nov-24
28	AI	YZ50-MN	C143777	04-Nov-24	3400.00	2725.00	895.00	2505.00	2152.00	353.00	350.00	-3.00	10-Nov-24
29	IG	449WW	2843301	04-Nov-24	5096.00	4306.00	458.00	4638.00	3874.00	764.00	750.00	-14.00	10-Nov-24
30	IG	449WW	2843486	09-Nov-24	5096.00	4306.00	1422.00	3674.00	3298.00	376.00	366.00	-10.00	10-Nov-24
31	AI	YV30-MN	C752369	05-Nov-24	5040.00	4278.00	2842.00	2198.00	2328.00	-130.00	-124.00	6.00	11-Nov-24
32	AG	DBGE130N	8766218	10-Nov-24	5250.00	4460.00	1450.00	3800.00	3360.00	440.00	434.00	-6.00	13-Nov-24
33	IG	449WW	2843487	10-Nov-24	5096.00	4306.00	2600.00	2496.00	2218.00	278.00	276.00	-2.00	13-Nov-24
34	IG	449WW	2843488	13-Nov-24	5096.00	4306.00	718.00	4378.00	3934.00	444.00	442.00	-2.00	13-Nov-24
35	AI	7191M-MN	C847261	04-Nov-24	13800.00	11605.00	200.00	13600.00	11605.00	1995.00	1965.00	-30.00	14-Nov-24
36	AI	XM28-MN	C711485	11-Nov-24	5040.00	4278.00	1860.00	3180.00	2582.00	598.00	580.00	-18.00	14-Nov-24
37	AI	YV30-MN	C752209	14-Nov-24	5040.00	4278.00	366.00	4674.00	3940.00	734.00	700.00	-34.00	15-Nov-24
38	IG	449WW	2843489	13-Nov-24	5096.00	4306.00	442.00	4654.00	4030.00	624.00	561.00	-63.00	15-Nov-24
39	AG	DBGE130N	8766326	13-Nov-24	5250.00	4460.00	1080.00	4170.00	3784.00	386.00	396.00	10.00	16-Nov-24
40	IG	449WW	2843490	15-Nov-24	5096.00	4306.00	0.00	5096.00	4302.00	794.00	817.00	23.00	16-Nov-24
41	IG	449WW	2843495	16-Nov-24	5096.00	4306.00	230.00	4866.00	4144.00	722.00	720.00	-2.00	16-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 11/2024	Page 4 of 6

Name of gambling site
Duffy's Bar & Grill Osseo

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
42	AG	DBGE130N	8819185	16-Nov-24	5250.00	4460.00	1970.00	3280.00	2986.00	294.00	294.00	0.00	17-Nov-24
43	AI	XM27-MN	C711439	15-Nov-24	5040.00	4278.00	56.00	4984.00	4270.00	714.00	830.00	116.00	17-Nov-24
44	IG	2293TCD	4237541	14-Nov-24	13680.00	11605.00	425.00	13255.00	11605.00	1650.00	1640.00	-10.00	17-Nov-24
45	IG	449WW	2843494	16-Nov-24	5096.00	4306.00	1756.00	3340.00	3188.00	152.00	138.00	-14.00	17-Nov-24
46	AI	YK98-MN	C846831	10-Nov-24	6000.00	5100.00	2996.00	3004.00	3144.00	-140.00	-141.00	-1.00	18-Nov-24
47	AG	DBGE130N	8819032	17-Nov-24	5250.00	4460.00	2146.00	3104.00	2768.00	336.00	338.00	2.00	19-Nov-24
48	IG	449WW	2843492	17-Nov-24	5096.00	4306.00	2790.00	2306.00	2282.00	24.00	14.00	-10.00	19-Nov-24
49	AI	XL97-MN	C766479	18-Nov-24	6320.00	5328.00	2926.00	3394.00	3252.00	142.00	336.00	194.00	21-Nov-24
50	AI	YV31-MN	C752625	17-Nov-24	5040.00	4278.00	2930.00	2110.00	2080.00	30.00	22.00	-8.00	21-Nov-24
51	TP	7054L-MN	C863678	10-Nov-24	3120.00	2465.00	921.00	2199.00	1746.00	453.00	350.00	-103.00	21-Nov-24
52	TP	7851L-MN	F485808	21-Nov-24	4880.00	4148.00	0.00	4880.00	4148.00	732.00	738.00	6.00	21-Nov-24
53	AG	DBGE130N	8819186	19-Nov-24	5250.00	4460.00	496.00	4754.00	4174.00	580.00	576.00	-4.00	22-Nov-24
54	AI	7813M-MN	F448278	01-Nov-24	5040.00	4280.00	3268.00	1772.00	2274.00	-502.00	-514.00	-12.00	22-Nov-24
55	AI	XL97-MN	C766247	21-Nov-24	6320.00	5328.00	834.00	5486.00	4888.00	598.00	608.00	10.00	22-Nov-24
56	IG	449WW	2843493	19-Nov-24	5096.00	4306.00	0.00	5096.00	4306.00	790.00	788.00	-2.00	22-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 11/2024	Page 5 of 6

Name of gambling site
Duffy's Bar & Grill Osseo

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
57	AG	DBGE130N	8818996	22-Nov-24	5250.00	4460.00	1326.00	3924.00	3106.00	818.00	787.00	-31.00	23-Nov-24
58	AI	7194M-MN	C847459	17-Nov-24	13800.00	11605.00	1430.00	12370.00	10945.00	1425.00	1430.00	5.00	23-Nov-24
59	AI	YZ51-MN	C143728	21-Nov-24	3400.00	2725.00	300.00	3100.00	2494.00	606.00	613.00	7.00	23-Nov-24
60	IG	449WWW	2843491	22-Nov-24	5096.00	4306.00	1924.00	3172.00	3138.00	34.00	26.00	-8.00	23-Nov-24
61	IG	449WWW	2877668	23-Nov-24	5096.00	4306.00	744.00	4352.00	4002.00	350.00	352.00	2.00	23-Nov-24
62	AG	DBGE130N	8766191	24-Nov-24	5250.00	4460.00	62.00	5188.00	4422.00	766.00	776.00	10.00	24-Nov-24
63	AI	YK98-MN	C846673	22-Nov-24	6000.00	5100.00	2752.00	3248.00	3256.00	-8.00	0.00	8.00	24-Nov-24
64	IG	2309TCD	2862835	23-Nov-24	13720.00	11605.00	405.00	13315.00	11500.00	1815.00	1844.00	29.00	24-Nov-24
65	AI	801N-MN	97M9043	08-Nov-24	12000.00	9660.00	4862.00	7138.00	6172.00	966.00	950.00	-16.00	25-Nov-24
66	IG	449WWW	2877669	23-Nov-24	5096.00	4306.00	718.00	4378.00	3894.00	484.00	501.00	17.00	26-Nov-24
67	AG	DBGE130N	8766229	24-Nov-24	5250.00	4460.00	2352.00	2898.00	2862.00	36.00	-30.00	-66.00	27-Nov-24
68	AG	DBGE130N	8766345	24-Nov-24	5250.00	4460.00	1672.00	3578.00	3280.00	298.00	288.00	-10.00	27-Nov-24
69	AI	XL97-MN	C766525	24-Nov-24	6320.00	5328.00	2472.00	3848.00	3654.00	194.00	223.00	29.00	27-Nov-24
70	AI	YZ54-MN	C143606	23-Nov-24	3400.00	2725.00	129.00	3271.00	2705.00	566.00	561.00	-5.00	27-Nov-24
71	IG	449WWW	2877670	26-Nov-24	5096.00	4306.00	2956.00	2140.00	2100.00	40.00	32.00	-8.00	27-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 11/2024	Page 6 of 6

Name of gambling site
Duffy's Bar & Grill Osseo

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
72	IG	449WW	2877671	27-Nov-24	5096.00	4306.00	150.00	4946.00	4260.00	686.00	686.00	0.00	27-Nov-24
73	IG	449WW	2877672	27-Nov-24	5096.00	4306.00	708.00	4388.00	3908.00	480.00	474.00	-6.00	29-Nov-24
74	IG	449WW	2877674	29-Nov-24	5096.00	4306.00	482.00	4614.00	4192.00	422.00	424.00	2.00	29-Nov-24
75	AG	DBGE130N	8766381	27-Nov-24	5250.00	4460.00	2256.00	2994.00	2772.00	222.00	224.00	2.00	30-Nov-24
76	AG	DBGE130N	8819004	30-Nov-24	5250.00	4460.00	172.00	5078.00	4332.00	746.00	754.00	8.00	30-Nov-24
77	IG	449WW	2877673	29-Nov-24	5096.00	4306.00	1700.00	3396.00	3106.00	290.00	122.00	-168.00	30-Nov-24
				Total	455228.00	383480.00	108101.00	347127.00	307398.00	39729.00	39425.00	-304.00	

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 11/2024	Page 1 of 1

Name of gambling site
Duffy's Bar & Grill Osseo

Type of operation: Booth Bar-op Machine dispenser
 Type of game (check one): Paper Pulltabs Electronic Pulltabs
 Sports Tipboards Progressive tipboards Paddletickets Tipboards
 Paddletickets (PW) Progressive pulltabs

Game status (check one):
 Played Destroyed with Revenue approval Reported as fund losses Defective Missing
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	IG	5PT1	3482051	02-Nov-24	1500.00	1500.00	0.00	1500.00	980.00	520.00	520.00	0.00	09-Nov-24
2	IG	5PT1	3482101	09-Nov-24	1500.00	1500.00	0.00	1500.00	1000.00	500.00	500.00	0.00	23-Nov-24
3	IG	1PT1	1398531	30-Nov-24	300.00	300.00	0.00	300.00	200.00	100.00	100.00	0.00	30-Nov-24
4	IG	2PT1	2045301	23-Nov-24	750.00	750.00	0.00	750.00	500.00	250.00	250.00	0.00	30-Nov-24
	Total				4050.00	4050.00	0.00	4050.00	2680.00	1370.00	1370.00	0.00	

Worksheet E ♦ Lawful Gambling Combined Receipts Tax

Complete this schedule to determine if you owe tax on combined receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this schedule to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

Federal ID number	Minnesota tax ID number	License number
41-6044906	2541217	00640

Organization name	Month/year reported
Osseo Lions Club	11/2024

Receipts	1	Interest and other income (from this month's Form G1, line 5, Column C)	1	7.00
	2	Receipts from electronic linked bingo games (from this month's Form G1, line 6, Column C)	2	501.74
	3	Receipts from tipboard games (from this month's Form G1, line 7, Column C)	3	0.00
	4	Receipts from paper pull-tab games (from this month's Form G1, line 8, Column C)	4	39729.00
	5	Receipts from electronic pull-tab games (from this month's Form G1, line 9, Column C)	5	56326.00
	6	Add lines 1 through 5.	6	96563.74
	7	Amount from last month's Worksheet E, line 8 (enter zero if this is the July Worksheet E)	7	345690.56
8	Add lines 6 and 7.	8	442254.30	
Tax	9	Go to the table below, determine the tax for line 8 and enter it here	9	117092.69
	10	Amount from last month's Worksheet E, line 9 (enter zero if this is the July Schedule E)	10	84743.84
	11	Combined receipts tax due (subtract line 10 from line 9).	11	32348.85

Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.

If line 8 is :				
over	but no more than	subtract from line 8	multiply result by	add
\$0	\$87,500		8% (.08)	\$0
\$87,500	\$122,500	\$87,500	17% (.17)	\$7,000
\$122,500	\$157,500	\$122,500	25% (.25)	\$12,950
\$157,500		\$157,500	33.5% (.335)	\$21,700
Enter the result on line 9 above.				

Lawful Gambling Fund Reconciliation

Organization name Osseo Lions Club	License number 00640	Month/year reported 11/2024
---------------------------------------	-------------------------	--------------------------------

Checking Account

1	End-of-month checking account balance from bank statements (include from all checking accounts).....	1	170520.38
2	Deposits made during the month that are not included on bank statement.....	2	0.00
	Add lines 1 and 2.....		170520.38
3	Checks written during the month that are not included on bank statement.....	3	32941.39
4	End-of-month reconciled checking account balance (subtract line 4 from line 3).....	4	137578.99

Additions

5	End-of-month cash balance in starting cash banks (from this month's Form G1, line 25).....	5	7600.00
6	Cash received but not deposited by month end from sales of games reported on LG100A (do not list amounts included on line 2 above).....	6	8790.45
7	Total in savings accounts and other non-checking accounts.....	7	0.00
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board.....	8	0.00
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carryover adjustment has not been requested.....	9	0.00
10	End-of-month value of merchandise prize inventory	10	0.00
11	Other additions	11	0.00
12	Total additions (add lines 5 through 11).....	12	16390.45

Subtractions

13	Linked bingo prize amount payable to (receivable from) linked bingo provider.....	13	1832.17
14	Receipts deposited from games still in play that are not included on LG100A.....	14	9152.00
15	End-of-month amount due for loans made to gambling fund.....	15	0.00
16	Total unpaid invoices for merchandise prizes.....	16	0.00
17	Calendar raffle and other prizes reported on an LG100A that have not yet been paid to winner(s)...	17	0.00
18	Other subtractions	18	0.00
19	Total subtractions (add lines 13 through 18).....	19	10984.17

Reconciliation

20	Reconciled gambling fund balance (subtract line 19 from sum of lines 4 and 12).....	20	142985.27
21	Gross profits for the month (total of all schedules A, line 11C).....	21	97933.74
22	Total lawful purpose expenditures (Total from LG100C).....	22	53812.00
23	Allowable expenses (Form G1, line 24).....	23	45488.68
24	Profit carryover increase (decrease) (line 21 less sum of lines 22 and 23).....	24	-1366.94
25	Profit carryover (from prior month's Schedule F, line 27).....	25	144352.21
26	Approved adjustments by the Gambling Control Board (required written approval).....	26	0.00
27	Profit carryover for this month (add lines 24 through 26).....	27	142985.27
28	Profit carryover variance (subtract line 27 from 20; if lines 20 and 27 do not match, see instructions).....	28	0.00

Explanations

In the space below, briefly explain other additions reported on line 11 and/or other subtractions reported on line 18:

Minnesota Gambling Control Board
Schedule C : Lawful Purpose Expenditures

LG100C

Organization Name Osseo Lions Club			License Number 00640					
Month/year 11/2024		Is this an amended Schedule C ? <input type="checkbox"/> Yes <input type="checkbox"/> No			Page 1 of 1			
Schedule C: Lawful Purpose Expenditures								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
21-Nov-2024	25-Nov-2024	15923	Hearing the Call - Twin Cities	Hearing Aid Event	002		A02	1000.00
21-Nov-2024	25-Nov-2024	15925	Ceap		002		A01	2000.00
21-Nov-2024	25-Nov-2024	15926	OSD #279	OSH All night party	002		A04	1500.00
21-Nov-2024	25-Nov-2024	15927	Brooklyn Middle School	PACT Program	002		A04	500.00
21-Nov-2024	25-Nov-2024	15928	Woodland Elementary PTO	Youth Activities	002		A04	500.00
21-Nov-2024	25-Nov-2024	15929	OSD #279	OSH Dynasty Drill Step Team	002		A04	750.00
21-Nov-2024	25-Nov-2024	15930	OSD #279	OSH Boys Swim & Dive Club	002		A04	750.00
21-Nov-2024	25-Nov-2024	15933	OSD #279	Park Center HS Backpack Project	002		A02	5000.00
24-Oct-2024	15-Nov-2024	15911	CITY OF OSSEO		002		A10R	3040.00
21-Nov-2024	25-Nov-2024	15924	Parenting with Purpose	Youth Activities	002		A07	1500.00
21-Nov-2024	25-Nov-2024	15931	OSD #279	Weaver Lake Elem	002		A04	1000.00
21-Nov-2024	25-Nov-2024	15932	OSD #279	North View Middle School - Check & Connect	002		A04	200.00
21-Nov-2024	25-Nov-2024	15934	Osseo Dance Club		002		A04	750.00
24-Oct-2024	15-Nov-2024	ET	MN DEPT. OF REVENUE		002		A08T	35322.00
								53812

**Osseo Lions Club
Charitable Gambling Account**
P.O. Box 473
Osseo, MN 55369
Lic. B-00640

Premier Bank of MN
301 Central Ave.
Osseo, MN 55369
763-493-3456
75-509/980

12/09/2024

PAY TO THE
ORDER OF

City of Osseo

\$ **1,712.00

One thousand seven hundred twelve and 00/100***** DOLLARS

City of Osseo

Two Signatures Required

Jean Columbus
Joe E. Pelzer MP

MEMO

NOTES

RECEIPT

DATE 12-10-24 NO. **583710**

RECEIVED FROM Osseo Lions Gambling

ADDRESS _____

FOR 1070 \$ 1712.00

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	
AMT. PAID		CHECK	<u>1712.00</u>
BALANCE DUE		MONEY ORDER	

BY M. Bauer

City of Osseo

Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site:

Duffy's

Organization:

Osseo Maple Grove Hockey Association

Organization

Mailing Address:

208 7th Ave SE, Osseo, MN 55369

208 7th Ave SE, Osseo, MN 55369

Month Year

Period:

11 2024

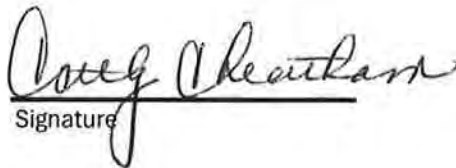
10% Contribution Fund	
A. Net Profit (from LG100A line 29)	\$ 18,148
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 1,815
<i>If line C is zero or a negative, no amount is due to the City.</i>	

Additional Instructions

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1**, **LG100A** and **LG100C** for the period above to the address below:

City of Osseo
 Attn: Finance Department
 415 Central Avenue
 Osseo, MN 55369

I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.


 Signature

12/20/2024
 Date

763-238-3361
 Phone Number

Lawful Gambling Monthly Tax Return

Organization name Osseo Maple Grove Hockey Assoc		Federal ID number (FEIN) 41-1326427	Minnesota tax ID number 2047369	License number 02505
Address <input type="checkbox"/> Check if organization changed PO Box 434		Email address		Month/year reported 11/2024
City Maple Grove	State MN	Zip code 55311		Number of Sites 3
Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 333		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions)		
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

		A	B	C
		Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1 30955.00	21757.00	9198.00
2	Raffles (if tax-exempt raffles were conducted, complete Schedule ER).....	2 0.00	0.00	0.00
3	Paddle tickets..... 0 games.....	3 0.00	0.00	0.00
4	Add lines 1 through 3.....	4 30955.00	21757.00	9198.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5 0.00		0.00
6	Electronic linked bingo.....	6 12673.60	10772.55	1901.05
7	Tipboard..... 60 games.....	7 1791.00	1200.00	591.00
8	Paper pull-tabs..... 273 games.....	8 1325673.00	1164690.00	160983.00
9	Electronic pull-tabs..... 0 games.....	9 956751.25	822734.60	134016.65
10	Sports-themed tipboards..... 0 games.....	10 0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11 2327843.85	2021154.15	306689.70
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....		12	781.83
13	Combined net receipts tax (from Worksheet E, line 11).....		13	99659.72
14	Total tax before credits (add lines 12 and 13).....		14	100441.55
15	Net receipts tax credit used (from Schedule NRL, column E).....		15	0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....		16	0.00
17	Total nonrefundable credit (add lines 15 and 16).....		17	0.00
18	Subtract line 17 from line 14. If negative, enter zero.....		18	100441.55
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative).....		19	0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)).....		20	2909.80
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....		21	103351.35

Print of Type

Gross Profit

Tax and Fees

Expenditures / Expenses

22 Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid..... 22 109935.00
 23 Total lawful purpose expenditures (add lines 21 and 22)..... 23 213286.35
 24 Allowable expenses (total of all Schedule A's)..... 24 118412.73

Start Bank

25 a Starting cash banks per books (total of all Schedule A's)..... 25 a 20600.00
 b Unreimbursed starting cash banks (total of all Schedule A's)..... 25 b 0.00
 End-of-month cash balance in starting banks (subtract line 24b from 24a)..... 25 20600.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 95019.97

I declare that all information on this summary and tax return is true, correct and complete.

Sign Here

Chief executive officer (print) Colin Steen	Chief executive officer signature	Date	Daytime Phone
Gambling manager Cathy Cheatham	Gambling manager signature <i>Cathy Cheatham</i>	Date 12/20/24	Daytime Phone (763) 238-3361
Preparer (print) Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:
 Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

Lawful Gambling Receipts and Expenses by Site

Organization name Osseo Maple Grove Hockey Assoc	License number 02505	Site permit number 006
Location name Duffy's Bar & Grill Osseo	Month/year reported 11/2024	

Gross Profits		A	B	C
		Gross receipts	Prizes paid	Net receipts
1 Paper Pull-tabs.....	78 games.....	1 370946.00	327081.00	43865.00
2 Electronic Pull-tabs.....	0 games.....	2 0.00	0.00	0.00
3 Paper Bingo.....		3 0.00	0.00	0.00
4 Electronic Linked Bingo.....		4 0.00	0.00	0.00
5 (PT) Paddletickets (using miniwheel or similar).....	0 games.....	5 0.00	0.00	0.00
6 (PW) Paddletickets (using paddlewheel table).....	0 games.....	6 0.00	0.00	0.00
7 Raffles.....		7 0.00	0.00	0.00
8 Tipboards.....	36 games.....	8 1080.00	720.00	360.00
9 Sports-themed tipboards.....	0 games.....	9 0.00	0.00	0.00
10 Interest and other income		10 0.00		0.00
11 Add lines 1 through 10.....		11 372026.00	327801.00	44225.00

Allowable Expenses				
12 Cost of gambling products paid during the month (Include state and local sales tax and freight charges.....)		12		4758.02
13 Compensation and payroll taxes.....		13		7740.97
14 Penalty and interest paid on taxes.....		14		0.00
15 Accounting services.....		15		1210.20
16 Costs for a new or renewed gambling manager's bond.....		16		0.00
17 Local government investigation fees.....		17		0.00
18 Rent paid for conducting lawful gambling.....		18		875.00
19 Electronic Pulltab Game Fees.....		19		0.00
20 Electronic Linked Bingo Provider Fees.....		20		0.00
21 Other miscellaneous allowable expenses not listed above.....		21		667.48
22 Cash long or short (if cash long, put parentheses around amount).....		22		28.00
23 Reimbursement for excess cash shortages (this is a negative amount).....		23		0.00
24 Total allowable expenses (add lines 12 through 23).....		24		15279.67

Cash Banks				
25 Starting cash banks per books (site records).....		25		5800.00
26 Unreimbursed starting cash banks.....		26		0.00
27 Total starting cash banks (subtract line 26 from line 25).....		27		5800.00

Ending Inventory				
28 Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....		28		2130.51

Net Profit				
29 Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid... **).		29		18148.22

** Include taxes paid of 10797.11 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation=	14.87 % of :	99659.72 =	14815.38
Net Receipts Tax Allocation =	8.5 % of :	0.00 =	0.00
Regulatory Fee Allocation =	.125 % of :	372026.00 =	465.03
			<u>15280.41</u>

Schedule C : Lawful Purpose Expenditures

Organization Name Osseo Maple Grove Hockey Assoc			License Number 02505					
Month/year 11/2024		Is this an amended Schedule C ? <input type="checkbox"/> Yes <input type="checkbox"/> No		Page 1 of 1				
Schedule C: Lawful Purpose Expenditures								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
12-Nov-2024	12-Nov-2024	ET	OMGHA	Donation T	007		A01	100000.00
13-Nov-2024	13-Nov-2024	ET	MN Revenue	October Tax N	006		A08T	10797.11
13-Nov-2024	13-Nov-2024	ET	MN Revenue	October Tax N	007		A08T	38121.09
13-Nov-2024	13-Nov-2024	ET	MN Revenue	October Tax N	008		A08T	44338.80
12-Nov-2024	12-Nov-2024	10167	City of Maple Grove	October Tax N	007		A08L	553.00
12-Nov-2024	12-Nov-2024	10167	City of Maple Grove	October Tax T	007		A10R	4384.00
12-Nov-2024	12-Nov-2024	10168	City of Maple Grove	October Tax N	008		A08L	663.00
12-Nov-2024	12-Nov-2024	10168	City of Maple Grove	October Tax T	008		A10R	3960.00
12-Nov-2024	12-Nov-2024	10169	City of Osseo	October Tax T	006		A10R	375.00
								203192

OMGHA, INC.
GAMBLING ACCOUNT

75-509/960

10186

DATE 12-20-24

PAY TO THE
ORDER OF

City of Osseo

One thousand Eight Hundred fifteen and no/100

\$ 1815.00

DOLLARS  Security Features
Included
Details on Back.

PIB Premier Bank

301 CENTRAL AVENUE • 763/493-3466
OSSEO, MINNESOTA 55369

MEMO

Duffys

M. David O'Leary

⑆096005093⑆ 51 06 496 0186

Michelle Anderson

City of Osseo

Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site:

Quicks Bar
OSSEO FIRE
405 Central Ave

Organization:

Organization

Mailing Address:

Month	Year
11	2024

Period:

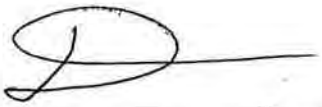
10% Contribution Fund	
A. Net Profit (from LG100A line 29)	\$ 26425
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 2642
<i>If line C is zero or a negative, no amount is due to the City.</i>	

Additional Instructions

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1, LG100A** and **LG100C** for the period above to the address below:

City of Osseo
 Attn: Finance Department
 415 Central Avenue
 Osseo, MN 55369

I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.



 Signature

12-19-24
 Date

763-350-0269
 Phone Number

Lawful Gambling Monthly Tax Return

Print or Type	Organization name Osseo Firemens Relief Assoc	Federal ID number (FEIN) 41-6029747	Minnesota tax ID number 3614280	License number 01851
	Address 415 Central Ave.	<input type="checkbox"/> Check if organization changed	Email address	Month/year reported 11/2024
	City Osseo	State MN	Zip code 55369	Number of Sites 1
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 60		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions)	
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

			A	B	C
			Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER).....	2	0.00	0.00	0.00
3	Paddle tickets..... 2 games.....	3	1410.00	940.00	470.00
4	Add lines 1 through 3.....	4	1410.00	940.00	470.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5	7.28		7.28
6	Electronic linked bingo.....	6	2390.70	2032.09	358.61
7	Tipboard..... 0 games.....	7	0.00	0.00	0.00
8	Paper pull-tabs..... 58 games.....	8	246267.00	216002.00	30265.00
9	Electronic pull-tabs..... 0 games.....	9	327299.25	269834.40	57464.85
10	Sports-themed tipboards..... 0 games.....	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	577374.23	488808.49	88565.74
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....	12			39.95
13	Combined net receipts tax (from Worksheet E, line 11).....	13			29512.08
14	Total tax before credits (add lines 12 and 13).....	14			29552.03
15	Net receipts tax credit used (from Schedule NRL, column E).....	15			0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16			0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17			0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18			29552.03
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative).....	19			0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125).....	20			721.72
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21			30273.75

Print or Type

Gross Profit

Tax and Fees

Expenditures / Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid.....	22	9311.00
23	Total lawful purpose expenditures (add lines 21 and 22).....	23	39584.75
24	Allowable expenses (total of all Schedule A's).....	24	36978.77

Start Bank

25 a	Starting cash banks per books (total of all Schedule A's).....	25 a	6855.00
b	Unreimbursed starting cash banks (total of all Schedule A's).....	25 b	0.00
	End-of-month cash balance in starting banks (subtract line 24b from 24a).....	25	6855.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 26425.88

I declare that all information on this summary and tax return is true, correct and complete.

Sign Here

Chief executive officer (print)		Chief executive officer signature	Date	Daytime Phone
Gambling manager Dave Jorgenson		Gambling manager signature	Date	Daytime Phone
Preparer (print)	Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

Lawful Gambling Receipts and Expenses by Site

Organization name Osseo Firemens Relief Assoc	License number 01851	Site permit number 002
Location name Dick's Bar	Month/year reported 11/2024	

Gross Profits		A	B	C	
		Gross receipts	Prizes paid	Net receipts	
1	Paper Pull-tabs..... 58 games.....	1	246267.00	216002.00	30265.00
2	Electronic Pull-tabs..... 0 games.....	2	327299.25	269834.40	57464.85
3	Paper Bingo.....	3	0.00	0.00	0.00
4	Electronic Linked Bingo.....	4	2390.70	2032.09	358.61
5	(PT) Paddletickets (using miniwheel or similar)..... 2 games.....	5	1410.00	940.00	470.00
6	(PW) Paddletickets (using paddlewheel table)..... 0 games.....	6	0.00	0.00	0.00
7	Raffles.....	7	0.00	0.00	0.00
8	Tipboards..... 0 games.....	8	0.00	0.00	0.00
9	Sports-themed tipboards..... 0 games.....	9	0.00	0.00	0.00
10	Interest and other income	10	7.28		7.28
11	Add lines 1 through 10.....	11	577374.23	488808.49	88565.74

Allowable Expenses				
12	Cost of gambling products paid during the month (include state and local sales tax and freight charges).....	12		3599.78
13	Compensation and payroll taxes.....	13		13116.27
14	Penalty and interest paid on taxes.....	14		0.00
15	Accounting services.....	15		106.00
16	Costs for a new or renewed gambling manager's bond.....	16		0.00
17	Local government investigation fees.....	17		0.00
18	Rent paid for conducting lawful gambling.....	18		7854.00
19	Electronic Pulltab Game Fees.....	19		11001.66
20	Electronic Linked Bingo Provider Fees.....	20		23.49
21	Other miscellaneous allowable expenses not listed above.....	21		1178.57
22	Cash long or short (if cash long, put parentheses around amount).....	22		99.00
23	Reimbursement for excess cash shortages (this is a negative amount).....	23		0.00
24	Total allowable expenses (add lines 12 through 23).....	24		36978.77

Cash Banks				
25	Starting cash banks per books (site records).....	25		6855.00
26	Unreimbursed starting cash banks.....	26		0.00
27	Total starting cash banks (subtract line 26 from line 25).....	27		6855.00

Ending Inventory				
28	Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....	28		3627.49

Net Profit				
29	Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid...)**.....	29		26425.88

** Include taxes paid of 25161.09 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation=	100.00 % of :	29512.08 =	29512.08
Net Receipts Tax Allocation =	8.5 % of :	470.00 =	39.95
Regulatory Fee Allocation =	.125 % of :	577374.23 =	721.72
			<u>30273.75</u>

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747		Minnesota tax ID 3614280	License number 01851
Name of gambling site Dick's Bar		Site permit number 002	Month/year reported 11/2024
		Page 1 of 5	

Type of operation: Booth Bar-op Machine dispenser

Type of game (check one): Paper Pulltabs Electronic Pulltabs
 Sports Tipboards Progressive tipboards Paddletickets Tipboards
 Paddletickets (PW) Progressive pulltabs

Game status (check one): Played Destroyed with Revenue approval Reported as fund losses Defective Missing
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	AG	MIMM491N	8859409	27-Oct-24	5530.00	4651.00	1618.00	3912.00	3461.00	451.00	449.00	-2.00	01-Nov-24
2	AG	DVDM780N	8746959	28-Oct-24	13825.00	11605.00	2170.00	11655.00	10390.00	1265.00	1275.00	10.00	02-Nov-24
3	AG	HOGM480N	8687311	26-Oct-24	6300.00	5352.00	1138.00	5162.00	4796.00	366.00	366.00	0.00	02-Nov-24
4	AG	SKVM474N	8750883	30-Oct-24	5320.00	4522.00	2692.00	2628.00	3036.00	-408.00	-408.00	0.00	02-Nov-24
5	IG	449WW	2843702	30-Oct-24	5096.00	4306.00	1242.00	3854.00	3460.00	394.00	379.00	-15.00	02-Nov-24
6	IG	449WW	2817275	02-Nov-24	5096.00	4306.00	1500.00	3596.00	3018.00	578.00	578.00	0.00	03-Nov-24
7	TP	7459C-MN	F491038	01-Nov-24	5360.00	4555.00	3584.00	1776.00	1070.00	706.00	706.00	0.00	04-Nov-24
8	IG	449WW	2843703	03-Nov-24	5096.00	4306.00	1658.00	3438.00	2964.00	474.00	482.00	8.00	05-Nov-24
9	IG	506E	2744531	02-Nov-24	6272.00	5328.00	1356.00	4916.00	3852.00	1064.00	1064.00	0.00	05-Nov-24
10	AG	NIM905N	8827370	02-Nov-24	9450.00	7175.00	2793.00	6657.00	5873.00	784.00	769.00	-15.00	06-Nov-24
11	AN	32385R-MN	C726121	30-Oct-24	5360.00	4552.00	2154.00	3206.00	3460.00	-254.00	-238.00	16.00	06-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747		Minnesota tax ID 3614280	License number 01851
Name of gambling site Dick's Bar		Site permit number 002	Month/year reported 11/2024
		Page 2	of 5

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
12	AG	GUN449NA	8855919	02-Nov-24	5320.00	4520.00	3090.00	2230.00	2238.00	-8.00	2.00	10.00	07-Nov-24
13	IG	449WW	2817274	07-Nov-24	5096.00	4306.00	772.00	4324.00	3610.00	714.00	720.00	6.00	07-Nov-24
14	IG	449WW	2843704	05-Nov-24	5096.00	4306.00	2480.00	2616.00	1916.00	700.00	730.00	30.00	07-Nov-24
15	TP	43446-MN	A830250	31-Oct-24	5360.00	4200.00	2810.00	2550.00	2800.00	-250.00	-250.00	0.00	07-Nov-24
16	TP	6400L-MN	F489991	04-Nov-24	5360.00	4555.00	2448.00	2912.00	2190.00	722.00	722.00	0.00	07-Nov-24
17	AG	PLA402N	8823860	06-Nov-24	5250.00	4462.00	1434.00	3816.00	3542.00	274.00	274.00	0.00	08-Nov-24
18	IG	506F	2743742	05-Nov-24	6272.00	5328.00	1152.00	5120.00	4726.00	394.00	394.00	0.00	08-Nov-24
19	TP	6406L-MN	F490053	07-Nov-24	5360.00	4555.00	0.00	5360.00	4555.00	805.00	805.00	0.00	08-Nov-24
20	TP	7480K-MN	C046815	07-Nov-24	4880.00	3900.00	1804.00	3076.00	3450.00	-374.00	-374.00	0.00	08-Nov-24
21	AG	DVDM780N	8747010	06-Nov-24	13825.00	11605.00	4885.00	8940.00	8317.00	623.00	603.00	-20.00	09-Nov-24
22	IG	449WW	2843709	08-Nov-24	5096.00	4306.00	1572.00	3524.00	3312.00	212.00	225.00	13.00	09-Nov-24
23	AG	CNA402R	8889893	08-Nov-24	5250.00	4462.00	146.00	5104.00	4454.00	650.00	650.00	0.00	10-Nov-24
24	IG	449WW	2843710	09-Nov-24	5096.00	4306.00	1290.00	3806.00	3342.00	464.00	464.00	0.00	11-Nov-24
25	IG	449WW	2843708	11-Nov-24	5096.00	4306.00	1456.00	3640.00	3166.00	474.00	474.00	0.00	13-Nov-24
26	IG	537T	2838061	08-Nov-24	6272.00	5328.00	3818.00	2454.00	1700.00	754.00	754.00	0.00	14-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Name of gambling site Dick's Bar	Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
	Site permit number 002	Month/year reported 11/2024	Page 3 of 5

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
27	AG	SKVM474N	8751034	08-Nov-24	5320.00	4522.00	656.00	4664.00	4256.00	408.00	408.00	0.00	15-Nov-24
28	AN	32385R-MN	C727006	10-Nov-24	5360.00	4552.00	1636.00	3724.00	3806.00	-82.00	-82.00	0.00	15-Nov-24
29	IG	449WW	2843707	13-Nov-24	5096.00	4306.00	1702.00	3394.00	3064.00	330.00	330.00	0.00	15-Nov-24
30	IG	PKBL01	2822370	15-Nov-24	5292.00	4498.00	2792.00	2500.00	2202.00	298.00	298.00	0.00	16-Nov-24
31	AG	CARNM480N	8687587	14-Nov-24	6300.00	5352.00	2290.00	4010.00	3408.00	602.00	598.00	-4.00	17-Nov-24
32	IG	449WW	2843575	15-Nov-24	5096.00	4306.00	2124.00	2972.00	2588.00	384.00	380.00	-4.00	17-Nov-24
33	TP	7461C-MN	F491194	09-Nov-24	5360.00	4555.00	108.00	5252.00	4535.00	717.00	717.00	0.00	17-Nov-24
34	AG	NMM905N	8703286	09-Nov-24	9450.00	7175.00	2712.00	6738.00	5388.00	1350.00	1350.00	0.00	18-Nov-24
35	IG	449WW	2817278	17-Nov-24	5096.00	4306.00	1454.00	3642.00	3364.00	278.00	270.00	-8.00	19-Nov-24
36	AG	PLA402N	8823805	15-Nov-24	5250.00	4462.00	2062.00	3188.00	2860.00	328.00	330.00	2.00	20-Nov-24
37	IG	449WW	2843706	19-Nov-24	5096.00	4306.00	58.00	5038.00	4294.00	744.00	740.00	-4.00	20-Nov-24
38	AG	CNA402R	8888620	20-Nov-24	5250.00	4462.00	958.00	4292.00	3864.00	428.00	424.00	-4.00	21-Nov-24
39	AG	SINM480N	8687684	17-Nov-24	6300.00	5352.00	3504.00	2796.00	2038.00	758.00	756.00	-2.00	21-Nov-24
40	AN	3185B-MN	F260178	16-Nov-24	5200.00	4414.00	2966.00	2234.00	2178.00	56.00	58.00	2.00	21-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747		Minnesota tax ID 3614280	License number 01851
Name of gambling site Dick's Bar		Site permit number 002	Month/year reported 11/2024
		Page 4	of 5

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
41	IG	449WW	2846065	20-Nov-24	5096.00	4306.00	626.00	4470.00	3818.00	652.00	652.00	0.00	21-Nov-24
42	AG	PLA402N	8706118	21-Nov-24	5250.00	4462.00	0.00	5250.00	4462.00	788.00	788.00	0.00	23-Nov-24
43	IG	2310CE	2859764	21-Nov-24	5096.00	4304.00	2806.00	2290.00	1530.00	760.00	760.00	0.00	23-Nov-24
44	IG	449WW	2843705	21-Nov-24	5096.00	4306.00	900.00	4196.00	3462.00	734.00	734.00	0.00	23-Nov-24
45	IG	506F	2840325	21-Nov-24	6272.00	5328.00	168.00	6104.00	5312.00	792.00	740.00	-52.00	23-Nov-24
46	IG	449WW	2846063	23-Nov-24	5096.00	4306.00	1584.00	3512.00	2712.00	800.00	790.00	-10.00	24-Nov-24
47	AN	32385R-MN	F311226	23-Nov-24	5360.00	4552.00	2986.00	2374.00	2298.00	76.00	78.00	2.00	25-Nov-24
48	AG	CNA402R	8889426	25-Nov-24	5250.00	4462.00	1658.00	3592.00	3380.00	212.00	208.00	-4.00	27-Nov-24
49	AG	LICN421A	8879417	23-Nov-24	5180.00	4386.00	2120.00	3060.00	2586.00	474.00	474.00	0.00	27-Nov-24
50	IG	449WW	2846064	24-Nov-24	5096.00	4306.00	1740.00	3356.00	3022.00	334.00	334.00	0.00	27-Nov-24
51	AG	CARNM480N	8687524	23-Nov-24	6300.00	5352.00	600.00	5700.00	4966.00	734.00	732.00	-2.00	29-Nov-24
52	AG	PLA402N	8823472	27-Nov-24	5250.00	4462.00	1600.00	3650.00	3110.00	540.00	482.00	-58.00	29-Nov-24
53	AG	ROD474N	8691987	27-Nov-24	5320.00	4522.00	442.00	4878.00	4154.00	724.00	730.00	6.00	29-Nov-24
54	IG	449WW	2846061	27-Nov-24	5096.00	4306.00	12.00	5084.00	4306.00	778.00	778.00	0.00	29-Nov-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

		Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Name of gambling site Dick's Bar		Site permit number 002	Month/year reported 11/2024	Page 5 of 5

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
55	TP	7101E-MN	F598328	29-Nov-24	5360.00	4555.00	778.00	4582.00	4135.00	447.00	445.00	-2.00	29-Nov-24
56	TP	7463C-MN	F491055	17-Nov-24	5360.00	4555.00	2288.00	3072.00	2751.00	321.00	331.00	10.00	29-Nov-24
57	AG	MGNM780 N	8873795	18-Nov-24	13825.00	11605.00	0.00	13825.00	11605.00	2220.00	2220.00	0.00	30-Nov-24
58	TP	6508N-MN	F490434	08-Nov-24	5360.00	4200.00	2804.00	2556.00	1850.00	706.00	698.00	-8.00	30-Nov-24
Total					345463.00	289946.00	99196.00	246267.00	216002.00	30265.00	30166.00	-99.00	

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Name of gambling site Dick's Bar	Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
	Site permit number 002	Month/year reported 11/2024	Page 1 of 1

Type of operation: Booth Bar-op Machine dispenser

Type of game (check one): Paper Pulltabs Electronic Pulltabs Paddletickets Tipboards Sports Tipboards Progressive tipboards Paddletickets (PW) Progressive pulltabs

Game status (check one): Played Destroyed with Revenue approval Reported as fund losses Defective Missing Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	IG	2PT1	2038176	07-Nov-24	750.00	750.00	0.00	750.00	500.00	250.00	250.00	0.00	14-Nov-24
2	IG	2PT1	2038201	14-Nov-24	750.00	750.00	90.00	660.00	440.00	220.00	220.00	0.00	21-Nov-24
Total					1500.00	1500.00	90.00	1410.00	940.00	470.00	470.00	0.00	

Worksheet E ♦ Lawful Gambling Combined Receipts Tax

Complete this schedule to determine if you owe tax on combined receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this schedule to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

Federal ID number 41-6029747	Minnesota tax ID number 3614280	License number 01851
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Organization name Osseo Firemens Relief Assoc	Month/year reported 11/2024
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Receipts	1	Interest and other income (from this month's Form G1, line 5, Column C)	1	7.28
	2	Receipts from electronic linked bingo games (from this month's Form G1, line 6, Column C)	2	358.61
	3	Receipts from tipboard games (from this month's Form G1, line 7, Column C)	3	0.00
	4	Receipts from paper pull-tab games (from this month's Form G1, line 8, Column C)	4	30265.00
	5	Receipts from electronic pull-tab games (from this month's Form G1, line 9, Column C)	5	57464.85
	6	Add lines 1 through 5.	6	88095.74
Tax	7	Amount from last month's Worksheet E, line 8 (enter zero if this is the July Worksheet E)	7	290933.95
	8	Add lines 6 and 7.	8	379029.69
	9	Go to the table below, determine the tax for line 8 and enter it here	9	95912.45
	10	Amount from last month's Worksheet E, line 9 (enter zero if this is the July Schedule E)	10	66400.37
	11	Combined receipts tax due (subtract line 10 from line 9).	11	29512.08

Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.

If line 8 is :				
over	but no more than	subtract from line 8	multiply result by	add
\$0	\$87,500		8% (.08)	\$0
\$87,500	\$122,500	\$87,500	17% (.17)	\$7,000
\$122,500	\$157,500	\$122,500	25% (.25)	\$12,950
\$157,500		\$157,500	33.5% (.335)	\$21,700

Enter the result on line 9 above.

Lawful Gambling Fund Reconciliation

Organization name Osseo Firemens Relief Assoc	License number 01851	Month/year reported 11/2024
--	-------------------------	--------------------------------

Checking Account

1	End-of-month checking account balance from bank statements (include from all checking accounts).....	1	184699.64
2	Deposits made during the month that are not included on bank statement.....	2	0.00
	Add lines 1 and 2.....		184699.64
3	Checks written during the month that are not included on bank statement.....	3	1332.59
4	End-of-month reconciled checking account balance (subtract line 4 from line 3).....	4	183367.05

Additions

5	End-of-month cash balance in starting cash banks (from this month's Form G1, line 25).....	5	6855.00
6	Cash received but not deposited by month end from sales of games reported on LG100A (do not list amounts included on line 2 above).....	6	14396.92
7	Total in savings accounts and other non-checking accounts.....	7	0.00
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board.....	8	0.00
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carryover adjustment has not been requested.....	9	0.00
10	End-of-month value of merchandise prize inventory	10	1140.00
11	Other additions	11	-198.00
12	Total additions (add lines 5 through 11).....	12	22193.92

Subtractions

13	Linked bingo prize amount payable to (receivable from) linked bingo provider.....	13	2883.38
14	Receipts deposited from games still in play that are not included on LG100A.....	14	0.00
15	End-of-month amount due for loans made to gambling fund.....	15	0.00
16	Total unpaid invoices for merchandise prizes.....	16	0.00
17	Calendar raffle and other prizes reported on an LG100A that have not yet been paid to winner(s)...	17	0.00
18	Other subtractions	18	0.00
19	Total subtractions (add lines 13 through 18).....	19	2883.38

Reconciliation

20	Reconciled gambling fund balance (subtract line 19 from sum of lines 4 and 12).....	20	202677.59
21	Gross profits for the month (total of all schedules A, line 11C).....	21	88565.74
22	Total lawful purpose expenditures (Total from LG100C).....	22	34472.09
23	Allowable expenses (Form G1, line 24).....	23	36978.77
24	Profit carryover increase (decrease) (line 21 less sum of lines 22 and 23).....	24	17114.88
25	Profit carryover (from prior month's Schedule F, line 27).....	25	185562.71
26	Approved adjustments by the Gambling Control Board (required written approval).....	26	0.00
27	Profit carryover for this month (add lines 24 through 26).....	27	202677.59
28	Profit carryover variance (subtract line 27 from 20; if lines 20 and 27 do not match, see instructions).....	28	0.00

Explanations

In the space below, briefly explain other additions reported on line 11 and/or other subtractions reported on line 18:

Schedule C : Lawful Purpose Expenditures

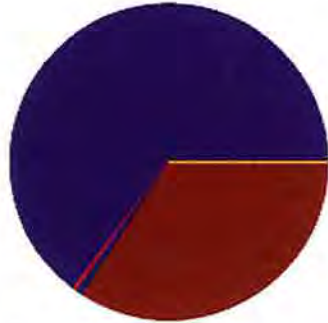
Organization Name Osseo Firemens Relief Assoc			License Number 01851					
Month/year 11/2024			Is this an amended Schedule C ? <input type="checkbox"/> Yes <input type="checkbox"/> No			Page 1 of 1		
Schedule C: Lawful Purpose Expenditures								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
17-Nov-2024	17-Nov-2024	9562	josh baird	fire fighter disabled in car crash	002		A02	3000.00
17-Nov-2024	17-Nov-2024	9563	Advent Lutheran church	food shelf	002		A02	5000.00
12-Nov-2024	12-Nov-2024	ET	MN Revenue	taxes	002		A08T	25161.09
17-Nov-2024	17-Nov-2024	9566	City of Osseo	10% city fee	002		A10R	1311.00
								34472.09

Month-End Membership Report

Osseo Firemens Relief Assoc

November 2024 Activity

Revenue by Game Type



- ePulltab: \$57,464.85
- eLinked Bingo: \$358.61
- Paddle Ticket: \$470.00
- Pull Tab: \$30,265.00
- Interest and Other Income: \$7.28

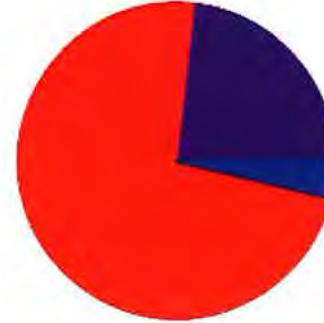
Total \$88,565.74

Tax Liability For Current Activity: \$30,273.74

Allowable Expenses

Account	Amount
Accounting and Legal Services	\$106.00
Cash Short (Long if a negative value)	\$99.00
Compensation and Payroll Taxes	\$13,116.27
E-Linked Bingo Provider	\$23.49
E-Pulltab Equipment and Revenue Share	\$11,001.66
Gambling Product	\$3,599.78
Misc. Services and Supplies	\$1,178.57
Rent	\$7,854.00
Total	\$36,978.77

Lawful Purpose Expenses



- A02: \$8,000.00
- A08T: \$25,161.09
- A10R: \$1,311.00

Total \$34,472.09

Net Profit before taxes (Revenue less Allowable Exp)	\$51,586.97
State Taxes and Fees (8T)	\$25,161.09
Other Taxes (8F, 8L, 8U,18)	\$0.00
Was Available for Missions	\$26,425.88
Charitable Contributions (1-7, 10, 10R, 10V, 1-15, 19)	\$9,311.00
Other LPE's (9, 16-17, 20-26)	\$0.00

Unused Balance: \$17,114.88

Assets

Account	Amount
Checking Account Balance	\$183,367.05
Savings Account Balance	\$0.00
Start Bank Balance	\$6,855.00
Initial Start Bank	\$6,855.00
Unreimbursed Negative Activity	\$0.00
Merchandise Inventory	\$1,140.00
Gaming Inventory	\$3,627.49

Profit Carryover Variance

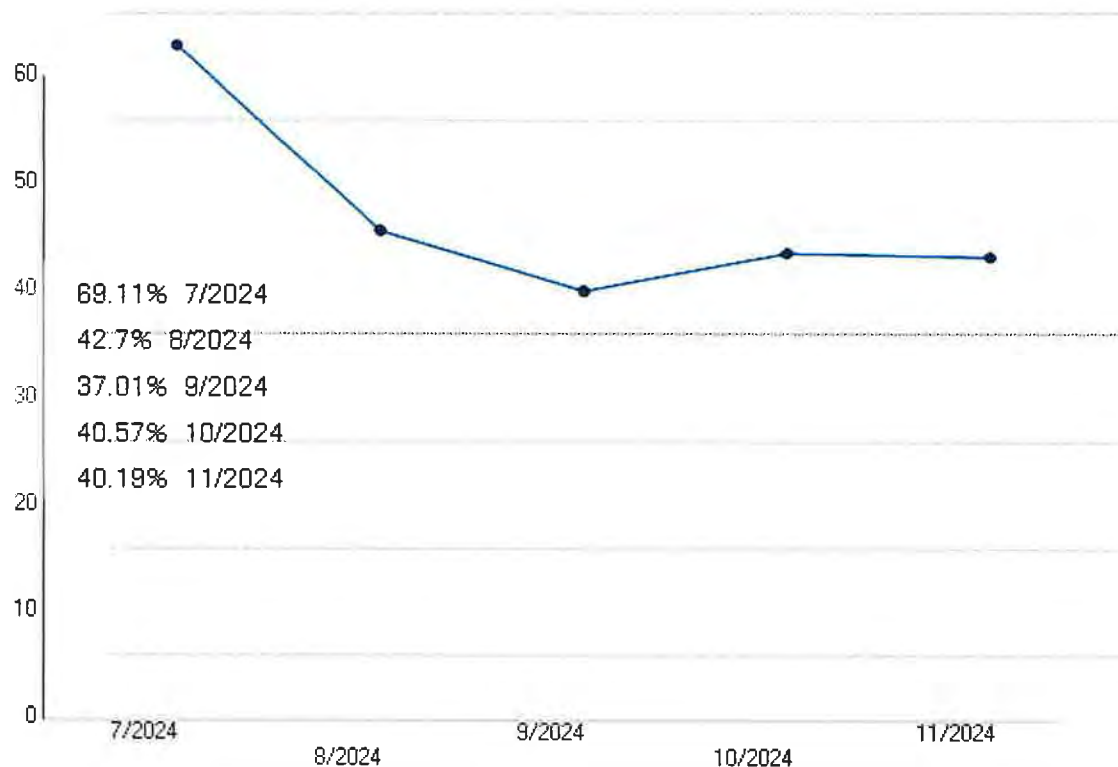
Reconciled Gambling Fund	Profit Carryover	Difference
\$202,677.59	\$202,677.59	\$0.00

Month-End Membership Report

Osseo Firemens Relief Assoc

November 2024 Activity

Lawful Purpose Star Rating



12-MONTH RATING PERIOD

For each 12-month period beginning July 1, a licensed organization will be evaluated by the Gambling Control Board to determine a rating based on the percentage of annual gross profits spent on lawful purpose expenditures. It is not a rating of its overall lawful gambling operation.

% Spent on Lawful Purpose*	Rating
more than 50%	5 star
more than 40%	4 star
more than 30%	3 star
more than 20%	2 star
more than 10%	1 star

PROBATION.

An organization that fails to expend a minimum of 30% of gross profits on lawful purposes each year (July to June) is automatically on probation effective July 1 for one year. The organization must increase their rating to a minimum of 30% or be subject to sanctions by the Board.

EXCEPTION

An organization that conducts lawful gambling in a location where the primary business is bingo (bingo hall) must expend a minimum of 20% of gross profits on lawful purposes each year (July to June).

Month-End Membership Report

Osseo Firemens Relief Assoc

November 2024 Activity

Net Receipt %

	Bingo	Raffles	Paddle Ticket	Paddle	ePulltabs	Tipboards	Sport	Pulltabs	eLinked
002-Dick's Bar	0%	0%	33.34%	0%	17.56%	0%	0%	12.29%	15%

Asset Balances

	Initial Start Banks	Unreimbursed Start Banks	Total	Gaming Product Inventory	Merchandise Inventory
002-Dick's Bar	\$6,855.00	\$0.00	\$6,855.00	\$3,627.49	\$1,140.00
Total	\$6,855.00	\$0.00	\$6,855.00	\$3,627.49	\$1,140.00

Assets

Account	Amount
Default Bank Account	\$184,699.64

Cash Long/Short Oversight

	Pulltab	Tipboards	Paddle Tickets	Paddle Wheel	Sports TipBoard	Paper Bingo	Raffles	eGaming	Total
002-Dick's Bar	-\$99.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$99.00
Total	-\$99.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$99.00

4 Days rule

The following transactions were deposited after 4 business days:

No results found. Great job!

Month-End Membership Report

Osseo Firemens Relief Assoc

November 2024 Activity

OFDRA
GAMBLING ACCOUNT
415 CENTRAL AVE
OSSEO, MN 55369
Lic # 01851

75 509
960

9571

PAY TO THE
ORDER OF

City of Osseo

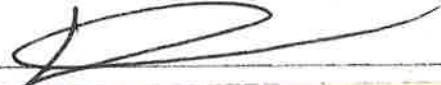
DATE 12-19-24

\$ 2642⁰⁰

Two thousand six hundred forty two and 00/100

DOLLARS  Security Features included. Details on back.

Mick Logswell



MP

PIB Premier
Bank 
301 CENTRAL AVENUE
OSSEO, MN 55369
(763) 493-3456

MEMO

10% Fee

NOTES

RECEIPT

DATE 12-19-24

NO. 583718

RECEIVED FROM

Osseo Fire Relief Assoc.

ADDRESS

FOR

10% Fee - Gambling

ACCOUNT		HOW PAID		
AMT. OF ACCOUNT		CASH		
AMT. PAID		CHECK	49571	
BALANCE DUE		MONEY ORDER		

\$ 2642.00

BY M. Bauer

© REDIFORM © 81808



Osseo Fire Department Monthly Activity Report – November 2024

Incident Responses

Fire	7
<hr/>	
Fire Alarm – School.....	2
Fire Alarm – Business.....	2
Wire Down.....	1
Smoke Indoors.....	1
Accident – Pl.....	1
 EMS	 16
<hr/>	
Heart.....	7
Unconscious.....	2
Head Injury.....	2
Bleeding.....	1
Diabetic – Insulin Problem.....	1
Lift Assist.....	3
 Mutual Aid	 6
<hr/>	
Brooklyn Park.....	5
Rogers.....	1
 Total	 29

Training

- Driving/Wayfinding
- 2-Minute Drill



Osseo Fire Department

Monthly Activity Report – December 2024

Incident Responses

Fire	13
Fire Alarm – School.....	1
Fire Alarm – Business.....	1
Fire Alarm – Apartment.....	5
Fire Alarm – Trouble.....	1
Check Problem Burn.....	1
Gas Odor.....	2
Elevator Rescue.....	2
EMS	29
DOA – Reported Deceased.....	2
Heart.....	8
Unconscious.....	8
Head Injury.....	2
Overdose.....	1
Bleeding.....	3
Breathing Problem.....	1
Broken Bones.....	1
Fall.....	1
Lift Assist.....	2
Mutual Aid	5
Brooklyn Park.....	3
Maple Grove.....	2
Total	47

Training

- Walkthrough at NAPA Auto
- North Memorial Rig Demo/Scavenger Hunt

Activities

- Minidazzle



City of Osseo City Council Meeting Item

Agenda Item: Approve Police Training List for 2025

Meeting Date: January 13th, 2025
Prepared by: Shane Mikkelson, Chief of Police

Attachments: Police Training Types List

Policy Consideration:

Consider approving the attached list of 2025 training types for the police department.

Background:

In agreement with the Council, attached is the list of training types as requested for pre-approval.

Budget or Other Considerations:

The training budget has been set for the police department for 2025 during the budget cycle.

City Goals Met By This Action:

The training will continue to give staff the necessary tools to do their jobs effectively and efficiently.

Options:

The City Council may choose to:

1. Approve the 2025 list of types of training for the police department;
2. Approve the 2025 list of types of training for the police department with noted changes/as amended;
3. Deny approving the 2025 list of types of training for the police department;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the 2025 list of training types for the police department.



Shane Mikkelson
Police Chief

Osseo Police Department

415 Central Avenue, Osseo, MN 55369-1195



Office 763-424-5444
Fax 763-424-4616
Emergency 911
Dispatcher 952-258-5321

To the Osseo City Council,

The list below consists of the types of training that the Osseo Police Department most commonly attends. I would like to submit this list to you for pre-approval so I may assign these types of trainings to the officers within the department.

- Leadership Development
- Law Enforcement Bike Patrol Training
- Interview and Interrogation Training
- Firearms Training
- Use of Force Training
- Implicit Bias/Cultural Diversity Training
- Crises Intervention and Mental Health
- Conflict Management and Mediation
- Active Shooter
- Traffic Enforcement/Investigations
- Emergency Vehicle Operation
- Pursuit Intervention Technique
- Crime Prevention
- Identity Theft
- Elder Abuse
- Report Writing
- Investigative Development
- Emergency Medical Responder
- Less Lethal/Taser
- Field Reporting/Traffic Enforcement
- Crime Scene Management
- Mobile Field Force



City of Osseo City Council Meeting Item

Agenda Item: Accept IRS Mileage Rate of 70 Cents for 2025 Business Miles Driven

Meeting Date: January 13th, 2025
Prepared by: Natalie Santillo, City Clerk

Attachments: None

Policy Consideration:

Set mileage rate for 2025 at \$0.70 per mile for operating a personal vehicle for City business.

Background:

The Internal Revenue Service announced on December 16, 2024, that the standard mileage rate for 2025 for the use of a car, van, pickups, or panel trucks will be 70 cents per mile driven for business use, up 3 cents from 2024.

These rates apply to electric and hybrid-electric automobiles as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile.

Budget or Other Considerations:

Mileage reimbursement to employees for use of personal vehicle for city purposes is included in the budget under Registration/Training/Travel.

City Goals Met By This Action:

Continue to give staff the necessary tools to do their jobs effectively and efficiently.

Options:

The City Council may choose to:

1. Accept the IRS mileage rate of 70 cents for business miles driven for city purposes;
2. Accept a mileage rate of ___ cents for business miles driven for city purposes;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Accept the IRS mileage rate of 70 cents for business miles driven for city purposes.



City of Osseo City Council Meeting Item

Agenda Item: Approve Hire of Rink Attendant Sharon Solorzano

Meeting Date: January 13th, 2025

Prepared by: Nick Waldbillig, Public Works Director

Policy Consideration:

Consider hiring Sharon Solorzano as a seasonal rink attendant.

Background:

Sharon Solorzano applied for the warming house position after the last council meeting. She had a short window of availability while home on winter break.

Budget or Other Considerations:

This position was planned in the 2024-2025 budgeting process

City Goals Met By This Action:

Provide a variety of activities for all citizens with continued and new City events and programs

Options:

The City Council may choose to:

1. Approve hiring Sharon Solorzano for the 2024-2025 rink attendant position
2. Approve hiring Sharon Solorzano for the 2024-2025 rink attendant position with noted changes
3. Deny hiring for this position.
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1.) Approve hiring Sharon Solorzano for the 2024-2025 rink attendant position.



City of Osseo
415 Central Avenue
Osseo, MN 55369-1195
P 763.425.2624 F 763.425.1111
www.DiscoverOsseo.com

City of Osseo Employee/Official Travel Request Form

This form shall be completed and submitted to the City Administrator for inclusion in the City Council or EDA packet and shall be submitted on the Monday preceding the regularly scheduled City Council or EDA meeting the following week.

Date of Request: 01/07/2025 Employee Name: Nicholas Torres

Employee Department: City Council

Conference/Workshop/Seminar: League of MN Cities

Dates: February 21-22, 2025

Estimated costs associated with the Conference/Workshop/Seminar for which you are /will be requesting reimbursement:

** Note: Please include supporting documentation showing actual costs (such as registration confirmation, hotel/motel confirmation, air fare or other travel costs confirmation)*

Registration Fee: \$ 350.00

Hotel/Motel Costs: \$ N/A

Air Fare Costs: \$ N/A

Meal Costs: \$ N/A

Misc. Costs: \$ N/A

How will your attendance in this conference/workshop/seminar be a benefit to you professionally, or a benefit to the City of Osseo as a whole?

This is a training for Newly Elected Leaders put on by The League of MN Cities Elected Leaders Institute. This will assist in a learning path directly related to the City. _____

Employee Signature: _____Nicholas Torres_____ Date: 1-08-2025

Administrator Signature: _____Shane Mikkelson_____ Date: 1-08-2025

Council Approval date: _____



City of Osseo City Council Meeting Item

Agenda Item: Approve New Liquor License for JLM4 LLC dba Dicks Bar & Grill

Meeting Date: January 13th, 2025
Prepared by: Natalie Santillo, City Clerk

Attachments: None

Policy Consideration:

Consider approving a new liquor license for JLM4 LLC, doing business as Dicks Bar & Grill.

Background:

JLM4 LLC, dba Dick's Bar & Grill, located at 205 Central Avenue has submitted their purchase agreement, dated 12/10/2024, and liquor license applications for continued business in the current Dick's Bar & Grill location. The new owner has applied for the following liquor licenses for the remaining license period through June 30th, 2025:

On Sale Intoxicating Liquor -	\$6,000
On Sale Sunday -	\$200
Off Sale Intoxicating Liquor -	\$240
On Sale Wine -	\$650

Discussion:

Staff has collected fees and a certificate of insurance that includes the necessary liquor liability coverage. The Police Department has conducted a background investigation and there are no issues that have come up for the owner.

The Council should allow for public comment to consider approval of the liquor license. The applicant may be in attendance for questions.

City Goals Met By This Action:

Ensure City's continued financial stability.
Maintain as low a tax rate as possible.

Options:

The City Council may choose to:

- 1) Approve the new liquor license for JLM4 LLC dba Dick's Bar & Grill;
- 2) Deny the new liquor license for JLM4 LLC dba Dick's Bar & Grill;

3) Table for additional information.

Recommendation/Action Requested:

Staff recommends the City Council chose option 1) Approve the new liquor license for JLM4 LLC dba Dick's Bar & Grill.



City of Osseo City Council Meeting Item

Agenda Item: **Approve New Tobacco and Edible Cannabinoid Products Licenses for AKWA NASS LLC dba Downtown Osseo Tobacco Shop**

Meeting Date: January 13th, 2025
Prepared by: Natalie Santillo, City Clerk

Attachments: None

Policy Consideration:

Consider approving a new tobacco and edible cannabinoid products license for AKWA NASS LLC dba Downtown Osseo Tobacco Shop.

Background:

Mohamed Lulu, owner, applied for a new tobacco and edible cannabinoid products license for AKWA NASS LLC, doing business as Downtown Osseo Tobacco Shop, located at 529 Central Avenue. He did not indicate any other tobacco establishments that he is interested in and will be the manager overseeing daily operations.

Zoning was reviewed and approved by the Assistant City Administrator for this address location. The Police Department has conducted a background investigation for the owner, which was clear. Staff collected fees per city code for the license period valid through June 30th, 2025.

The applicant may be in attendance for the meeting for any Council questions. The Council should also allow for public comment to consider approval of the licenses for AKWA NASS LLC.

City Goals Met By This Action:

Ensure the City's continued financial stability.
 Maintain as low a tax rate as possible.

Options:

The City Council may choose to:

- 1) Approve new tobacco and edible cannabinoid products licenses for AKWA NASS LLC dba Downtown Osseo Tobacco Shop;
- 2) Deny approval of the new tobacco and edible cannabinoid products licenses for AKWA NASS LLC dba Downtown Osseo Tobacco Shop
- 3) Table for additional information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve new tobacco and edible cannabinoid products licenses for AKWA NASS LLC dba Downtown Osseo Tobacco Shop.

Resolution No. 2025-xx**RESOLUTION SUPPORTING A RESPECTFUL WORKPLACE**

WHEREAS, the City of Osseo is committed to promoting a positive work environment in which all employees, volunteers, applicants, contractors/vendors, commissioners, appointed officials, elected officials, and members of the public are treated with respect and dignity; and

WHEREAS, this Council holds itself, its appointed officials, commissioners, contractors/vendors, volunteers, applicants, and employees to a high standard of conduct; and

WHEREAS, the City seeks to provide a professional atmosphere where personal and professional excellence is fostered; and

WHEREAS, the City finds effective policy and procedures, coupled with respectful workplace training, will assist in preventing harassment and supporting individuals who believe they are being harassed to come forward, and ensure a problem is addressed quickly and effectively; and

WHEREAS, discrimination and harassing behaviors disrupt the workplace, are often unlawful, and detract from the productivity and effectiveness of city staff and officials in conducting the important work we do on behalf of our residents; and

WHEREAS, it is the City's expectation if someone is being harassed, he or she will be supported and treated with respect and the inappropriate behavior will be addressed; and

WHEREAS, the City will provide a reporting process and a means to address discrimination and harassment; and

WHEREAS, harassing workplace behaviors will not be tolerated, nor will retaliation for reporting a complaint or for participating in an investigation;

NOW, THEREFORE, BE IT RESOLVED by the City of Osseo, Hennepin County, Minnesota, as follows: this Council supports a respectful workplace culture and will work to create a harassment-free environment for all employees, volunteers, applicants, contractors/vendors, elected officials, appointed officials, commissioners, and members of the public in the city.



City of Osseo City Council Meeting Item

Agenda Item: Approve 2025 City Appointments and Designations (Resolution)

Meeting Date: January 13th, 2025

Prepared by: Shane Mikkelson, City Administrator/Police Chief

Attachments: Resolution

Policy Consideration:

Consider approving the attached Resolution listing the City's appointments and designations for 2025.

Background:

Each year the City Council approves a Resolution that lists the City's appointments and designations. This includes consultants and other appointments, various designations, electronic funds transfers and all other financial designations.

Options:

The City Council may choose to:

1. Approve the attached Resolution adopting 2025 City appointments and designations;
2. Deny approval of the attached Resolution;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the attached Resolution adopting 2025 City appointments and designations.

Resolution No. 2025-xx

RESOLUTION ADOPTING 2025 CITY APPOINTMENTS AND DESIGNATIONS

WHEREAS, it is the duty of City Council of the City of Osseo to make annual appointments for various positions representing the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that the following appointments and designations are hereby made, effective January 2025:

Consultant Appointments

Assessor – Hennepin County
Attorneys – Mary D. Tietjen (Kennedy & Graven) for Civil Services and Berglund, Baumgartner, Kimball and Glaser for Prosecution Services
Auditor – BerganKDV
Bond Counsel – Briggs & Morgan
Building Official – Metro West Inspection Services
Depositories – Premier Bank Osseo, Edward Jones, Institutional CD's Inc./ICD Securities, Inc., and Multi-Bank Securities, Inc. (MBS)
Electrical Inspector – Sloth Inspections, Inc.
Engineer – WSB
Financial Advisor – Ehlers
Financial Management Consultant – Gary Groen
Insurance Provider – City Country Agency/League of Minnesota Cities Insurance Trust
IT Services – Element Technologies
Secretarial Services - Minute Maker Secretarial, Inc.
Personnel Benefit Advisor – National Benefit Consultants
Rental Inspector – Rum River Consultants

Other Appointments

Assistant Weed Inspector – Ryan Swanson
Data Practices Compliance Officer – Natalie Santillo
Data Practices Responsible Authority – Shane Mikkelson
Northwest Community Television Board of Directors – Shane Mikkelson
Northwest Suburbs Cable Communications Commission – Shane Mikkelson
Northwest Suburbs Cable Coordinators Committee – Alicia Vickerman
Sewer Inspector – Nick Waldbillig
Zoning Administrator – Alicia Vickerman

Other Designations

Official Newspaper -- The Press
Secondary Newspaper – Star Tribune

Electronic Funds Transfers delegated to City Accountant

Payroll Deductions and Benefits:

- Premier Bank - direct deposit of wages
- Federal, State, and Social Security/Medicare withholding
- Public Employees Retirement Association
- Minnesota State Retirement System deferred compensation & health care savings plan
- Public Employee Insurance Providers
- Aflac – supplemental disability provider
- SunLife Financial – long-term and short-term disability provider
- Further – health savings account

Other:

- Premier Bank Cardmember Services – credit cards and checking account
- Minnesota Department of Revenue – sales tax
- Global Payments Integrated – credit card merchant services
- Tradewind Properties – property management
- Pitney Bowes – postage

Adopted by the Osseo City Council this 13th day of January, 2025.

Resolution No. 2025-xx**RESOLUTION AFFIRMING COUNCIL/STAFF RESPONSIBILITIES**

WHEREAS, the Osseo City Council is composed of five individuals, all of whom have other occupations, duties, and responsibilities; and

WHEREAS, the individuals who serve on this Council must depend on the City's staff to provide them with a great amount of background information, data, and expertise to aid in determining issues, developing policy, and administering the Council's responsibilities in a fair and impartial manner; and

WHEREAS, it is the City Administrator's responsibility to recommend hiring and employing people who can and will provide the best possible advice to the Council and who can and will serve the public interest in an exemplary professional manner; and

WHEREAS, it is the desire of City Council to continue the strong, favorable working relationship it enjoys with the City Administrator and City staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that:

1. The City Administrator and staff are instructed to continue developing and transmitting to this Council recommendations, research, and information based upon their experience and best professional judgment, and are further instructed and encouraged to be forthright, honest, and candid in developing and transmitting such recommendations and information, keeping in mind that their and our sole purpose is to serve the public interest.
2. This Council pledges that no staff member shall suffer recrimination for acting in a forthright, honest, and candid manner in protecting and promoting the public interest.
3. This Council further pledges that it will carry out its responsibilities as intended and established by federal, state, and local statutes and ordinances, and will do so in a fair and impartial manner. Any City official or employee, elected or appointed, who is found to have used their position in a self-serving manner designed, or having such effect, to promote their own financial interest or the financial interest of a friend, associate, business, employer, or relative instead of the public interest, shall be subject to censure, possible removal from office, and prosecution in accordance with federal, state, and city laws.
4. The simple intent of this resolution is to remind each of us, Council and staff, that we exist in public office or employment, to serve the public interest and not to promote or serve individual interests. In carrying forth this purpose, Council and staff are dependent

upon each other to most effectively and fairly transact the City's business and must do so in a forthright, honest, and candid manner.

5. This resolution shall be kept on file in the City Clerk's office and shall be returned to the new City Council for consideration at the beginning of each New Year.
6. A copy shall be distributed to employees following its adoption.

Adopted by the Osseo City Council this 13th day of January, 2025.

January 13, 2025

Mayor Duane Poppe
Council Member Mark Cook
Council Member Juliana Hultstrom
Council Member Mark Schulz
Council Member Nick Torres



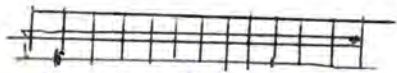
To Osseo City Council

Thank you for giving us the opportunity to bring you up-to-date on the activities of the Osseo 150th Celebration Committee. We are grateful and excited that you, representing the City of Osseo, will be involved in this 150th celebration, and we all are participating and supporting the various upcoming activities.

In your packet, you have a list of events the committee has already participated in and/or completed since its inception in the spring of 2023. You also have a list of activities we are planning for 2025. It will be a fun and busy year, culminating in the September celebration ceremony at which you all will be recognized.

It is wonderful to see the city, the businesses and the community come together to celebrate this historic event.

Thank You So Very Much!
The Osseo 150th Celebration Planning Volunteer Committee



Karen Ruzicka

Ken Schneider

Bill Schneider
Kathleen Gettle

Anne Jensen Meddock

Leo Hedlund

Kurt K. Krogus
Franklin D. Pyszka

Ann Schneider

Carole Larsen
Annette O. Moor

Dee L. Bonn
Judy Maty-Son

Gerdy Son
Merrie K. Marcy

Osseo 150th Celebration Planning Committee

2024 HIGHLIGHTS

- '150 Year History of the City of Osseo'/Publication Ongoing Community Partners Outreach
- Community Photo Scanning Project
- Collaboration with CCX Media for creation of 'Our Town's Story' brand new Osseo history video
- Maple Grove Days Parade Entry & Table at MG Historical Preservation Society Open House
- Osseo 150th Celebration Posters Distributed to Local Businesses
- 150th Celebration Apparel – buttons, shirts, jackets, doggie bandanas
- Osseo Farmers Market & Movies/Music in the Park – 150th Celebration Information Table
- Osseo Night to Unite - 150th Celebration Information Table
- Osseo Lions Roar Parade Entry & 150th Celebration Information Table
- Osseo High School Homecoming – 150th Celebration Information Table
- Osseo Lions Halloween Event in Boerboom Park – 150th Celebration Information Table
- Osseo Small Business Saturday – 150th Celebration Information Table
- Osseo MiniDazzle Parade Entry & 150th Celebration Information Table
- Launch of 150th Celebration website – **osseomn150th.com**

2025 CELEBRATION EVENTS BEING PLANNED

- **January** 30th– Celebration Kickoff Event – Birthday Cake Baking Contest in Osseo Community Center
- **February** – Baked Potato Dinner at Osseo/Maple Grove Legion
- **March** – 150th Celebration Food/Drink Specials at Duffy's and Dick's
- **April** – 150th Celebration History Book Launch; coloring contest
- **May** – Historical Walking Tour in conjunction with 'Step to It' fitness initiative
- **June** – Motorcycle Ride on Jefferson Highway; 150th Celebration Information Tables at Maple Grove Chalkfest, Brooklyn Park Tater Daze, Champlin Father Hennepin Days, and Rockin' Rogers Days, as well as respective parade entries
- **July** – Garden tours; *150th Celebration Information Tables at Osseo Farmers Market, Maple Grove Days Historical Society Open House and parade entry*
- **August** – Scavenger Hunt/Raffle
 - *150th Celebration Information Table at Osseo Night to Unite*
- **September** – 150th Celebration culminates with Commemorative Ceremony after Lions Roar Parade



Osseo 150th Celebration 2025 Kickoff Event!

Birthday Cake



Baking Contest

**JANUARY
30, 2025**

6:30PM

OSSEO COMMUNITY
CENTER

PUBLIC INVITED!!

CALLING ALL BAKERS!

- cake decoration encouraged to be Osseo themes
- judging to be done by Mayor Duane Poppe and Osseo City Council Members
- two age divisions for judging - 15 and under; 16 and over
- join in Osseo's 2025 Celebration festivities



Deadline for cake entry submission is January 17, 2025.

**For more information scan the QR above, go to
osseomn150th.com, or contact Ann Schneider at 763-587-1202.**

Resolution No. 2025-xx

RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Police & Fire Staff	\$30	Shop with a Cop Event
Holiday Station Store-Osseo	\$205	Shop with a Cop Event
Masonic Lodge/Eastern Star	\$500	Shop with a Cop Event

Adopted by the Osseo City Council this 13th day of January, 2025.



Agenda Item: North Oaks Ditch Dredging Update

Meeting Date: January 13, 2025

Prepared By: Alyson Fauske, PE (MN) City Engineer

Policy Consideration:

Request council direction for next steps.

Background:

In the fall of 2023 City Council authorized the preparation of plans to dredge the North Oaks ditch. Work completed to date includes site survey, site visit, identifying tributary areas, designing the cross section design, and coordination with the Department of Natural Resources (DNR) and the West Mississippi Watershed Management Commission (WMWMC). The extents of the proposed project are shown in orange in Figure 1.

The project is eligible for a 50/50 cost share with WMWMC if the project will improve water quality. There is no evidence of erosion in the ditch for a vegetation and sediment removal project to qualify for the cost share. To meet the water quality requirement the project would need to include the addition of a stilling basin or other features in order to be eligible for cost share with WMWMC. The estimated additional city cost to meet water quality improvements equals the cost share that would be received from WMWMC.

Staff looked at an option to alter the project to qualify for the WMWMC cost share. This option would add the tributary ditch along the north side of the homes on 3rd Street NE (between ISD 279's Osseo Education Center and 9th Avenue NE) and the west side of the Osseo Education Center. This tributary ditch is shown in red in Figure 1.

A potential future storm sewer improvement to this ditch would extend from the intersection of 3rd Street NE and 7th Avenue NE. This pipe is shown in blue in Figure 1.

Removal of sediment and vegetation of the ditch shown in red would not qualify for WMWMC cost share because there is no evidence of erosion in the ditch. Construction of a stilling basin or other feature in this ditch would be necessary to qualify for the WMWMC cost share.



Figure 1. Extents of the proposed ditch maintenance project (orange), tributary ditch (red), potential future storm sewer extension (blue).

Council direction is requested as to whether to proceed with a maintenance project (ie. removal of sediment and vegetation), or a maintenance and water quality improvement project for the North Oaks ditch. A maintenance project would require a rights of entry from 616, 624 and 625 North Oaks Drive. If a water quality project is pursued drainage and utility easements would need to be acquired from St. Vincent de Paul cemetery.

Budget or Other Considerations:

Last fall the recommended budget for this project was \$250,000 which assumed that a large quantity of material would need to be removed. If a maintenance project is pursued (ie. without water quality improvements/MMWMC cost share) the recommended budget is \$125,000. The budget for a water quality improvement and maintenance project would be about \$250,000 to \$300,000.

Recommendation/Action Requested:

The City Council may choose to:

1. Direct WSB to finish plans and specifications for a ditch maintenance project;
2. Direct WSB to finish plans and specifications for a water quality improvement and ditch maintenance project;
3. Table action on this item for more information.

Timeline:

If council direction provided at the January 13, 2025 meeting is to proceed with a project, the timeline is as follows:

1. Ditch maintenance project

Approve plans & specifications, request quotes.....February, 2025
Accept quotes & award contract.....March, 2025
Construction.....Spring, 2025

2. Water quality improvement and ditch maintenance project

Final design and identify necessary easementsJanuary - April, 2025
Watershed coordination.....February – April, 2025
Easement acquisition.....Spring/Summer, 2025
Approve plans & specifications, authorize advertisement for bids.....Fall, 2025
ConstructionWinter 2025 - 2026



City of Osseo City Council Meeting Item

Agenda Item: Approve First Reading of Updates to the Osseo Zoning Code Relating to Cannabis and Hemp Business

Meeting Date: January 13th, 2025

Prepared by: Shane Mikkelson, City Administrator/Police Chief

Attachments: Copy of Ordinance

Policy Consideration:

Approve the changes to our Zoning Code relating to the Cannabis and Hemp Business.

Background:

With the State of Minnesota legalizing cannabis and hemp sales, the City of Osseo had options to amend its zoning code in different ways. At the 09/16/2024 and the 11/18/2024 Planning Commission meetings, questions were asked of the commission how to proceed with any zoning amendments. At the December 16th Planning Commission meeting, the current draft ordinance was approved and sent to the Osseo City Council for reading and adoption.

Budget or Other Considerations:

This has no impact on the City Budget.

City Goals Met By This Action:

Update the City Code.

Options:

The City Council may choose to:

1. Approve the First Reading of the Updates to the Osseo Zoning Code in relation to Cannabis and Hemp Business;
2. Approve the First Reading of the Updates to the Osseo Zoning Code in relation to Cannabis and Hemp Business with noted changes/as amended;
3. Deny the First Reading of the Updates to the Osseo Zoning Code in relation to Cannabis and Hemp Business
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1. Approve the First Reading of the Updates to the Osseo Zoning Code in relation to Cannabis and Hemp Business

Next Step:

Have the second reading and adoption of the ordinance at the January 27th City Council Meeting.

ORDINANCE NO. 2025- _____

AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE OSSEO ZONING CODE RELATING TO CANNABIS AND HEMP BUSINESSES

THE CITY COUNCIL OF THE CITY OF OSSEO HEREBY ORDAINS AS FOLLOWS:

Section 1. Section 153.009 (Definitions) of the Osseo City Code is amended as follows with the following definitions to be added in alphabetical order:

CANNABIS BUSINESS. Has the same meaning as “cannabis business” in Minnesota Statutes, section 342.01.

CANNABIS CULTIVATION BUSINESS. A business with a cannabis cultivator license, medical cannabis cultivator license, or cultivation endorsement from the State of Minnesota Office of Cannabis Management.

CANNABIS DELIVERY BUSINESS. A business with a cannabis delivery service license or delivery service endorsement from the State of Minnesota Office of Cannabis Management.

CANNABIS EVENT ORGANIZER. A business with a cannabis event organizer license or event organization endorsement from the State of Minnesota Office of Cannabis Management.

CANNABIS MANUFACTURING BUSINESS. A business with a cannabis manufacturer license, or manufacturing endorsement from the State of Minnesota Office of Cannabis Management.

CANNABIS RETAIL BUSINESS. A business with a cannabis retailer license, medical cannabis retailer license, lower-potency hemp edible retailer license, or retail endorsement from the State of Minnesota Office of Cannabis Management.

CANNABIS TESTING BUSINESS. A business with a cannabis testing facility license or testing endorsement from the State of Minnesota Office of Cannabis Management.

CANNABIS TRANSPORTATION BUSINESS. A business with a cannabis transporter license or transportation endorsement from the State of Minnesota Office of Cannabis Management.

CANNABIS WHOLESALING BUSINESS. A business with a cannabis wholesaler license or wholesaling endorsement from the State of Minnesota Office of Cannabis Management.

DAYCARE. A location licensed with the Minnesota Department of Human Services to provide the care of a child in a location outside the child’s own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.

HEMP BUSINESS. Has the same meaning as “hemp business” in Minnesota Statutes, section 342.01.

LOWER-POTENCY HEMP EDIBLE RETAILER. A business with a lower-potency hemp edible retailer license from the State of Minnesota Office of Cannabis Management.

LOWER-POTENCY HEMP EDIBLE MANUFACTURER. A business with a lower-potency hemp edible manufacturer license from the State of Minnesota Office of Cannabis Management.

RESIDENTIAL TREATMENT FACILITY. "Residential treatment" means any facility licensed or regulated by the Minnesota Department of Human Services that provides 24-hour-a-day care, lodging, or supervision outside a person’s home and which also provides chemical dependency or mental health services.

SCHOOL. Any kindergarten, elementary, middle, or secondary school as defined in Minnesota Statutes, section 120A.05. “School” does not include a home school.

Section 2. The following definition in Section 153.009 (Definitions) of the Osseo City Code is amended to read:

MANUFACTURING, ARTISAN. The production of goods by the use of hand tools, light mechanical equipment, or similar means, occurring solely within an enclosed building. A building containing an artisan manufacturing use must have negligible negative impact on the urban fabric, surrounding properties, water resources, air quality, and/or public health. Such uses include, but are not limited to: production of alcohol including certain breweries and microdistilleries as allowed by city code and state law; woodworking and cabinet shops; ceramic studios; jewelry manufacturing; welding and metal fabricators; upholsterers; food processing; and arts and crafts. Artisan manufacturing does not include a cannabis manufacturing business or a lower-potency hemp edible manufacturer.

Section 3. Section 153.037 of the Osseo City Code is amended as follows:

§ 153.037 CENTRAL BUSINESS DISTRICT, CBD.

(A) *Intent.* The intent of this district is to accommodate central business type uses that include joint-use parking areas and business uses primarily oriented to the walking public.

(B) *Permitted uses.*

(1) Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

(a) Retail establishments such as grocery, hardware, drug, clothing, appliances, furniture stores, and restaurants, cannabis retail business, cannabis delivery business, lower-potency hemp edible retailer;

- (b) Personal services such as laundry, barber, shoe repair, beauty salon, and photography studio;
 - (c) Professional services such as medical clinics, dental clinics, law offices, and accounting offices and cannabis event organizer;
 - (d) Finance, insurance, and real estate services;
 - (e) General commercial office space; and
 - (f) Repair services such as jewelry, radio, and television repair shops (not auto repair).
- (2) Public and semi-public facilities serving all or portions of the city, such as municipal offices, library, and post office;
- (3) Apartments, if located above the street level in non-residential structures;
 - (4) Essential service structures and uses; and
 - (5) Any other uses determined by the city to be the same or similar type uses.

(C) *Conditional uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (1) Essential service structures and uses;
- (2) Entertainment and amusement services such as arcades, billiards, bowling alleys, lounges, clubs, and lodges;
- (3) Private institutions (e.g., convalescent housing, infirmaries, nurseries, and schools);
- (4) Dry cleaning;
- (5) Blueprint and photocopying establishments;
- (6) Pet shops;
- (7) Seasonal businesses;
- (8) Commercial businesses such as on- or off-sale liquor establishments (taverns, pubs) and restaurants intending to sell or serve liquor as part of regular business;
- (9) Artisan manufacturing businesses; and
- (10) Any other uses determined by the city to be the same or similar type uses.

(D) *Lot requirements and standards.* Refer to Appendix A of this chapter.

Section 4. Section 153.038 of the Osseo City Code is amended as follows:

§ 153.038 HIGHWAY COMMERCIAL DISTRICT, C-2.

(A) *Highway Commercial District, C-2 North.*

(1) *Intent.* The intent of this district is to accommodate service type business uses primarily oriented to the driving public with needed parking facilities provided on site by the owner.

(2) *Permitted uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (a) Uses permitted within the central business district;
- (b) Auto accessory stores; ~~and~~

- (c) Cannabis transportation business; cannabis wholesaling business; and
- ~~(e)~~(d) Any other uses determined by the city to be the same or similar type uses.

(3) *Conditional uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (a) Conditional uses permitted in the CBD;
- (b) Major auto service stations that include facilities for chassis and gear lubricating, and car washing;
- (c) Garages for the storage and repair of vehicles including body repair and painting, but not including vehicle wrecking yards;
- (d) Live bait stores;
- (e) Outdoor motor vehicle sales, recreational vehicle sales, truck sales, and motorcycle sales, which meet all of the following requirements:
 1. Minimum lot size of one acre;
 2. Minimum building size must be at least 10% of lot size;
 3. Business must have own building and property;
 4. Area used for sales must be separate and in addition to off-street parking area; and
 5. All vehicle repair and maintenance must take place within a completely enclosed building. Repaired vehicles or vehicles waiting to be repaired shall be considered storage and must be within a screened or enclosed area.
- (f) Indoor motor vehicle, recreational vehicle, truck and motorcycle sales;
- (g) Mortuaries;
- (h) Drive in businesses, auto repair and service, which meet the following requirement:
 1. Minimum lot size of .5 acre;
- (i) Automobile detailing and/or washing; and
- (j) Any other uses determined by the city to be the same or similar type uses.

(4) *Lot requirements and standards.* Refer to Appendix A of this chapter.

(B) *Highway Commercial District, C-2 South.*

(1) *Intent.* The intent of this district is to accommodate service type business uses primarily oriented to the driving public with needed parking facilities provided on site by the owner.

(2) *Permitted uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (a) Uses permitted within the central business district;
- (b) Auto accessory stores; ~~and~~
- (c) Cannabis transportation business; cannabis wholesaling business; and
- ~~(e)~~(d) Any other uses determined by the city to be the same or similar type uses.

(3) *Conditional uses.* Commercial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (a) Conditional uses permitted in the CBD;
- (b) Major auto service stations that include facilities for chassis and gear lubricating, and car washing;
- (c) Garages for the storage and repair of vehicles including body repair and painting, but not including vehicle wrecking yards;
- (d) Live bait stores;
- (e) Outdoor motor vehicle sales, recreational vehicle sales, truck sales, and motorcycle sales, which meet all of the following requirements:
 - 1. Minimum lot size of one acre;
 - 2. Minimum building size must be at least 10% of lot size;
 - 3. Business must have own building and property;
 - 4. Area used for sales must be separate and in addition to off-street parking area; and
 - 5. All vehicle repair and maintenance must take place within a completely enclosed building. Repaired vehicles or vehicles waiting to be repaired shall be considered storage and must be within a screened or enclosed area.
- (f) Indoor motor vehicle, recreational vehicle, truck, and motorcycle sales;
- (g) Mortuaries;
- (h) Drive in businesses, auto repair and service, which meet the following requirement:
 - 1. Minimum lot size of .5 acre;
- (i) Automobile detailing and/or washing;
- (j) Warehousing and shipping of warehoused goods; and
- (k) Any other uses determined by the city to be the same or similar type uses.

(4) *Lot requirements and standards.* Refer to Appendix A of this chapter.

Section 5. Section 153.039 of the Osseo City Code is amended as follows:

§ 153.039 MANUFACTURING AND INDUSTRIAL DISTRICT, M.

(A) *Intent.* The intent of this district is to provide land in proximity to major thoroughfares for the development of certain manufacturing and industrial activities that will strengthen the local employment opportunity and tax base in the city.

(B) *Permitted uses.* Manufacturing and industrial establishments. In order to illustrate the types of establishments which this division is designed to cover, the following examples are set forth. These examples are not meant to illustrate the only establishments intended to be covered:

- (1) Uses permitted within the C-2, highway commercial district;
- (2) Fabricating, manufacturing, production, processing, and storage of material goods and products, subject to the performance standards set forth in § 153.050 of this code and as set forth in the rules and regulations of the Minnesota Pollution Control Agency;

- (3) Motor freight terminals;
- (4) Research, electrical and metallurgical, but not chemical;
- (5) Public uses and public utility facilities; and
- (6) Any other uses determined by the city to be the same or similar type uses.

(C) *Conditional uses.*

(1) Conditional uses permitted within the C-2, highway commercial district, with the exception of § 153.038 (C)(5) motor vehicle, recreational vehicle, truck, and motorcycle sales;

(2) Manufacturing and sale of concrete products;

(3) Manufacturing of miscellaneous building materials (such as, prefabricated housing, wallboard, partitions, and panels);

(4) Metal fabrication;

(5) Storage of the following:

(a) Coal and gas; or

(b) Auto wrecking, junk, and salvage.

(6) Sexually oriented businesses;

(7) cannabis cultivation business, cannabis testing business, cannabis manufacturing business, and lower-potency hemp edible manufacturer, subject to the following: performance standards set forth in section 153.050 of this code; all applicable rules and regulations of the Minnesota Pollution Control Agency; all applicable State of Minnesota administrative rules pertaining to cannabis; chapter 93 of this code (health and safety/nuisances); and other reasonable conditions imposed by the City;

~~(7)~~ (8) Uses not specifically set forth herein which in the opinion of the City Council would be compatible with the area in which located and which would not constitute a public nuisance, and which would not materially affect sewer capacity.

(D) *Lot requirements and standards.* Refer to Appendix A of this chapter.

Section 6. Section 153.050 (Special Regulations; Performance Standards) is amended as follows:

Every use permitted and conditional use under ~~by~~ this chapter shall be so established and maintained as to comply with the provisions of the following performance standards.

Section 7. Section 153.060 of the Osseo City Code is amended as follows to add an additional standard prohibiting cannabis and hemp businesses as home occupations:

§ 153.060 HOME OCCUPATIONS.

All home occupations permitted by this chapter shall be so established and maintained as to comply with the provisions of the following standards:

(A) Conduct of the home occupation does not result in any alterations to the exterior of the residence;

[paragraphs intentionally omitted]

(M) Cannabis and hemp businesses shall not be permitted as home occupations.

Section 8. The Osseo City Code is amended to add the following new Section 153.043 relating to Cannabis and Hemp uses:

§ 153.043 LOCATION OF CANNABIS AND HEMP BUSINESSES.

- (A) *Location restrictions.* Cannabis Retail Businesses must be located:
 - (1) At least 500 feet from any School;
 - (2) At least 250 feet from any Residential Treatment Facility; and
 - (3) At least 250 feet from Sipe Park or future public park that contains an attraction that is regularly used by minors.
 - (4) At least 250 feet from any Daycare.
- (B) *Measuring buffers.* Buffer distances established in paragraph (A) will be measured in a straight line from the closest point of the property line of the parcel upon which the Cannabis Retail Business proposes to operate to:
 - (1) the property line of the parcel upon which a School, Daycare or Residential Treatment Facility is located; or
 - (2) to the property line of the Sipe Park parcel or parcel of any future public park as described in (A)(3) of this section.

Section 9. Effective Date. This ordinance shall be effective upon passage and publication.

ADOPTED by the City Council of the City of Osseo, Minnesota, this ____th day of _____ 2025.

ATTEST:

Mayor

City Clerk

First reading: _____, 2025
Second reading and adoption: _____, 2025
Published: _____, 2025, *Osseo-Maple Grove Press*



City of Osseo City Council Meeting Item

Agenda Item: Approve 2025 Official Council Appointments (Resolution)

Meeting Date: January 13th, 2025

Prepared by: Shane Mikkelson, City Administrator/Police Chief

Attachments: Resolution

Policy Consideration:

Consider appointing Council members to various boards, committees, and other appointments.

Background:

Each year the City Council should discuss the various appointments to Council committees and other boards. I recently sent an email to the full Council asking for Council preferences to the committees and boards and included a short description for each. Council members were encouraged to respond to my email with their preferences.

The City Council should consider appointments, discuss them, and motion to appoint Council members to the various boards, committees and other appointments via the attached Resolution.

As a refresher, here were the Council appointments as of September 9th 2024:

Council Appointments

Acting Mayor	Juliana Hulstrom
Alternate Acting Mayor	Mark Schulz
Economic Development Authority	Mark Schulz, Duane Poppe & Mark Cook
Fire Relief Association	Juliana Hultstrom, Mark Cook
Historical Preservation Committee	John Hall
Weed Inspector	Duane Poppe

Council Committee Appointments

Arts & Communications Committee	Mark Schulz
Budget & Finance Committee	Mark Schulz & Duane Poppe
Human Resources Committee	Duane Poppe & Mark Schulz
Intergovernmental Relations Committee	John Hall & Juliana Hultstrom
Parks & Recreation Committee	John Hall
Public Safety Advisory Committee	Mark Cook & John Hall
Risk Management Committee	Mark Schulz & Mark Cook
Cannabis Committee	Mark Schulz & Mark Cook

Options:

The City Council may choose to:

1. Approve the attached Resolution appointing City Councilmembers to the various committee positions as stated;
2. Deny approval of the attached Resolution;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the attached Resolution appointing City Councilmembers to the various committee positions as determined by Council.

Resolution No. 2025-XX

**RESOLUTION ADOPTING 2025
OFFICIAL CITY COUNCIL APPOINTMENTS**

WHEREAS, it is the duty of City Council of the City of Osseo to make annual appointments for various positions representing the City;

WHEREAS, by taking the Oath of Office on January 6th, 2025, Council Member Mark Cook and Council Member Nicholas Torres started their appointments to the Osseo City Council; and

WHEREAS, by taking the Oath of Office on January 13th, 2025, Mayor Duane Poppe started his appointment to the Osseo City Council; and

WHEREAS, the City Council should review vacancies due to the appointments of Mayor Duane Poppe, Council Member Mark Cook and Council Member Nicholas Torres, and consider all City Council appointments for 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that the following appointments and designations are hereby made, effective January 13th, 2025:

Council Appointments

Acting Mayor	_____	&	_____
Alternate Acting Mayor	_____	&	_____
Economic Development Authority	_____	&	_____
	_____	&	_____
Fire Relief Association	_____	&	_____
Historical Preservation Committee	_____	&	_____
Weed Inspector	_____	&	_____

Council Committee Appointments

Arts & Communications Committee	_____	&	_____
Budget & Finance Committee	_____	&	_____
Human Resources Committee	_____	&	_____
Intergovernmental Relations Committee	_____	&	_____
Parks & Recreation Committee	_____	&	_____
Public Safety Advisory Committee	_____		
Risk Management Committee	_____	&	_____
Cannabis Committee	_____	&	_____

Adopted by the Osseo City Council this 13th day of January, 2025.

Duane E. Poppe, Mayor

Natalie Santillo, City Clerk



City of Osseo City Council Meeting Item

Agenda Item: Approve Renewal of the Contract with Rum River Consultants for Rental Housing Inspection Services Program

Meeting Date: January 13th, 2025

Prepared by: Shane Mikkelson, City Administrator/Police Chief

Attachments: Contract with Rum River Consultants

Policy Consideration:

Consider approving the attached renewal contract with Rum River Consultants for the rental housing inspection program.

Background:

Rum River Consultants have contracted with the City of Osseo to run the rental Housing Inspection Services Program since 2022. The current contract ended in December 2024. This would be a renewal of that contract.

The contract would begin upon approval and signing and has a 60-day notification needed to end the contract. Rum River Consultants will act as an independent contractor and carry the necessary insurance to perform the work outlined in the contract. The City will collect license and inspection fees from property owners and compensate Rum River Consultants 75% of those collected fees.

City Goals Met By This Action:

Promote a healthy and high-quality standard of living
Plan and provide for safe and quality housing options

Options:

The City Council may choose to:

1. Approve the attached Renewal Contract with Rum River Consultants for the rental housing inspection program;
2. Approve the attached Renewal Contract with Rum River Consultants for the rental housing inspection program, with noted changes/as amended;
3. Deny approval of the attached Renewal Contract;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the attached Renewal Contract with Rum River Consultants for the rental housing inspection program.

Next Step:

If approved, Staff will continue to work with Rum River Consultants to have a successful rental housing inspection program.

**CITY OF OSSEO
HENNEPIN COUNTY
STATE OF MINNESOTA**

**AGREEMENT FOR RENTAL LICENSING PROGRAM ADMINISTRATION AND CODE
COMPLIANCE INSPECTION SERVICES**

This Agreement for Code Official Services (“Agreement”) is entered into on this 13th day of January 2025, by and between the City of Osseo, a Minnesota municipality, 415 Central Avenue, Osseo, Minnesota 55369 (“Jurisdiction”) and Rum River Ventures, LLC DBA Rum River Consultants, a Minnesota limited liability company, 23306 Cree Street NW, Suite 103, St. Francis, Minnesota 55070 (“Contractor”). The Jurisdiction and the Contractor may hereinafter be referred to separately as a “party” or collectively as the “parties.”

RECITALS

WHEREAS, the Jurisdiction and the Contractor first entered into an agreement for Building Official and Rental Licensing and Inspection Services on April 11, 2022; and

WHEREAS, the Jurisdiction still needs professional services to fulfill the needs for administration of their rental licensing program and code compliance inspection services; and

WHEREAS, the Contractor has substantial experience as a Building and Code Official providing building department services implementing the Minnesota State Building Code and City Codes and is otherwise qualified to assist the Jurisdiction for the same; and

WHEREAS, the Jurisdiction desires to enter into this new Agreement with the Contractor to continue to act as the Jurisdiction’s Rental Licensing and Code Compliance Official to provide administration of the Jurisdiction’s Rental Licensing Program; and

WHEREAS, the Contractor is engaged in an independent business and has complied with all federal, state, and local laws regarding business permits and licensing of any kind that may be required to carry out said business and the tasks as set forth in this Agreement; and

WHEREAS, the Contractor is an independent contractor and may be engaged to perform the same or similar activities for other municipalities during the Term of this Agreement and the Contractor shall not work solely on behalf of the Jurisdiction.

NOW, THEREFORE, for the reasons set forth above, and in consideration of the mutual promises and covenants made herein, it is agreed as follows:

1. **Services.** The Contractor shall provide rental licensing administration and code compliance ~~compliance~~ inspection services to the Jurisdiction beginning on the 13th day of January 2025 for the prices set forth on Exhibit A attached hereto (the “Services”). The Contractor shall perform the Services at the direction of the City Administrator, in accordance with applicable Jurisdiction Ordinances, and applicable Minnesota law. The Jurisdiction understands that all transportation

expenses incurred while performing the Services shall be the responsibility of the Contractor. The Contractor reserves the right to change the prices and services offered in Exhibit A. The Contractor shall provide the Jurisdiction sixty (60) days written notice in advance of any such proposed changes. The Jurisdiction agrees that while performing the Services, the Contractor is acting as a public official on the Jurisdiction's behalf.

2. Term. This Agreement shall commence on the date first written above and be renewed automatically each calendar year (collectively referred to herein as the "Term"), unless otherwise terminated as provided herein. With the execution of this Agreement, it is the intention of the Contractor and the Jurisdiction to review this Agreement annually.

3. Performance. The Contractor shall complete the performance of rental licensing administration and code compliance inspection services in accord with the conditions described in this Agreement. If any additional work outside the scope of services is contemplated, the Jurisdiction and the Contractor will mutually agree to the parameters of the additional work and anticipated costs as well as timeframe for completion. The Contractor shall perform the Services in a manner consistent with that of a reasonable and prudent Code Official. If any work is requested outside of the scope of the Services set forth in Exhibit A, such work shall not commence until the Contractor and the Jurisdiction agree to the terms, scope, price, and other details in writing (including via electronic mail). Such additional work shall still be subject to the terms and conditions of this Agreement.

4. Indemnification, Hold Harmless, and Defend. Any claims that arise against the Contractor, its agents, servants, or employees as a consequence of any act of malice and without good faith on the part of the Contractor or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of the Jurisdiction. The Contractor shall indemnify, hold harmless, and defend the Jurisdiction, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims, or actions, including reasonable attorney fees which the Jurisdiction, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of services performed under this Agreement or by reason of any act of malice and without good faith of the Contractor, its agents, servants, or employees, in the execution, performance, or failure to adequately perform the Contractor's obligations pursuant to this Agreement.

This Agreement to hold harmless and indemnify shall not apply to any claim arising out of a situation where the Contractor has previously notified the Jurisdiction in writing of a failure by an owner or permit applicant to comply with the appropriate Code and the Jurisdiction fails to enforce the Code.

Nothing in this Agreement shall constitute a waiver by the Jurisdiction or the Contractor of any statutory limits or immunities from liability.

5. Independent Contractor. The Contractor shall perform the Services as an independent contractor of the Jurisdiction, and not as an employee. No withholdings or deductions shall be made from payments due to the Contractor. The Contractor shall not be eligible for benefits, workers compensation, or unemployment benefits. To the extent allowable by law, the Contractor may subcontract the performance of certain administrative or other duties under the Agreement.

6. Insurance. During the Term of this Agreement. The Contractor shall maintain the following and will provide the Jurisdiction with evidence of the same upon request: (1) Commercial general liability insurance coverage with a policy limit of at least \$1,500,000 per occurrence; (2) Business automobile liability coverage with a total liability limit of at least \$1,500,000; and (3) Workers'

compensation insurance. If the Contractor is not required by law to carry workers' compensation insurance, in place of proof of workers' compensation insurance, the Contractor may provide a written statement of exemption specifying the particular provision of Minn. Stat. §176.041 that exempts the Contractor from having to carry such coverage. If the Contractor is required by law to carry workers' compensation insurance, the Contractor shall, at the time of execution of this Agreement, furnish evidence satisfactory to the Jurisdiction that the Contractor maintains insurance coverage pursuant to the terms of this Agreement. Jurisdiction shall be named as an additional insured on the commercial general liability insurance policy and shall provide proof of the same to Jurisdiction before commencing services.

7. **Warranty of Workmanship and Timely Completion.** The Contractor warrants that all work completed for and within the Jurisdiction shall be done in a workmanlike and timely manner in accordance with applicable industry standards. If the Jurisdiction receives complaints or comments regarding inadequate performance, the Jurisdiction is to inform the Contractor in writing as soon as practical and allow the Contractor the ability to address and answer to said complaint or comment.

8. **Amendments.** Any alterations, variations, modifications, or changes of any provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the Jurisdiction and the Contractor.

9. **Regulatory Compliance.** The Contractor shall abide by all federal, state, and local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Contractor is responsible. The Contractor shall procure, at the Contractor's expense, all licenses, or other rights required for the provision of the Services. Any violation of federal, state, or local laws, statutes, ordinances, rules, or regulations, as well as loss of any applicable license, permit, or certification by the Contractor shall constitute a material breach of this Agreement, regardless of the reason and whether or not intentional, and shall entitle the Jurisdiction to terminate this Agreement effective as of the date of such violation, failure, or loss.

10. **Data Practices Compliance.** The Contractor will have access to data collected or maintained by the Jurisdiction to the extent necessary to perform the Contractor's obligations under this Agreement. The Contractor agrees to maintain all data obtained from the Jurisdiction in the same manner as the Jurisdiction is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. The Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the Jurisdiction. Upon termination of this Agreement, the Contractor agrees to return all data pertaining to the Jurisdiction within thirty (30) days of Agreement termination.

11. **Termination.** Either party may terminate this Agreement by providing sixty (60) days written notice to the other party. In the event of a material breach by either party, the Agreement may be terminated with ten (10) days written notice to the other party. If the Jurisdiction elects to terminate based upon an alleged material breach of the Agreement by the Contractor, the Contractor shall have ten (10) days (or the least amount of time reasonably necessary if longer than ten (10) days) to cure the breach.

12. **Billing and Payment.** Invoices shall be submitted periodically (customarily monthly) and are due and payable within thirty-five (35) days of receipt by the Jurisdiction. Past due balances may accrue interest at a rate of 1.0% per month (or the maximum rate of interest permitted by law, if less).

13. **Choice of Law and Venue.** This Agreement is being executed in and is intended to be performed in the State of Minnesota and shall be construed and enforced in accordance with Minnesota law. The parties hereto consent and agree that any legal action arising from or related to the Agreement shall be in Anoka County District Court, State of Minnesota.

14. **Severability/Waiver.** The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement. Any waiver by either party of a breach of any provision of this Agreement will not affect the validity of the remainder of this Agreement.

15. **Merger.** The Parties acknowledge and represent that no promise or representation not contained in this Agreement has been made to them and acknowledge and represent that this Agreement contains the entire understanding between the Parties and contains all terms and conditions between them.

16. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, the use of email, or other electronic medium shall have the same force and effect as an original signature.

16.17. **Subject to Audit.** In accordance with Minnesota law, the Contractor agrees that all books, records, documents, and accounting practices directly related to the use of public funds under this Agreement are subject to examination by the Jurisdiction and either the Legislative Auditor or State Auditor, as applicable, for a period of at least six (6) years from the termination of this Agreement. If the Jurisdiction requests the State Auditor to perform the audit, the Jurisdiction shall bear the cost. If the Contractor requests the State Auditor to perform the audit, the Contractor shall be responsible for the cost.

17.18. **No Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other party.

18.19. **No Discrimination.** The Contractor agrees not to discriminate in providing services under this Agreement on the basis of race, color, sex, creed, national origin, disability, age, sexual orientation, status with regard to public assistance, or religion.

IN WITNESS WHEREOF, the Parties hereto have signed and executed this Agreement, both in duplicate, on the day and year first above written.

JURISDICTION

Duane Poppe, Mayor

ATTEST:

Natalie Santillo, City Clerk

Andy J. Schreder, Chief Building Official & Owner

Exhibit A Services

Rental License Program Administration.

- a. Adoption of the IPMC: The Contractor will work with the Jurisdiction to ensure the most recent International Property Maintenance Code (IPMC), specifying the version year has been adopted. The Jurisdiction may choose to adopt the IPMC as is or with specific amendments.
- b. Division into Cycles and Inspection Frequency: Rental units will be divided into two separate cycles for administrative purposes. Owners will be required to renew their rental licenses annually, and an inspection of each unit will occur in their specific Cycle (A or B). The cycles' start and end dates will be decided upon mutually between the Contractor and Jurisdiction. The number of units will be balanced out in each cycle.
- c. Fee Structure:
 - i. *Single family, townhomes (attached or detached), duplex, & triplex rental properties*: The Contractor will charge the Jurisdiction 75% of the rental license fee as calculated in accordance with the fee schedule or \$150.00 per unit, whichever is greater.
 - ii. *Multi-family (4+ unit)*: The Contractor will charge the Jurisdiction 75% of the rental license fee as calculated in accordance with the fee schedule or a minimum of \$187.50 per building plus \$18.75 per unit, whichever is greater.
 - iii. *Annual Fee Schedule*: The fee schedule referenced will be reviewed on an annual basis by the Contractor and adopted by the Jurisdiction following the Contractor's recommended changes to ensure fees are commensurate with the services provided.
 - iv. *Reinspections*: The initial inspection and one reinspection are included in all rental licenses' fees. Additional reinspections will be billed to the license applicant by the Jurisdiction. The Contractor retains 100% of reinspection fees.
- d. Communication and Mailings: The Contractor encourages the use of RRC's proprietary software, Baseline for all renewal notices and related correspondence. Should the Jurisdiction allow renewal by mail, all true costs associated with the rental license renewal mailings, including but not limited to postage, printing, and handling fees, will be billed to the Jurisdiction. These costs will be itemized and documented.

Property Maintenance & Code Compliance. If the Contractor is requested by the Jurisdiction to perform code compliance administration and nuisance abatement services, including but not limited to issuing stop work orders, addressing work without a permit, conducting site completion agreement/escrow inspections, or any other type of investigation inspection, the following terms shall apply:

- e. Hourly Rate: All services related to code compliance administration and nuisance abatement will be charged at a rate of \$95.00 per hour. This rate covers all activities including inspections, verbal and written correspondence, preparation for and attendance at meetings, hearings, and court testimony.
- f. Inclusions: The hourly rate includes all necessary inspections, communication (both verbal and written), and preparation for and participation in meetings, hearings, and court proceedings. If additional services or extraordinary circumstances arise, such as expert witness testimony or extended legal proceedings, these may be subject to additional charges, which will be communicated and agreed upon in advance.
- g. Billing and Documentation: The Contractor will invoice the Jurisdiction on a regular basis, providing detailed time logs and descriptions of the services performed. This ensures transparency and allows for verification of charges.
- h. General Provisions: The Contractor will maintain confidentiality and comply with all applicable laws and regulations in the performance of these services. Both parties agree to cooperate fully and communicate promptly to ensure effective administration and resolution of code compliance and nuisance abatement issues.

As-Needed Inspection Services. On-call and as needed general inspection services during normal business hours will be billed at a rate of \$95.00 per hour.

Zoning Supplemental Services.

- i. If the Jurisdiction requests the Contractor provide zoning supplemental services on an as-needed basis, the rate charged will be \$95.00 per hour. The following services are available:
 - i. Answer zoning district questions such as setbacks and allowable uses.
 - ii. Review of preliminary site plans.
 - iii. Review and completion of zoning letter requests.
 - iv. Review and administration of variance, interim use, and conditional use permits.
 - v. Review and administration of site completion agreements or building permit escrow agreements.

Emergency Response Services. If the Contractor is requested by the Jurisdiction to respond to emergency situations outside of normal business hours (Monday through Friday, 8:00 am to 4:30 pm) to evaluate building integrity and allowances to reoccupy, an hourly rate of \$125.00 will be charged, with a 2-hour minimum.

Fire Code Official Services. If the Contractor is requested by the Jurisdiction to provide fire code related inspections and enforcement outside unrelated to a rental inspection, an hourly rate of \$95.00 per hour will be billed to the Jurisdiction. Fire Code Official services include:

- a. Fire site pre-plan reviews and inspections on new construction
- b. Fire damage assessment inspections
- c. Annual assemblies and hazardous inspections
- d. Hazardous materials reviews and inspections
- e. Storage materials, high pile storage, reviews, and inspections
- f. Tents, canopies, and temporary structures reviews and inspections
- g. Above and underground fuel tanks
- h. New tenant fire reviews and inspections
- i. Fireworks sales reviews and inspections

Transportation Costs. The Contractor shall provide transportation to meetings and site inspections within the Jurisdiction at no additional cost.

Jurisdiction Meeting Attendance Provisions.

- a. The Contractor will attend:
 - i. Up to two (2) City Council meetings annually at no charge to the Jurisdiction.
 - ii. Up to one (1) staff meeting monthly without incurring charges to the Jurisdiction. This includes meetings pertaining to commercial projects, developments, comprehensive planning, zoning, rental licensing program management, and property maintenance (code compliance) administration.
 - iii. Beyond the aforementioned provisions, additional meetings will incur charges at a rate of \$95.00 per hour. A minimum charge of two (2) hours applies for in-person meetings and one (1) hour for virtual meetings.

Other Services Not Identified. If the Contractor is requested by the Jurisdiction to provide a service not identified in "Exhibit A", the rate charged is \$95.00 per hour.



City of Osseo City Council Meeting Item

Agenda Item: Discuss legislative priorities and future resolution

Meeting Date: January 13th, 2025

Prepared by: Alicia Vickerman, Assistant City Administrator

Attachments:

- A. 2025 Bonding Request Non-matching
- B. 2025 Bonding Request Matching
- C. 2025 Bonding Request ALL

Policy Consideration:

Consider 3 options for legislative bonding requests and advise staff on which request(s) should be submitted to legislators

Background:

The City of Osseo has been unable to receive state funds allocated for infrastructure and community projects in 2023 and 2024. Staff recently met with State Senator Susan Pha to discuss upcoming Legislative funding opportunities for 2025. The senator advised staff to work with council and submit bonding requests for \$1.6 Million in state funds, without matching funds from the city, as well as a request with matching funds from the city. After discussion with the Budget and Finance Committee, it was determined that a third request should be drafted asking for every major project the City of Osseo needs. This is an opportunity to ask for every project that could be completed in a 2-year time period and encompasses the largest and most impactful projects Osseo could pursue.

Budget or Other Considerations:

The non- matching bond request seeks \$1.6 Million in state funds with minimal investment of city funds. The matching bond request seeks \$1.9 million in city funds from a variety of sources, including water fund, parks and recreation fund and previous GO Bond proceeds, in addition to the \$1.6 Million in state funding. The all encompassing bonding request seeks \$28,044,000.00 in state funding.

City Goals Met By This Action:

Continue to give staff the necessary tools to do their jobs effectively and efficiently.

Options:

The City Council may choose to:

1. Advise Staff which proposals to prioritize and a resolution will be presented at a future meeting approving the City of Osseo 2025 Legislative priorities.
2. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Advise Staff which proposals to prioritize and a resolution will be presented at a future meeting approving the City of Osseo 2025 Legislative priorities.

A) NON-MATCHING



2025 Capital Budget

Project Information for Local Government Capital Requests

This form is provided to assist in the preparation of capital project information for the 2025 legislative session's state capital budget process. Please email completed forms to legislative staff in the House and Senate Capital Investment Committees for consideration in the 2025 capital budget process. Please note that the 2025 capital budget is an "off year" in the state's capital budget process, meaning that political subdivision capital budget requests are not published for the 2025 legislative session. MMB will open the Capital Budget System (CBS) in May 2025 to collect and publish requests for the 2026 capital budget process.

Local Entity Requesting Project City of Osseo

City Osseo County Hennepin Zip Code 55369

Project Name Public Works Improvements, Sipe Park Refresh and Central Avenue Streetscape Rank 1

Contact Information

Name Shane Mikkelson

Title City Administrator/ Chief of Police

Phone Number (763) 400-7402

Email Address smikkelson@osseomn.gov

Project Summary

Summarize the request in two sentences.

Max 500 characters

The City of Osseo is seeking \$1.6 million in state funds for the following projects:
\$1M for interior and exterior improvements (including many safety and security measures) for the Osseo Public Works building located in Osseo.
\$586,000 in state funds is being requested for project work related to the 2024 Central Ave Streetscape project located in downtown Osseo.
\$200,000 for updates and repairs to Sipe Park, also located in Osseo.

Project Description

Describe the project in detail, including scope, total cost (especially if different than the funding amount requested), key funding sources, etc. For new projects, identify the new square footage planned. For remodeling, renovation, or expansion projects, identify the total square footage of current facilities, the square footage to be renovated, and/or the new square footage to be added.

Max 3,000 characters

The Osseo Public Works Improvement Project calls for all new security system and improved security fencing, interior office space rehabilitation, and a cold storage addition to the existing building (approximately 3,477 square feet). The project also includes many safety improvements both to the interior and exterior of the building and all new shower and locker facilities for the Staff members. The interior has no functional work furniture for staff to conduct the business of maintaining city infrastructure. The Public works department has been resourceful and organized the existing space and kept it in good condition, but there is simply not enough space to store the needed supplies and equipment.

The Osseo Central Ave Streetscape Project calls for reconstruction of the sidewalks on one side of three blocks within Osseo’s downtown core. This project includes the removal of blown out pavers (a major trip/fall risk hazard) and new concrete sidewalk abutting the commercial properties on the street. New Trees and other plantings will align with the existing aesthetic of our quaint downtown.

The pavers have heaving, crumbling and general severe degradation. Some blocks have been replaced with concrete already. The three blocks proposed for state funding are still not all remaining blocks needing replacement, however they are the worst sections.

The Sipe Park Update and Repair Project will feature new playground equipment to replace rusted and well used equipment, some of which is from the 1950’s. The existing tennis courts are to be resurfaced to include pickleball lines and the basketball court will be resurfaced to repair large cracks, holes and hazards. The existing playground equipment is functional, but is beyond the years of use and could pose risk of injury. There is little to no ADA compliant play equipment, and it is only geared toward young children. Our diverse population needs more inclusive and usable equipment to promote play and activities for people of all ages and abilities.

Project Rationale

Max 1,000 characters.

The Public Works building improvements are needed to stay current with industry building practices, especially in the safety and security areas. The existing security fence is broken in multiple places and there are no security cameras located in or around the building. The Public Works Department needs additional equipment storage (the cold storage addition to the building) in order to continue to serve the community.

The Central Ave Streetscape project is needed to reduce the many trip and fall hazards as a result of damaged and blown out pavers on the sidewalk portion of the project. The project will also fix many ADA compliance issues to access businesses along the project area.

Sipe Park is the only city park with playground equipment and sports facilities. The baseball field was improved through a Minnesota Twins grant, but the basketball courts, tennis courts and future pickleball courts are used frequently, but have many hazardous cracks and holes.

Project Timeline

Max 1,000 characters

Public Works Improvement Project:
 Fall 2024- Design Plans Developed, Spring 2025- Rehab of project area and addition, Fall 2025- Project completion

Central Ave Streetscape Project:
 Spring 2024- Plans and Specs completed, Winter 2024-25- Bidding for project completion, Spring/Summer 2025 Construction, Fall 2025-Project Completion

Sipe Park Update and Repair Project:
 Fall 2025- Pre-design and Final design, Winter 25-26- Bidding for Project, Spring/Summer 26- Construction and Completion

Other Considerations

Max 1,000 characters.

These improvements are drastically needed for the Osseo community.

The Osseo Public Works current facility has security risks and is not secure with a broken gate. The interior has no functional work furniture for staff to conduct the business of maintaining city infrastructure.

Despite the poor and dangerous conditions of the Central Avenue sidewalks, many business and property owners are still paying on the 2009 assessment. For this reason, the City does not want to to further burden these residents and business owners with another assessment.

The sports and play areas within Sipe Park have been in need of repair and refurbishment for many years. In order to continue to be a healthy, inclusive, sought after community to live, work and play, Osseo needs this public park to be in safe and functional condition.

Who will own the project?

Max 500 characters

The City of Osseo will own all of the projects.

Who will operate the project?

Max 500 characters

The City of Osseo will operate all of the buildings for municipal service.
The Central Avenue Streetscape is on a public street and will be maintained by adjacent owners and city staff.
Sipe Park will be maintained by the Osseo Public Works Department and used by members of the public.

Who will use or occupy the project?

Max 500 characters

The Osseo Public Works Department will occupy the project building after completion.
The public will have use of the Central Avenue sidewalks and Sipe Park.

Public Purpose

Max 500 characters

These projects will help the City of Osseo continue to provide a high level of public works services, safe and functional downtown corridor for pedestrians and drivers, as well as quality public spaces.

Impact on State Operating Subsidies?

Max 1,000 characters

N/A

Anticipated Encumbrance Date May, 1st 2025

Anticipated Mid-Point of Construction September 1st, 2025
(Construction Mid-Point is used to add system-calculated inflation to project costs.)

Anticipated End Date October1st, 2025

Project Phase: (Optional Field) N/A
(Phase 1, Phase 2, Phase 3, Phase 4, Phase 5)

Description of Previous State Appropriations
Max 500 characters

No previous appropriations fro these projects.

Project Type* Municipal Building, Street and Sidewalk, Park

***Project Types:** Airport, Bridge, Building or Facility, Civic or Community Center, Energy, Dam, Fish Hatchery, Flood Hazard Mitigation, Housing, Jail, Land or Easement Acquisition, Land Remediation or Development, Municipal Building, Museum, Park or Campground, Port, Railway or Transitway, Road, Trail, Transit, Utilities, Water, Multiple, Other.

Resolutions

Has the governing body of the applicant passed a resolution of support, which indicates this project’s priority number if the applicant is submitting multiple requests?

Yes No

Sponsor Name	Resolution Number	Date Passed	Electronic Signature

Project Funding Sources (Dollars in Thousands)

Enter funding sources in the table below. Please see the Capital Budget Instructions for more information about non-state match and full funding requirements.

Source	Prior Years	2025	2026	2028	Total
State Funds Requested and Prior Year State Appropriations*					
General Obligation Bonds		1,600			1.6
					0
					0
					0
State Funds Pending					
Other State Funds Pending					0
Total State Funding					0
Non-State Funds Already Committed to the Project**					
CIP Park funds		156			156
					0
					0
					0
Non-State Funds Pending					
					0
					0
					0
					0
Total Non-State Funding		156			156
Total Project Funding Sources		1786			1786
Percent Matching Funds***		8.7			8.7

*State Funding Sources: GO Bonds-User Financing, GO Bonds-MnState User Financing, Appropriation Bonds, Appropriation Bonds-User Financing, General Fund Cash, Trunk Highway Bonds, Trunk Highway Cash, Revenue Bonds, Other Funding.

**Non-State Funding Sources: Federal Funds, City Funds, County Funds, Other Local Government Funds, Non-Governmental Funds, Other Funding.

***Please divide Total Non-State Funding by Total Project Funding Sources to determine your Percent Matching Funds.

Project Costs (Dollars in Thousands)

Enter project costs in the table below. Read the Capital Budget Instructions for more information about these fields, including contingency costs and inflation costs. If your project includes construction, include “construction contingency” in the table and identify the amount budgeted.

Project Cost Category	Prior Years	2025	2026	2028	Total
Property Acquisition					0
Predesign					0
Design		50			50
Project Management					0
Construction		1400			1400
Construction Contingency		52			52
Occupancy Costs					0
Relocation Costs					0
One Percent for Art					0
Sub-Total Project Costs	0	1502	0	0	1502
MMB Added Inflation Costs*		98			
Total Project Costs		1600			1600

***Calculating Inflation Costs**

- 1) Enter the Non-Inflated Project Cost in July 2024 dollars minus Relocation Expenses, by request year, in the table below. Note: to update a project from July 2023 dollars to July 2024 dollars, identify the July 2023 project costs before inflation or relocation costs are included and multiply by 3.5%.
- 2) Determine the mid-point of construction (month and year) and enter it in the table below.
- 3) Look up the construction mid-point on the Building Projects Inflation Schedule Inflation Schedule below and enter the inflation rate for that Mid-Point of construction in the table below.
- 4) Calculate “MMB Added Inflation Costs” in the table below by multiplying your Total Non-Inflated Project Costs by your inflation rate and then input those inflation costs in the Project Costs table above.

Mid-Point Construction	September 2025	Inflation Rate	6.11%
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	2025	2026	2028	Total
Total Non-Inflated Project Costs (Minus Relocation Expenses)	1600			
MMB Added Inflation Costs	98			

Costs Less Funding

Total project funding sources must equal total project costs.

	Prior Years	2025	2026	2028	Total
Total Project Costs		1600			
Total Project Funding		1600			
Project Cost less Funding*		0			

*Please subtract Total Project Funding from Total Project Costs to ensure they are equal.

Statutory Requirements

Please review the Capital Budget Instructions for more information about each question.

Requirements under M.S. 16B & M.S. 16C (Department of Administration)

1. Is this project exempt from legislative review and recommendation under M.S. 16B.335 subd. 1a? Yes No N/A
2. If no, and constructions costs are over \$1.5 million:
 - Does this request include funding for predesign? Yes No N/A
 - Has the predesign package been submitted to the Department of Administration? Yes No N/A
 - Has the predesign package been approved by the Department of Administration? Yes No N/A
3. Will the project design meet the Sustainable Building Guidelines under (M.S. 16B.325)? Yes No N/A
4. Will the project designs meet applicable requirements and guidelines for energy conservation and alternative energy sources? Yes No N/A
5. Have Information Technology Review Preconditions been met (M.S. 16B.335 subd. 5 & 6)? Yes No N/A
6. Will the project comply with the targeted group purchasing requirement (M.S. 16C.16 subd. 13)? Yes No N/A

Requirements under MS 16A (MMB):

The following requirements apply after the adoption of the bonding bill. State bond-financed property must be publicly owned. If any portion of the facility or project will be sold, or owned by an organization or person other than a state or local governmental entity, please notify MMB as early as possible. Agency staff can work with you to structure your request in a manner that meets public ownership tests.

1. Will the project meet Public Ownership tests?(M.S. 16A.695)(MN Constitution, Article XI, Sec. 5)? Yes No N/A
2. Will a Use Agreement be required? (M.S. 16A.695 subd 2)? Yes No N/A
3. Will program operational funding be reviewed and ensured? (M.S. 16A.695 subd 5)? Yes No N/A
4. Will at least 50% of project costs be funded from non-state sources? (M.S. 16A.86, subd 4)? Yes No N/A

5. Will the project be fully encumbered prior to the Cancellation Deadline (M.S. 16A.642) December 31, 2029? Yes No N/A
6. Will the project be fully funded? (M.S. 16A.502)(M.S. 16B.31, subd. 2)? Yes No N/A

Requirements under MS 473.4485 (Metro Area Transit):

1. Is this a Guideway Project as defined in M.S. 473.4485, subd 1(d)? Yes No N/A
2. Has the required information been included in this request, per M.S. 473.4485, subd 1a? Yes No N/A

Relevant Statutes

- [MN Constitution, Article XI, Sec. 5](#)
- [M.S. 16A.86, subd 4](#)
- [M.S. 16A.502](#)
- [M.S. 16A.642](#)
- [M.S. 16A.695](#)
- [M.S. 16A.695 subd 2](#)
- [M.S. 16A.695 subd 5](#)
- [M.S. 16B.31, subd. 2](#)
- [M.S. 16B.335 subd. 1a](#)
- [M.S. 16B.335 subd. 5 & 6](#)
- [M.S. 16C.16 subd. 13](#)
- [M.S. 473.4485, subd 1a](#)
- [M.S. 473.4485, subd 1\(d\)](#)

Building Projects Inflation Schedule

(Projected Rates for SFY 2024 – 2030)

Mid-Point of Construction	MMB Multiplier
July 2024	0.00%
August 2024	0.35%
September 2024	0.77%
October 2024	1.16%
November 2024	1.57%
December 2024	1.99%
January 2025	2.42%
February 2025	2.86%
March 2025	3.30%
April 2025	3.79%
May 2025	4.26%
June 2025	4.71%
July 2025	5.17%
August 2025	5.64%
September 2025	6.11%
October 2025	6.59%
November 2025	7.07%
December 2025	7.53%
January 2026	7.99%
February 2026	8.47%
March 2026	8.96%
April 2026	9.46%
May 2026	9.95%
June 2026	10.43%
July 2026	10.92%
August 2026	11.40%
September 2026	11.89%
October 2026	12.36%
November 2026	12.85%
December 2026	13.35%

Mid-Point of Construction	MMB Multiplier
January 2027	13.85%
February 2027	14.34%
March 2027	14.84%
April 2027	15.32%
May 2027	15.82%
June 2027	16.35%
July 2027	16.86%
August 2027	17.37%
September 2027	17.88%
October 2027	18.39%
November 2027	18.93%
December 2027	19.49%
January 2028	20.01%
February 2028	20.55%
March 2028	21.10%
April 2028	21.65%
May 2028	22.20%
June 2028	22.76%
July 2028	23.32%
August 2028	23.88%
September 2028	24.44%
October 2028	25.00%
November 2028	25.56%
December 2028	26.14%
January 2029	26.71%
February 2029	27.29%
March 2029	27.87%
April 2029	28.46%
May 2029	29.04%
June 2029	29.62%
July 2029	30.21%
August 2029	30.80%
September 2029	31.39%

B) MATCHING



2025 Capital Budget Project Information for Local Government Capital Requests

This form is provided to assist in the preparation of capital project information for the 2025 legislative session’s state capital budget process. Please email completed forms to legislative staff in the House and Senate Capital Investment Committees for consideration in the 2025 capital budget process. Please note that the 2025 capital budget is an “off year” in the state’s capital budget process, meaning that political subdivision capital budget requests are not published for the 2025 legislative session. MMB will open the Capital Budget System (CBS) in May 2025 to collect and publish requests for the 2026 capital budget process.

Local Entity Requesting Project City of Osseo

City Osseo, MN County Hennepin Zip Code 55369

Project Name Public Works Improvements, Sipe Park Refresh and Central Avenue Streetscape Rank 2

Contact Information

Name Shane Mikkelson

Title City Administrator/ Chief of Police

Phone Number (763) 400-7402

Email Address smikkelson@osseomn.gov

Project Summary

Summarize the request in two sentences.
Max 500 characters

The City of Osseo is seeking \$1.6M in matching state funds to complete the following projects:
\$1M for Interior and exterior improvements for the Osseo Public Works building.
\$1,172,000 to replace 3 blocks of sidewalk pavers with concrete located in downtown Osseo.
\$200,000 for updates and repairs to Sipe Park, also located in Osseo.
\$1M restorations to the historic downtown water tower.
\$161,000 to replace 2 blocks of alleys located in the central business district.

Project Description

Describe the project in detail, including scope, total cost (especially if different than the funding amount requested), key funding sources, etc. For new projects, identify the new square footage planned. For remodeling, renovation, or expansion projects, identify the total square footage of current facilities, the square footage to be renovated, and/or the new square footage to be added.

Max 3,000 characters

The Osseo Public Works Improvement Project calls for all new security system and improved security fencing, interior office space rehabilitation, and a cold storage addition to the existing building (approximately 3,477 square feet). The project also includes many safety improvements both to the interior and exterior of the building and all new shower and locker facilities for the Staff members.

The Public works department has been resourceful and organized the existing space and kept it in good condition, but there is simply not enough space to store the needed supplies and equipment. The interior has no functional work furniture for staff to conduct the business of maintaining city infrastructure

The Osseo Central Ave Streetscape Project calls for reconstruction of sidewalks on both sides of three blocks within Osseo's downtown core. This project includes the removal of blown out pavers (a major trip/fall risk hazard) and new concrete sidewalk abutting the commercial properties on the street. There is heaving, crumbling and general severe degradation. Some blocks have been replaced with concrete already. The three blocks proposed for state funding are still not all remaining blocks needing replacement, however they are the worst sections.

Public works has been diligent with patchwork, but these sections are now beyond patchwork repair.

New Trees and other plantings will align with the existing aesthetic of our quaint downtown.

The Sipe Park improvement Project will feature new playground equipment to replace rusted and well used equipment, some of which is from the 1950's. The existing tennis courts are to be resurfaced to include pickle ball lines and the basketball court will be resurfaced to repair large cracks, holes and hazards.

Sipe Park is the only city park with playground equipment and sports facilities. The baseball field was improved through a Minnesota Twins grant, but the basketball courts, tennis courts and future pickleball courts are used frequently, but have many hazardous cracks and holes. The existing playground equipment is functional, but is beyond the years of use and could pose risk of injury. There is little to no ADA compliant play equipment, and it is only geared toward young children. Our diverse population needs more inclusive and usable equipment to promote play and activities for people of all ages and abilities.

The downtown water tower is a distinguishing feature of Osseo. It will be repainted (including lead paint abatement), as well as structural reinforcement work and ladder repairs are to be completed.

With use of GO bond funds for street repairs, 2 blocks of downtown alleys will be replaced with concrete. This is in confluence with other ally reconstruction projects within the city. These properties are also still paying previous street and sidewalk assessments, so will not be assessed again.

Project Rationale

Max 1,000 characters.

The Public Works building improvements are needed to stay current with industry building practices, especially in the safety and security areas.

The Central Ave Streetscape project is needed to reduce the many trip and fall hazards as a result of damaged and blown out pavers on the sidewalk portion of the project. The project will also fix many ADA compliance issues to access businesses along the project area.

Sipe Park is the only city park with playground equipment and sports facilities. The baseball field was improved through a Minnesota Twins grant, but the basketball courts, tennis courts and future pickleball courts are used frequently, but have many hazardous cracks and holes. The existing playground equipment is functional, but is beyond the years of use and could pose risk of injury. There is little to no ADA compliant playground equipment.

Project Timeline

Max 1,000 characters

Public Works Building - complete Fall of 2025

Central Ave- complete Fall of 2025

Sipe Park- Complete Summer of 2026

Downtown Alleys- complete summer of 2026

Water Tower Repairs- Complete Spring -Summer of 2027

Other Considerations

Max 1,000 characters.

These improvements are drastically needed for the Osseo community.

Our diverse population needs more inclusive and usable equipment to promote play and healthy activities for people of all ages and abilities.

Who will own the project?

Max 500 characters

The City of Osseo will own all of the projects.

Who will operate the project?

Max 500 characters

The City of Osseo will operate all of the buildings for municipal service.
The Central Ave Streetscape is on a public street and sidewalk and will be maintained by abutting property owners and the Osseo Public Works Department.
Sipe Park will be maintained by the Osseo Public Works Department.

Who will use or occupy the project?

Max 500 characters

The Osseo Public Works Department will occupy the project building after completion.

Public Purpose

Max 500 characters

These projects will help the City of Osseo continue to provide a high level of public works services, safe and functional downtown corridor for pedestrians and drivers, as well as quality public spaces.

Impact on State Operating Subsidies?

Max 1,000 characters

N/A

Anticipated Encumbrance Date June 1st, 2025

Anticipated Mid-Point of Construction September 1st, 2025

(Construction Mid-Point is used to add system-calculated inflation to project costs.)

Anticipated End Date September 1st, 2027

Project Phase: (Optional Field) 1: Public Works/ Central Ave 2: Sipe Park 3:Water Tower/Downtown Alleys

(Phase 1, Phase 2, Phase 3, Phase 4, Phase 5)

Description of Previous State Appropriations

Max 500 characters

No Previous appropriations for these projects.

Project Type* Municipal Building, Street and Sidewalk, Park

***Project Types:** Airport, Bridge, Building or Facility, Civic or Community Center, Energy, Dam, Fish Hatchery, Flood Hazard Mitigation, Housing, Jail, Land or Easement Acquisition, Land Remediation or Development, Municipal Building, Museum, Park or Campground, Port, Railway or Transitway, Road, Trail, Transit, Utilities, Water, Multiple, Other.

Resolutions

Has the governing body of the applicant passed a resolution of support, which indicates this project’s priority number if the applicant is submitting multiple requests?

Yes No

Sponsor Name	Resolution Number	Date Passed	Electronic Signature

Project Funding Sources (Dollars in Thousands)

Enter funding sources in the table below. Please see the Capital Budget Instructions for more information about non-state match and full funding requirements.

Source	Prior Years	2025	2026	2028	Total
State Funds Requested and Prior Year State Appropriations*					
General Obligation Bonds					0
State General Cash Funds		\$1,600k			1.6
					0
					0
State Funds Pending					
Other State Funds Pending					0
Total State Funding		\$1,600k			1.6
Non-State Funds Already Committed to the Project**					
Water Fund	\$1,000k				1
Sipe Park	\$200k				200
GO Bonds (2025)		\$161k			161
City Funds	\$539.4k				539.4
Non-State Funds Pending					
					0
					0
					0
					0
Total Non-State Funding	\$1,739,000	\$161,000			NaN
Total Project Funding Sources		\$3,533k			3.533
Percent Matching Funds***		54.7			54.7

*State Funding Sources: GO Bonds-User Financing, GO Bonds-MnState User Financing, Appropriation Bonds, Appropriation Bonds-User Financing, General Fund Cash, Trunk Highway Bonds, Trunk Highway Cash, Revenue Bonds, Other Funding.

**Non-State Funding Sources: Federal Funds, City Funds, County Funds, Other Local Government Funds, Non-Governmental Funds, Other Funding.

***Please divide Total Non-State Funding by Total Project Funding Sources to determine your Percent Matching Funds.

Project Costs (Dollars in Thousands)

Enter project costs in the table below. Read the Capital Budget Instructions for more information about these fields, including contingency costs and inflation costs. If your project includes construction, include “construction contingency” in the table and identify the amount budgeted.

Project Cost Category	Prior Years	2025	2026	2028	Total
Property Acquisition					0
Predesign					0
Design		\$300k			300
Project Management					0
Construction		\$3,400k			3.4
Construction Contingency		\$200k			200
Occupancy Costs					0
Relocation Costs					0
One Percent for Art					0
Sub-Total Project Costs	0	503.4	0	0	503.4
MMB Added Inflation Costs*		\$214k			
Total Project Costs		\$4,114k			\$4,114,000

***Calculating Inflation Costs**

- 1) Enter the Non-Inflated Project Cost in July 2024 dollars minus Relocation Expenses, by request year, in the table below. Note: to update a project from July 2023 dollars to July 2024 dollars, identify the July 2023 project costs before inflation or relocation costs are included and multiply by 3.5%.
- 2) Determine the mid-point of construction (month and year) and enter it in the table below.
- 3) Look up the construction mid-point on the Building Projects Inflation Schedule Inflation Schedule below and enter the inflation rate for that Mid-Point of construction in the table below.
- 4) Calculate “MMB Added Inflation Costs” in the table below by multiplying your Total Non-Inflated Project Costs by your inflation rate and then input those inflation costs in the Project Costs table above.

Mid-Point Construction	September 2025	Inflation Rate	6.11%
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	2025	2026	2028	Total
Total Non-Inflated Project Costs (Minus Relocation Expenses)	\$3900k			\$3,900,000
MMB Added Inflation Costs	\$214k			\$4,414,000

Costs Less Funding

Total project funding sources must equal total project costs.

	Prior Years	2025	2026	2028	Total
Total Project Costs		\$4,114k			\$4,114,000
Total Project Funding		\$1,600k			\$1,600,000
Project Cost less Funding*		\$2,514k			\$2,514,000

*Please subtract Total Project Funding from Total Project Costs to ensure they are equal.

Statutory Requirements

Please review the Capital Budget Instructions for more information about each question.

Requirements under M.S. 16B & M.S. 16C (Department of Administration)

1. Is this project exempt from legislative review and recommendation under M.S. 16B.335 subd. 1a? Yes No N/A
2. If no, and constructions costs are over \$1.5 million:
 - Does this request include funding for predesign? Yes No N/A
 - Has the predesign package been submitted to the Department of Administration? Yes No N/A
 - Has the predesign package been approved by the Department of Administration? Yes No N/A
3. Will the project design meet the Sustainable Building Guidelines under (M.S. 16B.325)? Yes No N/A
4. Will the project designs meet applicable requirements and guidelines for energy conservation and alternative energy sources? Yes No N/A
5. Have Information Technology Review Preconditions been met (M.S. 16B.335 subd. 5 & 6)? Yes No N/A
6. Will the project comply with the targeted group purchasing requirement (M.S. 16C.16 subd. 13)? Yes No N/A

Requirements under MS 16A (MMB):

The following requirements apply after the adoption of the bonding bill. State bond-financed property must be publicly owned. If any portion of the facility or project will be sold, or owned by an organization or person other than a state or local governmental entity, please notify MMB as early as possible. Agency staff can work with you to structure your request in a manner that meets public ownership tests.

1. Will the project meet Public Ownership tests?(M.S. 16A.695)(MN Constitution, Article XI, Sec. 5)? Yes No N/A
2. Will a Use Agreement be required? (M.S. 16A.695 subd 2)? Yes No N/A
3. Will program operational funding be reviewed and ensured? (M.S. 16A.695 subd 5)? Yes No N/A
4. Will at least 50% of project costs be funded from non-state sources? (M.S. 16A.86, subd 4)? Yes No N/A

5. Will the project be fully encumbered prior to the Cancellation Deadline (M.S. 16A.642) December 31, 2029? Yes No N/A
6. Will the project be fully funded? (M.S. 16A.502)(M.S. 16B.31, subd. 2)? Yes No N/A

Requirements under MS 473.4485 (Metro Area Transit):

1. Is this a Guideway Project as defined in M.S. 473.4485, subd 1(d)? Yes No N/A
2. Has the required information been included in this request, per M.S. 473.4485, subd 1a? Yes No N/A

Relevant Statutes

- [MN Constitution, Article XI, Sec. 5](#)
- [M.S. 16A.86, subd 4](#)
- [M.S. 16A.502](#)
- [M.S. 16A.642](#)
- [M.S. 16A.695](#)
- [M.S. 16A.695 subd 2](#)
- [M.S. 16A.695 subd 5](#)
- [M.S. 16B.31, subd. 2](#)
- [M.S. 16B.335 subd. 1a](#)
- [M.S. 16B.335 subd. 5 & 6](#)
- [M.S. 16C.16 subd. 13](#)
- [M.S. 473.4485, subd 1a](#)
- [M.S. 473.4485, subd 1\(d\)](#)

Building Projects Inflation Schedule

(Projected Rates for SFY 2024 – 2030)

Mid-Point of Construction	MMB Multiplier
July 2024	0.00%
August 2024	0.35%
September 2024	0.77%
October 2024	1.16%
November 2024	1.57%
December 2024	1.99%
January 2025	2.42%
February 2025	2.86%
March 2025	3.30%
April 2025	3.79%
May 2025	4.26%
June 2025	4.71%
July 2025	5.17%
August 2025	5.64%
September 2025	6.11%
October 2025	6.59%
November 2025	7.07%
December 2025	7.53%
January 2026	7.99%
February 2026	8.47%
March 2026	8.96%
April 2026	9.46%
May 2026	9.95%
June 2026	10.43%
July 2026	10.92%
August 2026	11.40%
September 2026	11.89%
October 2026	12.36%
November 2026	12.85%
December 2026	13.35%

Mid-Point of Construction	MMB Multiplier
January 2027	13.85%
February 2027	14.34%
March 2027	14.84%
April 2027	15.32%
May 2027	15.82%
June 2027	16.35%
July 2027	16.86%
August 2027	17.37%
September 2027	17.88%
October 2027	18.39%
November 2027	18.93%
December 2027	19.49%
January 2028	20.01%
February 2028	20.55%
March 2028	21.10%
April 2028	21.65%
May 2028	22.20%
June 2028	22.76%
July 2028	23.32%
August 2028	23.88%
September 2028	24.44%
October 2028	25.00%
November 2028	25.56%
December 2028	26.14%
January 2029	26.71%
February 2029	27.29%
March 2029	27.87%
April 2029	28.46%
May 2029	29.04%
June 2029	29.62%
July 2029	30.21%
August 2029	30.80%
September 2029	31.39%

C) ALL



2025 Capital Budget

Project Information for Local Government Capital Requests

This form is provided to assist in the preparation of capital project information for the 2025 legislative session's state capital budget process. Please email completed forms to legislative staff in the House and Senate Capital Investment Committees for consideration in the 2025 capital budget process. Please note that the 2025 capital budget is an "off year" in the state's capital budget process, meaning that political subdivision capital budget requests are not published for the 2025 legislative session. MMB will open the Capital Budget System (CBS) in May 2025 to collect and publish requests for the 2026 capital budget process.

Local Entity Requesting Project City of Osseo

City Osseo, MN County Hennepin Zip Code 55369

Project Name Heart of Osseo Rank 3

Contact Information

Name Shane Mikkelson

Title City Administrator/ Chief of Police

Phone Number (763) 400-7402

Email Address smikkelson@osseomn.gov

Project Summary

Summarize the request in two sentences.

Max 500 characters

This request is to encompass all possible projects that Osseo could seek Legislative funding to complete in 2025-2027. These are needed updates which would benefit all residents, business owners and visitors to the city of Osseo.

Project Description

Describe the project in detail, including scope, total cost (especially if different than the funding amount requested), key funding sources, etc. For new projects, identify the new square footage planned. For remodeling, renovation, or expansion projects, identify the total square footage of current facilities, the square footage to be renovated, and/or the new square footage to be added.

Max 3,000 characters

Municipal Campus: Remodel of existing City Hall, Fire and Police Departments. The 2024 Complete Study Packet indicates a cost of approximately \$15,000,000.00. This study includes a variety of design options and utilizes off-site locations at Boerboom Park and/or the Osseo Press site.

Osseo PD: If OPD moves off-site from City Hall, and estimated \$6,000,000.00 in cost to remodel the Osseo Press building for use as a new Police Department.

Historic Downtown Water Tower Preservation: Paint (including lead paint abatement), repair the ladder and complete structural reinforcement work. Approximate cost: \$1,000,000.

Public Works Building Remodel and Addition: Per the 2024 Municipal Campus Complete Study Packet, the estimated cost for needed improvements is \$984,637.00 (\$1M)

Sipe Park Improvements: Per the 2024 Municipal Campus Complete Study Packet, estimated cost of \$189,000.00 (\$200,000).

Central Avenue Streetscape: Replace all remaining pavers with concrete. The design is to be consistent with 2023 street project. Six blocks, both sides of the street, would cost approximately \$2,344,000.00.

Boerboom Park Expansion: Approximately \$2-2.5 Million.

Total cost of all listed projects (not including inflation or contingencies):
\$28,044,000.00

Project Rationale

Max 1,000 characters.

These projects represent the "Heart of Osseo". From City Hall with the historic water tower, to the Central Avenue Streetscape, Booerboom and Sipe Parks with accommodations for all, serviced by an up to date and properly equipped Public Works building and Police Department, these projects encompass the quaint place Osseo is to live, work and play.

Project Timeline

Max 1,000 characters

Projects would start and be completed at staggering intervals throughout the building seasons of 2025-2027.

Other Considerations

Max 1,000 characters.

Who will own the project?

Max 500 characters

The City of Osseo.

Who will operate the project?

Max 500 characters

The City of Osseo.

Who will use or occupy the project?

Max 500 characters

The City of Osseo.

Public Purpose

Max 500 characters

The Heart of Osseo projects will provide residents, visitors, and all who live, work or play in Osseo with high quality public services and facilities.

Impact on State Operating Subsidies?

Max 1,000 characters

N/A

Anticipated Encumbrance Date June 1st, 2025

Anticipated Mid-Point of Construction June 1st, 2026

(Construction Mid-Point is used to add system-calculated inflation to project costs.)

Anticipated End Date September 1st, 2027

Project Phase: (Optional Field) _____

(Phase 1, Phase 2, Phase 3, Phase 4, Phase 5)

Description of Previous State Appropriations

Max 500 characters

None

Project Type* Municipal Buildings, Sidewalks and Parks

***Project Types:** Airport, Bridge, Building or Facility, Civic or Community Center, Energy, Dam, Fish Hatchery, Flood Hazard Mitigation, Housing, Jail, Land or Easement Acquisition, Land Remediation or Development, Municipal Building, Museum, Park or Campground, Port, Railway or Transitway, Road, Trail, Transit, Utilities, Water, Multiple, Other.

Resolutions

Has the governing body of the applicant passed a resolution of support, which indicates this project's priority number if the applicant is submitting multiple requests?

Yes No

Sponsor Name	Resolution Number	Date Passed	Electronic Signature

Project Funding Sources (Dollars in Thousands)

Enter funding sources in the table below. Please see the Capital Budget Instructions for more information about non-state match and full funding requirements.

Source	Prior Years	2025	2026	2028	Total
State Funds Requested and Prior Year State Appropriations*					
General Obligation Bonds		\$28,044			28.044
		0			0
					0
					0
State Funds Pending					
Other State Funds Pending					0
Total State Funding					0
Non-State Funds Already Committed to the Project**					
					0
					0
					0
					0
Non-State Funds Pending					
					0
					0
					0
					0
Total Non-State Funding					0
Total Project Funding Sources		\$28,044k			28.044
Percent Matching Funds***					0

***State Funding Sources:** GO Bonds-User Financing, GO Bonds-MnState User Financing, Appropriation Bonds, Appropriation Bonds-User Financing, General Fund Cash, Trunk Highway Bonds, Trunk Highway Cash, Revenue Bonds, Other Funding.

****Non-State Funding Sources:** Federal Funds, City Funds, County Funds, Other Local Government Funds, Non-Governmental Funds, Other Funding.

***Please divide Total Non-State Funding by Total Project Funding Sources to determine your Percent Matching Funds.

Project Costs (Dollars in Thousands)

Enter project costs in the table below. Read the Capital Budget Instructions for more information about these fields, including contingency costs and inflation costs. If your project includes construction, include “construction contingency” in the table and identify the amount budgeted.

Project Cost Category	Prior Years	2025	2026	2028	Total
Property Acquisition					0
Predesign					0
Design					0
Project Management					0
Construction					0
Construction Contingency					0
Occupancy Costs					0
Relocation Costs					0
One Percent for Art					0
Sub-Total Project Costs	0	0	0	0	0
MMB Added Inflation Costs*					
Total Project Costs		\$28,044k			

***Calculating Inflation Costs**

- 1) Enter the Non-Inflated Project Cost in July 2024 dollars minus Relocation Expenses, by request year, in the table below. Note: to update a project from July 2023 dollars to July 2024 dollars, identify the July 2023 project costs before inflation or relocation costs are included and multiply by 3.5%.
- 2) Determine the mid-point of construction (month and year) and enter it in the table below.
- 3) Look up the construction mid-point on the Building Projects Inflation Schedule Inflation Schedule below and enter the inflation rate for that Mid-Point of construction in the table below.
- 4) Calculate “MMB Added Inflation Costs” in the table below by multiplying your Total Non-Inflated Project Costs by your inflation rate and then input those inflation costs in the Project Costs table above.

Mid-Point Construction	June, 2026	Inflation Rate	10.43%
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	2025	2026	2028	Total
Total Non-Inflated Project Costs (Minus Relocation Expenses)	\$28,044k			
MMB Added Inflation Costs	\$2,924k			\$30,968,989.00

Costs Less Funding

Total project funding sources must equal total project costs.

	Prior Years	2025	2026	2028	Total
Total Project Costs		\$30,969k			
Total Project Funding		\$30,969k			
Project Cost less Funding*		\$0			

*Please subtract Total Project Funding from Total Project Costs to ensure they are equal.

Statutory Requirements

Please review the Capital Budget Instructions for more information about each question.

Requirements under M.S. 16B & M.S. 16C (Department of Administration)

1. Is this project exempt from legislative review and recommendation under M.S. 16B.335 subd. 1a? Yes No N/A
2. If no, and constructions costs are over \$1.5 million:
 - Does this request include funding for predesign? Yes No N/A
 - Has the predesign package been submitted to the Department of Administration? Yes No N/A
 - Has the predesign package been approved by the Department of Administration? Yes No N/A
3. Will the project design meet the Sustainable Building Guidelines under (M.S. 16B.325)? Yes No N/A
4. Will the project designs meet applicable requirements and guidelines for energy conservation and alternative energy sources? Yes No N/A
5. Have Information Technology Review Preconditions been met (M.S. 16B.335 subd. 5 & 6)? Yes No N/A
6. Will the project comply with the targeted group purchasing requirement (M.S. 16C.16 subd. 13)? Yes No N/A

Requirements under MS 16A (MMB):

The following requirements apply after the adoption of the bonding bill. State bond-financed property must be publicly owned. If any portion of the facility or project will be sold, or owned by an organization or person other than a state or local governmental entity, please notify MMB as early as possible. Agency staff can work with you to structure your request in a manner that meets public ownership tests.

1. Will the project meet Public Ownership tests?(M.S. 16A.695)(MN Constitution, Article XI, Sec. 5)? Yes No N/A
2. Will a Use Agreement be required? (M.S. 16A.695 subd 2)? Yes No N/A
3. Will program operational funding be reviewed and ensured? (M.S. 16A.695 subd 5)? Yes No N/A
4. Will at least 50% of project costs be funded from non-state sources? (M.S. 16A.86, subd 4)? Yes No N/A

5. Will the project be fully encumbered prior to the Cancellation Deadline (M.S. 16A.642) December 31, 2029? Yes No N/A
6. Will the project be fully funded? (M.S. 16A.502)(M.S. 16B.31, subd. 2)? Yes No N/A

Requirements under MS 473.4485 (Metro Area Transit):

1. Is this a Guideway Project as defined in M.S. 473.4485, subd 1(d)? Yes No N/A
2. Has the required information been included in this request, per M.S. 473.4485, subd 1a? Yes No N/A

Relevant Statutes

- [MN Constitution, Article XI, Sec. 5](#)
- [M.S. 16A.86, subd 4](#)
- [M.S. 16A.502](#)
- [M.S. 16A.642](#)
- [M.S. 16A.695](#)
- [M.S. 16A.695 subd 2](#)
- [M.S. 16A.695 subd 5](#)
- [M.S. 16B.31, subd. 2](#)
- [M.S. 16B.335 subd. 1a](#)
- [M.S. 16B.335 subd. 5 & 6](#)
- [M.S. 16C.16 subd. 13](#)
- [M.S. 473.4485, subd 1a](#)
- [M.S. 473.4485, subd 1\(d\)](#)

Building Projects Inflation Schedule

(Projected Rates for SFY 2024 – 2030)

Mid-Point of Construction	MMB Multiplier
July 2024	0.00%
August 2024	0.35%
September 2024	0.77%
October 2024	1.16%
November 2024	1.57%
December 2024	1.99%
January 2025	2.42%
February 2025	2.86%
March 2025	3.30%
April 2025	3.79%
May 2025	4.26%
June 2025	4.71%
July 2025	5.17%
August 2025	5.64%
September 2025	6.11%
October 2025	6.59%
November 2025	7.07%
December 2025	7.53%
January 2026	7.99%
February 2026	8.47%
March 2026	8.96%
April 2026	9.46%
May 2026	9.95%
June 2026	10.43%
July 2026	10.92%
August 2026	11.40%
September 2026	11.89%
October 2026	12.36%
November 2026	12.85%
December 2026	13.35%

Mid-Point of Construction	MMB Multiplier
January 2027	13.85%
February 2027	14.34%
March 2027	14.84%
April 2027	15.32%
May 2027	15.82%
June 2027	16.35%
July 2027	16.86%
August 2027	17.37%
September 2027	17.88%
October 2027	18.39%
November 2027	18.93%
December 2027	19.49%
January 2028	20.01%
February 2028	20.55%
March 2028	21.10%
April 2028	21.65%
May 2028	22.20%
June 2028	22.76%
July 2028	23.32%
August 2028	23.88%
September 2028	24.44%
October 2028	25.00%
November 2028	25.56%
December 2028	26.14%
January 2029	26.71%
February 2029	27.29%
March 2029	27.87%
April 2029	28.46%
May 2029	29.04%
June 2029	29.62%
July 2029	30.21%
August 2029	30.80%
September 2029	31.39%



City of Osseo City Council Meeting Item

Agenda Item: Approve Memorandum of Understanding for Opt-Out Payout

Meeting Date: January 13th, 2025

Prepared by: Shane Mikkelson, City Administrator/Police Chief

Attachments: Copy of MOU

Policy Consideration:

Approve the Memorandum of Understanding (MOU) with Law Enforcement Labor Services Local 182 for the change in the Opt. Out Payout.

Background:

In the 2025 budget, the Opt-Out for Health insurance payment was changed from \$600.00 per month to \$1,475.00 per month. Since the intent was for all employees to have this benefit the police officers were affected. The city and the police officer union, Law Enforcement Labor Services, are currently in the third year of a three-year contract with them.

After speaking with the union representation, the easiest way to allow the officers to participate in this new opt-out payout is to have a MOU drafted and signed. The MOU is in the packet for review. It has also been reviewed by our City Attorney.

City Goals Met By This Action:

Continue to give staff the necessary tools to do their jobs effectively and efficiently.

Options:

The City Council may choose to:

1. Approve the Memorandum of Understanding for the Opt. Out Payout of Health Insurance;
2. Approve the Memorandum of Understanding for the Opt. Out Payout of Health Insurance with noted changes/as amended;
3. Deny the Memorandum of Understanding for the Opt. Out Payout of Health Insurance;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option (1) Approve the Memorandum of Understanding for the Opt. Out Payout of Health Insurance.

Next Step:

Have the document signed.

MEMORANDUM OF UNDERSTANDING
2025 Health Insurance

This Memorandum of Understanding is made by and between the City of Osseo ("City") and Law Enforcement Labor Services, Inc., Local 182 ("Union").

WHEREAS, the City and Union are parties to a collective bargaining agreement in effect from January 1, 2023 through December 31, 2025 setting forth terms and conditions of employment, including the opt out amount for forgoing employer-provided health insurance, for the bargaining unit employees; and

WHEREAS, the City will increase the opt out for health insurance from \$600 per month to \$1475 per month;

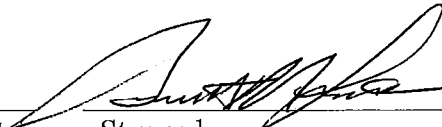
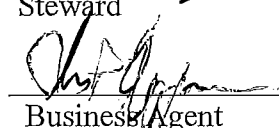
NOWHEREFORE, the parties agree that effective January 1, 2025, Article 26, subd. 6 shall be amended as follows:

Opt Out Option: An Employee will receive ~~\$600~~ \$1,475 per month if they choose to opt out of group coverage altogether.

All other terms and conditions remain in effect.

CITY OF OSSEO

LAW ENFORCEMENT LABOR
SERVICES, INC., LOCAL 182

_____		<u>12/17/2024</u>
date	Steward	date
_____		<u>12/10/2024</u>
date	Business Agent	date



City of Osseo City Council Meeting Item

Agenda Item: Approve Renewal of Joint Powers Agreement with Hennepin County for Embedded Social Worker

Meeting Date: January 13th, 2025

Prepared by: Shane Mikkelson, Chief of Police/City Administrator

Attachments: Joint Powers Agreement between Hennepin County and the City of Osseo

Policy Consideration:

Consider approving the Renewal of the Joint Powers Agreement with Hennepin County for the use of an Embedded Social Worker at the Hennepin County Emergency Communications Center.

Background:

The embedded Social Worker Program has been the only way Osseo can afford to have access to an on-call Social Worker. The program is in response to the growing numbers of mental health calls for service that law enforcement has been encountering in the last few years. This program has given our officers access to Social Workers at the Hennepin County Emergency Communications Center when we have a Mental Health crises. We have made 50 referrals to the Social Worker Program since June of 2023.

These Social Workers have assisted our officers with some real-time information, gave officers information on best practices and offer help to those in Mental Health Crises. This program has laid the groundwork for future expansion and hopefully agreements to provide these services to all of Hennepin County in the future. This agreement has been approved by the City Attorney's Office.

Budget or Other Considerations:

This has no impact on the budget.

City Goals Met By This Action:

Continue to give staff the necessary tools to do their jobs effectively and efficiently.

Options:

The City Council may choose to:

1. Approve the Joint Powers Agreement as written.
2. Approve the Joint Powers Agreement with noted changes/as amended
3. Deny approving the Joint Powers Agreement.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1.) Approve the Joint Powers Agreement as written.

Next Step:

Sign the agreement.

**JOINT POWERS AGREEMENT
BETWEEN HENNEPIN COUNTY
AND THE CITY OF OSSEO**

This Joint Powers Agreement (“Agreement”) is made and entered into by and between the County of Hennepin, Minnesota (“COUNTY”) on behalf of its Human Services and Public Health Department (“HSPHD”) and on behalf of its Sheriff’s Office (“HCSO”), 300 South Sixth Street, Minneapolis, Minnesota 55487 and the City of Osseo (“CITY”) on behalf of its Police Department, 415 Central Avenue, Osseo, Minnesota 55369, (“POLICE DEPARTMENT”) pursuant to the authority conferred upon them by Minnesota Statutes, section 471.59. COUNTY and CITY are also referred to herein as the “parties.”

WHEREAS, COUNTY is a political subdivision of the State of Minnesota and its Human Services and Public Health Department and Sheriff’s Office are empowered to provide general and emergency public services that support and protect the physical, mental and behavioral health of individuals in Hennepin County; and

WHEREAS, CITY is a political subdivision of the State of Minnesota and is empowered to provide general and emergency public services, including 911 dispatch services provided by its Police Department, in a manner that supports and protects the physical, mental and behavioral health of individuals in CITY within Hennepin County; and

WHEREAS, the parties desire to jointly and cooperatively coordinate their expertise and delivery of services to further the interests of providing 911 dispatch services in a manner that most effectively and efficiently supports and protects the physical, mental and behavioral health of individuals in CITY and Hennepin County, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and benefits realized by each party, the parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to enable COUNTY to provide social work services to CITY’S POLICE DEPARTMENT to further the interests of providing 911 services in a manner that most effectively and efficiently supports and protects the physical, mental and behavioral health of individuals in CITY and Hennepin County as detailed herein, and for CITY to secure such services from COUNTY and to establish the terms on which such services shall be provided.

2. PROJECT/PROGRAM

The parties shall cooperate and collaborate to develop and perform services associated with the 911 Embedded Social Worker Program (the “Program”), as further described and outlined in EXHIBIT A: Description of Services.

3. TERM OF THE AGREEMENT

This Agreement shall commence on January 1, 2025, and expire on December 31, 2026, unless terminated earlier in accordance with the provisions herein.

4. CONSIDERATION

The parties expressly agree that neither party shall pay the other any amount hereunder. Each party agrees that the mutual undertakings set forth herein are good and valuable consideration, the receipt and sufficiency of which is acknowledged.

Further, the parties expressly agree that neither this Agreement nor either party's performance hereunder obligates or commits either party to enter a subsequent contract or engagement with the other.

5. LIABILITY AND NOTICE

- A. Each party shall be liable for its own acts and the results thereof to the extent provided by law and, further, each party shall defend, indemnify, and hold harmless each other (including their present and former officials, officers, agents, employees, volunteers, and subcontractors), from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of the party, anyone directly or indirectly employed by it, and/or anyone for whose acts and/or omissions it may be liable, in the performance or failure to perform its obligations under this Agreement. The provisions of Minnesota Statutes, Chapter 466 shall apply to any tort claims brought against COUNTY and/or CITY as a result of this Agreement.
- B. To the fullest extent permitted by law, action by the parties to this Agreement is intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, as set forth in Minnesota Statutes, section 471.59, subdivision 1a(a), provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party to this Agreement except to the extent they have agreed in writing to be responsible for the acts or omissions of the other party. The total liability for the parties shall not be added together to exceed the limits on governmental liability for a single governmental unit, pursuant to Minnesota Statutes, section 471.59, subd. 1a(b).
- C. Duty to Notify: Each party shall promptly notify the other party of any actual or suspected claim, action, cause of action, administrative action, criminal arrest, criminal charge, or litigation brought against the party, its present and former officials, officers, agents, employees, volunteers, and subcontractors which arises out of this Agreement.

6. INSURANCE

Each party warrants that it has a purchased insurance or a self-insurance program sufficient to meet its liability obligations and, at a minimum, to meet the maximum liability limits of Minnesota Statutes Chapter 466. This provision shall not be construed as a waiver of any immunity from liability under Chapter 466 or any other applicable law.

7. INDEPENDENT PARTIES

Notwithstanding any other formal, written agreements or contracts which may exist between COUNTY and CITY, nothing is intended or should be construed in any manner as creating or establishing the relationship of partners between the parties hereto or as constituting either party as the agent, representative, or employee of the other for any purpose or in any manner whatsoever. Each party is to be and shall remain an independent contractor with respect to all services performed under this Agreement. Each party will secure at its own expense all personnel required in performing services under this Agreement. Any personnel of a party or other persons engaged in the performance of any work or services required by that party shall have no contractual relationship with the other party and will not be considered employees of the other party. Neither party shall be responsible for any claims related to or on behalf of any of the other party's personnel, including without limitation, claims that arise out of employment or alleged employment under the Minnesota Unemployment Insurance Law (Minnesota Statutes, chapter 268) or the Minnesota Workers' Compensation Act (Minnesota Statutes, chapter 176), or claims of discrimination arising out of state, local, or federal law, against the party, its officers, agents, contractors, or employees. Such personnel or other persons shall neither require nor be entitled to any compensation, rights, or benefits of any kind from the other party, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, severance pay, and retirement benefits.

8. NONDISCRIMINATION

In accordance with the respective CITY and COUNTY policies against discrimination, the parties shall not exclude any person from full employment rights or participation in, or the benefits of, any program, service or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, sexual orientation, public assistance status, or national origin; and no person who is protected by applicable federal or state laws against discrimination shall be otherwise subjected to discrimination.

9. NO THIRD PARTY BENEFICIARY

Except as herein specifically provided, no other person, customer, employee, or invitee of either party or any other third party shall be deemed to be a third party beneficiary of any of the provisions herein.

10. DATA

COUNTY and CITY, their officers, agents, owners, partners, employees, volunteers and subcontractors, shall abide by the provisions of the Minnesota Government Data Practices Act,

Minnesota Statutes, chapter 13, and all other applicable state and federal law, rules, regulations and orders relating to data privacy, confidentiality, disclosure of information, medical records or other health and enrollment information, and as any of the same may be amended, as well as the data and data sharing provisions set forth in Exhibit A. The terms of this paragraph shall survive the termination of this Agreement.

11. RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes, section 16C.05, subd. 5, the parties, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., of the parties which are pertinent to the accounting practices and procedures of the parties and involve transactions relating to this Agreement. The parties shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration or termination.

12. MERGER, MODIFICATION, AND SEVERABILITY

- A. The entire understanding between the parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.
- B. Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties. Except as expressly provided, the substantive legal terms contained in this Agreement including but not limited to Liability and Notice; Merger, Modification, and Severability; Default and Termination; or Minnesota Law Governs, may not be altered, varied, modified or waived by any change order, implementation plan, scope of work, development specification or other development process or document.
- C. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

13. DEFAULT AND TERMINATION

- A. If either party fails to perform any of the provisions of this Agreement, fails to administer the work so as to endanger the performance of the Agreement or otherwise breaches or fails to comply with any of the terms of this Agreement, it shall be in default. Unless the party's default is excused in writing by the non-defaulting party, the non-defaulting party may upon written notice immediately terminate this Agreement in its entirety.
- B. This Agreement may be terminated with or without cause by either party upon thirty (30) days' written notice. Either party may immediately terminate this Agreement if the terminating party determines that the health and welfare of a member of the public is at risk. Upon termination, property or surplus money acquired as a result of the operation of

this Agreement shall be distributed to the parties in proportion to contributions of the parties.

- C. Either party's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- D. The above remedies shall be in addition to any other right or remedy available to either party under this Agreement, law, statute, rule, and/or equity.

14. NOTICES

Unless the parties otherwise agree in writing, any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing, and shall be sent registered or certified mail. Notices to COUNTY shall be sent to the County Administrator at the address given in the opening paragraph of this Agreement with copies to HSPHD and HCSO as detailed below. Notice to CITY shall be sent to the address below.

HSPHD:

Leah Kaiser
Director of Behavioral Health and Justice Strategies
Hennepin County Human Services and Public Health Department
300 South 6th Street
Minneapolis, Minnesota 55487

HCSO:

Tony Martin
Emergency Communications Director
Hennepin County Sheriff's Office | Emergency Communications Division
1245 Shenandoah Lane North
Plymouth, Minnesota 55447

POLICE DEPARTMENT:

Shane Mikkelson
Chief Of Police
Osseo Police Department
415 Central Avenue
Osseo, Minnesota 55369

15. SURVIVAL OF PROVISIONS

Provisions that by their nature are intended to survive the term or termination of this Agreement do survive such term or termination. Such provisions include but are not limited to: INDEPENDENT PARTIES; LIABILITY AND NOTICE; INSURANCE; DATA; RECORDS-AVAILABILITY/ACCESS; DEFAULT AND TERMINATION; MARKETING AND PROMOTIONAL LITERATURE; and MINNESOTA LAW GOVERNS.

16. MARKETING AND PROMOTIONAL LITERATURE

- A. CITY agrees that the terms, “Hennepin County”, “Hennepin County Human Services and Public Health Department”, and ”Hennepin County Sheriff’s Office”, the name of any elected official, or any derivatives thereof, shall not be utilized in any promotional literature or advertisements of any type without the express prior written consent of COUNTY.
- B. COUNTY agrees that the terms, “City of Osseo”, “Osseo”, “Osseo Police Department, the name of any elected official or employee of the CITY, or any derivatives thereof, shall not be utilized in any promotional literature or advertisements of any type without the express prior written consent of the CITY.

17. MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, State of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota.

(The remainder of this page intentionally left blank.)

The parties hereto agree to be bound by the provisions set forth in this Agreement.

Reviewed for HSPHD by
the County Attorney's Office:

Date: _____

Reviewed for HCSO by
the County Attorney's Office:

Date: _____

COUNTY OF HENNEPIN
STATE OF MINNESOTA

By: _____
Chair of Its County Board

ATTEST: _____
Deputy/Clerk of County Board

Date: _____

And: _____
County Administrator

Date: _____

CITY OF OSSEO

By: _____
Mayor

Date: _____

By: _____
City Clerk

Date: _____

By: _____
City Administrator

Date: _____

EXHIBIT A: Description of Services

Subject to the provisions in the Agreement, including but not limited to provisions regarding data and data sharing, HSPHD, HCSO, and POLICE DEPARTMENT shall cooperate and collaborate to develop and perform services associated with the Program. The parties agree that, subject to performance and outcomes under this Agreement, additional phases may be developed, agreed upon, and implemented.

I. Program Objectives:

The parties agree to pursue the following objectives:

Objective 1: Provide social service follow up to individuals involved in mental / behavioral health related 911 calls (“Individual(s)”).

Objective 2: Decrease the number of mental /behavioral health calls that have a law enforcement response.

Objective 3: Provide law enforcement officers and Individual(s) with information about community resources that may benefit Individual(s) and minimize the need for future 911 calls.

Objective 4: Decrease use of force by officers by providing officers en route to the call pertinent information from social service databases about the mental / behavioral health history of the Individual in crisis while on mental health related calls in Phase 2 of the Program.

Objective 5: Increase mental / behavioral health training for dispatchers. Mental health training will be added to the new dispatcher training curriculum.

II. Program Overview

- A. As used herein, (i) “MBH Calls” shall mean mental / behavioral health related 911 calls or texts; (ii) “Frequent Caller” shall mean a person with 3 or more MBH Calls in the preceding 6 months; and (iii) “Program Data” shall mean aggregated and de-identified (anonymized) data reflecting the race of Individuals and disposition(s) resulting from POLICE DEPARTMENT contact with an Individual as well as the total number of the following: POLICE DEPARTMENT referrals to COUNTY Senior Social Worker “SSW”, calls responded to by the POLICE DEPARTMENT (i.e., MBH calls as outlined paragraph II.E.), POLICE DEPARTMENT MBH Calls, MBH Calls involving weapons, and repeat calls by a Frequent Caller.

EXHIBIT A: Description of Services

- B. The SSW will follow up on Frequent Callers to HCSO Dispatch that reside in CITY's service area by phone. The SSW will connect with currently assigned county/contracted social workers, will offer support to connect with community resources and make referrals as needed.
- C. The SSW may provide information from social service databases to officers en route to 911 calls subject to compliance with all relevant law and subject to the following limitations:
1. HSPHD shall provide only:
 - a. information related only to an adult (18 years of age or older) and only where mental health is related to, or the reason for the 911 call;
 - b. the minimum necessary information to most safely respond to the emergency;
 - c. data from records within the past 10 years from the date of the 911 call; and
 - d. information sourced from county social service records and criminal justice records.
 2. HPSHD **shall not** provide any information:
 - a. from the EPIC electronic medical record system; or
 - b. regarding an Individual's treatment for substance use disorder (*See* 42 CFR Part 2 and Minn. Stat. § 13.46, subd. 2(b)); or
 - c. regarding an Individual's HIV/AIDS status.
- D. Subject to all relevant law and the foregoing limitations, the following data elements have been identified as desirable for HSPHD to provide to POLICE DEPARTMENT:
1. weapons history or history of violence against others;
 2. history of self-harm;
 3. mental health diagnosis;
 - a. HSPHD **may** share a mental health-related diagnosis with HCSO and /or POLICE DEPARTMENT if the law enforcement agency provides the name of a patient **AND** communicates that:
 - (i) the patient is currently involved in a mental health crisis, including an emergency situation with the law enforcement agency (*See* Minn. Stat. § 256B.0624, subd. 2 (j)); **AND**
 - (ii) disclosure of the records is necessary to protect the health or safety of the patient or of another person. (*See* Minn. Stat. § 144.294, subd. 2; Minn. Stat. § 13.46, subd. 7(c).);
 4. list of mental health medications;
 - a. history of compliance with mental health medications;
 - (i) effect of non-compliance;
 5. HSPHD **may** share non-chemical dependency/non-mental health-related information to law enforcement "if knowledge of the information is necessary to protect the health or safety of the [I]ndividual or other individuals or persons[.]" Minn. Stat. § 13.46, subd. 2(a)(10).
 6. frequency of 911 calls;

EXHIBIT A: Description of Services

7. behavioral history, particularly towards law enforcement;
8. preferred hospital;
9. whether a person is under civil commitment;
10. whether there is a guardianship in place;
11. summary of resources that have been exhausted before calling 911; and
12. identity of an unknown caller as determined by address/phone number or other resources.

E. POLICE DEPARTMENT shall track Program Data. The POLICE DEPARTMENT expressly agrees that Program Data will be aggregated and/or de-identified in a manner that ensures that no individual may be directly or indirectly identified in any manner. The following Program Data should be sent to HSPHD quarterly.

1. Total number of calls for service for the POLICE DEPARTMENT.
2. Total number of MBH calls POLICE DEPARTMENT responded to:
 - a. Number of Transportation Holds written;
 - b. Number of weapons involved;
 - c. Number of calls use of force was used;
 - d. Number of Repeat Callers; and
 - e. Number of Repeat Addresses.

F. HSPHD shall provide the information and data set forth in Exhibit B.

III. Parties' Responsibilities:

In addition to the responsibilities described above, the parties shall generally be responsible for the actions and duties as identified in Sections IV-VI.

IV. HSPHD Responsibilities:

A. HSPHD shall assign Senior Social Workers ("SSWs"), and other staff as necessary, to participate in the Program. HSPHD may, in its sole discretion, reassign other social workers to serve as SSW. At all times during this Agreement, the SSW and other HSPHD staff will be COUNTY employees and be supervised by HSPHD.

B. Every effort will be made to have Social Worker phone coverage from 7:00am to 6:30pm Monday-Friday ("Program Hours"). There will be no phone coverage on COUNTY holidays, during quarterly all-team meetings and during required staff trainings. Except for COUNTY holidays, the COUNTY will provide the CITY with at least two weeks' advanced notice of scheduled times during which phone coverage will be unavailable during Program Hours, and will reasonably attempt to communicate any other situation that would result in phone coverage being unavailable.

EXHIBIT A: Description of Services

- C. The SSWs will provide services by phone or written communication.
- D. HSPHD shall provide the SSWs with all equipment deemed necessary by HSPHD, which may include a cell phone and computer equipment.
- E. The SSWs will make a reasonable attempt to answer all calls from officers in the order they are received during Program Hours. Messages left outside of the Program Hours, weekends and holidays will be followed up on the next business day.
- F. Subject to applicable law as well as COUNTY policy, the SSWs may provide short-term assistance to Individuals for calls in the CITY's service area and/or referred by POLICE DEPARTMENT in order to connect the Individuals with internal and/or community resources to help meet their needs. Services will be provided in an ethical and culturally sensitive manner.
- G. During follow-up contact with Individuals, the SSWs will make a reasonable attempt to obtain a Release of Information (ROI) signed by the Individuals served, in order to permit relevant information to be shared with POLICE DEPARTMENT.
- H. HSPHD will track Program Data. The parties expressly agree that Program Data will be aggregated and/or de-identified in a manner that ensures that no individual may be directly or indirectly identified in any manner.

V. HCSO Responsibilities:

- A. Unless otherwise agreed by HSPHD and HCSO, HCSO will provide the SSW with office space and amenities, including but not limited to a desk and desk phone, at the HCSO Emergency Communications Facility at 1245 Shenandoah Lane N., Plymouth, MN.
- B. Subject to applicable law, HCSO will share with the SSWs all calls received that are coded as Mental Problem and are in the the CITY's service area.
- C. Subject to applicable law, HCSO will forward all Frequent Callers to the SSW for all cities.
- D. HCSO has worked with HSPHD Social Work Unit Supervisor, Project Manager and "other police departments" from the initial pilot to develop a workflow for providing information from social service databases to officers en route to 911 calls. The workflow, including all data elements to be provided, has been approved by concerned COUNTY data and security personnel, including but not limited to HSPHD's Chief Compliance and Privacy Officer.

VI. POLICE DEPARTMENT Responsibilities:

- A. POLICE DEPARTMENT will track referrals made to the SSWs, and will track for each referral:
 1. whether a weapon was involved;
 2. whether a transportation hold was written; and
 3. whether the caller is a Frequent Caller.

EXHIBIT A: Description of Services

- B. To facilitate SSW's follow-up, officers will call the SSW phone line or email a request to the designated email address. POLICE DEPARTMENT will ensure all referrals to SSWs include the following about the Individual:
 - 1. name;
 - 2. date of birth;
 - 3. address;
 - 4. telephone number; or
 - 5. as much information as possible.
- C. Officers may refer to the SSW for follow up from 911 calls that were initially not coded as "Mental Problem" but are later determined to have a mental / behavioral health component.

EXHIBIT B – HSPHD DATA TO POLICE DEPARTMENT

Unless the parties otherwise agree, HSPHD shall provide the following information and data to POLICE DEPARTMENT on a quarterly basis:

- A. Total number of individuals referred to the SSW and unduplicated individuals;
- B. Reason for referral;
- C. Percentage of referrals county residents;
- D. Reports received while open with SSW;
- E. Person in crisis transported by officers;
- F. Location to which person in crisis is transported by officers ;
- G. Where person in crisis resides;
- H. Whether SSW made contact with the person in crisis or their treatment team;
- I. Types of attempts the social worker made to contact the person in crisis;
- J. Age at referral;
- K. Gender;
- L. Race;
- M. Health insurance at referral;
- N. Total referrals made by social worker; and
- O. Referrals and services made and already in place by referral type.



Osseo, MN

Pending Expense Approval Report

By Vendor Name

APPKT00446

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Ace Carpet Cleaning					
Ace Carpet Cleaning	241030	Carpet Cleaning: Common Ar	Cleaning Service	101-41800-317	736.00
Vendor Ace Carpet Cleaning Total:					736.00
Vendor: Aflac					
Aflac	INV0001042	AFLAC	Misc Deductions/Benefits	101-21710	74.85
Aflac	INV0001043	AFLAC	Misc Deductions/Benefits	101-21710	29.02
Vendor Aflac Total:					103.87
Vendor: Allan Or Arlene Fink					
Allan Or Arlene Fink	41917TN	Svc Credit	Operations	101-41700-211	-13.00
Allan Or Arlene Fink	41917TN	Water Delivery Svcs 10/8/24	Operations	101-41700-211	31.45
Vendor Allan Or Arlene Fink Total:					18.45
Vendor: Amazon Capital Services, Inc					
Amazon Capital Services, Inc	116Y-PYR6-1RVF	Office supplies	Operations	101-41920-211	51.27
Amazon Capital Services, Inc	119C-671H-GQQM	Party favors for Minidazzle go	Minidazzle Donations	254-36251	42.98
Amazon Capital Services, Inc	1YJF-YVWV-VMY6	Iphone case & charger block -	Operations	101-41920-211	38.73
Amazon Capital Services, Inc	14HV-6Q7X-CYC4	Toner & MSA SCBA Solution	Operations	101-41920-211	125.03
Vendor Amazon Capital Services, Inc Total:					258.01
Vendor: Aspen Mills Inc					
Aspen Mills Inc	345545	Uniforms - Kintzi	Officer Equipment	101-41900-213	119.90
Aspen Mills Inc	333157	Uniform B Lassell - FD	Uniforms/Gear	101-41920-218	44.21
Aspen Mills Inc	334027	Uniform E Lurie - FD	Uniforms/Gear	101-41920-218	131.00
Aspen Mills Inc	343737	Uniform for S Blomgren	Uniforms/Gear	101-41920-218	183.25
Vendor Aspen Mills Inc Total:					478.36
Vendor: Berglund, Baumgartner, Kimball & Glaser, LLC					
Berglund, Baumgartner, Kimb	8183	November 2024 Prosecution S	Legal Service - Prosecution	101-41500-306	1,339.00
Vendor Berglund, Baumgartner, Kimball & Glaser, LLC Total:					1,339.00
Vendor: Centerpoint Energy					
Centerpoint Energy	Nov 2024	Nov 2024 33 2nd St Natual Ga	Natural Gas Service	101-41700-390	56.27
Centerpoint Energy	Nov 2024 - City	Nov 2024 Svcs	Natural Gas Service	101-41700-390	603.88
Centerpoint Energy	Nov 2024 - City	Nov 2024 Svcs	Natural Gas Service	101-41800-390	132.56
Centerpoint Energy	Nov 2024 - City	Nov 2024 Svcs	Natural Gas Service	101-42000-390	329.33
Centerpoint Energy	Nov 2024 - City	Nov 2024 Svcs	Natural Gas Service	101-42350-390	63.29
Centerpoint Energy	Nov 2024 - City	Nov 2024 Svcs	Natural Gas Service	602-49400-390	17.44
Vendor Centerpoint Energy Total:					1,202.77
Vendor: Central Telephone					
Central Telephone	13501	Jan 2025 Phone Svcs	Telecommunications	101-41700-321	949.49
Central Telephone	13180	December 2024 Phone Svcs	Telecommunications	101-41700-321	980.01
Vendor Central Telephone Total:					1,929.50
Vendor: CenturyLink					
CenturyLink	Dec 2024	Lift Station Svcs	Telecommunications	602-49400-321	129.70
Vendor CenturyLink Total:					129.70
Vendor: Cintas Corp.					
Cintas Corp.	4215867898	Mat Svc - PD	Leases/Rentals	101-41900-410	6.24
Cintas Corp.	4215867919	Mat Svc - CH	Operations	101-41110-211	14.88
Vendor Cintas Corp. Total:					21.12
Vendor: Cintas First Aid & Safety					
Cintas First Aid & Safety	8407180479	PW Supplies	Operations	101-42000-211	123.12
Vendor Cintas First Aid & Safety Total:					123.12

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: City of Eden Prairie					
City of Eden Prairie	AR - 4915	Dues -Fenching Consortium	Fence Consortium	101-41900-399	6,483.00
Vendor City of Eden Prairie Total:					6,483.00
Vendor: City Of Maple Grove					
City Of Maple Grove	22217	7,140 Gall @ 2.0749 Nov 202	Purchased Water	601-49400-385	14,814.79
Vendor City Of Maple Grove Total:					14,814.79
Vendor: Comcast					
Comcast	Jan 2025 PW	Jan 2025 Internet & Phone	Telecommunications	101-42000-321	185.01
Comcast	Jan 2025	Jan 2025 Internet & Phone	Telecommunications	101-41700-321	379.85
Comcast	Jan 2025.	Jan 2025 Ch	Telecommunications	101-41700-321	19.91
Comcast	Dec 2024	Dec 2024 Svc - CH	Telecommunications	101-41700-321	19.91
Vendor Comcast Total:					604.68
Vendor: ConfiTrek, Inc.					
ConfiTrek, Inc.	1181	Subscription Renewal Officers	Dues/Membership	101-41900-255	1,344.00
Vendor ConfiTrek, Inc. Total:					1,344.00
Vendor: Crysteel Truck Equipment					
Crysteel Truck Equipment	FP197718	Boss Plow Repair	Snow Management	101-42000-250	146.18
Crysteel Truck Equipment	FP197751	Salt Spreader	Snow Management	101-42000-250	312.00
Vendor Crysteel Truck Equipment Total:					458.18
Vendor: Cutter Sales, Inc.					
Cutter Sales, Inc.	174382	Hose Sleeve 20 ft	Snow Management	101-42000-250	28.20
Vendor Cutter Sales, Inc. Total:					28.20
Vendor: ECM Publishers Inc					
ECM Publishers Inc	1026433	Advertising for Minidazzle	Minidazzle Donations	254-36251	425.00
ECM Publishers Inc	1027069	AD 1437136 - Ordinance 2024	Printing/Publishing Service	101-41110-351	79.87
Vendor ECM Publishers Inc Total:					504.87
Vendor: Ed Columbus					
Ed Columbus	20241210	Keys for new squad cars	Capital Outlay	110-41900-520	384.00
Vendor Ed Columbus Total:					384.00
Vendor: Eftps - Fit And Fica					
Eftps - Fit And Fica	INV0001034	Federal Tax	Federal Withholding	101-21701	6,723.42
Eftps - Fit And Fica	INV0001034	Social Security	Fica Withholding	101-21703	4,385.02
Eftps - Fit And Fica	INV0001034	Medicare	Fica Withholding	101-21703	2,572.94
Eftps - Fit And Fica	INV0001051	Federal Tax	Federal Withholding	101-21701	6,209.24
Eftps - Fit And Fica	INV0001051	Social Security	Fica Withholding	101-21703	4,753.62
Eftps - Fit And Fica	INV0001051	Medicare	Fica Withholding	101-21703	2,321.32
Vendor Eftps - Fit And Fica Total:					26,965.56
Vendor: Ehlers & Associates, Inc					
Ehlers & Associates, Inc	100111	Budget & Levy Review	Financial Services	101-41550-300	450.00
Ehlers & Associates, Inc	100109	2025 Financial Mgmt Planning	Accounting/Auditing	101-41550-301	463.13
Ehlers & Associates, Inc	100109	2025 Financial Mgmt Planning	Accounting/Auditing	601-49400-301	185.25
Ehlers & Associates, Inc	100109	2025 Financial Mgmt Planning	Accounting/Auditing	602-49400-301	185.25
Ehlers & Associates, Inc	100109	2025 Financial Mgmt Planning	Accounting/Auditing	604-49400-301	92.62
Vendor Ehlers & Associates, Inc Total:					1,376.25
Vendor: Element Technologies LLC					
Element Technologies LLC	IVC77271	Watchguard Subscription (10	It Service	101-41515-302	968.50
Element Technologies LLC	IVC77393	Onsite & Remote Support Svc	It Service	101-41515-302	225.00
Element Technologies LLC	IVC77394	BCA Compliance Upgrades	It Service	101-41900-302	7,000.00
Element Technologies LLC	IVC77395	Remote Support Add MFA to	It Service	101-41900-302	300.00
Element Technologies LLC	IVC77396	Implement .gov domain	It Service	101-41515-302	675.00
Element Technologies LLC	SLA77735	Dec 2024 Monthly Essential C	It Service	101-41515-302	6,191.64
Vendor Element Technologies LLC Total:					15,360.14
Vendor: Finken Water Solutions					
Finken Water Solutions	54933TN	Water & Delivery	Operations	101-41700-211	31.45
Finken Water Solutions	54934TN	Water & Delivery PD	Leases/Rentals	101-41900-410	40.95
Finken Water Solutions	50715TN	Water Delivery Svcs 12/3/24	Operations	101-41700-211	31.45
Finken Water Solutions	50716TN	Water Delivery - PD	Leases/Rentals	101-41900-410	50.45

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Finken Water Solutions	41917TN	CH Water & Delivery 10/8/24	Operations	101-41700-211	31.45
				Vendor Finken Water Solutions Total:	185.75
Vendor: First Response Mental Health Inc					
First Response Mental Health	11480	Peer Connect Annual Lic & M	Dues/Membership	101-41900-255	1,067.64
				Vendor First Response Mental Health Inc Total:	1,067.64
Vendor: Frontline Public Safety Solutions					
Frontline Public Safety Solutio	FL38856	1 Year Sub Public Safety Tool K	Dues/Membership	101-41900-255	1,378.13
				Vendor Frontline Public Safety Solutions Total:	1,378.13
Vendor: Fully Promoted/Embroidme					
Fully Promoted/Embroidme	303973	Hi-vis Band and Brace Vests	Equipment	120-41920-570	341.40
Fully Promoted/Embroidme	304056	District VIT Fleece Hoodies	Equipment	120-41920-570	672.96
				Vendor Fully Promoted/Embroidme Total:	1,014.36
Vendor: Further					
Further	INV0001022	Employee HSA	Employee H.S.A Contribution	101-21711	742.08
Further	INV0001040	Employee HSA	Employee H.S.A Contribution	101-21711	742.08
Further	Dec 2024	Dec 2024 HSA Admin Fees	Med/Den/Life/Ltd/Std Insura	101-41110-130	30.00
				Vendor Further Total:	1,514.16
Vendor: Global Payments					
Global Payments	Nov 2024	CC Processing Fees	Building Permits	101-32101	796.78
Global Payments	Nov 2024	CC Processing Fees	Building Permits	101-32101	314.30
Global Payments	Nov 2024	CC Processing Fees	Right Of Way Permit	101-32104	244.40
Global Payments	Nov 2024	CC Processing Fees	Sign Permits	101-32610	244.40
Global Payments	Nov 2024	CC Processing Fees	Planning/Zoning Permits	101-32620	244.40
Global Payments	Nov 2024	CC Processing Fees	Rental Licenses	101-32670	244.40
Global Payments	Nov 2024	CC Processing Fees	Police Services	101-33425	244.40
Global Payments	Nov 2024	CC Processing Fees	Gateway Sign Ad	101-34001	250.07
Global Payments	Nov 2024	CC Processing Fees	Miscellaneous	101-36000	244.40
Global Payments	Nov 2024	CC Processing Fees	Miscellaneous	101-36000	244.40
Global Payments	Nov 2024	CC Processing Fees	Community Center Rent	101-36001	304.83
Global Payments	Nov 2024	CC Processing Fees	Youth Recreation Fees	101-36002	244.40
Global Payments	Nov 2024	CC Processing Fees	Street Improvement	412-42000-529	244.40
Global Payments	Nov 2024	CC Processing Fees	Water Utility	601-37100	1,852.35
Global Payments	Nov 2024	CC Processing Fees	Sewer Utility	602-37200	1,852.34
Global Payments	Nov 2024	CC Processing Fees	Storm Water Utility	604-37400	1,852.35
				Vendor Global Payments Total:	9,422.62
Vendor: Gopher State One Call Inc					
Gopher State One Call Inc	4120670	Locates	Operations	604-49400-211	13.50
Gopher State One Call Inc	4090667	Sept 2024 Locate Svcs	Operations	604-49400-211	56.70
				Vendor Gopher State One Call Inc Total:	70.20
Vendor: Hennepin County Elections					
Hennepin County Elections	24OSS	2024 Courier Charges PVC	Operations	101-41410-211	769.43
				Vendor Hennepin County Elections Total:	769.43
Vendor: Hennepin County Treasurer - Information Technology					
Hennepin County Treasurer - I	1000236685	Nov 2024 Jail Per Diem	Incarceration Services	101-41900-316	150.00
Hennepin County Treasurer - I	1000236316	Radio Lease Fees - FD	Radio Communications	101-41920-220	638.94
Hennepin County Treasurer - I	1000236317	Radio Lease Fees - PD	Radio Communications	101-41900-220	1,786.20
Hennepin County Treasurer - I	1000236277	Dec 2024 Pins, Sils, Cals	Assessing Service	101-41110-308	29.00
				Vendor Hennepin County Treasurer - Information Technology Total:	2,604.14
Vendor: Hennepin County Treasurer - Public Works					
Hennepin County Treasurer -	1000236482	Nov 2024 Fuel Costs	Fuel - Vehicle/Equipment	101-42000-216	369.73
				Vendor Hennepin County Treasurer - Public Works Total:	369.73
Vendor: Holicky Bros Logistics					
Holicky Bros Logistics	636688	Salt 10.75 tons	Snow Management	101-42000-250	2,358.13
Holicky Bros Logistics	636688	Salt 10.75 tons	Snow Management	101-42000-250	2,293.64
Holicky Bros Logistics	636688	Salt 10.75 tons	Snow Management	101-42000-250	2,264.77
				Vendor Holicky Bros Logistics Total:	6,916.54

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Icma Retirement Corporation					
Icma Retirement Corporation	INV0001044	DFC - MSRS	Deffered Comp	101-21705	5,389.30
Vendor Icma Retirement Corporation Total:					5,389.30
Vendor: Innovative Office Solutions					
Innovative Office Solutions	IN4726726	Tape	Office Operations	101-41110-201	22.84
Innovative Office Solutions	IN4727330	Paper	Operations	101-41110-211	41.56
Vendor Innovative Office Solutions Total:					64.40
Vendor: Jamie Lee-Rakos					
Jamie Lee-Rakos	Exp Reimb	Exp Reimb for Minidazzle foo	Minidazzle Donations	254-36251	141.36
Vendor Jamie Lee-Rakos Total:					141.36
Vendor: Jason Norten					
Jason Norten	Dec 26, 2024	PD Wellness Program Reimbu	Cell/Travel/Ins/Dfc Allowance	101-41900-135	984.83
Vendor Jason Norten Total:					984.83
Vendor: Jordan Consulting & Counseling					
Jordan Consulting & Counseli	10049	Mental Health Svcs	Cell/Travel/Ins/Dfc Allowance	101-41900-135	750.00
Vendor Jordan Consulting & Counseling Total:					750.00
Vendor: Laura Enninga					
Laura Enninga	12/6/2024	Face painting at Minidazzle	Minidazzle Donations	254-36251	200.00
Vendor Laura Enninga Total:					200.00
Vendor: Laurie Wolfe					
Laurie Wolfe	4Q24	Oct - Dec 2024 Classes	Programming	101-42300-312	650.00
Vendor Laurie Wolfe Total:					650.00
Vendor: Law Enforcement Labor Services					
Law Enforcement Labor Servic	Jan 2025	Jan 2025 Union Dues	Union Dues	101-21708	657.00
Vendor Law Enforcement Labor Services Total:					657.00
Vendor: League of Minnesota Cities					
League of Minnesota Cities	417619	Adobe Pro DC Lic x2	Operations	101-41110-211	203.30
Vendor League of Minnesota Cities Total:					203.30
Vendor: League of MN Cities Insurance Trust					
League of MN Cities Insuranc	419382	Membership Dues 2025	Dues/Membership	101-41110-255	3,525.00
Vendor League of MN Cities Insurance Trust Total:					3,525.00
Vendor: Locality Media Inc					
Locality Media Inc	3204	First Due Training & Configura	Software	101-41920-309	2,100.00
Vendor Locality Media Inc Total:					2,100.00
Vendor: Loffler Companies, Inc.					
Loffler Companies, Inc.	4903776	Admin Copier Usage	Office Operations	101-41110-201	479.54
Vendor Loffler Companies, Inc. Total:					479.54
Vendor: Lynde Greenhouse & Nursery					
Lynde Greenhouse & Nursery	C-100732	Wintergreens in planters	Central Avenue Beautification	101-42350-215	800.00
Vendor Lynde Greenhouse & Nursery Total:					800.00
Vendor: Maple Grove Community Center					
Maple Grove Community Cen	Osseo Resident	2025 Maple Grove Comm Ctr	Miscellaneous	101-36000	473.00
Vendor Maple Grove Community Center Total:					473.00
Vendor: Menards - Brooklyn Park					
Menards - Brooklyn Park	98706	Rags & Sand	Snow Management	101-42000-250	57.86
Menards - Brooklyn Park	99380	Gloves, Batteries, Shop Suppli	Operations	101-42000-211	48.57
Menards - Brooklyn Park	99532	PW Supplies / Fuses	Central Avenue Beautification	101-42350-215	108.41
Menards - Brooklyn Park	12/13/24	Safety Lever Blow Gun & part	Vehicle Repairs/Maintenance	101-41920-217	23.58
Vendor Menards - Brooklyn Park Total:					238.42
Vendor: Metro Alarm & Lock					
Metro Alarm & Lock	85169	General Trouble / Com Test Fa	Building Repair/Maintenance	101-42000-222	230.00
Vendor Metro Alarm & Lock Total:					230.00
Vendor: Metro Sales Inc					
Metro Sales Inc	INV2671952	Copier Lease - PD	Leases/Rentals	101-41900-410	78.88

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Metro Sales Inc	INV2673415	Copier Lease & Usage PW	Operations	101-42000-211	102.62
				Vendor Metro Sales Inc Total:	181.50
Vendor: Minnesota Child Support Payment Center (SDU/Tribal Order Payee)					
Minnesota Child Support Pay	INV0001032	Child Support	Misc Deductions/Benefits	101-21710	728.65
Minnesota Child Support Pay	INV0001049	Child Support	Misc Deductions/Benefits	101-21710	728.65
				Vendor Minnesota Child Support Payment Center (SDU/Tribal Order Payee) Total:	1,457.30
Vendor: Minnesota Life Insurance Company					
Minnesota Life Insurance Co	INV0001048	Life	Medical/Dental/Life/Ltd	101-21706	121.70
				Vendor Minnesota Life Insurance Company Total:	121.70
Vendor: Minute Maker Secretarial					
Minute Maker Secretarial	M1996	12/16/24 PC Mtg	Recording Services	101-41650-307	172.00
				Vendor Minute Maker Secretarial Total:	172.00
Vendor: MN Department of Revenue					
MN Department of Revenue	4Q24 S&U	4Q24 S&U Tax Pymt	State Sales Tax	101-21550	2,500.00
MN Department of Revenue	INV0001035	State Tax	State Withholding	101-21702	3,297.01
MN Department of Revenue	INV0001052	State Tax	State Withholding	101-21702	2,954.72
				Vendor MN Department of Revenue Total:	8,751.73
Vendor: MN PEIP					
MN PEIP	1464199	Jan 2025 Med/Dental Premiu	Med/Den/Life/Ltd/Std Insura	101-41110-130	3,434.21
MN PEIP	1464199	Jan 2025 Med/Dental Premiu	Med/Den/Life/Ltd/Std Insura	101-41900-130	17,526.21
MN PEIP	1464199	Jan 2025 Med/Dental Premiu	Med/Den/Life/Ltd/Std Insura	101-42000-130	1,125.10
MN PEIP	INV0001041	Health/Dental	Medical/Dental/Life/Ltd	101-21706	5,618.89
MN PEIP	INV0001046	Health/Dental	Medical/Dental/Life/Ltd	101-21706	242.45
				Vendor MN PEIP Total:	27,946.86
Vendor: Msrs Dfc/Hcsp					
Msrs Dfc/Hcsp	INV0001026	DFC - MSRS	Deffered Comp	101-21705	3,040.00
Msrs Dfc/Hcsp	INV0001027	Employee HSA	Hcsp	101-21712	1,108.74
Msrs Dfc/Hcsp	INV0001045	Employee HSA	Hcsp	101-21712	1,144.28
				Vendor Msrs Dfc/Hcsp Total:	5,293.02
Vendor: NAPA - Cottens Osseo					
NAPA - Cottens Osseo	544824	Oil for Loader & Squad 221	Vehicle Repairs/Maintenance	101-42000-217	72.23
NAPA - Cottens Osseo	547447	Tanker Repair	Equip Repair/ Maintenance	101-42350-221	26.49
NAPA - Cottens Osseo	549834	Push button	Snow Management	101-42000-250	4.14
NAPA - Cottens Osseo	551488	Heat Shrink Tubing	Snow Management	101-42000-250	14.28
NAPA - Cottens Osseo	552315	G21 Snow wing harness	Snow Management	101-42000-250	53.85
NAPA - Cottens Osseo	CM0000036	push button	Snow Management	101-42000-250	-4.14
NAPA - Cottens Osseo	544937	Wash & Wax 128 oz	Vehicle Repairs/Maintenance	101-41920-217	9.38
				Vendor NAPA - Cottens Osseo Total:	176.23
Vendor: Nelson, Virginia					
Nelson, Virginia	CC Dep Refund	Comm Ctr Dep Refund 12/21/	Community Center Deposits	101-22001	250.00
				Vendor Nelson, Virginia Total:	250.00
Vendor: Park Construction					
Park Construction	Pay Voucher 3	2024 Street Recon & Rehab Pr	Street Improvement	412-42000-529	54,608.72
				Vendor Park Construction Total:	54,608.72
Vendor: Pasia Velasco					
Pasia Velasco	CC Rental Dep Refund	Comm Ctr Dep Refund 1/1/25	Community Center Deposits	101-22001	250.00
				Vendor Pasia Velasco Total:	250.00
Vendor: PERA - Public Employees Retirement Association					
PERA - Public Employees Retir	INV0001033	PEPFF	Pera	101-21704	12,014.89
PERA - Public Employees Retir	INV0001033	PERA	Pera	101-21704	380.37
PERA - Public Employees Retir	INV0001033	PEPFF	Pera	101-21704	979.60
PERA - Public Employees Retir	INV0001033	PERA	Pera	101-21704	3,755.40
PERA - Public Employees Retir	INV0001050	PERA	Pera	101-21704	380.37
PERA - Public Employees Retir	INV0001050	PERA	Pera	101-21704	3,813.75
PERA - Public Employees Retir	INV0001050	PEPFF	Pera	101-21704	12,453.94

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
PERA - Public Employees Retir	INV0001050	PEPFF	Pera	101-21704	979.60
Vendor PERA - Public Employees Retirement Association Total:					34,757.92

Vendor: Poms Tire Service, Inc.

Poms Tire Service, Inc.	700069057	Tires for Squad 121	Vehicle Repairs/Maintenance	101-41900-217	666.72
Poms Tire Service, Inc.	700069079	Tires for Squad 221	Vehicle Repairs/Maintenance	101-41900-217	666.72
Vendor Poms Tire Service, Inc. Total:					1,333.44

Vendor: Premier Bank

Premier Bank	Nov 2024	Anchor rubber - notary stamp	Office Operations	101-41110-201	33.45
Premier Bank	Nov 2024	Jimmy Johns - election food	Operations	101-41410-211	106.08
Premier Bank	Nov 2024	Jimmy Johns - election food	Operations	101-41410-211	10.84
Premier Bank	Nov 2024	Microsoft User Lics	Software	101-41515-309	346.50
Premier Bank	Nov 2024	Shutterfly - Photo order	Office Operations	101-41900-201	8.58
Premier Bank	Nov 2024	Costco - plates	Office Operations	101-41900-201	19.61
Premier Bank	Nov 2024	Amazon - engraving pen	Office Operations	101-41900-201	25.98
Premier Bank	Nov 2024	Badge&Wallet - eletroplates	Recognition/Awards	101-41900-202	55.50
Premier Bank	Nov 2024	Menards - return	Recognition/Awards	101-41900-202	-16.79
Premier Bank	Nov 2024	Amazon - vinyl letters & certifi	Recognition/Awards	101-41900-202	40.13
Premier Bank	Nov 2024	Menards - scissors & hooks	Recognition/Awards	101-41900-202	23.29
Premier Bank	Nov 2024	Amazon Calendar/Planner	Operations	101-41900-211	29.15
Premier Bank	Nov 2024	Amazon Iphone case	Operations	101-41900-211	38.99
Premier Bank	Nov 2024	Amazon - calendars	Operations	101-41900-211	14.74
Premier Bank	Nov 2024	VCN Brooklyn Park - Tabs squ	Officer Equipment	101-41900-213	16.60
Premier Bank	Nov 2024	Amazon - over door hooks	Radio Communications	101-41900-220	23.98
Premier Bank	Nov 2024	MPPOA 2025 LDF Dues	Dues/Membership	101-41900-255	206.27
Premier Bank	Nov 2024	MN Chiefs Assoc 2025 Dues	Dues/Membership	101-41900-255	217.00
Premier Bank	Nov 2024	Ximble scheduling software	Dues/Membership	101-41900-255	12.19
Premier Bank	Nov 2024	MN Police Asso Member Dues	Dues/Membership	101-41900-255	72.40
Premier Bank	Nov 2024	Apple icloud storage	Software	101-41900-309	2.99
Premier Bank	Nov 2024	Embroidme - uniforms	Uniforms/Gear	101-41920-218	233.88
Premier Bank	Nov 2024	Adobe	Software	101-41920-309	21.79
Premier Bank	Nov 2024	4imprint - uniforms	Software	101-41920-309	226.96
Premier Bank	Nov 2024	Drobox file sharing	Software	101-41920-309	108.00
Premier Bank	Nov 2024	Anytime Fitness	Dues/Membership	115-41900-255	32.30
Premier Bank	Nov 2024	Anytime Fitness	Dues/Membership	115-41900-255	32.00
Vendor Premier Bank Total:					1,942.41

Vendor: Prime Advertising & Design

Prime Advertising & Design	93008	Monthly Website Hosting	Software	101-41515-309	100.00
Prime Advertising & Design	92799	Winter 2024 Newsletter	Printing/Publishing Service	101-41110-351	1,086.94
Prime Advertising & Design	92799	Winter 2024 Newsletter	Operations	101-41900-211	114.41
Prime Advertising & Design	92799	Winter 2024 Newsletter	Operations	101-41920-211	143.02
Prime Advertising & Design	92799	Winter 2024 Newsletter	Recycle/Organics/Cleanupday	101-42000-384	371.85
Prime Advertising & Design	92799	Winter 2024 Newsletter	Programming	101-42300-312	28.61
Prime Advertising & Design	92799	Winter 2024 Newsletter	Programming	101-42301-312	28.60
Prime Advertising & Design	92799	Winter 2024 Newsletter	Operations	250-42350-211	114.41
Prime Advertising & Design	92799	Winter 2024 Newsletter	Operations	250-42350-211	657.88
Prime Advertising & Design	92799	Winter 2024 Newsletter	Operations	257-42400-211	200.23
Prime Advertising & Design	92799	Winter 2024 Newsletter	Operations	601-49400-211	114.41
Vendor Prime Advertising & Design Total:					2,960.36

Vendor: Republic Services

Republic Services	0894-006925527	Monthly Shredding Svcs	Operations	101-41110-211	49.16
Republic Services	22217	Nov 2024 Water Usage 7140	Purchased Water	601-49400-385	14,814.79
Vendor Republic Services Total:					14,863.95

Vendor: Ryan Swanson

Ryan Swanson	12/17/2024	Uniform Reimb - heated insol	Uniforms/Gear	101-41900-218	129.99
Vendor Ryan Swanson Total:					129.99

Vendor: Satellite Shelters, Inc.

Satellite Shelters, Inc.	INV823964	8 x36 Mobile Office / Warmin	Operations	101-42350-211	2,240.00
Vendor Satellite Shelters, Inc. Total:					2,240.00

Pending Expense Approval Report

Packet: APPKT00446

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Shawndale Carr					
Shawndale Carr	Comm Ctr Dep Ref	Comm Ctr Dep Refund 12/8/2	Community Center Deposits	101-22001	250.00
Vendor Shawndale Carr Total:					250.00
Vendor: Sipe Bros. Inc.					
Sipe Bros. Inc.	Dec 2024.	Dec 2024 Fuel Charges	Fuel - Vehicle/Equipment	101-41920-216	83.26
Sipe Bros. Inc.	Dec 2024.	Dec 2024 Fuel Charges	Fuel - Vehicle/Equipment	101-42000-216	241.12
Sipe Bros. Inc.	Dec 2024	Dec 2024 Fuel Purchases	Fuel - Vehicle/Equipment	101-41920-216	62.51
Sipe Bros. Inc.	Dec 2024	Dec 2024 Fuel Purchases	Fuel - Vehicle/Equipment	101-42000-216	340.95
Sipe Bros. Inc.	11/13/24 - 11/27/24	11/13/24 - 11/27/24 Fuel Pur	Fuel - Vehicle/Equipment	101-41920-216	46.84
Sipe Bros. Inc.	11/13/24 - 11/27/24	11/13/24 - 11/27/24 Fuel Pur	Fuel - Vehicle/Equipment	101-42000-216	251.44
Vendor Sipe Bros. Inc. Total:					1,026.12
Vendor: Sloth Inspections Inc					
Sloth Inspections Inc	Nov 2024	Nov 2024 Electrical Inspection	Inspection Services	101-41940-305	212.00
Sloth Inspections Inc	Sept 2024	Sept 2024 Electrical Inspectio	Inspection Services	101-41940-305	412.00
Vendor Sloth Inspections Inc Total:					624.00
Vendor: Storm Training Group					
Storm Training Group	FD8C11F0-0001	Report Writing for Law Enforc	Education/Meetings/Travel	101-41900-260	598.00
Storm Training Group	FD8C11F0-0002	SBTI Class	Education/Meetings/Travel	101-41900-260	699.00
Vendor Storm Training Group Total:					1,297.00
Vendor: Streicher's Inc.					
Streicher's Inc.	I1737161	Uniform - Zitzlspurger	Officer Equipment	101-41900-213	79.99
Vendor Streicher's Inc. Total:					79.99
Vendor: Sun Life Assurance Co					
Sun Life Assurance Co	Jan 2025	Jan 2025 STD & LTD Coverage	Medical/Dental/Life/Ltd	101-21706	9.86
Sun Life Assurance Co	Jan 2025	Jan 2025 STD & LTD Coverage	Med/Den/Life/Ltd/Std Insura	101-41110-130	85.17
Sun Life Assurance Co	Jan 2025	Jan 2025 STD & LTD Coverage	Med/Den/Life/Ltd/Std Insura	101-41650-130	31.08
Sun Life Assurance Co	Jan 2025	Jan 2025 STD & LTD Coverage	Med/Den/Life/Ltd/Std Insura	101-41900-130	706.37
Sun Life Assurance Co	Jan 2025	Jan 2025 STD & LTD Coverage	Med/Den/Life/Ltd/Std Insura	101-42000-130	143.36
Sun Life Assurance Co	INV0001047	LTD	Medical/Dental/Life/Ltd	101-21706	12.37
Vendor Sun Life Assurance Co Total:					988.21
Vendor: Tegrete Corporation					
Tegrete Corporation	114332	Monthly Janitorial Svcs	Cleaning Service	101-41700-317	1,075.00
Vendor Tegrete Corporation Total:					1,075.00
Vendor: The Sota Shop					
The Sota Shop	15275	Osseo Vest - A Vickerman	Uniforms/Gear	101-41110-218	60.00
Vendor The Sota Shop Total:					60.00
Vendor: Thomson Reuters - West					
Thomson Reuters - West	0851311436	West Publishing Sft Subscripti	Dues/Membership	101-41900-255	152.15
Vendor Thomson Reuters - West Total:					152.15
Vendor: Toll Gas & Welding Supply					
Toll Gas & Welding Supply	40204229	PW Welding Gas Tank Rental	Operations	101-42000-211	12.75
Vendor Toll Gas & Welding Supply Total:					12.75
Vendor: Twin City Water Clinic Inc					
Twin City Water Clinic Inc	21518	Water Samplies	Operations	601-49400-211	90.00
Vendor Twin City Water Clinic Inc Total:					90.00
Vendor: U.S. BANK EQUIPMENT FINANCE					
U.S. BANK EQUIPMENT FINAN	544784895	Copier Lease - PW	Leases/Rentals	101-42000-410	74.42
Vendor U.S. BANK EQUIPMENT FINANCE Total:					74.42
Vendor: Verizon Wireless					
Verizon Wireless	6100076295	Nov 2024 Cell Phone Svcs	Telecommunications	101-41110-321	65.34
Verizon Wireless	6100076295	Nov 2024 Cell Phone Svcs	Telecommunications	101-41900-321	876.96
Verizon Wireless	6100076295	Nov 2024 Cell Phone Svcs	Telecommunications	101-41920-321	78.75
Verizon Wireless	6100076295	Nov 2024 Cell Phone Svcs	Telecommunications	101-42000-321	244.32
Verizon Wireless	6100076295	Nov 2024 Cell Phone Svcs	Telecommunications	601-49400-321	40.05
Vendor Verizon Wireless Total:					1,305.42

Pending Expense Approval Report

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Victory Automotive Service LLC					
Victory Automotive Service LL	1005165	Squad Axle Shaft Repair	Vehicle Repairs/Maintenance	101-41900-217	651.14
Victory Automotive Service LL	1005604	Squad Front/Rear Brake Svc	Vehicle Repairs/Maintenance	101-41900-217	111.10
Victory Automotive Service LL	1005610	Squad Tire Svc	Vehicle Repairs/Maintenance	101-41900-217	111.10
Victory Automotive Service LL	1005714	Squad Coolant Return Line Re	Vehicle Repairs/Maintenance	101-41900-217	1,795.47
Vendor Victory Automotive Service LLC Total:					2,668.81
Vendor: Walters Recycling & Refuse, Inc.					
Walters Recycling & Refuse, In	8410907	Parks Organic Svc Fees	Recycle/Organics/Cleanupday	101-42000-384	15.75
Walters Recycling & Refuse, In	8411063	Parks Organics Svc Fees	Recycle/Organics/Cleanupday	101-42000-384	42.00
Vendor Walters Recycling & Refuse, Inc. Total:					57.75
Vendor: WEX Bank					
WEX Bank	100880568	Fuel purchases - PD	Fuel - Vehicle/Equipment	101-41900-216	4,018.96
Vendor WEX Bank Total:					4,018.96
Vendor: Wheeler Hardware Company					
Wheeler Hardware Company	SPI55346	MEdeco Key	Operations	101-41900-211	15.00
Vendor Wheeler Hardware Company Total:					15.00
Vendor: Xcel Energy					
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Electric Service	101-41700-380	1,064.98
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Electric Service	101-41800-380	233.78
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Emergency Preparedness	101-41900-402	10.45
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Traffic Signals/Street Lights	101-42000-226	2,390.01
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Electric Service	101-42000-380	304.31
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Gateway Sign Operations	101-42350-212	232.76
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Electric Service	101-42350-380	308.49
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Electric Service	601-49400-380	40.50
Xcel Energy	905767840	10/24/24 - 11/24/24 Electric	Electric Service	602-49400-380	723.97
Vendor Xcel Energy Total:					5,309.25
Grand Total:					293,404.38

Report Summary

Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	198,430.73
110 - CIP EQUIPMENT	384.00
115 - POLICE DONATIONS/EXPENSES	64.30
120 - FIRE DONATIONS/EXPENSES	1,014.36
250 - COMMUNITY FUND	772.29
254 - MINIDAZZLE	809.34
257 - FARMERS MARKET	200.23
412 - 2022-23 Alley & Street Projects	54,853.12
601 - WATER FUND	31,952.14
602 - SEWER FUND	2,908.70
604 - STORM WATER FUND	2,015.17
Grand Total:	293,404.38

Account Summary

Account Number	Account Name	Expense Amount
101-21550	State Sales Tax	2,500.00
101-21701	Federal Withholding	12,932.66
101-21702	State Withholding	6,251.73
101-21703	Fica Withholding	14,032.90
101-21704	Pera	34,757.92
101-21705	Deffered Comp	8,429.30
101-21706	Medical/Dental/Life/Ltd	6,005.27
101-21708	Union Dues	657.00
101-21710	Misc Deductions/Benefit	1,561.17
101-21711	Employee H.S.A Contrib	1,484.16
101-21712	Hcsp	2,253.02
101-22001	Community Center Depo	750.00
101-32101	Building Permits	1,111.08
101-32104	Right Of Way Permit	244.40
101-32610	Sign Permits	244.40
101-32620	Planning/Zoning Permits	244.40
101-32670	Rental Licenses	244.40
101-33425	Police Services	244.40
101-34001	Gateway Sign Ad	250.07
101-36000	Miscellaneous	961.80
101-36001	Community Center Rent	304.83
101-36002	Youth Recreation Fees	244.40
101-41110-130	Med/Den/Life/Ltd/Std In	3,549.38
101-41110-201	Office Operations	535.83
101-41110-211	Operations	308.90
101-41110-218	Uniforms/Gear	60.00
101-41110-255	Dues/Membership	3,525.00
101-41110-308	Assessing Service	29.00
101-41110-321	Telecommunications	65.34
101-41110-351	Printing/Publishing Servi	1,166.81
101-41410-211	Operations	886.35
101-41500-306	Legal Service - Prosecuti	1,339.00
101-41515-302	It Service	8,060.14
101-41515-309	Software	446.50
101-41550-300	Financial Services	450.00
101-41550-301	Accounting/Auditing	463.13
101-41650-130	Med/Den/Life/Ltd/Std In	31.08
101-41650-307	Recording Services	172.00
101-41700-211	Operations	112.80
101-41700-317	Cleaning Service	1,075.00
101-41700-321	Telecommunications	2,349.17
101-41700-380	Electric Service	1,064.98

Account Summary

Account Number	Account Name	Expense Amount
101-41700-390	Natural Gas Service	660.15
101-41800-317	Cleaning Service	736.00
101-41800-380	Electric Service	233.78
101-41800-390	Natural Gas Service	132.56
101-41900-130	Med/Den/Life/Ltd/Std In	18,232.58
101-41900-135	Cell/Travel/Ins/Dfc Allow	1,734.83
101-41900-201	Office Operations	54.17
101-41900-202	Recognition/Awards	102.13
101-41900-211	Operations	212.29
101-41900-213	Officer Equipment	216.49
101-41900-216	Fuel - Vehicle/Equipmen	4,018.96
101-41900-217	Vehicle Repairs/Mainten	4,002.25
101-41900-218	Uniforms/Gear	129.99
101-41900-220	Radio Communications	1,810.18
101-41900-255	Dues/Membership	4,449.78
101-41900-260	Education/Meetings/Tra	1,297.00
101-41900-302	It Service	7,300.00
101-41900-309	Software	2.99
101-41900-316	Incarceration Services	150.00
101-41900-321	Telecommunications	876.96
101-41900-399	Fence Consortium	6,483.00
101-41900-402	Emergency Preparednes	10.45
101-41900-410	Leases/Rentals	176.52
101-41920-211	Operations	358.05
101-41920-216	Fuel - Vehicle/Equipmen	192.61
101-41920-217	Vehicle Repairs/Mainten	32.96
101-41920-218	Uniforms/Gear	592.34
101-41920-220	Radio Communications	638.94
101-41920-309	Software	2,456.75
101-41920-321	Telecommunications	78.75
101-41940-305	Inspection Services	624.00
101-42000-130	Med/Den/Life/Ltd/Std In	1,268.46
101-42000-211	Operations	287.06
101-42000-216	Fuel - Vehicle/Equipmen	1,203.24
101-42000-217	Vehicle Repairs/Mainten	72.23
101-42000-222	Building Repair/Mainten	230.00
101-42000-226	Traffic Signals/Street Lig	2,390.01
101-42000-250	Snow Management	7,528.91
101-42000-321	Telecommunications	429.33
101-42000-380	Electric Service	304.31
101-42000-384	Recycle/Organics/Clean	429.60
101-42000-390	Natural Gas Service	329.33
101-42000-410	Leases/Rentals	74.42
101-42300-312	Programming	678.61
101-42301-312	Programming	28.60
101-42350-211	Operations	2,240.00
101-42350-212	Gateway Sign Operation	232.76
101-42350-215	Central Avenue Beautific	908.41
101-42350-221	Equip Repair/ Maintena	26.49
101-42350-380	Electric Service	308.49
101-42350-390	Natural Gas Service	63.29
110-41900-520	Capital Outlay	384.00
115-41900-255	Dues/Membership	64.30
120-41920-570	Equipment	1,014.36
250-42350-211	Operations	772.29
254-36251	Minidazzle Donations	809.34
257-42400-211	Operations	200.23
412-42000-529	Street Improvement	54,853.12

Account Summary

Account Number	Account Name	Expense Amount
601-37100	Water Utility	1,852.35
601-49400-211	Operations	204.41
601-49400-301	Accounting/Auditing	185.25
601-49400-321	Telecommunications	40.05
601-49400-380	Electric Service	40.50
601-49400-385	Purchased Water	29,629.58
602-37200	Sewer Utility	1,852.34
602-49400-301	Accounting/Auditing	185.25
602-49400-321	Telecommunications	129.70
602-49400-380	Electric Service	723.97
602-49400-390	Natural Gas Service	17.44
604-37400	Storm Water Utility	1,852.35
604-49400-211	Operations	70.20
604-49400-301	Accounting/Auditing	92.62
Grand Total:		293,404.38

Project Account Summary

Project Account Key	Expense Amount
None	293,404.38
Grand Total:	293,404.38