



MEETING AGENDA
6:00 p.m., October 7th, 2024

Public Safety Advisory Committee

- 1. CALL TO ORDER, CITY ADMINSTRATOR/POLICE CHIEF SHANE MIKKELSON**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
 - A. PSAC Minutes of April 16th, 2024
- 5. DEPARTMENT UPDATES**
 - A. Fire Department
 - Current Staff Updates-List of Start dates and pay
 - Fire Chief Update
 - Call Summary (2024)
 - Training Schedule Update
 - Equipment Updates
 - Discuss Purchase of Fire Vehicle
 - B. Police Department
 - Current Staff Updates-List of staff start dates and pay
 - Overall Department Summary
 - Call Summary (2024)
 - Equipment Updates
 - Squad Vehicle Updates
 - Update on New FT Police Officer Hires
 - Update on School Resource Officers (SROs)
- 6. REPORTS OR COMMENTS: Staff, Chair, & Commission Members**
- 7. ADJOURNMENT**

**OSSEO PUBLIC SAFETY ADVISORY COMMITTEE
MINUTES
April 16, 2024**

1. CALL TO ORDER

Grams called the Public Safety Advisory Committee to order at 6:00 p.m., Tuesday, April 16, 2024.

2. ROLL CALL

Members present: Mark Cook, Tom Hartkopf, Kim Klocek, Kenny Nelson, Councilmember Ashlee Mueller, and Councilmember Juliana Hultstrom.

Members absent: None.

Staff present: City Administrator Riley Grams, Fire Chief Mike Cogswell, and Police Chief Shane Mikkelson.

3. ELECTION OF PSAC CHAIR

Grams stated each year, the Osseo Public Safety Advisory Committee shall elect a Chairperson to preside over the PSAC meetings. According to Resolution 2016-70 Amending the Public Safety Advisory Committee, the Chairperson must be selected from one of the two Councilmembers who serve on this Committee. The two current Councilmembers who serve on the PSAC are:

Ashlee Mueller

Juliana Hultstrom

Grams reported the PSAC should consider both Councilmembers to serve as Chair of the Committee, followed by the motion to elect one of the two as the Chair of the Public Safety Advisory Committee.

A motion was made by Cook, seconded by Mueller, to elect Juliana Hultstrom Chair of the Public Safety Commission for 2024. The motion carried 6-0.

4. APPROVAL OF AGENDA

A motion was made by Hartkopf, seconded by Mueller, to approve the agenda as amended requesting Item 6C – Discuss Public Comments be addressed prior to Item 6A. The motion carried 6-0.

5. APPROVAL OF MINUTES – August 23, 2023

A motion was made by Mueller, seconded by Cook, to approve the minutes of August 23, 2023, meeting. The motion carried 6-0.

6. DEPARTMENT UPDATES

A1. Discuss Public Comments

Grams stated Public Safety Advisory Committee member Tom Hartkopf requested an item be placed on the agenda regarding recent public comments made by PSAC member Kenny Nelson.

Hartkopf explained it seems there is an unresolved issue with the committee after Committee Member Nelson made a statement at a City Council Meeting. He stated he took offense to the statement noting he had served on the Osseo Police Department for nine years, five years as the police chief. He believed Police Chief Mikkelson has always served the community in an open and honest manner. He questioned why Committee Member Nelson stated he did not trust the police chief.

Nelson reported he sat down with Councilmember Hultstrom and Councilmember Mueller and had a meeting with the Police Chief Mikkelson. He indicated his statements of trust were codified after the last PSAC meeting, when the police chief stated he knew what he was doing with the truck signs. He explained he waited for the truck signs to be posted and he was of the opinion the signs were not posted correctly. He reported his statement of mistrust with the police had everything to do with the lack of proper truck signage that was posted by the police department. He believed going forward after having a sit-down meeting with the police chief he would have a decent relationship with the police chief. He indicated he did have concerns with the statements the police chief made about not sharing food or a cafeteria space with others at City Hall. He questioned why the police chief could not trust his fellow employees at City Hall. He explained he had concerns with the fact the City Council had moved forward with a building purchase that could potentially serve as a police department, but there has been no discussion of this purchase. He made a statement that did not go very well because he decided to go away from his prepared speech. He stated he skipped ahead, went off the top of his head and noted his comments were not meant as an insult, but were comments for the Council to consider prior to purchasing a new building.

Hartkopf stated because Committee Member Nelson did not like the signage that was posted by the police department, he made a comment that he does not trust the police department.

Nelson explained he reviewed his comments several times and he said he didn't trust them anymore and this was why. The police chief had stated he knew what he was doing, Staff are going to put up these signs for no trucks and he believed these signs were lacking. He was of the opinion these signs were not communicating the message well. In addition, the department could not properly police truck traffic without proper signage. He noted he has been driving a truck for nearly 20 years and he believed the posted signs were worthless.

Hultstrom believed this conversation was getting way too far into the weeds. She indicated this was the first time, after meeting with Committee Member Nelson, that she has heard concerns about the truck signs. She understood Committee Member Nelson apologized to the police chief, but she feared he was missing the main message. She believed the decorum of committee members needs to be maintained in any facet that each member plays a role in. She did not believe it was right for Committee Member Nelson to approach the mic at a City Council meeting and say that he does not trust the police chief. She indicated when she spoke to Committee Member Nelson previously it was a trust issue and that he doesn't trust anybody. She explained she would like to move on and she would like Committee Member Nelson to take some time to think about the way he speaks about other people. She believed it would have been appropriate for Committee Member Nelson to apologize to the committee members and the police chief at this meeting but that has not happened, and she would like to move on with the agenda.

A. **Fire Department** – Interim Chief Mike Cogswell

Hultstrom welcomed Interim Chief Cogswell to the meeting.

Current Staff Updates

Cogswell provided the Committee with an update on current staffing levels for the Osseo Fire Department. Since the PSAC last met, there have been a number of personnel transitions, summarized in the packet. They received the resignations of Chief 1 and Chief 2. Captain 11 took over as Interim Chief. The Chief 2 position is posted. They have one recruit on leave. The department has two applicants that are working their way through the screening process. The department is currently sitting at 24 members and would like to get this number up to 30. The department needs to continue to recruit and hire aggressively, as there is likely to continue to be turnover – from retirements, from new members not making it, and from members unable to make the required minimums.

Call Summary (2023)

Cogswell reviewed the call summary for 2023 with the Committee.

Training Schedule Update

Cogswell stated they have another full training schedule this year, including live burns, driving classroom and practical course, an SCBA confidence trailer, mayday, active shooter, and more on this year's schedule. The front half of the year is booked up with outside (paid) training sessions. FY23 (July '22 – June '23) is the second year of the State's biennial budget and they expect to receive redistribution funds for training expenses incurred above and beyond our department award from the Minnesota Board of Firefighter Training and Education (MBFTE). The back half of the year includes more free and in-house training.

Equipment Updates

Cogswell stated The OFDRA has made a number of donations for various projects. With these funds, they've put the following new equipment into service:

- CPR device
- ballistic vests
- tools for the station toolbox
- suction device
- bags for mass-casualty/active shooter incidents
- helmets
- highway safety vests

Cogswell explained the following items are in various stages of being ordered:

- SCBA Masks
- Gloves
- The department purged expired gear so all members are using compliant gear, including those in academy. They have a few members whose gear will expire shortly so they will soon get fitted for new gear.

Cogswell reported the SCBA cylinders were all recently hydro-statically tested by Pro Hydro-Testing with no issues found.

Discuss Full Time Fire Chief Position

Cogswell stated at the PSAC meeting in March 2024, the former Chief made the recommendation that the city consider hiring a fulltime Fire Chief. There was a discussion at the July 24 City Council Work Session. At this time, no further action has been determined.

Grams stated the Council would be discussing this matter in further detail at an upcoming worksession meeting.

Discuss Future of Fire Department

Cogswell stated emergency service agencies across the metro, the state, and the country are all facing unprecedented challenges with recruiting, retention, call volumes, occupational risks, training, liability, funding, and more. Agencies of all types are having to reevaluate their delivery models and consider how best to serve their communities now and well into the future. It would be prudent to continue to explore and consider all available options. Any significant changes to a service delivery model would take years to plan and implement.

Discuss Purchase of New Pierce Freightliner Responder Pumper (Engine)

Cogswell reviewed the specs for the purchase a new engine truck. He commented on the replacement schedule for Tanker 11. He reported a committee met, has reviewed and made a recommendation for a new pumper truck. He described how the pumper truck would be used by the department. The price for the truck was \$600,130. It was noted it would take two to three years to receive the new truck. Funds for the purchase would be provided from the OFDRA.

Nelson requested Staff see if shipping fees were included in the price for the truck. He questioned what kind of warranty would come with the new pumper truck.

Hultstrom reviewed the warranty information that was provided within the packet.

Cook asked if the Committee needed to make a motion to recommend the City Council move forward with the pumper truck purchase.

Grams reported a motion was not necessary, but direction could be provided to the Council. He noted this item could be brought to the Council for consideration at their next meeting. He requested Fire Chief Cogswell provide him with information on the purchase in order to assist with preparing the staff report for the Council meeting.

Committee consensus was for the Council to move forward with the pumper truck purchase.

Cook thanked Interim Fire Chief Cogswell for all of his efforts.

B. Police Department - Chief Shane Mikkelson

Current Staff Updates

Mikkelson explained he was currently fully staffed. He has nine full-time patrol officers, a Lieutenant and a Chief. He stated his department was really young, but the members were coming together and being a part of the community. He commented further on how the department has been covering the schools. He reported he was currently working on a contract with the Maple Grove schools for the 2024-2025 school year.

Nelson asked how many reserve officers the department would like to have in place. Mikkelson stated he would like to have six reserve officers on staff.

Cook commented on how valuable it was to have SRO's in the schools.

Overall Department Summary

Mikkelson stated in the last year, the department has been able to weather the storm of our School Resource Officers leaving the schools. The department moved resources around to cover a valuable asset in our schools. They are ensuring that our department officers get the training they need to build back our internal training unit. They are currently onboarding three new officers to the department.

Call Summary (2023)

Mikkelson reviewed the call summary from 2023.

Mueller urged residents to review the call summary. She believed it was extremely important that residents pay attention to the number and types of calls the Osseo Police Department were responding to.

Hultstrom agreed the call logs were valuable information for the public to understand. She indicated the City Council continues to invest in its police and fire department because these organizations were cornerstones of the community.

Hartkopf stated policing in the United States has changed over the past five years. He commended the Council and police department for doing a great job to keep the community safe.

Equipment Updates

Mikkelson stated they are currently switching the department over to using Red Dot Sights. This transition should allow our officers to become better shooters and use a tool that is new to the policing profession. The department is doing all they can to balance the need for replacement equipment and the availability to get that equipment.

Squad Vehicle Updates

Mikkelson stated they are changing from the Ford Explorer to a Dodge Durango because of supply issues at Ford. The department ordered three Dodge Durango's in November, and should be delivered sometime later this week. It was noted the squads would then have to be outfitted before they could be utilized by the department.

Nelson asked if there had been any thought to pairing officers up so the department requires less squad cars. Mikkelson discussed how the department would be staffed once all officers were through training. He noted he and the Lieutenant would have their own cars. He stated he typically does not put two officers in the same squad car because the community gets more coverage with officers in separate cars.

Update on New FT Police Officer Hires

Mikkelson stated we have three new officers that have started in the last three months. They are all moving along as they should through the FTO process.

Update on School Resource Officers (SROs)

Mikkelson stated this has been a long process for us unprecedented. In late September 2023, the School Resource Officers from the Maple Grove Police Department left the schools because of a new law the State Legislature passed during their session. They had to pivot our schedule to allow us to cover the school. They could put an officer on a Monday through Friday from 0700 to 1500 to primarily cover calls at the school. They received great feedback that they did a great job. Chief Mikkelson has been in several meetings with the school and The Maple Grove Police Department in conversation about a contract to meet the needs of both departments. Maple Grove SROs are now back in the schools, and they are working on a contract between the two cities.

Discuss Ordinance Prohibiting Cannabis Use on Public Property

Mikkelson stated the state legislature has left the question of public use of Cannabis up to each city to adopt and enforce that ordinance. The issue with smoking Cannabis Leaf is that it has a very distinctive smell. They have taken many complaints at public places about the smell of Cannabis Leaf. The State Statute bans smoking Marijuana Leaf in a vehicle and states that a person can smoke on their property. If the PSAC group would like, they can get an ordinance together that bans the smoking of Cannabis Leaf in public spaces like city-owned property, parks, and on the streets/sidewalks in town.

Cook asked if this was a pressing issue for the department. Mikkelson indicated the department was trying to prepare for when cannabis sales were legal in 2025 because use would become more prevalent in the community. He noted he was already receiving complaints from residents living in multifamily living units.

Grams commented when the new law was approved, City Attorney Tietjen reached out to him noting an ordinance could be created to prohibit smoking cannabis on public property. He stated he agreed with Police Chief Mikkelson that now was the time to put an ordinance in place.

Mueller agreed with this recommendation and noted she has received complaints from residents about how the smell of cannabis was now in their house or garage because their neighbor was smoking outside. She asked how the police department would enforce the proposed ordinance. Mikkelson explained the ordinance could only be enforced on public property which included sidewalks, parks and streets. He reported multifamily units would have to make their own internal policies for their tenants. He indicated the police department could not do anything about cannabis on private property.

Hultstrom supported keeping cannabis off Central Avenue.

Klocek commented on how the calls for service for the police department would increase in the coming year. Mikkelson anticipated this would be the case.

Cook recommended a discussion be held with local business owners along Central Avenue in order to gain their feedback on this topic. He suggested Staff speak with the City of Anoka to see how they are addressing this concern.

Nelson stated he spoke with the police chief regarding this matter yesterday. He indicated this was an equity issue for him given the fact there were a lot of residents in Osseo that rented and did not own property. He anticipated rental property owners would be prohibiting the use of cannabis and now the City would be prohibiting the use on sidewalks and streets. He

encouraged the Committee to be mindful of how renters would be impacted by the proposed ordinance. He suggested a cannabis smoking ban be considered from 1st to 1st. He stated he had a hard time with the fact the City may be selling cannabis but then would not allow for people to smoke it anywhere in the community.

Public Safety Communications

Mikkelson stated the police department uses many forms of communication to speak to our residents. They can communicate differently depending on whether it is an emergency or just a friendly reminder. They use social media consisting of Facebook, Twitter and Instagram. They use Tip411, which sends SMS texts to people who have signed up for the service and allows us to format messages to our social media simultaneously. They also put calls for service in the Osseo Press and have been putting them out on social media. Mikkelson said they also have a monthly newsletter, the Blue Line Dispatch. He commented further on how Staff determines what items to provide to the public noting he had to be aware of sensitive issues.

Nelson indicated he asked for this item to be on the agenda. He stated he appreciated the updates the department provides on social media. He supported the City holding a town hall type meeting to allow the public to express their thoughts regarding communication between residents and the public safety department. In addition, he supported the department using social media for educational segments. Mikkelson stated the officer that used to manage the department's social media accounts has moved to another department. He indicated he was working to bring two new officers into this role.

Mueller appreciated the social media posts but noted residents had to hold themselves accountable as adults as well.

Signing County Road 81 Service Roads

Mikkelson stated they are having some issues with on-street parking along the County Road 81 Service Roads. They cannot enforce anything but the City's 24-hour parking ordinance. Mikkelson asked for the committee's opinion on signage. They could try a 2-hour parking limit, no overnight parking, or some mixture of the two.

Cook questioned who was parking along the service roads. Mikkelson stated it was not residents, but was business parking.

Cook inquired if conversations need to be held with the business owners. Mikkelson reported conversations have been held with the business owners. He was of the opinion some sort of limited parking should be allowed on the service roads versus long-term parking.

Mueller recommended this item be brought to the Council for further discussion. She supported a two-hour parking limit and no overnight parking be posted with towing. She questioned how this would assist the department. Mikkelson indicated this would greatly assist the department, but he would still need definitions on business hours and overnight hours.

Grams explained typically, signing certain areas or roads for "No Parking" was an administrative function.

Hartkopf recommended two-hour parking signs be posted for 8:00 am to 6:00 pm to assist with curtailing the problem. Grams suggested this be changed to 10:00 pm in order to accommodate the hockey facility, or allow for four-hour parking.

Nelson asked what the parking restrictions were along Central Avenue. Mikkelson stated Central Avenue had a two-hour limit.

Nelson explained he supported Osseo having city-wide parking restrictions and not separate parking restrictions for the service roads. He indicated he supported an overnight parking ban for the service roads.

Cook stated he understood the thought behind having a city-wide policy when it came to parking, but he believed the service roads should be managed differently than Central Avenue. He supported signs being put in place to address the concerns of the police chief. He reported this matter could always be revisited if circumstances were to change.

Hultstrom indicated the City had to be concerned with overnight parking along the service roads. She supported the Mikkelson working with Grams in order to have signs posted along the service roads.

Nelson indicated he would be more in favor of a two- or four-hour ban versus restricting parking overnight. He feared an overnight parking ban would be discriminatory to people who work overnights.

Cook explained he disagreed with this statement because all of the businesses along the service road have parking lots for their employees. He indicated the real issue was that the service road was serving as overflow parking, and this was the concern that had to be addressed. He was of the opinion there were certain companies that were abusing the situation and the proposed parking signs would assist with addressing this concern.

Mueller stated businesses were to have ample parking onsite for their employees and she did not appreciate how Committee Member Nelson had used the word discriminatory when discussing how an overnight parking ban would impact employees who work night shifts. She indicated this Committee had no ill-intent for the businesses located on the service road but rather the Committee was trying to support the police department in addressing a parking concern in the community. She asked that the Committee members choose their words carefully when sitting up at the dais.

Nelson explained he used the word discrimination, when he was discussing how people who work during the day don't think about how decisions may impact those who work at night. Also, he did not disagree with the recommendation if the police department needed no overnight parking along the service roads. He stated he was wondering why a two-hour limit would not address the concern versus an overnight ban. He apologized for not communicating his point more clearly stating he was not implying anyone on the committee was discriminating against anybody.

Hultstrom believed signs needed to be posted because these were service roads and not parking lots. She recommended the police chief and city administrator come together to address this concern. Mikkelson stated he would work with the city administrator on this matter and encouraged local business owners to contact him with any questions or concerns they may have.

C. **Administration Department** - City Administrator Riley Grams

City Hall/Fire Department/Police Department Facilities

Grams stated recently, the City Council approved a proposal from a local architectural firm, Oertel Architects, to conduct a Facilities Needs Study. The purpose of the study was to examine the existing City Hall building and both Public Safety Departments to determine if this facility currently meets the needs of the City to be able to provide high quality services to the community, and if not, produce high level concept plans for a new facility (either renovating the existing facility or a complete reconstruction) for the City to consider in the future. Staff presented the first draft of that study to the City Council on January 29, 2024, in a work session meeting. Ultimately, the Council determined that the proposed concept plans were not financially feasible for further consideration, and directed staff and the architects to develop additional concepts that were more economically feasible. Since then, staff and our architects have been very busy reimagining other concepts to present to the City Council at a future work session meeting. This includes potentially using the recently purchased Osseo Press property in those concept plans (the Council recently entered into a purchase agreement for that property). They have been working very closely with Chief Mikkelson and Interim Chief Cogswell on the plans. Staff anticipates that the updated concept plans will be presented to the City Council at the April 29 work session for further consideration. Staff anticipates that the City will request State bonding funds to help pay for the reconstruction project. While the timeline for the project has yet to be determined, Staff is working with Osseo's local State Representatives and Senators to move the bonding request forward.

7. REPORTS OR COMMENTS

Cook thanked each of the Osseo Police Officers for all that they do on behalf of the community. He appreciated all of the officers that have stayed and have come to serve the residents of Osseo.

Mueller commented on the numerous ways residents can contact City Councilmembers and the police department. She stated if residents are not comfortable speaking at a public meeting, they could email a staff member or Councilmember. She discussed how much work it was to serve the public and reported not all decisions made by the Council were brought before the public for comment. She ended her comments by thanking the Osseo Police Officers for being pillars of the community and for serving the Osseo residents well.

Nelson indicated he had a long conversation with the police chief and stated at the end of this meeting he and the chief were left with the opinion community policing was vital to this town. He explained he was very passionate about keeping public safety local for Osseo. He reiterated that he has not been disrespectful to anyone overly. He commented on the difference between trust and respect, noting he would not want to live in a country where you could not burn the American flag or criticize the police because that would lead to problems.

Hultstrom thanked the Committee for their input this evening. She feared there was still a point that was missed this evening. She reported decorum, respect and how the Committee presents to the public was important. She encouraged all members on this Committee to keep in mind that when respect is lost for one another, it would be hard to get this back.

8. ADJOURNMENT

A motion was made by Hartkopf, seconded by Cook, to adjourn the meeting at 8:18 p.m. The motion carried 6-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

UNAPPROVED



Public Safety Advisory Committee Meeting Item

Agenda Item: Fire Department Updates

Meeting Date: October 7th, 2024

Prepared by: Mike Cogswell, Interim Chief

Attachments: OFD Call Summary 2024
OFD Weekly Schedule 2024
OFD Active Member List

Staff Updates

Current Staff		Changes Jan 2024 – Oct 2024		Position Changes Jan 2024 – Apr 2024		
Officers	5	Hires	3	Person	Previous	New
Chief Officers	2	Resignations	0	Blane Anderson	Lieutenant 12	Chief 2
Captains	1	Net Change	3	Luke Churchill	Lieutenant 13	Captain 12
Lieutenants	2	Recruiting Funnel		Jacob Antolak	Applicant	Recruit
Firefighters	15	Applied	17	Chris Giving	Applicant	Recruit
Probationary	2	Met Requirements	6	Rick Modeen	Applicant	Recruit
Recruits	3	Interviewed	3			
Total Current Staff	25	Passed Screening	3			
Target Staff	30	Approved by Council	3			

Since the PSAC last met, there have been several personnel transitions which are summarized above.

Lieutenant 12 was promoted to Chief 2. Lieutenant 13 was promoted to Captain 12.

We have one Recruit, one Probationary, and two Firefighters on leave.

We have paused our recruiting efforts in order to allow for more comprehensive mentoring of the new Firefighters, and to allow them to gain the experience needed to become seasoned First Responders.

We're currently sitting at 25 members.

Call Summary 2024 YTD

There have been 262 calls from January 1, 2024 – September 30, 2024, which is an average of 22 calls per month. This is higher than historical trends.

Training Schedule Update

See attached training schedule for 2024.

The training schedule includes live burns, driving classroom and practical course, an SCBA confidence trailer, mayday, active shooter, and more on this year's schedule.

The front half of the year was booked up with outside (paid) training sessions. FY23 (July 2023 – June 2024) is the second year of the state's biennial budget and we expect to receive redistribution funds for training expenses incurred above and beyond our department award from the Minnesota Board of Firefighter Training and Education (MBFTE). The back half of the year includes more free and in-house training.

Equipment Updates

The OFDRA has made a number of donations for various projects. With these funds, we've put the following new equipment into service:

- tools for the station toolbox
- additional bags and supplies for mass-casualty/active shooter incidents
- highway safety vests

The following items are in various stages of being ordered:

- SCBA Masks
- Gloves
- Flashlights
- We purged expired gear so all members are using compliant gear, including those in academy. We have a few members whose gear will expire shortly so they will soon get fitted for new gear.

The SCBA cylinders were all hydro-statically tested by Pro Hydro-Testing with no issues found.

The hoses and ladders were all tested by FireCatt with no issues found

Discuss Purchase of New Pierce Freightliner Responder Pumper (Engine)

The new pumper truck has been ordered.

OSSEO FIRE DEPARTMENT CALL SUMMARY – 2024

January 1 – September 30

Category	Type/Agency	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
EMS	Heart	13	3	7	5	3	10	4	4	7				56
	Cardiac – CPR Needed	1	2	2			1	1	1					8
	Unconscious	1	5	5	2	3	4	5	3	4				32
	Stroke		1	1		3		2		2				9
	Lift Assist	4	1			2	1		2	5				15
	Insulin Problem	5	5	2				1	1	2				16
	Head Injury		1	1	1	1	5	1		1				11
	Seizure		1	1				1						3
	Down/Unknown Problem			1					1					2
	Fall								2	1				3
	Pain		1	1										2
	Bleeding							2	1					3
	Broken Bones							1		2				3
	Breathing Problem			1										1
	Choking		2		1		1							4
	Drowning			1										1
	Overdose								1					1
	DOA – Reported Deceased							1						1
EMS Total		24	22	23	9	12	22	19	16	24				171
FIRE	Apartment Fire Alarm	6		1		1	2		5	3				18
	Business Fire Alarm	1	1	3				1	1					7
	House Fire Alarm						1							1
	School Fire Alarm								1					1
	Personal Injury Accident	1	1	2		1		1	1					7
	Gas Odor			1	1				1					3
	Vehicle Fire					1								1
	Smoke Indoors			1										1
	Carbon Monoxide Alarm				1		2	2						5
	Wire Down													0
	Spill													0
	Lock In								1					1
	Assist Fire													0
	House Fire							1						1
	Apartment Fire													0
	Appliance Fire													0
	Electrical Fire						1			1				2
FIRE Total		8	2	8	2	3	6	5	10	4				46
MUTUAL AID	Brooklyn Park	4	2	2	4	7	2	7	5	3				36
	Brooklyn Center		1											1
	Maple Grove			1						1				2
	Rogers			1										1
	Dayton					1		2	1					4
	Corcoran			1										1
	Loretto	1												1
MUTUAL AID Total		4	3	5	4	8	2	9	6	4	0	0	0	45
TOTAL		36	27	36	15	23	30	33	32	32	0	0	0	262

OFD Weekly Schedule 2024

Q3	Jul	4	1	Independence Day	
	11	2	Meetings	Gambling, Relief, Dept	Fire (Chip)
	18	3	Training	Team Building/ Hoses drill	Fire (Chip)
	25	4	Training	Relay Pumping	Fire (Chip)
Aug	1	1	Training	On Scene Reports/ Radio communication	OFD
	8	2	Meetings	Board, Gambling, Relief, Dept	
	15	3	Training	Ladders, Ropes, Knots	OFD
	22	4		4 th Thursday	
	29	5	Officers	Officers.?	Fire (Chip)
Sep	5	1	Training	Air Management	Fire (Chip)
	15	2	Meetings	Gambling, Relief, Dept	
	19	3	Training	Search & Rescue/ West Metro	OFD
	26	4			
Oct	3	1	Training	Initial Attack	OFD
	10	2	Meetings	Gambling, Relief, Dept	
	17	3		MEA Weekend	
	24	4	Training	Preplans & Walk-Throughs (6pm?)	OFD (Hugh)
	31	5		Halloween	
Nov	7	1	Training	Driving & Way finding	OFD
	14	2	Meetings	Board, Gambling, Relief, Dept	
	21	3	Training	Mutual Aid	OFD / BP
	28	4		4 th Thursday / Thanksgiving	
	30	5	Training	Scene Preservation / Fire Investigation	HCFIT
Dec	7	1	Training	Preplans & Walk-Throughs (6pm?)	OFD (Hugh)
	14	2	Meetings	Gambling, Relief, Dept	

Q4	Jan	4	HazMat	Training	* Meetings	FIRE (Chip)
	18	3	SCBA Mask Fit Testing	* Testing	MacQueen	
	25	4	BBP / RTK / LOTO / CSEA	* Training	Fire (Chip)	
Feb	1	1	EMR Refresher (6pm)	* Training	North	
	8	2	Board, Gambling, Relief, Dept	* Meetings		
	15	3	EVOC: Classroom	* Training	Chip	
	22	4	4 th Thursday			
Mar	7	1	EMR Refresh	* Training	North	
	14	2	Gambling, Relief, Dept	* Meetings		
	21	3	EVOC: Driving	* Training	Fire (Chip)	
	28	4	First Due/ Big water	* Training	Fire (Chip)	
Apr	4	1	Burn Trailer (6pm)	* Training	IAFT (Slim)	
	11	2	Gambling, Relief, Dept	* Meetings		
	18	3	Forcible Entry	* Training	Fire (Chip)	
	25	4	4 th Thursday			
May	2	1	SCBA Trailer	* Training	Fire (Chip)	
	9	2	Board, Gambling, Relief, Dept	* Meetings		
	16	3	Car Fire (6pm)	* Training	Fire (Chip)	
	23	4	Officers	* Officers	Fire (Chip)	
	30	5	5 th Thursday / Memorial Day			
Jun	6	1	Auto Extrication/ City wide	* Training	Fire (Chip)	
	13	2	Gambling, Relief, Dept	* Meetings		
	20	3	Mayday / RIT Rescue	* Training	Fire (Chip)	
	27	4	Burn Trailer (6pm)	* Training	IAFT (Slim)	

Q3	Jul	4	1	Independence Day	
	21	3	Training	Station Drill/ clean up	OFD
	25	4		Christmas----- New Years	

Scheduled - Internal (Flexible Scheduling) - Needs to be Scheduled

* Mandatory All training sessions start at 7pm unless otherwise noted

2024 Training

Active Member List *(by rank)***Osseo Fire Department**Current as of: **October 7, 2024**Active Members: **25**

Name	Rank	Hire Date	Hourly Rate (Paid On-Call)
Mike Cogswell	Interim Chief	10/01/2011	\$20.00
Blane Anderson	Chief 2	10/01/2014	\$20.00
Luke Churchill	Captain 12	10/09/2017	\$19.00
Tom Dahl	Lieutenant 11	05/01/2011	\$18.00
Travis Anderson	Lieutenant 14	08/01/2023	\$18.00
Jon Thibodeau	Firefighter	07/01/2008	\$17.00
Troy Stalcar	Firefighter	05/01/2011	\$17.00
Chad Boelke	Firefighter	05/01/2011	\$17.00
Drew Cogswell	Firefighter	08/01/2013	\$17.00
Dave Jorgenson	Firefighter	09/01/2016	\$17.00
Mackenzie Phenow	Firefighter	10/14/2019	\$17.00
Ty Domben	Firefighter	11/08/2021	\$17.00
Ryan Gross	Firefighter	11/08/2021	\$17.00
Cindy Stearns	Firefighter	08/08/2022	\$17.00
Andreas Aristidou	Probationary	03/14/2023	\$17.00
Brody Marietti	Firefighter	03/27/2023	\$17.00
Seth Blomgren	Firefighter	04/10/2023	\$17.00
Michael Trinh	Firefighter	04/10/2023	\$17.00
Lexie Budensiek	Firefighter	08/14/2023	\$17.00
Ben Lassell	Firefighter	08/28/2023	\$17.00
Erin Lurie	Firefighter	09/25/2023	\$17.00
Josh Baird	Probationary	11/13/2023	\$17.00
Jacob Antolak	Recruit	04/9/2024	\$17.00
Chris Giving	Recruit	04/9/2024	\$17.00
Rick Modeen	Recruit	04/23/2024	\$17.00



Public Safety Advisory Committee Meeting Item

Agenda Item:	Police Department Updates
Meeting Date:	October 7 th , 2024
Prepared by:	Shane Mikkelson, Police Chief/Todd Kintzi, Police Lieutenant
Attachments:	Call Summary/Staff list

Staff Updates

We have two of the three candidates hired in 2024 off FTO. We lost one officer to Minneapolis Police Department and then hired one off the hiring list from our last process to fill that vacancy. That Officer is also on Field Training. Attached is a list of staff.

Department Summary

The department has been running well with our young officers taking on new tasks within the department. We were able to organize and kickball tournament, Lions Roar Security and are gearing up for Halloween and Mini-Dazzle.

Call Summary

See attached

Equipment updates

This year we were able to acquire 4 additional AEDs as part of a generous grant that aims to outfit every squad car in the state with a lifesaving AED. The new AED's have more advanced technology than our old AED's and have Wi-Fi capability that will automatically track performance data if the AED is deployed and send it to the University of Minnesota for research purposes. Also, with the new AED's, if deployed in the field, the grantee will automatically send us new AED pads, which will save us money.

Squad Vehicle Update

Last winter, we ordered 3 Dodge Durango's and took possession of them in May of this year. Two of the new Dodges will be fully marked squads and one will be an unmarked traffic squad. We are replacing our 2017 Ford Explorer which is being used by our CSOs and Reserve Officers. In its place, we are reassigning our 2020 Ford Explorer to become the new CSO/Reserve Squad. This squad will also be used as a backup squad for patrol and used when an officer needs to attend training out of the city. Currently, our first Dodge is at our squad upfitter getting all lights and equipment installed. We should have this car on the road in the next week or two. The other two squads will be put into service this fall. Below is a list of what our 2025 fleet will look.

- ❖ Squad 667 (2013 unmarked silver Ford Explorer) Assigned to Chief Mikkelson
- ❖ Squad 667 (2017 fully marked Ford Explorer) Will go out of service fall 2024
- ❖ Squad 120 (2020 fully marked Ford Explorer) Will be the new CSO/Reserve Squad
- ❖ Squad 121 (2021 unmarked blue Ford Explorer) Assigned to LT. Kintzi
- ❖ Squad 221 (2021 fully marked Ford Explorer) Assigned to patrol
- ❖ Squad 124 (2024 fully marked Dodge Durango) Assigned to patrol

- ❖ Squad 224 (2024 fully marked Dodge Durango) Assigned to patrol
- ❖ Squad 324 (2024 unmarked grey Dodge Durango) Assigned to patrol

New Hires

Two of our new hires are on Field Training and doing well. We hope to have a full compliment of officers on the street alone by the end of the year.

School Resource Officers

School resource officers are back in the school. We have received many compliments about our commitment to the schools and how we handled last years issues.



All Coded Incidents

Date Range: 1/1/2024 to 10/2/2024

		2024										Year Total	Code Total
Moc Code	Code Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct		
5001	Spot Check						1					1	1
5011	Roadway Debris	1		1	1	1	5	11	4	1		25	25
5012	Accident Assist	7	7	5	2	7	3	6	5	6		48	48
5013	Found Bicycle							1		1		2	2
5017	Dog Bite				1							1	1
9005	FAIL TO SIGNAL				1							1	1
9005V	Fail to Signal - Verbal Warning		1	1	1				2	3		8	8
9006	FAIL/OBEY SIGN/SIGNAL					1	1	1		1		4	4
9006C	Fail/ObeySign/Signal - Citation	2	1	1	1	1	4	4	1	6		21	21
9006V	Fail/Obey Sign/Signal - Verbal	13	11	11	32	46	25	29	15	29		211	211
9011C	Move Over Law - Citation					1						1	1
9011V	Move Over Law - Verbal Warning		3	3		1	6	1	5	5		24	24
9012C	Open Bottle - Citation						1					1	1
9013V	Reckless/Careless/Exhibition - Verbal			1	1	1	1	1	1			6	6
9014C	Speeding - Citation		2	2	7		14	5	3	3		36	36
9014V	Speeding - Verbal Warning	19	42	20	43	46	59	39	42	22	1	333	333
9015	PASS IN NO PASSING			1								1	1
9015V	Pass in No Passing - Verbal	3	1		2	1		1	3	1		12	12
9016	OVER CENTER/FOG LINE	1										1	1
9016V	Over Center/Fog Line - Verbal		1							1		2	2
9017C	Unsafe/Improper Lane Use -				1		1					2	2
9017V	Unsafe/Improper Lane Use - Verbal	2	5	2	4	4	6	7	6	8		44	44
9018	IMPEDING/OBSTRUCTING		1		1		2					4	4
9018C	Impeding/Obstructing Traffic -					1						1	1
9018V	Impeding/Obstructing Traffic -				2			1				3	3



All Coded Incidents

Date Range: 1/1/2024 to 10/2/2024

9019V	Illegal Turn - Verbal Warning	2	2	2	2	3		4	3			18	18
9020C	Fail to Yield - Citation							1				1	1
9020V	Fail to Yield - Verbal Warning		3		1	3	2	1	1	1		12	12
9021V	Fail to Drive With Due	1	1		3		2			3		10	10
9024V	Wrong Way/One Way Street		1	1						3		5	5
9025	Wireless Device - Use								1			1	1
9025C	Wireless Device - Use - citation	4	11	7	16	4	11	9	13	12	1	88	88
9025V	Wireless Device - Use - verbal		2	1	6	9	6	2	4	5		35	35
9044V	Stop Arm Violation - Verbal Warning	1										1	1
9048V	Fail to Dim/Lights Off/In Rain -			2								2	2
9078	REV/SUSP/IMP Plates						1					1	1
9079	EXPIRED TABS/REGISTRATION			1		1	3	2				7	7
9079C	Expired Tabs/Registration - Citation	30	12	16	25	10	18	12	3	13		139	139
9079V	Expired Tabs/Registration - Verbal	32	18	23	35	30	26	34	26	18	1	243	243
9079W	Expired Tabs/Registration - Written		1		1		1					3	3
9081V	Unreasonable Accel - Verbal				1		1					2	2
9085C	Child Not In Carseat - Citation							1				1	1
9085V	Child Not in Carseat - Verbal								1	1		2	2
9100	OTHER PARKING VIOL							1				1	1
9100C	Other Parking Violation - Citation	4	15	2	4	2	2	1	2	1		33	33
9100W	Other Parking Violation - Written			2								2	2
9133	HANDICAPPED ZONE					1						1	1
9133C	Handicapped Zone - Citation	1										1	1
9133V	Handicapped Zone - Verbal						1					1	1
9202	NO VALID MN DL						1					1	1
9202C	No Valid MN DL - Citation	3	5		5	4	13	2	9	8		49	49
9202V	No Valid MN DL - Verbal Warning	1	1	3	2			2	2	4		15	15
9208C	No DL in Possession - Citation	1			1							2	2



All Coded Incidents

Date Range: 1/1/2024 to 10/2/2024

9208V	No DL in Possession - Verbal				2							2	2
9212C	Expired DL - Citation						1					1	1
9220	DAS/DAR/DAC				1	1						2	2
9220C	DAS/DAR/DAC - Citation	9	5	9	7	7	7	9	5	4		62	62
9220V	DAS/DAR/DAC - Verbal Warning	1	2		1		2	2	1			9	9
9225C	No Seatbelt On - Citation						1					1	1
9225V	No Seatbelt On - Verbal Warning	1	1		5	1	6	3				17	17
9248V	Tinted Window - Verbal Warning			1	1	1	2	5	1	1		12	12
9249	OBSTRUCTED	1		2			1	2	1	1		8	8
9250V	Cracked Windshield - Verbal			1	1		1		1	1		5	5
9251	HEAD/TAIL/BRAKE LIGHT			1								1	1
9251V	HEAD/TAIL/BRAKE LIGHT - Verbal	23	32	18	17	29	35	35	35	38	3	265	265
9252	NO PLATE/PLATE							2		1		3	3
9252C	No Plate/Platelight/Obstruct -			1		1						2	2
9252V	No Plate/Platelight/Obstruct - Verbal		1	2	7	4	16	1	8	8		47	47
9252W	No Plate/Platelight/Obstruct -		1									1	1
9261	LITTERING	1			1	2	1	2	1	3		11	11
9261C	Littering - Citation								1			1	1
9270	VANDALISM/PROPERTY DAMAGE	2		2	3	1	2	2	2			14	14
9270V	Vandalism/Property Damage -									2		2	2
9273	NO MV INSURANCE							1				1	1
9273C	No MV Insurance - Citation	4	5	2	4	3	7	5	4	3		37	37
9273V	No MV Insurance - Verbal Warning	2	1	1	3	2		3	4	2		18	18
9302	MISSING ANIMAL							2				2	2
9303	MISSING/LOST PROPERTY		1		2	1				1		5	5
9313	FOUND PROPERTY	1	5	2	1	4	9	1	4	4		31	31
9315	ABANDONED VEHICLE	1		2	1				3			7	7
9316	RECOVERED STOLEN			1					1			2	2



All Coded Incidents

Date Range: 1/1/2024 to 10/2/2024

9400	OTHER ACCIDENTS	1		1	3	2	2	3	2	2		16	16
9531	FALL/CUT		1		2							3	3
9532	BURN						2					2	2
9542	FALL	9	3	2	4	5	8	2	13	9		55	55
9600	Other Fire/Smoke			1			1	1				3	3
9610	FIRE ALARM	4	1	1						1		7	7
9611	GAS LEAK/SMELL			1	1	1			1			4	4
9625	BUILDING INSPECTION	1					1					2	2
9720	SUDDEN DEATH							1				1	1
9730	OTHER MEDICAL	44	33	60	36	39	59	50	41	45	1	408	408
9732	Medical Alarm				2		1					3	3
9737	WELFARE CHECK - ADULT	11	5	10	7	12	11	9	7	8	1	81	81
9738	WELFARE CHECK - JUV	2	1			1	1					5	5
9740	MENTAL HEALTH ISSUE	4	4	5	2	6	4	3	6	4	2	40	40
9800	INFO REC'D	158	129	106	102	118	98	52	64	107	7	941	941
9801	VERBAL DOMESTIC	2	2	4	2	3	4	2	6	2		27	27
9804	CIVIL MATTER		1	2	2	1	3	4	3	2		18	18
9805	TRESPASSING WARNING GIVEN	1	1	1	2	1						6	6
9806	DISTURBANCE/FIGHT/LOUD	10	21	14	13	13	16	12	12	7		118	118
9807	EXPUNGED RECORD	1										1	1
9809	RECEIVE COURT ORDER/OPF		1				1			1		3	3
9810	SUSPICION	12	4	15	15	10	27	17	12	14		126	126
9811	OPEN DOOR/WINDOW	2	2		1	4	7	3	2			21	21
9812	CONFIDENTIAL INFO									1		1	1
9819	FIREWORKS COMPL / WARN	3		1			1	3				8	8
9822	MISC. JUVENILE PROBLEM		8		3		1	2	1	3		18	18
9825	OVERWEIGHT VEH COMPL				3	10	13	11	6	1		44	44
9828	DRIVING/TRAFFIC COMPLAINT	5	1	3	9	3	4	3	15	7	2	52	52



All Coded Incidents

Date Range: 1/1/2024 to 10/2/2024

9829	PARKING COMPL	27	18	6	8	15	2	23	14	10		123	123
9830	HOUSE/BUSINESS CHECKS	737	686	752	754	651	547	526	501	502	14	5670	5670
9832	RECORD CHECKS	13	8	10	16	13	2	13	5	8	4	92	92
9833	OTHER PERMITS			2		1	1	1				5	5
9835	FIREARM PERMIT	5			2	1			2			10	10
9840	LIQUOR LICENSE					1				1		2	2
9842	TOBACCO COMPLIANCE CHECK							7				7	7
9845	PARKING PERMIT						1				1	2	2
9846	SPECIAL EVENT PERMIT					1						1	1
9850	OTHER ORD VIOL (JUNK CARS,	1				1	1	4		1		8	8
9850V	OTHER ORD VIOL (JUNK CARS,									1		1	1
9860	ANIMAL COMPLAINT/CHECK	3	3	6	4	2	5	10	8	3		44	44
9871	POLICE ESCORT/STAND-BY	1		4	1	1			2			9	9
9872	FUNERAL ESCORT	5			4		2		1	1		13	13
9875	FINGERPRINTS	1				1	2					4	4
9878	MOTORIST ASSIST/STALL	1	6	3	6	1	5	5		3		30	30
9879	UTILITY PROBLEM	1	1	2	2		6	1	1	2		16	16
9880	PUBLIC ASSIST	14	10	17	20	21	24	16	23	19		164	164
9881	LOCKOUT	3	3	4	6	5	5	5	5	6		42	42
9882	BUSINESS ALARM	5	4	13	4	11	8	9	8	8		70	70
9884	HOME ALARM	4	1	1	1	1	2		2	1		13	13
9888	911 HANG-UP	2	1	1	4	4	1	4	4	2	1	24	24
9900	ASSIST OTHER DEPT	16	17	19	16	24	27	25	16	12		172	172
9901	WARRANT/ATTEMPT/ARREST		1	4	1	1	3	1	1	2		14	14
9908	TRANSPORT		1		2	1			1			5	5
9916	VEHICLE FORFEITURE/IMPOUND	1	1	2	4	1	2	1	2	4		18	18
9969	Sex Offender/POR Info/Checks				3				1	1		5	5
9990	ASSIST OWN DEPT	1										1	1



All Coded Incidents

Date Range: 1/1/2024 to 10/2/2024

9999	RIDE-ALONG		1									1	1
HC9900	Assist Court Security Division							1				1	1
M5350	JUVENILE-RUNAWAY		2									2	2
Grand Total												10622	10622

Officer	Start Date	Rate of Pay
Shane Mikkelson	5/3/2004	\$ 41.50
Todd Kintzi	2/1/2008	\$ 56.83
Madeline Zitzlsperger	7/10/2023	\$ 38.58
Matthew Peterson	1/2/2023	\$ 38.58
Brett Letourneau	11/15/2022	\$ 47.29
Ryan Swanson	5/15/2023	\$ 38.58
Christopher Putzenski	8/13/2024	\$ 34.99
Jason Norton	6/26/2023	\$ 34.99
Edgar Gallegos	1/29/2024	\$ 41.55
Katherine Harris	2/26/2024	\$ 34.99
Kevin Palomata	3/26/2024	\$ 35.99
Bobby Greene	10/5/2023	\$ 21.00
Chistopher Hudok	10/10/2016	\$ 33.32
Drew Moldenhauer	4/11/2019	\$ 33.32