



# Osseo City Council Meeting

## AGENDA

**REGULAR MEETING**  
**Monday, October 28<sup>th</sup>, 2024, 7:00 p.m.,**  
**Council Chambers**

---

MAYOR: DUANE POPPE | COUNCILMEMBERS: JOHN HALL, JULIANA HULTSTROM, MARK SCHULZ, MARK COOK

---

1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
  - A. Approve October 15<sup>th</sup> EDA and Council Minutes
  - B. Accept Charitable Gambling – Osseo Lions
  - C. Accept Charitable Gambling – America Legion
  - D. Accept Charitable Gambling-Osseo Fire
  - E. Accept Charitable Gambling-Osseo Maple Grove Hockey Association
  - F. Accept Resignation from CSO Justin Engelmann
  - G. Receive September Fire Department Activity Report
  - H. Receive 3<sup>rd</sup> Quarter Building Report
6. **Matters from the Floor**

*Individuals may address the Council about any matter. The City Council will take no official action on items discussed at the Forum, with the exception of referral to Staff or Commission or Committee for future report. Individuals can also submit comments to [cityhall@ci.osseo.mn.us](mailto:cityhall@ci.osseo.mn.us) prior to a meeting.*
7. **Special Business**
  - A. Metro Transit Presentation – Victoria Dan
  - B. Approve Special Event Permit Application for Small Business Saturday
  - C. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
  - A. 2025 Alley Project: Receive the Feasibility Report and Call the Public Hearing – Alyson Fauske WSB
  - B. Approve Delinquent Utilities and Waste Certification (Resolution)
  - C. Approve Letter of Intent with Red Pine Group
  - D. Approve Accounts Payable
  - E. Closed Session
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**
14. **Adjournment**

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
October 15, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:09 p.m. on Tuesday, October 15, 2024.

2. ROLL CALL

Members present: Councilmembers Mark Cook, John Hall, Juliana Hultstrom, Mark Schulz, and Mayor Duane Poppe.

Staff present: City Clerk Natalie Santillo and City Attorney Mary Tietjen.

Others present.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

**A motion was made by Hultstrom, seconded by Schulz, to accept the Agenda as presented. The motion carried 5-0.**

5. CONSENT AGENDA

- A. Approve September 23rd Work Session and Council Minutes
- B. Approve September 30th Work Session Minutes

**A motion was made by Cook, seconded by Hultstrom, to approve the Consent Agenda. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR

A member from the public congratulated the Fire Chief on his new position. He explained he received a letter from Kennedy & Graven dictating that police officers and prosecutors have broad discretion in enforcing and interpreting the law. He indicated he did not know what to say. He did not believe it was right for the police to make up laws as they go. He reported he had lodged a formal complaint on Police Chief Mikkelson and the Council knows about this, and he gets a response like this from Kennedy & Graven.

7. SPECIAL BUSINESS

- A. PRESENTATION FROM EAGLE SCOUT PROJECT

Santillo stated Daniel Beckman recently completed an Eagle Scout Project at Osseo Legion Park.

Daniel Beckman introduced himself to City Council, noting he was from Troop #542 out of Brooklyn Park. He provided a presentation on the park renovations he completed at Osseo Legion Park. He explained the benches were refurbished and the planting area was reworked. He then reviewed pictures that displayed the before and after conditions for this park.

Hall thanked Mr. Beckman for his work at this park.

Poppe thanked Mr. Beckman for his outstanding work at the Osseo Legion Park and congratulated him on becoming an Eagle Scout. A round of applause was offered by all in attendance.

B. APPROVE COMMUNITY CENTER FEE WAIVER FOR OSSEO LIONS HALLOWEEN EVENT

Santillo requested the Council approve a Community Center fee waiver for the Osseo Lions Halloween Event. She noted this event would be held on Saturday, October 26 from 9:00 a.m. to 9:00 p.m. and reported the Lions were requesting use of the space on Friday, October 25 and Saturday, October 26.

**A motion was made by Schulz, seconded by Hall, to approve the Community Center Fee Waiver for the Osseo Lions Halloween Event. The motion carried 5-0.**

C. ACCEPT DONATIONS (Resolution)

Santillo stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Lynde's Restaurant & Catering	\$100	Minidazzle
Iten Garage	\$25	Minidazzle

Staff recommended the Council accept the donations.

**A motion was made by Hall, seconded by Cook, to adopt Resolution No. 2024-61, accepting a donation from Lynde's Restaurant & Catering and Iten Garage. The motion carried 5-0.**

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. DISCUSS SCHEDULE AND CONSIDER CALLING THE PUBLIC HEARING FOR THE 2025 ALLEY PROJECT – Alyson Fauske, WSB

Alyson Fauske, WSB & Associates, stated the proposed 2025 Alley Project consists of reconstructing alleys located in the following areas:

- The alley surrounded by 3rd St NE, 4th Ave NE, 4th St NE, and 5th Ave NE
- The alley surrounded by 3rd St NE, 5th Ave NE, 4th St NE, and 6th Ave NE
- The alley surrounded by 2nd St NE, 5th Ave NE, 3rd St NE, and 6th Ave NE
- The alley surrounded by 2nd St NE, 6th Ave NE, 3rd St NE, and 7th Ave NE
- The alley surrounded by 1st St NE, 6th Ave NE, 2nd St NE, and 7th Ave NE
- The alley surrounded by Broadway St NE, 5th Ave NE, 1st St NE, and 6th Ave NE,
- The alley surrounded by Broadway St NE, 6th Ave NE, 1st St NE and 7th Ave NE
- The alley surrounded by 3rd St NW, 1st Ave NW, 4th St NW, and Central Ave
- The alley surrounded by 2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave

Ms. Fauske reported the Feasibility Report for the project is almost complete and staff wanted to present Council with options to consider regarding the project schedule. A summary of the options is explained below and summarized in Table 1. The initial project schedule (Option 1) was to accept the Feasibility Report and call the public hearing at the October 28, 2024 City Council meeting and hold the public hearing and order preparation of plans and specifications on November 25, 2024. The Truth in Taxation hearing is scheduled for November 25, 2024 and the Council may not want to hold two public hearings in one evening. Staff has consulted with the city attorney and determined that the Council could call the public hearing the meeting prior to accepting the Feasibility Report (Option 2).

Ms. Fauske indicated opening bids early in the calendar year (January/February) is an attempt to generate as many bids as possible when contractors are looking for projects to fill their crews' schedules for the upcoming construction season. The schedules shown in Options 1 and 2 were developed with this goal in mind. Option 3 has a later bid opening date, and we anticipate that there would still be contractors interested in bidding the project. We have discussed holding a neighborhood open house on November 7. If the Feasibility Report is presented to the council in advance of the open house, any comments received will be included in the City Council packet for the public hearing.

Hultstrom supported reviewing the feasibility report before calling for a public hearing. Ms. Fauske reported Option 1 or 3 would allow the Council to review the feasibility report before calling the public hearing.

Poppe indicated he would rather have the bids out earlier rather than later. He noted he was leaning towards Option 2.

Cook stated he was more inclined to support Option 3 in order to avoid the Truth in Taxation Hearing.

Schulz commented he was not afraid of a long meeting and agreed it would benefit the City to get the bids out sooner rather than later. For this reason, he stated he supported Option 2.

Cook questioned if there could be something within the feasibility report that would make the Council want to stop the project. Ms. Fauske explained the scope of the

project could be changed after receiving the feasibility report. She indicated the feasibility report would outline the scope of the project while providing a detailed timeline and estimated costs.

Cook indicated he wants all of the information before taking action, but he understood it would benefit the City to get the bids out sooner rather than later. He reported his priority at this time would be to get the bid out early.

Hultstrom asked if the residual bonding got put into the financing for this project. Ms. Fauske stated this information would be included in the funding schedule within the feasibility report.

Hultstrom reported she wanted to see the feasibility study prior to calling for a public hearing. She noted the City went out for bid on its project in April of this year and still received competitive bids.

Hall anticipated the bidding environment would be very competitive this spring. He supported the City bidding the project in February or March.

**A motion was made by Hultstrom, seconded by Hall, to direct staff to schedule the project per Option 1, calling for a public hearing on October 28, 2024. The motion carried 5-0.**

**B. APPROVE CONTRACT WITH FIRE CHIEF MIKE COGSWELL**

Santillo stated during the August 13th Council Meeting, the HR Committee was asked to meet with Interim Fire Chief Mike Cogswell to discuss the Full-Time Fire Chief Position. On September 3rd, the HR Committee met with then Interim Fire Chief Cogswell to discuss the Full-Time Fire Chief Position. The recommendation from that meeting was for City Administrator Mikkelson to meet with Cogswell to discuss an Employment Agreement. City Administrator Shane Mikkelson and Interim Fire Chief Cogswell recently negotiated the attached draft employment agreement, which included input from Attorney Tietjen. This agreement will have a review after two years.

Santillo reported the Fire Chief position has a budgeted hourly rate of \$45.21 per hour and includes all benefits applicable under the City's Personnel Policy. The Fire Chief has asked for 80 hours of PTO to be put into his PTO balance upfront so to cover him in the early stages of his full-time employment with the city. The Fire Chief position is a supervisory position within the Fire Department and is considered an exempt position. Chief Cogswell has agreed that his expected start date would be Monday, November 4th, 2024.

**A motion was made by Hall, seconded by Schulz, to approve the employment agreement with Fire Chief Mike Cogswell.**

City Attorney Tietjen clarified the position was an exempt position because it was supervisory.

**The motion carried 5-0.**

Fire Chief Cogswell thanked the City Council for offering him this full-time position.

Hultstrom indicated she was very happy to have Fire Chief Cogswell on board.

Poppe stated he was looking forward to having the enhanced services at the Osseo Fire Department. A round of applause was offered by all in attendance.

C. APPROVE AMENDMENTS TO KENNEDY & GRAVEN CONTRACT

Santillo stated the rates for services have not been updated since 2019. The rates have gone from \$33,000 per year to \$39,000 per year with our monthly premiums changing from \$2,750 per month to \$3,250 per month. The non-routine services will be billed at \$190 per hour up from the \$180 per hour rate. The contract also has Paralegal billing at \$125 per hour and law clerks up to \$110 per hour.

**A motion was made by Hall, seconded by Schulz, to approve amendments to the memorandum of understanding concerning legal services provided by Kennedy & Graven.**

Schulz thanked City Attorney Tietjen for her strong leadership on behalf of the community. He explained he supported the rate amendments as proposed.

**The motion carried 5-0.**

D. APPROVE ALLOCATION OF AMERICAN RESCUE PLAN FUNDS

Santillo stated in March 2021, Congress adopted the American Rescue Plan Act (ARPA) and that plan provided money to cities throughout the country. Under this Plan, the City of Osseo received \$299,215 in American Rescue Plan Act money to address the unique needs of the local community. The City has used a portion of the ARPA to replace lost City General Fund revenues, support a food shelf program, and intends to use the balance of the funds remaining, \$174,650, to finance public safety expenditures over the final three months of 2024. The use of these funds meets the criteria provided by the American Rescue Plan and it has been recommended the remainder of these funds be expended by the end of the current calendar year. The attached resolution identifies the ARP funds received, the compliance with the federal guidelines and use of the ARP funds remaining for public safety expenditures. City Staff has reviewed the resolution with legal counsel and recommends the adoption of the resolution by the City Council.

**A motion was made by Schulz, seconded by Cook, to adopt Resolution 2024-62, approving allocation of American Rescue Plan Funds for the Provision of Government Services under the Standard Allowance. The motion carried 5-0.**

E. APPROVE ACCOUNTS PAYABLE

Santillo reviewed the Accounts Payable with the Council.

Hall clarified Center Pointe Energy supplies gas and not electricity in Osseo.

**A motion was made by Cook, seconded by Schulz, to approve the Accounts Payable as amended. The motion carried 5-0.**

11. ADMINISTRATOR REPORT – None
12. COUNCIL AND ATTORNEY REPORTS

City Attorney Tietjen thanked the Council for supporting her contract. She noted she has served the City for the past 10 years and she looked forward to continuing her service with the City.

City Attorney Tietjen commented on the Red Pine Group presentation and noted this group appears to be very flexible regarding the cannabis terms. She indicated she would be bringing something back to the City Council real soon.

Hultstrom reported she recently attended a federal reserve webinar on YouTube.

Hultstrom thanked Realife for hosting a Mayoral Forum.

Hultstrom thanked the Public Works Department for putting purple lights in the Boerboom Park in recognition of Domestic Violence Month.

Hall commented on the 2024 Street Improvement Project noting this project was really looking good. He stated his neighbors were very happy with it.

Hall explained he recently attending a National Safety Conference and commented on the number of veterans that are being lost to suicide. He encouraged the public to check in on the veterans in their life. He also encouraged residents to check in on their neighbors.

Hall thanked the community for their great work on Minidazzle noting this event has been going on for 20+ years.

Hall stated he believed it was unethical that a candidate for the administrative assistant position had a member of the HR Committee's sign in their yard. He hoped this person would remove themselves from consideration for this position.

Cook congratulated Fire Chief Cogswell on his new position and stated the City was grateful to have him.

Cook stated he was really looking forward to the upcoming community sponsored events, which included the Halloween event, Small Business Saturday and Minidazzle.

Schulz thanked Daniel Beckman for completing his Eagle Scout project in the City of Osseo. He thanked staff and the American Legion for partnering with Mr. Beckman on this project.

Schulz welcomed Fire Chief Cogswell to his new position.

Poppe stated the school officially opened their playground and noted he attended a recent celebration for this new adaptive playground.

13. ANNOUNCEMENTS – None

14. ADJOURNMENT

**A motion was made by Hultstrom, seconded by Hall, to adjourn the City Council meeting at 7:55 p.m. The motion carried 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

UNAPPROVED



**OSSEO ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
October 15, 2024**

1. ROLL CALL

President Poppe called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Tuesday, October 15, 2024.

Members present: Teresa Aho, Mark Cook, James Hultgren, Duane Poppe, Mark Schulz, and Nick Torres.

Members absent: Kenny Nelson.

Staff present: City Clerk Natalie Santillo, Financial Consultant Gary Groen and City Attorney Mary Tietjen.

Others present.

2. APPROVAL OF AGENDA

**A motion was made by Schulz, seconded by Torres, to approve the Agenda as presented. The motion carried 6-0.**

3. APPROVAL OF MINUTES – AUGUST 12, 2024

**A motion was made by Hultgren, seconded by Aho, to approve the minutes of August 12, 2024, as presented. The motion carried 6-0.**

4. MATTERS FROM THE FLOOR – None

5. PUBLIC HEARINGS – None

6. ACCOUNTS PAYABLE

Mayor Poppe presented the EDA Accounts Payable listing.

**A motion was made by Cook, seconded by Aho, to approve the Accounts Payable. The motion carried 6-0.**

7. OLD BUSINESS – None

8. NEW BUSINESS

A. TIF PRESENTATION – Rebecca Kurtz, Ehlers

Rebecca Kurtz, Ehlers & Associates, commented on the services Ehlers provides to the City. She provided the EDA with a presentation on tax increment financing (TIF) and discussed how TIF can provide assistance when a project has a financing gap in place. She reported TIF was the ability to capture and use most of the increase in local property tax revenues from new development within a defined geographic area for a defined period of time without approval of the other taxing jurisdictions. The process followed for approving a TIF district was discussed along with the types of TIF districts. She then reviewed the five TIF districts the City currently had in place.

Torres asked how often projections were accurate. Ms. Kurtz stated she does her best to be accurate with the financial projections, but noted this does not always happen. She reported she works to be conservative with her numbers in order to have the gap financing provided by the City to be as low as possible.

Further discussion ensued regarding how inflation and higher construction costs could impact development and TIF districts.

Torres inquired if Ehlers provides consultation services to the City on what types of developments the EDA should or should not be getting into. Ms. Kurtz explained Ehlers holds developer round table discussions. She reiterated that Ehlers was not a development company, but can work to make introductions for the City.

Poppe commented on how market forces typically dictate what developments do or do not move forward. He thanked the Ms. Kurtz for her detailed presentation on TIF.

#### B. REVIEW EDA 2025 BUDGET

Santillo stated each year, the EDA sets their own fiscal budget for the following year. The budget is usually approved during the last meeting of the year in December. Staff reviewed the proposed EDA budget for next year. The revenue side of the budget is mostly comprised of interest off of EDA held investments. On the expenditure side, we have expenses related to operating EDA meetings (Board compensation, supplies, legal services, minutes, etc.) as well as the I-94 West Chamber of Commerce membership, expenses related to any Board member training/travel, TIF management costs for Ehlers, and the transfer of funds to the City general fund for staff time reimbursement. The EDA should discuss any potential changes to the 2025 budget and direct Staff accordingly. Staff will make any EDA recommended changes and update the budget worksheet as directed. The updated EDA budget will come back to the EDA for final approval at the December 9, 2024 EDA meeting.

City Attorney Tietjen commented on some funding that staff was working to receive from the County.

Groen discussed how the EDA breakfast funding had been included in the budget.

C. NOVEMBER EDA BREAKFAST

Santillo stated at the EDA meeting in August, the EDA asked that we push the EDA Social out until November. Staff would like to have a date set in November 2024 or direction when to bring this item back to the EDA.

Cook believed it made sense to hold the EDA breakfast event after the November election.

Torres recommended a nice event be planned with speakers selected prior to choosing a date. He suggested the EDA breakfast be pushed back to February of 2025.

Cook supported this recommendation.

The EDA supported further discussing this topic at the December EDA meeting.

9. REPORTS OR COMMENTS: Executive Director, President, Members

Hultgren commented on the Veterans Day event that would be held at the Pavilion in Maple Grove on Monday, November 11.

Aho welcomed City Clerk Santillo to the City of Osseo.

Aho reported Small Business Saturday would be held on Saturday, November 30.

10. ADJOURNMENT

**A motion was made by Schulz, seconded by Aho, to adjourn at 7:04 p.m. The motion carried 6-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

# City of Osseo

## Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site: Duffy's  
 Organization: Osseo Lions Club  
 Organization Mailing Address: P.O. Box 473  
 Organization Mailing Address: Osseo, MN 55369

Period 09 / 2024

015886

**Osseo Lions Club  
Charitable Gambling Account**  
 P.O. Box 473  
 Osseo, MN 55369  
 Lic. B-00640

**Premier Bank of MN**  
 301 Central Ave.  
 Osseo, MN 55369  
 763-493-3456  
 75-509/960

10/18/2024

PAY TO THE ORDER OF City of Osseo \$ **\*\*3,991.00**

Three thousand nine hundred ninety-one and 00/100\*\*\*\*\* DOLLARS

City of Osseo

Two Signatures Required

*Juan Columbus*  
*Lee E. Poyner* MP

MEMO

Os:

NOTES

### RECEIPT

DATE 10-10-24 NO. 879973

RECEIVED FROM Osseo Lions Club Gambling

ADDRESS \_\_\_\_\_

\_\_\_\_\_ \$ 3,991.00

FOR 10% Contribution Fund

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	
AMT. PAID		CHECK	<u>15366</u>
BALANCE DUE		MONEY ORDER	

BY M. Poyner

© REDIFCRM ® 81800

015886

**Payment**  
 3,991.00  
 3,991.00

Checking - Premier B

3,991.00

# City of Osseo

## Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site: Duffy's  
Organization: Osseo Lions Club  
Organization Mailing Address: P.O. Box 473  
Organization Mailing Address: Osseo, MN 55369

Period  /

10% Contribution Fund			
a. Net Profit		<input type="text" value="\$39,907"/>	
(from LG100A line 29)			
<b>2</b> Net Revenue (line a less line b)	=	<input type="text" value="\$39,907"/>	X 10% <input type="text" value="\$3,991"/>
<b>3</b> Total Remitted to City (add lines 1 and 2)-If Line 2 is negative or zero, please remit dollar amount in Line 1			<input type="text" value="\$3,991"/>

I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.

Signature \_\_\_\_\_

Phone \_\_\_\_\_

Date \_\_\_\_\_

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a **complete** copy of your **Minnesota Lawful Gambling Monthly Summary and Tax Return** including **Forms G1, LG100A and LG100C** for the period above to the address below.

City of Osseo  
Attn: Finance Department

Osseo Lions Club Gambling Report  
to  
City of Osseo

Report for the month/year of           Sep-24          

Check as appropriate:

XXXXXX  paddle wheel

XXXXXX  pull tabs

            raffle

            other (specify)                                   LG100A                                  

Gross Receipts                                   761,811.84           LG100A-11A

Prizes Paid                                   668,434.99           LG100A-11B

Net Receipts                                   93,376.85           LG100A-11C

Expenses - Total                                   37,626.86           Total Itemized

Expenses itemized:

<u>                                  Pulltabs                                  </u>	<u>                                  5,006.97          </u>
<u>                                  Compensation                                  </u>	<u>                                  10,080.78          </u>
<u>                                  Accounting Services                                  </u>	<u>                                  -          </u>
<u>                                  Rent                                  </u>	<u>                                  8,167.20          </u>
<u>                                  Electronic pull-tab provider fees                                  </u>	<u>                                  12,794.44          </u>
<u>                                  Electronic linked bingo provider fees                                  </u>	<u>                                  237.19          </u>
<u>                                  Supplies Bank charges etc                                  </u>	<u>                                  923.50          </u>
<u>                                  Cash Short (Over)                                  </u>	<u>                                  416.78          </u>
Profits <u>          \$ 55,749.99          </u> G1A Line 24	<u>                                  37,626.86          </u>

Lawful Purpose Expenditures

<u>MN Department of Revenue - Wagering Tax</u>	<u>          \$ 15,843.00          </u>
<u>No Dog Left Behind</u>	<u>                                  1,750.00          </u>
<u>OSD #279 Foundation</u>	<u>                                  2,000.00          </u>
<u>My Very Own Bed</u>	<u>                                  2,000.00          </u>
<u>Red On 4 Carrie</u>	<u>                                  1,000.00          </u>
<u>MN Hockey Assn. - Blind &amp; Special Hockey Classic</u>	<u>                                  1,500.00          </u>
<u>CEAP</u>	<u>                                  1,000.00          </u>
<u>OSD #279 - OSH Girls Volleyball</u>	<u>                                  750.00          </u>
<u>OSD #279 - OSH Boys Soccer</u>	<u>                                  750.00          </u>
<u>OSD #279 - OSH Boys Basketball</u>	<u>                                  750.00          </u>
<u>The Dictionary Project - 3rd Grade Dictionaries</u>	<u>                                  1,344.00          </u>
<u>Office Max - 3rd Grade Dictionaries</u>	<u>                                  82.86          </u>
<u>Office Max - 3rd Grade Dictionaries</u>	<u>                                  59.95          </u>
<u>City of Osseo</u>	<u>                                  3,399.00          </u>
<u>                                  Total Contributions                                  </u>	<u>          \$ 32,228.81          </u>

Signed                                   *Lee Pelogri*                                  

Attach additional information if necessary.

\*This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.

**Lawful Gambling Monthly Tax Return**

Print or Type	Organization name Osseo Lions Club	Federal ID number (FEIN) 41-6044906	Minnesota tax ID number 2541217	License number 00640
	Address PO Box 473	<input type="checkbox"/> Check if organization changed	Email address	Month/year reported 9/2024
	City Osseo	State MN	Zip code 55369	Number of Sites 1
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 77		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions ) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions )	
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

		A	B	C
		Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER).....	2	5030.00	1630.00
3	Paddle tickets..... 2 games.....	3	1590.00	1060.00
4	Add lines 1 through 3.....	4	6620.00	2690.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5	19.44	19.44
6	Electronic linked bingo.....	6	7931.40	6741.69
7	Tipboard..... 0 games.....	7	0.00	0.00
8	Paper pull-tabs..... 75 games.....	8	308346.00	277860.00
9	Electronic pull-tabs..... 0 games.....	9	438895.00	381143.30
10	Sports-themed tipboards..... 0 games.....	10	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	761811.84	668434.99
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....	12		334.05
13	Combined net receipts tax (from Worksheet E, line 11).....	13		29660.24
14	Total tax before credits (add lines 12 and 13).....	14		29994.29
15	Net receipts tax credit used (from Schedule NRL, column E).....	15		0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16		0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17		0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18		29994.29
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative) .....	19		0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)).....	20		952.26
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21		30946.55

Print or Type

Gross Profit

Tax and Fees

Expenditures / Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid.....	22	16385.81
23	Total lawful purpose expenditures (add lines 21 and 22).....	23	47332.36
24	Allowable expenses (total of all Schedule A's).....	24	37626.86

Start Bank

25 a	Starting cash banks per books (total of all Schedule A's).....	25 a	7600.00
b	Unreimbursed starting cash banks (total of all Schedule A's).....	25 b	0.00
	End-of-month cash balance in starting banks (subtract line 24b from 24a).....	25	7600.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 39906.99

*I declare that all information on this summary and tax return is true, correct and complete.*

Sign Here

Chief executive officer (print)		Chief executive officer signature	Date	Daytime Phone
Gambling manager		Gambling manager signature	Date	Daytime Phone
Preparer (print)	Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:  
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350



**Lawful Gambling Receipts and Expenses by Site**

Organization name Osseo Lions Club	License number 00640	Site permit number 002
Location name Duffy's Bar & Grill Osseo	Month/year reported 9/2024	

Gross Profits		A	B	C
		Gross receipts	Prizes paid	Net receipts
1	Paper Pull-tabs..... 75 games.....	1 308346.00	277860.00	30486.00
2	Electronic Pull-tabs..... 0 games.....	2 438895.00	381143.30	57751.70
3	Paper Bingo.....	3 0.00	0.00	0.00
4	Electronic Linked Bingo.....	4 7931.40	6741.69	1189.71
5	(PT) Paddletickets (using miniwheel or similar)..... 2 games.....	5 1590.00	1060.00	530.00
6	(PW) Paddletickets (using paddlewheel table)..... 0 games.....	6 0.00	0.00	0.00
7	Raffles.....	7 5030.00	1630.00	3400.00
8	Tipboards..... 0 games.....	8 0.00	0.00	0.00
9	Sports-themed tipboards..... 0 games.....	9 0.00	0.00	0.00
10	Interest and other income .....	10 19.44		19.44
11	Add lines 1 through 10.....	11 761811.84	668434.99	93376.85

Allowable Expenses				
12	Cost of gambling products paid during the month (include state and local sales tax and freight charges).....		12	5006.97
13	Compensation and payroll taxes.....		13	10080.78
14	Penalty and interest paid on taxes.....		14	0.00
15	Accounting services.....		15	0.00
16	Costs for a new or renewed gambling manager's bond.....		16	0.00
17	Local government investigation fees.....		17	0.00
18	Rent paid for conducting lawful gambling.....		18	8167.20
19	Electronic Pulltab Game Fees.....		19	12794.44
20	Electronic Linked Bingo Provider Fees.....		20	237.19
21	Other miscellaneous allowable expenses not listed above.....		21	923.50
22	Cash long or short (if cash long, put parentheses around amount).....		22	426.77
23	Reimbursement for excess cash shortages (this is a negative amount).....		23	-9.99
24	Total allowable expenses (add lines 12 through 23).....		24	37626.86

Cash Banks				
25	Starting cash banks per books (site records).....		25	7600.00
26	Unreimbursed starting cash banks.....		26	0.00
27	Total starting cash banks (subtract line 26 from line 25).....		27	7600.00

Ending Inventory				
28	Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....		28	2055.31

Net Profit				
29	Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid... ** ).....		29	39906.99

\*\* Include taxes paid of 15843.00 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation =	100.00 % of :	29660.24 =	29660.24
Net Receipts Tax Allocation =	8.5 % of :	3930.00 =	334.05
Regulatory Fee Allocation =	.125 % of :	761811.84 =	952.26
			<u>30946.55</u>

### Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

<b>Name of gambling site</b> Duffy's Bar & Grill Osseo	<b>Federal ID number</b> 41-6044906	<b>Minnesota tax ID</b> 2541217	<b>License number</b> 00640
<b>Site permit number</b> 002	<b>Month/year reported</b> 9/2024		<b>Page</b> 1 of 6

Type of operation:  Booth  Bar-op  Machine dispenser

Type of game (check one):  Paper Pulltabs  Electronic Pulltabs  Defective  Missing

Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards  Paddletickets (PW)  Progressive pulltabs

Game status (check one):  Played  Destroyed with Revenue approval  Reported as fund losses  Defective  Missing

Fund loss game destroyed by Revenue

A	B	C	D	E	F	G	H	I	J	K	L	M
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	AG DBGE130N	8766323	23-Aug-24	5250.00	4460.00	2330.00	2920.00	2842.00	78.00	76.00	-2.00	01-Sep-24
2	AI XL97-MN	A892630	30-Aug-24	6320.00	5328.00	212.00	6108.00	5290.00	818.00	806.00	-12.00	01-Sep-24
3	AI XL97-MN	A892912	01-Sep-24	6320.00	5328.00	0.00	6320.00	5328.00	992.00	976.00	-16.00	01-Sep-24
4	TP 7702K-MN	C677489	21-Aug-24	3120.00	2468.00	1126.00	1994.00	1958.00	36.00	31.00	-5.00	01-Sep-24
5	UIM MN0BMS	S56983	19-Jul-24	12000.00	10000.00	6462.00	5538.00	5678.00	-140.00	-266.00	-126.00	01-Sep-24
6	AI XM28-MN	C711195	30-Aug-24	5040.00	4278.00	2516.00	2524.00	2316.00	208.00	216.00	8.00	02-Sep-24
7	AI YZ59-MN	C066409	31-Aug-24	13800.00	11605.00	5145.00	8655.00	7387.00	1268.00	1268.00	0.00	02-Sep-24
8	IG 449WWW	2745736	31-Aug-24	5096.00	4306.00	2546.00	2550.00	2428.00	122.00	122.00	0.00	02-Sep-24
9	AI XL97-MN	A892695	02-Sep-24	6320.00	5328.00	1082.00	5238.00	4636.00	602.00	578.00	-24.00	04-Sep-24
10	IG 449WWW	2745735	02-Sep-24	5096.00	4306.00	1414.00	3682.00	3372.00	310.00	306.00	-4.00	04-Sep-24
11	AI VZ98-MN	A414735	02-Sep-24	5040.00	4278.00	2582.00	2458.00	2340.00	118.00	116.00	-2.00	05-Sep-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 9/2024	Page 2 of 6
Name of gambling site Duffy's Bar & Grill Osseo		

A	B	C	D	E	F	G	H	I	J	K	L	M
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
12	AI XM26-MN	C711746	06-Sep-24	5040.00	4278.00	90.00	4950.00	4166.00	784.00	772.00	-12.00	06-Sep-24
13	AI YV32-MN	C752951	05-Sep-24	5040.00	4278.00	0.00	5040.00	4270.00	770.00	762.00	-8.00	06-Sep-24
14	AN 7319K-MN	A959139	26-Aug-24	5200.00	4414.00	3118.00	2082.00	2146.00	-64.00	-70.00	-6.00	06-Sep-24
15	IG 2295TCD	2788820	02-Sep-24	13720.00	11605.00	5575.00	8145.00	7202.00	943.00	938.00	-5.00	06-Sep-24
16	IG 449WW	2745734	04-Sep-24	5096.00	4306.00	0.00	5096.00	4302.00	794.00	786.00	-8.00	06-Sep-24
17	AI XL97-MN	A892694	07-Sep-24	6320.00	5328.00	4.00	6316.00	5328.00	988.00	944.00	-44.00	07-Sep-24
18	AI XL97-MN	A892735	04-Sep-24	6320.00	5328.00	2464.00	3856.00	3494.00	362.00	370.00	8.00	07-Sep-24
19	AI YV33-MN	C752902	06-Sep-24	5040.00	4278.00	0.00	5040.00	4198.00	842.00	760.00	-82.00	07-Sep-24
20	AI 7193M-MN	C847398	06-Sep-24	13800.00	11605.00	4685.00	9115.00	8097.00	1018.00	1018.00	0.00	08-Sep-24
21	IG 449WW	2817360	06-Sep-24	5096.00	4306.00	1544.00	3552.00	3192.00	360.00	354.00	-6.00	08-Sep-24
22	TP 16461AR-MN	C436369	06-Sep-24	5200.00	4420.00	156.00	5044.00	4354.00	690.00	720.00	30.00	08-Sep-24
23	AG DBGE130N	8766368	01-Sep-24	5250.00	4460.00	2694.00	2556.00	2664.00	-108.00	-108.00	0.00	09-Sep-24
24	IG 449WW	2817363	08-Sep-24	5096.00	4306.00	1338.00	3758.00	3138.00	620.00	564.00	-56.00	09-Sep-24
25	TP 7406K-MN	A862697	01-Sep-24	3400.00	2725.00	1197.00	2203.00	1977.00	226.00	261.00	35.00	09-Sep-24
26	IG 449WW	2817361	09-Sep-24	5096.00	4306.00	1698.00	3398.00	2868.00	530.00	534.00	4.00	10-Sep-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

<b>Federal ID number</b> 41-6044906	<b>Minnesota tax ID</b> 2541217	<b>License number</b> 00640
<b>Site permit number</b> 002	<b>Month/year reported</b> 9/2024	<b>Page</b> 3 of 6
<b>Name of gambling site</b> Duffy's Bar & Grill Osseo		

A	B	C	D	E	F	G	H	I	J	K	L	M
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
27	AG DBGE130N	8766168	09-Sep-24	5250.00	4460.00	1226.00	4024.00	3520.00	504.00	524.00	20.00	11-Sep-24
28	AN 7224K-MN	A818839	08-Sep-24	5200.00	4414.00	1334.00	3866.00	3236.00	630.00	628.00	-2.00	11-Sep-24
29	AG DBGE130N	8766322	11-Sep-24	5250.00	4460.00	820.00	4430.00	3754.00	676.00	674.00	-2.00	12-Sep-24
30	AI YV30-MN	C752889	07-Sep-24	5040.00	4278.00	2420.00	2620.00	2510.00	110.00	150.00	40.00	12-Sep-24
31	AG DBGE130N	8766369	12-Sep-24	5250.00	4460.00	2318.00	2932.00	2636.00	296.00	298.00	2.00	13-Sep-24
32	AI 7289M-MN	C883513	11-Sep-24	5198.00	4418.00	2430.00	2768.00	2644.00	124.00	124.00	0.00	13-Sep-24
33	AI XM26-MN	C711181	12-Sep-24	5040.00	4278.00	248.00	4792.00	4038.00	754.00	746.00	-8.00	13-Sep-24
34	AI YV30-MN	C752799	13-Sep-24	5040.00	4278.00	1114.00	3926.00	3448.00	478.00	481.00	3.00	13-Sep-24
35	AI YK98-MN	C846821	08-Sep-24	6000.00	5100.00	3978.00	2022.00	2646.00	-624.00	-660.00	-36.00	14-Sep-24
36	IG 2296TCD	2788849	08-Sep-24	13720.00	11605.00	6335.00	7385.00	8216.00	-831.00	-781.00	50.00	14-Sep-24
37	IG 449VWV	2817362	10-Sep-24	5096.00	4306.00	2316.00	2780.00	2444.00	336.00	340.00	4.00	14-Sep-24
38	AG DBGE130N	8766171	13-Sep-24	5250.00	4460.00	58.00	5192.00	4444.00	748.00	744.00	-4.00	15-Sep-24
39	AG PKRN421A	8725246	13-Sep-24	5180.00	4386.00	2826.00	2354.00	2238.00	116.00	116.00	0.00	15-Sep-24
40	AI XC97-MN	C577962	13-Sep-24	5040.00	4278.00	88.00	4952.00	4268.00	684.00	686.00	2.00	15-Sep-24
41	AI XL97-MN	A892736	14-Sep-24	6320.00	5328.00	2166.00	4154.00	3650.00	504.00	514.00	10.00	15-Sep-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 9/2024	Page 4 of 6
Name of gambling site Duffy's Bar & Grill Osseo		

A	B	C	D	E	F	G	H	I	J	K	L	M
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
42	IG 449WWW	2824358	14-Sep-24	5096.00	4306.00	2358.00	2738.00	2488.00	250.00	248.00	-2.00	15-Sep-24
43	AI 894N-MN	97M8977	01-Sep-24	12000.00	9660.00	2330.00	9670.00	8146.00	1524.00	1520.00	-4.00	17-Sep-24
44	AG DBGE130N	8766365	15-Sep-24	5250.00	4460.00	412.00	4838.00	4066.00	772.00	762.00	-10.00	18-Sep-24
45	IG 2283CH	2702123	09-Sep-24	3136.00	2458.00	1539.00	1597.00	1510.00	87.00	76.00	-11.00	18-Sep-24
46	IG 449WWW	2824357	14-Sep-24	5096.00	4306.00	452.00	4644.00	3870.00	774.00	772.00	-2.00	18-Sep-24
47	AG DBGE130N	8766169	18-Sep-24	5250.00	4460.00	2734.00	2516.00	2536.00	-20.00	-26.00	-6.00	19-Sep-24
48	AG DBGE130N	8766367	19-Sep-24	5250.00	4460.00	754.00	4496.00	4012.00	484.00	494.00	10.00	19-Sep-24
49	AI 7191M-MN	C847106	14-Sep-24	13800.00	11605.00	8380.00	5420.00	5578.00	-158.00	-188.00	-30.00	20-Sep-24
50	IG 449WWW	2824354	18-Sep-24	5096.00	4306.00	0.00	5096.00	4306.00	790.00	786.00	-4.00	20-Sep-24
51	IG 449WWW	2824355	20-Sep-24	5096.00	4306.00	14.00	5082.00	4280.00	802.00	800.00	-2.00	20-Sep-24
52	AG DBGE130N	8766184	20-Sep-24	5250.00	4460.00	2518.00	2732.00	2960.00	-228.00	-274.00	-46.00	21-Sep-24
53	AG DBGE130N	8766224	21-Sep-24	5250.00	4460.00	0.00	5250.00	4456.00	794.00	844.00	50.00	21-Sep-24
54	AI YK98-MN	C846918	15-Sep-24	6000.00	5100.00	436.00	5564.00	5036.00	528.00	350.00	-178.00	21-Sep-24
55	AI YZ54-MN	C143786	18-Sep-24	3400.00	2725.00	1810.00	1590.00	936.00	654.00	655.00	1.00	21-Sep-24
56	AG DBGE130N	8766185	21-Sep-24	5250.00	4460.00	2570.00	2680.00	2664.00	16.00	14.00	-2.00	22-Sep-24

Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 9/2024	Page 5 of 6
Name of gambling site Duffy's Bar & Grill Osseo		

A	B	C	D	E	F	G	H	I	J	K	L	M
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
57	AG DBGE130N	8766339	22-Sep-24	5250.00	4460.00	128.00	5122.00	4416.00	706.00	738.00	32.00	22-Sep-24
58	AI XL97-MN	A893032	21-Sep-24	6320.00	5328.00	1990.00	4330.00	3676.00	654.00	658.00	4.00	22-Sep-24
59	AG MOMN421 A	8725569	14-Sep-24	5180.00	4386.00	2180.00	3000.00	3194.00	-194.00	-200.00	-6.00	23-Sep-24
60	IG 2293CE	4236345	23-Sep-24	5112.00	4304.00	2576.00	2536.00	2466.00	70.00	68.00	-2.00	24-Sep-24
61	AN 3998D-MN	A991385	22-Sep-24	5040.00	4280.00	462.00	4578.00	3990.00	588.00	602.00	14.00	25-Sep-24
62	AI XM25-MN	C711248	15-Sep-24	5040.00	4278.00	2676.00	2364.00	2438.00	-74.00	-110.00	-36.00	26-Sep-24
63	AN 7462L-MN	F242130	24-Sep-24	5200.00	4414.00	2142.00	3058.00	2676.00	382.00	384.00	2.00	26-Sep-24
64	AG DBGE130N	8766370	25-Sep-24	5250.00	4460.00	3680.00	1570.00	1498.00	72.00	48.00	-24.00	27-Sep-24
65	AG PCHM782N	8803734	20-Sep-24	13300.00	11230.00	9670.00	3630.00	4385.00	-755.00	-730.00	25.00	27-Sep-24
66	AI YK98-MN	C846870	22-Sep-24	6000.00	5100.00	1422.00	4578.00	4308.00	270.00	268.00	-2.00	27-Sep-24
67	IG 449WWV	2824356	20-Sep-24	5096.00	4306.00	3300.00	1796.00	1964.00	-168.00	-170.00	-2.00	27-Sep-24
68	IG 449WWV	2824359	27-Sep-24	5096.00	4306.00	2290.00	2806.00	2318.00	488.00	488.00	0.00	27-Sep-24
69	PG MN01326	6117258	17-Sep-24	6960.00	5400.00	1852.00	5108.00	4300.00	808.00	806.00	-2.00	27-Sep-24
70	AI XL97-MN	A892903	27-Sep-24	6320.00	5328.00	2466.00	3854.00	3538.00	316.00	346.00	30.00	28-Sep-24
71	IG 449WWV	2824360	27-Sep-24	5096.00	4306.00	0.00	5096.00	4306.00	790.00	790.00	0.00	28-Sep-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pultab, tipboard and paddicket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6044906	Minnesota tax ID 2541217	License number 00640
Site permit number 002	Month/year reported 9/2024	Page 6 of 6

Name of gambling site

Duffy's Bar & Grill Osseo

A	B	C	D	E	F	G	H	I	J	K	L	M
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
72	AG DBGE130N	8766216	27-Sep-24	5250.00	4450.00	2294.00	2956.00	2896.00	60.00	174.00	114.00	29-Sep-24
73	AI XL97-MN	A892815	28-Sep-24	6320.00	5328.00	1922.00	4398.00	3818.00	580.00	598.00	18.00	29-Sep-24
74	IG 449VWV	2824361	28-Sep-24	5096.00	4306.00	2100.00	2996.00	2702.00	294.00	292.00	-2.00	29-Sep-24
75	AI XL97-MN	A892930	29-Sep-24	6320.00	5328.00	1998.00	4322.00	3464.00	858.00	858.00	0.00	30-Sep-24
<b>Total</b>				459456.00	386977.00	151110.00	308346.00	277860.00	30486.00	30159.00	-327.00	

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month, if you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

<b>Federal ID number</b> 41-6044906	<b>Minnesota tax ID</b> 2541217	<b>License number</b> 00640
<b>Site permit number</b> 002	<b>Month/year reported</b> 9/2024	<b>Page</b> 1 of 1

**Name of gambling site**

Duffy's Bar & Grill Osseo

Type of operation:  Booth  Bar-op  Machine dispenser

Type of game (check one):  Paper Pulltabs  Electronic Pulltabs  Defective  Missing

Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards

Paddletickets (PW)  Progressive pulltabs

Game status (check one):  Played  Destroyed with Revenue approval  Reported as fund losses  Defective  Missing

Fund loss game destroyed by Revenue

A	B	C	D	E	F	G	H	I	J	K	L	M
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	IG 5PT1	3452301	16-Sep-24	1500.00	1500.00	0.00	1500.00	1000.00	500.00	500.00	0.00	28-Sep-24
2	IG 5PT1	3452351	28-Sep-24	1500.00	1500.00	1410.00	90.00	60.00	30.00	30.00	0.00	28-Sep-24
<b>Total</b>				3000.00	3000.00	1410.00	1590.00	1060.00	530.00	530.00	0.00	



**Worksheet E ♦ Lawful Gambling Combined Receipts Tax**

Complete this schedule to determine if you owe tax on combined receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this schedule to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

Federal ID number 41-6044906	Minnesota tax ID number 2541217	License number 00640
---------------------------------	------------------------------------	-------------------------

Organization name Osseo Lions Club	Month/year reported 9/2024
---------------------------------------	-------------------------------

Receipts	1	Interest and other income (from this month's Form G1, line 5, Column C) . . . . .	1	19.44
	2	Receipts from electronic linked bingo games (from this month's Form G1, line 6, Column C) . . . . .	2	1189.71
	3	Receipts from tipboard games (from this month's Form G1, line 7, Column C) . . . . .	3	0.00
	4	Receipts from paper pull-tab games (from this month's Form G1, line 8, Column C) . . . . .	4	30486.00
	5	Receipts from electronic pull-tab games (from this month's Form G1, line 9, Column C) . . . . .	5	57751.70
	6	Add lines 1 through 5. . . . .	6	89446.85
	7	Amount from last month's Worksheet E, line 8 (enter zero if this is the July Worksheet E) . . . . .	7	153918.20
	8	Add lines 6 and 7. . . . .	8	243365.05
Tax	9	Go to the table below, determine the tax for line 8 and enter it here . . . . .	9	50464.79
	10	Amount from last month's Worksheet E, line 9 (enter zero if this is the July Schedule E) . . . . .	10	20804.55
	11	Combined receipts tax due (subtract line 10 from line 9). . . . .	11	29660.24

Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.

If line 8 is :				
over	but no more than	subtract from line 8	multiply result by	add
\$0	\$87,500		8% (.08)	\$0
\$87,500	\$122,500	\$87,500	17% (.17)	\$7,000
\$122,500	\$157,500	\$122,500	25% (.25)	\$12,950
\$157,500		\$157,500	33.5% (.335)	\$21,700

Enter the result on line 9 above.

**Lawful Gambling Fund Reconciliation**

Organization name Osseo Lions Club	License number 00640	Month/year reported 9/2024
---------------------------------------	-------------------------	-------------------------------

**Checking Account**

1	End-of-month checking account balance from bank statements (include from all checking accounts).....	1	150019.31
2	Deposits made during the month that are not included on bank statement.....	2	0.00
	Add lines 1 and 2.....		150019.31
3	Checks written during the month that are not included on bank statement.....	3	27326.88
4	End-of-month reconciled checking account balance (subtract line 4 from line 3).....	4	122692.43

**Additions**

5	End-of-month cash balance in starting cash banks (from this month's Form G1, line 25).....	5	7600.00
6	Cash received but not deposited by month end from sales of games reported on LG100A (do not list amounts included on line 2 above).....	6	2315.32
7	Total in savings accounts and other non-checking accounts.....	7	0.00
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board.....	8	0.00
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carryover adjustment has not been requested.....	9	0.00
10	End-of-month value of merchandise prize inventory .....	10	0.00
11	Other additions .....	11	0.00
12	Total additions (add lines 5 through 11).....	12	9915.32

**Subtractions**

13	Linked bingo prize amount payable to (receivable from) linked bingo provider.....	13	2390.74
14	Receipts deposited from games still in play that are not included on LG100A.....	14	0.00
15	End-of-month amount due for loans made to gambling fund.....	15	0.00
16	Total unpaid invoices for merchandise prizes.....	16	0.00
17	Calendar raffle and other prizes reported on an LG100A that have not yet been paid to winner(s)...	17	0.00
18	Other subtractions .....	18	0.00
19	Total subtractions (add lines 13 through 18).....	19	2390.74

**Reconciliation**

20	Reconciled gambling fund balance (subtract line 19 from sum of lines 4 and 12).....	20	130217.01
21	Gross profits for the month (total of all schedules A, line 11C).....	21	93376.85
22	Total lawful purpose expenditures (Total from LG100C).....	22	32228.81
23	Allowable expenses ( Form G1, line 24).....	23	37626.86
24	Profit carryover increase (decrease) (line 21 less sum of lines 22 and 23).....	24	23521.18
25	Profit carryover (from prior month's Schedule F, line 27).....	25	106695.83
26	Approved adjustments by the Gambling Control Board (required written approval).....	26	0.00
27	Profit carryover for this month (add lines 24 through 26).....	27	130217.01
28	Profit carryover variance (subtract line 27 from 20; if lines 20 and 27 do not match, see instructions).....	28	0.00

**Explanations**

In the space below, briefly explain other additions reported on line 11 and/or other subtractions reported on line 18:

**Minnesota Gambling Control Board  
Schedule C : Lawful Purpose Expenditures**

LG100C

Organization Name		Osseo Lions Club		License Number		00640		
Monthly year		9/2024		Is this an amended Schedule C ?		<input type="checkbox"/> Yes <input type="checkbox"/> No		
						Page 1 of 1		
<b>Schedule C: Lawful Purpose Expenditures</b>								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
26-Sep-2024	27-Sep-2024	15878	No Dog Left Behind		002		A01	1750.00
26-Sep-2024	27-Sep-2024	15876	OSSEO SCHOOL DISTRICT #279 Foundation	Foundation	002		A04	2000.00
26-Sep-2024	27-Sep-2024	15877	My Very Own Bed	Beds & Supplies	002		A02	2000.00
26-Sep-2024	27-Sep-2024	15879	Ride On 4 Carre		002		A01	1000.00
26-Sep-2024	28-Sep-2024	15880	MN Hockey Association	Blind & Special Hockey Classic	002		A01	1500.00
26-Sep-2024	28-Sep-2024	15881	Ceap		002		A01	1000.00
26-Sep-2024	28-Sep-2024	15882	OSD #279	OSH Girls Volleyball	002		A04	750.00
26-Sep-2024	28-Sep-2024	15883	OSD #279	OSH Boys Soccer	002		A04	750.00
26-Sep-2024	28-Sep-2024	15884	OSD #279	Osseo Boys Basketball	002		A04	750.00
08-Aug-2024	30-Sep-2024	ET	The Dictionary Project	3rd Grade Dictionaries	002		A04	1344.00
08-Aug-2024	30-Sep-2024	ET	Office Max	3rd Grade Dictionaries	002		A04	82.86
08-Aug-2024	30-Sep-2024	ET	Office Max	3rd Grade Dictionaries	002		A04	59.95
22-Aug-2024	13-Sep-2024	15856	CITY OF OSSEO		002		A10R	3399.00
12-Sep-2024	13-Sep-2024	ET	MN DEPT. OF REVENUE		002		A08T	15843.00
								32228.81

RUDOLPH PRIEBE POST 172  
GAMBLING REPORT TO  
CITY OF OSSEO

1. Report for month of SEPTEMBER 2024
2. Check as appropriate:  
 Paddlewheel  
 Pulltabs  
 Bingo  
 Raffle  
 Other Etabs/Linked E-Bingo
3. Expenses Form LG100A Attached.
4. LPE LG100C Attached.
5. G1 Tax return Attached.



Signed:

---

JAMES HULTGREN  
Gambling Manager

This completed form must be returned to the Osseo City Clerk's office monthly;

# City of Osseo

## Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site:

104

Organization:

AMERICAN LEGION POST 172 OSSEO

Organization

Mailing Address:

260 4TH AVE SE OSSEO MN 55369

Period:

Month	Year
9	2024

### 10% Contribution Fund

A. Net Profit (from LG100A line 29) \$ 44,729.57

B. Contribution Amount 10%

C. Total Remitted to City (A x B) \$ 4,472.96


*If line C is zero or a negative, no amount is due to the City.*

### Additional Instructions

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1**, **LG100A** and **LG100C** for the period above to the address below:

City of Osseo  
Attn: Finance Department  
415 Central Avenue  
Osseo, MN 55369

***I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.***

  
Signature

10/11/2024  
Date

7634254858 ext 4  
Phone Number

## Lawful Gambling Receipts and Expenses by Site

Organization name <b>American Legion Post 172</b>			License # <b>00104</b>
Site name <b>Rudolph Priebe American Legion</b>	Site permit # <b>001</b>	Month reported <b>9</b>	Year reported <b>2024</b>

Receipts and Prizes		A Gross Receipts	B Prizes	C Net Receipts
1	Paper pull-tabs	\$359009.00	\$308358.00	\$50651.00
2	Electronic pull-tabs	\$184102.25	\$167352.50	\$16749.75
3	Non-linked bingo	\$0.00	\$0.00	\$0.00
4	Linked bingo	\$23752.00	\$16626.40	\$7125.60
5	Paddlewheel without a table	\$2910.00	\$2075.00	\$835.00
6	Paddlewheel with a table	\$0.00	\$0.00	\$0.00
7	Raffles	\$0.00	\$0.00	\$0.00
8	Tipboards	\$0.00	\$0.00	\$0.00
9	Sports tipboards	\$1790.00	\$1650.00	\$140.00
10	Interest and other income	\$64.31		\$64.31
11	Totals	\$571627.56	\$496061.90	\$75565.66

## Allowable Expenses

12	Paper pull-tabs, bingo paper sheets, tipboards, paddletickets, and raffle tickets	\$4180.98
13	Compensation and payroll taxes	\$14087.90
14	Penalty and interest paid on taxes	\$0.00
15	Accounting services	\$4525.00
16	Gambling manager's bond	\$0.00
17	Local government investigation fees	\$0.00
18	Rent paid to lessors for conducting lawful gambling	\$0.00
19	Electronic pull-tab game fees	\$6188.92
20	Electronic linked bingo provider fees	\$1076.85
21	Other miscellaneous allowable expenses not listed above	\$393.98
22	Cash short (if cash long, enter as a negative number)	\$414.40
23	Reimbursement for excess cash shortages	\$0.00
24	Total allowable expenses	\$30868.03

## Cash Banks

25	Starting cash banks per site records	\$13600.00
26	Unreimbursed starting cash banks	\$0.00
27	Total starting cash banks	\$13600.00

## Ending Inventory

28	Total value of ending inventory on the last day of the month	\$7076.60
----	--	-----------

## Monthly Profit (loss)

29	Site net profit less state taxes on lawful gambling	\$44697.63
----	---	------------



MINNESOTA GAMBLING CONTROL BOARD  
**Monthly Lawful Gambling Activity Summary**

**LG100**

Organization name	Month reported	Year reported	License #
American Legion Post 172	9	2024	00104
Receipts and Prizes	A Gross Receipts	B Prizes	C Net Receipts
1 Non-linked bingo	\$0.00	\$0.00	\$0.00
2 Raffles	\$0.00	\$0.00	\$0.00
3 Paddlewheel	\$2910.00	\$2075.00	\$835.00
4 Add lines 1 through 3	\$2910.00	\$2075.00	\$835.00
5 Interest and other income	\$64.31		\$64.31
6 Linked bingo	\$23752.00	\$16626.40	\$7125.60
7 Tipboards	\$0.00	\$0.00	\$0.00
8 Paper pull-tabs	\$359009.00	\$308358.00	\$50651.00
9 Electronic pull-tabs	\$184102.25	\$167352.50	\$16749.75
10 Sports tipboards	\$1790.00	\$1650.00	\$140.00
11 Monthly totals	\$571627.56	\$496061.90	\$75565.66
Allowable Expenses			
12 Paper pull-tabs, bingo paper sheets, tipboards, paddletickets, and raffle tickets		\$4180.98	
13 Compensation and payroll taxes		\$14087.90	
14 Penalty and interest paid on taxes		\$0.00	
15 Accounting services		\$4525.00	
16 Gambling manager's bond		\$0.00	
17 Local government investigation fees		\$0.00	
18 Rent paid to lessors for conducting lawful gambling		\$0.00	
19 Electronic pull-tab game fees		\$6188.92	
20 Electronic linked bingo provider fees		\$1076.85	
21 Other miscellaneous allowable expenses not listed above		\$393.98	
22 Cash short (if cash long, enter as a negative number)		\$414.40	
23 Reimbursement for excess cash shortages		\$0.00	
24 Total allowable expenses			\$30868.03
Bank Balances, Cash, and Inventory			
25 Balance in checking account(s)			\$102864.70
26 Balance in savings and other non-checking accounts			\$150400.10
27 Total starting cash banks			\$13600.00
28 Dollar value of ending inventory on the last day of the month			\$7076.60
Monthly profit (loss)			
29 Organization net profit less state taxes on lawful gambling			\$44697.63
Lawful Purpose Expenditures			
30 Charitable contributions		\$17292.85	
31 Taxes and fees		\$17017.63	
32 Other lawful purpose expenditures		\$10419.09	
33 Monthly total lawful purpose expenditures			\$44729.57
Lawful Purpose Percentage (Star Rating)			
34 Current month's percentage of net receipts spent on lawful purposes (line 33 / line 11)			%59.1930
35 Amount from previous month's LG100, line 36 (if filing for July, enter \$0)		\$71375.30	
36 Fiscal year to date total lawful purpose expenditures			\$116104.87
37 Amount from previous month's LG100, line 38 (if filing for July, enter \$0)		\$152309.11	
38 Fiscal year to date total net receipts			\$227874.77
39 Fiscal year to date percentage of net receipts spent on lawful purposes (line 36 / line 38)			%50.9512
Profit Carryover			
40 End-of-month profit carryover			\$265242.13
41 Variance between profit carryover and reconciled account balance			\$0.00



# Lawful Gambling Monthly Tax Return

<b>Print or Type</b>	Organization Name <b>American Legion Post 172</b>	Federal ID Number (FEIN) <b>41-6038117</b>	Minnesota Tax ID Number <b>9724701</b>	License Number <b>00104</b>
	Address <input type="checkbox"/> Check if Address Changed <b>260 4th Avenue SE</b>	Email Address <b>post172gaming@comcast.net</b>		Month/Year Reported <b>9/2024</b>
	City <b>Osseo</b>	State <b>MN</b>	Zip Code <b>55369</b>	Number of Sites <b>1</b>
	Number of barcoded games reported on Schedule B2s for the month: <b>103</b>	Check all that apply: <input type="checkbox"/> Amended Return <input type="checkbox"/> Filing under Extension (see instructions) <input type="checkbox"/> No Gambling Activity this Month <input type="checkbox"/> Final Return (see instructions)		
	This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER			

<b>Gross Profit</b>		<b>A</b>	<b>B</b>	<b>C</b>
		Gross Receipts	Prizes Paid	Net Receipts
<b>1</b>	Non-linked bingo	<u>0</u>	<u>0.00</u>	<u>0.00</u>
<b>2</b>	Raffles (if tax-exempt raffles were conducted, complete Schedule ER)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>3</b>	Paddletickets	<u>2910.00</u>	<u>2075.00</u>	<u>835.00</u>
<b>4</b>	Add lines 1 through 3	<u>2910.00</u>	<u>2075.00</u>	<u>835.00</u>
<b>5</b>	Interest and other income (including advertising or sponsorship income; see instructions)	<u>64.00</u>		<u>64.00</u>
<b>6</b>	Linked bingo	<u>23752.00</u>	<u>16626.00</u>	<u>7126.00</u>
<b>7</b>	Tipboards	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>8</b>	Paper pull-tabs	<u>359009.00</u>	<u>308358.00</u>	<u>50651.00</u>
<b>9</b>	Electronic pull-tabs	<u>184102.00</u>	<u>167353.00</u>	<u>16749.00</u>
<b>10</b>	Sports-themed tipboards	<u>1790.00</u>	<u>1650.00</u>	<u>140.00</u>
<b>11</b>	Add lines 4 through 10. Line 11C is your gross profits for the month	<u>571628.00</u>	<u>496062.00</u>	<u>75566.00</u>

<b>Tax and Fees</b>	<b>12</b>	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)	<u>71.00</u>
	<b>13</b>	Combined net receipts tax (from Worksheet E, line 11; if negative, enter the amount on line 19)	<u>24442.00</u>
	<b>14</b>	Total tax before credits (add lines 12 and 13)	<u>24513.00</u>
	<b>15</b>	Net receipts tax credit used (from Schedule NRL, column E)	<u>0.00</u>
	<b>16</b>	Exempt raffle tax credit (from Schedule ER, line 4)	<u>0.00</u>
	<b>17</b>	Total nonrefundable credits (add lines 15 and 16)	<u>0.00</u>
	<b>18</b>	Total tax before refundable credit (subtract line 17 from line 14; if negative, enter zero)	<u>24513.00</u>
	<b>19</b>	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	<u>0.00</u>
	<b>20</b>	Monthly regulatory fee (multiply line 11a by 0.125% [0.00125])	<u>715.00</u>
	<b>21</b>	<b>TOTAL TAX DUE OR REFUND</b> (add lines 18, 19 and 20)	<u>25228.00</u>

**Lawful Gambling Monthly Tax Return** *(continued)*

Organization Name <b>American Legion Post 172</b>	Federal ID Number (FEIN) <b>41-6038117</b>	Minnesota Tax ID Number <b>9724701</b>	License Number <b>00104</b>
--	---	---	--------------------------------

<b>Expenditures /Expenses</b>	<b>22</b> Lawful purpose expenditures	<b>22</b> <u>44730.00</u>
	<b>23</b> Total lawful purpose expenditures <i>(add lines 21 and 22)</i>	<b>23</b> <u>69958.00</u>
	<b>24</b> Allowable expenses	<b>24</b> <u>30868.00</u>

<b>Start Bank</b>	<b>25 a</b> Starting cash banks per books	<b>25a</b> <u>13600.00</u>
	<b>b</b> Unreimbursed starting cash banks	<b>25b</b> <u>0.00</u>
	End-of-month cash balance in starting banks <i>(subtract line 25b from 25a)</i>	<b>26</b> <u>13600.00</u>

<b>Sign Here</b>	<i>I declare that all information on this summary and tax return is true, correct and complete.</i>			
	Chief Executive Officer (print) <b>JACOB LYNCH</b>	Chief Executive Officer Signature	Date	Daytime Phone <b>763-425-4858</b>
	Gambling Manager (print) <b>JAMES HULTGREN</b>	Gambling Manager Signature	Date	Daytime Phone <b>763-425-4858</b>
	Preparer (print)	Name of Firm	Preparer Signature	Date Daytime Phone

Mail Form G1, schedules and any required attachments to:  
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

# Worksheet E — Lawful Gambling Combined Net Receipts Tax

Complete this worksheet to determine if you owe tax on combined net receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this worksheet to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

Federal ID number (FEIN) <b>41-6038117</b>		Minnesota tax ID number <b>9724701</b>	License number <b>00104</b>
Organization name <b>American Legion Post 172</b>			Month/year reported <b>09/2024</b>

<b>Receipts</b>	<b>1</b>	Interest and other income <i>(from this month's Form G1, line 5, Column C)</i>	<b>1</b>	64.00
	<b>2</b>	Receipts from linked bingo games <i>(from this month's Form G1, line 6, Column C)</i>	<b>2</b>	7126.00
	<b>3</b>	Receipts from tipboard games <i>(from this month's Form G1, line 7, Column C)</i>	<b>3</b>	0.00
	<b>4</b>	Receipts from paper pull-tab games <i>(from this month's Form G1, line 8, Column C)</i>	<b>4</b>	50651.00
	<b>5</b>	Receipts from electronic pull-tab games <i>(from this month's Form G1, line 9, Column C)</i>	<b>5</b>	16749.00
	<b>6</b>	Add lines 1 through 5	<b>6</b>	74590.00
	<b>7</b>	Amount from last month's Worksheet E, line 8 <i>(enter zero if this is the July Worksheet E)</i>	<b>7</b>	151076.00
	<b>8</b>	Add lines 6 and 7	<b>8</b>	225666.00
<b>Tax</b>	<b>9</b>	Go to the table below to determine the tax for line 8 and enter it here <i>(if line 8 is negative, enter zero)</i>	<b>9</b>	44536.00
	<b>10</b>	Amount from last month's Worksheet E, line 9. <i>(enter zero if this is the July Worksheet E)</i>	<b>10</b>	20094.00
	<b>11</b>	<b>Combined net receipts tax due</b> <i>(subtract line 10 from line 9)</i> <i>Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.</i>	<b>11</b>	24442.00

<b>Combined Net Receipts Tax Table</b>				
If line 8 is:				
<i>over</i>	<i>but no more than</i>	<i>subtract from line 8</i>	<i>multiply result by</i>	<i>add</i>
\$0	\$87,500		8% (.08)	\$0
\$87,500	\$122,500	\$87,500	17% (.17)	\$7,000
\$122,500	\$157,500	\$122,500	25% (.25)	\$12,950
\$157,500		\$157,500	33.5% (.335)	\$21,700

Enter the result on line 9 above.

### City of Osseo

#### Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site:

Dicks Bar

Organization:

OSSEO FIRE

Organization

Mailing Address:

415 Central Ave

Period:

Month	Year
9	24

<b>10% Contribution Fund</b>	
A. Net Profit (from LG100A line 29)	38132
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 3813
<i>If line C is zero or a negative, no amount is due to the City.</i>	

**Additional Instructions**

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1**, **LG100A** and **LG100C** for the period above to the address below:

City of Osseo  
 Attn: Finance Department  
 415 Central Avenue  
 Osseo, MN 55369

*I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.*



Signature

10-17-24

Date

Phone Number

**Lawful Gambling Monthly Tax Return**

Print or Type	Organization name Osseo Firemens Relief Assoc	Federal ID number (FEIN) 41-6029747	Minnesota tax ID number 3614280	License number 01851
	Address 415 Central Ave.	<input type="checkbox"/> Check if organization changed	Email address	Month/year reported 9/2024
	City Osseo	State MN	Zip code 55369	Number of Sites 1
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 54		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions ) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions )	
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

			A	B	C
			Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER).....	2	0.00	0.00	0.00
3	Paddle tickets.....                      3 games.....	3	1830.00	1220.00	610.00
4	Add lines 1 through 3.....	4	1830.00	1220.00	610.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5	22.05		22.05
6	Electronic linked bingo.....	6	2818.70	2395.89	422.81
7	Tipboard.....                                0 games.....	7	0.00	0.00	0.00
8	Paper pull-tabs.....                        51 games.....	8	220685.00	187949.00	32736.00
9	Electronic pull-tabs.....                    0 games.....	9	364705.50	319868.75	44836.75
10	Sports-themed tipboards.....            0 games.....	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	590061.25	511433.64	78627.61
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....	12			51.85
13	Combined net receipts tax (from Worksheet E, line 11).....	13			24683.05
14	Total tax before credits (add lines 12 and 13).....	14			24734.90
15	Net receipts tax credit used (from Schedule NRL, column E).....	15			0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16			0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17			0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18			24734.90
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative) .....	19			0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125).....	20			737.58
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21			25472.48

Gross Profit

Tax and Fees

Expenditures / Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid.....	22	8953.00
23	Total lawful purpose expenditures (add lines 21 and 22).....	23	34425.48
24	Allowable expenses (total of all Schedule A's).....	24	28409.74

Start Bank

25 a	Starting cash banks per books (total of all Schedule A's).....	25 a	6855.00
b	Unreimbursed starting cash banks (total of all Schedule A's).....	25 b	0.00
	End-of-month cash balance in starting banks (subtract line 24b from 24a).....	25	6855.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 38132.93

*I declare that all information on this summary and tax return is true, correct and complete.*

Sign Here

Chief executive officer (print)		Chief executive officer signature	Date	Daytime Phone
Gambling manager		Gambling manager signature	Date	Daytime Phone
Dave Jorgenson				
Preparer (print)	Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:  
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

**Lawful Gambling Receipts and Expenses by Site**

Organization name Osseo Firemens Relief Assoc	License number 01851	Site permit number 002
Location name Dick's Bar	Month/year reported 9/2024	

Gross Profits		A	B	C	
		Gross receipts	Prizes paid	Net receipts	
1	Paper Pull-tabs..... 51 games.....	1	220685.00	187949.00	32736.00
2	Electronic Pull-tabs..... 0 games.....	2	364705.50	319868.75	44836.75
3	Paper Bingo.....	3	0.00	0.00	0.00
4	Electronic Linked Bingo.....	4	2818.70	2395.89	422.81
5	(PT) Paddletickets (using miniwheel or similar)..... 3 games.....	5	1830.00	1220.00	610.00
6	(PW) Paddletickets (using paddlewheel table)..... 0 games.....	6	0.00	0.00	0.00
7	Raffles.....	7	0.00	0.00	0.00
8	Tipboards..... 0 games.....	8	0.00	0.00	0.00
9	Sports-themed tipboards..... 0 games.....	9	0.00	0.00	0.00
10	Interest and other income .....	10	22.05		22.05
11	Add lines 1 through 10.....	11	590061.25	511433.64	78627.61

Allowable Expenses					
12	Cost of gambling products paid during the month (include state and local sales tax and freight charges).....			12	3255.21
13	Compensation and payroll taxes.....			13	8381.78
14	Penalty and interest paid on taxes.....			14	0.00
15	Accounting services.....			15	106.00
16	Costs for a new or renewed gambling manager's bond.....			16	0.00
17	Local government investigation fees.....			17	0.00
18	Rent paid for conducting lawful gambling.....			18	6982.00
19	Electronic Pulltab Game Fees.....			19	9281.81
20	Electronic Linked Bingo Provider Fees.....			20	109.66
21	Other miscellaneous allowable expenses not listed above.....			21	70.28
22	Cash long or short (if cash long, put parentheses around amount).....			22	223.00
23	Reimbursement for excess cash shortages (this is a negative amount).....			23	0.00
24	Total allowable expenses (add lines 12 through 23).....			24	28409.74

Cash Banks					
25	Starting cash banks per books (site records).....			25	6855.00
26	Unreimbursed starting cash banks.....			26	0.00
27	Total starting cash banks (subtract line 26 from line 25).....			27	6855.00

Ending Inventory					
28	Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....			28	4608.86

Net Profit					
29	Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid...**).....			29	38132.93

\*\* Include taxes paid of 12084.94 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation =	100.00 % of :	24683.05 =	24683.05
Net Receipts Tax Allocation =	8.5 % of :	610.00 =	51.85
Regulatory Fee Allocation =	.125 % of :	590061.25 =	737.58
			<u>25472.48</u>

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Site permit number 002	Month/year reported 9/2024	Page 1 of 4

Name of gambling site  
Dick's Bar

Type of operation:  Booth  Bar-top  Machine dispenser

Type of game (check one):  Paper Pulltabs  Electronic Pulltabs

Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards

Paddletickets (PW)  Progressive pulltabs

Game status (check one):  Played  Destroyed with Revenue approval  Reported as fund losses

Fund loss game destroyed by Revenue  Defective  Missing

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
1	AG	MMMW780N	8747549	25-Aug-24	13825.00	11605.00	6265.00	7560.00	5177.00	2383.00	2358.00	-25.00	01-Sep-24
2	AG	PCHM491N	8803164	30-Aug-24	5530.00	4651.00	1658.00	3872.00	3661.00	211.00	199.00	-12.00	01-Sep-24
3	AG	URVM492N	8791212	15-Aug-24	5320.00	4200.00	2986.00	2334.00	2000.00	334.00	327.00	-7.00	01-Sep-24
4	AN	32385R-MN	C726800	30-Aug-24	5360.00	4552.00	1758.00	3602.00	3180.00	422.00	412.00	-10.00	02-Sep-24
5	IG	449WW	2817807	31-Aug-24	5096.00	4306.00	2242.00	2854.00	2910.00	-56.00	-56.00	0.00	02-Sep-24
6	AN	32385R-MN	C458445	02-Sep-24	5360.00	4552.00	1460.00	3900.00	3514.00	386.00	386.00	0.00	04-Sep-24
7	IG	449WW	2796776	02-Sep-24	5096.00	4306.00	826.00	4270.00	3898.00	372.00	364.00	-8.00	04-Sep-24
8	IG	PKBL01	2822136	31-Aug-24	5292.00	4498.00	2668.00	2724.00	2834.00	-110.00	-104.00	6.00	04-Sep-24
9	AG	GKA905N	8703535	01-Sep-24	9450.00	7175.00	801.00	8649.00	5797.00	2852.00	2829.00	-23.00	05-Sep-24
10	IG	506H	2746955	31-Aug-24	6272.00	5328.00	318.00	5954.00	5252.00	702.00	702.00	0.00	05-Sep-24
11	AG	PLA402N	8823573	04-Sep-24	5250.00	4462.00	1320.00	3930.00	3570.00	360.00	332.00	-28.00	07-Sep-24



**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Site permit number 002	Month/year reported 9/2024	Page 2 of 4

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
12	IG	2299CE	2820659	04-Sep-24	5096.00	4304.00	2182.00	2914.00	2022.00	892.00	888.00	-4.00	07-Sep-24
13	IG	449WW	2796777	04-Sep-24	5096.00	4306.00	866.00	4230.00	3576.00	654.00	650.00	-4.00	07-Sep-24
14	TP	6756Q-MN	C710621	01-Sep-24	5360.00	4555.00	262.00	5098.00	4515.00	583.00	583.00	0.00	07-Sep-24
15	AG	MSRM492 <sup>N</sup>	8791330	01-Sep-24	5320.00	4200.00	1256.00	4064.00	3100.00	964.00	962.00	-2.00	08-Sep-24
16	IG	449WW	2816920	07-Sep-24	5096.00	4306.00	1510.00	3586.00	3094.00	492.00	496.00	4.00	08-Sep-24
17	AG	BFE471N	8793201	06-Sep-24	5950.00	5052.00	2838.00	3112.00	2930.00	182.00	186.00	4.00	09-Sep-24
18	IG	449WW	2796775	08-Sep-24	5096.00	4306.00	888.00	4208.00	3600.00	608.00	611.00	3.00	10-Sep-24
19	AG	BGE471N	8754346	09-Sep-24	5950.00	5052.00	1370.00	4580.00	3466.00	1114.00	1114.00	0.00	12-Sep-24
20	AG	CNA402R	8830424	07-Sep-24	5250.00	4462.00	1490.00	3760.00	3362.00	398.00	396.00	-2.00	12-Sep-24
21	AG	DVDN780N	8634251	05-Sep-24	13825.00	11605.00	285.00	13570.00	11605.00	1965.00	1970.00	5.00	13-Sep-24
22	IG	2300CE	2820778	07-Sep-24	5096.00	4304.00	1452.00	3644.00	2974.00	670.00	676.00	6.00	13-Sep-24
23	IG	449WW	2816917	11-Sep-24	5096.00	4306.00	972.00	4124.00	3516.00	608.00	688.00	-20.00	13-Sep-24
24	IG	449WW	2816918	13-Sep-24	5096.00	4306.00	264.00	4832.00	4242.00	590.00	688.00	-2.00	13-Sep-24
25	TP	6759Q-MN	C710617	07-Sep-24	5360.00	4555.00	2570.00	2790.00	2573.00	217.00	217.00	0.00	13-Sep-24
26	AG	PLA402N	8706278	12-Sep-24	5250.00	4462.00	690.00	4560.00	4088.00	472.00	470.00	-2.00	14-Sep-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, flipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Site permit number 002	Month/year reported 9/2024	Page 3 of 4

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
27	IG	449WW	2816919	13-Sep-24	5096.00	4306.00	196.00	4900.00	4158.00	742.00	782.00	40.00	14-Sep-24
28	IG	449WW	2816915	14-Sep-24	5096.00	4306.00	1568.00	3528.00	2822.00	706.00	706.00	0.00	16-Sep-24
29	IG	506G	2745015	12-Sep-24	6272.00	5328.00	1042.00	5230.00	4518.00	712.00	666.00	-46.00	16-Sep-24
30	IG	TWNBLO1	2714601	13-Sep-24	5488.00	4664.00	3532.00	1956.00	1952.00	4.00	6.00	2.00	18-Sep-24
31	IG	449WW	2816916	16-Sep-24	5096.00	4306.00	2014.00	3082.00	2830.00	252.00	248.00	-4.00	19-Sep-24
32	AG	CNA402R	8831849	14-Sep-24	5250.00	4462.00	0.00	5250.00	4454.00	796.00	796.00	0.00	20-Sep-24
33	AG	JMM905N	8379818	13-Sep-24	9450.00	7175.00	5124.00	4326.00	2137.00	2189.00	2156.00	-33.00	20-Sep-24
34	IG	449WW	2816924	19-Sep-24	5096.00	4306.00	1622.00	3474.00	3028.00	446.00	440.00	-6.00	20-Sep-24
35	IG	506E	2744431	16-Sep-24	6272.00	5328.00	2814.00	3458.00	3106.00	352.00	312.00	-40.00	20-Sep-24
36	IG	449WW	2816923	20-Sep-24	5096.00	4306.00	324.00	4772.00	4186.00	586.00	586.00	0.00	21-Sep-24
37	AG	BTLM491N	8803254	13-Sep-24	5530.00	4651.00	680.00	4850.00	4211.00	639.00	643.00	4.00	22-Sep-24
38	AN	32385R-MN	C727101	20-Sep-24	5360.00	4552.00	410.00	4950.00	4276.00	674.00	670.00	-4.00	22-Sep-24
39	AG	SINIM480N	8687664	20-Sep-24	6300.00	5352.00	3210.00	3090.00	2696.00	394.00	396.00	2.00	23-Sep-24
40	AG	PLA402N	8706287	22-Sep-24	5250.00	4462.00	1442.00	3808.00	3084.00	724.00	726.00	2.00	24-Sep-24
41	IG	449WW	2816921	22-Sep-24	5096.00	4306.00	2260.00	2836.00	3052.00	-216.00	-218.00	-2.00	24-Sep-24

**Schedule B2 ♦ Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, flipboard and paddle/ticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Name of gambling site Dick's Bar		Federal ID number 41-6029747	Minnesota tax ID 3614280	License number 01851
Site permit number 002		Month/year reported 9/2024	Page 4 of 4	

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
42	AG	MOM492N	8791135	08-Sep-24	5320.00	4200.00	1366.00	3954.00	3000.00	954.00	944.00	-10.00	25-Sep-24
43	AG	CNA402R	8831848	24-Sep-24	5250.00	4462.00	664.00	4586.00	3960.00	626.00	625.00	-1.00	26-Sep-24
44	AN	7082L-MN	C685112	18-Sep-24	5200.00	4414.00	2408.00	2792.00	2562.00	230.00	228.00	-2.00	26-Sep-24
45	IG	449WW	2745490	24-Sep-24	5096.00	4306.00	1648.00	3448.00	3390.00	58.00	56.00	-2.00	26-Sep-24
46	IG	506F	2743738	23-Sep-24	6272.00	5328.00	690.00	5582.00	4878.00	704.00	694.00	-10.00	26-Sep-24
47	AG	LGLM491N	8802921	23-Sep-24	5530.00	4651.00	130.00	5400.00	4611.00	789.00	789.00	0.00	27-Sep-24
48	AG	PLA402N	8823768	26-Sep-24	5250.00	4462.00	102.00	5148.00	4445.00	702.00	700.00	-2.00	27-Sep-24
49	AG	CARNM480	8887561	26-Sep-24	6300.00	5352.00	1112.00	5188.00	4236.00	952.00	962.00	10.00	29-Sep-24
50	AN	32385R-MN	C726089	27-Sep-24	5360.00	4552.00	2494.00	2866.00	2848.00	18.00	18.00	0.00	29-Sep-24
51	IG	449WW	2745491	27-Sep-24	5096.00	4306.00	1606.00	3490.00	3052.00	438.00	438.00	0.00	29-Sep-24
<b>Total</b>					300210.00	251559.00	79525.00	220685.00	187949.00	32736.00	32513.00	-223.00	

### Schedule B2 ♦ Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

<b>Name of gambling site</b> Dick's Bar	<b>Federal ID number</b> 41-6029747	<b>Minnesota tax ID</b> 3614280	<b>License number</b> 01851
	<b>Site permit number</b> 002	<b>Month/year reported</b> 9/2024	<b>Page</b> 1 of 1

Type of operation:  Booth  Bar-op  Machine dispenser

Type of game (check one):  Paper Pulltabs  Electronic Pulltabs  
 Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards  
 Paddletickets (PW)  Progressive pulltabs

Game status (check one):  Played  Destroyed with Revenue approval  Reported as fund losses  
 Fund loss game destroyed by Revenue  Defective  Missing

A Mfg ID	B Part Number	C Serial #	D Date in play	E Ideal gross receipts	F Ideal prizes	G Value of unsold tickets	H Gross receipts (E minus G)	I Value of prizes paid	J Net Receipts (H minus I)	K Cash in hands	L Cash long / (short) (K minus J)	M Date game removed	
1	IG	2PT1	2039751	05-Sep-24	750.00	750.00	0.00	750.00	500.00	250.00	250.00	0.00	12-Sep-24
2	IG	2PT1	2039776	12-Sep-24	750.00	750.00	0.00	750.00	500.00	250.00	250.00	0.00	26-Sep-24
3	IG	2PT1	2039801	26-Sep-24	750.00	750.00	420.00	330.00	220.00	110.00	110.00	0.00	26-Sep-24
				<b>Total</b>	2250.00	2250.00	420.00	1830.00	1220.00	610.00	610.00	0.00	

# Worksheet E ♦ Lawful Gambling Combined Receipts Tax

Complete this schedule to determine if you owe tax on combined receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this schedule to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

Federal ID number 41-6029747	Minnesota tax ID number 3614280	License number 01851
---------------------------------	------------------------------------	-------------------------

Organization name Osseo Firemens Relief Assoc	Month/year reported 9/2024
--	-------------------------------

Receipts	1	Interest and other income (from this month's Form G1, line 5, Column C) . . . . .	1	22.05
	2	Receipts from electronic linked bingo games (from this month's Form G1, line 6, Column C) . . . . .	2	422.81
	3	Receipts from tipboard games (from this month's Form G1, line 7, Column C) . . . . .	3	0.00
	4	Receipts from paper pull-tab games (from this month's Form G1, line 8, Column C) . . . . .	4	32736.00
	5	Receipts from electronic pull-tab games (from this month's Form G1, line 9, Column C) . . . . .	5	44836.75
	6	Add lines 1 through 5. . . . .	6	78017.61
	7	Amount from last month's Worksheet E, line 8 (enter zero if this is the July Worksheet E) . . . . .	7	140407.57
	8	Add lines 6 and 7. . . . .	8	218425.18
Tax	9	Go to the table below, determine the tax for line 8 and enter it here . . . . .	9	42109.94
	10	Amount from last month's Worksheet E, line 9 (enter zero if this is the July Schedule E) . . . . .	10	17426.89
	11	Combined receipts tax due (subtract line 10 from line 9). . . . .	11	24683.05

Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.

If line 8 is :				
over	but no more than	subtract from line 8	multiply result by	add
\$0	\$87,500		8% (.08)	\$0
\$87,500	\$122,500	\$87,500	17% (.17)	\$7,000
\$122,500	\$157,500	\$122,500	25% (.25)	\$12,950
\$157,500		\$157,500	33.5% (.335)	\$21,700

Enter the result on line 9 above.

**Lawful Gambling Fund Reconciliation**

Organization name Osseo Firemens Relief Assoc	License number 01851	Month/year reported 9/2024
--	-------------------------	-------------------------------

**Checking Account**

1	End-of-month checking account balance from bank statements (include from all checking accounts).....	1	183690.70
2	Deposits made during the month that are not included on bank statement.....	2	0.00
	Add lines 1 and 2.....		183690.70
3	Checks written during the month that are not included on bank statement.....	3	8454.96
4	End-of-month reconciled checking account balance (subtract line 4 from line 3).....	4	175235.74

**Additions**

5	End-of-month cash balance in starting cash banks (from this month's Form G1, line 25).....	5	6855.00
6	Cash received but not deposited by month end from sales of games reported on LG100A (do not list amounts included on line 2 above).....	6	3573.77
7	Total in savings accounts and other non-checking accounts.....	7	0.00
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board.....	8	0.00
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carryover adjustment has not been requested.....	9	0.00
10	End-of-month value of merchandise prize inventory .....	10	700.00
11	Other additions .....	11	-198.00
12	Total additions (add lines 5 through 11).....	12	10930.77

**Subtractions**

13	Linked bingo prize amount payable to (receivable from) linked bingo provider.....	13	1609.68
14	Receipts deposited from games still in play that are not included on LG100A.....	14	0.00
15	End-of-month amount due for loans made to gambling fund.....	15	0.00
16	Total unpaid invoices for merchandise prizes.....	16	0.00
17	Calendar raffle and other prizes reported on an LG100A that have not yet been paid to winner(s)...	17	0.00
18	Other subtractions .....	18	0.00
19	Total subtractions (add lines 13 through 18).....	19	1609.68

**Reconciliation**

20	Reconciled gambling fund balance (subtract line 19 from sum of lines 4 and 12).....	20	184556.83
21	Gross profits for the month (total of all schedules A, line 11C).....	21	78627.61
22	Total lawful purpose expenditures (Total from LG100C).....	22	21037.94
23	Allowable expenses ( Form G1, line 24).....	23	28409.74
24	Profit carryover increase (decrease) (line 21 less sum of lines 22 and 23).....	24	29179.93
25	Profit carryover (from prior month's Schedule F, line 27).....	25	155376.90
26	Approved adjustments by the Gambling Control Board (required written approval).....	26	0.00
27	Profit carryover for this month (add lines 24 through 26).....	27	184556.83
28	Profit carryover variance (subtract line 27 from 20; if lines 20 and 27 do not match, see instructions).....	28	0.00

**Explanations**

In the space below, briefly explain other additions reported on line 11 and/or other subtractions reported on line 18:

**Minnesota Gambling Control Board**  
**Schedule C : Lawful Purpose Expenditures**

**LG100C**

Organization Name Osseo Firemens Relief Assoc License Number 01851

Month/year 9/2024 Is this an amended Schedule C ?  Yes  No Page 1 of 1

**Schedule C : Lawful Purpose Expenditures**

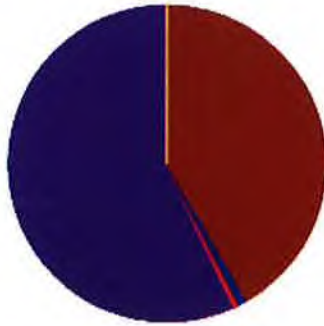
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
12-Sep-2024	12-Sep-2024	ET	MN Revenue		002		A08T	12084.94
19-Sep-2024	19-Sep-2024	9553	City of Osseo	10% city tax	002		A10R	2083.00
30-Sep-2024	30-Sep-2024	9555	City of Osseo	donation to city for tools for truck	002		A10V	6870.00
								21037.94

# Month-End Membership Report

## Osseo Firemens Relief Assoc

September 2024 Activity

### Revenue by Game Type

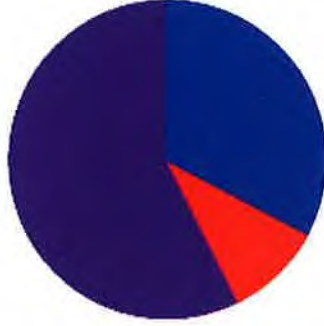


- ePulltab: \$44,836.75
- eLinked Bingo: \$422.81
- Paddle Ticket: \$610.00
- Pull Tab: \$32,736.00
- Interest and Other Income: \$22.05

**Total** \$78,627.61

Tax Liability For Current Activity: \$25,472.47

### Lawful Purpose Expenses



- A08T: \$12,084.94
- A10R: \$2,083.00
- A10V: \$6,870.00

**Total** \$21,037.94

### Allowable Expenses

Account	Amount
Accounting and Legal Services	\$106.00
Cash Short (Long if a negative value)	\$223.00
Compensation and Payroll Taxes	\$6,381.78
E-Linked Bingo Provider	\$109.66
E-Pulltab Equipment and Revenue Share	\$9,281.81
Gambling Product	\$3,255.21
Misc. Services and Supplies	\$70.28
Rent	\$6,982.00
<b>Total</b>	<b>\$28,409.74</b>

Net Profit before taxes (Revenue less Allowable Exp)	\$50,217.87
State Taxes and Fees (8T)	\$12,084.94
Other Taxes (8F, 8L, 8U, 18)	\$0.00
Was Available for Missions	\$38,132.93
Charitable Contributions (1-7, 10, 10R, 10V, 1-15, 19)	\$8,953.00
Other LPE's (9, 16-17, 20-26)	\$0.00

### Unused Balance:

\$29,179.93

### Assets

Account	Amount
Checking Account Balance	\$175,235.74
Savings Account Balance	\$0.00
Start Bank Balance	\$6,855.00
Initial Start Bank	\$6,855.00
Unreimbursed Negative Activity	\$0.00
Merchandise Inventory	\$700.00
Gaming Inventory	\$4,608.86

### Profit Carryover Variance

Reconciled Gambling Fund	Profit Carryover	Difference
\$184,556.83	\$184,556.83	\$0.00

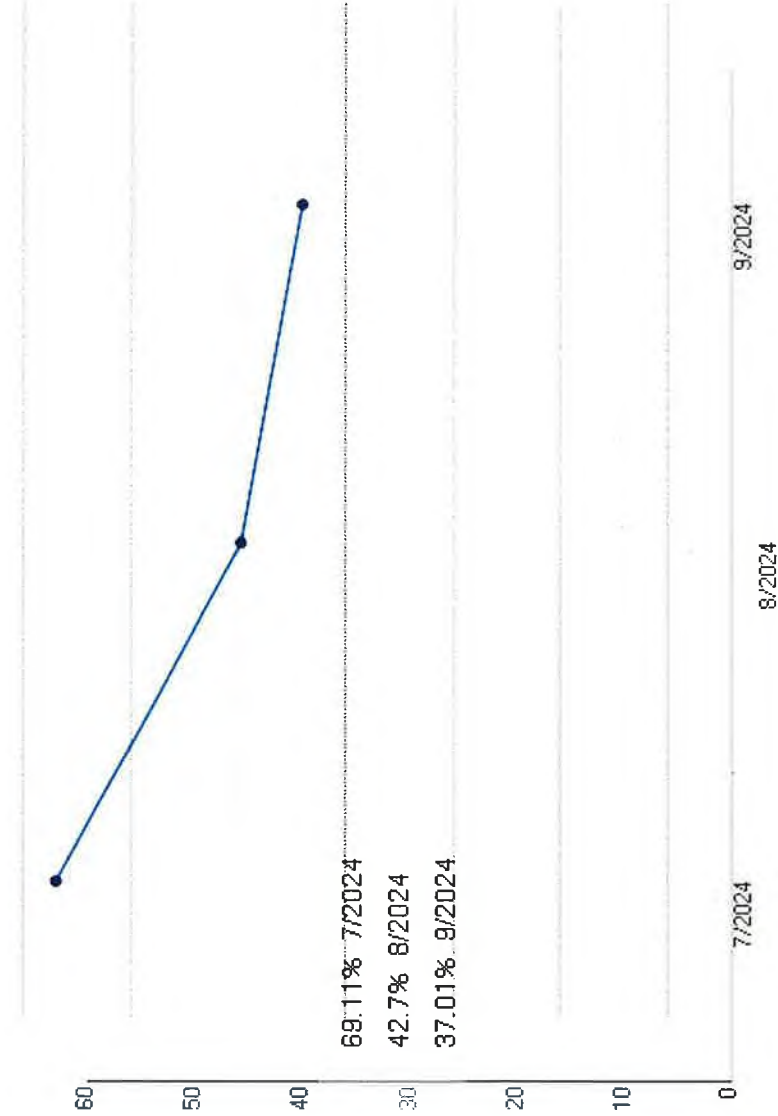


# Month-End Membership Report

## Osseo Firemens Relief Assoc

September 2024 Activity

### Lawful Purpose Star Rating



### 12-MONTH RATING PERIOD

For each 12-month period beginning July 1, a licensed organization will be evaluated by the Gambling Control Board to determine a rating based on the percentage of annual gross profits spent on lawful purpose expenditures. It is not a rating of its overall lawful gambling operation.

% Spent on Lawful Purpose*	Rating
more than 50%	5 star
more than 40%	4 star
more than 30%	3 star
more than 20%	2 star
more than 10%	1 star

### PROBATION.

An organization that fails to expend a minimum of 30% of gross profits on lawful purposes each year (July to June) is automatically on probation effective July 1 for one year. The organization must increase their rating to a minimum of 30% or be subject to sanctions by the Board.

### EXCEPTION

An organization that conducts lawful gambling in a location where the primary business is bingo (bingo hall) must expend a minimum of 20% of gross profits on lawful purposes each year (July to June).

# Month-End Membership Report

## Osseo Firemens Relief Assoc

September 2024 Activity

### Net Receipt %

	Bingo	Raffles	Paddle Ticket	Paddle	ePulltabs	Tipboards	Sport	Pulltabs	eLinked
002-Dick's Bar	0%	0%	33.34%	0%	12.3%	0%	0%	14.84%	15%

### Asset Balances

	Initial Start Banks	Unreimbursed Start Banks	Total	Gaming Product Inventory	Merchandise Inventory	Account	Amount
002-Dick's Bar	\$6,855.00	\$0.00	\$6,855.00	\$4,608.86	\$700.00	Default Bank Account	\$183,690.70
<b>Total</b>	<b>\$6,855.00</b>	<b>\$0.00</b>	<b>\$6,855.00</b>	<b>\$4,608.86</b>	<b>\$700.00</b>		

### Cash Long/Short Oversight

	Pulltab	Tipboards	Paddle Tickets	Paddle Wheel	Sports TipBoard	Paper Bingo	Raffles	eGaming	Total
002-Dick's Bar	-\$223.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$223.00
<b>Total</b>	<b>-\$223.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$223.00</b>

### 4 Days rule

The following transactions were deposited after 4 business days:

No results found. Great job!

# Month-End Membership Report

**Osseo Firemens Relief Assoc**

September 2024 Activity

OFDRA  
GAMBLING ACCOUNT  
415 CENTRAL AVE  
OSSEO, MN 55369  
Lic # 01851

75  $\frac{509}{960}$

9559

5E

PAY TO THE  
ORDER OF

City of Osseo

DATE 10-16-24

\$ 3813

THREE thousand eight hundred thirteen and 00/100

DOLLARS Security features (Includes) Details on back

**PB** Premier  
Bank FDIC  
301 CENTRAL AVENUE  
OSSEO, MN 55369  
(763) 493-3456

Mike Coswell

MEMO

10% city fee

MP

NOTES

# RECEIPT

DATE 10-16-24

NO. 879977

RECEIVED FROM Osseo Fire Relief Assoc.

ADDRESS

Three thousand eight hundred thirteen  $\frac{00}{100}$  \$ 3813.00

FOR 10% Contribution

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	
AMT. PAID		CHECK	3813
BALANCE DUE		MONEY ORDER	

BY M. Brown

© REDIFORM © 81808

**City of Osseo**Lawful Gambling Monthly Reporting Form  
10% Contribution Fund

<b>Site:</b>	Duffy's
<b>Organization:</b>	Osseo Maple Grove Hockey Association
<b>Organization</b>	
<b>Mailing Address:</b>	208 7th Ave SE, Osseo, MN 55369
	<i>Month      Year</i>
<b>Period:</b>	9   2024


<b>10% Contribution Fund</b>	
A. Net Profit (from LG100A line 29)	\$ 7,150
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 715
<i>If line C is zero or a negative, no amount is due to the City.</i>	

**Additional Instructions**

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1**, **LG100A** and **LG100C** for the period above to the address below:

City of Osseo  
Attn: Finance Department  
415 Central Avenue  
Osseo, MN 55369

***I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.***

  
Signature

10/15/2024  
Date

763-238-3361  
Phone Number

**Lawful Gambling Monthly Tax Return**

Part of Type	Organization name Osseo Maple Grove Hockey Assoc	Federal ID number (FEIN) 41-1326427	Minnesota tax ID number 2047369	License number 02505
	Address PO Box 434	<input type="checkbox"/> Check if organization changed	Email address	Month/year reported 9/2024
	City Maple Grove	State MN	Zip code 55311	Number of Sites 3
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 272		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions ) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions )	
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

			A	B	C
			Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	27433.00	24980.00	2453.00
2	Raffles (if tax-exempt raffles were conducted, complete Schedule ER).....	2	0.00	0.00	0.00
3	Paddle tickets..... 0 games.....	3	0.00	0.00	0.00
4	Add lines 1 through 3.....	4	27433.00	24980.00	2453.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5	0.00		0.00
6	Electronic linked bingo.....	6	16488.40	14015.14	2473.26
7	Tipboard..... 38 games.....	7	1127.00	760.00	367.00
8	Paper pull-tabs..... 234 games.....	8	1073650.00	942741.00	130909.00
9	Electronic pull-tabs..... 0 games.....	9	837920.50	728310.70	109609.80
10	Sports-themed tipboards..... 0 games.....	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	1956618.90	1710806.84	245812.06

12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....	12			208.50
13	Combined net receipts tax (from Worksheet E, line 11).....	13			81525.28
14	Total tax before credits (add lines 12 and 13).....	14			81733.78
15	Net receipts tax credit used (from Schedule NRL, column E).....	15			0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16			0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17			0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18			81733.78
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative) .....	19			0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125).....	20			2445.77
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21			84179.55

Part of Type

Gross Profit

Tax and Fees

Expenditures  
Expenses

22 Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid..... 22 10952.00  
 23 Total lawful purpose expenditures (add lines 21 and 22)..... 23 95131.55  
 24 Allowable expenses (total of all Schedule A's)..... 24 109471.30

Start Bank

25 a Starting cash banks per books (total of all Schedule A's)..... 25 a 20600.00  
 b Unreimbursed starting cash banks (total of all Schedule A's)..... 25 b 0.00  
 End-of-month cash balance in starting banks (subtract line 24b from 24a)..... 25 20600.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 48579.76

I declare that all information on this summary and tax return is true, correct and complete.

Sign Here

Chief executive officer (print) Colin Steen	Chief executive officer signature	Date	Daytime Phone
Gambling manager Cathy Cheatham	Gambling manager signature <i>Cathy Cheatham</i>	Date 10-15-24	Daytime Phone (763) 238-3361
Preparer (print)    Name of firm	Preparer signature	Date	Daytime Phone

Mail Form G1, schedules and any required attachments to:  
 Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

**Lawful Gambling Receipts and Expenses by Site**

Organization name Osseo Maple Grove Hockey Assoc	License number 02505	Site permit number 006
Location name Duffy's Bar & Grill Osseo	Month/year reported 9/2024	

Gross Profits		A	B	C	
		Gross receipts	Prizes paid	Net receipts	
1	Paper Pull-tabs..... 62 games.....	1	287262.00	252300.00	34962.00
2	Electronic Pull-tabs..... 0 games.....	2	0.00	0.00	0.00
3	Paper Bingo.....	3	0.00	0.00	0.00
4	Electronic Linked Bingo.....	4	0.00	0.00	0.00
5	(PT) Paddletickets (using miniwheel or similar)..... 0 games.....	5	0.00	0.00	0.00
6	(PW) Paddletickets (using paddlewheel table)..... 0 games.....	6	0.00	0.00	0.00
7	Raffles.....	7	0.00	0.00	0.00
8	Tipboards..... 23 games.....	8	677.00	460.00	217.00
9	Sports-themed tipboards..... 0 games.....	9	0.00	0.00	0.00
10	Interest and other income .....	10	0.00		0.00
11	Add lines 1 through 10.....	11	287939.00	252760.00	35179.00

Allowable Expenses					
12	Cost of gambling products paid during the month (Include state and local sales tax and freight charges.....)			12	5446.14
13	Compensation and payroll taxes.....			13	7494.08
14	Penalty and interest paid on taxes.....			14	0.00
15	Accounting services.....			15	1788.60
16	Costs for a new or renewed gambling manager's bond.....			16	0.00
17	Local government investigation fees.....			17	0.00
18	Rent paid for conducting lawful gambling.....			18	875.00
19	Electronic Pulltab Game Fees.....			19	0.00
20	Electronic Linked Bingo Provider Fees.....			20	0.00
21	Other miscellaneous allowable expenses not listed above.....			21	592.67
22	Cash long or short (if cash long, put parentheses around amount).....			22	304.00
23	Reimbursement for excess cash shortages (this is a negative amount).....			23	0.00
24	Total allowable expenses (add lines 12 through 23).....			24	16500.49

Cash Banks					
25	Starting cash banks per books (site records).....			25	5800.00
26	Unreimbursed starting cash banks.....			26	0.00
27	Total starting cash banks (subtract line 26 from line 25).....			27	5800.00

Ending Inventory					
28	Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....			28	2352.66

Net Profit					
29	Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid, **). .....			29	7150.11

\*\* Include taxes paid of 11528.40 in the current month from previous month activity.

**Recommended Tax Allocation from Current Month Activity to Apply in Following Month**

Combined Receipts Tax Allocation=	14.46 % of :	81525.28 =	11784.96
Net Receipts Tax Allocation =	8.5 % of :	0.00 =	0.00
Regulatory Fee Allocation =	.125 % of :	287939.00 =	359.92
			<u>12144.88</u>



**Minnesota Gambling Control Board**  
**Schedule C : Lawful Purpose Expenditures**

**LG100C**

Organization Name Osseo Maple Grove Hockey Assoc

License Number 02505

Month/year 9/2024

Is this an amended Schedule C ?  Yes  No

Page 1 of 1

**Schedule C : Lawful Purpose Expenditures**

Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
10-Sep-2024	10-Sep-2024	ET	MN Revenue	August Tax	006		A08T	11528.40
10-Sep-2024	10-Sep-2024	ET	MN Revenue	August Tax	007		A08T	35576.71
10-Sep-2024	10-Sep-2024	ET	MN Revenue	August Tax	008		A08T	40655.89
09-Sep-2024	09-Sep-2024	10137	City of Osseo	August Tax	006		A10R	1247.00
09-Sep-2024	09-Sep-2024	10138	City of Maple Grove	August Tax	007		A08L	516.00
09-Sep-2024	09-Sep-2024	10138	City of Maple Grove	August Tax	007		A10R	3687.00
09-Sep-2024	09-Sep-2024	10139	City of Maple Grove	August Tax	008		A08L	607.00
09-Sep-2024	09-Sep-2024	10139	City of Maple Grove	August Tax	008		A10R	4895.00
								98713

75-509/960

10156

OMGHA, INC.  
GAMBLING ACCOUNT

DATE 10-16-24

PAY TO THE ORDER OF City of Osseo \$ 715.00  
Seven hundred fifteen and no/100 DOLLARS

**PIB Premier Bank**  
301 CENTRAL AVENUE • 763/493-3466  
OSSEO, MINNESOTA 55369

MEMO Duffys

M. David Cheatham MP

⑆096005093⑆ 51 06 496⑈ 0156 Michelle Anderson



## City of Osseo City Council Meeting Item

---

**Agenda Item:** Accept Resignation of Community Service Officer Justin Engelmann

**Meeting Date:** October 28<sup>th</sup>, 2024

**Prepared by:** Todd Kintzi, Lieutenant

**Attachments:** Letter of Resignation

---

**Policy Consideration:**

Community Service Officer (CSO), Justin Engelmann has submitted a letter of resignation.

**Background:**

CSO Engelmann was hired as a volunteer Police Reserve on April 11<sup>th</sup>, 2022, and was promoted on September 25<sup>th</sup>, 2023, to be one of our first part-time Community Service Officers. CSO Engelmann submitted a letter of resignation to the Chief of Police. His last day of employment will be October 25<sup>th</sup>, 2024.

**Budget or Other Considerations:**

This action will not affect the current budget.

**City Goals Met by This Action:**

Develop teamwork among the City's leadership team.

**Options:**

The City Council may choose to:

1. Accept the resignation of CSO Justin Engelmann
2. Deny the resignation of CSO Justin Engelmann

**Recommendation/Action Requested:**

Staff recommends the City Council choose option (1) Approve the resignation of CSO Justin Engelmann.

# MEMORANDUM

To: Chief Mikkelson  
Chief of Police / Interim City Administrator

From: Justin E. Engelmann  
Community Service Officer

Subject: Notice of Resignation – September 25, 2024

I am respectfully submitting my letter of resignation, effective October 25, 2024. It has been a pleasure and true honor to serve City of Osseo and surrounding communities alongside the women and men of the Osseo Police Department for the better part of 2 ½ years. The people I have grown to know, and love will always hold a deep place in my heart.

Very Respectfully,



Justin Engelmann

Community Service Officer 6670

Cc: Ltn. Todd Kintzi – [tkintzi@ci.osseo.mn.us](mailto:tkintzi@ci.osseo.mn.us)



# Osseo Fire Department Monthly Activity Report – September 2024

## Incident Responses

<b>Fire</b>	<b>4</b>
<hr/>	
Electrical Fire.....	1
Fire Alarm – Apartment.....	2
Fire Alarm – False.....	1
<b>EMS</b>	<b>24</b>
<hr/>	
Heart.....	7
Unconscious.....	4
Stroke.....	2
Head Injury.....	1
Fall.....	1
Insulin Problem.....	2
Lift Assist.....	5
Broken Bones.....	2
<b>Mutual Aid</b>	<b>6</b>
<hr/>	
Brooklyn Park.....	5
Maple Grove.....	1
<b>Total .....</b>	<b>34</b>

## Training

- Search & Rescue
- SCBA Air Management

## Activities

- Osseo High School 100 Years of Excellence

PID	Property Address	Permit Number	Issued Date	Permit Type	Description	Value	Applicant Type	Applicant Name	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921220065	509 3rd Ave NE	24142	7/1/2024	Fence			Owner	Kenny Nelson		\$ 50.00	\$ -		\$ 50.00
1811921240117	232 5th Ave SE	24143-E	7/1/2024	Electrical	Feeders/Circuits		Contractor	Randy's Electric		\$ 110.00	\$ 1.00		\$ 111.00
1811921240043	224 6th Ave NE	24144	6/26/2024	Plumbing	Water softener installation	1,950.00	Contractor	Commers Water		\$ 75.00	\$ 1.00		\$ 76.00
1811921230163	124 Central Ave	24145	6/26/2024	Plumbing	Product piping, 4 sumps	65,881.00	Contractor	Minnesota Petroleum		\$ 801.75	\$ 33.00		\$ 834.75
1811921230166	124 2nd Ave NE	24146	7/2/2024	Plumbing	Tear out to studs. Replace walls, tub and fixtures.	7,000.00	Contractor	Mad City Windows & Baths		\$ 147.50	\$ 3.50	\$ 95.88	\$ 246.88
1811921230130	333 E Broadway	24147-E	7/2/2024	Electrical	A/C Whip		Contractor	Lowell Electric		\$ 50.00	\$ 1.00		\$ 51.00
1811921230170	308 1st St NE	24148-E	7/9/2024	Electrical	Repair service/power supply		Contractor	Dean's Home Services		\$ 60.00	\$ 1.00		\$ 61.00
1811921240093	417 3rd St NE	24149	7/7/2024	Windows	Egress window installation		Contractor	Egress Window Guy		\$ 100.00	\$ 1.00		\$ 101.00
1811921340028	309 7th Ave SE	24150	7/11/2024	HVAC	New A/C		Contractor	Standard Heating & Air		\$ 100.00	\$ 1.00		\$ 101.00
1311922140155	28 2nd St NW, Suite 200	24151	7/11/2024	Alterations	Remodel office space	35,000.00	Contractor	Rochon Corp		\$ 520.50	\$ 17.50	\$ 338.33	\$ 876.33
1311922140018	209 1st Ave NE	24152-E	7/17/2024	Electrical	Replace receptacle behind washer with gfi.	4,706.00	Contractor	Holton Electric		\$ 50.00	\$ 1.00		\$ 51.00
1811921230049	115 E Broadway	24153	7/16/2024	Deck	New deck.	14,000.00	Owner	Brenda Maldonado		\$ 250.75	\$ 7.00	\$ 162.99	\$ 420.74
1811921330033	8600 Jefferson Hwy N	25154	7/19/2024	Reroofing	Re-roof.	500,000.00	Contractor	Minnesota Exteriors		\$ 3,456.75	\$ 250.00	\$ 2,246.89	\$ 5,953.64
1811921130011	201 9th Ave NE	24155-W	1/24/2024	ROW	Sanitary sewer / water service		Contractor	JP Schmitz Construction		\$ 400.00			\$ 400.00
1811921210033	516 5th Ave NE	24156	7/22/2024	Fence	Fence		Owner	Trenton Nix		\$ 50.00	\$ 1.00		\$ 51.00
10811921240084	125 8th Ave NE	24158	7/23/2024	Deck	Deck post repair	500.00	Owner	Paula Weakly		\$ 50.00	\$ 1.00		\$ 51.00
1811921310037	724 2nd St SE	24159	7/23/2024	Residing	sewer liner	8,459.00	Contractor	Hoffman Weber Construction		\$ 125.00	\$ 1.00		\$ 126.00
1311922110122	625 Central Ave	24164-E	8/1/2024	Electrical	Reconfigure lobby wiring.		Contractor	The Electrical Connection		\$ 100.00	\$ 1.00		\$ 101.00
1311922410008	8751 Jefferson Hwy N	24165-E	8/7/2024	Electrical	Feeders/circuits		Contractor	AID Electric Corp.		\$ 50.00	\$ 1.00		\$ 51.00
1811921230166	124 2nd Ave NE	24166-E	8/5/2024	Electrical	Knob and Tube remedy. Replace 100 amp panel, 7 dedicated circuits		Contractor	Dean's Home Services		\$ 190.00	\$ 1.00		\$ 191.00
1811921230166	124 2nd Ave NE	24167	8/6/2024	Plumbing	Stack rebuild from attack down to basement. Run new lines for toilet, vanity, shower. Run new riser water lines for upstairs. Removal of galvanized.	5,000.00	Contractor	Dean's Home Services		\$ 155.00	\$ 1.00		\$ 156.00
1811921230058	204 Central Ave	24168	8/6/2024	Re-Roof	Re-Roof commercial building	95,700.00	Contractor	Sela Roofing		\$ 1,034.25	\$ 48.50	\$ 672.26	\$ 1,755.01
1811921240039	209 7th Ave NE	24169	8/6/2024	Remodel	Bathroom remodel	11,000.00	Contractor	Great Lakes Window & Siding		\$ 165.00	\$ 1.00		\$ 166.00
1811921230166	124 2nd Ave NE	24170	8/13/2024	Plumbing	Break concrete, install new floor drain.	4,000.00	Contractor	Dean's Home Services		\$ 75.00	\$ 1.00		\$ 76.00
1811921240080	209 8th Ave NE	24171	8/13/2024	Plumbing	Water heater & softener replacement		Contractor	Water Heaters Now		\$ 175.00	\$ 2.00		\$ 177.00
1811921320035	133 3rd Ave SE	24172-E	8/16/2024	Electrical	Replace 200 amp meter and mast.		Contractor	Dean's Home Services		\$ 60.00	\$ 1.00		\$ 61.00
1811921220042	416 3rd Ave NE	24173	8/13/2024	Re-Roof	Residential reroofing	11,812.00	Contractor	Legacy Restoration LLC		\$ 125.00	\$ 1.00		\$ 126.00
1311922140155	28 2nd St SW	24174	8/14/2024	Plumbing	Add new fire sprinkler head, move 2 existing	1,500.00	Contractor	The Fire Group		\$ 73.75	\$ 1.00	\$ 47.94	\$ 122.69
1311922110122	625 Central Ave	24175	8/14/2024	Plumbing	Fire sprinkler remodel - 27 heads	5,000.00	Contractor	Frontier Fire Protection		\$ 118.00	\$ 2.50	\$ 76.70	\$ 197.20
1811921230146	209 3rd Ave NE	24176-E	8/15/2024	Electrical	1 new circuit, 15 amp		Contractor	Professional Mechanical Services		\$ 50.00	\$ 1.00		\$ 51.00
1811921230146	209 3rd Ave NE	24177	8/15/2024	Mechanical	Install mini-split system	5,000.00	Contractor	Professional Mechanical Services		\$ 100.00	\$ 1.00		\$ 101.00
1811921220092	533 2nd Ave NE	24178	8/15/2024	Re-siding	Re-side and window replace	15,000.00	Contractor	On Your Side LLC		\$ 225.00	\$ 2.00		\$ 227.00
1311922110108	629 2nd Ave NW	24179	8/15/2024	Re-siding	Siding and 1 window		Owner			\$ 100.00	\$ 1.00		\$ 101.00
1811921230058	208 Central Ave	24180-S	8/15/2024	Sign	Front wall, header sign on retail location	1,500.00	Contractor	King Signs		\$ 87.00			\$ 87.00
1311922111089	315 Central	24181	8/16/2024	Alterations	Rough in and finish new bathroom and kitchen layout	6,500.00	Contractor	Riverside Mechanical		\$ 75.00	\$ 1.00		\$ 76.00
1811921230166	124 2nd Ave NE	24182	8/20/2024	Alterations	Repair water damage - drywall, vanity, trim, flooring	16,372.00	Contractor	24Restore		\$ 195.00	\$ 8.50	\$ 191.75	\$ 395.25
1311922120004	317 2nd Ave NW	24192-E	9/3/2024	Electrical	Install bi-directional amplifier		Contractor	Master Technology Group		\$ 50.00	\$ 1.00		\$ 51.00
1311922410008	317 Central Ave	24193-E	9/3/2024	Electrical	Festival wiring - Lion's Roar		Contractor	Kevin Ahlers Electric		\$ 90.00	\$ 1.00		\$ 91.00
1811921210017	617 5th Ave NE	24194	9/4/2024	Egress Window	Replace broken casement window with egress window in same opening.		Owner	Owner		\$ 41.25	\$ 1.00	\$ 26.81	\$ 69.06
1811921220083	624 2nd Ave NE	24195	9/4/2024	Water Softener	Install water softener	500.00	Contractor	Culligan Water		\$ 75.00	\$ 1.00		\$ 76.00
1811921220061	541 3rd Ave NE	24196	9/5/2024	Re-Roof	Re-Roof residential	12,000.00	Contractor	Twin Cities Roofing		\$ 125.00	\$ 1.00		\$ 126.00
1811921230176	109 1st St NE	24197	9/5/2024	Water Heater	Water heater install	2,600.00	Contractor	Paul Bunyan Plumbing		\$ 100.00	\$ 1.00		\$ 101.00
1811921310093	416 E Broadway St	24198-E	9/9/2024	Electrical	Electrical for siding job		Contractor	Pride Electric		\$ 50.00	\$ 1.00		\$ 51.00
1811921210015	633 5th Ave NE	24199	9/10/2024	Mechanical	Replace AC	8,000.00	Contractor	High Road Heating & Cooling		\$ 100.00	\$ 1.00		\$ 101.00
1811921210014	641 5th Ave NE	24200	9/10/2024	Water Softener	Replace softener	1,550.00	Contractor	TJK Plumbing		\$ 75.00	\$ 1.00		\$ 76.00
1811921210015	633 5th Ave NE	24202-E	9/11/2024	Electrical	Replace AC	1,500.00	Contractor	J Becher & Assoc		\$ 50.00	\$ 1.00		\$ 51.00
1811921240066	216 7th Ave NE	24203-E	9/11/2024	Electrical	15 amp + work w/out permit fee		Contractor	LeBrun Electric		\$ 200.00	\$ 1.00		\$ 201.00
1811921220041	408 3rd Ave NE	24204	9/11/2024	Reroofing	Residential reroof	16,888.00	Contractor	Legacy Restoration LLC		\$ 125.00	\$ 1.00		\$ 126.00
1311922110053	509 3rd Ave NW	24205-E	9/18/2024	Electrical	Replace AC		Contractor	Ben Otto Electric		\$ 50.00	\$ 1.00		\$ 51.00
1311922110126	601 1st Ave NW	24206	9/18/2024	Plumbing	Replace shower & fixtures	1,334.00	Contractor	MN Rusco		\$ 75.00	\$ 1.00		\$ 76.00
1811921240103	132 4th Ave NE	24207	9/18/2024	Window Rplc	Replace 3 windows	10,962.00	Contractor	Window Nation		\$ 100.00	\$ 1.00		\$ 101.00
1311922110053	509 3rd Ave NW	24208	9/18/2024	Mechanical	AC replace	2,500.00	Contractor	Admiral RMS		\$ 100.00	\$ 1.00		\$ 101.00
1811921240112	132 5th Ave NE	24209	9/19/2024	Residing	Residential residing	19,999.27	Contractor	Elite Restoration Pro		\$ 125.00	\$ 1.00		\$ 126.00
1811921240118	625 E Broadway St	24210-E	9/19/2024	Electrical	Residential rooftop solar install		Contractor	Ambia Energy LLC		\$ 100.00	\$ 1.00		\$ 101.00
1811921240118	625 E Broadway St	24211	9/19/2024	Roofing	Residential rooftop solar install	17,765.00	Contractor	Ambia Energy LLC		\$ 309.75	\$ 9.00	\$ 201.34	\$ 520.09
1311922110089	315 Central Ave	24212	9/19/2024	Mechanical	Gasline work, install AC	3,000.00	Contractor	RC Heating & AC Co.		\$ 100.00	\$ 1.00		\$ 101.00
1311922110032	324 2nd Ave NW	24213-E	9/25/2024	Electrical	Add 7 circuits for home rewire.		Contractor	Early Bird Electric		\$ 70.00	\$ 1.00		\$ 71.00
1811921210061	408 4th Ave NE	24214	9/25/2024	Water Heater	Replace water heater	1,200.00	Contractor	Larson Plumbing & Heating		\$ 100.00	\$ 1.00		\$ 101.00
1811921230176	109 1st St NE	24215-E	9/25/2024	Electrical	150 amp service replace - garage		Contractor	Advantage Electric		\$ 60.00	\$ 1.00		\$ 61.00
1311922110122	625 Central Ave	24216-E	9/27/2024	Electrical	Move circuits in kitchen.		Contractor	The Electrical Connection		\$ 100.00	\$ 1.00		\$ 101.00
1311922110101	225 6th St NW	24217	9/25/2024	Water Softener	Install water softener		Contractor	Culligan Water		\$ 75.00	\$ 1.00		\$ 76.00
1811921220093	525 2nd Ave NE	24218	9/30/2024	New Construction	New garage	31,750.00	Owner			\$ 488.25	\$ 16.00	\$ 317.36	\$ 821.61
181192124002	417 E Broadway St	24219	9/30/2024	Heating	Replace furnace & heat pump	6,000.00	Contractor	Dean's Home Services		\$ 100.00	\$ 1.00		\$ 101.00



## **Network Now: Draft Concept Plan Osseo City Council Meeting**

Monday, October 28, 2024



## Network Now: what and why



# Why Network Now?

**Pivotal** time in our history

- Ridership dropped 50% between 2019 and 2020 but is now growing again
- 30% less service, with 60+ routes suspended

Travel patterns are **changing**

- Fewer downtown commuters and more diverse needs
- Customers increasingly need all-day, all-purpose transit

**Workforce** is a top priority

- Bus and rail service expansion requires operators and support staff
- Service design can impact employee satisfaction

Metro Transit is **growing**

- New regional sales tax
- 4 new transitways under construction and more in planning
- New transit modes (microtransit)

# Network Now

## Resolves:

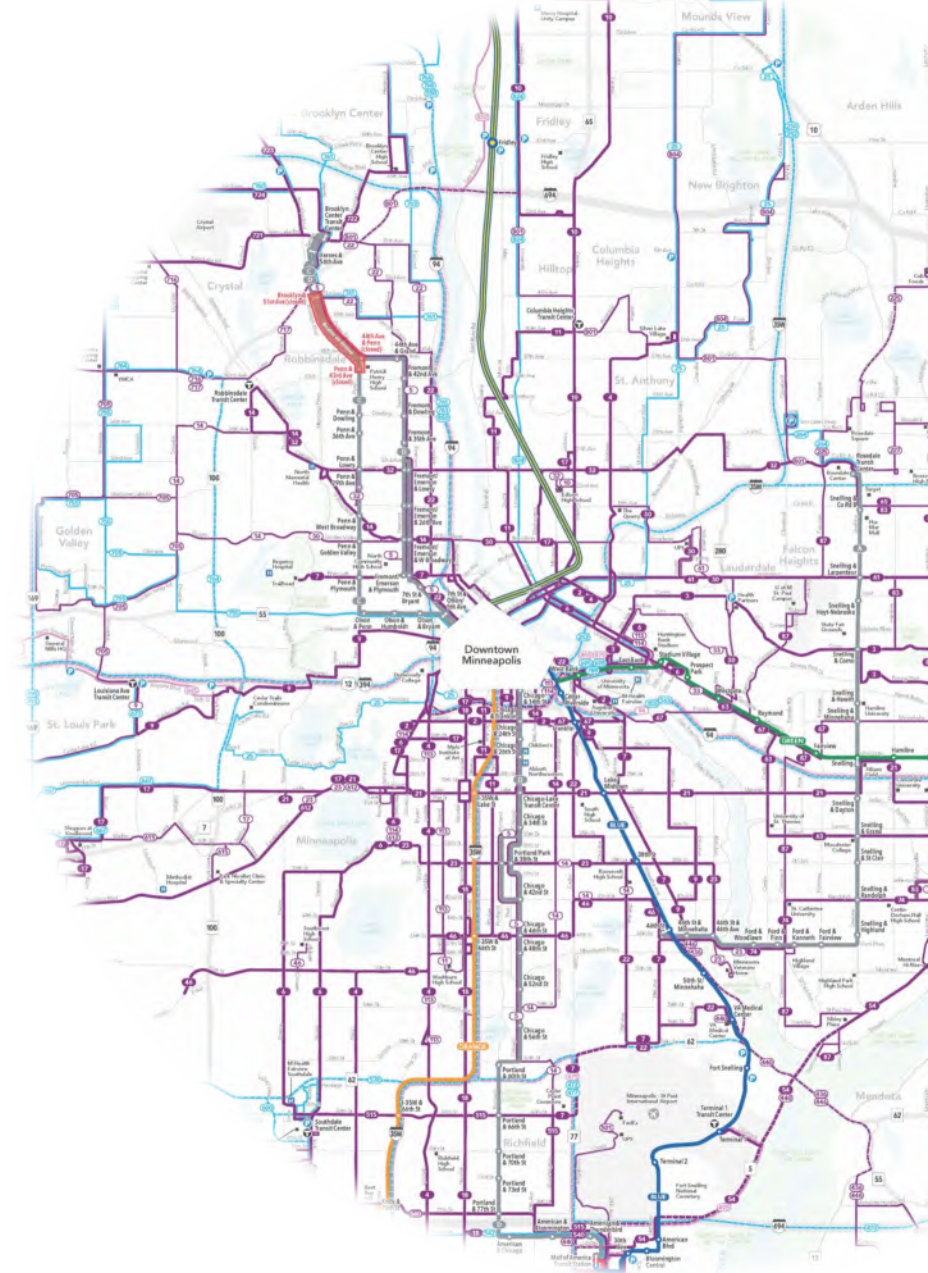
- Status of routes that are currently suspended (some since 2020)
- Facility closure needs

## Improves:

- New or redesigned routes
- Frequency or span improvements
- METRO line investments
- Metro micro

# Network Now

- Metro Transit's vision through 2027
- The proposed plan will:
  - Expand service in our network by more than 35% to grow ridership
  - Improve coverage and mobility by expanding bus routes and Metro micro service
  - Redesign our express and commuter services to meet the travel needs of our region now

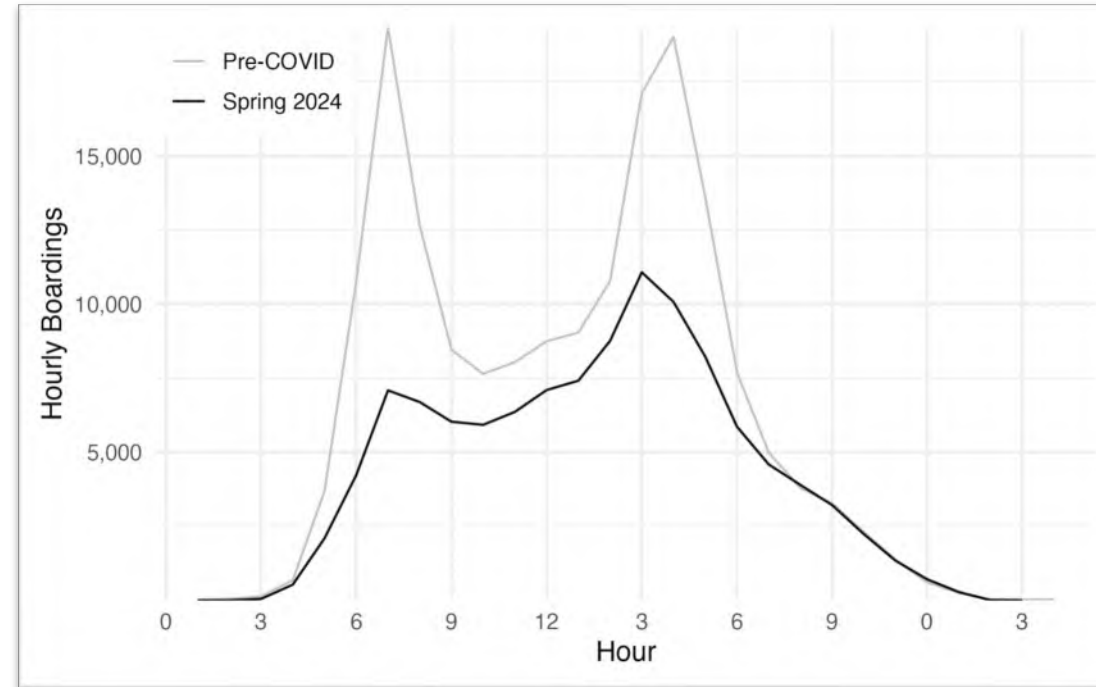
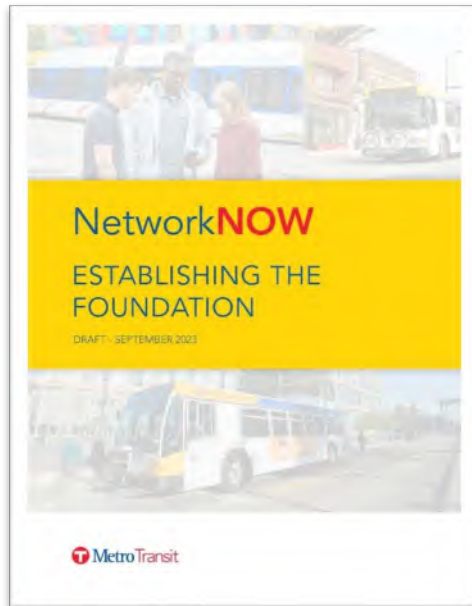




**Developing the plan: where we have been and what we have learned**

# The foundation for network modification

- **Performance:** details network performance, changes since 2019, and opportunities
- **Policy:** regional policy guidance from the Metropolitan Council applied
- **Engagement:** 2023 captured values and thoughts, surveys, workshops, customer contacts, 6,000 comments



# Network Now Principles

Adapt	Adapt service to changes in transit markets and travel patterns.
Prepare	Prepare for new METRO and high-frequency routes.
Maintain	Maintain the reliability of our scheduled service consistently over time.
Build on success	Build on success to grow ridership, adding service where people use transit the most.
Provide access	Provide access to opportunities and services with a focus on advancing equity and reducing regional disparities.



# Draft Concept Plan – System Overview

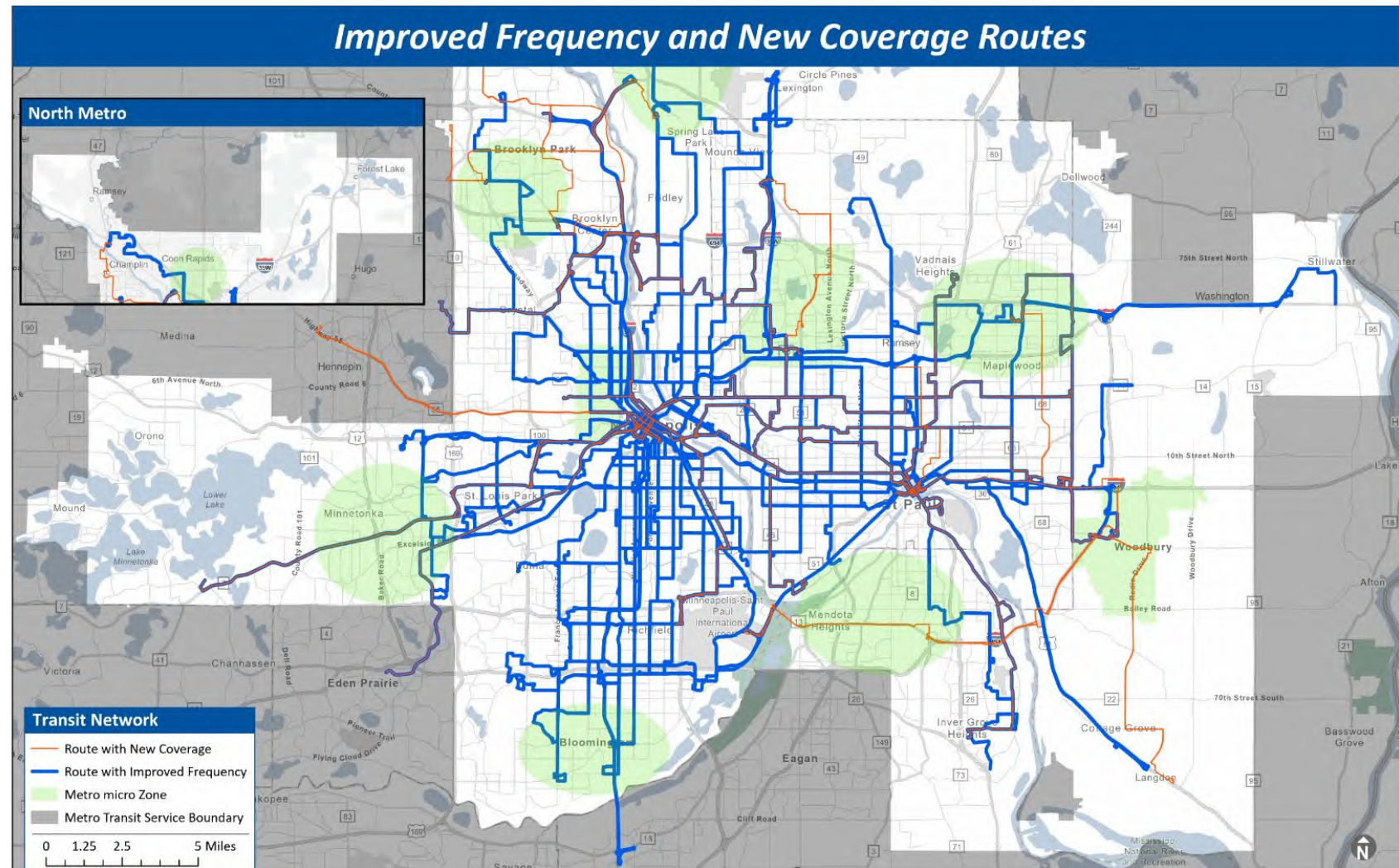
# 2027 Concept Plan Results

## • Grow ridership

- 65 routes improved frequency & span
- 15 routes with service 15” or better with added trips
- LRT 10-minute frequency

## • Additional service coverage

- 8 new micro zones
- 20+ routes with new areas of coverage
- 25% increase in jobs accessible within 45 minutes to the average resident



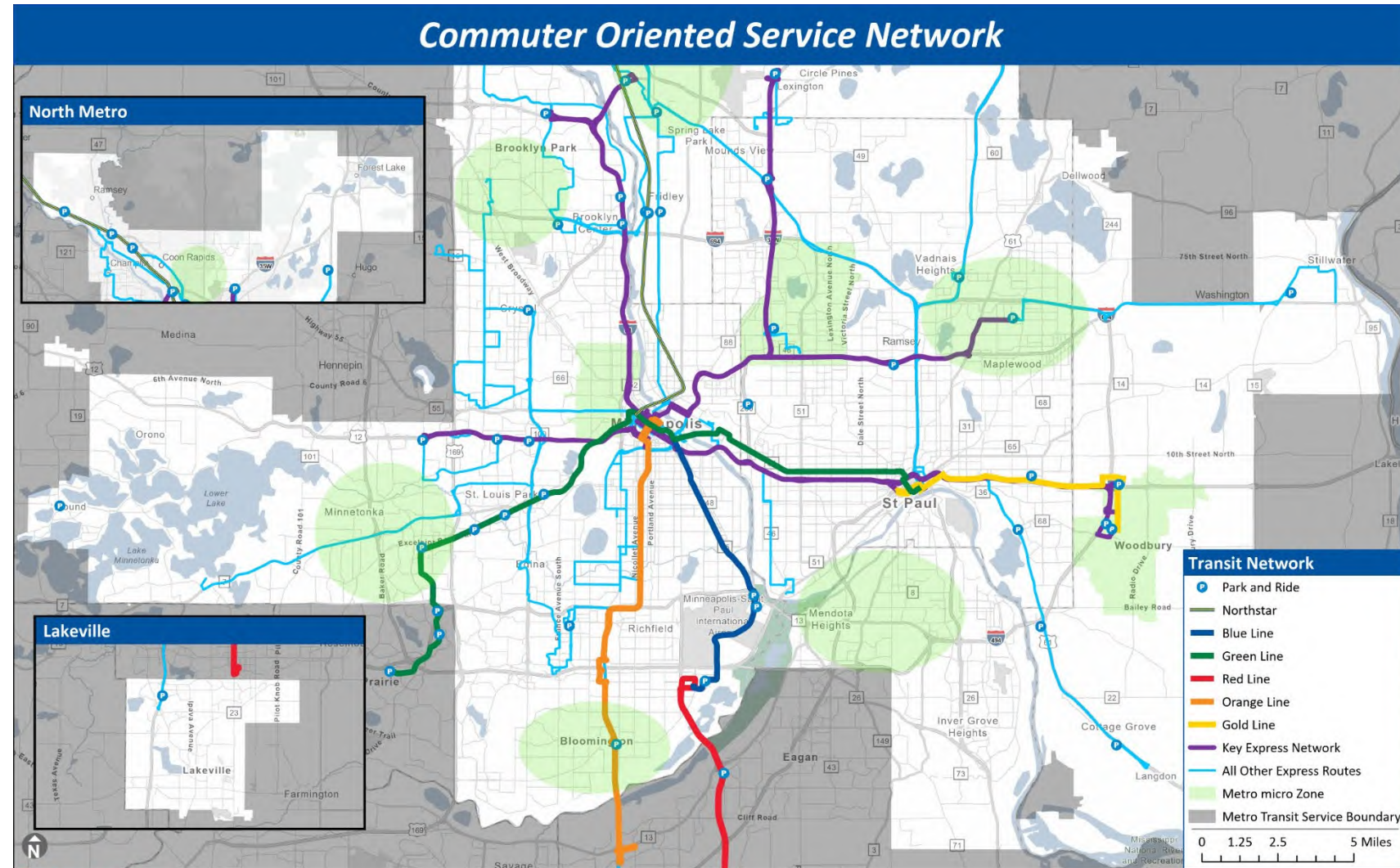


# 2027 Concept Plan Results

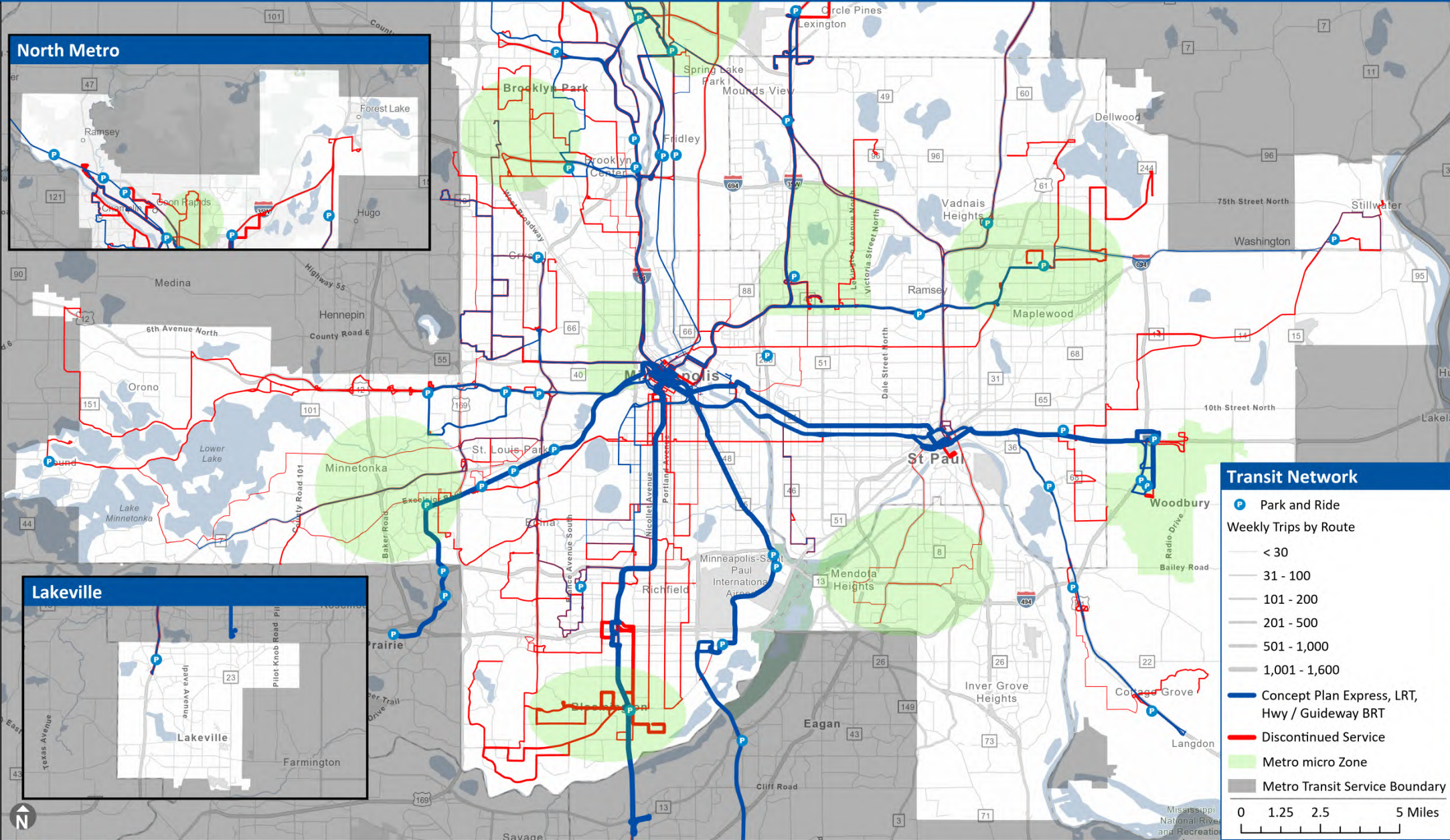
- Adapt service to travel patterns
  - Key Express Network all day service
    - 15" service during highest ridership of rush hours
    - Service to all major highway corridors

## Key Express Network Routes

94  
250  
270  
355  
673  
768  
850



# Change in Commuter Oriented Service Access



**Transit Network**

- Park and Ride

**Weekly Trips by Route**

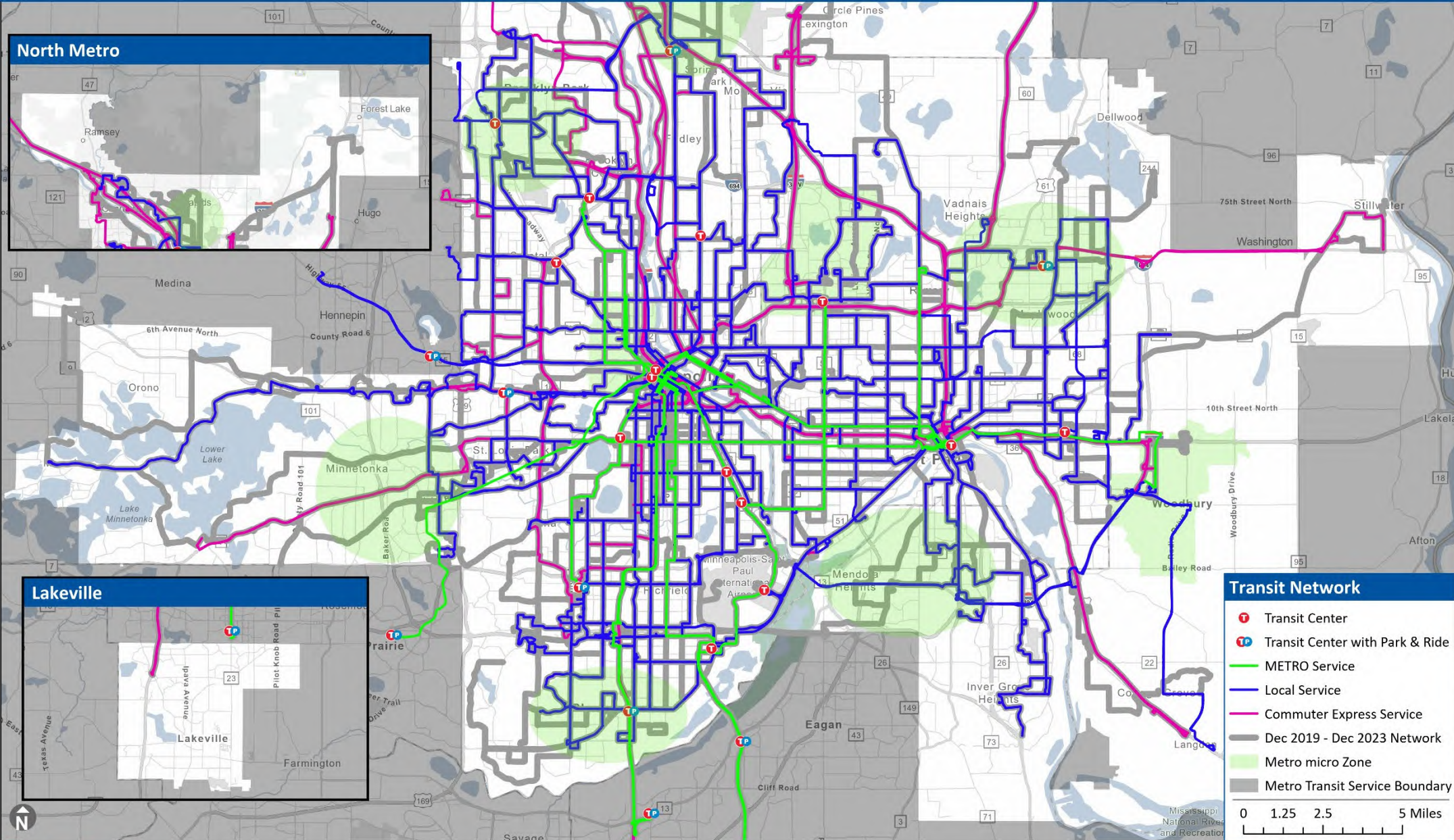
- < 30
- 31 - 100
- 101 - 200
- 201 - 500
- 501 - 1,000
- 1,001 - 1,600

- Concept Plan Express, LRT, Hwy / Guideway BRT
- Discontinued Service
- Metro micro Zone
- Metro Transit Service Boundary

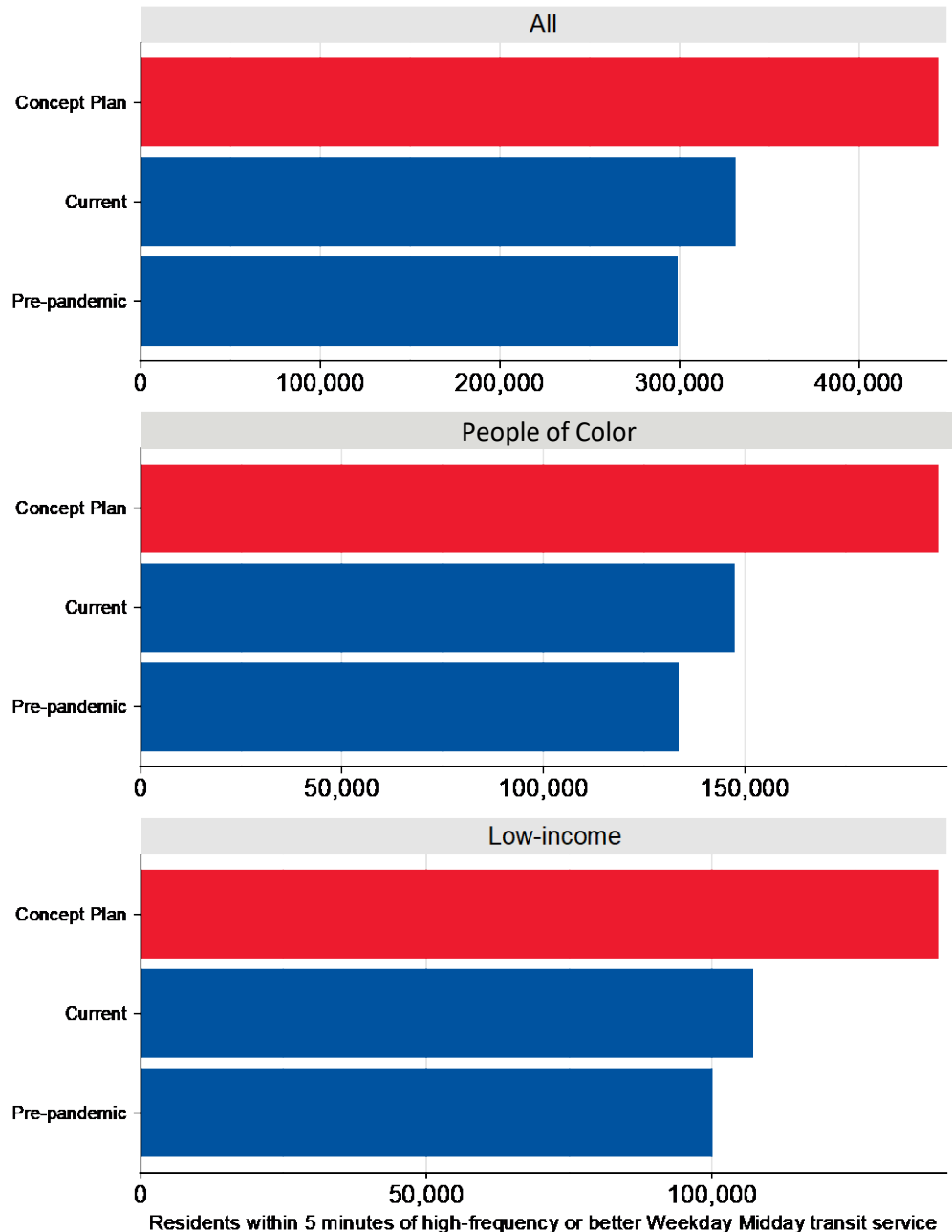
0 1.25 2.5 5 Miles

Commuter Oriented Service proposed offers robust access

# Changes in Network Coverage



Realigning service to meet changing travel patterns



## Results: Improvements in access to high-frequency network

- More of our region can access frequent all-day service in walking distance

## What's required?

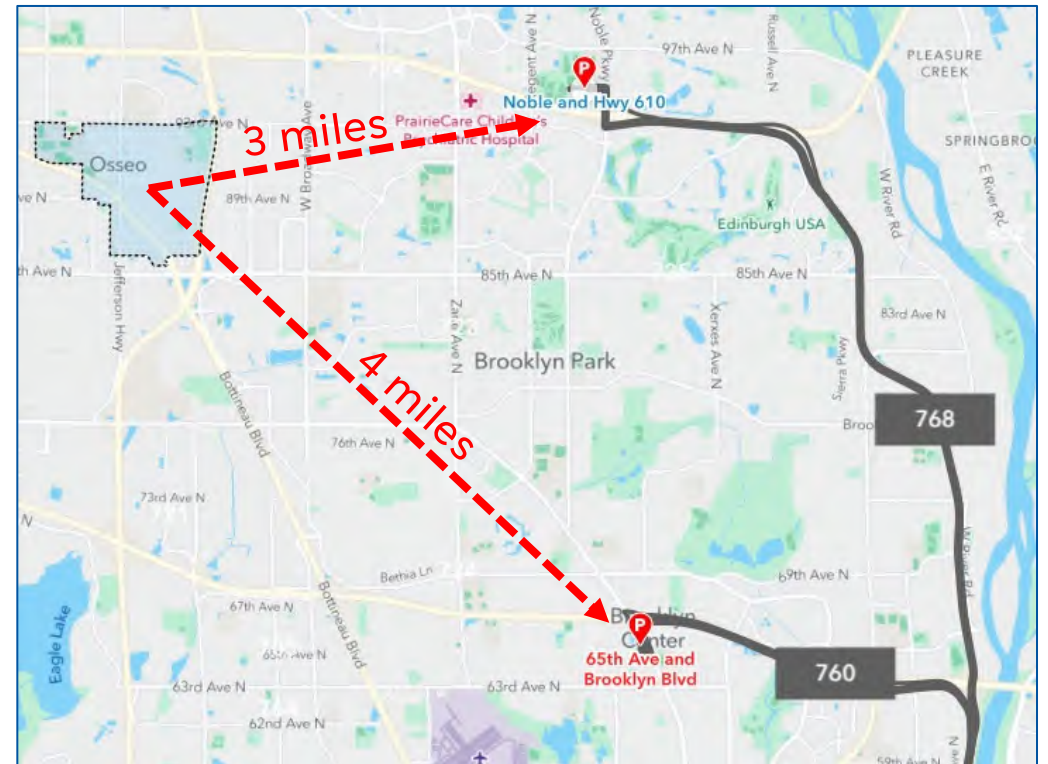
- Over 500 bus operators plus support staff will be needed to implement the improvements in this plan



## Draft Concept Plan – Osseo

# Nearest Park & Rides (Brooklyn Park)

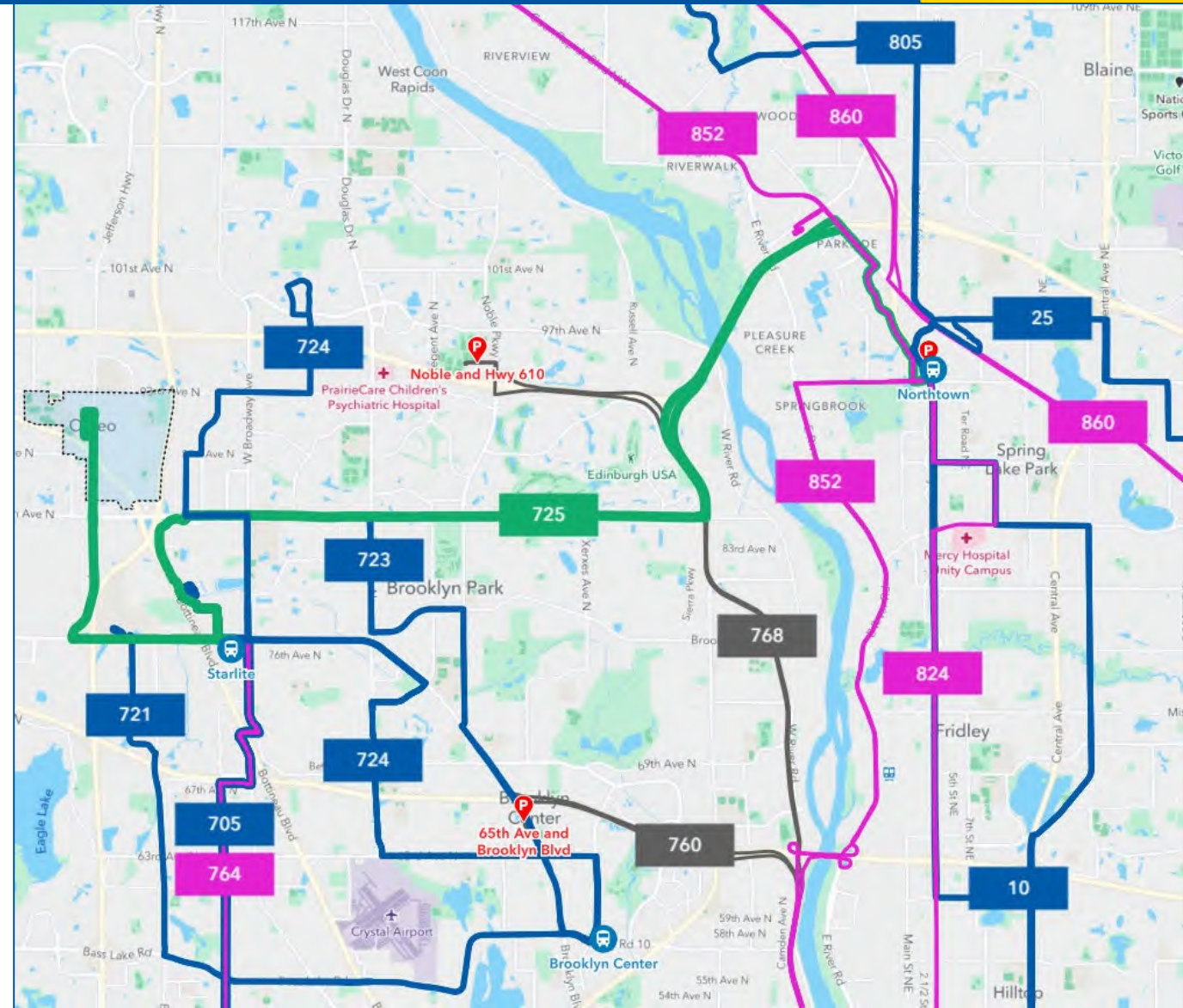
- Noble and Hwy 610 P&R
  - Approx. 3 miles
  - Route 768
    - Key Express Network route
    - Trips up to every 15 minutes
    - Midday trips both directions
- 65<sup>th</sup> Ave and Brooklyn Blvd P&R
  - Approx. 4 miles
  - Route 760
    - Trips every 30 minutes during rush hours





# Connections on Rt. 725

- **Local Routes 705, 721, 723, and 724** in Brooklyn Park, Starlite Transit Center
  - Access Brooklyn Center, Crystal, Golden Valley, New Hope, and St. Louis Park
- **Local Routes 10, 25, and 805** in Blaine at Northtown Transit Center
  - Access Anoka, Columbia Heights, Coon Rapids, Fridley, Hilltop, Mounds View, Minneapolis, New Brighton, St. Anthony, and Spring Lake Park.
- **Express Routes...**
  - **764** at Starlite for service to DT Minneapolis
  - **824** at Northtown for service to DT Minneapolis
  - **852** at Northtown for service to DT Minneapolis (south) and to Coon Rapids and Anoka (north)
  - **860 (Northtown)** at Northtown for service to DT St. Paul





# Demand-Response

- Existing alternatives to fixed route:
  - Transit Link (general public dial-a-ride)
  - Metro Mobility (ADA paratransit)
- Metro micro expansion to Starlite Transit Center (opening by end of 2027)
  - Costs the same as express bus fare with free transfers to other routes
  - Call or use the app to request a ride and be matched with a minibus ride in real time
  - Rides may be shared with other passengers who are picked up/dropped off on the same minibus

# Metro micro project expansion

## Objectives:

- Areas difficult to effectively serve with fixed route
- Connect to greater network at Transit Centers and Transitway Stations



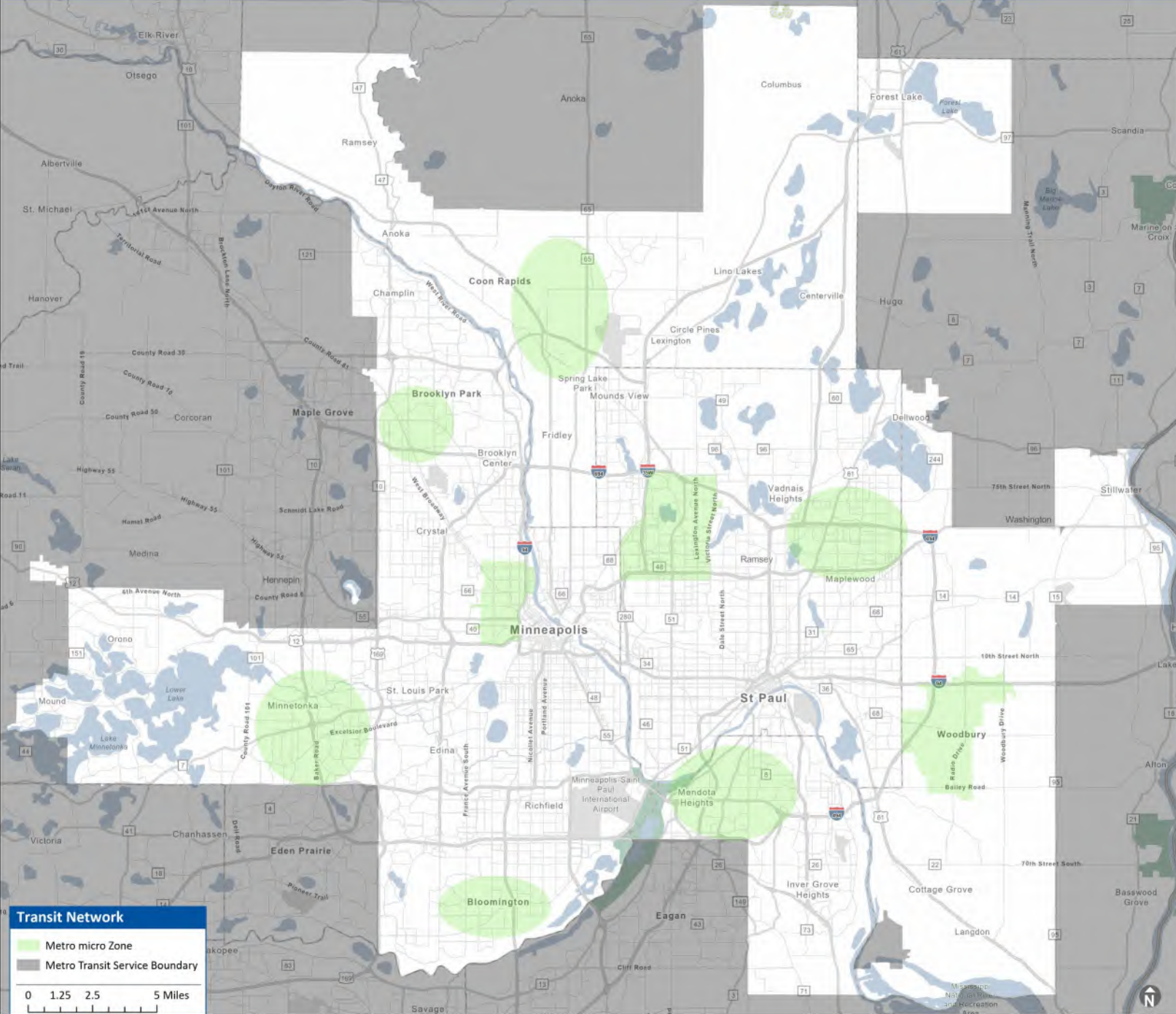
# Metro micro Project Expansion

December 2024

<p><b>A Line – Roseville Area</b></p>	<p><b>Gold Line – Woodbury Area</b></p>
---	---

2 projects/year 2025-2027

- Orange Line - 98th St Station
- Starlite Transit Center
- Northtown Transit Center
- Minnetonka - Green Line Ext. / Opus Station
- Maplewood Mall Transit Center
- Dakota Co. Service Center



# Metro Micro project prioritization

## Project zone factors

- Lower density development
- Existing bus route alternatives
- Transitway readiness
- Low/no auto households
- Low income
- Rental units

## Measures:

- Ridership, new, group rides
- Transfers to fixed route
- Rides/hour
- Subsidy/ride
- Trip distance
- Customer wait time

# Route 725

## Network **NOW**

### Planned Schedule

	Rush Hour	Midday	Evening	Night
Weekday	60	60	60	-
Saturday	60	60	60	-
Sunday	60	60	60	-

Note: frequencies (shown in minutes) are for the main portion of the route and intended as guidelines.

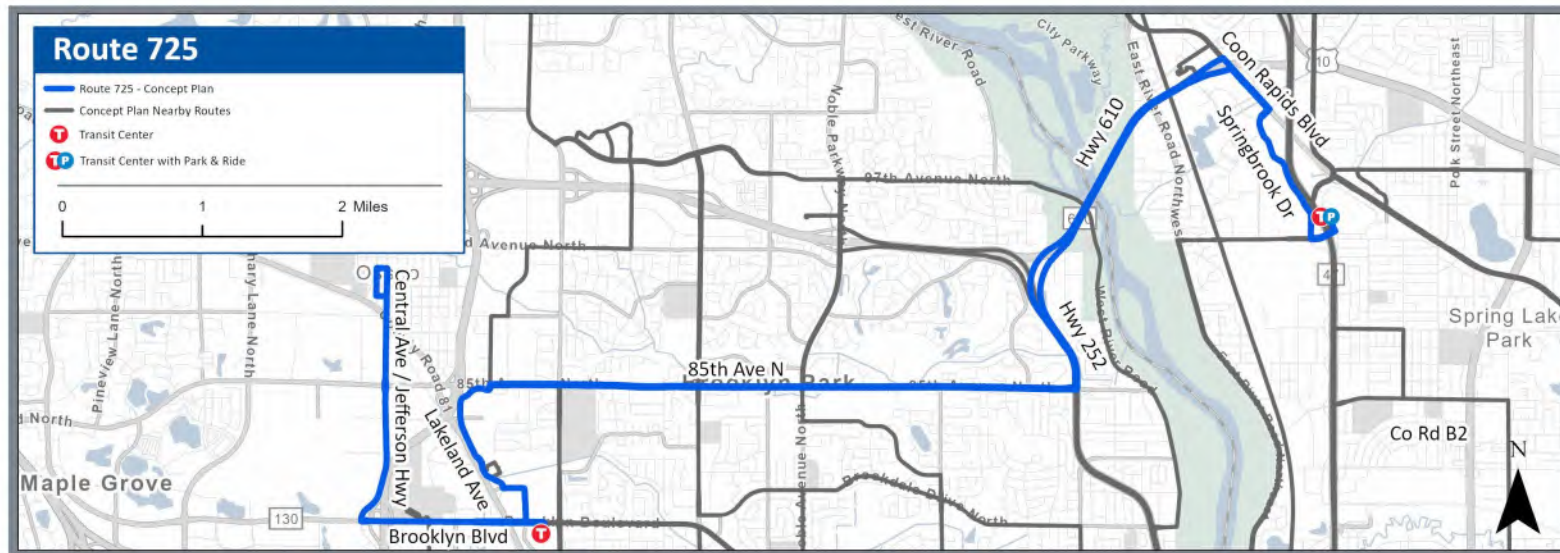
### Route Information

#### Service Changes

- New local route 725 will serve Osseo, Brooklyn Park, and Blaine via Jefferson Hwy., 85th Ave., and Hwy 610.
- Route 725 will operate service every 60 minutes daily.

#### Areas the Route Will Serve

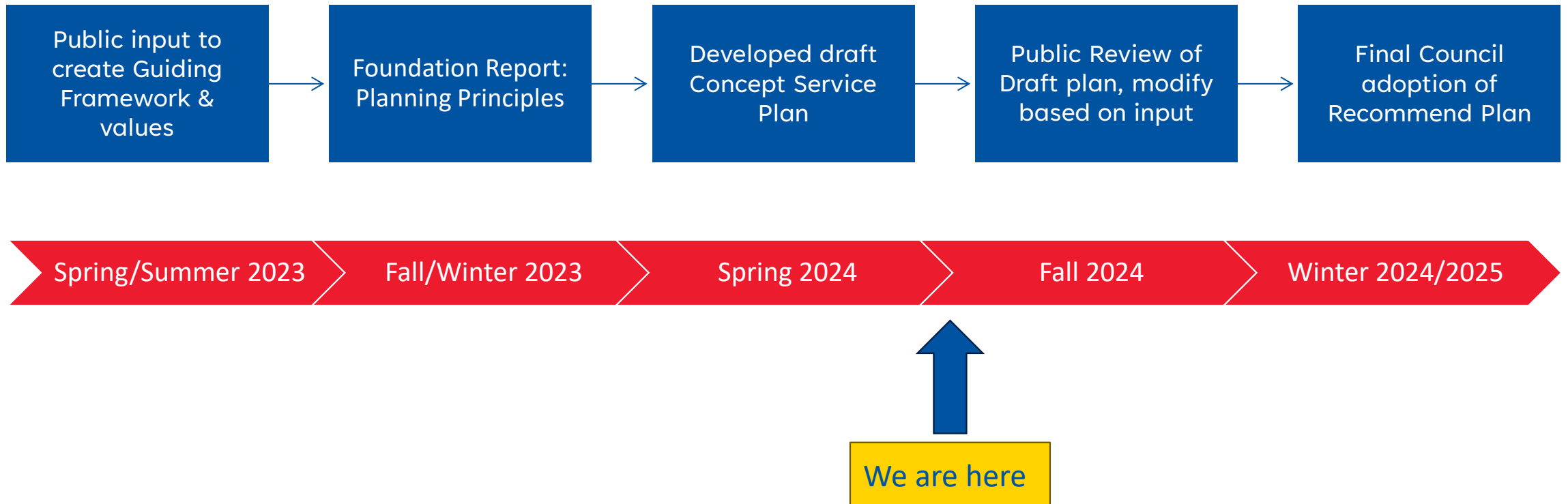
- Destinations will include Hennepin Technical College, Walmart Supercenter, North Hennepin Community College, and Northtown Mall.
- Customers will connect to other routes at Starlite Transit Center and Northtown Transit Center.





**Next Steps**

# Network Now development timeline



**Thank You!**



Marylou



City of Osseo

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

### Special Event Permit Application

A Special Event Permit is required if one or more of the following apply to your event:

- 200 or more individuals will be in attendance
- Temporary Alcohol License required
- Admission or fees will be charged or donations requested while using City property
- Special services will be required (road closure, traffic control, security, exclusive use, etc. A deposit will be required for the estimated cost of providing Special Services.)

10/10/24  
FOR COUNCIL  
APPROVAL  
10/28 MHS

**INSTRUCTIONS:** Fill out this form completely, sign it, and include all required attachments. If additional space is needed, attach additional sheets. Submit to the City of Osseo 30 days prior to the date of the event.

#### 1. EVENT INFORMATION

Name of Event Small Business Saturday Purpose of Event promote the small businesses of Osseo

Description of Event Event to drive sales and bring in new customers to our great city and celebrated with our current residents

Days/Date(s) of Event saturday, Nov 30th, 2024 Start Time 10am End Time 3pm

Estimated Setup Start Time 9:00am Estimated Take Down Finish Time 3:00pm

Location Address 200 Block of Central Ave-

Property Owner Name City of Osseo - multiple property owners

Owner Phone \_\_\_\_\_ Email \_\_\_\_\_

Estimated # of Attendees \_\_\_\_\_ Admission Fee/Donation Requested \$ none

#### 2. APPLICANT INFORMATION

Name Mary Brunette Title owner Bisque Boutique

Address 200 Central Ave

Daytime Phone \_\_\_\_\_ Cell 612-325-0086

Email bisqueosseo@gmail.com Mbrunette@gmail.com

Affiliation/Organization Downtown District of Osseo

Are you an authorized applicant for this organization?

Yes  No

Will this person have authority to cancel or modify event plans?

Yes  No

Will this person be present at the event and in charge of the event at all times?  Yes  No

If no, provide contact information for person who will be the responsible party on the day of this event:

Name \_\_\_\_\_ Title will plan to have multiple

Address \_\_\_\_\_ CO-hosts-with multiple local

Daytime Phone \_\_\_\_\_ Cell businesses

Email \_\_\_\_\_

### 3. REQUEST FOR SPECIAL SERVICES

We are requesting the following services to be provided by the City. There will be a charge for these services and a deposit/escrow payment will be required for the estimated cost at least 10 days before the event.

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Street closures (traffic cones, barricades)   | <input type="checkbox"/> Additional street cleaning                                      |
| <input type="checkbox"/> Traffic control  | <input checked="" type="checkbox"/> Garbage/recycle bins                                 |
| <input type="checkbox"/> Police services requiring special arrangements   | <input checked="" type="checkbox"/> Special signage (e.g., temporary no parking signs)   |
| <input type="checkbox"/> Stationing emergency vehicles at or in the immediate vicinity                                  | <input type="checkbox"/> Exclusive use of city building(s), equipment, or other property |
| <input type="checkbox"/> Exclusive use of city streets or right-of-way for event, as staging area, or for event parking |  |

Describe any services, city personnel, city equipment, and city property which you are requesting the city to provide, including the estimate of number and type needed and the basis on which the estimate is made.

will need help closing the streets

**If special services are needed, an indemnification agreement is required.** The special event holder shall agree to defend, indemnify, and hold the City, its officials, employees, and agents harmless from any claims that arise in whole or in part out of the Special Event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees, and agents. **Please complete the release and indemnification agreement and attach to this application. A Special Service deposit amount will be estimated by City staff.**

### 4. SITE PLAN

Attach sketch(es) or site plan(s) showing the location of the following as applicable:

- |   |  |
|---|--|
| <input type="checkbox"/> Route (beginning/end, direction of travel, traffic control points) | <input type="checkbox"/> Food concession areas (cooking, serving, consumption, cleaning) |
| <input type="checkbox"/> Ticketing/registration/entry locations                             | <input type="checkbox"/> Alcoholic beverage concession areas                             |
| <input type="checkbox"/> Entertainment or stage locations                                   | <input type="checkbox"/> Other concession areas  |
| <input type="checkbox"/> List of event activities and locations                             | <input type="checkbox"/> Size and location of any tents or structures                    |
| <input type="checkbox"/> Portable toilet facilities   | <input type="checkbox"/> Trash/recycling receptacle areas                                |
| <input type="checkbox"/> Fencing locations  | <input type="checkbox"/> First aid facilities  |
| <input type="checkbox"/> Parking areas for participants/spectators                          | <input type="checkbox"/> ADA accessibility considerations                                |
| <input type="checkbox"/> Sign locations   | <input type="checkbox"/> Evacuation routes   |
| <input type="checkbox"/> Speaker (sound amplification) locations                            | <input type="checkbox"/> Other important aspects of your event                           |

**5. ENTERTAINMENT**

Describe entertainment plans. If there will be music, sound amplification, or any other noise impact, please describe including the intended hours.

holiday music played through speakers

**6. ACTIVITIES**

List all activities to take place at the special event. Be sure to indicate locations on your site plan(s).

games and retail on the sidewalks  
specials at participating business

**7. SANITATION/POTABLE WATER**

Describe the toilet and hand washing facilities present on site (type, number, and location) as well as temporary/portable facilities to be provided. Describe the source of potable (drinking) water.

N/A

**8. PARKING AND TRAFFIC CONTROL**

Describe the location and number of parking spaces available. Describe arrangements that have been made for traffic control. Be sure to indicate locations on your site plan(s).

Central Ave  
Street to be closed between 2nd & 3rd Street

**9. EMERGENCY/MEDICAL SERVICES**

Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

baricades to be moved if needed

**10. SECURITY/CROWD MANAGEMENT**

Describe your proposed procedures and staffing for the event operations, crowd control, inclement weather and emergency evacuation plans.

Event to be moved inside businesses if bad weather

**11. TRASH/RECYCLING, EVENT CLEAN UP**

Describe how many, location, and what type of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

Businesses responsible for cleaning up their own areas

Name of trash/recycling hauler \_\_\_\_\_

Will you make use of Hennepin County's Free Portable Recycling Unit Loan Program?  Yes  No

**12. LIGHTING**

Describe any temporary or permanent lighting that will be added for the event, which may need to be inspected by Tokle Electrical Inspection, with an electrical permit issued by the City of Osseo. It is the applicant's responsibility to arrange for an inspection, if required.

N/A

**13. TEMPORARY STRUCTURES OR CONSTRUCTION**

Describe any tents, enclosures, stages, platforms, scaffolding, riser, bleachers, fences, and any other type of temporary structure or construction for the event. The property owner will be responsible and must obtain any building or electrical permits that may be required for such construction.

~~N/A~~

**14. ADVERTISING AND PROMOTION**

Describe how this event will be advertised and promoted. Describe any signs (size, type, location). All signs must comply with City Code (Section 153.090 - 153.099) including a permit, if required. Please provide any ad and flyer copies.

Social media, word of mouth & social media marketing

15. NOISE

Describe expected type, duration, and timing of any noise sources. Describe measures to be taken to ensure compliance with the city nuisance ordinances regarding noise (Chapter 93).

Holiday music

16. FIREWORKS OR PYROTECHNICS

Will any fireworks or pyrotechnics be used at the event?  Yes  No

If yes, describe in detail. Fire Department approval will be required and a permit/license is required 15 days prior to the event, per City Code (Section 114.04).

Please attach a copy of the permit/license. In addition, as a condition of granting of a permit for fireworks or pyrotechnics, the company hired to perform the pyrotechnics shall provide the City a public liability insurance policy naming the City as an additional insured entity with limits of not less than one million dollars per occurrence. Please attach the certificate of insurance to this application.

17. FOOD AND BEVERAGES

Will alcoholic beverages be served?  Yes  No
Will alcoholic beverages be consumed outside the licensed establishment?  Yes  No
Will alcoholic beverages be consumed upon public lands, streets, or parks?  Yes  No

If yes, describe the type of beverages, alcohol allowed area, security measures to be taken, and the status of the liquor license. Council approval will be required (Chapter 113). As a condition of allowing the consumption of alcohol outside of the building, the liquor license holder shall provide the City a liquor liability insurance policy naming the City as an additional insured entity with limits of not less than one million dollars per occurrence to include the alcohol allowed area. Please attach the certificate of insurance to this application.

Will food and/or non-alcoholic beverages be served?  Yes  No

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used. Generators or other portable power supply units may need to be inspected by Tokle Electrical Inspection, and an electrical permit must be issued by the City of Osseo. It is the applicant's responsibility to arrange for an inspection, if required.

local restaurants will be serving their own food

Has a license been obtained from the Hennepin County Department of Health and Environment? (Please attach)  Yes  No

**18. OTHER CONCESSIONS**

Describe what vendors or concessionaires you will allow at the event, and how you intend to regulate and monitor their activities.

**19. GAMBLING**

Will there be any gambling (raffles, pull-tabs, bingo, etc.) at the event?  Yes  No

If yes, a lawful gambling permit will be required as provided by state law. Describe the gambling activity and the status of gambling permit.

**20. WORKERS COMPENSATION COMPLIANCE**

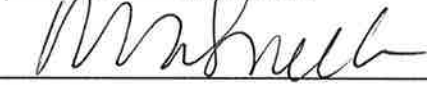
In accordance with Minnesota Statutes all applicants for licenses and permits to operate a business in Minnesota must submit acceptable evidence of compliance with Workers' Compensation Insurance requirements. Please complete the certificate of compliance and attach to this application.

**21. INSURANCE**

As a condition of the granting of a permit for special event conducted on public property or public streets or public parking lots, the permit holder shall provide the City with a copy of a Certificate of Liability Insurance naming the City as an additional insured entity with limits of not less than one million dollars per occurrence. If alcoholic beverages are to be sold or distributed the policy must also include an endorsement for liquor liability.

**22. THE MINNESOTA DATA PRACTICES ACT**

The Minnesota Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. We are requesting this data to determine your eligibility for a permit from the City of Osseo. Providing the data may disclose information that could cause your application to be denied. You are not legally required to provide the data; however, refusing to supply the data may cause your permit to not be processed. Your residence address and telephone number will be considered public data unless you request this information to be private and provide an alternative address and telephone number. Please sign below to indicate that you have read this notice:

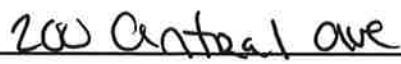


Signature



Date

I request that my residence address and telephone number be considered private data. My alternative address and telephone number are as follows:



Address



Telephone

**23. ACKNOWLEDGEMENT/SIGNATURE**

The signature of the legal owner of the event location or the owner's official representative is required and authorizes the designee of the City of Osseo and other entities/agencies to enter the property to perform inspections to establish and ensure compliance will all permit conditions. Entry may be without prior notice.

M. Brueske Mary Brueske 9-25-24  
 Property Owner Signature Printed Name Date

I hereby acknowledge that I have read this application and that all information is true and correct to the best of my knowledge. I hereby agree that the special event will be conducted in accordance with the Osseo City Code and the laws of Hennepin County and the State of Minnesota. I further understand that failure to comply with the conditions of my Special Event Permit, including the payment of required fees, deposits, and reimbursements, or conducting the event in a way that creates a threat to the health, safety, or welfare of any individual or the general public may result in the immediate cancellation of the Special Event Permit and other penalties.

M. Brueske Mary Brueske 9-25-24  
 Applicant Signature Printed Name Date

**Checklist/attachments**

- Application form, signed
- Sketch/site plan attached
- Workers Comp Certificate attached
- Certificate(s) of Insurance
  - Public land
  - Liquor
  - Fireworks
- Release and Indemnification Agreement
- Estimated Deposit \$ \_\_\_\_\_ (see next page)

**Other Permits/Licenses/Application, as applicable**

- Building Permit
- Electrical Permit
- Sign Permit
- Liquor License
- Lawful Gambling Permit
- Hennepin County Dept. of Health (food)
- Community Center Application
- Band Shell Application
- Sipe Park Application

**City of Osseo use only:**

This application/request received: Date 9-30-24 By MARYLON BAIER  
 This application approved/rejected by: Date \_\_\_\_\_ By \_\_\_\_\_  
 Application fee for event received on: Date \_\_\_\_\_ Amount \$50 N/A Receipt# \_\_\_\_\_  
 Special Services deposit received on: Date \_\_\_\_\_ Amount N/A Receipt# \_\_\_\_\_  
 Remaining deposit (if any) returned to applicant on: Date \_\_\_\_\_ Amount N/A Receipt# \_\_\_\_\_  
 Administrative Comments & Fees— reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Police Department Comments & Fees — reviewed by [Signature] Date 10-01-24  
AUC

Fire Department Comments & Fees — reviewed by Nick Copwell Date 10-01-24

Public Works Comments & Fees — reviewed by NW Date 10-1-24  
No Comments

City of Osseo use only:

Special Event Permit Fees			
Permit Application Fee		\$50	non-refundable
Special Services (hourly rates for staff time)			deposit refundable, if not used
Staff Time	<b>Staff Type</b>	<b>Rate</b>	
City Staff – Professional	<i>Pro</i>	\$75/hour	
City Staff -- Administrative Support	<i>Admin</i>	\$50/hour	
City Staff -- Public Works Director	<i>PWD</i>	\$75/hour	
City Staff -- Public Works Maintenance	<i>PWM</i>	\$50/hour	
Police Services	<i>PS</i>	per contract	per current Police services contract

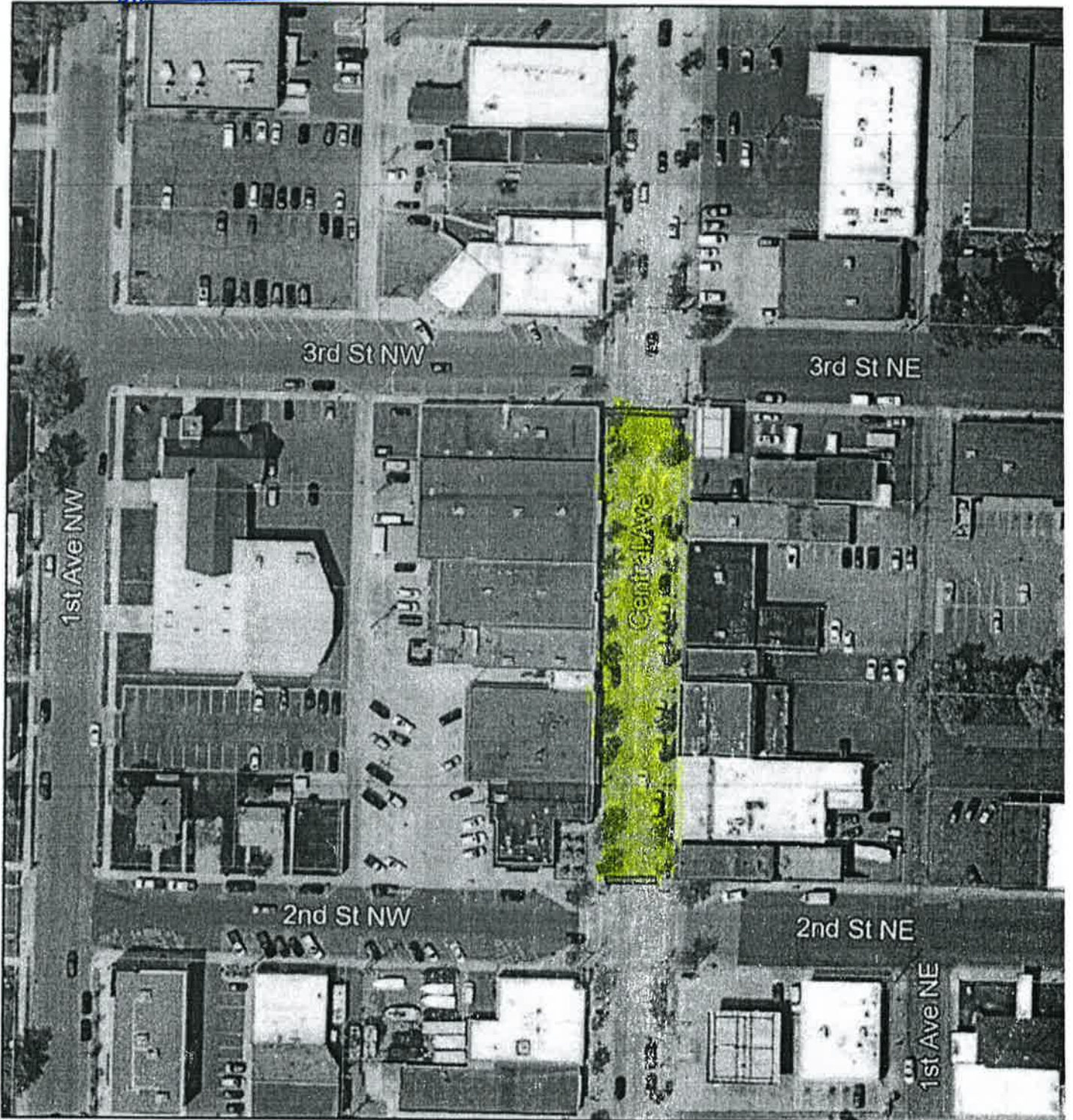
**Special Service Deposit Calculations**

Task	Staff Type	# of Staff	Hours / Staff <i>(Round to 0.25)</i>	Rate	Deposit Amount
				<b>Deposit Total</b>	



RECEIVED  
SEP 30 2024  
BY:

# SBS Street Closure



1 in = 94

**Resolution No. 2024-xx****RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO**

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
American Legion Post 172	\$500	Minnidazzle
Realife Cooperative of Osseo	\$250	Fire Department
Osseo Fire Relief Association	\$6,870	Fire Department- Tools
Osseo Fire Relief Association	\$800	Fire Department –Uniforms

Adopted by the Osseo City Council this 28<sup>th</sup> day of October, 2024.



**Agenda Item:** Receive the Feasibility Report and Call the Public Hearing for the 2025 Alley Project

**Meeting Date:** October 28, 2024

**Prepared By:** Alyson Fauske, PE (MN), City Engineer

**Attachments:** Feasibility Report and Resolution

**Policy Consideration:**

Request to approve the following:

1. Resolution receiving feasibility report and calling for the improvement hearing.

**Background:**

The proposed 2025 Alley Project consists of reconstructing alleys surrounded by the following streets:

- 3rd St NE, 4th Ave NE, 4th St NE, and 5th Ave NE
- 3rd St NE, 5th Ave NE, 4th St NE, and 6th Ave NE
- 2nd St NE, 5th Ave NE, 3rd St NE, and 6th Ave NE
- 2nd St NE, 6th Ave NE, 3rd St NE, and 7th Ave NE
- 1st St NE, 6th Ave NE, 2nd St NE, and 7th Ave NE
- Broadway St NE, 5th Ave NE, 1st St NE, and 6th Ave NE
- Broadway St NE, 6th Ave NE, 1st St NE and 7th Ave NE
- 3rd St NW, 1st Ave NW, 4th St NW, and Central Ave
- 2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave

The alleys are currently bituminous pavement and are proposed to be reconstructed with concrete pavement.

Utility Improvements

Sanitary sewer televising and pavement coring was information was used to help calculate pavement design and recommended utility repairs. Sanitary sewer is present in two alleys in the commercial area. These sewers were televised in 2019 and the sewer within the alley surrounded by 2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave was lined in conjunction with 2022 sewer lining project. If the council would like to retelevise the sanitary sewer within the alley surrounded by 3rd St NW, 1st Ave NW, 4th St NW, and Central Ave the estimated cost for this work is \$1,600. Sanitary sewer improvements proposed with this project is to install chimney seals and replace the castings to match the new paved surface.

The project area does not contain City watermain.

The slopes of the existing alleys range between <0.2% and 1.0%. The minimum preferred grade for bituminous and concrete pavement is 2% and 0.5%, respectively. Color-coded maps showing the existing alley grades are included in Appendix F of the feasibility report. These maps also show where driveway grades drain away from the alley (backpitched). If council orders the improvements the design team will look for opportunities to increase the alley grade to improve drainage while maintaining driveway grades that drain towards the alleys.

Storm sewer facilities exist adjacent to the project area and would require cutting into the street beyond the project limits. Options to extend storm sewer to the project area are shown in Appendix F and the estimated cost is \$375,036. If the council orders the improvement, staff requests direction if all, some or none of the storm sewer extensions should be included in the final design. Some factors to consider in addition to the cost is how well runoff can be conveyed from the surface of the alley (ie. Is the alley grade >0.5%?) and how much of the alley would drain to the new storm sewer.

Table 1. Considerations for extending storm sewer to alleys

Alley	Grade of Alley	Approximate length of alley that could drain to storm sewer
3rd St NE, 4th Ave NE, 4th St NE, and 5th Ave NE	Most is 0.5% Middle portion is <0.2%	220' (~75%)
3rd St NE, 5th Ave NE, 4th St NE, and 6th Ave NE	Most is 0.25% The portion that can be served by storm sewer is mostly 1%	125' (~40%)
2nd St NE, 5th Ave NE, 3rd St NE, and 6th Ave NE	Most is 0.5%	180' (~50%)
2nd St NE, 6th Ave NE, 3rd St NE, and 7th Ave NE	Most is <0.2% and 0.25%	180' (~50%)
1st St NE, 6th Ave NE, 2nd St NE, and 7th Ave NE	Most is <0.2%	330' (100%)
Broadway St NE, 5th Ave NE, 1st St NE, and 6th Ave NE	The northern 2/3 is 0.5%; the southern 1/3 is mostly 0.25%	330' (100%)
Broadway St NE, 6th Ave NE, 1st St NE and 7th Ave NE	Most is 1%	310' (95%)
3rd St NW, 1st Ave NW, 4th St NW, and Central Ave	Most is 0.5% but ~65' at the high point is 0.25%	275' (80%)
2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave	<0.2% to 0.5% but the majority of the length that would drain to the storm sewer is <0.2%	205' (60%)

Based on the information in Table 1 the council may want to consider storm sewer extension for the following alleys:

- The alley surrounded by 2nd St NE, 6th Ave NE, 3rd St NE, and 7th Ave NE
- The alley surrounded by 1st St NE, 6th Ave NE, 2nd St NE, and 7th Ave NE
- The alley surrounded by Broadway St NE, 5th Ave NE, 1st St NE, and 6th Ave NE
- The alley surrounded by 3rd St NW, 1st Ave NW, 4th St NW, and Central Ave
- The alley surrounded by 2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave

In 2022 the City Council directed staff to get an estimated cost to convert the overhead electric lines in the commercial alleys to underground. Xcel Energy's high-level estimate at that time was \$300,000 for the main line, and indicated that it would likely be higher once detailed design work was done. Property owners would incur additional costs to convert their service to underground and upgrade their service to be compatible with the voltage supplied by Xcel. Property owners would potentially lose parking stalls in order to accommodate the required transformers. This work is not included in the feasibility cost estimate due to the cost and impact of this work. If council would like to proceed with this work staff requests direction to do so.

*Right of Way/Easements*

Right of way is proposed to be acquired from eight properties within the project area. As directed by the City Council in 2022, easement documents have been prepared for staff to coordinate with the affected property owners. Temporary easements or right of entry from property owners may be needed for street improvements to ensure positive drainage and will be discussed with property owners during final design and construction.

*Public Involvement*

A neighborhood open house for the proposed improvements is scheduled for November 7, 2024. Preliminary information will be presented to property owners regarding the proposed improvements, funding, schedule, and impacts associated with the project. Comment cards will be made available to attendees at the meeting. Responses received prior to the public hearing will be provided to the City Council.

**Funding/Financing:**

The total estimated project cost without the storm sewer is estimated at \$701,617; including the storm sewer options increases the total estimated project cost to \$1,076,653. These estimates include all proposed alley and utility improvements as well as all engineering, legal, financing, and administrative costs. Detailed cost estimates can be found in the attached feasibility report. The project estimate is based on projected construction costs for 2025 and includes a 10% contingency and 25% indirect costs. The indirect costs include engineering, legal, and administrative costs associated with the project.

Assessments will be levied to the benefitting properties as outlined in Minnesota Statute 429. The City's assessment policy calls for assessing 80% of the alley improvements; the remaining 20% of the alley costs and 100% of the utility costs will be financed by the City. Table 2 summarizes the preliminary assessment amounts

Table 2. Preliminary Assessment Amounts

Project Area	Proposed Assessment
3rd St NE, 4th Ave NE, 4th St NE, and 5th Ave NE	\$10,310 per unit
3rd St NE, 5th Ave NE, 4th St NE, and 6th Ave NE	\$8,860 per unit
2nd St NE, 5th Ave NE, 3rd St NE, and 6th Ave NE	\$6,690 per unit
2nd St NE, 6th Ave NE, 3rd St NE, and 7th Ave NE	\$7,320 per unit
1st St NE, 6th Ave NE, 2nd St NE, and 7th Ave NE	\$6,040 per unit
Broadway St NE, 5th Ave NE, 1st St NE, and 6th Ave NE	\$8,430 per unit
Broadway St NE, 6th Ave NE, 1st St NE and 7th Ave NE	\$7,790 per unit
3rd St NW, 1st Ave NW, 4th St NW, and Central Ave	\$79 per front foot
2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave	\$77 per front foot

Funding for the 2025 Alley Project will be through assessments to benefitting properties and City funds. In 2022 the City Council bonded \$3.69 million for the 2022 sanitary sewer lining project, the 2022 alley project, and the 2024 street project (initially anticipated to be a 2023 project). The estimated remaining funds from this bond is \$403,381.07. Once final payments are made for the 2022 alley project and the 2024 street project, the Council may use the remaining funds to help pay for the 2025 alley project. Funding sources are summarized in Table 3.

Table 3. Proposed project funding

Funding Source	Proposed Funding
Special Assessments	\$573,960
City Road Fund	\$125,759
City Sanitary Sewer Fund	\$1,898
<b>TOTAL (without optional storm sewer)</b>	<b>\$701,617</b>
City Drainage Fund	\$375,036
<b>TOTAL (with optional storm sewer)</b>	<b>\$1,076,653</b>

**Schedule:**

The next step for this project is to hold an improvement hearing on November 25, 2024. Immediately following the improvement hearing, Council will consider authorizing the preparation of plans and specifications. A detailed schedule is included within the feasibility report and is as follows:

City Council Receives Feasibility Report/Orders Public Hearing .....	October 28, 2024
Public Hearing .....	November 25, 2024
Plan/Specification Preparation .....	December 2024 – January 2025
City Council Approves Plans/Specs and Authorizes Bidding .....	January 2025
Project Bidding .....	February 2024
Assessment Hearing .....	March 2024
City Council Awards Construction Contract.....	April 2025
Construction.....	May – October 2025

**Previous Action or Discussion:**

Council authorized preparation of a feasibility report on August 26, 2024.

**Budget or Other Considerations:**

Project will be funded in accordance with the City’s special assessment policy.

**Options:**

The City Council may choose to:

1. Adopt the attached resolution receiving the feasibility report and calling for the improvement hearing for the 2025 Alley Project;
2. Adopt the attached resolution receiving the feasibility report and calling for the improvement hearing for the 2025 Alley Project with noted changes or as amended;
3. Deny the project;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose Option (1): Adopt the attached resolution receiving the feasibility report and calling for the improvement hearing for the 2025 Alley Project.

**Next Step:**

November 25, 2024: Hold improvement hearing and authorize preparation of plans and specifications.



## FEASIBILITY REPORT

### 2025 ALLEY RECONSTRUCTION PROJECT

CITY OF OSSEO | HENNEPIN CO., MN

October 28, 2024

Prepared for:

City of Osseo

415 Central Avenue

Osseo, MN 55369

WSB PROJECT NO. 026602-000





October 28, 2024

Honorable Mayor and City Council  
City of Osseo  
415 Central Avenue  
Osseo, MN 55369

Re: Feasibility Report  
2025 Alley Reconstruction Project  
City of Osseo, MN  
WSB Project No. 026602-000

Dear Honorable Mayor and City Council Members:

Attached for your review is a feasibility report which addresses improvements associated with the 2025 Alley Reconstruction Project.

The project is proposed to be funded by special assessments to benefiting properties and City funding sources.

We would be happy to discuss this report with you at your convenience. Please contact me at 612.263.1736 if you have any questions or concerns.

Sincerely,

WSB

A handwritten signature in black ink that reads "Alyson Fauske". The signature is written in a cursive, flowing style.

Alyson Fauske, PE  
City Engineer

Attachment

JCK/srb



# Table of Contents

Letter of Introduction

Table of Contents

Certification

Executive Summary ..... 1

Introduction ..... 2

    Authorization ..... 2

    Scope ..... 2

    Data Available ..... 2

Existing Conditions ..... 3

    Surface ..... 3

    Drainage ..... 3

    Sanitary Sewer ..... 4

    Watermain ..... 4

    Street Lighting ..... 4

    Private Utilities ..... 4

Proposed Improvements ..... 5

    Surface ..... 5

    Drainage ..... 5

    Storm Sewer ..... 5

    Sanitary Sewer ..... 5

    Watermain ..... 6

    Street Lighting ..... 6

    Right-of-Way/Easements ..... 6

    Construction Access/Staging ..... 6

    Public Involvement ..... 6

Financing ..... 7

    Opinion of Probable Cost ..... 7

    Funding ..... 7

Necessity and Effectiveness ..... 9

Project Schedule ..... 10

Feasibility and Recommendation ..... 11



## Appendix A

Figure 1 – Project Location Map

Figure 2 – Typical Sections

Figures 3.1-3.9 – Existing Drainage Exhibits

## Appendix B

Opinion of Probable Cost

## Appendix C

Existing Storm Capacity Maps

Televising Report

## Appendix D

Geotechnical Report

## Appendix E

Figure 4 – Assessment Map

Preliminary Assessment Rolls

## Appendix F

Manhole and Catch Basin Detail Plates

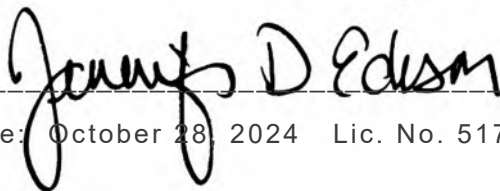
Figures PA1-PA9 – Proposed Drainage Exhibits



# Certification Sheet

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

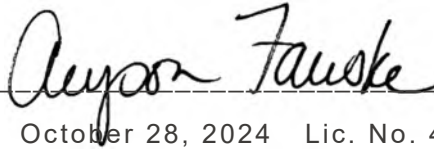
Jennifer Edison, PE



-----  
Date: October 28, 2024 Lic. No. 51721

Quality Control Review Completed By:

Alyson Fauske, PE



-----  
Date: October 28, 2024 Lic. No. 42437



## Executive Summary

The 2025 Alley Reconstruction Project consists of alley improvements throughout the City as listed below. A map illustrating the project location is shown on **Figure 1** in **Appendix A**.

- The alley surrounded by 3<sup>rd</sup> St NE, 4<sup>th</sup> Ave NE, 4<sup>th</sup> St NE, and 5<sup>th</sup> Ave NE
- The alley surrounded by 3<sup>rd</sup> St NE, 5<sup>th</sup> Ave NE, 4<sup>th</sup> St NE, and 6<sup>th</sup> Ave NE
- The alley surrounded by 2<sup>nd</sup> St NE, 5<sup>th</sup> Ave NE, 3<sup>rd</sup> St NE, and 6<sup>th</sup> Ave NE
- The alley surrounded by 2<sup>nd</sup> St NE, 6<sup>th</sup> Ave NE, 3<sup>rd</sup> St NE, and 7<sup>th</sup> Ave NE
- The alley surrounded by 1<sup>st</sup> St NE, 6<sup>th</sup> Ave NE, 2<sup>nd</sup> St NE, and 7<sup>th</sup> Ave NE
- The alley surrounded by Broadway St NE, 5<sup>th</sup> Ave NE, 1<sup>st</sup> St NE, and 6<sup>th</sup> Ave NE
- The alley surrounded by Broadway St NE, 6<sup>th</sup> Ave NE, 1<sup>st</sup> St NE, and 7<sup>th</sup> Ave NE
- The alley surrounded by 3<sup>rd</sup> St NW, 1<sup>st</sup> Ave NW, 4<sup>th</sup> St NW, and Central Ave
- The alley surrounded by 2<sup>nd</sup> St NW, 1<sup>st</sup> Ave NW, 3<sup>rd</sup> St NW, and Central Ave

Alley improvements consist of replacing the existing bituminous and concrete pavement with concrete pavement, minor utility improvements, and driveway and sidewalk repair.

The cost of the 2025 Alley Reconstruction Project, based on the recommended scope of work, is estimated at **\$701,617**. This includes 10% contingency and 25% indirect costs. Funding for the project will consist of special assessments and City street and utility funds.

The proposed project schedule includes construction beginning in May 2025, with final completion by the fall of 2025.

The project is feasible, necessary, and cost-effective from an engineering standpoint and should be constructed as proposed herein.



## Introduction

### Authorization

On August 28, 2024, the Osseo City Council authorized a feasibility report for the 2025 Alley Reconstruction Project.

### Scope

This feasibility report includes alley improvements along the following alleys:

- The alley surrounded by 3<sup>rd</sup> St NE, 4<sup>th</sup> Ave NE, 4<sup>th</sup> St NE, and 5<sup>th</sup> Ave NE
- The alley surrounded by 3<sup>rd</sup> St NE, 5<sup>th</sup> Ave NE, 4<sup>th</sup> St NE, and 6<sup>th</sup> Ave NE
- The alley surrounded by 2<sup>nd</sup> St NE, 5<sup>th</sup> Ave NE, 3<sup>rd</sup> St NE, and 6<sup>th</sup> Ave NE
- The alley surrounded by 2<sup>nd</sup> St NE, 6<sup>th</sup> Ave NE, 3<sup>rd</sup> St NE, and 7<sup>th</sup> Ave NE
- The alley surrounded by 1<sup>st</sup> St NE, 6<sup>th</sup> Ave NE, 2<sup>nd</sup> St NE, and 7<sup>th</sup> Ave NE
- The alley surrounded by Broadway St NE, 5<sup>th</sup> Ave NE, 1<sup>st</sup> St NE, and 6<sup>th</sup> Ave NE
- The alley surrounded by Broadway St NE, 6<sup>th</sup> Ave NE, 1<sup>st</sup> St NE, and 7<sup>th</sup> Ave NE
- The alley surrounded by 3<sup>rd</sup> St NW, 1<sup>st</sup> Ave NW, 4<sup>th</sup> St NW, and Central Ave
- The alley surrounded by 2<sup>nd</sup> St NW, 1<sup>st</sup> Ave NW, 3<sup>rd</sup> St NW, and Central Ave

### Data Available

Information and materials used in the preparation of this report include the following:

- City of Osseo Capital Improvement Plan
- City of Osseo Assessment Policy
- City of Osseo Property Index Records
- City of Osseo Storm Sewer Capacity and Growth Analysis
- Geotechnical Reports
- Field Observations of the Area
- Field Topography Surveys



# Existing Conditions

## Surface

The alleys included in the project have the following existing conditions:

Existing Alley Conditions				
Alley Segment Between Aveunes	From	To	Existing Alley Width (ft)	Existing Right-of-Way Width (ft)
6 <sup>th</sup> Ave NE & 7 <sup>th</sup> Ave NE	3 <sup>rd</sup> St NE	2 <sup>nd</sup> St NE	12	16
6 <sup>th</sup> Ave NE & 7 <sup>th</sup> Ave NE	2 <sup>nd</sup> St NE	1 <sup>st</sup> St NE	12	16
6 <sup>th</sup> Ave NE & 7 <sup>th</sup> Ave NE	1 <sup>st</sup> St NE	E Broadway	12	16
5 <sup>th</sup> Ave NE & 6 <sup>th</sup> Ave NE	4 <sup>th</sup> St NE	3 <sup>rd</sup> St NE	12	16
5 <sup>th</sup> Ave NE & 6 <sup>th</sup> Ave NE	3 <sup>rd</sup> St NE	2 <sup>nd</sup> St NE	12	0
5 <sup>th</sup> Ave NE & 6 <sup>th</sup> Ave NE	1 <sup>st</sup> St NE	E Broadway	12	16
4 <sup>th</sup> Ave NE & 5 <sup>th</sup> Ave NE	4 <sup>th</sup> St NE	3 <sup>rd</sup> St NE	12	16
1 <sup>st</sup> Ave NW & Central Ave	4 <sup>th</sup> St NW	3 <sup>rd</sup> St NW	12	0-16
1 <sup>st</sup> Ave NW & Central Ave	3 <sup>rd</sup> St NW	2 <sup>nd</sup> St NW	12	12-16

The alleys consist of deteriorated bituminous and concrete surfaces. A geotechnical report for the bituminous and concrete alleys was completed by WSB in September of 2024 and 18 soil borings were taken on the alleys. The alley bituminous pavement thickness ranged from 2 inches to 5 inches. The concrete alley pavement thickness between Central Avenue & 1<sup>st</sup> Ave NW from 4<sup>th</sup> St NW to 2<sup>nd</sup> St NW alley had a consistant depth of 5.5 inches. The full geotechnical report can be found in **Appendix C**.

## Drainage

Storm sewer facilities do not exist within the project. A site visit conducted of the alleys provided estimated grades taken along the alley roadway and the adjacent driveways to show the existing drainage patterns, which can be found in **Appendix A, Figures 3.1-3.9**.

The existing alley grades range between <0.2% and 1.0%. A minimum grade of 2.0% is desirable to convey runoff for bituminous pavements while concrete pavements can drain at 0.5%. Maps showing the existing alley grades are shown in **Appendix A, Figures 3.1-3.9**. These maps also show that the driveways at the following locations drain away from the alley (i.e., back-pitched): 517 3<sup>rd</sup> St NE and 9 2<sup>nd</sup> St NW (parking lot for 205 Central Ave).

The alleys within the project area do not have existing storm sewer facilities. Generally, stormwater drains down the alley to storm sewer facilities on adjacent roadways. A storm analysis was conducted in 2024 for the City which showed capacities of the storm network asections of pipe. See **Appendix C** for the existing storm capacity area maps.



## Sanitary Sewer

Sanitary sewer facilities exist within the project on two of the nine alleys. The existing sewer system within the alleys between 1<sup>st</sup> Avenue NW and Central Ave from 3<sup>rd</sup> St NW to 2<sup>nd</sup> St NW was lined in 2022. The remaining sanitary sewer within the project area is was televised in 2019. If the Council wants the sanitary sewer re-televised the estimated cost is \$1,600. See **Appendix C** for the sanitary sewer televising area map and televising reports from 2019.

## Watermain

Water facilities do not exist within the project area.

## Street Lighting

Streetlights do not exist within the project area.

## Private Utilities

Private utilities that have facilities in or near the project area will be notified during the final design phase of the project. They will be requested to coordinate any necessary repairs and replacements as needed at their cost. Private utility companies that have facilities within the project area include the following:

- Comcast (Telephone/Internet)
- CenturyLink (Telephone/Internet)
- Consolidated Communications (Fiber Optic)
- CenterPoint Energy (Gas)
- MCI (Fiber Optic)
- Xcel Energy (Electric/Gas)
- Korterra (Gas)
- Lumen(Telecommunications)
- Hennepin County (Utilities)

In 2022, the City Council directed staff to get an estimated cost to convert the overhead electric lines in the commercial alleys to underground. Xcel Energy's high level estimate at that time was \$300,000 for the main line, and indicated that it would likely be higher once detailed design work was done. Property owners would incur additional costs to convert their service to underground and upgrade their service to be compatible with the voltage supplied by Xcel. Property owners would potentially lose parking stalls in order to accommodate the required transformers. This work is not included in the feasibility cost estimate due to the cost and impact of this work.





## Proposed Improvements

### Surface

The proposed alley improvements shall consist of the removal of the existing bituminous or concrete surfaces and installation of a new 12-foot-wide inverted concrete alley. Full depth removal of the existing pavement will allow the alley to be reconstructed with a 6-inch concrete pavement on top of a 4-inch section of a Class 5 gravel base over an acceptable, compacted subgrade. A typical section is shown on **Figure 2** in **Appendix A**.

### Drainage

The profile grades of the alleys will be sloped to direct stormwater to existing curb and gutters in the streets then to the catch basins in the project area or on adjacent roadways. Typically, the profile grade for a new street or alley is designed to a minimum slope of 0.50%. The alley profile will be designed to maintain positive drainage at adjacent driveways and garage entrances and meet the minimum profile slope, where possible.

The proposed reconstruction project can provide an opportunity to raise the grade of the alley to obtain a minimum of 0.5% grade. The challenge is that the existing adjacent driveway grades need to be steep enough to allow the increased alley elevation, otherwise the new driveway would drain towards the garage instead of towards the alley. The design team will look for opportunities to improve the alley grades during final design.

### Storm Sewer

Analysis for extending storm sewer was conducted using existing survey data to determine spot elevations and verify drainage patterns. Using the preliminary design for an inverted crown down the center of the alley and then determining the invert elevations based on the City's Datafi utility locations, there are two different possibilities. The first option is to keep conveying surface water into the streets according to the existing drainage pattern using the inverted crown. The alternative would be to install a shallow inlet within each alley to catch the water before it runs into the streets and gets conveyed into the existing storm network. The storm extensions will require extra road removal to reach the existing invert depths of the manholes within the main streets and avenues. Additional construction materials will also be required for reinforced concrete pipe and additional structures.

A drainage analysis was conducted in 2024 that mapped the City's storm sewer. The results concluded that there were still pipes under capacity downstream to convey the runoff. See **Appendix F** for the preliminary drainage analysis.

### Sanitary Sewer

Minor sanitary sewer improvements are proposed as part of the project, including casting adjustments and chimney seal improvements.



## Watermain

There are no proposed watermain improvements for this project.

## Street Lighting

There are no proposed lighting improvements for this project.

## Right-of-Way/Easements

It is expected that areas of the project will require right-of-way acquisition and that City staff has been and will continue to prepare all correspondence and perform all negotiations and purchasing necessary to construct the project within the proposed right-of-way. See **Appendix E** for details.

Temporary easements from property owners may be needed for the alley improvements to ensure positive drainage and will be discussed with property owners during final design and construction.

## Construction Access/Staging

The contractor will be responsible for providing access to properties throughout the project. Signed detours will be required to direct traffic around the construction zones and notify users of the increased truck and construction activity as needed.

## Public Involvement

An in-person neighborhood open house for the proposed improvements will be scheduled for November 7, 2024, for property owners. Preliminary information will be presented to property owners regarding the proposed improvements, funding, schedule, and impacts associated with the project. Comment cards that are made available to attendees at the meeting and the responses received will be shown in the packet for the public hearing.



# Financing

## Opinion of Probable Cost

A detailed opinion of probable cost is included in **Appendix B** of this report. The opinion of probable cost is based on projected construction costs for 2025 and includes a 10% contingency and 25% indirect costs. The indirect costs include engineering, legal, and administrative costs associated with the project.

The opinion of probable cost is summarized as follows:

2025 Alley Reconstruction Project	
Proposed Improvements	Estimated Cost
Alley Improvements	\$699,719
Sanitary Sewer Improvements	\$1,898
<b>TOTAL</b>	<b>\$701,617</b>
Optional Drainage Improvements	\$375,036
<b>TOTAL</b>	<b>\$1,076,653</b>

## Funding

Funding for the 2025 Alley Reconstruction Project will be through assessments to benefiting properties and City street and utility funds. In 2022, the City Council bonded \$3.69 million for the 2022 sanitary sewer lining project, the 2022 alley project, and the 2024 street project (initially anticipated to be a 2023 project). The estimated remaining funds from this bond are \$403,381. Once final payments are made for the 2022 alley project and the 2024 street project, the Council may use the remaining funds to help pay for the 2025 alley project.

Assessments will be levied to the benefiting properties as outlined in Minnesota State Statute 429 and the City’s assessment policy. Detailed preliminary assessment rolls are included in **Appendix E**.

Financing for the 2025 Alley Reconstruction Project will be based on the City’s Special Assessment Policy, which calls for 80% of the proposed alley improvements to be specially assessed. The remaining 20% of the alley improvements and 100% of the utility costs will be financed by the City.

Based on the City’s Assessment Policy, the alley assessments will be distributed among benefiting property owners per improvements made to each individual alley.



The assessment rates are detailed below:

<b>2025 Alley Reconstruction Project Assessment Rates Summary</b>		
<b>Alley</b>	<b>Residential Single-Family (per unit)</b>	<b>Commercial / Industrial / Multi-Family (per front foot)</b>
3 <sup>rd</sup> St NE, 7 <sup>th</sup> Ave NE, 2 <sup>nd</sup> St NE, 6 <sup>th</sup> Ave NE	\$7,320	\$0
2 <sup>nd</sup> St NE, 7 <sup>th</sup> Ave NE, 1 <sup>st</sup> St NE, 6 <sup>th</sup> Ave NE	\$6,040	\$98
1 <sup>st</sup> St NE, 7 <sup>th</sup> Ave NE, Broadway St E, 6 <sup>th</sup> Ave NE	\$7,790	\$0
4 <sup>th</sup> St NE, 6 <sup>th</sup> Ave NE, 3 <sup>rd</sup> St NE, 5 <sup>th</sup> Ave NE	\$8,860	\$90
3 <sup>rd</sup> St NE, 6 <sup>th</sup> Ave NE, 2 <sup>nd</sup> St NE, 5 <sup>th</sup> Ave NE	\$6,690	\$1
1 <sup>st</sup> St NE, 6 <sup>th</sup> Ave NE, Broadway St E, 5 <sup>th</sup> Ave NE	\$8,430	\$1
4 <sup>th</sup> St NE, 5 <sup>th</sup> Ave NE, 3 <sup>rd</sup> St NE, 4 <sup>th</sup> Ave NE	\$10,310	\$120
4 <sup>th</sup> St NW, Central Ave, 3 <sup>rd</sup> St NW, 1 <sup>st</sup> Ave NW	\$0	\$79
3 <sup>rd</sup> St NW, Central Ave, 2 <sup>nd</sup> St NW, 1 <sup>st</sup> Ave NW	\$0	\$77

The project funding is summarized as follows:

<b>2025 Alley Reconstruction Project Project Funding Summary</b>	
<b>Funding</b>	<b>Estimated Cost</b>
City Funds*	\$127,657
Special Assessment	\$573,960
<b>TOTAL</b>	<b>\$701,617</b>
City Drainage Fund	\$375,036
<b>TOTAL</b>	<b>\$1,076,653</b>

\* As noted previously, the City may elect to use the remaining funds from the 2022 bond to cover this cost.



## Necessity and Effectiveness

The improvements proposed in this report are necessary for several reasons.

The proposed alley improvements provide the City with a cost-effective and long-term means of rehabilitating the alleys, thereby extending the life expectancy of the alleys, minimizing City maintenance efforts, and providing an adequate means of transportation for local residents.

Combining the alleys into one project will provide a project large enough to ensure a competitive bidding environment and economy of scale, and is therefore, deemed to be cost-effective.

Based on the information contained in this report, the proposed improvements as described can be considered to be necessary, cost-effective, and feasible from an engineering standpoint.



# Project Schedule

The proposed schedule for the 2025 Alley Reconstruction Project is as follows:

City Council Authorizes Feasibility Report .....	August 28, 2024
City Council Receives Feasibility Report .....	October 28, 2024
Neighborhood Meeting .....	November 7, 2024
Public Hearing .....	November 25, 2024
Plans/Specifications Preparation .....	December 2024 – January 2025
City Council Approves Plans/Specifications & Authorizes Bidding.....	January 27, 2025
Bid Opening.....	February 25, 2025
Assessment Hearing .....	March 2025
City Council Awards Construction Contract .....	April 2025
Construction .....	May – October 2025



## Feasibility and Recommendation

The 2025 Alley Reconstruction Project consists of alley improvements and minor utility improvements. The cost of the 2025 Alley Reconstruction Project is estimated at **\$701,617**.

Based on the information contained within this report, the proposed improvements as described are necessary, cost-effective, and feasible from an engineering standpoint. WSB recommends construction of the proposed improvements as detailed in this report. The economic feasibility of this project will be determined by the City Council.



## **Appendix A**

**Figure 1 – Project Location Map**

**Figure 2 – Typical Sections**

**Figures 3.1-3.9 – Existing Drainage Exhibits**

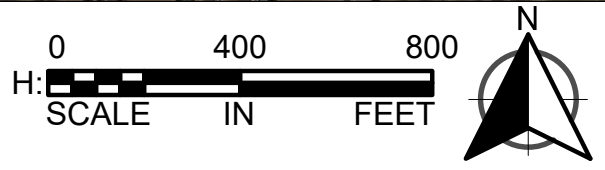


C:\ACC\CDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Project\_Location\_Map\_Exhibit.dwg 10/11/2024 12:46:21 PM



LEGEND

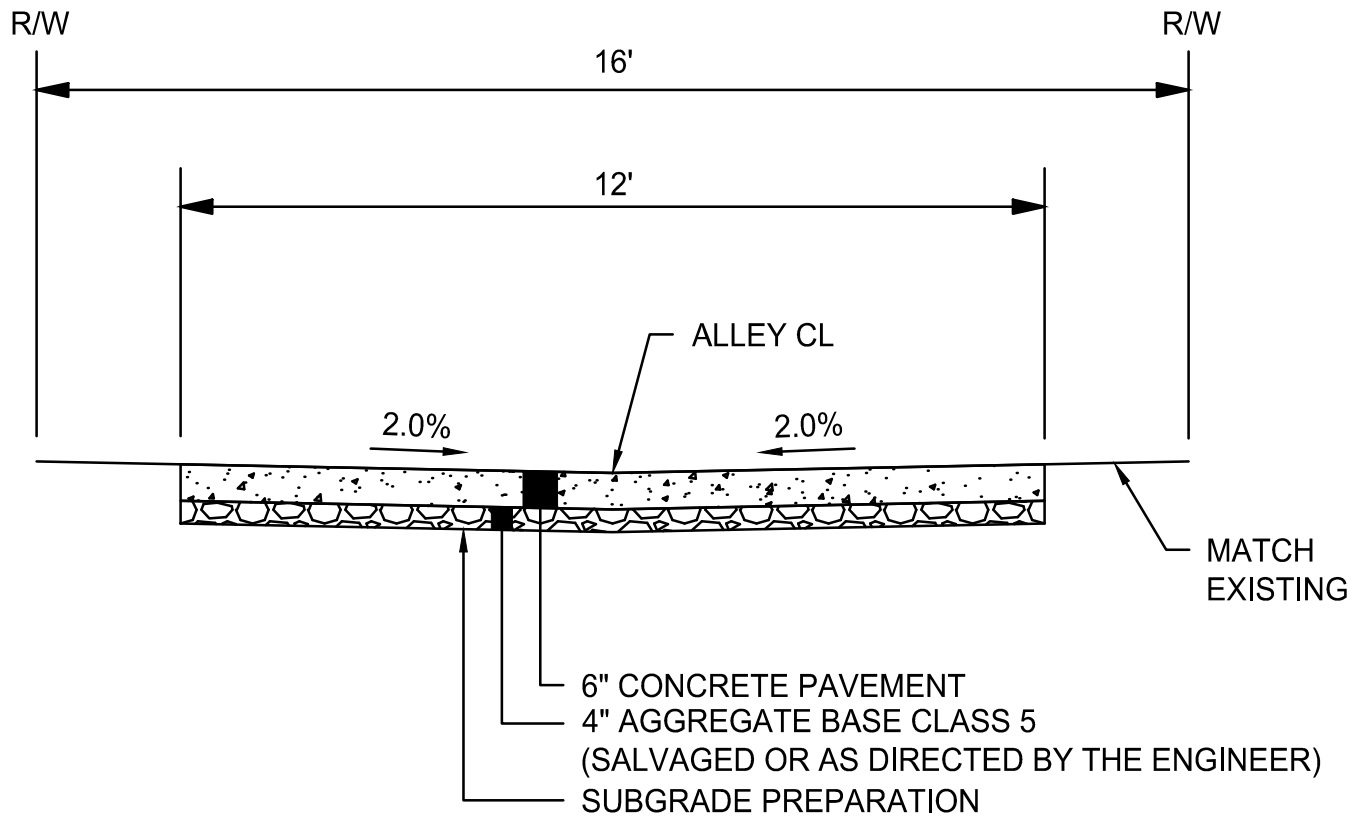
— PROPOSED ALLEY



WSB PROJECT NO.:  
026602-000  
OCTOBER 14, 2024

2025 ALLEY RECONSTRUCTION PROJECT  
PROJECT LOCATION MAP  
CITY OF OSSEO, MN

FIGURE 1



C:\ACC\CDocs\WSB\026602-000\Project Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Typical Sections.dwg 10/10/2024 1:28:27 PM

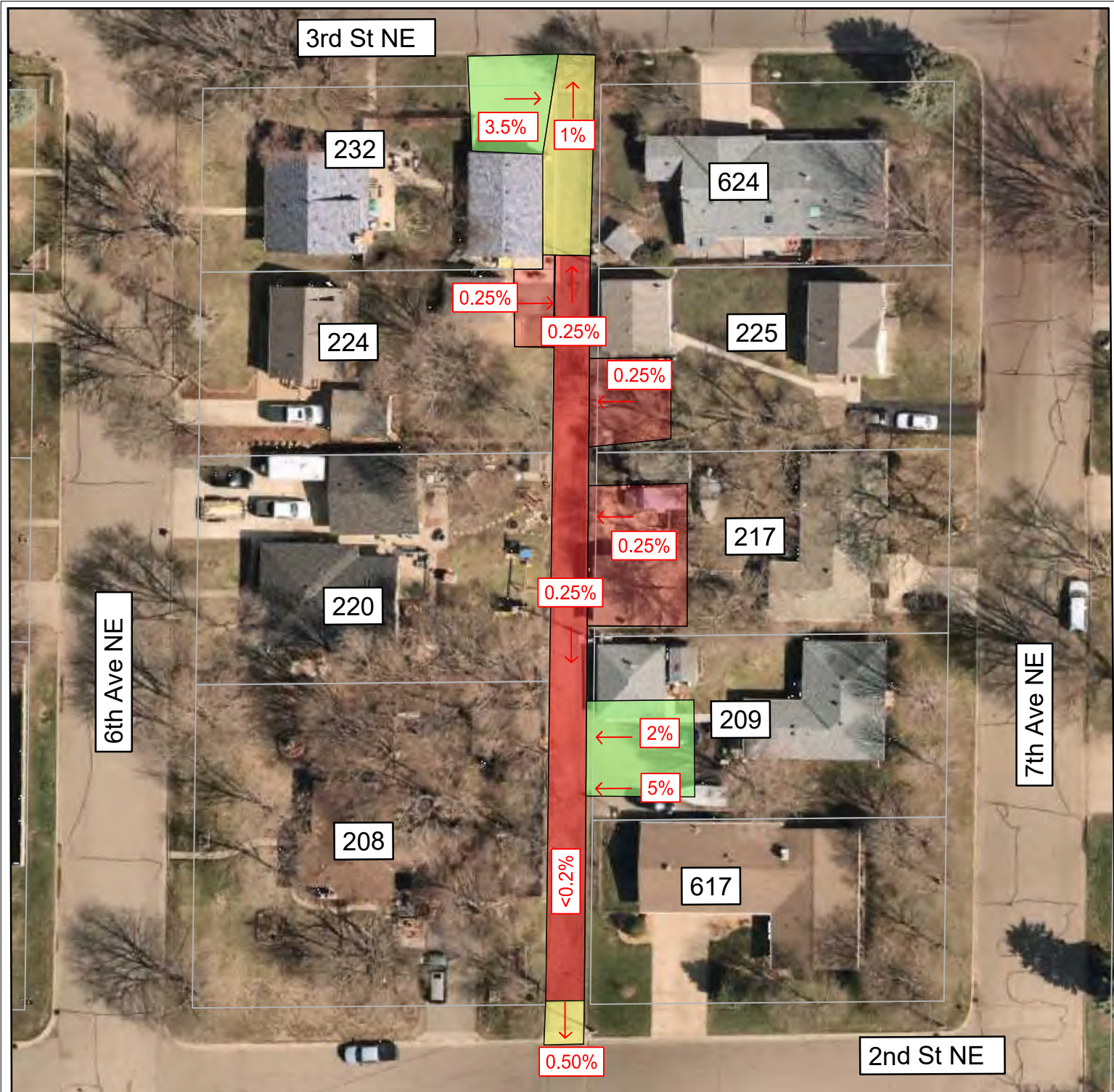


WSB PROJECT NO.:  
 026602-000  
 OCTOBER 14, 2024

2025 ALLEY RECONSTRUCTION PROJECT  
 TYPICAL SECTIONS  
 CITY OF OSSEO, MN

FIGURE 2

C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_05\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg 10/17/2024 1:56:57 PM



**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%

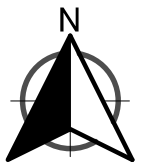
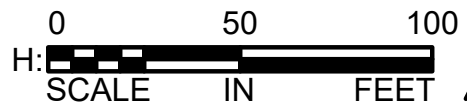


C:\ACC\CDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_05\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg 10/17/2024 1:57:21 PM



**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%

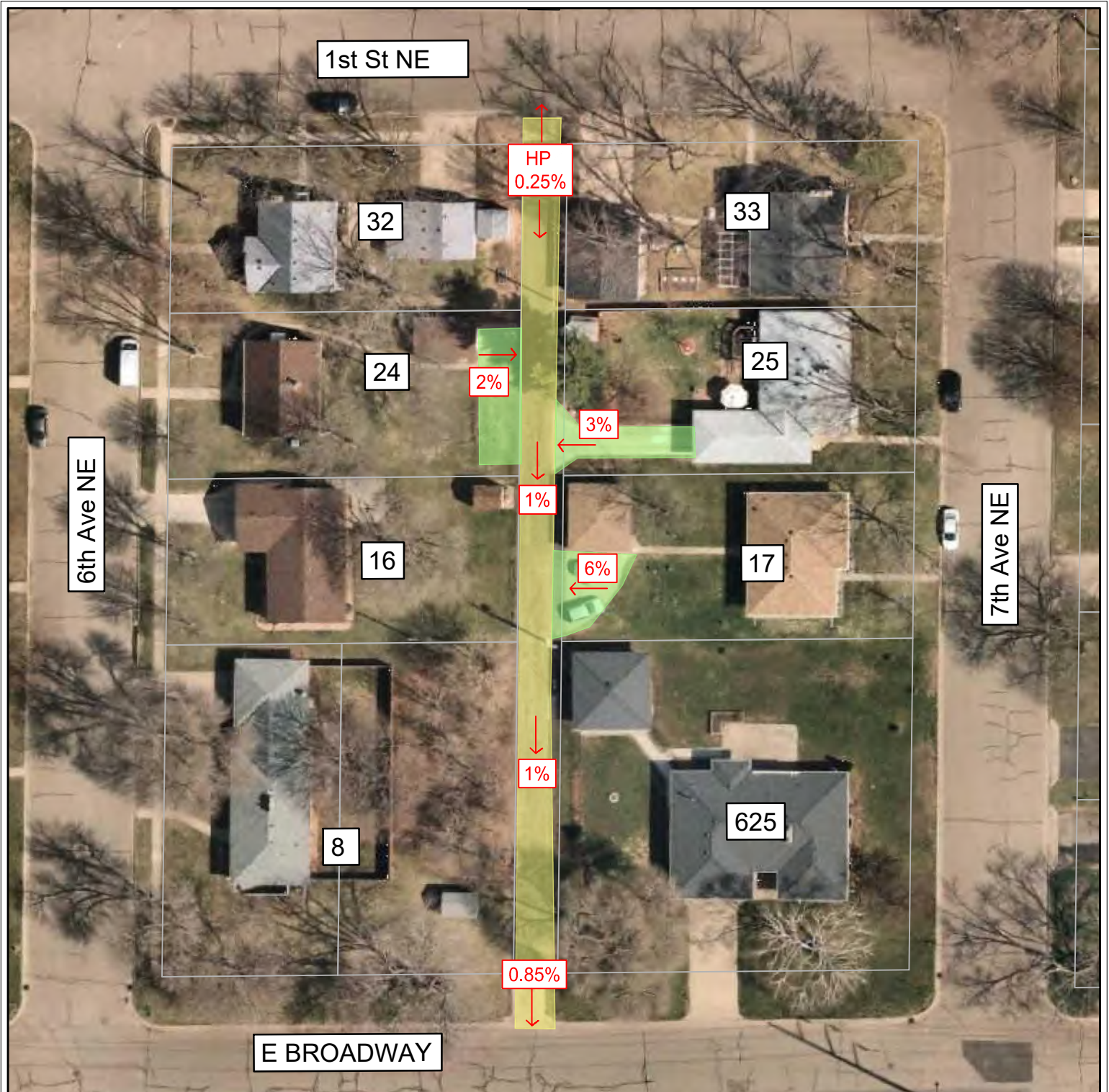


WSB PROJECT NO.:  
026602-000  
OCTOBER 14, 2024

**2025 ALLEY RECONSTRUCTION PROJECT  
EXISTING DRAINAGE PATTERNS  
CITY OF OSSEO, MN**

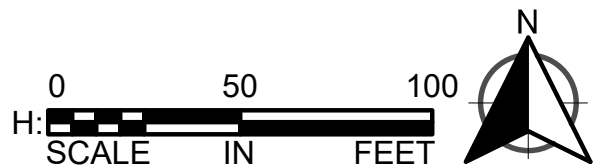
**FIGURE 3.2**

C:\ACC\CDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_05\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg\_10/17/2024\_1:58:59 PM



**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%

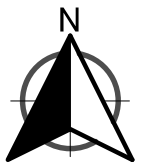
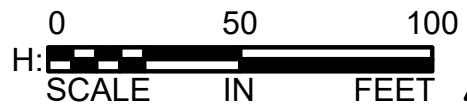


C:\ACC\ACCDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_05\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg\_10/17/2024\_1:59:26 PM



**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%



WSB PROJECT NO.:  
026602-000  
OCTOBER 14, 2024

**2025 ALLEY RECONSTRUCTION PROJECT  
EXISTING DRAINAGE PATTERNS  
CITY OF OSSEO, MN**

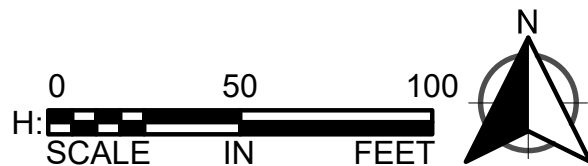
**FIGURE 3.4**

C:\ACC\CDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Ex\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg 10/17/2024 2:00:04 PM

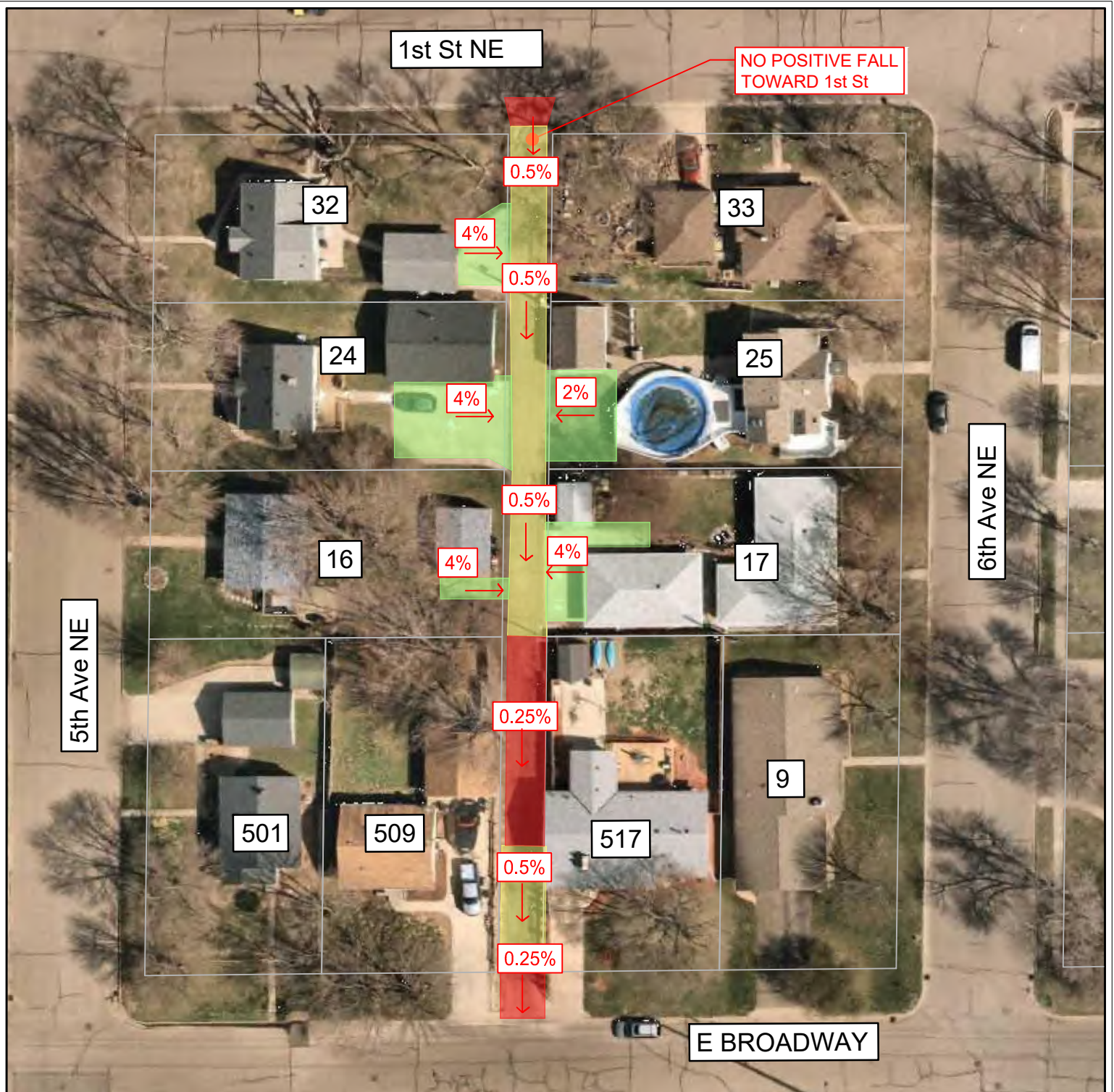


**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%

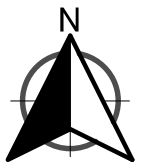
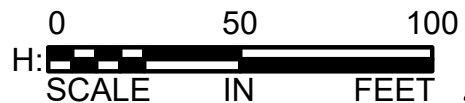


C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Ex\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg 10/17/2024 2:00:32 PM



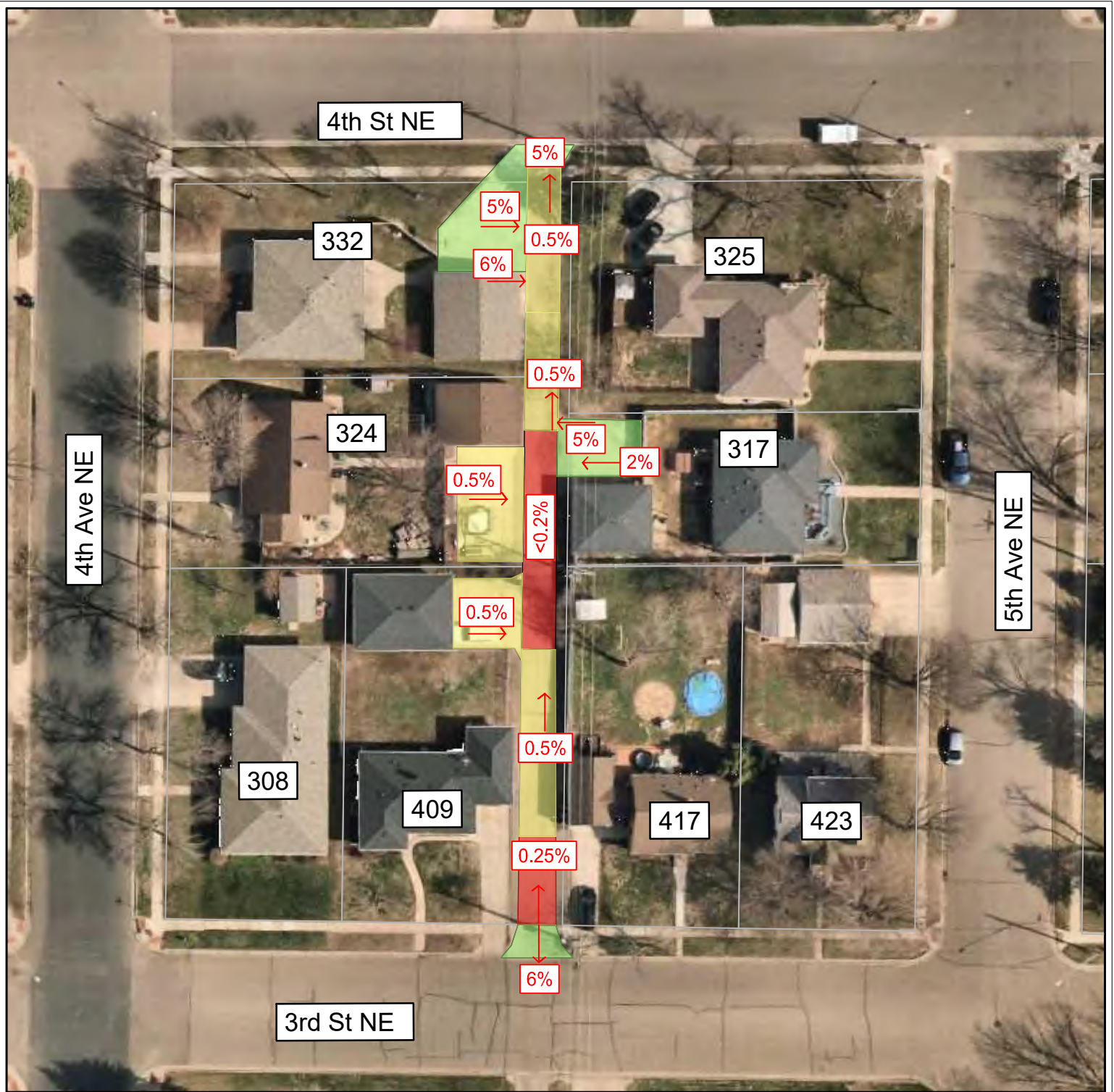
**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%



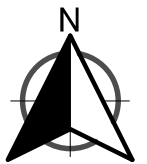
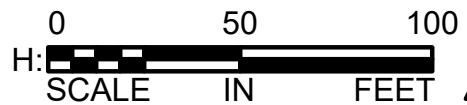


C:\ACC\CD\SB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_05\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg\_10/17/2024\_2:01:00 PM

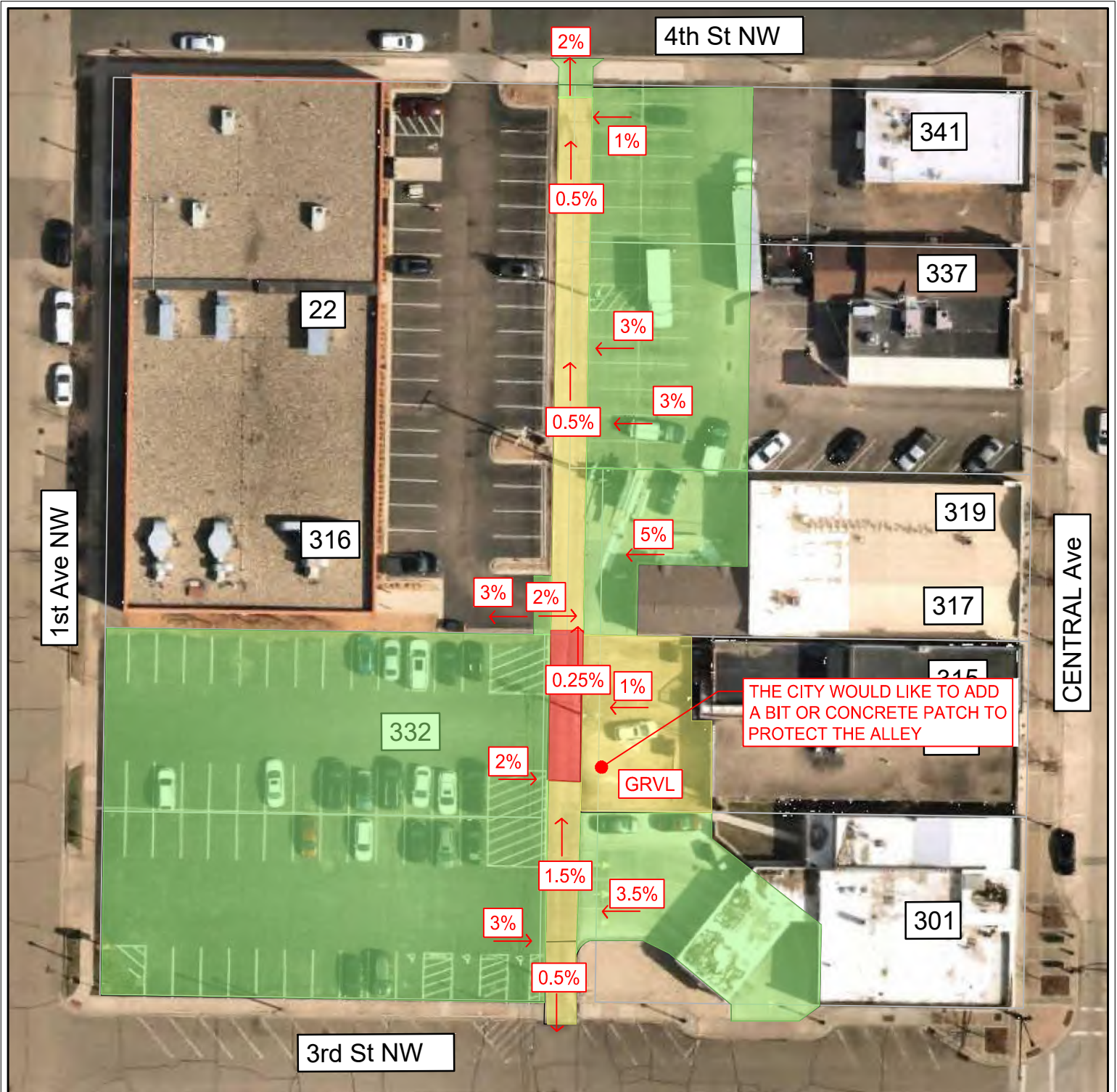


**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%



C:\ACC\CDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_05\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg 10/17/2024 2:01:24 PM

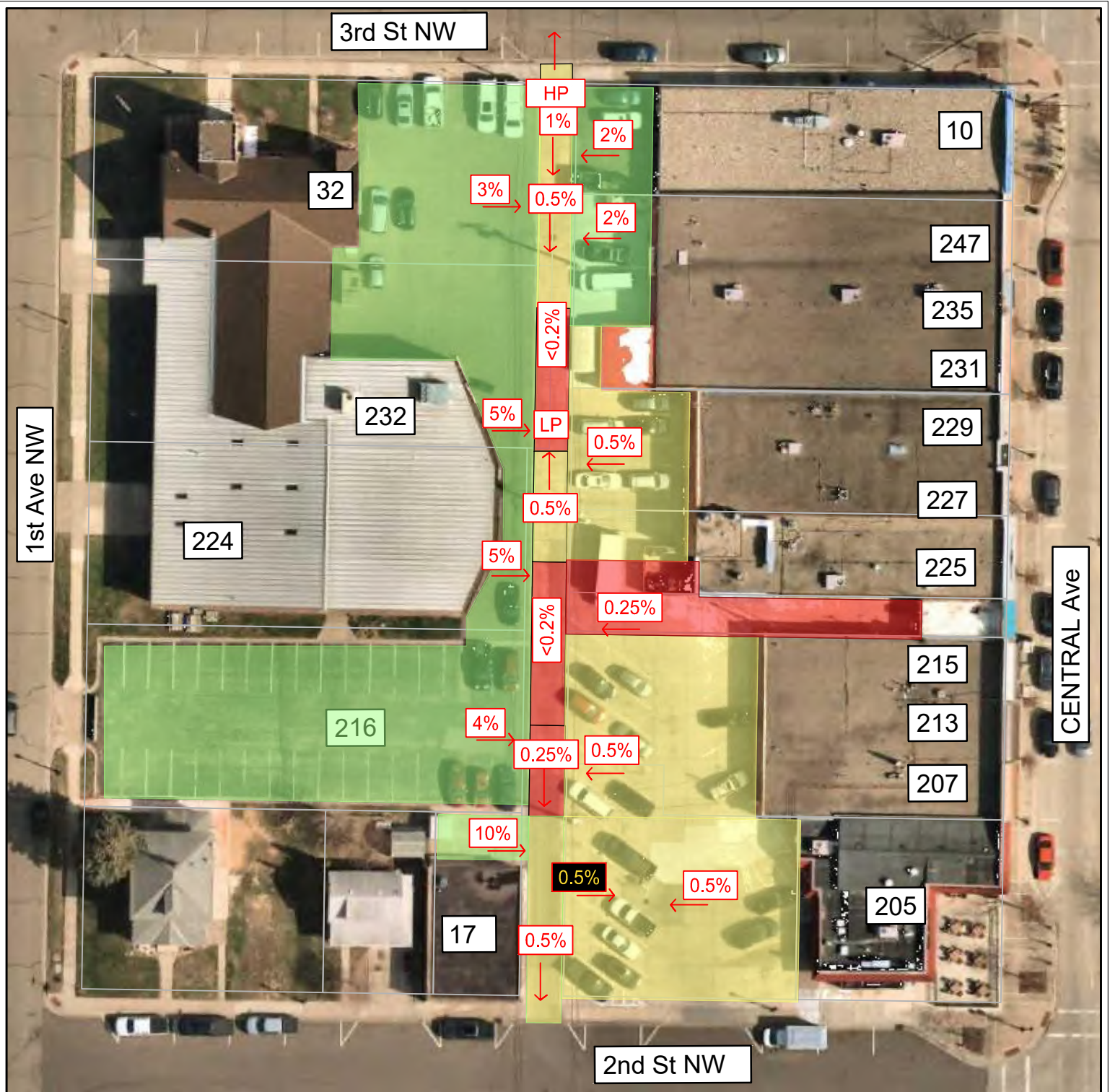


**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%

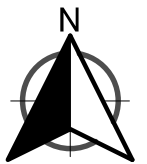
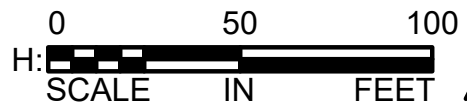


C:\ACC\CDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_05\_Alley\_Drainage-Color\_Coded\_Exhibits.dwg\_10/17/2024\_2:01:51 PM



**LEGEND: EXISTING CONDITIONS**

- DRAINAGE 0% - 0.5%
- DRAINAGE 0.5% - 2%
- DRAINAGE 2% - 7%



WSB PROJECT NO.:  
026602-000  
OCTOBER 14, 2024

**2025 ALLEY RECONSTRUCTION PROJECT  
EXISTING DRAINAGE PATTERNS  
CITY OF OSSEO, MN**

FIGURE 3.9



## **Appendix B**

### **Opinion of Probable Cost**

**OPINION OF PROBABLE COST**

WSB Project: 2025 ALLEY RECONSTRUCTION PROJECT  
 Project Location: CITY OF OSSEO, MN

Design By: JCK  
 Checked By: BPM

WSB Project No: 026602-000

Date: 10/23/2024

Item No.	MnDOT Specification No.	Description	Unit	Estimated Total Quantity	Estimated Unit Price	Estimated Total Cost
<b>A. SURFACE IMPROVEMENTS - ALLEY 1 (3RD ST NE, 7TH AVE NE, 2ND ST NE, 6TH AVE NE)</b>						
1	2021.501	MOBILIZATION	LS	0.11	\$ 30,000	\$ 3,300
2	2104.502	SALVAGE SIGN	EACH	2	\$ 55	\$ 110
3	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	40	\$ 3	\$ 120
4	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	120	\$ 2	\$ 240
5	2104.503	REMOVE CURB & GUTTER	L F	15	\$ 5	\$ 75
6	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	33	\$ 10	\$ 333
8	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	78	\$ 5	\$ 389
9	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	467	\$ 6	\$ 2,800
10	2104.518	REMOVE CONCRETE WALK	S F	80	\$ 6	\$ 480
11	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.10	\$ 5,000	\$ 500
13	2106.507	EXCAVATION - COMMON	C Y	52	\$ 20	\$ 1,037
14	2112.519	SUBGRADE PREPARATION	RDST	25	\$ 20	\$ 500
15	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	10	\$ 175	\$ 1,750
16	2123.610	UTILITY CREW	HOURL	2	\$ 150	\$ 300
17	2130.523	WATER	MGAL	10	\$ 60	\$ 600
18	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	52	\$ 35	\$ 1,815
19	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6	\$ 90	\$ 560
20	2301.504	CONCRETE PAVEMENT 6"	S Y	467	\$ 60	\$ 28,000
21	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	S Y	78	\$ 50	\$ 3,889
23	2521.518	4" CONCRETE WALK	S F	80	\$ 10	\$ 800
24	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	15	\$ 20	\$ 300
25	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	33	\$ 87	\$ 2,900
26	2563.601	TRAFFIC CONTROL	LS	0.11	\$ 10,000	\$ 1,100
27	2564.502	INSTALL SIGN	EACH	2	\$ 50	\$ 100
28	2572.503	CLEAN ROOT CUTTING	L F	10	\$ 10	\$ 100
29	2572.510	PRUNE TREES	HOURL	0.5	\$ 250	\$ 125
30	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$ 2,500	\$ 2,500
31	2573.502	STORM DRAIN INLET PROTECTION	EACH	2.00	\$ 175	\$ 350
33	2573.503	SILT FENCE; TYPE MS	L F	5	\$ 3	\$ 13
34	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	20	\$ 3	\$ 60
35	2574.507	COMMON TOPSOIL BORROW	C Y	18.5	\$ 43	\$ 796
36	2574.508	FERTILIZER TYPE 3	LB	50.00	\$ 2	\$ 100
37	2575.504	SODDING TYPE LAWN	S Y	222	\$ 10	\$ 2,222
38	2575.523	WATER	MGAL	5	\$ 8	\$ 40
39	2575.523	RAPID STABILIZATION METHOD 3	MGAL	3	\$ 525	\$ 1,575
<b>CONSTRUCTION TOTAL</b>						<b>\$ 59,879</b>
<b>CONTINGENCY TOTAL (10%)</b>						<b>\$ 5,988</b>
<b>SUBTOTAL</b>						<b>\$ 65,867</b>
<b>INDIRECT COST TOTAL (25%)</b>						<b>\$ 16,467</b>
<b>TOTAL</b>						<b>\$ 82,334</b>
<b>B. SURFACE IMPROVEMENTS - ALLEY 2 (2ND ST NE, 7TH AVE NE, 1ST ST NE, 6TH AVE NE)</b>						
40	2021.501	MOBILIZATION	LS	0.11	\$ 30,000	\$ 3,300
41	2104.502	SALVAGE SIGN	EACH	1	\$ 55	\$ 55
42	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	100	\$ 3	\$ 300
43	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	50	\$ 2	\$ 100
44	2104.503	REMOVE CURB & GUTTER	L F	15	\$ 5	\$ 75
45	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	53	\$ 10	\$ 533
46	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	17	\$ 5	\$ 83
47	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	467	\$ 6	\$ 2,800
48	2104.518	REMOVE CONCRETE WALK	S F	80	\$ 5	\$ 400
49	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.10	\$ 5,000	\$ 500
50	2112.519	SUBGRADE PREPARATION	RDST	25.0	\$ 20	\$ 500
51	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	10	\$ 175	\$ 1,750
52	2123.610	UTILITY CREW	HOURL	2	\$ 150	\$ 300
53	2130.523	WATER	MGAL	10	\$ 60	\$ 600
54	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	52	\$ 35	\$ 1,815
55	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6	\$ 90	\$ 560
56	2301.504	CONCRETE PAVEMENT 6"	S Y	467	\$ 60	\$ 28,000
57	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	S Y	17	\$ 50	\$ 833
58	2521.518	4" CONCRETE WALK	S F	80	\$ 10	\$ 800
59	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	15	\$ 20	\$ 300
60	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	53	\$ 87	\$ 4,640
61	2563.601	TRAFFIC CONTROL	LS	0.11	\$ 10,000	\$ 1,100
62	2564.502	INSTALL SIGN	EACH	1	\$ 50	\$ 50
63	2572.503	CLEAN ROOT CUTTING	L F	10	\$ 10	\$ 100
64	2572.510	PRUNE TREES	HOURL	0.5	\$ 87	\$ 44
65	2573.502	STORM DRAIN INLET PROTECTION	EACH	3	\$ 175	\$ 525

66	2573.503	SILT FENCE; TYPE MS	LF	5	\$	3	\$	13
67	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	20.0	\$	3	\$	60
68	2574.507	COMMON TOPSOIL BORROW	CY	19	\$	43	\$	796
69	2574.508	FERTILIZER TYPE 3	LB	50	\$	2	\$	100
70	2575.504	SODDING TYPE LAWN	SY	222	\$	10	\$	2,222
71	2575.523	WATER	MGAL	5	\$	8	\$	40
72	2575.523	RAPID STABILIZATION METHOD 3	MGAL	3	\$	525	\$	1,575

<b>CONSTRUCTION TOTAL \$ 54,869</b>							
<b>CONTINGENCY TOTAL (10%) \$ 5,487</b>							
<b>SUBTOTAL \$ 60,356</b>							
<b>INDIRECT COST TOTAL (25%) \$ 15,089</b>							
<b>TOTAL \$ 75,445</b>							

**C. SURFACE IMPROVEMENTS - ALLEY 3 (1ST ST NE, 7TH AVE NE, BROADWAY ST E, 6TH AVE NE)**

73	2021.501	MOBILIZATION	LS	0.1	\$	30,000	\$	3,300.00
74	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	30	\$	3	\$	90.00
75	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LF	30	\$	2	\$	60.00
76	2104.503	REMOVE CURB & GUTTER	LF	15	\$	5	\$	75.00
77	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	26	\$	10	\$	256
78	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	467	\$	6	\$	2,800
79	2104.518	REMOVE CONCRETE WALK	SF	48	\$	6	\$	288
80	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.10	\$	5,000	\$	500
81	2104.618	SALVAGE BRICK PAVERS	SF	100	\$	30	\$	3,000
82	2106.507	EXCAVATION - COMMON	CY	52	\$	20	\$	1,037
83	2112.519	SUBGRADE PREPARATION	RDST	25	\$	20	\$	500
83	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HR	10	\$	175	\$	1,750
84	2123.610	UTILITY CREW	HR	2	\$	150	\$	300
85	2130.523	WATER	MGAL	10	\$	60	\$	600
86	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	52	\$	35	\$	1,815
87	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6	\$	90	\$	560
88	2301.504	CONCRETE PAVEMENT 6"	SY	467	\$	60	\$	28,000
89	2521.518	4" CONCRETE WALK	SF	48	\$	10	\$	480
90	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	15	\$	20	\$	300
91	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SY	26	\$	87	\$	2,223
92	2540.618	INSTALL BRICK PAVERS	SF	100	\$	21	\$	2,100
93	2563.601	TRAFFIC CONTROL	LS	0.11	\$	10,000	\$	1,100
94	2572.503	CLEAN ROOT CUTTING	LF	10	\$	10	\$	100
95	2572.510	PRUNE TREES	HR	1	\$	250	\$	125
96	2573.502	STORM DRAIN INLET PROTECTION	EACH	3	\$	175	\$	525
97	2573.503	SILT FENCE; TYPE MS	LF	5	\$	3	\$	13
98	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	20	\$	3	\$	60
99	2574.507	COMMON TOPSOIL BORROW	CY	19	\$	43	\$	796
100	2574.508	FERTILIZER TYPE 3	LB	50	\$	2	\$	100
101	2575.504	SODDING TYPE LAWN	SY	222	\$	10	\$	2,222
102	2575.523	WATER	MGAL	5	\$	8	\$	40
103	2575.523	RAPID STABILIZATION METHOD 3	MGAL	3	\$	525	\$	1,575

<b>CONSTRUCTION TOTAL \$ 56,690</b>							
<b>CONTINGENCY TOTAL (10%) \$ 5,669</b>							
<b>SUBTOTAL \$ 62,359</b>							
<b>INDIRECT COST TOTAL (25%) \$ 15,590</b>							
<b>TOTAL \$ 77,948</b>							

**D. SURFACE IMPROVEMENTS - ALLEY 4 (4TH ST NE, 6TH AVE NE, 3RD ST NE, 5TH AVE NE)**

104	2021.501	MOBILIZATION	LS	0.11	\$	30,000	\$	3,300
105	2104.502	SALVAGE SIGN	EACH	4	\$	55	\$	220
106	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	25	\$	3	\$	75
107	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LF	100	\$	2	\$	200
108	2104.503	REMOVE CURB & GUTTER	LF	15	\$	5	\$	75
109	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	31	\$	5	\$	153
110	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	433	\$	6	\$	2,600
111	2104.518	REMOVE CONCRETE WALK	SF	32	\$	6	\$	192
112	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.10	\$	5,000	\$	500
113	2106.507	EXCAVATION - COMMON	CY	48	\$	20	\$	963
114	2112.519	SUBGRADE PREPARATION	RDST	25	\$	20	\$	500
114	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HR	10	\$	175	\$	1,750
115	2123.610	UTILITY CREW	HR	2	\$	150	\$	300
116	2130.523	WATER	MGAL	10	\$	60	\$	600
117	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	48	\$	35	\$	1,685
118	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6	\$	90	\$	560
119	2301.504	CONCRETE PAVEMENT 6"	SY	433	\$	60	\$	26,000
120	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	SY	31	\$	50	\$	1,528
121	2521.518	4" CONCRETE WALK	SF	32	\$	10	\$	320
122	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	15	\$	20	\$	300
123	2563.601	TRAFFIC CONTROL	LS	0.11	\$	10,000	\$	1,100
124	2564.502	INSTALL SIGN	EACH	4	\$	50	\$	200
125	2572.503	CLEAN ROOT CUTTING	LF	10	\$	10	\$	100
126	2572.510	PRUNE TREES	HR	0.5	\$	250	\$	125
127	2573.502	STORM DRAIN INLET PROTECTION	EACH	1	\$	175	\$	175
128	2573.503	SILT FENCE; TYPE MS	LF	5	\$	3	\$	13

129	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	20	\$	3	\$	60
130	2574.507	COMMON TOPSOIL BORROW	CY	19	\$	43	\$	796
131	2574.508	FERTILIZER TYPE 3	LB	50	\$	2	\$	100
132	2575.504	SODDING TYPE LAWN	SY	222	\$	10	\$	2,222
133	2575.523	WATER	MGAL	5	\$	8	\$	40
134	2575.523	RAPID STABILIZATION METHOD 3	MGAL	3	\$	525	\$	1,575

<b>CONSTRUCTION TOTAL \$ 48,327</b>							
<b>CONTINGENCY TOTAL (10%) \$ 4,833</b>							
<b>SUBTOTAL \$ 53,159</b>							
<b>INDIRECT COST TOTAL (25%) \$ 13,290</b>							
<b>TOTAL \$ 66,449</b>							

**E. SURFACE IMPROVEMENTS - ALLEY 5 (3RD ST NE, 6TH AVE NE, 2ND ST NE, 5TH AVE NE)**

135	2021.501	MOBILIZATION	LS	0.11	\$	30,000	\$	3,300
136	2104.502	REMOVE PLANTER	EACH	1	\$	300	\$	300
137	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	60	\$	3	\$	180
138	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LF	75	\$	2	\$	150
139	2104.503	REMOVE CURB & GUTTER	LF	20	\$	5	\$	100
140	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	25	\$	5	\$	125
141	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	500	\$	6	\$	3,000
142	2104.518	REMOVE CONCRETE WALK	SF	32	\$	5	\$	160
143	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.1	\$	5,000	\$	500
144	2112.519	SUBGRADE PREPARATION	RDST	25	\$	20	\$	500
145	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	10	\$	175	\$	1,750
146	2123.610	UTILITY CREW	HOURL	2	\$	150	\$	300
147	2130.523	WATER	MGAL	10	\$	60	\$	600
148	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	56	\$	35	\$	1,944
149	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6	\$	90	\$	560
150	2301.504	CONCRETE PAVEMENT 6"	SY	500	\$	60	\$	30,000
151	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	SY	25	\$	50	\$	1,250
152	2521.518	4" CONCRETE WALK	SF	32	\$	10	\$	320
153	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	20	\$	20	\$	400
154	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SY	21	\$	87	\$	1,856
155	2540.618	BLOCK RETAINING WALL	SF	50	\$	20	\$	1,000
156	2563.601	TRAFFIC CONTROL	LS	0.11	\$	10,000	\$	1,100
157	2572.503	CLEAN ROOT CUTTING	LF	10	\$	10	\$	100
158	2572.510	PRUNE TREES	HOURL	0.5	\$	250	\$	125
159	2573.502	STORM DRAIN INLET PROTECTION	EACH	2	\$	175	\$	350
160	2573.503	SILT FENCE; TYPE MS	LF	5	\$	3	\$	13
161	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	20	\$	3	\$	60
162	2574.507	COMMON TOPSOIL BORROW	CY	19	\$	43	\$	796
163	2574.508	FERTILIZER TYPE 3	LB	50	\$	2	\$	100
164	2575.504	SODDING TYPE LAWN	SY	222	\$	10	\$	2,222
165	2575.523	WATER	MGAL	5	\$	8	\$	40
166	2575.523	RAPID STABILIZATION METHOD 3	MGAL	3	\$	525	\$	1,575

<b>CONSTRUCTION TOTAL \$ 54,776</b>							
<b>CONTINGENCY TOTAL (10%) \$ 5,478</b>							
<b>SUBTOTAL \$ 60,254</b>							
<b>INDIRECT COST TOTAL (25%) \$ 15,064</b>							
<b>TOTAL \$ 75,318</b>							

**F. SURFACE IMPROVEMENTS - ALLEY 6 (1ST ST NE, 6TH AVE NE, BROADWAY ST E, 5TH AVE NE)**

167	2021.501	MOBILIZATION	LS	0.11	\$	30,000	\$	3,300
168	2104.502	REMOVE STAIRS	EACH	2	\$	250	\$	500
169	2104.502	REMOVE PLANTER	EACH	1	\$	300	\$	300
169	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	130	\$	3	\$	390
170	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LF	50	\$	2	\$	100
171	2104.503	REMOVE CURB & GUTTER	LF	20	\$	5	\$	100
172	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	78	\$	10	\$	778
173	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	39	\$	5	\$	194
174	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	467	\$	6	\$	2,800
175	2104.518	REMOVE CONCRETE WALK	SF	120	\$	6	\$	720
176	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.10	\$	5,000	\$	500
177	2112.519	SUBGRADE PREPARATION	RDST	25.0	\$	20	\$	500
178	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	10	\$	175	\$	1,750
179	2123.610	UTILITY CREW	HOURL	2	\$	150	\$	300
180	2130.523	WATER	MGAL	10	\$	60	\$	600
181	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	52	\$	35	\$	1,815
182	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6	\$	90	\$	560
183	2301.504	CONCRETE PAVEMENT 6"	SY	467	\$	60	\$	28,000
184	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	SY	39	\$	50	\$	1,944
185	2411.502	CONCRETE STAIRWAY	EACH	2	\$	500	\$	1,000
186	2521.518	4" CONCRETE WALK	SF	120	\$	10	\$	1,200
187	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	20	\$	20	\$	400
188	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SY	78	\$	87	\$	6,767
189	2540.618	BLOCK RETAINING WALL	SF	50	\$	20	\$	1,000
190	2563.601	TRAFFIC CONTROL	LS	0.11	\$	10,000	\$	1,100
191	2572.503	CLEAN ROOT CUTTING	LF	10	\$	10	\$	100
192	2572.510	PRUNE TREES	HOURL	0.5	\$	250	\$	125

193	2573.502	STORM DRAIN INLET PROTECTION	EACH	2	\$	175	\$	350	
194	2573.503	SILT FENCE; TYPE MS	L F	5	\$	3	\$	13	
195	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	20	\$	3	\$	60	
196	2574.507	COMMON TOPSOIL BORROW	C Y	0.5	\$	250	\$	125	
197	2574.508	FERTILIZER TYPE 3	LB	50	\$	2	\$	100	
198	2575.504	SODDING TYPE LAWN	S Y	222	\$	10	\$	2,222	
199	2575.523	WATER	MGAL	5	\$	8	\$	40	
200	2575.523	RAPID STABILIZATION METHOD 3	MGAL	3	\$	525	\$	1,575	
							<b>CONSTRUCTION TOTAL</b>	<b>\$</b>	<b>61,328</b>
							<b>CONTINGENCY TOTAL (10%)</b>	<b>\$</b>	<b>6,133</b>
							<b>SUBTOTAL</b>	<b>\$</b>	<b>67,461</b>
							<b>INDIRECT COST TOTAL (25%)</b>	<b>\$</b>	<b>16,865</b>
							<b>TOTAL</b>	<b>\$</b>	<b>84,326</b>
<b>G. SURFACE IMPROVEMENTS - ALLEY 7 (4TH ST NE, 5TH AVE NE, 3RD ST NE, 4TH AVE NE)</b>									
201	2021.501	MOBILIZATION	LS	0.11	\$	30,000	\$	3,300	
202	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	100	\$	3	\$	300	
203	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	10	\$	2	\$	20	
204	2104.503	REMOVE CURB & GUTTER	L F	20	\$	5	\$	100	
205	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	44	\$	10	\$	444	
206	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	63	\$	5	\$	317	
207	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	433	\$	6	\$	2,600	
208	2104.518	REMOVE CONCRETE WALK	S F	160	\$	6	\$	960	
209	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.10	\$	5,000	\$	500	
210	2106.507	EXCAVATION - COMMON	C Y	48	\$	20	\$	963	
211	2112.519	SUBGRADE PREPARATION	RDST	25	\$	20	\$	500	
211	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	10	\$	175	\$	1,750	
212	2123.610	UTILITY CREW	HOURL	2	\$	150	\$	300	
213	2130.523	WATER	MGAL	10	\$	60	\$	600	
214	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	48	\$	35	\$	1,685	
215	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6	\$	90	\$	560	
216	2301.504	CONCRETE PAVEMENT 6"	S Y	433	\$	60	\$	26,000	
217	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	S Y	63	\$	50	\$	3,167	
218	2521.518	4" CONCRETE WALK	S F	160	\$	10	\$	1,600	
219	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	20	\$	20	\$	400	
220	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	44	\$	87	\$	3,867	
221	2563.601	TRAFFIC CONTROL	LS	0.11	\$	10,000	\$	1,100	
222	2572.503	CLEAN ROOT CUTTING	L F	10	\$	10	\$	100	
223	2572.510	PRUNE TREES	HOURL	0.5	\$	250	\$	125	
224	2573.502	STORM DRAIN INLET PROTECTION	EACH	1	\$	175	\$	175	
225	2573.503	SILT FENCE; TYPE MS	L F	5	\$	3	\$	13	
226	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	20	\$	3	\$	60	
227	2574.507	COMMON TOPSOIL BORROW	C Y	19	\$	43	\$	796	
228	2574.508	FERTILIZER TYPE 3	LB	50	\$	2	\$	100	
229	2575.504	SODDING TYPE LAWN	S Y	222	\$	10	\$	2,222	
230	2575.523	WATER	MGAL	5	\$	8	\$	40	
231	2575.523	RAPID STABILIZATION METHOD 3	MGAL	3	\$	525	\$	1,575	
							<b>CONSTRUCTION TOTAL</b>	<b>\$</b>	<b>56,239</b>
							<b>CONTINGENCY TOTAL (10%)</b>	<b>\$</b>	<b>5,624</b>
							<b>SUBTOTAL</b>	<b>\$</b>	<b>61,862</b>
							<b>INDIRECT COST TOTAL (25%)</b>	<b>\$</b>	<b>15,466</b>
							<b>TOTAL</b>	<b>\$</b>	<b>77,328</b>
<b>H. SURFACE IMPROVEMENTS - ALLEY 8 (4TH ST NW, CENTRAL AVE, 3RD ST NW, 1ST AVE NW)</b>									
232	2021.501	MOBILIZATION	LS	0.11	\$	30,000	\$	3,300	
233	2104.502	SALVAGE SIGN	EACH	2	\$	55	\$	110	
234	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	65	\$	3	\$	195	
235	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	120	\$	2	\$	240	
236	2104.503	REMOVE CURB & GUTTER	L F	25	\$	5	\$	125	
237	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	50	\$	10	\$	500	
238	2104.504	REMOVE CONCRETE PAVEMENT	S Y	433	\$	10	\$	4,333	
239	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	119	\$	5	\$	597	
240	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	7	\$	6	\$	40	
241	2104.518	REMOVE CONCRETE WALK	S F	80	\$	6	\$	480	
242	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.10	\$	5,000	\$	500	
243	2106.507	EXCAVATION - COMMON	C Y	56	\$	20	\$	1,111	
244	2112.519	SUBGRADE PREPARATION	RDST	25.0	\$	20	\$	500	
245	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	10	\$	175	\$	1,750	
246	2123.610	UTILITY CREW	HOURL	2	\$	150	\$	300	
247	2130.523	WATER	MGAL	10	\$	60	\$	600	
248	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	56	\$	35	\$	1,944	
249	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6	\$	90	\$	560	
250	2301.504	CONCRETE PAVEMENT 6"	S Y	467	\$	60	\$	28,000	
251	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	S Y	119	\$	50	\$	5,972	
252	2521.518	4" CONCRETE WALK	S F	80	\$	10	\$	800	
253	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	25	\$	20	\$	500	
254	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	50	\$	87	\$	4,350	
255	2563.601	TRAFFIC CONTROL	LS	0.11	\$	10,000	\$	1,100	
256	2564.502	INSTALL SIGN	EACH	2	\$	50	\$	100	



257	2573.502	STORM DRAIN INLET PROTECTION	EACH	5	\$ 175	\$ 875
258	2573.503	SILT FENCE; TYPE MS	LF	5	\$ 3	\$ 13
259	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	20	\$ 3	\$ 60
<b>CONSTRUCTION TOTAL</b>						<b>\$ 58,956</b>
<b>CONTINGENCY TOTAL (10%)</b>						<b>\$ 5,896</b>
<b>SUBTOTAL</b>						<b>\$ 64,851</b>
<b>INDIRECT COST TOTAL (25%)</b>						<b>\$ 16,213</b>
<b>TOTAL</b>						<b>\$ 81,064</b>
<b>I. SURFACE IMPROVEMENTS - ALLEY 9 (3RD ST NW, CENTRTAL AVE, 2ND ST NW, 1ST AVE NW)</b>						
260	2021.501	MOBILIZATION	LS	0.11	\$ 30,000	\$ 3,300
261	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	230	\$ 3	\$ 690
262	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LF	200	\$ 2	\$ 400
263	2104.503	REMOVE CURB & GUTTER	LF	30	\$ 5	\$ 150
264	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	22	\$ 10	\$ 22
265	2104.504	REMOVE CONCRETE PAVEMENT	SY	433	\$ 10	\$ 4,333
266	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	111	\$ 5	\$ 556
267	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	7	\$ 6	\$ 40
268	2104.518	REMOVE CONCRETE WALK	SF	80	\$ 6	\$ 480
269	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	0.1	\$ 5,000	\$ 500
270	2106.507	EXCAVATION - COMMON	CY	56	\$ 20	\$ 1,111
271	2112.519	SUBGRADE PREPARATION	RDST	25	\$ 20	\$ 500
272	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	10	\$ 175	\$ 1,750
273	2123.610	UTILITY CREW	HOUR	2.0	\$ 150	\$ 300
274	2130.523	WATER	MGAL	10	\$ 60	\$ 600
275	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	56	\$ 35	\$ 1,944
276	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	6.2	\$ 90	\$ 560
277	2301.504	CONCRETE PAVEMENT 6"	SY	500	\$ 60	\$ 30,000
278	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	SY	111	\$ 50	\$ 5,556
279	2521.518	4" CONCRETE WALK	SF	80	\$ 10	\$ 800
280	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	30	\$ 20	\$ 600
281	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SY	22	\$ 87	\$ 1,933
282	2563.601	TRAFFIC CONTROL	LS	0.1	\$ 10,000	\$ 1,100
283	2573.501	STORM DRAIN INLET PROTECTION	EACH	3	\$ 175	\$ 525
284	2573.503	SILT FENCE; TYPE MS	LF	5	\$ 3	\$ 13
285	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LF	20	\$ 3	\$ 60
<b>CONSTRUCTION TOTAL</b>						<b>\$ 57,823</b>
<b>CONTINGENCY TOTAL (10%)</b>						<b>\$ 5,782</b>
<b>SUBTOTAL</b>						<b>\$ 63,605</b>
<b>INDIRECT COST TOTAL (25%)</b>						<b>\$ 15,901</b>
<b>TOTAL</b>						<b>\$ 79,507</b>
<b>J. SANITARY SEWER IMPROVEMENTS</b>						
286	2104.502	REMOVE CASTING	EACH	1	\$ 300	\$ 300
287	2506.602	ADJUST FRAME ANDRING CASTING	EACH	1	\$ 455	\$ 455
288	2506.602	CHIMNEY SEAL	EACH	1	\$ 75	\$ 75
289	2506.602	CASTING ASSEMBLY (SANITARY)	EACH	1	\$ 550	\$ 550
<b>CONSTRUCTION TOTAL</b>						<b>\$ 1,380</b>
<b>CONTINGENCY TOTAL (10%)</b>						<b>\$ 138</b>
<b>SUBTOTAL</b>						<b>\$ 1,518</b>
<b>INDIRECT COST TOTAL (25%)</b>						<b>\$ 380</b>
<b>TOTAL</b>						<b>\$ 1,898</b>
<b>K. OPTIONAL DRAINAGE IMPROVEMENTS</b>						
290	2104.502	REMOVE CASTING	EACH	1	\$ 300	\$ 300
291	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LF	1800	\$ 2	\$ 3,600
292	2104.503	REMOVE CURB & GUTTER	LF	280	\$ 5	\$ 1,400
293	2104.503	REMOVE SEWER PIPE (STORM)	LF	40	\$ 17	\$ 680
294	2104.518	REMOVE CONCRETE WALK	SF	48	\$ 6	\$ 288
295	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	972	\$ 6	\$ 5,833
296	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	972	\$ 90	\$ 87,500
297	2503.503	12" RC PIPE SEWER DES 3006 CL V	LF	1255	\$ 82	\$ 102,910
298	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	13	\$ 83	\$ 1,079
299	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	12	\$ 950	\$ 11,400
300	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	LF	9	\$ 750	\$ 6,750
301	2506.502	CASTING ASSEMBLY	EACH	18	\$ 550	\$ 9,900
302	2506.502	ADJUST FRAME AND RING CASTING	EACH	18	\$ 630	\$ 11,340
303	2521.518	4" CONCRETE WALK	SF	48	\$ 10	\$ 480
304	2506.602	CHIMNEY SEAL	EACH	18	\$ 75	\$ 1,350
305	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	280	\$ 20	\$ 5,600
306	2573.501	STORM DRAIN INLET PROTECTION	EACH	18	\$ 175	\$ 3,150
307	2574.507	COMMON TOPSOIL BORROW	CY	311	\$ 43	\$ 13,378
308	2574.508	FERTILIZER TYPE 3	LB	50	\$ 2	\$ 100
309	2575.504	SODDING TYPE LAWN	SY	39	\$ 10	\$ 385
310	2575.523	WATER	MGAL	10	\$ 8	\$ 80
311	2575.523	RAPID STABILIZATION METHOD 3	MGAL	10	\$ 525	\$ 5,250
<b>CONSTRUCTION TOTAL</b>						<b>\$ 272,753</b>
<b>CONTINGENCY TOTAL (10%)</b>						<b>\$ 27,275</b>

	SUBTOTAL \$	300,029
	INDIRECT COST TOTAL (25%) \$	75,007
	<b>TOTAL \$</b>	<b>375,036</b>
	<b>GRAND TOTAL WITHOUT OPTIONAL STORM SEWER IMPROVEMENTS \$</b>	<b>701,617</b>
	<b>GRAND TOTAL WITH OPTIONAL STORM SEWER IMPROVEMENTS \$</b>	<b>1,076,653</b>

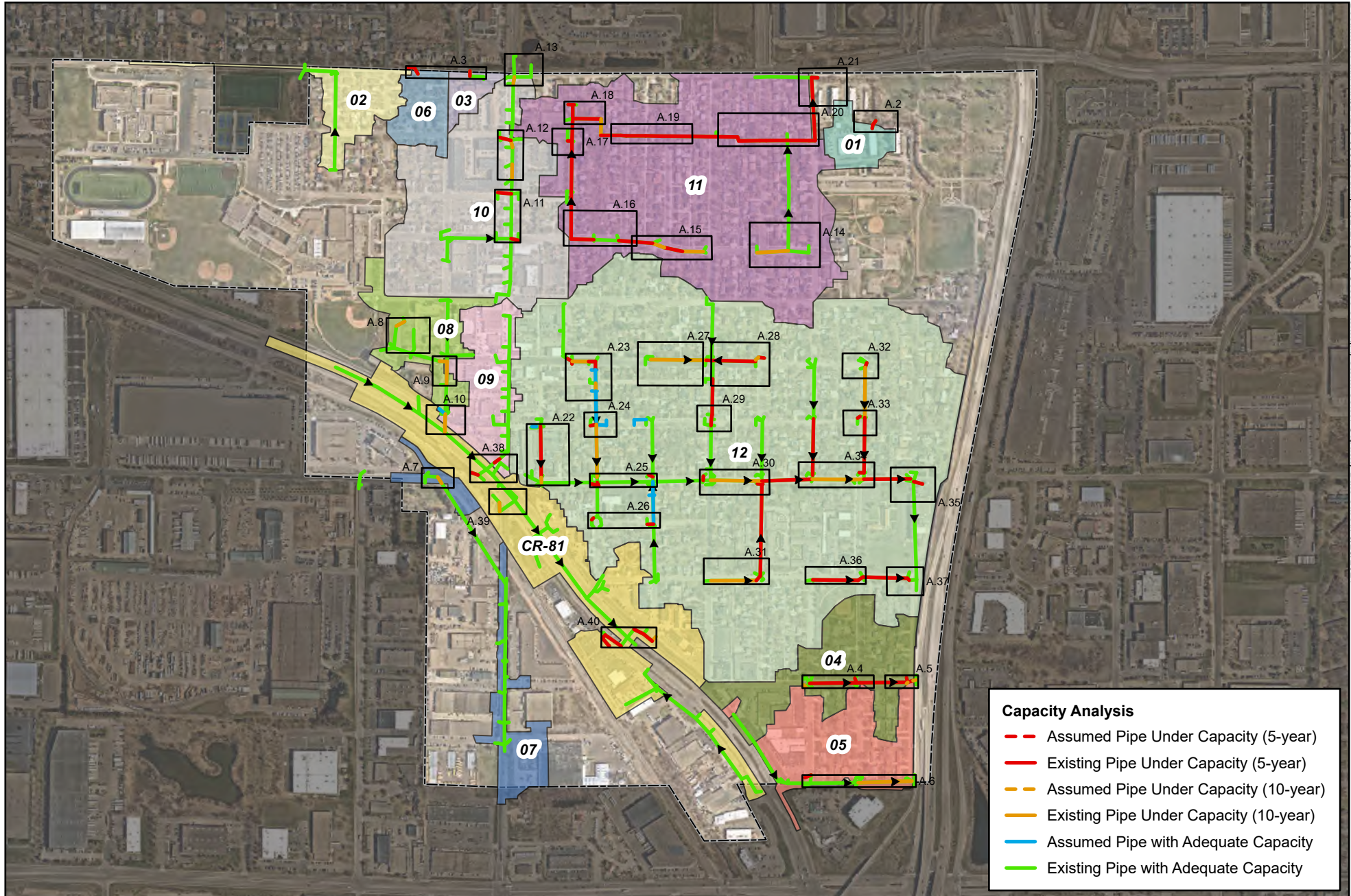
**DISCLAIMER:**

In review of this Opinion of Probable Cost, the Client understands that the Consultant has no control over the availability of labor, equipment or materials, market conditions, or the Contractor's method of pricing. This Opinion of Probable Cost is made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, expressed or implied, regarding the ultimate bids or negotiated cost of the Work.



## Appendix C

### Existing Storm Capacity Maps Televising Report



**Capacity Analysis**

- Assumed Pipe Under Capacity (5-year)
- Existing Pipe Under Capacity (5-year)
- Assumed Pipe Under Capacity (10-year)
- Existing Pipe Under Capacity (10-year)
- Assumed Pipe with Adequate Capacity
- Existing Pipe with Adequate Capacity

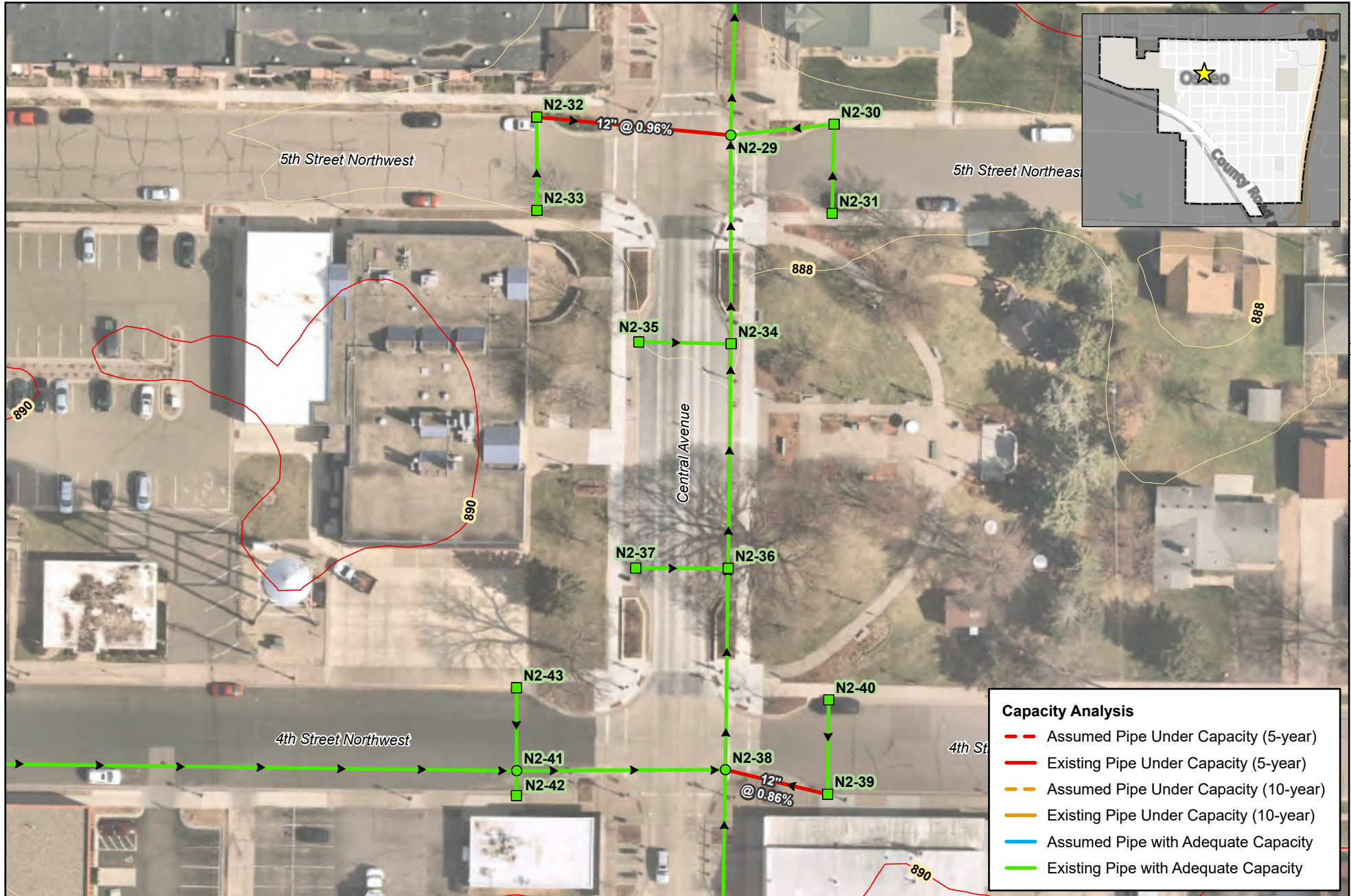
**Figure A.1 - Storm Sewer Capacity - Drainage Area Summary**  
Storm Sewer Capacity and Growth Analysis  
City of Osseo, MN



N

0 850  
Feet  
1 inch = 850 feet





**Capacity Analysis**

- Assumed Pipe Under Capacity (5-year)
- Existing Pipe Under Capacity (5-year)
- Assumed Pipe Under Capacity (10-year)
- Existing Pipe Under Capacity (10-year)
- Assumed Pipe with Adequate Capacity
- Existing Pipe with Adequate Capacity

**Figure A.11 - Storm Sewer Capacity - Drainage Area 10**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN

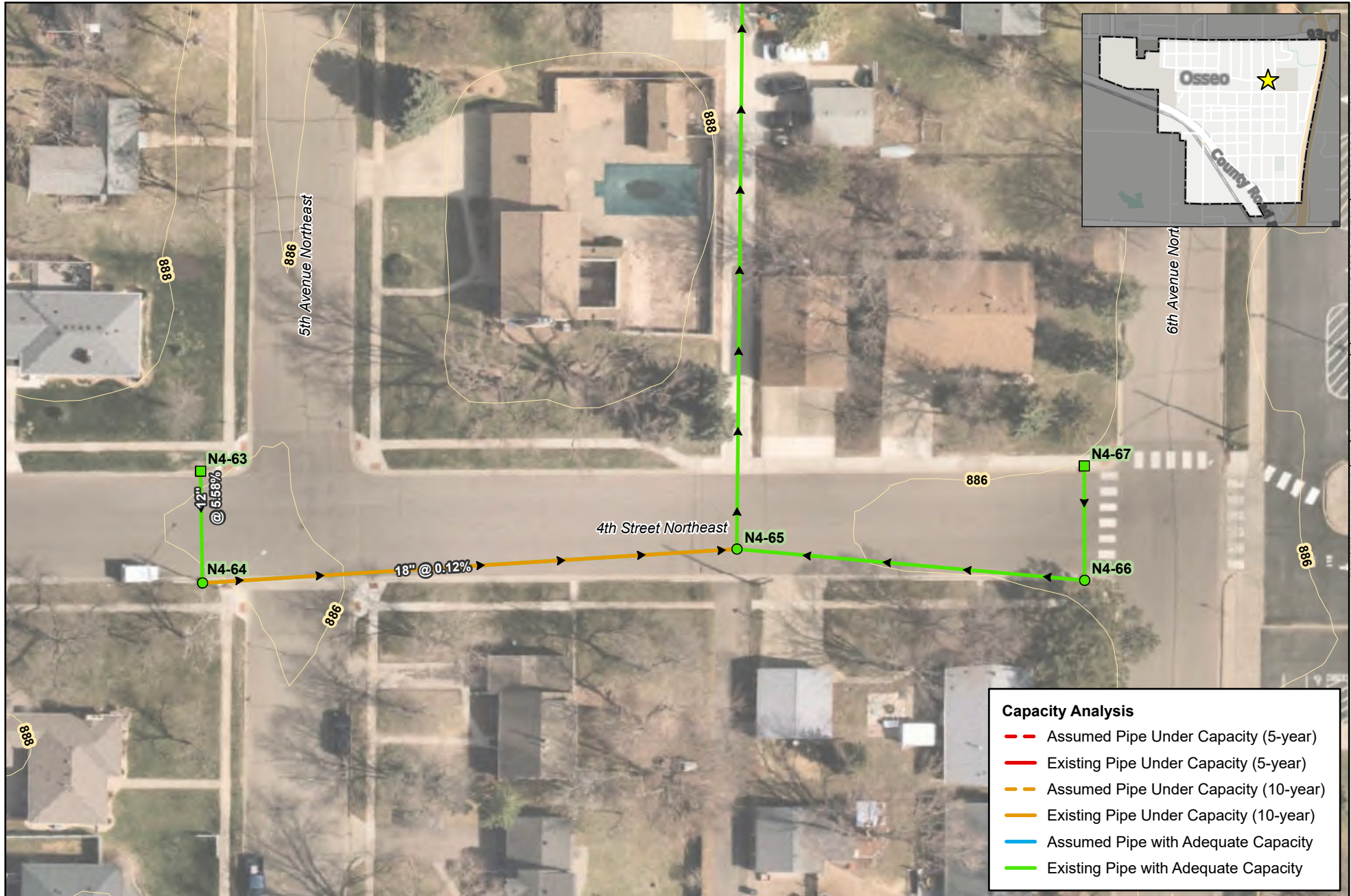


N

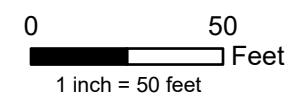
0 60 Feet

1 inch = 60 feet





**Figure A.14 - Storm Sewer Capacity - Drainage Area 11**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN

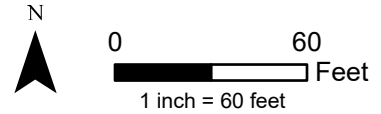


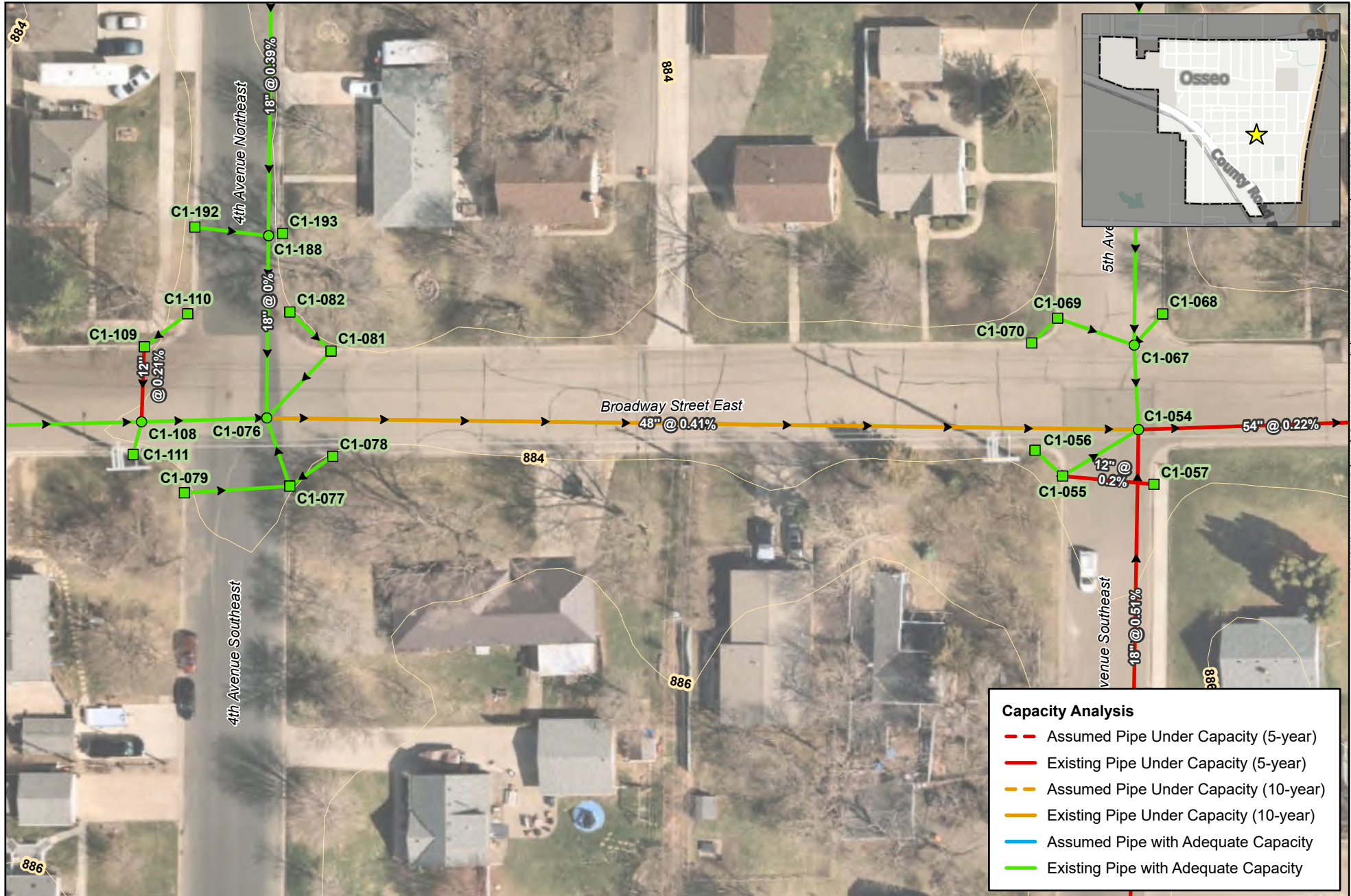


**Capacity Analysis**

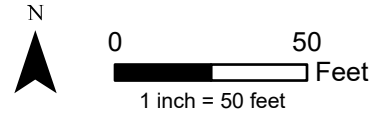
- Assumed Pipe Under Capacity (5-year)
- Existing Pipe Under Capacity (5-year)
- Assumed Pipe Under Capacity (10-year)
- Existing Pipe Under Capacity (10-year)
- Assumed Pipe with Adequate Capacity
- Existing Pipe with Adequate Capacity

**Figure A.15 - Storm Sewer Capacity - Drainage Area 11**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN

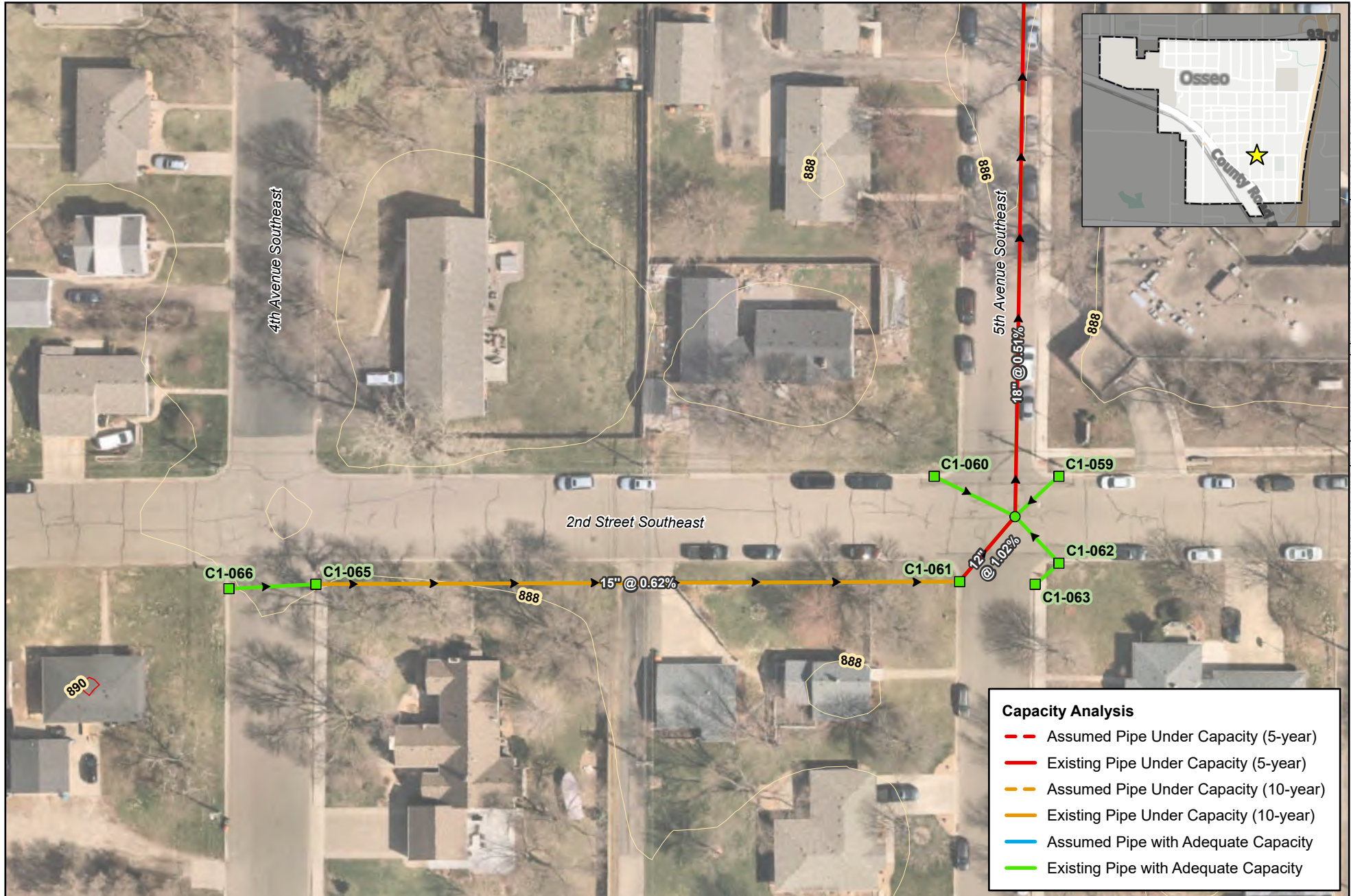




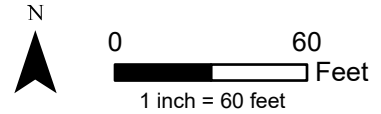
**Figure A.30 - Storm Sewer Capacity - Drainage Area 12**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN

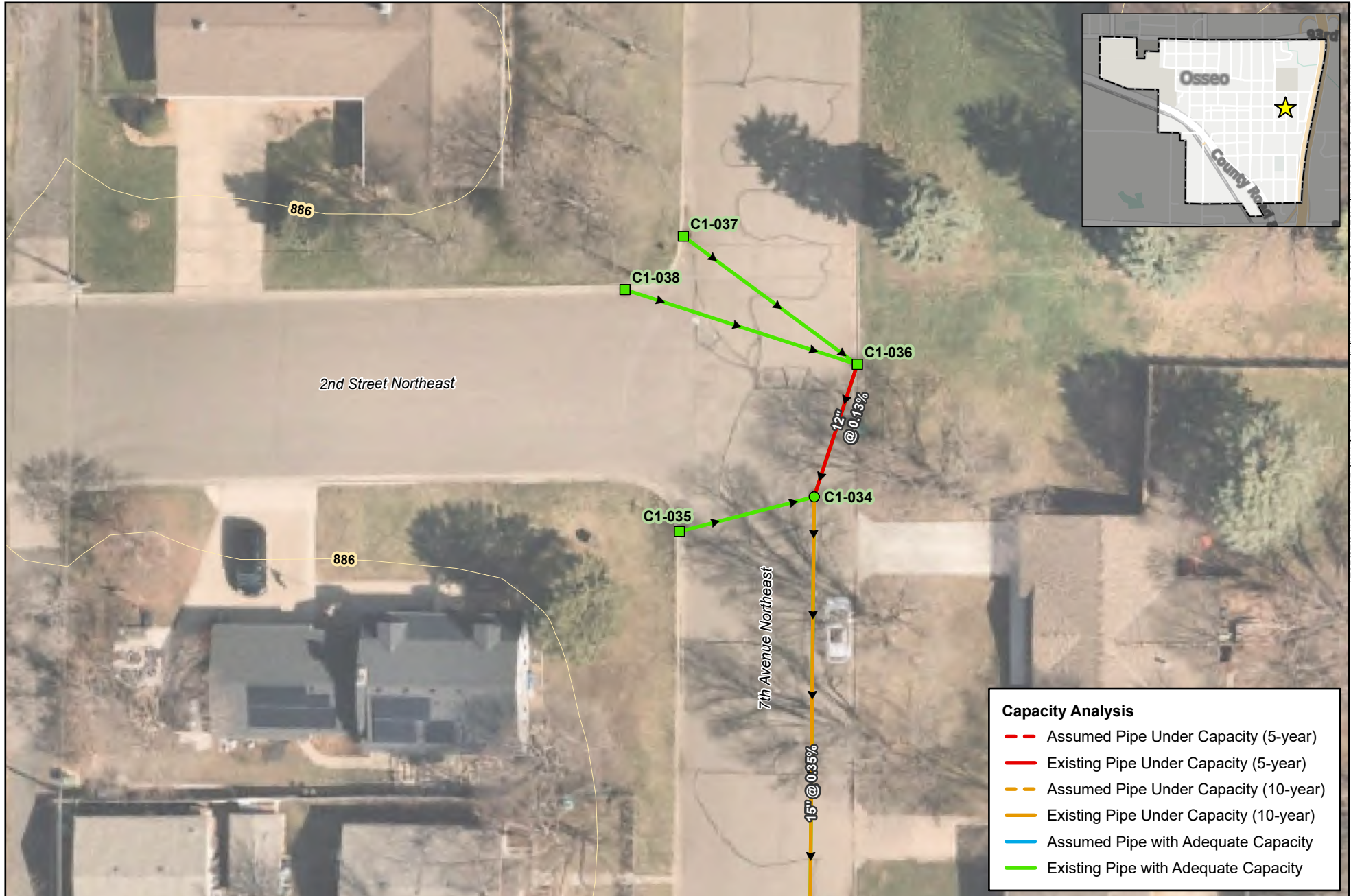




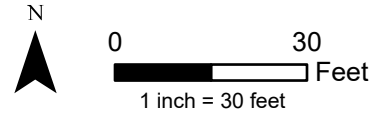


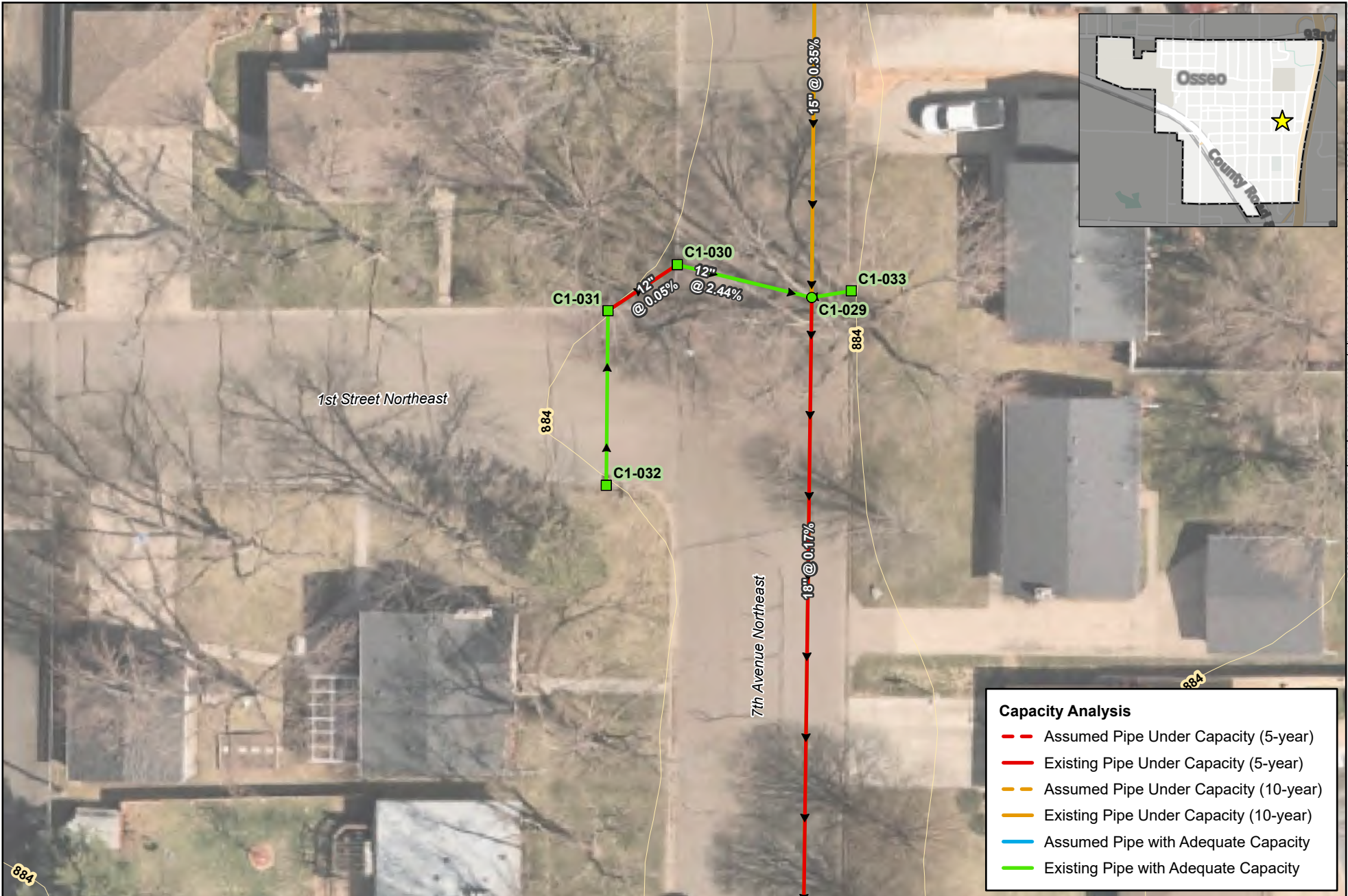
**Figure A.31 - Storm Sewer Capacity - Drainage Area 12**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN



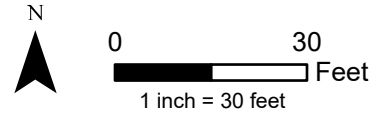


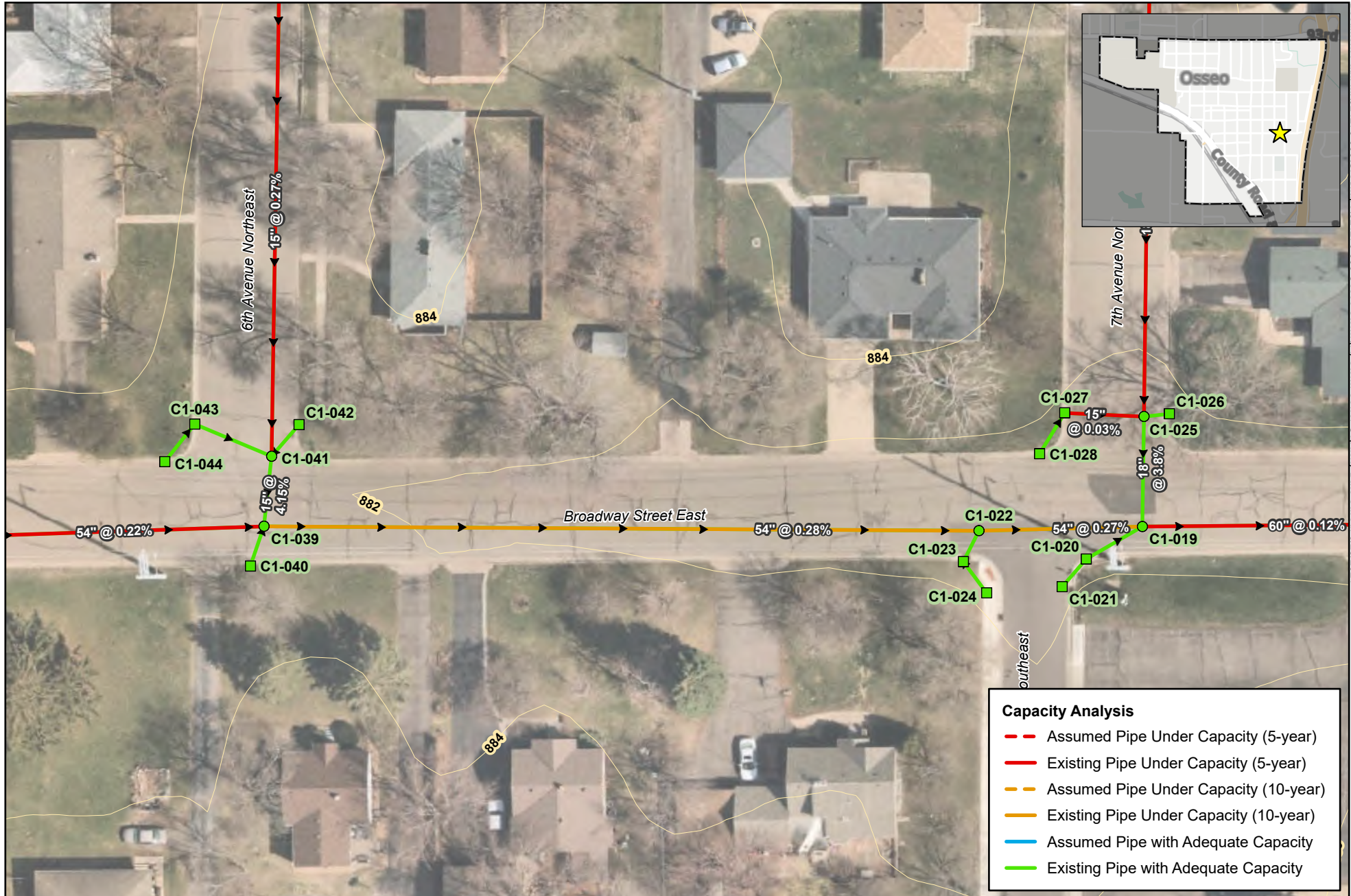
**Figure A.32 - Storm Sewer Capacity - Drainage Area 12**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN





**Figure A.33 - Storm Sewer Capacity - Drainage Area 12**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN

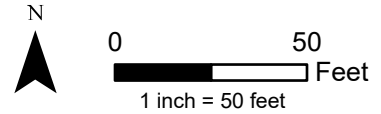


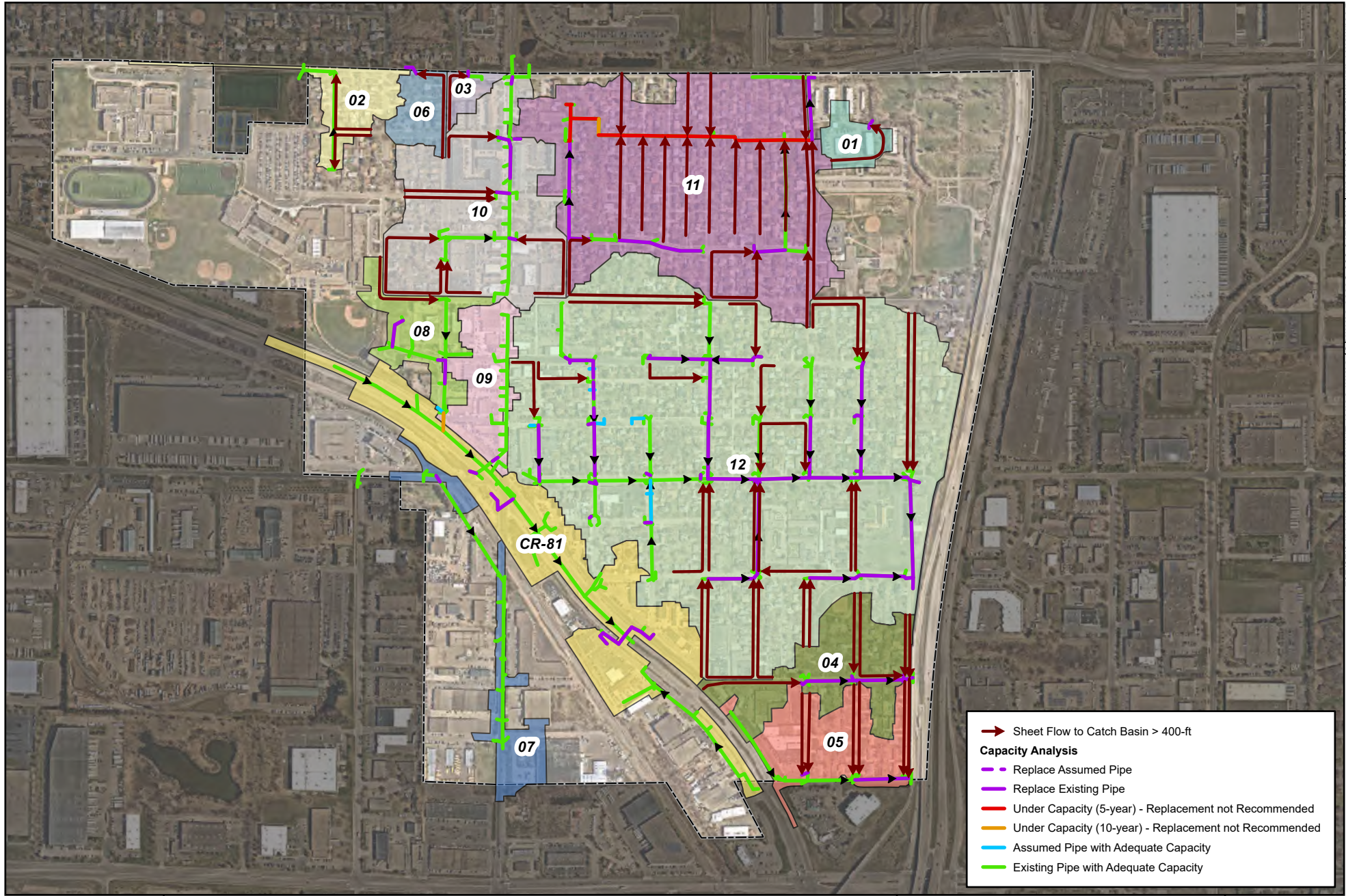


**Capacity Analysis**

- Assumed Pipe Under Capacity (5-year)
- Existing Pipe Under Capacity (5-year)
- Assumed Pipe Under Capacity (10-year)
- Existing Pipe Under Capacity (10-year)
- Assumed Pipe with Adequate Capacity
- Existing Pipe with Adequate Capacity

**Figure A.34 - Storm Sewer Capacity - Drainage Area 12**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN



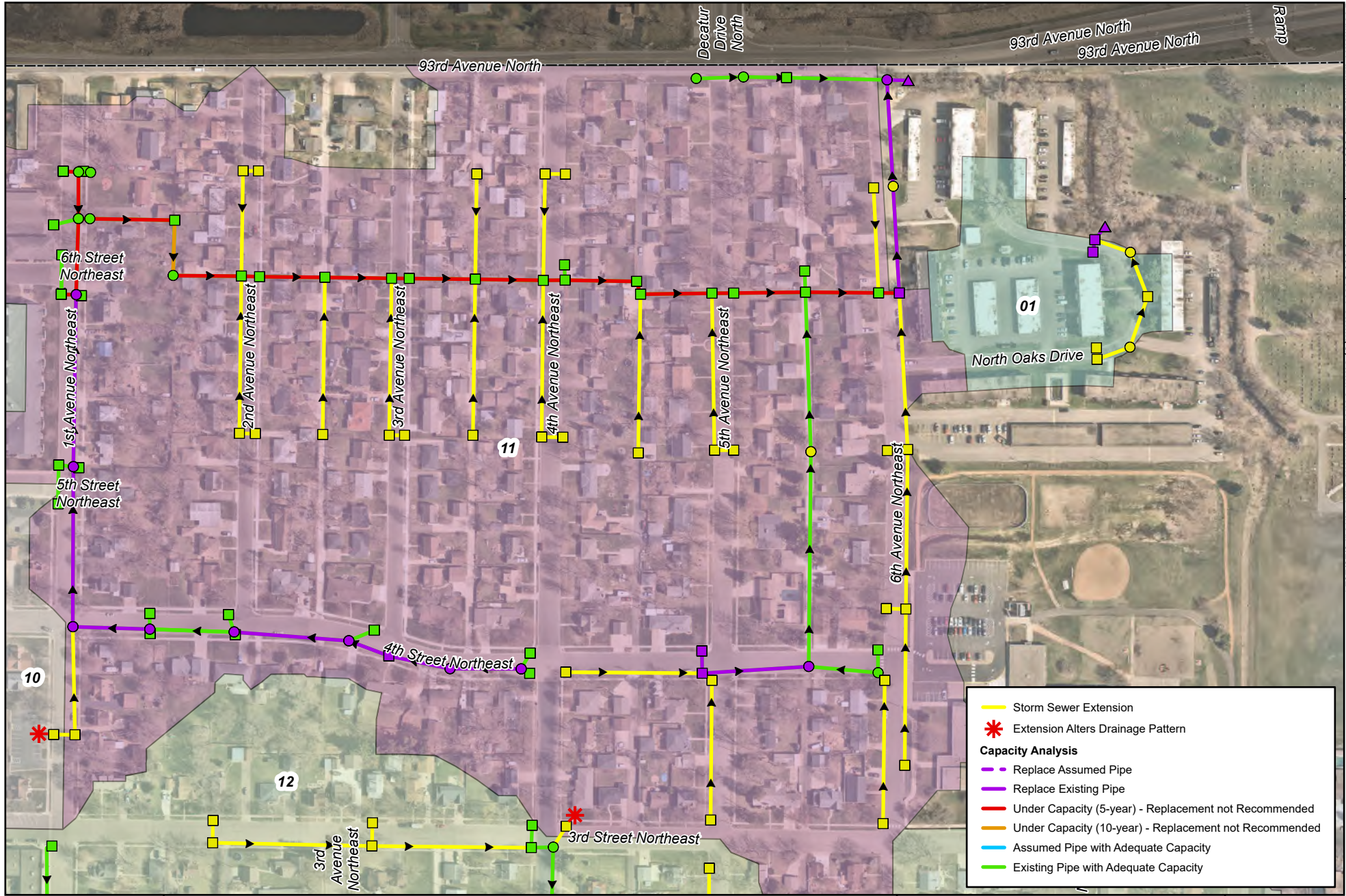


**Figure C.1 - Storm Sewer Extensions**  
Storm Sewer Capacity and Growth Analysis  
City of Osseo, MN



0 850  
Feet  
1 inch = 850 feet



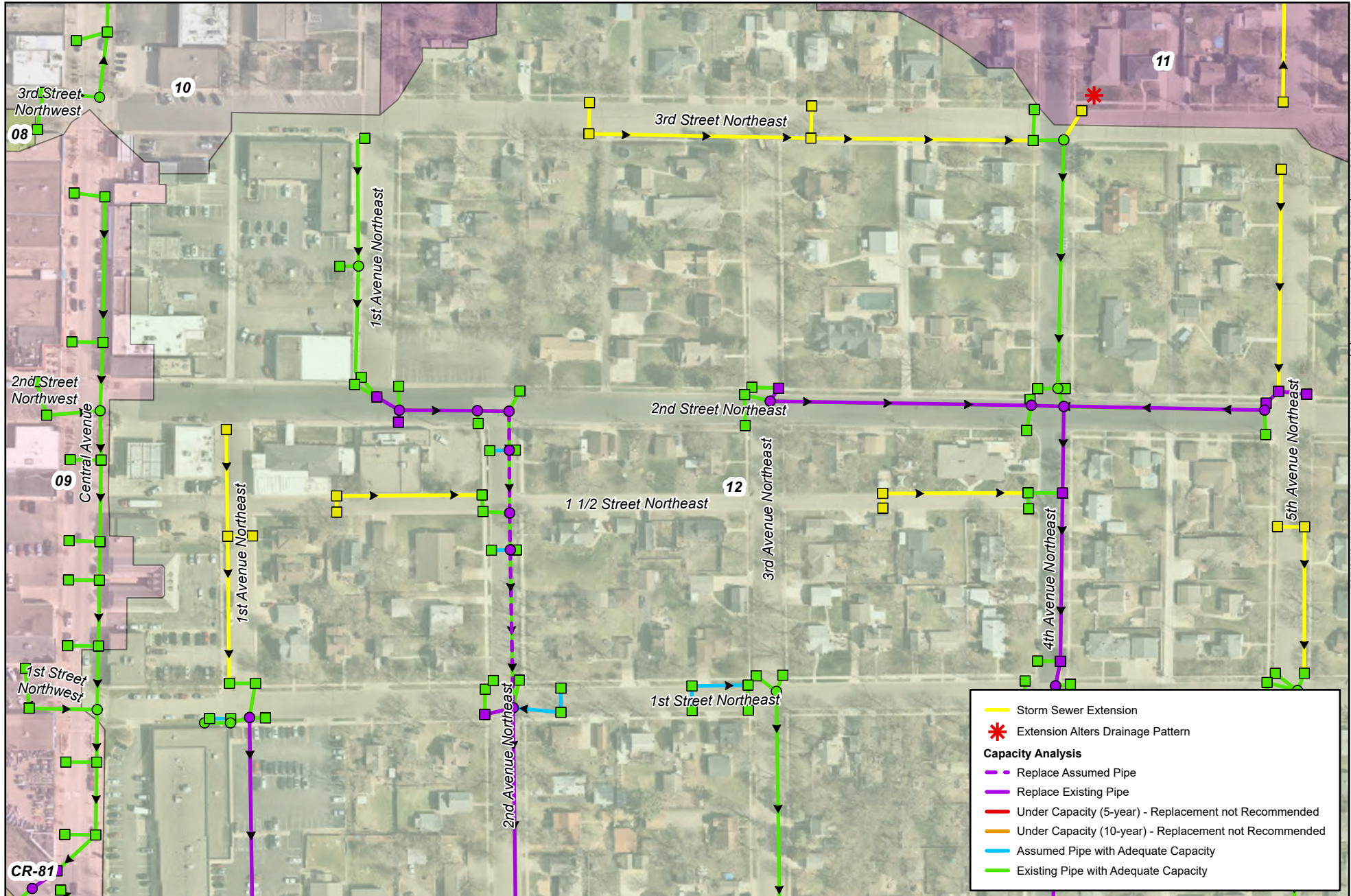


**Figure C.3 - Storm Sewer Extensions**  
 Storm Sewer Capacity and Growth Analysis  
 City of Osseo, MN



0 250  
 Feet  
 1 inch = 250 feet





**Figure C.4 - Storm Sewer Extensions**  
Storm Sewer Capacity and Growth Analysis  
City of Osseo, MN



0 180  
Feet  
1 inch = 180 feet



**LEGEND**

- LINE
- LINE (ISSUES NOTED)
- DON'T LINE
- DON'T LINE (ISSUES NOTED)

Manhole  
 Lift Station  
 Forcemain  
 City Boundary

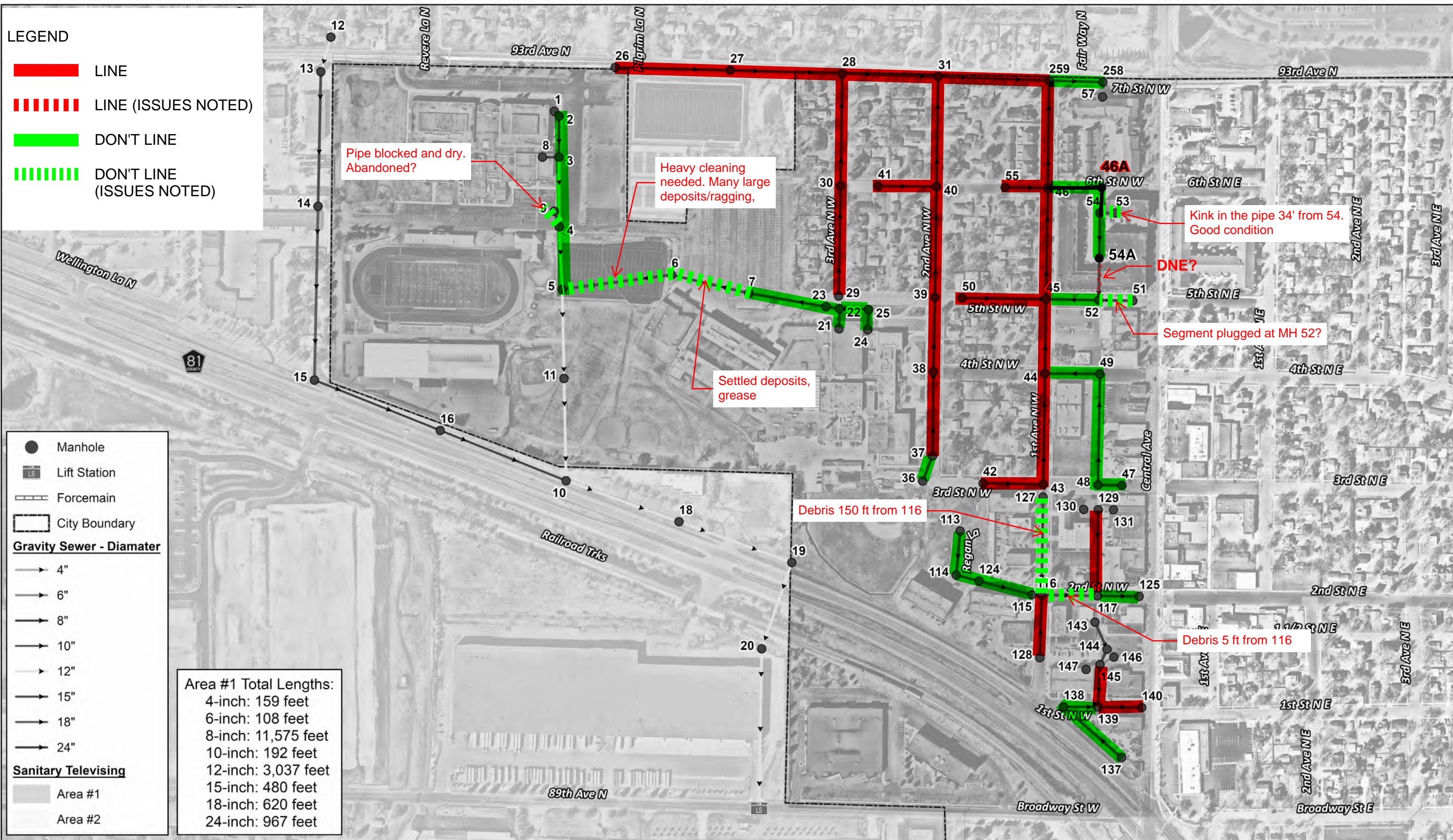
**Gravity Sewer - Diameter**

- 4"
- 6"
- 8"
- 10"
- 12"
- 15"
- 18"
- 24"

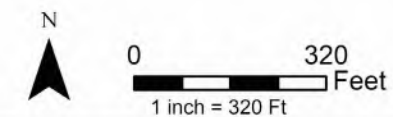
**Sanitary Telescoping**

- Area #1
- Area #2

**Area #1 Total Lengths:**  
 4-inch: 159 feet  
 6-inch: 108 feet  
 8-inch: 11,575 feet  
 10-inch: 192 feet  
 12-inch: 3,037 feet  
 15-inch: 480 feet  
 18-inch: 620 feet  
 24-inch: 967 feet

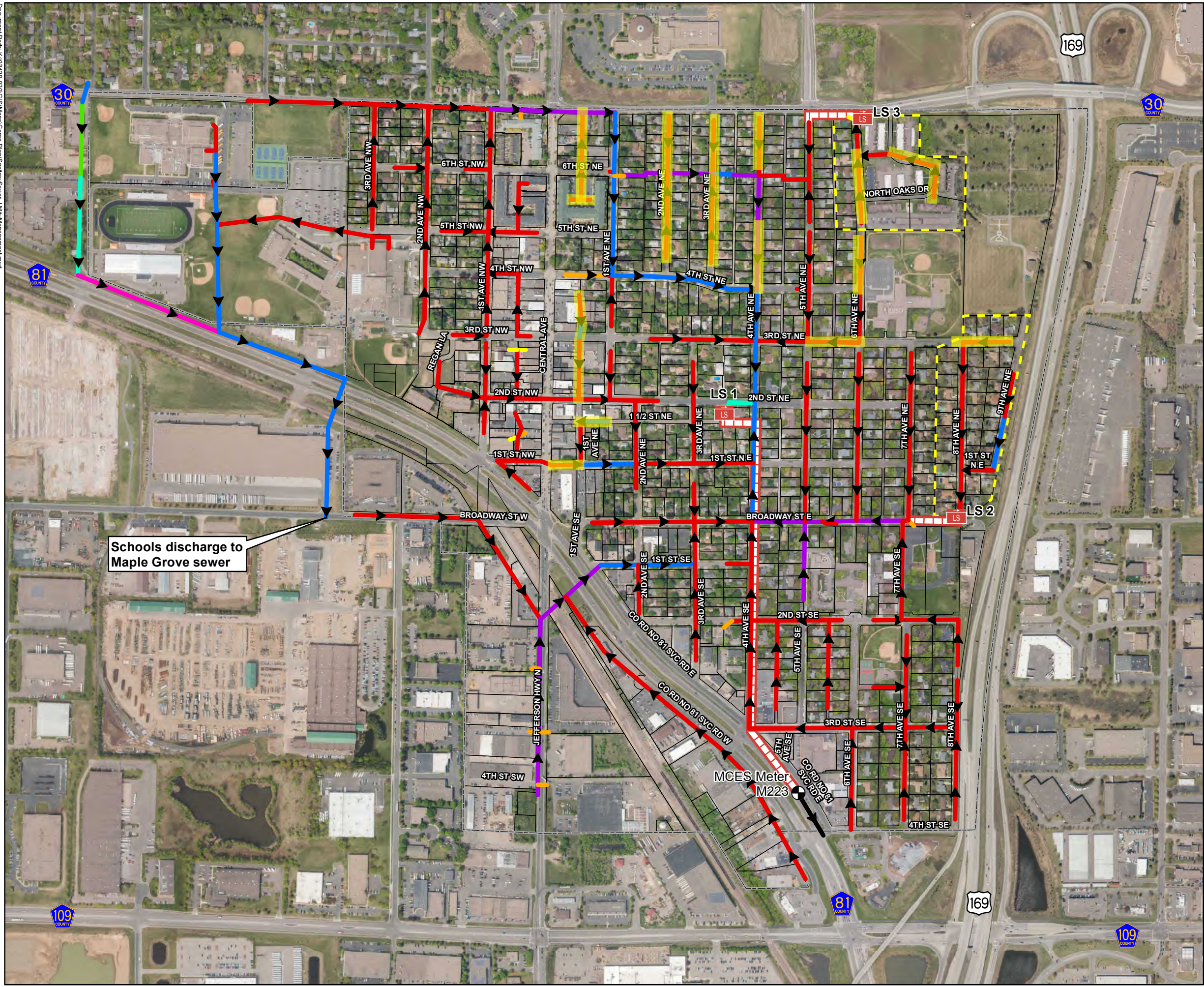


**Sanitary Sewer Telescoping**  
 Area #1  
 City of Osseo, MN





Document Path: K:\03429-02\GIS\Maps\Comp Plan\Sanitary Sewer\_UtilityManagement.mxd



# Sanitary Sewer System

City of Osseo, MN

YEAR: \_\_\_\_\_  
MONTH: \_\_\_\_\_

### Legend

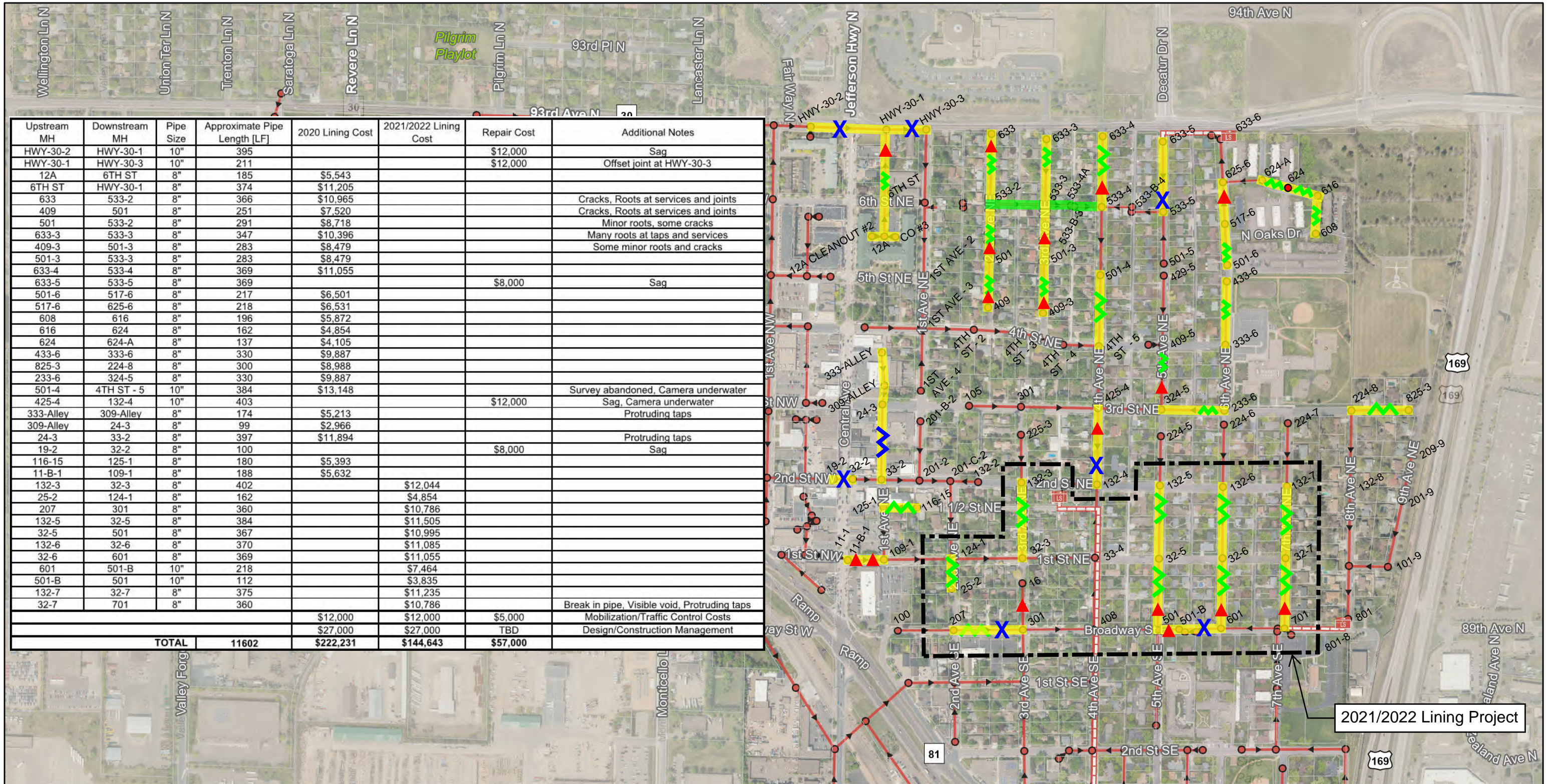
- Gravity Main
- Diameter
- 4" (Yellow arrow)
- 6" (Orange arrow)
- 8" (Red arrow)
- 10" (Purple arrow)
- 12" (Blue arrow)
- 15" (Green arrow)
- 18" (Cyan arrow)
- 24" (Pink arrow)
- LS (Red box with 'LS')
- Forcemain (Red dashed line)
- Lift Station Service Area (Yellow dashed box)
- MCES Meter (Black circle with crosshair)
- MCES Interceptor (Black arrow)
- City Boundary (Black outline)



0 600 Feet



# Osseo Televising Summary



Upstream MH	Downstream MH	Pipe Size	Approximate Pipe Length [LF]	2020 Lining Cost	2021/2022 Lining Cost	Repair Cost	Additional Notes
HWY-30-2	HWY-30-1	10"	395			\$12,000	Sag
HWY-30-1	HWY-30-3	10"	211			\$12,000	Offset joint at HWY-30-3
12A	6TH ST	8"	185	\$5,543			
6TH ST	HWY-30-1	8"	374	\$11,205			
633	533-2	8"	366	\$10,965			Cracks, Roots at services and joints
409	501	8"	251	\$7,520			Cracks, Roots at services and joints
501	533-2	8"	291	\$8,718			Minor roots, some cracks
633-3	533-3	8"	347	\$10,396			Many roots at taps and services
409-3	501-3	8"	283	\$8,479			Some minor roots and cracks
501-3	533-3	8"	283	\$8,479			
633-4	533-4	8"	369	\$11,055			
633-5	533-5	8"	369			\$8,000	Sag
501-6	517-6	8"	217	\$6,501			
517-6	625-6	8"	218	\$6,531			
608	616	8"	196	\$5,872			
616	624	8"	162	\$4,854			
624	624-A	8"	137	\$4,105			
433-6	333-6	8"	330	\$9,887			
825-3	224-8	8"	300	\$8,988			
233-6	324-5	8"	330	\$9,887			
501-4	4TH ST - 5	10"	384	\$13,148			Survey abandoned, Camera underwater
425-4	132-4	10"	403			\$12,000	Sag, Camera underwater
333-Alley	309-Alley	8"	174	\$5,213			Protruding taps
309-Alley	24-3	8"	99	\$2,966			
24-3	33-2	8"	397	\$11,894			Protruding taps
19-2	32-2	8"	100			\$8,000	Sag
116-15	125-1	8"	180	\$5,393			
11-B-1	109-1	8"	188	\$5,632			
132-3	32-3	8"	402		\$12,044		
25-2	124-1	8"	162	\$4,854			
207	301	8"	360	\$10,786			
132-5	32-5	8"	384	\$11,505			
32-5	501	8"	367	\$10,995			
132-6	32-6	8"	370	\$11,085			
32-6	601	8"	369	\$11,055			
601	501-B	10"	218	\$7,464			
501-B	501	10"	112	\$3,835			
132-7	32-7	8"	375	\$11,235			
32-7	701	8"	360	\$10,786			Break in pipe, Visible void, Protruding taps
				\$12,000	\$12,000	\$5,000	Mobilization/Traffic Control Costs
				\$27,000	\$27,000	TBD	Design/Construction Management
<b>TOTAL</b>			<b>11602</b>	<b>\$222,231</b>	<b>\$144,643</b>	<b>\$57,000</b>	

- Sewer Network Structures
- Sewer Manholes
- Sewer Pressurized Mains
- Sewer Gravity Mains
- Pipe in Poor Condition
- Previously Lined
- Sag in Pipe
- Crack/Fracture/Break in Pipe
- Roots
- Deposits blocking flow

1 in = 500 ft



May 15, 2020

Map Powered By DataLink



# Main Inspections Small Photos and Scoring


Mainline ID: **1st Ave NE-3-4th St. NW.-2** City: **Osseo** Street: **4th St NW** Project name: **City of Osseo 10-29-19**  
 Start date/time: **10/3/2019 9:41 AM** Total length: **266.200 ft.** Weather: Surveyed by: **Pat Cook**  
 Upstream MH No: **1st Ave NE-3** Depth US: **0.000 ft.** Downstream MH No: **4th St. NW.-2** Depth DS: **0.000 ft.**  
 Shape: **C** Material: **PVC** Height: **12 in.** Width:  
 Additional info:

## Scores

Calculated at: **10/29/2019 11:06:27 AM**

Grade	Structural:				O&M:				Overall:	
	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Pipe Rating	Pipe Rating Index
1	0	0	0000	0.0	0	0	0000	0.0	0	0.0
2	0				0					
3	0				0					
4	0				0					
5	0				0					

## Observations

Distance	Dir.	ForDista	From/To	Code	Modifier	Rating	Remarks
0.0 ft.	D		/	AMH			1st Ave NE-3
0.0 ft.	D		/	MWL			
245.5 ft.	D		3 /	TF			
							
266.2 ft.	D		/	AMH			4th St. NW.-2

## Inspection's photos

# Main Inspections Small Photos and Scoring

Mainline ID: **4th St. NW.-2-4th St. NW.-3** City: **Osseo** Street: **4th St. NW.** Project name: **City of Osseo 10-29-19**  
 Start date/time: **10/3/2019 11:52 AM** Total length: **142.300 ft.** Weather: Surveyed by: **Pat Cook**  
 Upstream MH No: **4th St. NW.-2** Depth US: **0.000 ft.** Downstream MH No: **4th St. NW.-3** Depth DS: **0.000 ft.**  
 Shape: **C** Material: **PVC** Height: **10 in.** Width:  
 Additional info:

## Scores

Calculated at: **10/29/2019 11:06:28 AM**

Grade	Structural:				O&M:				Overall:	
	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Pipe Rating	Pipe Rating Index
1	0	0	0000	0.0	0	0	0000	0.0	0	0.0
2	0				0					
3	0				0					
4	0				0					
5	0				0					

## Observations

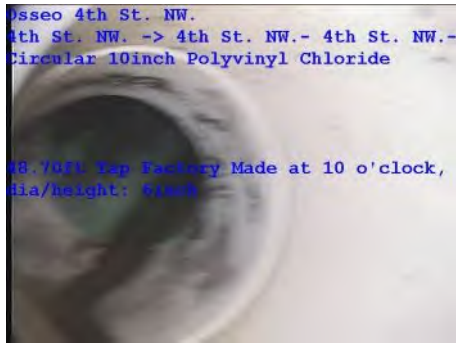
Distance	Dir.	ForDista	From/To	Code	Modifier	Rating	Remarks
0.0 ft.	D		/	AMH			4th St. NW.-2
0.0 ft.	D		/	MWL			
2.5 ft.	D		10 /	TF			



# Observations

Distance	Dir. ForDista	From/To Code	Modifier	Rating	Remarks
----------	---------------	--------------	----------	--------	---------

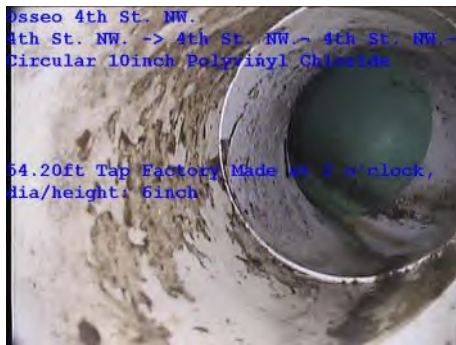
48.7 ft. D 10 / TF



50.7 ft. D 2 / TF



54.2 ft. D 2 / TF



# Observations

Distance	Dir. For	Dista	From/To	Code	Modifier	Rating	Remarks
----------	----------	-------	---------	------	----------	--------	---------

113.0 ft. D                      2 /      TF



142.3 ft. D                      /      AMH

4th St. NW.-3



## Inspection's photos

# Main Inspections Small Photos and Scoring

Mainline ID: <b>4th St. NW.-3-4th St. NW.-4</b>	City: <b>Osseo</b>	Street: <b>4th St. NW.</b>	Project name: <b>City of Osseo 10-29-19</b>
Start date/time: <b>10/3/2019 2:32 PM</b>	Total length: <b>225.000 ft.</b>	Weather:	Surveyed by: <b>Pat Cook</b>
Upstream MH No: <b>4th St. NW.-3</b>	Depth US: <b>0.000 ft.</b>	Downstream MH No: <b>4th St. NW.-4</b>	Depth DS: <b>0.000 ft.</b>
Shape: <b>C</b>	Material: <b>PVC</b>	Height: <b>10 in.</b>	Width:
Additional info:			

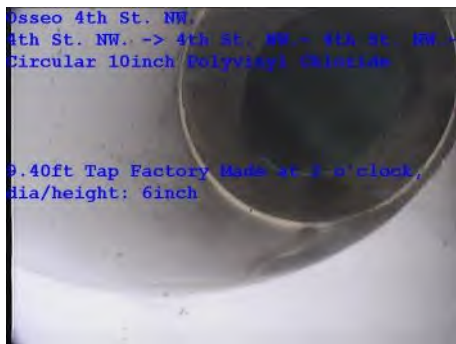
## Scores

Calculated at: **10/29/2019 11:06:28 AM**

Grade	Structural:				O&M:				Overall:	
	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Pipe Rating	Pipe Rating Index
<b>1</b>	<b>0</b>	<b>0</b>	<b>0000</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>
<b>2</b>	<b>0</b>				<b>0</b>					
<b>3</b>	<b>0</b>				<b>0</b>					
<b>4</b>	<b>0</b>				<b>0</b>					
<b>5</b>	<b>0</b>				<b>0</b>					

## Observations

Distance	Dir.	ForDista	From/To	Code	Modifier	Rating	Remarks
<b>0.0 ft.</b>	<b>D</b>		<b>/</b>	<b>AMH</b>			<b>4th St. NW.-3</b>
<b>0.0 ft.</b>	<b>D</b>		<b>/</b>	<b>MWL</b>			
<b>9.4 ft.</b>	<b>D</b>		<b>2 /</b>	<b>TF</b>			



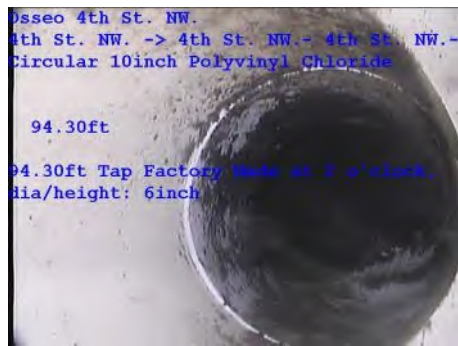
# Observations

Distance	Dir. For	Dista	From/To	Code	Modifier	Rating	Remarks
----------	----------	-------	---------	------	----------	--------	---------

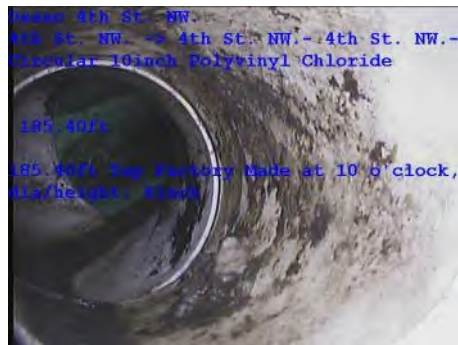
30.1 ft. D 10 / TF



94.3 ft. D 2 / TF



185.4 ft. D 10 / TF





# Observations

Distance	Dir.	ForDista	From/To	Code	Modifier	Rating	Remarks
225.0 ft.	D		/	AMH			4th St. NW.-4



---

## Inspection's photos

# Main Inspections Small Photos and Scoring

Mainline ID: <b>4th St. NW.-4-4th St. NW.-5</b>	City: <b>Osseo</b>	Street: <b>4th St. NW.</b>	Project name: <b>City of Osseo 10-29-19</b>
Start date/time: <b>10/3/2019 4:50 PM</b>	Total length: <b>183.900 ft.</b>	Weather:	Surveyed by: <b>Pat Cook</b>
Upstream MH No: <b>4th St. NW.-4</b>	Depth US: <b>0.000 ft.</b>	Downstream MH No: <b>4th St. NW.-5</b>	Depth DS: <b>0.000 ft.</b>
Shape: <b>C</b>	Material: <b>PVC</b>	Height: <b>10 in.</b>	Width:
Additional info:			

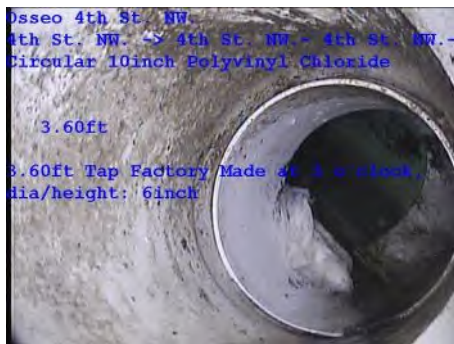
## Scores

Calculated at: **10/29/2019 11:06:26 AM**

Grade	Structural:				O&M:				Overall:	
	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Pipe Rating	Pipe Rating Index
1	0	0	0000	0.0	0	0	0000	0.0	0	0.0
2	0				0					
3	0				0					
4	0				0					
5	0				0					

## Observations

Distance	Dir.	For/Dista	From/To	Code	Modifier	Rating	Remarks
0.0 ft.	D		/	AMH			4th St. NW.-4
0.0 ft.	D		/	MWL			
3.6 ft.	D		3 /	TF			



# Observations

Distance	Dir. ForDista	From/To Code	Modifier	Rating	Remarks
----------	---------------	--------------	----------	--------	---------

79.9 ft. D 3 / TF



183.9 ft. D / AMH

4th St. NW.-5



## Inspection's photos

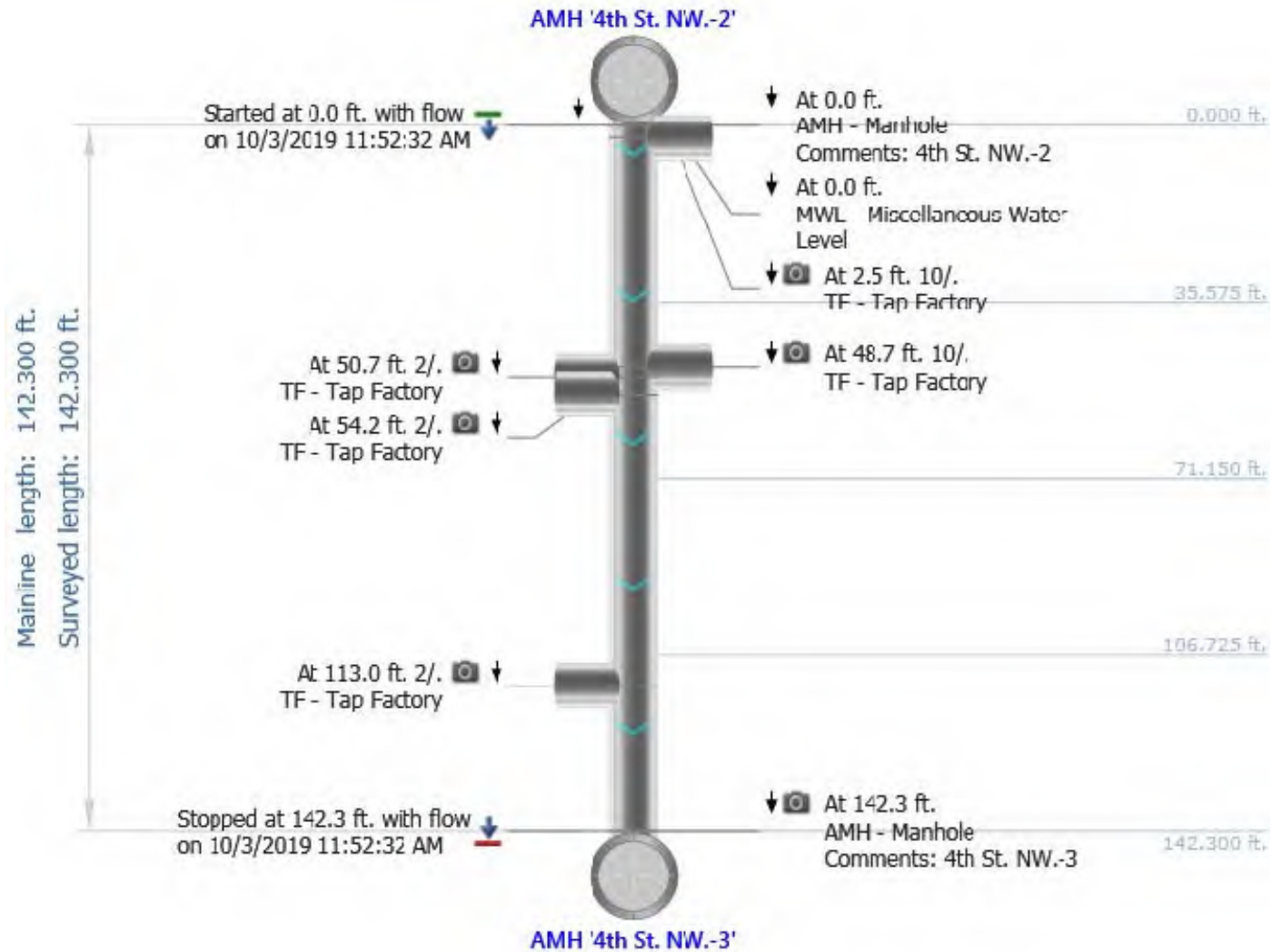
# Main Inspections Pipe Run and Scoring

Project name: **City of Osseo 10-29-19**      Mainline ID: **4th St. NW.-2-4th St. NW.-3**      City: **Osseo**      Street: **4th St. NW.**  
 Start date/time: **10/3/2019 11:52 AM**      Direction: **D**      Weather:      Location code:  
 Shape: **C**      Material: **PVC**      Height: **10 in.**      Width:

## Scores

Calculated at: **10/29/2019 11:06:28 AM**

Grade	Structural:				O&M:				Overall:	
	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Pipe Rating	Pipe Rating Index
1	0	0	0000	0.0	0	0	0000	0.0	0	0.0
2	0									
3	0									
4	0									
5	0									



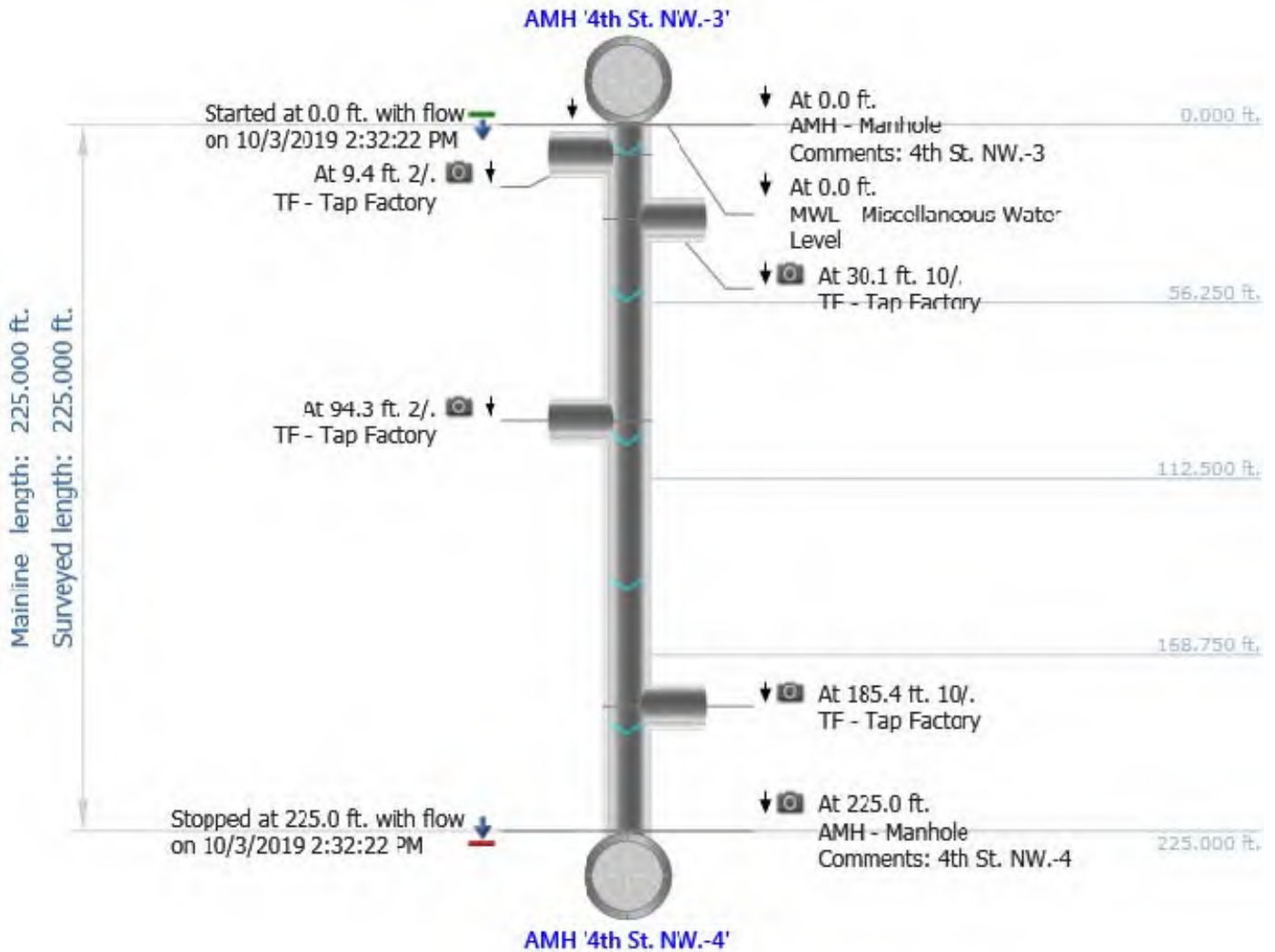
# Main Inspections Pipe Run and Scoring

Project name: **City of Osseo 10-29-19**      Mainline ID: **4th St. NW.-3-4th St. NW.-4**      City: **Osseo**      Street: **4th St. NW.**  
 Start date/time: **10/3/2019 2:32 PM**      Direction: **D**      Weather:      Location code:  
 Shape: **C**      Material: **PVC**      Height: **10 in.**      Width:

## Scores

Calculated at: **10/29/2019 11:06:28 AM**

Grade	Structural:				O&M:				Overall:	
	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Pipe Rating	Pipe Rating Index
1	0	0	0000	0.0	0	0	0000	0.0	0	0.0
2	0									
3	0									
4	0									
5	0									



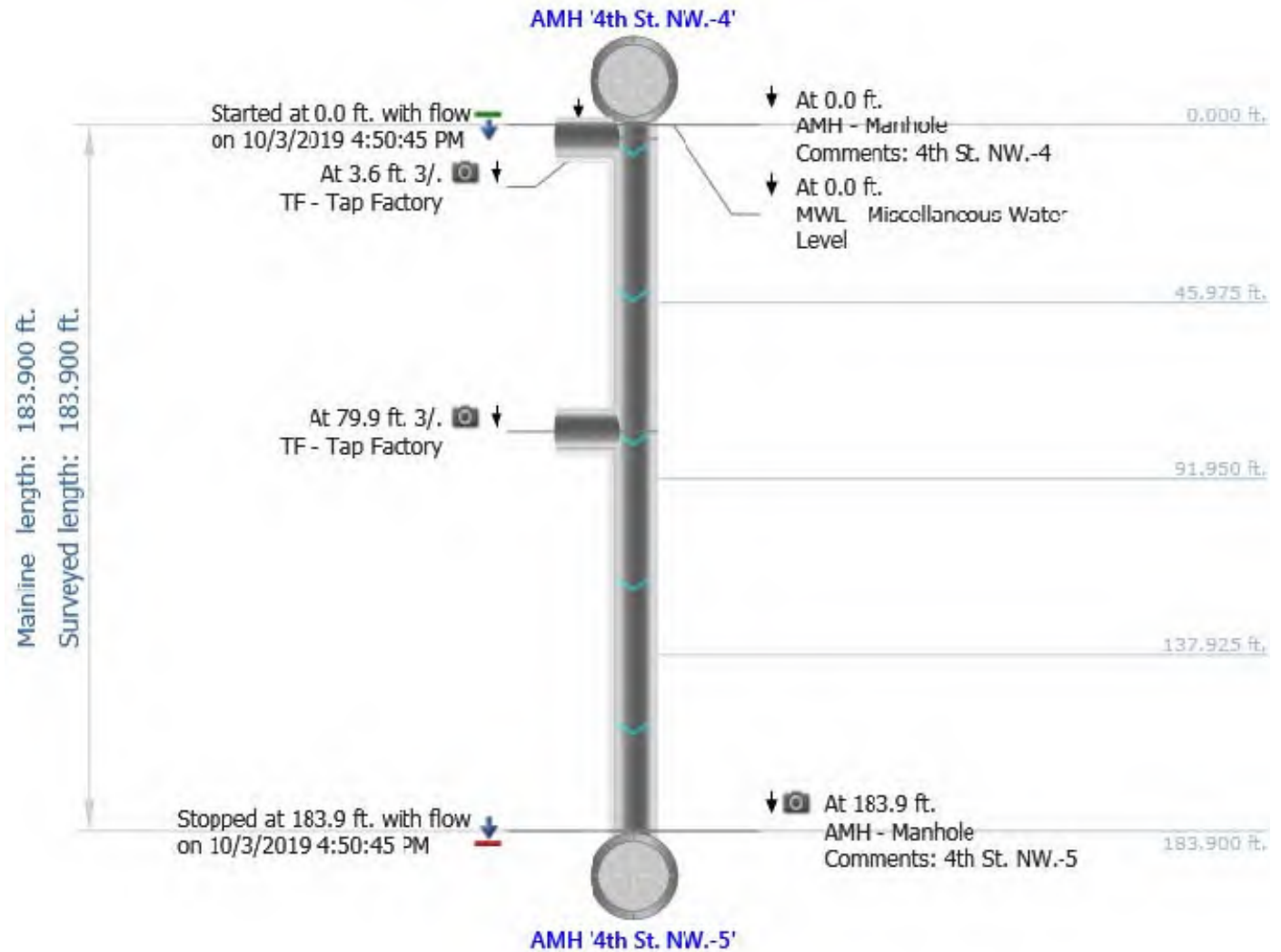
# Main Inspections Pipe Run and Scoring

Project name:	Mainline ID:	City:	Street:
<b>City of Osseo 10-29-19</b>	<b>4th St. NW.-4-4th St. NW.-5</b>	<b>Osseo</b>	<b>4th St. NW.</b>
Start date/time:	Direction:	Weather:	Location code:
<b>10/3/2019 4:50 PM</b>	<b>D</b>		
Shape:	Material:	Height:	Width:
<b>C</b>	<b>PVC</b>	<b>10 in.</b>	

## Scores

Calculated at: **10/29/2019 11:06:26 AM**

Grade	Structural:				O&M:				Overall:	
	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Segment Grade	Pipe Rating	Quick Rating	Pipe Rating Index	Pipe Rating	Pipe Rating Index
1	0	0	0000	0.0	0	0	0000	0.0	0	0.0
2	0									
3	0									
4	0									
5	0									





Hydro-Klean, LLC  
 333 NW 49th Place  
 Des Moines, IA, 50313  
 Phone: 515-283-0500

## Quote

**Quote Nbr.:** PQ002496  
**Order Date:** 09/17/2024  
**Valid Until:** 12/16/2024  
**Sales Person:** Jake Nanti  
**Customer ID:** 100544  
**Payment Terms:** Net 30 Days

**Job Site:**  
 City of Osseo, MN  
 415 Central Avenue  
 Osseo MN 55369  
 United States of America

**Bill to:**  
 City of Osseo, MN  
 415 Central Avenue  
 Osseo MN 55369  
 United States of America

### Job Description

Projected probable project cost to perform the following tasks on a time and materials basis: A four (4) hour minimum will be applied, after 4 hours up to 8 hours an 8 hour minimum will be applied. Variations in the work scope will require execution of a change order.

HK Solutions Group to mobilize to customer location to televise 8" sanitary sewer at an 4hr minimum (port-to-port). All obstructions must be cleared before day of operations. Quote includes standard traffic control (i.e. cones). Any traffic control required beyond cones will be the responsibility of the customer at no cost to HK.

RESC.	QTY.	ITEM	QTY.	UOM	PRICE	Amount
		Bundled Televising Rate - ST	4.0000	HOUR	400.0000	1,600.00

**\*NOTE: Quote does not include any applicable taxes**

<b>Prepared By:</b> Jake Nanti	<b>Accepted By:</b> _____	<b>*Quote Total:</b> 1,600.00
<b>Approved By:</b> Wade Anderson	<b>Date:</b> _____	
	<b>PO#:</b> _____	



# Appendix D

## Geotechnical Report





## Pavement Investigation Report

To: City of Osseo  
Date: September 30, 2024  
Re: Pavement Investigation  
Osseo 2025 Alley Reconstruction Project  
R-026602-000  
Osseo, Minnesota

---

WSB is pleased to submit this report detailing the results of our field pavement investigation.

Our field investigation included documenting the existing pavement conditions, obtaining pavement cores, power or hand auger drilling through any existing aggregate base and measuring, and visually classify both the aggregate base and the immediate underlying subbase or subgrade material.

An aerial map with the approximate core locations and a summary table of the field data obtained at each location are presented in this report. Photographs of the pavement cores obtained, along with photographs of the existing pavement surface conditions at those locations can all be found in the **Appendix**.

We appreciate the opportunity to provide our professional services as part of your project and we look forward to working with you again.

If you have any questions about this report please don't hesitate to contact us.

Sincerely,

Sam Lundquist  
Pavement Management  
[slundquist@wsbeng.com](mailto:slundquist@wsbeng.com)  
612.214.5949

### **Project Understanding:**

We understand the city of Osseo is seeking to improve their existing concrete and bituminous pavements in various alleyways through reconstruction or rehabilitation construction techniques. We understand our services were requested to aid the design team in preparing projects plans and specifications. We have assumed alleyways receive typical traffic such as small personal vehicles and trash service trucks.

### **Field Exploration:**

WSB performed the field exploration outlined in this report on September 29, 2024. A total of eighteen (18) locations were cored and bored within the proposed pavement rehabilitation area. Precise core locations were selected to best represent the pavement condition in the vicinity surrounding the core. The approximate locations investigated and presented in this report are shown on **Exhibit #1** location map in the attached **Appendix**.

### **Summary of Field Exploration:**

The eighteen (18) cores obtained in this area had concrete depth of 5.5" at locations 1-4, and bituminous depths at locations 5-18 ranging from 2 inches to 5 inches. Wear or top lift ranged from not present to 2.25 inches, and a base layer ranging from 1.25 inches to 3 inches. The condition of each core and its apparent lifts of asphalt were classified based on condition, and the condition of the cores and lifts ranged from poor to fair condition with poor cores exhibiting extreme raveling and cracking. The aggregate base appeared to be sand with trace amounts of gravel, brown in color, and ranged in depths from 2 inches to greater than 12 inches. Location 18 showed no apparent aggregate base material. The subbase varied across locations and was generally identified as sand or clayey sand, brown or dark brown in color. The pavement in the Project Area exhibited various amounts of alligator cracking, patching, surface stripping and transverse and longitudinal cracking throughout. Refer to field notes for more detailed distresses for each sample location.

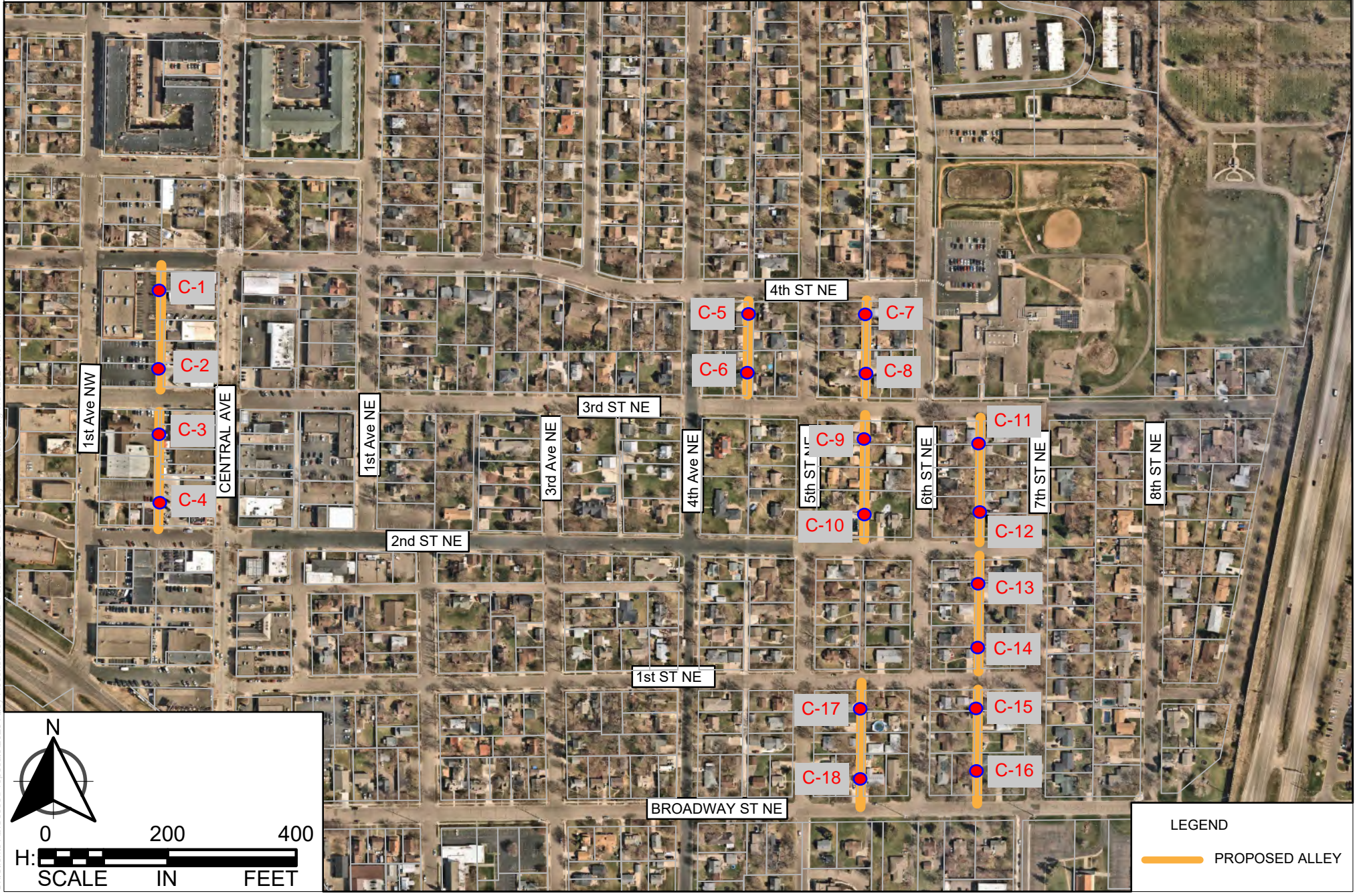
Our Field Data is further detailed in **Table 1** located in the **Appendix**.

### **Appendix:**

- Core Location Map
- Table 1: Existing Pavement Section Details
- Photographs of Cores
- Photographs of Existing Surface Conditions

# Appendix

G:\Clients>All\Osseo\Proposals\2025 Alley Reconstruction\CAD Folder\2025 Osseo-Alley\_CP\_Master.dwg, 7/31/2024 2:07:37 PM



2025 OSSEO ALLEY PROJECT  
 INDIVIDUAL PROJECT AREA MAP  
 CITY OF OSSEO

**Table 1: Existing Pavement Section Details**

Core ID	Location	Number of Lanes	Pavement Width (ft)	Curb and Gutter	Surface Distresses	Bituminous Depth (in)	Lift Thickness (in) and Condition	Base Depth and Description	Subbase or Subgrade Description
1	See Map	Alley	12	No	Longitudinal and Transverse Cracking	5.5" (Concrete)	1 Lift of Concrete	9" - Sand, Trace Gravel, Brown	Sand, Dark Brown
2	See Map	Alley	12	No	Longitudinal and Transverse Cracking, Patched Areas	5.5" (Concrete)	1 Lift of Concrete	12" - Sand, Trace Gravel, Brown	Did not reach noticable change in material
3	See Map	Alley	12	No	Longitudinal and Transverse Cracking	5.5" (Concrete)	1 Lift of Concrete	6.5" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
4	See Map	Alley	12	No	Longitudinal and Transverse Cracking, Patched Areas	5.5" (Concrete)	1 Lift of Concrete	10" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
5	See Map	Alley	12	No	Surface Stripping, Patched Areas, Potholes	3.5"	1.75" Wear 1.25" Base Poor - Raveling Throughout Core	7" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
6	See Map	Alley	12	No	Surface Stripping, Transverse Cracking	4"	1.5" Wear 2.5" Base Fair - Some Raveling Throughout Core	7" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
7	See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes	2.5"	1" Wear 1.5" Base Poor - Raveling Throughout Core	2" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
8	See Map	Alley	12	No	Alligator Cracking, Surface Stripping	2.5"	1" Wear 1.5" Base Poor - Raveling Throughout Core	3" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
9	See Map	Alley	12	No	Surface Stripping, Patched Areas, Potholes	4.5"	2.25" Wear 2.25" Base Poor - Raveling Throughout Core	5.5" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
10	See Map	Alley	12	No	Surface Stripping, Patched Areas, Potholes	4"	2" Wear 2" Base Poor - Raveling Throughout Core	9" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

Core ID	Location	Number of Lanes	Pavement Width (ft)	Curb and Gutter	Surface Distresses	Bituminous Depth (in)	Lift Thickness (in) and Condition	Base Depth and Description	Subbase or Subgrade Description
11	See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes	3.5"	1.5" Wear 2" Base Fair - Some Raveling Throughout Core	6.5" - Sand, Trace Gravel, Brown	Sand, Dark Brown
12	See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes	4.5"	2" Wear 2.5" Base Poor - Raveling Throughout Core	4" - Sand, Trace Gravel, Brown	Sand with Clay, Dark Brown
13	See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes	4.5"	2" Wear 2.5" Base Poor - Raveling Throughout Core	5.5" - Sand, Trace Gravel, Brown	Sand with Clay, Brown
14	See Map	Alley	12	No	Surface Stripping, Potholes	5"	2.5" Wear 2.5" Base Poor - Raveling Throughout Core	7" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
15	See Map	Alley	12	No	Surface Stripping, Potholes	5"	2" Wear 3" Base Fair/Poor - Some Raveling Throughout Core	5.5" - Sand, Trace Gravel, Brown	Sand with Clay, Brown
16	See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes	4"	1.5" Wear 2.5" Base Fair - Some Raveling Throughout Core	5.5" - Sand, Trace Gravel, Brown	Sand, Brown
17	See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes	2"	1 Apparent Lift of Material (Possible Patched Area) Good Condition	1" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown
18	See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Patched Areas, Potholes	2.5"	1 Apparent Lift of Material Fair - Some Raveling in Base Layer	No apparent aggregate base material	Clayey Sand, Dark Brown

# Core 1

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Longitudinal and Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
5.5" (Concrete)	1 Lift of Concrete	9" - Sand, Trace Gravel, Brown	Sand, Dark Brown

## Core 2

### Street Photos



### Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Longitudinal and Transverse Cracking, Patched Areas

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
5.5" (Concrete)	1 Lift of Concrete	12" - Sand, Trace Gravel, Brown	Did not reach noticeable change in material



# Core 3

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Longitudinal and Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
5.5" (Concrete)	1 Lift of Concrete	6.5" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 4

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Longitudinal and Transverse Cracking, Patched Areas

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
5.5" (Concrete)	1 Lift of Concrete	10" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 5

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Surface Stripping, Patched Areas, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
3.5"	1.75" Wear 1.25" Base Poor - Raveling Throughout Core	7" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 6

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Surface Stripping, Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4"	1.5" Wear 2.5" Base Fair - Some Raveling Throughout Core	7" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 7

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
2.5"	1" Wear 1.5" Base Poor - Raveling Throughout Core	2" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 8

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Alligator Cracking, Surface Stripping

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
2.5"	1" Wear 1.5" Base Poor - Raveling Throughout Core	3" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 9

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Surface Stripping, Patched Areas, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.5"	2.25" Wear 2.25" Base Poor - Raveling Throughout Core	5.5" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 10

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Surface Stripping, Patched Areas, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4"	2" Wear 2" Base Poor - Raveling Throughout Core	9" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown



# Core 11

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
3.5"	1.5" Wear 2" Base Fair - Some Raveling Throughout Core	6.5" - Sand, Trace Gravel, Brown	Sand, Dark Brown

# Core 12

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.5"	2" Wear 2.5" Base Poor - Raveling Throughout Core	4" - Sand, Trace Gravel, Brown	Sand with Clay, Dark Brown

# Core 13

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.5"	2" Wear 2.5" Base Poor - Raveling Throughout Core	5.5" - Sand, Trace Gravel, Brown	Sand with Clay, Brown

# Core 14

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Surface Stripping, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
5"	2.5" Wear 2.5" Base Poor - Raveling Throughout Core	7" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 15

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Surface Stripping, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
5"	2" Wear 3" Base Fair/Poor - Some Raveling Throughout Core	5.5" - Sand, Trace Gravel, Brown	Sand with Clay, Brown

# Core 16

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4"	1.5" Wear 2.5" Base Fair - Some Raveling Throughout Core	5.5" - Sand, Trace Gravel, Brown	Sand, Brown

# Core 17

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
2"	1 Apparent Lift of Material (Possible Patched Area) Good Condition	1" - Sand, Trace Gravel, Brown	Clayey Sand, Dark Brown

# Core 18

## Street Photos



## Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
See Map	Alley	12	No	Alligator Cracking, Surface Stripping, Patched Areas, Potholes

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
2.5"	1 Apparent Lift of Material Fair - Some Raveling in Base Layer	No apparent aggregate base material	Clayey Sand, Dark Brown

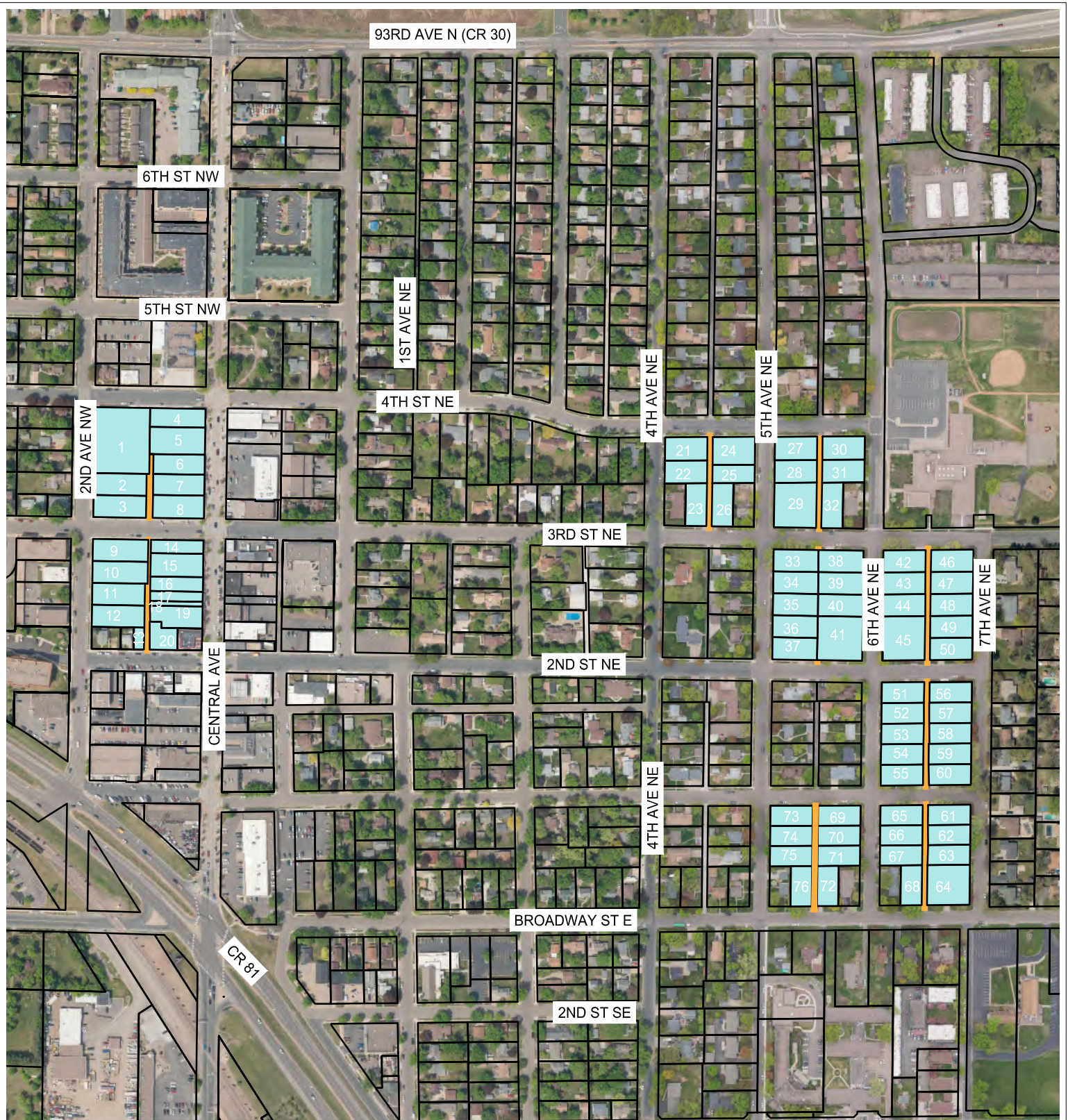





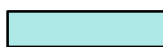
## Appendix E

### Figure 4 – Assessment Map Preliminary Assessment Rolls

C:\ACC\CDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Project\_Assessment\_Map.dwg 10/1/2024 10:34:32 AM



**LEGEND:**

-  PROJECT LOCATION
-  ASSESSED PARCELS



WSB PROJECT NO.:  
026602-000  
OCTOBER 4, 2024

2025 ALLEY RECONSTRUCTION PROJECT  
PROJECT ASSESSMENT MAP  
CITY OF OSSEO, MN

FIGURE 4

**CITY OF OSSEO  
2025 ALLEY RECONSTRUCTION PROJECT  
PRELIMINARY ASSESSMENT ROLL (3RD ST NE, 7TH AVE NE, 2ND ST NE, 6TH AVE NE)**

Date: 10/01/2024  
WSB Project No.: 026602-000

Rate  
Complete Reconstruction Residential Single-Family Per Unit Assessment: \$7,320  
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment: \$0

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
42	1811921240044	BRIAN D LASLEY & LAURA JACOBSON	232 6TH AVE NE	OSSEO MN 55369	232 6TH AVE NE	RESIDENTIAL	1	\$7,320			\$7,320
43	1811921240043	JAMES EDWARD SIERAKOWSKI	224 6TH AVE NE	OSSEO MN 55369	224 6TH AVE NE	RESIDENTIAL	1	\$7,320			\$7,320
44	1811921240042	TYLER J LARA & HIROMI V LARA	216 6TH AVE NE	OSSEO MN 55369	216 6TH AVE NE	RESIDENTIAL	1	\$7,320			\$7,320
45	1811921240041	DAVID L DITLEFSEN	208 6TH AVE NE	OSSEO MN 55369	208 6TH AVE NE	RESIDENTIAL	1	\$7,320			\$7,320
46	1811921240036	GERALD G KIFFMEYER TRUST & GEORGIE A KIFFMEYER TRUST	624 3RD ST NE	OSSEO MN 55369	624 3RD ST NE	RESIDENTIAL	1	\$7,320			\$7,320
47	1811921240037	KEVIN P MEISSNER & LINDA J MEISSNER	P O BOX 672	OSSEO MN 55369	225 7TH AVE NE	RESIDENTIAL	1	\$7,320			\$7,320
48	1811921240038	GLEN ANTHONY MATHISON	217 7TH AVE NE	OSSEO MN 55369	217 7TH AVE NE	RESIDENTIAL	1	\$7,320			\$7,320
49	1811921240039	RANDY & TRICIA VANHORN	209 7TH AVE NE	OSSEO MN 55369	209 7TH AVE NE	RESIDENTIAL	1	\$7,320			\$7,320
50	1811921240040	WARREN L JORENBY	617 2ND ST NE	OSSEO MN 55369	617 2ND ST NE	RESIDENTIAL	1	\$7,320			\$7,320
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$65,880</b>

**CITY OF OSSEO**  
**2025 ALLEY RECONSTRUCTION PROJECT**  
**PRELIMINARY ASSESSMENT ROLL (2ND ST NE, 7TH AVE NE, 1ST ST NE, 6TH AVE NE)**

Date: 10/01/2024  
 WSB Project No.: 026602-000

Complete Reconstruction Residential Single-Family Per Unit Assessment: Rate  
 \$6,040  
 Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment: \$98

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
51	1811921240054	DARIA D CLEVELAND	132 6TH AVE NE	OSSEO MN 55369	132 6TH AVE NE	RESIDENTIAL	1	\$6,040			\$6,040
52	1811921240053	TIMOTHY J & JOANNE MILLER	124 6TH AVE NE	OSSEO MN 55369	124 6TH AVE NE	RESIDENTIAL	1	\$6,040			\$6,040
53	1811921240052	PHILIP A KOEHLER	116 6TH AVE NE	OSSEO MN 55369	116 6TH AVE NE	RESIDENTIAL	1	\$6,040			\$6,040
54	1811921240051	JAMIE KLEIN	108 6TH AVE NE	OSSEO MN 55369	108 6TH AVE NE	RESIDENTIAL	1	\$6,040			\$6,040
55	1811921240050	MORGAN A WITTNER	100 6TH AVE NE	OSSEO MN 55369	100 6TH AVE NE	RESIDENTIAL	1	\$6,040			\$6,040
56	1811921240045	PERRY A DOUGLASS	624 2ND ST NE	OSSEO MN 55369	624 2ND ST NE	RESIDENTIAL	1	\$6,040			\$6,040
57	1811921240046	MARVIN J HEMP JR	P O BOX 532	OSSEO MN 55369	125 7TH AVE NE	RESIDENTIAL	1	\$6,040			\$6,040
58	1811921240047	JEREMY MACH	117 7TH AVE NE	OSSEO MN 55369	117 7TH AVE NE	RESIDENTIAL	1	\$6,040			\$6,040
59	1811921240048	ANGELA MARIE LARSON	109 7TH AVE NE	OSSEO MN 55369	109 7TH AVE NE	RESIDENTIAL	1	\$6,040			\$6,040
60	1811921240049	TERRY E ARNLUND	617 1ST ST NE	OSSEO MN 55369	617 1ST ST NE	RESIDENTIAL	1	\$6,040			\$6,040
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$60,400</b>

**CITY OF OSSEO  
2025 ALLEY RECONSTRUCTION PROJECT  
PRELIMINARY ASSESSMENT ROLL (1ST ST NE, 7TH AVE NE, BROADWAY ST E, 6TH AVE NE)**

Date: 10/01/2024  
WSB Project No.: 026602-000

Rate  
Complete Reconstruction Residential Single-Family Per Unit Assessment: \$7,790  
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment: \$0

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
61	1811921240055	JORDAN R EICKHOLT & DANIELLE M NOLAN-EICKHOLT	33 7TH AVE NE	OSSEO MN 55369	33 7TH AVE NE	RESIDENTIAL	1	\$7,790			\$7,790
62	1811921240056	THOMAS M MCCONVILLE & AUTUMN M MCCONVILLE	25 7TH AVE NE	OSSEO MN 55369	25 7TH AVE NE	RESIDENTIAL	1	\$7,790			\$7,790
63	1811921240057	BRUCE G THOMPSON	17 7TH AVE NE	OSSEO MN 55369	17 7TH AVE NE	RESIDENTIAL	1	\$7,790			\$7,790
64	1811921240118	VICKI L RYAN	625 BROADWAY ST E	OSSEO MN 55369	625 BROADWAY ST E	RESIDENTIAL	1	\$7,790			\$7,790
65	1811921240064	RONALD G AYDT & MARGARET C OSTENDORF	32 6TH AVE NE	OSSEO MN 55369	32 6TH AVE NE	RESIDENTIAL	1	\$7,790			\$7,790
66	1811921240063	ALEXANDER FINK	24 6TH AVE NE	OSSEO MN 55369	24 6TH AVE NE	RESIDENTIAL	1	\$7,790			\$7,790
67	1811921240062	CAREY M TODD & RICHARD E FULLER JR	16 8TH AVE NE	OSSEO MN 55369	16 8TH AVE NE	RESIDENTIAL	1	\$7,790			\$7,790
68	1811921240060	JOHNMARK HALSTEAD & HEIDI BAUMGARTNER	8 6TH AVE NE	OSSEO MN 55369	8 6TH AVE NE	RESIDENTIAL	1	\$7,790			\$7,790
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$62,320</b>

**CITY OF OSSEO  
2025 ALLEY RECONSTRUCTION PROJECT  
PRELIMINARY ASSESSMENT ROLL (4TH ST NE, 6TH AVE NE, 3RD ST NE, 5TH AVE NE)**

Date: 10/01/2024  
WSB Project No.: 026602-000

Rate  
Complete Reconstruction Residential Single-Family Per Unit Assessment: \$8,860  
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment: \$90

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
27	1811921210050	IH2 PROPERTY ILLINOIS LP C/O INVITATION HOMES	1717 MAIN ST STE 2000	DALLAS TX 75201	332 5TH AVE NE	RESIDENTIAL	1	\$8,860			\$8,860
28	1811921210049	FIDUCIARY FOUNDATION LLC, THE THOMAS E JOHNSON TRUST	1845 STINDON BLVD NE STE 106	MINNEAPOLIS MN 55418	324 5TH AVE NE	RESIDENTIAL	1	\$8,860			\$8,860
29	1811921240095	CAROLE J LARSON	509 3RD ST NE	OSSEO MN 55369	509 3RD ST NE	RESIDENTIAL	1	\$8,860			\$8,860
30	1811921210047	BARBRA J PLZAK	333 6TH AVE NE	OSSEO MN 55369	333 6TH AVE NE	RESIDENTIAL	1	\$8,860			\$8,860
31	1811921210048	KATHERINE MEEHAN & BRADLEY JAMES MEEHAN	325 6TH AVE NE	OSSEO MN 55369	325 6TH AVE NE	RESIDENTIAL	1	\$8,860			\$8,860
32	1811921240096	ROBERT W EDSTROM	517 3RD ST NE	OSSEO MN 55369	517 3RD ST NE	RESIDENTIAL	1	\$8,860			\$8,860
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$53,160</b>

**CITY OF OSSEO  
2025 ALLEY RECONSTRUCTION PROJECT  
PRELIMINARY ASSESSMENT ROLL (3RD ST NE, 6TH AVE NE, 2ND ST NE, 5TH AVE NE)**

Date: 10/01/2024  
WSB Project No.: 026602-000

Rate  
Complete Reconstruction Residential Single-Family Per Unit Assessment: \$6,690  
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment: \$1

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
33	1811921240117	JOANN S MCMULLEN	232 5TH AVE NE	OSSEO MN 55369	232 5TH AVE NE	RESIDENTIAL	1	\$6,690			\$6,690
34	1811921240116	JACOB GERIS	224 5TH AVE NE	OSSEO MN 55369	224 5TH AVE NE	RESIDENTIAL	1	\$6,690			\$6,690
35	1811921240115	MARC J PETERSEN & COURTNEY G MARKUSON	216 5TH AVE NE	OSSEO MN 55369	216 5TH AVE NE	RESIDENTIAL	1	\$6,690			\$6,690
36	1811921240114	NICHOLAS J MATHIAS	208 5TH AVE NE	OSSEO MN 55369	208 5TH AVE NE	RESIDENTIAL	1	\$6,690			\$6,690
37	1811921240113	SLOAN WALLGREN & FELICIA WALLGREN	505 2ND ST NE	OSSEO MN 55369	505 2ND ST NE	RESIDENTIAL	1	\$6,690			\$6,690
38	1811921240106	KRISTINE L SEXTON & STEVEN W TOLLEFSRUD	233 6TH AVE NE	OSSEO MN 55369	233 6TH AVE NE	RESIDENTIAL	1	\$6,690			\$6,690
39	1811921240107	SCOTT R & LISA D DALLOW	225 6TH AVE NE	OSSEO MN 55369	225 6TH AVE NE	RESIDENTIAL	1	\$6,690			\$6,690
40	1811921240108	PETER J HELMIN	217 6TH AVE NE	OSSEO MN 55369	217 6TH AVE NE	RESIDENTIAL	1	\$6,690			\$6,690
41	1811921240119	NICHOLAS M MCDONOUGH & KATIE M MCDONOUGH	525 2ND ST NE	OSSEO MN 55369	525 2ND ST NE	RESIDENTIAL	1	\$6,690			\$6,690
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$60,210</b>

**CITY OF OSSEO  
2025 ALLEY RECONSTRUCTION PROJECT  
PRELIMINARY ASSESSMENT ROLL (1ST ST NE, 6TH AVE NE, BROADWAY ST E, 5TH AVE NE)**

Date: 10/01/2024  
WSB Project No.: 026602-000

Rate  
Complete Reconstruction Residential Single-Family Per Unit Assessment: \$8,430  
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment: \$1

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
69	1811921240026	HELENE L REDDEN	33 6TH AVE NE	OSSEO MN 55369	33 6TH AVE NE	RESIDENTIAL	1	\$8,430			\$8,430
70	1811921240027	RYAN D AUGUSTIN & NATALIE N SCHLATTER	25 6TH AVE NE	OSSEO MN 55369	25 6TH AVE NE	RESIDENTIAL	1	\$8,430			\$8,430
71	1811921240028	JAYSON K STEJSKAL & DEANNE R STEJSKAL	17 6TH AVE NE	OSSEO MN 55369	17 6TH AVE NE	RESIDENTIAL	1	\$8,430			\$8,430
72	1811921240030	JOHN P HEGSTRAND & REBECCA M HEGSTRAND	517 BROADWAY ST E	OSSEO MN 55369	517 BROADWAY ST E	RESIDENTIAL	1	\$8,430			\$8,430
73	1811921240035	LORRAINE M BOSER	32 5TH AVE NE	OSSEO MN 55369	32 5TH AVE NE	RESIDENTIAL	1	\$8,430			\$8,430
74	1811921240034	BETTY LOU MOORE	24 5TH AVE NE	OSSEO MN 55369	24 5TH AVE NE	RESIDENTIAL	1	\$8,430			\$8,430
75	1811921240033	JASON T HEGERLE	16 5TH AVE NE	OSSEO MN 55369	16 5TH AVE NE	RESIDENTIAL	1	\$8,430			\$8,430
76	1811921240031	JEFFREY W STELMACH	509 BROADWAY ST E	OSSEO MN 55369	509 BROADWAY ST E	RESIDENTIAL	1	\$8,430			\$8,430
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$67,440</b>



**CITY OF OSSEO  
2025 ALLEY RECONSTRUCTION PROJECT  
PRELIMINARY ASSESSMENT ROLL (4TH ST NE, 5TH AVE NE, 3RD ST NE, 4TH AVE NE)**

Date: 10/01/2024  
WSB Project No.: 026602-000

*Complete Reconstruction Residential Single-Family Per Unit Assessment:* Rate  
*Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:* \$10,310  
 \$120

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
21	1811921210054	RICHARD T WEBER	332 4TH AVE NE	OSSEO MN 55369	332 4TH AVE NE	RESIDENTIAL	1	\$10,310			\$10,310
22	1811921210053	CAROLYN CALDWELL	324 4TH AVE NE	OSSEO MN 55369	324 4TH AVE NE	RESIDENTIAL	1	\$10,310			\$10,310
23	1811921240092	DANIEL IVERSON	409 3RD ST NE	OSSEO MN 55369	409 3RD ST NE	RESIDENTIAL	1	\$10,310			\$10,310
24	1811921210051	ROGER L MAAS	325 5TH AVE NE	OSSEO MN 55369	325 5TH AVE NE	RESIDENTIAL	1	\$10,310			\$10,310
25	1811921210052	ADAM JAMES WILLIAMS & MADYSON LUCINDA SHAFER	317 5TH AVE NE	OSSEO MN 55369	317 5TH AVE NE	RESIDENTIAL	1	\$10,310			\$10,310
26	1811921240093	LYZZ SMITH	417 3RD ST NE	OSSEO MN 55369	417 3RD ST NE	RESIDENTIAL	1	\$10,310			\$10,310
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$61,860</b>

**CITY OF OSSEO  
2025 ALLEY RECONSTRUCTION PROJECT  
PRELIMINARY ASSESSMENT ROLL (4TH ST NW, CENTRAL AVE, 3RD ST NW, 1ST AVE NW)**

Date: 10/01/2024  
WSB Project No.: 026602-000

Rate  
Complete Reconstruction Residential Single-Family Per Unit Assessment: \$0  
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment: \$79

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
1	1311922110165	CCJ INVESTMENTS LLC	22 4TH ST NW	OSSEO MN 55369	22 4TH ST NW	INDUSTRIAL			198	\$79	\$15,642
2	1311922110080	PREMIER BANK	2866 WHITE BEAR AVE	MAPLEWOOD MN 55109	308 1ST AVE NW	COMMERCIAL			66	\$79	\$5,214
3	1311922140093	PREMIER BANK	2866 WHITE BEAR AVE	MAPLEWOOD MN 55109	300 1ST AVE NW	COMMERCIAL			66	\$79	\$5,214
4	1311922110118	ZR'S PROPERTY LLC	341 CENTRAL AVE	OSSEO MN 55369	341 CENTRAL AVE	COMMERCIAL			56.5	\$79	\$4,464
5	1311922110119	M D OF OSSEO LLC	337 CENTRAL AVE	OSSEO MN 55369	337 CENTRAL AVE	COMMERCIAL			81.5	\$79	\$6,439
6	1311922110112	LIENEMANN INVESTMENTS LLC	317 CENTRAL AVE P O BOX 437	OSSEO MN 55369	317 CENTRAL AVE	COMMERCIAL			60	\$79	\$4,740
7	1311922110089	MLJ MANAGEMENT LLC	P O BOX 681566	PARK CITY UT 84068	311 CENTRAL AVE	COMMERCIAL/RESIDENTIAL			66	\$79	\$5,214
8	1311922140102	PREMIER BANK	2866 WHITE BEAR AVE	MAPLEWOOD MN 55109	311 CENTRAL AVE	COMMERCIAL			66	\$79	\$5,214
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$52,140</b>

**CITY OF OSSEO**  
**2025 ALLEY RECONSTRUCTION PROJECT**  
**PRELIMINARY ASSESSMENT ROLL (3RD ST NW, CENTRAL AVE, 2ND ST NW, 1ST AVE NW)**

Date: 10/01/2024  
 WSB Project No.: 026602-000

Rate  
 Complete Reconstruction Residential Single-Family Per Unit Assessment: \$0.00  
 Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment: \$77.00

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
9	1311922140047	MINNESOTA MEDITATION CENTER	242 NORTHDAL BLVD	COON RAPIDS MN 55448	32 3RD ST NW	COMMERCIAL			66	\$77	\$5,082
10	1311922140046	MINNESOTA MEDITATION CENTER	242 NORTHDAL BLVD	COON RAPIDS MN 55448	232 1ST AVE NW	COMMERCIAL			66	\$77	\$5,082
11	1311922140045	MINNESOTA MEDITATION CENTER	242 NORTHDAL BLVD	COON RAPIDS MN 55448	224 1ST AVE NW	COMMERCIAL			66	\$77	\$5,082
12	1311922140044	WILEY ENTERPRISES INC	315 1ST AVE NW	OSSEO MN 55339	216 1ST AVE NW	COMMERCIAL			66	\$77	\$5,082
13	1311922140042	HEINEN ESTATE LLC	21850 BROOK RD NW	ELK RIVER MN 55330	17 2ND ST NW	COMMERCIAL			66	\$77	\$5,082
14	1311922140049	DIMITRIOS P SANTRIZOS	4494 LANDMARK DR NE	ST MICHAEL MN 55378	247 CENTRAL AVE	COMMERCIAL			40	\$77	\$3,080
15	1311922140095	BLUE ALAN JUNE LLC	133 4TH ST NW	OSSEO MN 55339	233 CENTRAL AVE	COMMERCIAL			70	\$77	\$5,390
16	1311922140051	WILEY ENTERPRISES INC	315 1ST AVE NW	OSSEO MN 55339	229 CENTRAL AVE	COMMERCIAL			44	\$77	\$3,388
17	1311922140053	WILEY ENTERPRISES INC	315 1ST AVE NW	OSSEO MN 55339	217 CENTRAL AVE	COMMERCIAL			30	\$77	\$2,310
18	1311922140052	KATRINA BARNETT	17700 8TH AVE N	MINNEAPOLIS MN 55447	219 CENTRAL AVE	COMMERCIAL			14	\$77	\$1,078
19	1311922140054	WILEY ENTERPRISES INC	315 1ST AVE NW	OSSEO MN 55339	217 CENTRAL AVE	COMMERCIAL			48	\$77	\$3,696
20	1311922140055	WILEY ENTERPRISES INC	315 1ST AVE NW	OSSEO MN 55339	207 CENTRAL AVE	COMMERCIAL			84	\$77	\$6,468
<b>TOTAL - PRELIMINARY PROJECT ASSESSMENT:</b>											<b>\$50,820</b>

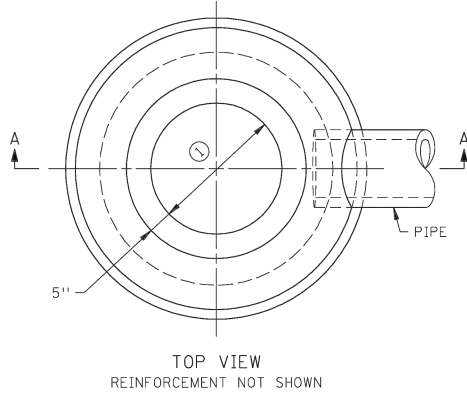


## **Appendix F**

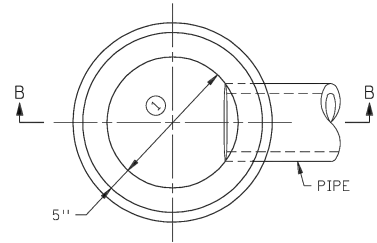
### **Manhole and Catch Basin Detail Plates**

### **Figures PA1-PA9 – Proposed Drainage Exhibits**

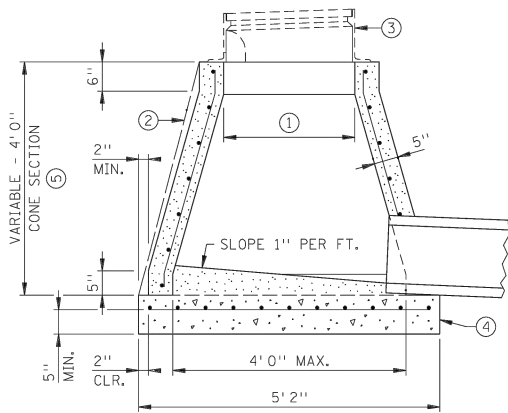
C:\ACC\ACCDocs\1\SB\026602-000\Project Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:04:29 AM



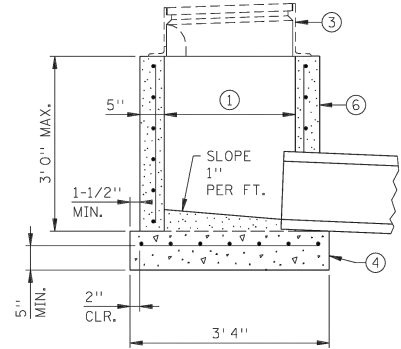
TOP VIEW  
REINFORCEMENT NOT SHOWN



TOP VIEW  
REINFORCEMENT NOT SHOWN



SECTION A-A  
DESIGN G



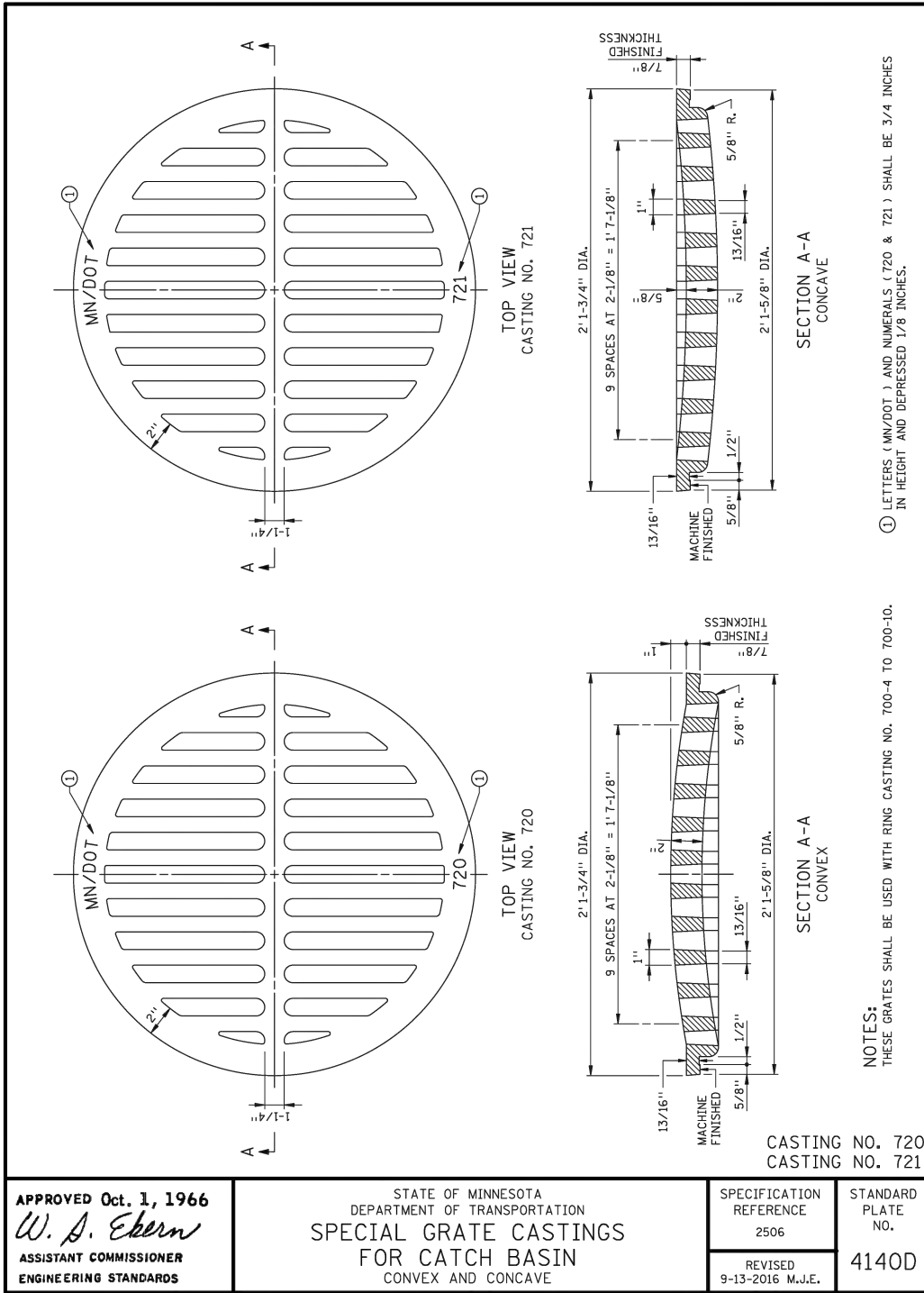
SECTION B-B  
DESIGN H

**NOTES:**

- REINFORCING: SINGLE LINE STEEL WIRE FABRIC HAVING AN AREA OF NOT LESS THAN 0.12 SQ. IN. PER FOOT OF HEIGHT.
- ① 2' 3" NOM. OPENING. WHEN GRATE FRAME CASTING NO. 802A OR NO. 805 IS USED, SEE STANDARD PLATES CASTING LIST.
- ② A STRAIGHT TAPERED WALL IS ACCEPTABLE.
- ③ REFER TO PLAN FOR CASTINGS REQUIRED. USE ADJUSTING RINGS WHERE NECESSARY, SEE STANDARD PLATES INDEX. CASTING AND PRECAST CONC. ADJUSTING RINGS, SHALL BE SET ON FULL MORTAR BEDS.
- ④ 8 IN. POURED CONCRETE BASE. BASE REINFORCEMENT: 0.12 SQ. IN. PER FT. IN EACH DIRECTION. AN APPROVED ALTERNATE PRECAST CONCRETE BASE MAY BE USED.
- ⑤ HEIGHT OF STRUCTURE MAY BE INCREASED UP TO 1 FT. BY THE USE OF A PRECAST SECTION OR CONCRETE BLOCK CONSTRUCTION ABOVE THE CONE SECTION. SEE STANDARD PLATE 4002 FOR BLOCK CONSTRUCTION.
- ⑥ AS AN ALTERNATE, BRICK OR CONCRETE BLOCK MASONRY MAY BE USED. FOR MATERIALS & CONSTRUCTION METHODS, SEE STANDARD PLATE 4002. CONE SECTION DETAILS OF 4002 DO NOT APPLY.

DESIGN G  
DESIGN H

APPROVED JULY 31, 1995  STATE DESIGN ENGINEER	STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION  <b>MANHOLE OR CATCH BASIN</b> PRECAST	SPECIFICATION REFERENCE 2506	STANDARD PLATE NO. 4006L
		REVISED 8-22-96	



C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 10:51:24 AM



**LEGEND:**



PROPOSED CATCH BASIN



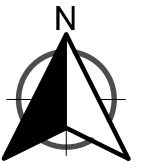
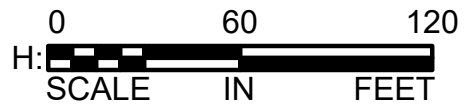
48" MANHOLE



PROPOSED STORM PIPE



ADDITIONAL IMPACTS



WSB PROJECT NO.:  
026602-000  
OCTOBER 14, 2024





2025 ALLEY RECONSTRUCTION PROJECT  
EXISTING & PROPOSED DRAINAGE  
CITY OF OSSEO, MN

PA1

C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:06:40 AM



**LEGEND:**

-  PROPOSED CATCH BASIN
-  48" MANHOLE
-  PROPOSED STORM PIPE
-  ADDITIONAL IMPACTS



WSB PROJECT NO.:  
026602-000  
OCTOBER 14, 2024

2025 ALLEY RECONSTRUCTION PROJECT  
EXISTING & PROPOSED DRAINAGE  
CITY OF OSSEO, MN





PA2

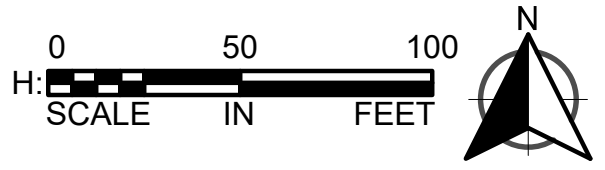


C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:11:35 AM



LEGEND:

-  PROPOSED CATCH BASIN
-  48" MANHOLE
-  PROPOSED STORM PIPE
-  ADDITIONAL IMPACTS







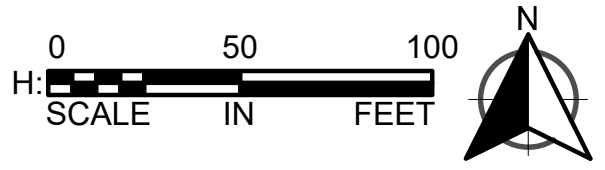


C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:12:52 AM

© 2024 Microsoft Corporation © 2024 Maxar ©CNES (2024) Distribution Airbus DS

**LEGEND:**





-  PROPOSED CATCH BASIN
-  48" MANHOLE
-  PROPOSED STORM PIPE
-  ADDITIONAL IMPACTS

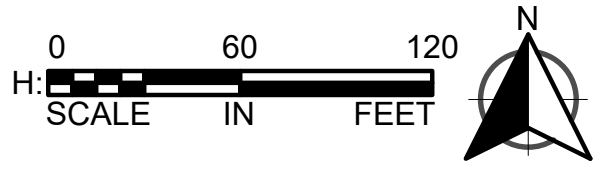


C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:14:44 AM

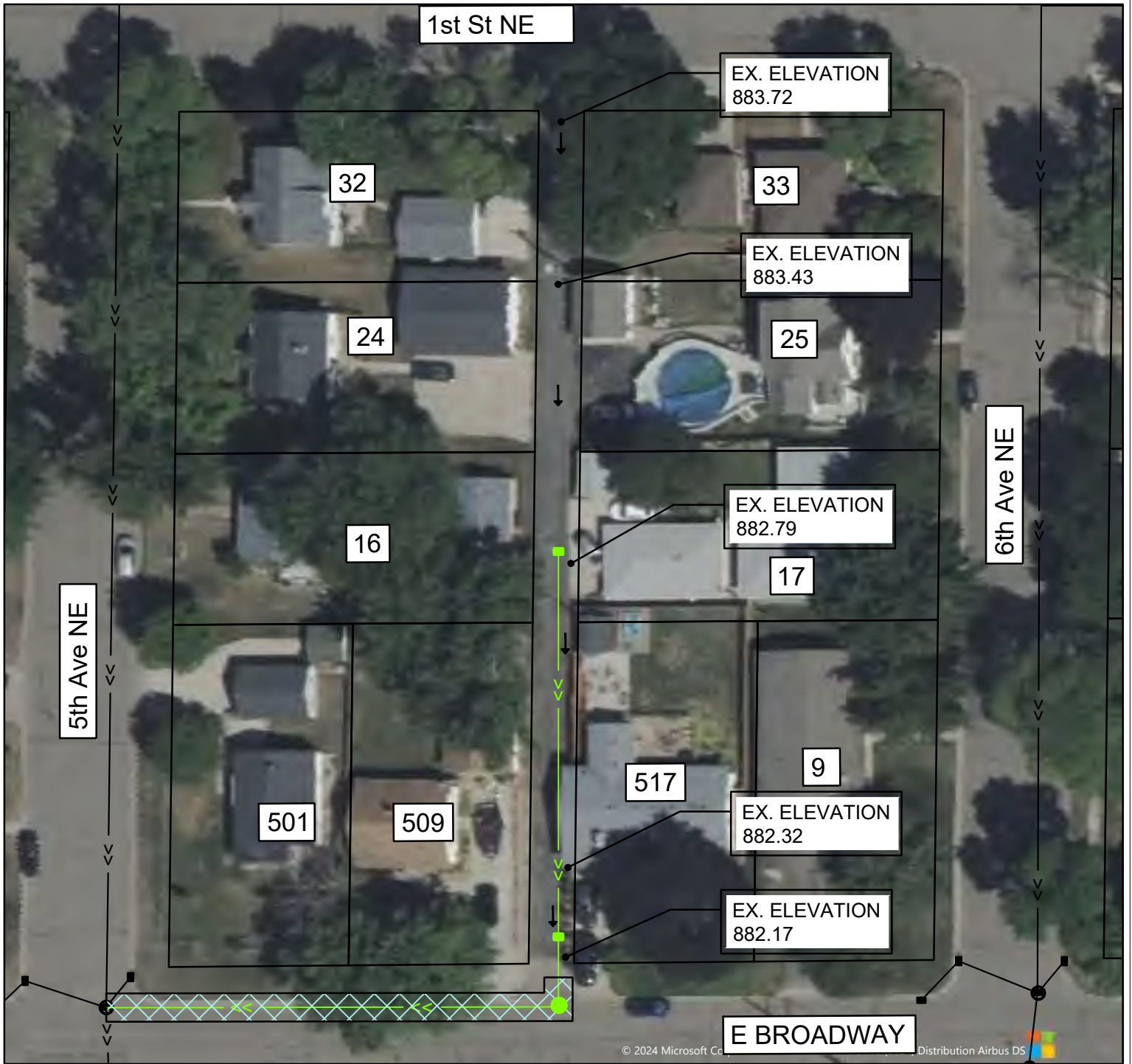


**LEGEND:**





-  PROPOSED CATCH BASIN
-  48" MANHOLE
-  PROPOSED STORM PIPE
-  ADDITIONAL IMPACTS

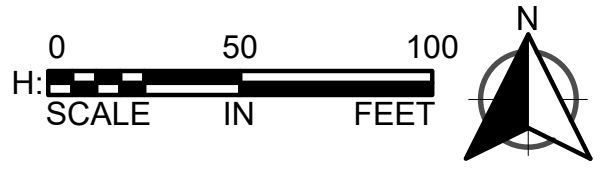


C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:16:06 AM



**LEGEND:**

-  PROPOSED CATCH BASIN
-  48" MANHOLE
-  PROPOSED STORM PIPE
-  ADDITIONAL IMPACTS



C:\ACC\CDos\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:16:52 AM



**LEGEND:**



PROPOSED CATCH BASIN



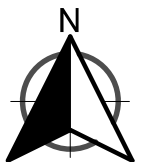
48" MANHOLE



PROPOSED STORM PIPE



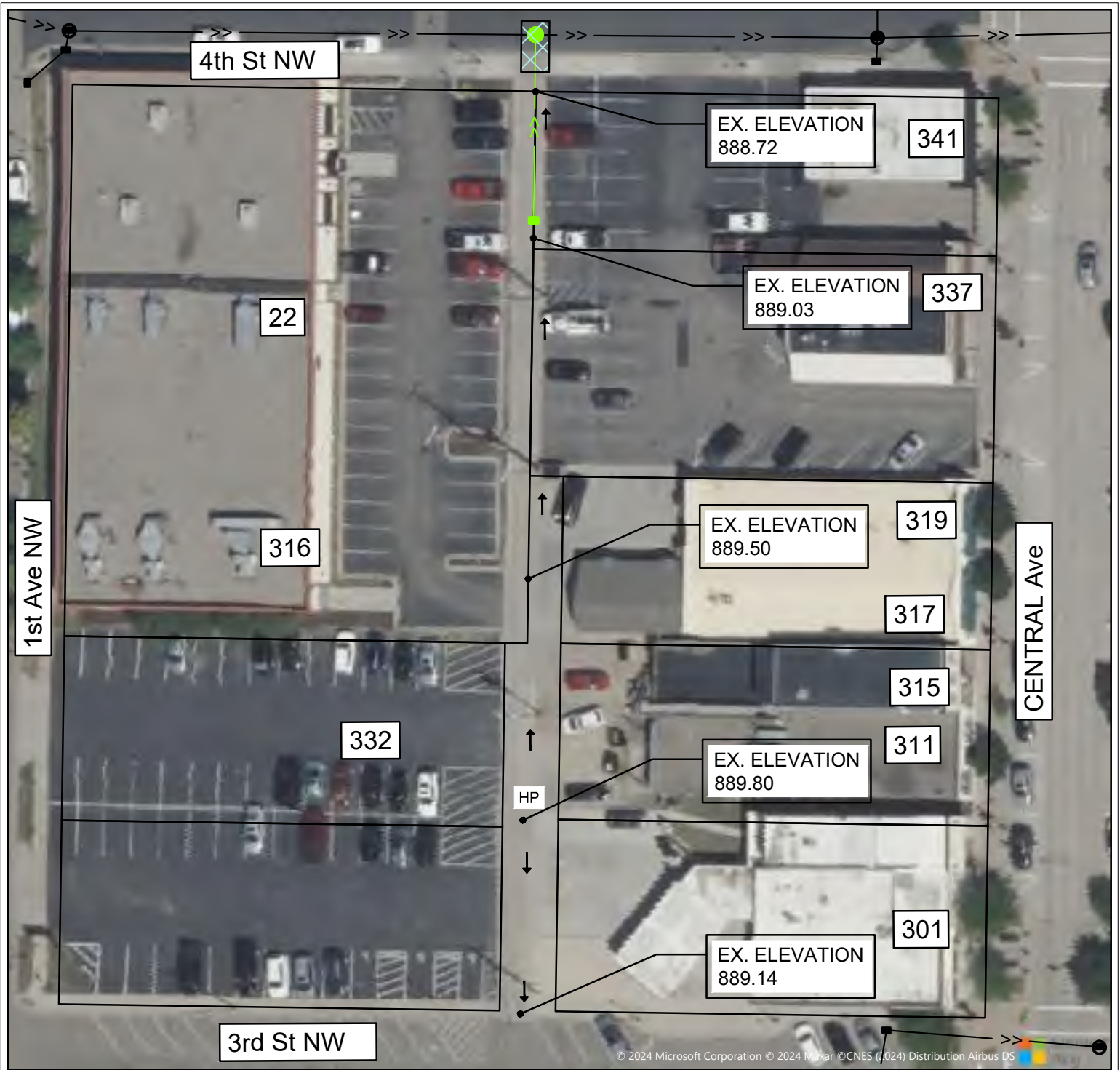
ADDITIONAL IMPACTS



WSB PROJECT NO.:  
026602-000  
OCTOBER 14, 2024

2025 ALLEY RECONSTRUCTION PROJECT  
EXISTING & PROPOSED DRAINAGE  
CITY OF OSSEO, MN





PA7

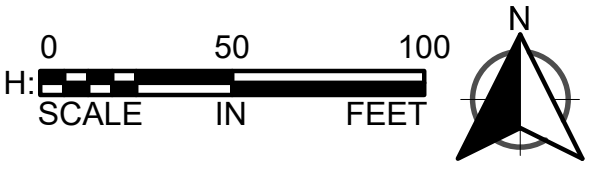


C:\ACC\CDocs\WSB\026602-000\Project\_Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:17:36 AM

© 2024 Microsoft Corporation © 2024 Maxar ©CNES (1024) Distribution Airbus DS

**LEGEND:**

-  PROPOSED CATCH BASIN
-  48" MANHOLE
-  PROPOSED STORM PIPE
-  ADDITIONAL IMPACTS





**LEGEND:**



PROPOSED CATCH BASIN



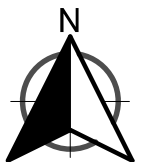
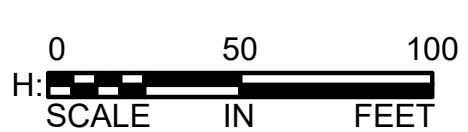
48" MANHOLE



PROPOSED STORM PIPE



ADDITIONAL IMPACTS



C:\ACC\CDos\WSB\026602-000\Project Files\05\_Discipline\Municipal\CAD\Exhibits\026602-000\_Proposed Drainage Exhibit.dwg 10/11/2024 11:18:25 AM



WSB PROJECT NO.:  
026602-000  
OCTOBER 14, 2024

2025 ALLEY RECONSTRUCTION PROJECT  
EXISTING & PROPOSED DRAINAGE  
CITY OF OSSEO, MN

**Resolution No. 2024-xx**

**RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING FOR THE IMPROVEMENT HEARING ON THE 2025 ALLEY PROJECT**

**WHEREAS**, pursuant to a motion of the City Council adopted August 26, 2024, a report was prepared by the City Engineer with reference to improvements to alleys surrounded by the following streets:

- 3rd St NE, 4th Ave NE, 4th St NE, and 5th Ave NE
- 3rd St NE, 5th Ave NE, 4th St NE, and 6th Ave NE
- 2nd St NE, 5th Ave NE, 3rd St NE, and 6th Ave NE
- 2nd St NE, 6th Ave NE, 3rd St NE, and 7th Ave NE
- 1st St NE, 6th Ave NE, 2nd St NE, and 7th Ave NE
- Broadway St NE, 5th Ave NE, 1st St NE, and 6th Ave NE
- Broadway St NE, 6th Ave NE, 1st St NE and 7th Ave NE
- 3rd St NW, 1st Ave NW, 4th St NW, and Central Ave
- 2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave

**WHEREAS**, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Osseo, County of Hennepin, State of Minnesota:

1. The council will consider the alley improvements in accordance with the report pursuant to Minnesota Statutes, Chapter 429, at an estimated total cost of \$701,617 without storm improvements (\$1,076,653 with storm improvements).
2. A public hearing shall be held on such proposed improvements on the 25<sup>th</sup> day of November 2024, at 7:00 p.m. The City Council will meet at the Council's regular meeting place at City Hall, 415 Central Avenue, Osseo, Minnesota. The city clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Osseo City Council this 28<sup>th</sup> day of October 2024.





## City of Osseo City Council Meeting Item

**Agenda Item:** Delinquent Utilities and Waste Charges

**Meeting Date:** October 28<sup>th</sup>, 2024  
**Prepared by:** Natalie Santillo, City Clerk

**Attachments:** Exhibits A & B  
 Resolution

### Background

Osseo City Code Section 51.37© allows delinquent accounts for utilities to be assessed to property owners. It also states that the amount certified shall include late payment penalties and administrative charges, and the amount shall bear interest as determined by Council resolution.

All property owners with delinquent amounts due to the City of Osseo and Walter's Refuse and Recycling, as of September 1, 2024, were notified by letter of the pending assessment by mail on September 17, 2024.

The City accounts are for water, sanitary sewer, and storm utility services. Walter's Refuse and Recycling accounts are for garbage, recycling, and yard waste disposal services provided to residential properties in Osseo. As part of the current agreement with waste haulers, the City assists in collection of delinquent garbage costs by certifying delinquent waste accounts as allowed by MS 443.015.

In unpaid by November 22, 2024, the amount in the Certify column will be assessed to Hennepin County property taxes along with 14 months of interest at a rate of 5.8 percent.

Assessments must be adopted by resolution to be placed on a property owner's property tax statement per MS 444.075 subd 2a.

### City Goals Met By This Action:

1. Ensure City's financial stability by collecting amounts due.

### Options:

The City Council may choose to:

1. Adopt a resolution certifying delinquent utility charges and waste removal charges against specified properties as presented in Exhibits A & B;
2. Deny adoption of a resolution and carry past due accounts as utility and city services accounts receivable.

### Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Adopt a resolution certifying delinquent utility and waste removal charges against properties as presented in Exhibits A & B.

Exhibit A

City of Osseo

Levy: 25191

Delinquent Utility Services

Municipal Code: 88

Interest Rate:

LEVY	PID	Property Address	Delinquent	Fee (10% up to \$30)	Certify
25191	18-119-21-21-0076	624 N OAKS DR	\$ 2,249.73	\$ 30.00	\$ 2,279.73
25191	18-119-21-21-0074	625 N OAKS DR	\$ 491.90	\$ 30.00	\$ 521.90
25191	18-119-21-21-0075	617 N OAKS DR	\$ 568.73	\$ 30.00	\$ 598.73
25191	18-119-21-21-0075	616 6TH AVE NE	\$ 555.06	\$ 30.00	\$ 585.06
25191	18-119-21-21-0075	620 6TH AVE NE OFFICE	\$ 94.33	\$ 9.43	\$ 103.76
25191	18-119-21-22-0150	625 1ST AVE NE APARTMENTS	\$ 32.76	\$ 3.28	\$ 36.04
25191	18-119-21-23-0167	117 4TH AVE NE	\$ 600.30	\$ 30.00	\$ 630.30
25191	18-119-21-22-0077	516 2ND AVE NE	\$ 44.22	\$ 4.42	\$ 48.64
25191	13-119-22-11-0021	525 1ST AVE NW	\$ 639.71	\$ 30.00	\$ 669.71
25191	13-119-22-11-0045	524 3RD AVE NW	\$ 506.83	\$ 30.00	\$ 536.83
25191	18-119-21-22-0141	308 1ST AVE NE	\$ 728.01	\$ 30.00	\$ 758.01
25191	18-119-21-22-0087	625 2ND AVE NE	\$ 464.64	\$ 30.00	\$ 494.64
25191	18-119-21-32-0055	108 E BROADWAY	\$ 574.65	\$ 30.00	\$ 604.65
25191	18-119-21-32-0049	116 3RD AVE SE	\$ 1.95	\$ 0.20	\$ 2.15
25191	18-119-21-34-0026	300 7TH AVE SE	\$ 516.91	\$ 30.00	\$ 546.91
25191	13-119-22-14-0097	301 1ST AVE NW	\$ 675.86	\$ 30.00	\$ 705.86
25191	18-119-21-22-0086	633 2ND AVE NE	\$ 644.05	\$ 30.00	\$ 674.05
25191	18-119-21-31-0059	233 6TH AVE SE	\$ 26.41	\$ 2.64	\$ 29.05
25191	18-119-21-23-0177	124 3RD AVE NE	\$ 26.72	\$ 2.67	\$ 29.39
25191	18-119-21-34-0017	317 8TH AVE SE	\$ 146.73	\$ 14.67	\$ 161.40
25191	18-119-21-31-0092	17 7TH AVE SE	\$ 380.37	\$ 30.00	\$ 410.37
25191	18-119-21-31-0092	33 7TH AVE SE	\$ 269.10	\$ 26.91	\$ 296.01
25191	18-119-21-31-0092	25 7TH AVE SE	\$ 217.23	\$ 21.72	\$ 238.95
25191	18-119-21-31-0030	624 E BROADWAY	\$ 482.01	\$ 30.00	\$ 512.01
25191	18-119-21-13-0026	801 E BROADWAY	\$ 35.38	\$ 3.54	\$ 38.92
25191	18-119-21-22-0083	624 2ND AVE NE	\$ 271.99	\$ 27.20	\$ 299.19
25191	13-119-22-11-0129	609 1ST AVE NW	\$ 40.01	\$ 4.00	\$ 44.01
25191	18-119-21-32-0032	109 3RD AVE SE	\$ 573.53	\$ 30.00	\$ 603.53
25191	18-119-21-21-0063	424 4TH AVE NE	\$ 697.39	\$ 30.00	\$ 727.39
25191	18-119-21-23-0005	301 3RD ST NE	\$ 468.64	\$ 30.00	\$ 498.64
25191	18-119-21-23-0166	124 2ND AVE NE	\$ 2,033.19	\$ 30.00	\$ 2,063.19
25191	18-119-21-31-0017	117 5TH AVE SE DUPLEX	\$ 29.40	\$ 2.94	\$ 32.34
25191	13-119-22-41-0033	8849 JEFFERSON HWY	\$ 41.94	\$ 4.19	\$ 46.13
25191	18-119-21-22-0037	417 4TH AVE NE	\$ 29.07	\$ 2.91	\$ 31.98
25191	18-119-21-33-0007	337 CO RD 81	\$ 607.29	\$ 30.00	\$ 637.29
25191	18-119-21-22-0103	316 4TH ST NE	\$ 47.79	\$ 4.78	\$ 52.57
25191	18-119-21-24-0046	125 7TH AVE NE	\$ 1,220.88	\$ 30.00	\$ 1,250.88
25191	18-119-21-13-0016	101 9TH AVE NE	\$ 371.59	\$ 30.00	\$ 401.59
25191	18-119-21-22-0074	432 2ND AVE NE	\$ 36.95	\$ 3.70	\$ 40.65
25191	18-119-21-32-0088	8790 JEFFERSON HWY	\$ 339.78	\$ 30.00	\$ 369.78
25191	18-119-21-31-0038	211 8TH AVE SE	\$ 33.06	\$ 3.31	\$ 36.37
25191	18-119-21-32-0003	300 2ND ST SE	\$ 130.91	\$ 13.09	\$ 144.00
25191	18-119-21-31-0012	100 4TH AVE SE	\$ 40.20	\$ 4.02	\$ 44.22
25191	18-119-21-32-0072	216 3RD AVE SE	\$ 372.90	\$ 30.00	\$ 402.90
25191	18-119-21-32-0070	217 4TH AVE SE	\$ 438.79	\$ 30.00	\$ 468.79
25191	18-119-21-22-0109	600 CENTRAL AVE	\$ 37.33	\$ 3.73	\$ 41.06
25191	18-119-21-22-0111	616 CENTRAL AVE	\$ 884.33	\$ 30.00	\$ 914.33
25191	18-119-21-24-0091	308 4TH AVE NE	\$ 127.76	\$ 12.78	\$ 140.54
25191	18-119-21-23-0170	308 1ST ST NE	\$ 186.02	\$ 18.60	\$ 204.62
25191	18-119-21-31-0063	265 6TH AVE SE	\$ 649.94	\$ 30.00	\$ 679.94
25191	13-119-22-11-0029	116 5TH ST NW	\$ 31.45	\$ 3.15	\$ 34.60
25191	18-119-21-23-0112	233 BROADWAY ST E	\$ 26.18	\$ 2.62	\$ 28.80
25191	18-119-21-21-0049	324 5TH AVE NE	\$ 32.67	\$ 3.27	\$ 35.94
25191	18-119-21-21-0009	540 4TH AVE NE	\$ 81.75	\$ 8.18	\$ 89.93
25191	13-119-22-11-0091	633 3RD AVE NW	\$ 292.74	\$ 29.27	\$ 322.01

25191	18-119-21-22-0019	316 1ST AVE NE	\$ 157.34	\$ 15.73	\$ 173.07
25191	18-119-21-23-0197	200 CENTRAL AVE	\$ 148.09	\$ 14.81	\$ 162.90
25191	18-119-21-22-0137	340 CENTRAL AVE	\$ 54.59	\$ 5.46	\$ 60.05
25191	18-119-21-21-0065	641 6TH AVE NE	\$ 413.67	\$ 30.00	\$ 443.67
25191	18-119-21-22-0081	608 2ND AVE NE	\$ 272.58	\$ 27.26	\$ 299.84
25191	18-119-21-22-0136	332 CENTRAL AVE	\$ 29.30	\$ 2.93	\$ 32.23
		Totals	<b>\$ 22,224.63</b>	<b>\$ 1,147.40</b>	<b>\$ 23,372.03</b>

Exhibit B

City of Osseo

Levy: 25192

Delinquent Waste Services

Municipal Code: 88

Interest Rate: 5.8%

Levy	PID	Property Address	Delinquent	Fee (10% up to \$30)	Certify
25192	18-119-21-31-0035	125 7TH AVE SE, OSSEO MN 553691641	\$26.09	\$2.61	\$28.70
25192	18-119-21-22-0147	532 1ST AVE NE, OSSEO MN 553691161	\$78.25	\$7.83	\$86.08
25192	18-119-21-21-0048	325 6TH AVE NE, OSSEO MN 553691325	\$78.85	\$7.89	\$86.74
25192	13-119-22-11-0091	633 3RD AVE NW, OSSEO MN 553691018	\$78.85	\$7.89	\$86.74
25192	18-119-21-22-0024	633 4TH AVE NE, OSSEO MN 553691149	\$78.85	\$7.89	\$86.74
25192	18-119-21-22-0077	516 2ND AVE NE, OSSEO MN 553691111	\$78.85	\$7.89	\$86.74
25192	18-119-21-32-0034	125 3RD AVE SE, OSSEO MN 553691514	\$78.85	\$7.89	\$86.74
25192	18-119-21-21-0063	424 4TH AVE NE, OSSEO MN 553691122	\$153.96	\$15.40	\$169.36
25192	18-119-21-13-0026	801 BROADWAY ST E, OSSEO MN 553691697	\$153.96	\$15.40	\$169.36
25192	18-119-21-22-0081	608 2ND AVE NE, OSSEO MN 553691132	\$153.96	\$15.40	\$169.36
25192	18-119-21-22-0141	308 1ST AVE NE, OSSEO MN 553691143	\$153.96	\$15.40	\$169.36
25192	18-119-21-24-0031	509 BROADWAY ST E, OSSEO MN 553691631	\$160.70	\$16.07	\$176.77
25192	18-119-21-23-0170	308 1ST ST NE, OSSEO MN 553691232	\$195.47	\$19.55	\$215.02
25192	18-119-21-24-0046	125 7TH AVE NE, OSSEO MN 553691413	\$225.93	\$22.59	\$248.52
25192	18-119-21-22-0004	116 7TH ST NE, OSSEO MN 553691104	\$232.21	\$23.22	\$255.43
25192	18-119-21-23-0167	117 4TH AVE NE, OSSEO MN 553691236	\$232.21	\$23.22	\$255.43
25192	18-119-21-32-0032	109 3RD AVE SE, OSSEO MN 553691514	\$232.21	\$23.22	\$255.43
25192	18-119-21-34-0017	317 8TH AVE SE, OSSEO MN 553691628	\$232.21	\$23.22	\$255.43
25192	18-119-21-22-0086	633 2ND AVE NE, OSSEO MN 553691107	\$232.21	\$23.22	\$255.43
25192	13-119-22-11-0045	524 3RD AVE NW, OSSEO MN 553691017	\$232.21	\$23.22	\$255.43
25192	13-119-22-14-0097	301 1ST AVE NW, OSSEO MN 553691043	\$232.21	\$23.22	\$255.43
25192	18-119-21-31-0030	624 BROADWAY ST E, OSSEO MN 553691634	\$232.21	\$23.22	\$255.43
25192	18-119-21-22-0087	625 2ND AVE NE, OSSEO MN 553691107	\$232.21	\$23.22	\$255.43
25192	18-119-21-31-0056	209 6TH AVE SE, OSSEO MN 553691617	\$261.33	\$26.13	\$287.46
25192	18-119-21-31-0019	101* 5TH AVE SE, OSSEO MN 553691613	\$267.99	\$26.80	\$294.79
25192	18-119-21-13-0020	124 8TH AVE NE, OSSEO MN 553691419	\$317.21	\$30.00	\$347.21
		Totals	<b>\$4,632.95</b>	<b>\$461.57</b>	<b>\$5,094.52</b>

**Resolution No. 2024-xx**

**RESOLUTION CERTIFYING DELINQUENT UTILITY CHARGES AND DELINQUENT WASTE CHARGES  
AGAINST SPECIFIED PROPERTIES**

BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that Hennepin County Special Assessments Division be authorized to place delinquent utility charges and delinquent waste charges against the 2024 tax roll of specified properties, collectable in 2025, as shown on Exhibits A & B attached and made a part of by reference, and shall be called 2024 Delinquent Utility Charges Levy 25191 and 2024 Delinquent Waste Charges Levy 25192.

BE IT FURTHER RESOLVED that all delinquent amounts will be certified to taxes, 2024 Delinquent Utility Services Levy 25191 with an additional administrative fee of \$30 and 2024 Delinquent Waste Removal Services Levy 25192 with an additional administrative fee of 10% of the amount due, up to a maximum of \$30, if not paid by November 22, 2024. All levies shall also bear interest at a rate of 5.8 percent with first year interest of 14 months.

Adopted by the Osseo City Council this 28<sup>th</sup> day of October, 2024.



## City of Osseo City Council Meeting Item

---

**Agenda Item:** Approve the Letter of Intent with Red Pine Group

**Meeting Date:** October 28<sup>th</sup>, 2024

**Prepared by:** Shane Mikkelson, City Administrator/Police Chief

**Attachments:** Letter of Intent

---

**Policy Consideration:**

Approve signing of a Letter of Intent with the Red Pine Group.

**Background:**

At the Council Work Session on September 30<sup>th</sup>, the Council gave staff direction to explore a Letter of Intent with the Red Pine Group. This Letter of Intent has been vetted by our City Attorney and is ready to be brought back to Council for approval.

**Budget or Other Considerations:**

This letter, on its own, does not have any effect on the budget.

**City Goals Met By This Action:**

Continue to give staff the necessary tools to do their jobs effectively and efficiently.

**Options:**

The City Council may choose to:

1. Approve the Letter of intent with Red Pine Group;
2. Approve the Letter of intent with Red Pine Group with noted changes/as amended;
3. Deny the Letter of intent with Red Pine Group;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the Letter of Intent with Red Pine Group.



## LETTER OF INTENT REGARDING MUNICIPAL CANNABIS OPERATIONS

Set forth below are the preliminary principal non-binding terms and conditions under which RPG its affiliates, or any of its designees (“RPG”) and City of Osseo, its affiliates, or any of its designees (“Municipality”) mutually agree to work towards executing various agreements with the end goal of applying for and receiving a cannabis retailer license from the State of Minnesota. The parties anticipate the transaction may include, but not be limited to a Sale-Leaseback performed by Koach Capital (PSA), Operating Agreement, Master Services Agreement (MSA), License Agreement with the State of Minnesota (all agreements hereinafter referred to as the “Transaction”) with more specific details as follows:

<b>1.</b>	<b>Terms and Letter of Intent</b>	<p>Contemplated sources &amp; uses and economics of the Transaction are reflected below:</p> <p>RPG expects there to be five components of the Transaction:</p> <ol style="list-style-type: none"><li>1. The parties will execute an agreement establishing the operating relationship between the municipality and RPG. Parties will explore possible corporate entity structures to apply for and request a retail cannabis license, as allowed by law. If no corporate structure is agreeable, the municipality would apply for and request the retail license.</li><li>2. Municipality and RPG will agree upon a location, hours, buildout and operations of a dispensary utilizing license issued by the state.</li><li>3. Koach Capital and/or its affiliates will purchase agreed upon location and provide all or a portion of the tenant improvements with terms to be negotiated.</li><li>4. RPG will provide the remaining tenant improvements, inventory and other miscellaneous start-up expenses.</li><li>5. The entity holding the license will enter into a master services agreement with RPG or its assignee through which all business functions, including but not limited to the marketing, accounting, payroll and other expenses will be drawn down and adjusted quarterly and leaving a designated percentage of the profits associated with the location to be distributed to or retained by the Municipality or its assignee.</li></ol>
<b>2.</b>	<b>Data and Confidentiality</b>	<p>RPG acknowledges that all data collected, created, received, maintained, or disseminated by the City is subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 (“MGDPA”). The MGDPA shall govern the classification of data and information subject to this Agreement, including that certain data may be classified under the MGDPA as being public but defined by the Red Pines Group as being “confidential.” This Agreement shall not be construed to infringe or impede the City in performing its obligations under the MGDPA. The Red Pines Group agrees that costs, damages, if any, and attorneys’ fees in any proceeding commenced by Red Pines Group or at its request by the City to prevent or enjoin the release of Confidential Information in any public records relating to this Agreement shall be borne by the Red Pines Group. Red Pines Group acknowledges that this Agreement, is public data under Minnesota Statutes, section 13.03, subdivision 1.</p> <p>Confidential information in written or otherwise tangible form must be marked as confidential and information conveyed verbally must be identified verbally as confidential.</p>



3.	<b>Expenses</b>	<p>a) RPG and Municipality shall pay its own costs and expenses incurred (including any broker's fees, finder's fees and the fees and expenses of its lawyers and other advisors).</p> <p>b) RPG will reimburse Municipality for attorney fees relating to securing the retail license from the state.</p> <p>All incurred fees related to location selection and acquisition shall be mutually agreed upon, such as acquisition fees, closing costs and advisors, and parties anticipate including those fees in enterprise value and deducted from proceeds at closing.</p>
4.	<b>Termination</b>	<p>This LOI will terminate ("Termination Date") with the parties having no obligations to each other, other than the confidentiality provisions of this agreement, if:</p> <p>a) Either party, in writing, gives notice to terminate this LOI;</p> <p>b) RPG breaches the terms of this LOI and fails to cure the breach within ten (10) days;</p> <p>c) the agreements contemplated in Section 1 have not been executed by 5:00 p.m. Central time on June 1, 2025.</p>
5.	<b>Non-Binding Agreement</b>	<p>The matters set forth in this LOI constitute an expression of the parties' mutual intent only and do not constitute a binding agreement among the parties with respect to the proposed Transaction or otherwise impose any obligations on the parties. Any such obligation shall only arise upon execution and delivery by the parties pursuant to any Transaction agreements, and only to the extent provided therein. No party may bring any claim or action against any other party as a result of a failure to agree on or enter into any transaction agreement as contemplated hereby. Without limiting the foregoing, the provisions of this LOI are subject to completion of due diligence and subject to agreement by RPG and Municipality.</p> <p>Except with respect to Paragraph 2 above upon the execution of this LOI which is intended to be binding between the parties, this LOI is a non-binding expression of the parties' present interest and does not create legally binding obligations between the parties.</p>
6.	<b>Schedule/ Requirements</b>	<p>Due Diligence and completion of entity docs and offering typically takes significant time for RPG to complete. Upon signing this LOI, RPG will establish a mutually accessible data room where Municipality will have ongoing access the following:</p> <ol style="list-style-type: none"><li>1. Background information of all associated parties</li><li>2. Municipality Overview, Branding, and all 3<sup>rd</sup> party Licensing agreements.</li><li>3. Operating Agreements w/Cap Tables, Corporate Resolutions, Minnesota State License Details.</li><li>4. Detailed proforma on the location.</li><li>5. Property addresses and details, including surveys, appraisals, title policies, insurance policies, mortgages and or leases.</li><li>6. Banking records and Tax returns.</li><li>7. List of vendors and breakdown of cost of goods sold.</li></ol>





<b>7.</b>	<b>Counterparts</b>	This LOI may be executed in one or more counterparts which may be delivered by electronic mail, each of which will be deemed to be an original and all of which, taken together, will constitute one and the same agreement. The term “including” shall have the inclusive meaning of “including without limitation” in this LOI.
-----------	---------------------	---

Acknowledged and Agreed as of October \_\_, 2024:

MUNICIPALITY

By: \_\_\_\_\_

Name:

Title:

Date: October \_\_, 2024

RED PINE GROUP LLC

By: \_\_\_\_\_

Name: Zander Abrams

Title: Manager

Date: October \_\_, 2024



Osseo, MN

# Pending Expense Approval Report

By Vendor Name

APPKT00411

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Accurate Auto &amp; Tire Service</b>					
Accurate Auto & Tire Service	1005331b	Brake repair (balance from inv	Vehicle Repairs/Maintenance	101-41900-217	150.41
<b>Vendor Accurate Auto &amp; Tire Service Total:</b>					<b>150.41</b>
<b>Vendor: Adams Pest Control, Inc.</b>					
Adams Pest Control, Inc.	3998318	CH Pest Prevention Plus	Building Repair/Maintenance	101-41700-222	146.71
<b>Vendor Adams Pest Control, Inc. Total:</b>					<b>146.71</b>
<b>Vendor: Amazon Capital Services, Inc</b>					
Amazon Capital Services, Inc	1XYJ-9XDV-6DYH	Fire Inspector Book	Fire Training - Reimbursable	101-41920-261	95.32
Amazon Capital Services, Inc	1YJR-4JV4-7L9P	MN Fire Code Book	Fire Training - Reimbursable	101-41920-261	152.49
<b>Vendor Amazon Capital Services, Inc Total:</b>					<b>247.81</b>
<b>Vendor: Bureau Of Crim. Apprehension</b>					
Bureau Of Crim. Apprehensio	823808	CJDN Access Fee (BCA)	Dues/Membership	101-41900-255	600.00
<b>Vendor Bureau Of Crim. Apprehension Total:</b>					<b>600.00</b>
<b>Vendor: Canon Financial Services, Inc.</b>					
Canon Financial Services, Inc.	35576586	CH Copier Usage Aug - Oct 20	Leases/Rentals	101-41110-410	346.92
<b>Vendor Canon Financial Services, Inc. Total:</b>					<b>346.92</b>
<b>Vendor: Centerpoint Energy</b>					
Centerpoint Energy	8/30 - 10/1	8/30 - 10/1 Natural Gas	Natural Gas Service	101-41700-390	81.36
Centerpoint Energy	8/30 - 10/1	8/30 - 10/1 Natural Gas	Natural Gas Service	101-41800-390	17.86
Centerpoint Energy	8/30 - 10/1	8/30 - 10/1 Natural Gas	Natural Gas Service	101-42000-390	35.43
Centerpoint Energy	8/30 - 10/1	8/30 - 10/1 Natural Gas	Natural Gas Service	101-42350-390	21.68
Centerpoint Energy	8/30 - 10/1	8/30 - 10/1 Natural Gas	Natural Gas Service	602-49400-390	17.44
<b>Vendor Centerpoint Energy Total:</b>					<b>173.77</b>
<b>Vendor: Central Telephone</b>					
Central Telephone	139467	Program/Install telephone lice	Telecommunications	101-41700-321	63.50
Central Telephone	139943	Telephone Headset - CH	Office Operations	101-41110-201	308.80
<b>Vendor Central Telephone Total:</b>					<b>372.30</b>
<b>Vendor: CenturyLink</b>					
CenturyLink	Oct 2024	Oct 2024 Lift Station Svc	Telecommunications	602-49400-321	129.70
<b>Vendor CenturyLink Total:</b>					<b>129.70</b>
<b>Vendor: Dehmer Fire Protection, LLC</b>					
Dehmer Fire Protection, LLC	1811	City Wide Fire Extinguisher M	Operations	101-42000-211	1,193.50
<b>Vendor Dehmer Fire Protection, LLC Total:</b>					<b>1,193.50</b>
<b>Vendor: ECM Publishers Inc</b>					
ECM Publishers Inc	1019261	Public Accuracy Test	Operations	101-41410-211	44.37
<b>Vendor ECM Publishers Inc Total:</b>					<b>44.37</b>
<b>Vendor: Eftps - Fit And Fica</b>					
Eftps - Fit And Fica	INV0000973	Federal Tax	Federal Withholding	101-21701	7,271.68
Eftps - Fit And Fica	INV0000973	Social Security	Fica Withholding	101-21703	5,025.10
Eftps - Fit And Fica	INV0000973	Medicare	Fica Withholding	101-21703	2,267.16
Eftps - Fit And Fica	CM0000034	Social Security	Fica Withholding	101-21703	-1,020.09
<b>Vendor Eftps - Fit And Fica Total:</b>					<b>13,543.85</b>
<b>Vendor: Finken Water Solutions</b>					
Finken Water Solutions	5728372	FD Bottled Water	Operations	101-41920-211	60.00
<b>Vendor Finken Water Solutions Total:</b>					<b>60.00</b>
<b>Vendor: Further</b>					
Further	INV0000961	Employee HSA	Employee H.S.A Contribution	101-21711	1,092.08
Further	Oct 2024	Oct 2024 HSA Admin Fees	Other Professional Services	101-41110-310	30.00
<b>Vendor Further Total:</b>					<b>1,122.08</b>

Pending Expense Approval Report

Packet: APPKT00411

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Grace Limpert</b>					
Grace Limpert	Comm Ctr Refund 10/9	Comm Ctr Dep Refund for 10/	Community Center Deposits	101-22001	200.00
<b>Vendor Grace Limpert Total:</b>					<b>200.00</b>
<b>Vendor: Hennepin County Treasurer - Information Technology</b>					
Hennepin County Treasurer - I	1000233076	Radio Fleet & MESB Fees	Radio Communications	101-41920-220	638.94
<b>Vendor Hennepin County Treasurer - Information Technology Total:</b>					<b>638.94</b>
<b>Vendor: Icma Retirement Corporation</b>					
Icma Retirement Corporation	INV0000965	DFC - MSRS	Deffered Comp	101-21705	2,840.00
<b>Vendor Icma Retirement Corporation Total:</b>					<b>2,840.00</b>
<b>Vendor: Martin Marietta Materials, Inc.</b>					
Martin Marietta Materials, Inc	43951834	Asphalt	Street Maintenance/Signage	101-42000-224	420.71
Martin Marietta Materials, Inc	43952002	Asphalt	Street Maintenance/Signage	101-42000-224	846.29
<b>Vendor Martin Marietta Materials, Inc. Total:</b>					<b>1,267.00</b>
<b>Vendor: Menards - Brooklyn Park</b>					
Menards - Brooklyn Park	94417	Repair Salt Shed	Building Repair/Maintenance	101-42000-222	114.84
Menards - Brooklyn Park	95416	Repair blinds in Comm Ctr	Operations	101-41800-211	-7.05
Menards - Brooklyn Park	95416	Repair blinds in Comm Ctr	Operations	101-41800-211	37.47
Menards - Brooklyn Park	95428	Sewer Gloves	Operations	602-49400-211	69.84
<b>Vendor Menards - Brooklyn Park Total:</b>					<b>215.10</b>
<b>Vendor: Minnesota Child Support Payment Center (SDU/Tribal Order Payee)</b>					
Minnesota Child Support Pay	INV0000971	Child Support	Misc Deductions/Benefits	101-21710	728.65
<b>Vendor Minnesota Child Support Payment Center (SDU/Tribal Order Payee) Total:</b>					<b>728.65</b>
<b>Vendor: Minute Maker Secretarial</b>					
Minute Maker Secretarial	M1958	Works Session/ Safety Comm/	Recording Services	101-41000-307	206.50
Minute Maker Secretarial	M1958	Works Session/ Safety Comm/	Recording Services	101-41000-307	246.00
Minute Maker Secretarial	M1958	Works Session/ Safety Comm/	Recording Services	101-41900-307	189.75
<b>Vendor Minute Maker Secretarial Total:</b>					<b>642.25</b>
<b>Vendor: MN Department of Revenue</b>					
MN Department of Revenue	INV0000974	State Tax	State Withholding	101-21702	3,238.30
<b>Vendor MN Department of Revenue Total:</b>					<b>3,238.30</b>
<b>Vendor: MN PEIP</b>					
MN PEIP	Nov 2024	Nov 2024 Med /Dental Premi	Med/Den/Life/Ltd/Std Insura	101-41110-130	-63.09
MN PEIP	Nov 2024	Nov 2024 Med /Dental Premi	Med/Den/Life/Ltd/Std Insura	101-41900-130	8,666.49
MN PEIP	Nov 2024	Nov 2024 Med /Dental Premi	Med/Den/Life/Ltd/Std Insura	101-42000-130	1,005.48
<b>Vendor MN PEIP Total:</b>					<b>9,608.88</b>
<b>Vendor: MP Asphalt Maintenance LLC</b>					
MP Asphalt Maintenance LLC	Final Pay Voucher 1	2024 Pavement Maintenance	Street Improvement	130-42000-529	12,327.15
<b>Vendor MP Asphalt Maintenance LLC Total:</b>					<b>12,327.15</b>
<b>Vendor: Msrs Dfc/Hcsp</b>					
Msrs Dfc/Hcsp	INV0000966	Employee HSA	Hcsp	101-21712	1,246.73
<b>Vendor Msrs Dfc/Hcsp Total:</b>					<b>1,246.73</b>
<b>Vendor: NAPA - Cottens Osseo</b>					
NAPA - Cottens Osseo	2488-528498	Brakes for PD Squad	Vehicle Repairs/Maintenance	101-41900-217	297.00
NAPA - Cottens Osseo	2488-529698	Parts for Engine 11	Vehicle Repairs/Maintenance	101-41920-217	15.14
<b>Vendor NAPA - Cottens Osseo Total:</b>					<b>312.14</b>
<b>Vendor: OFDRA - Osseo Fire Dept. Relief Assoc.</b>					
OFDRA - Osseo Fire Dept. Reli	2024 Contribution	Fire State Aid Contribution	Fire Relief Contributions	101-41920-123	20,457.07
OFDRA - Osseo Fire Dept. Reli	2024 Contribution	Voluntary Fire State Aid Contri	Fire Relief Contributions	101-41920-123	10,000.00
OFDRA - Osseo Fire Dept. Reli	2024 Contribution	Supplemental Fire State Aid C	Fire Relief Contributions	101-41920-123	3,226.48
<b>Vendor OFDRA - Osseo Fire Dept. Relief Assoc. Total:</b>					<b>33,683.55</b>
<b>Vendor: Overhead Door Company</b>					
Overhead Door Company	137555	Garage door repair (PD) & 3 r	Building Repair/Maintenance	101-41700-222	762.95
<b>Vendor Overhead Door Company Total:</b>					<b>762.95</b>
<b>Vendor: PERA - Public Employees Retirement Association</b>					
PERA - Public Employees Retir	INV0000972	PERA	Pera	101-21704	380.37
PERA - Public Employees Retir	INV0000972	PEPFF	Pera	101-21704	979.60

Pending Expense Approval Report

Packet: APPKT00411

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
PERA - Public Employees Retir	INV0000972	PERA	Pera	101-21704	3,361.76
PERA - Public Employees Retir	INV0000972	PEPFF	Pera	101-21704	10,802.44
<b>Vendor PERA - Public Employees Retirement Association Total:</b>					<b>15,524.17</b>
<b>Vendor: Shayla Anderson</b>					
Shayla Anderson	CC Dep Refund 10/19	Comm Ctr Dep Refund for 10/	Community Center Deposits	101-22001	250.00
<b>Vendor Shayla Anderson Total:</b>					<b>250.00</b>
<b>Vendor: Sipe Bros. Inc.</b>					
Sipe Bros. Inc.	Oct 1 - 15	PW Fuel 10/1 - 10/15	Fuel - Vehicle/Equipment	101-42000-216	165.69
<b>Vendor Sipe Bros. Inc. Total:</b>					<b>165.69</b>
<b>Vendor: Streicher's Inc.</b>					
Streicher's Inc.	I1722850	Belts & Holsters - Mikkelson	Officer Equipment	101-41900-213	231.96
<b>Vendor Streicher's Inc. Total:</b>					<b>231.96</b>
<b>Vendor: Tegrete Corporation</b>					
Tegrete Corporation	113484	Monthly Jaintorial Service	Cleaning Service	101-41700-317	1,075.00
<b>Vendor Tegrete Corporation Total:</b>					<b>1,075.00</b>
<b>Vendor: Twin City Water Clinic Inc</b>					
Twin City Water Clinic Inc	21164	September Distribution Sampl	Operations	601-49400-211	90.00
<b>Vendor Twin City Water Clinic Inc Total:</b>					<b>90.00</b>
<b>Vendor: U.S. BANK EQUIPMENT FINANCE</b>					
U.S. BANK EQUIPMENT FINAN	540414422	PW Copier Lease	Leases/Rentals	101-42000-410	78.14
<b>Vendor U.S. BANK EQUIPMENT FINANCE Total:</b>					<b>78.14</b>
<b>Vendor: Verizon Wireless</b>					
Verizon Wireless	9975229874	Sept 1 - 10/1 Cell Svcs	Telecommunications	101-41900-321	877.16
Verizon Wireless	9975229874	Sept 1 - 10/1 Cell Svcs	Telecommunications	101-42000-321	244.20
Verizon Wireless	9975229874	Sept 1 - 10/1 Cell Svcs	Telecommunications	601-49400-321	40.01
<b>Vendor Verizon Wireless Total:</b>					<b>1,161.37</b>
<b>Vendor: Walters Recycling &amp; Refuse, Inc.</b>					
Walters Recycling & Refuse, In	8263835	City Parks Trash Can Organics	Operations	101-42350-211	15.75
Walters Recycling & Refuse, In	8263992	City Trash Cans Organics Fee's	Recycle/Organics/Cleanupday	101-42000-384	42.00
<b>Vendor Walters Recycling &amp; Refuse, Inc. Total:</b>					<b>57.75</b>
<b>Vendor: WSB &amp; Associates Inc</b>					
WSB & Associates Inc	Sept 2024	Sept 2024 Engineering Service	Engineering Service	130-42000-303	28,488.75
WSB & Associates Inc	Sept 2024	Sept 2024 Engineering Service	Engineering Service	130-42000-303	750.00
WSB & Associates Inc	Sept 2024	Sept 2024 Engineering Service	Engineering Service	409-42000-303	237.00
WSB & Associates Inc	Sept 2024	Sept 2024 Engineering Service	Engineering Service	412-42000-303	40,453.25
WSB & Associates Inc	Sept 2024	Sept 2024 Engineering Service	Engineering Service	604-49400-303	230.00
WSB & Associates Inc	Sept 2024	Sept 2024 Engineering Service	Engineering Service	604-49400-303	927.00
WSB & Associates Inc	Sept 2024	Sept 2024 Engineering Service	Engineering Service	604-49400-303	59.25
<b>Vendor WSB &amp; Associates Inc Total:</b>					<b>71,145.25</b>
<b>Vendor: Xcel Energy</b>					
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Electric Service	101-41700-380	1,451.70
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Electric Service	101-41700-380	91.39
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Electric Service	101-41800-380	318.67
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Emergency Preparedness	101-41900-402	10.00
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Traffic Signals/Street Lights	101-42000-226	2,403.71
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Electric Service	101-42000-380	476.61
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Gateway Sign Operations	101-42350-212	360.59
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Electric Service	101-42350-380	313.68
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Electric Service	601-49400-380	45.08
Xcel Energy	897585458	8/21/24 - 9/22/24 Electric Se	Electric Service	602-49400-380	791.81
<b>Vendor Xcel Energy Total:</b>					<b>6,263.24</b>
<b>Grand Total:</b>					<b>181,885.63</b>

# Report Summary

## Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	97,229.35
130 - PAVEMENT MANAGEMENT	41,565.90
409 - 2020 STREET IMPROVEMENT	237.00
412 - 2022-23 Alley & Street Projects	40,453.25
601 - WATER FUND	175.09
602 - SEWER FUND	1,008.79
604 - STORM WATER FUND	1,216.25
<b>Grand Total:</b>	<b>181,885.63</b>

## Account Summary

Account Number	Account Name	Expense Amount
101-21701	Federal Withholding	7,271.68
101-21702	State Withholding	3,238.30
101-21703	Fica Withholding	6,272.17
101-21704	Pera	15,524.17
101-21705	Deffered Comp	2,840.00
101-21710	Misc Deductions/Benefit	728.65
101-21711	Employee H.S.A Contrib	1,092.08
101-21712	Hcsp	1,246.73
101-22001	Community Center Depo	450.00
101-41000-307	Recording Services	452.50
101-41110-130	Med/Den/Life/Ltd/Std In	-63.09
101-41110-201	Office Operations	308.80
101-41110-310	Other Professional Servi	30.00
101-41110-410	Leases/Rentals	346.92
101-41410-211	Operations	44.37
101-41700-222	Building Repair/Mainten	909.66
101-41700-317	Cleaning Service	1,075.00
101-41700-321	Telecommunications	63.50
101-41700-380	Electric Service	1,543.09
101-41700-390	Natural Gas Service	81.36
101-41800-211	Operations	30.42
101-41800-380	Electric Service	318.67
101-41800-390	Natural Gas Service	17.86
101-41900-130	Med/Den/Life/Ltd/Std In	8,666.49
101-41900-213	Officer Equipment	231.96
101-41900-217	Vehicle Repairs/Mainten	447.41
101-41900-255	Dues/Membership	600.00
101-41900-307	Recording Services	189.75
101-41900-321	Telecommunications	877.16
101-41900-402	Emergency Preparednes	10.00
101-41920-123	Fire Relief Contributions	33,683.55
101-41920-211	Operations	60.00
101-41920-217	Vehicle Repairs/Mainten	15.14
101-41920-220	Radio Communications	638.94
101-41920-261	Fire Training - Reimburse	247.81
101-42000-130	Med/Den/Life/Ltd/Std In	1,005.48
101-42000-211	Operations	1,193.50
101-42000-216	Fuel - Vehicle/Equipmen	165.69
101-42000-222	Building Repair/Mainten	114.84
101-42000-224	Street Maintenance/Sig	1,267.00
101-42000-226	Traffic Signals/Street Lig	2,403.71
101-42000-321	Telecommunications	244.20
101-42000-380	Electric Service	476.61
101-42000-384	Recycle/Organics/Clean	42.00
101-42000-390	Natural Gas Service	35.43
101-42000-410	Leases/Rentals	78.14

**Account Summary**

Account Number	Account Name	Expense Amount
101-42350-211	Operations	15.75
101-42350-212	Gateway Sign Operation	360.59
101-42350-380	Electric Service	313.68
101-42350-390	Natural Gas Service	21.68
130-42000-303	Engineering Service	29,238.75
130-42000-529	Street Improvement	12,327.15
409-42000-303	Engineering Service	237.00
412-42000-303	Engineering Service	40,453.25
601-49400-211	Operations	90.00
601-49400-321	Telecommunications	40.01
601-49400-380	Electric Service	45.08
602-49400-211	Operations	69.84
602-49400-321	Telecommunications	129.70
602-49400-380	Electric Service	791.81
602-49400-390	Natural Gas Service	17.44
604-49400-303	Engineering Service	1,216.25
	<b>Grand Total:</b>	<b>181,885.63</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	181,885.63
<b>Grand Total:</b>	<b>181,885.63</b>



## City of Osseo City Council Meeting Item

---

**Agenda Item:** CLOSED SESSION

**Meeting Date:** October 28<sup>th</sup>, 2024

**Prepared by:** Shane Mikkelson, City Administrator/Police Chief

**Attachments:**

---

**Policy Consideration:**

Enter into a closed session

**Background:**

The Council HR Committee has asked for a closed session.

**Recommendation/Action Requested:**

Staff recommends going into a closed session of the City Council pursuant to Minnesota Statutes, section 13D.05, subd. 2(b)