

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
May 28, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:09 p.m. on Tuesday, May 28, 2024.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Alicia Vickerman and Mayor Duane Poppe.

Members absent: Councilmember Mark Schulz.

Staff present: Police Chief Shane Mikkelson, Public Works Director Nick Waldbillig and City Attorney Mary Tietjen.

Other Consultants/Speakers: Alyson Fauske, WSB & Associates.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Hultstrom, seconded by Vickerman, to accept the Agenda as presented. The motion carried 3-0.

5. CONSENT AGENDA

- A. Approve May 13 Council Minutes
- B. Approve Liquor and Tobacco License Renewals for 2024-2025
- C. Receive Q1 Budget Update
- D. Receive April Lions Club Gambling Report
- E. Receive April Hockey Association Gambling Report
- F. Receive April Fire Relief Association Gambling Report

Vickerman asked if further discussion could be held on Item 5C.

Poppe indicated this item could be pulled from the consent agenda for further discussion, if desired.

Hultstrom explained she had changes she would like made to the minutes. She reviewed several changes she would like made to the minutes.

A motion was made by Vickerman, seconded by Hultstrom, to approve the Consent Agenda with the noted changes to the minutes. The motion carried 3-0.

6. MATTERS FROM THE FLOOR

City Resident explained at the worksession meeting the administration was discussed. He suggested, because this was an election year, that the hire of a new City Administrator be completed in Quarter 2 of 2025. He commented on how policy was not law. He stated he had two public record requests noting his name should be removed from the minutes. He stated it was his Fourth Amendment right to remain anonymous. He requested that all minutes with his name have his name removed per his civil rights. He requested that all minutes with his name have his name removed per his civil rights. He commented on the separation agreement with Riley Grams noting one councilmember voted no. He stated on 4/30/24 he made a complaint on an officer and he requested follow up on this matter. He then handed the mayor his public records request.

Mikkelson reported he received one email. He read the email from Nicolas Torres in full for the record. He explained Mr. Torres was unable to attend this meeting as he was out of town. Mr. Torres shared his thoughts regarding the Council appointment and recommended a responsible candidate be appointed based on prior level of engagement with the community. Mr. Torres suggested John Hall be appointed to the vacant position on the City Council based on his prior experience and existing relationships in the community.

7. SPECIAL BUSINESS

A. APPOINT CITY COUNCILMEMBER

Mikkelson stated former Councilmember Ashlee Mueller resigned at the May 13, 2024, Council meeting. The Council adopted Resolution 2024-35, accepting the resignation and declaring a vacancy on the Council. The Council directed Staff to accept letters of interest from individuals in the community interested in serving on the Council, fulfilling the remainder of the Council term (through December 31, 2024) by Wednesday, May 22 at Noon. The City received a total of four letters of interest from community members from:

1) Mark Cook
3) John Hall

2) James Kelly
4) Ed Columbus

Mikkelson reported the Council should consider those interested in the position and motion to appoint one person to fulfill the remainder of the unexpired Council term.

Hultstrom stated she was looking to Mayor Poppe for direction on this decision.

Poppe explained the City received four good applicants that would be a good addition to the City Council. He indicated he was leaning towards Mr. Cook because he was a business owner, was active in the EDA and was involved in the high school and community.

Vickerman stated it was a good problem to have so many great candidates to consider. She reported this was a difficult decision for the Council to make but she appreciated how each of the candidates was community oriented. She indicated one of the only differentiating factors for these candidates was that one individual was elected and reelected. She stated Mr. Hall had been elected to sit on City Council before.

Hultstrom thanked each of the candidates who applied for this position. She noted she had great conversations with each of the gentleman. She indicated this job was very difficult. She commented on the importance of the election process and encouraged each of the individuals to consider running for election in November, even if not appointed. She discussed how she worked hard to hold herself to standards and she believed being elected in the past was important, but what was even more important was that somebody has gone through training for a position. For this reason, she would support John Hall being appointed to the vacant seat.

A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2024-36, appointing John Hall to serve the remainder of the unexpired Council term. The motion carried 3-0.

B. APPROVE 2024 LIONS ROAR SPECIAL EVENT PERMIT

Mikkelson requested the Council approve the 2024 Lions Roar Special Event Permit. He explained Lions Roar would be held September 6 and September 7. He reviewed the events planned for this year and commented on the proposed street closures.

A motion was made by Vickerman, seconded by Hultstrom, to approve the 2024 Lions Roar Special Event Permit.

Hultstrom reminded the Lions Club to get their liquor license and food permit from the County.

The motion carried 3-0.

C. APPROVE 2024 MUSIC AND MOVIES IN THE PARK SERIES SPECIAL EVENT PERMIT

Mikkelson reviewed the 2024 Music and Movies in the Park schedule and requested the Council approve the special event permit for these events.

A motion was made by Hultstrom, seconded by Vickerman, to approve the 2024 Music and Movies in the Park Series Special Event Permit. The motion carried 3-0.

D. ACCEPT DONATIONS

Mikkelson stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
American Legion Post 172	\$2,500 (for trees)	Public Works Facility Maint.
Osseo Fire Relief Association	\$950	Fire Equipment
Kenny Nelson	One new Minnesota State flag	City Facilities

Staff recommended the Council accept the donations.

Hultstrom thanked Kenny Nelson for the new Minnesota flag.

A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2024-37, accepting a donation from the American Legion Post 172, Osseo Fire Relief Association and Kenny Nelson. The motion carried 3-0.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. APPROVE PAVEMENT MAINTENANCE PROPOSAL

Alyson Fauske, WSB & Associates, stated the proposed 2024 Pavement Maintenance Project is proposed to include filling the cracks in the streets from the street improvement projects conducted between 2016 and 2020. The proposal is for services related to the preparation of a quote package, bidding, and construction administration. If approved work a quote package will be prepared and reviewed by the Public Works Director and distributed to contractors. Quotes would be brought to City Council for consideration in June and the work would take place before Labor Day. It is anticipated that the work would be completed within one week. Staff recommended a budget for \$26,000 for the project for 2024.

Vickerman questioned if Staff understood how many cracks these roads had. Ms. Fauske reported Staff estimated 65 feet of cracking in every 100 feet of streets. She explained additional funding was budgeted for 2025 to complete the crack filling for the 2015 street project.

A motion was made by Vickerman, seconded by Hultstrom, to approve engineering proposal with WSB and authorize preparation and distribution of the quote package. The motion carried 3-0.

B. APPROVE HIRE OF EMPLOYMENT AGREEMENT FOR BLANE ANDERSON AS FIRE CHIEF 2

Mikkelson stated the Fire Department had an internal posting for Fire Chief 2, and Blane Anderson was selected to fill that position. The Council HR Committee discussed the employment agreement negotiated with Blane Anderson and Attorney Tietjen reviewed the contract.

Hultstrom stated she has served as a trustee with the fire department and she appreciated the strong presence Blane Anderson had with the Osseo Fire Department.

A motion was made by Hultstrom, seconded by Vickerman, to approve the hire and employment agreement for Blane Anderson as Fire Chief 2. The motion carried 3-0.

C. APPROVE ACCOUNTS PAYABLE

Mikkelson reviewed the Accounts Payable with the Council.

Hultstrom requested further information regarding the badge expenditure. Mikkelson explained the \$750 expenditure would cover the expense of creating a concept badge and all of the artwork for the new 150th anniversary celebration badge. He stated all Osseo officers would wear this badge during the 150-anniversary year.

A motion was made by Vickerman, seconded by Hultstrom, to approve the Accounts Payable as presented. The motion carried 3-0.

11. ADMINISTRATOR REPORT – None

12. COUNCIL AND ATTORNEY REPORTS

City Attorney Tietjen explained she was working to digest all of the new laws, especially with respect to cannabis, noting this matter would be coming back to the Council at a future worksession meeting.

Hultstrom thanked all of the candidates who applied to serve as a City Councilmember. She congratulated John Hall on his appointment. She welcomed Blane Anderson to his new position as Chief 2. Hultstrom thanked the Legion for their donation to the Public Works Department for trees. She indicated she would be attending a League of Minnesota Cities legislative update on Monday, June 3.

Vickerman thanked each of the candidates that applied for the City Councilmember position. She thanked Staff and the Parks and Recreation Committee for their efforts on the Music and Movies in the Park schedule.

13. ANNOUNCEMENTS – None

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 7:49 p.m. The motion carried 3-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial