



Osseo City Council Meeting

AGENDA

REGULAR MEETING
Monday, September 9th, 2024, 7:00 p.m.,
Council Chambers

MAYOR: DUANE POPPE | COUNCILMEMBERS: JOHN HALL, JULIANA HULTSTROM, MARK SCHULZ, MARK COOK

1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
 - A. Approve August 26th Council Minutes
 - B. Approve August 26th Work Session Minutes
 - C. Accept Lawful Gambling Report from the Northwest Area Jaycee's
 - D. Receive OFD Monthly Activity Report
6. **Matters from the Floor**

Individuals may address the Council about any matter. The City Council will take no official action on items discussed at the Forum, with the exception of referral to Staff or Commission or Committee for future report. Individuals can also submit comments to cityhall@ci.osseo.mn.us prior to a meeting.
7. **Special Business**
 - A. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
 - A. Discuss City Administrator Position
10. **New Business**
 - A. Approve Council Members to Committees
 - B. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**
14. **Adjournment**

The City of Osseo's mission is to provide high-quality public services in a cost-effective, responsible, innovative, and professional manner given changing needs and available resources.

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
August 26, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, August 26, 2024.

2. ROLL CALL

Members present: Councilmembers Mark Cook, John Hall, Juliana Hultstrom, Mark Schulz, and Mayor Duane Poppe.

Staff present: Police Chief Shane Mikkelson and City Attorney Mary Tietjen.

Others present.

3. OATH OF OFFICE – MARK COOK

City Attorney Tietjen administered the Oath of Office to Councilmember Mark Cook. A round of applause was offered by all in attendance.

4. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

5. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Schulz, seconded by Hultstrom, to accept the Agenda as presented. The motion carried 5-0.

6. CONSENT AGENDA

- A. Approve August 12th Council Minutes
- B. Approve August 12th EDA Minutes
- C. Accept 2nd Quarter 2024 Building Report
- D. Accept 2nd Quarter SAC Report
- E. Approve Brandon Khemraj as Osseo Reserve
- F. Accept Osseo Lions Lawful Gambling Report
- G. Accept Osseo American Legion Lawful Gambling Report
- H. Accept Osseo Fire Relief Association Lawful Gambling Report
- I. Accept Osseo/Maple Grove Hockey Association Lawful Gambling Report

Hultstrom stated the minutes from August 12 were a bit variable. She wanted the minutes to reflect that there were members in the audience in attendance. She

commented on Page 14 the minutes reflect a motion carried on a 1-3 vote and the minutes should reflect this motion failed.

Hall explained at the end of the August 12 minutes it states he opposed the adjournment of the meeting and noted he did not oppose this motion. He asked that the minutes be changed to reflect this correction.

A motion was made by Hultstrom, seconded by Schulz, to approve the Consent Agenda with noted changes.

The motion carried 5-0.

7. MATTERS FROM THE FLOOR

Kenny Nelson, 509 Third Avenue NE, reviewed the packet from the worksession meeting, which included information on the preliminary budget and tax levy, noting the numbers were not included. He was of the opinion the citizens of Osseo had the right to review this information. He explained he wanted the budget information available to Osseo residents for transparency purposes. He expressed frustration given the number of errors that were in the worksession packet.

Hall explained the packet was corrected and the information was available to the public.

Mr. Nelson commented on Resolution 2016-70 which was the Resolution that created the PSAC Committee. He stated residents interested in advising the City on public safety issues were encouraged to serve on this Committee. He requested the City call for a PSAC meeting because he had concerns regarding public safety. He questioned why the City was advertising a kickball game that had not yet been approved by the City Council. He stated matters like this do not breed trust within the community.

A resident from the City stated it was intimidating to have the Police Chief serving as the City Administrator at City Council meetings. He commented on a video that has over 400 views. He questioned if the City Attorney has looked into this matter.

City Attorney Tietjen stated this video was out in the public, but was considered private personnel data in the hands of the City. She indicated this video got into the hands of the public somehow, and because of that, certain obligations are triggered now under State Statute where the City is obligated to investigate to determine how this happened. She explained there could be civil or criminal penalties once the City determines how the private personnel data was released to the public based on the investigation. She understood Mr. Kroska had the right to address the City Council, but recommended this matter not be dialogued.

A resident from the City questioned how the City dictated this video was their property when the person that took the video was willing to give it out. He commented on the whistleblower act. He indicated he has been contacted by current and former City employees saying people were scared to come forward due to retaliation that may occur from Interim Administrator Mikkelson. He indicated he sent the City Council an email where Interim Administrator Mikkelson dictates he is above the law. He questioned if the Interim Administrator had any comments on that. He stated things

were coming out and he recommended a motion be made by the City Council to hold a closed meeting to discuss this matter in further detail. He questioned if the City was going to wait until the Interim Administrator killed someone else, or violated someone else's rights before taking action. He expressed great concern with the fact the Interim Administrator believed he was above the law and he was running the City.

A member from the City recommended the City Council not move forward with New Business Items 11B and 11C. He asked if Item 11G, the Service Contract with Voyageur Cannabis Service has gone out for bid. He explained he heard a rumor that a Councilmember has family members involved in this matter. He expressed concern with how the preliminary budget for 2025 was starting out. He indicated he has a lot of respect for the Osseo Police Officers. However, they are very young and inexperienced. He questioned why all of the senior officers left the department.

Hultstrom discussed the clerical error that occurred when staff bookmarked the agenda.

8. SPECIAL BUSINESS

A. ACCEPT DONATIONS (Resolution)

Mikkelson stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Osseo Fire	\$20,000	Fire Truck
Realife Co Op	\$500	Night to Unite

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Cook, to adopt Resolution No. 2024-52, accepting a donation from Osseo Fire and Realife Co Op. The motion carried 5-0.

B. APPROVE POLICE KICKBALL GAME SPECIAL EVENT PERMIT

Mikkelson requested the Council approve a special event permit for a police and fire kickball game against Duffy's and Dick's, which would be held on Thursday, September 12 at 6:00 p.m. at Sipes Park.

A motion was made by Schulz, seconded by Cook, to approve the Police Kickball Game Special Event Permit.

Schulz stated he did not believe a special event permit was necessary for this event and he appreciated the fact staff brought this item forward.

The motion carried 5-0.

9. PUBLIC HEARINGS – None

10. OLD BUSINESS – None

11. NEW BUSINESS

A. APPROVE 2025 ALLEY PROJECT ENGINEERING PROPOSAL AND AUTHORIZE FEASIBILITY STUDY- WSB ALYSON FAUSKE

Alyson Fauske, WSB, stated the proposed 2025 Alley Project consists of reconstructing residential alleys located in the following areas:

- The alley surrounded by 3rd St NE, 4th Ave NE, 4th St NE, and 5th Ave NE
- The alley surrounded by 3rd St NE, 5th Ave NE, 4th St NE, and 6th Ave NE
- The alley surrounded by 2nd St NE, 5th Ave NE, 3rd St NE, and 6th Ave NE
- The alley surrounded by 2nd St NE, 6th Ave NE, 3rd St NE, and 7th Ave NE
- The alley surrounded by 1st St NE, 6th Ave NE, 2nd St NE, and 7th Ave NE
- The alley surrounded by Broadway St NE, 5th Ave NE, 1st St NE, and 6th Ave NE,
- The alley surrounded by Broadway St NE, 6th Ave NE, 1st St NE and 7th Ave NE
- The alley surrounded by 3rd St NW, 1st Ave NW, 4th St NW, and Central Ave
- The alley surrounded by 2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave

Ms. Fauske explained the map illustrates the alleys within the proposed project. At the April 22, 2024 work session city council supported staff moving forward with an alley project in 2025. The alleys are proposed to be reconstructed to the existing width; minor adjustments may be recommended during the design phase. As directed by the city council that was in place in 2022, the rights of way needs of these alleys were examined and it was determined that alley easement acquisition is necessary from five parcels in the project area. The recommended easements are eight feet wide and are currently encumbered by the existing alleys. The easement descriptions and exhibits will be provided to the city attorney's office so that they can obtain the easements.

Ms. Fauske reported there are no public utilities within the alleys included in the proposed project. Data from the citywide drainage analysis will be used to evaluate the feasibility of extending storm sewer with this project. A portion of the 2025 alley project is proposed to be funded by special assessments. Assessments for residential properties for the last alley project were 80% of the project costs (based on the city's assessment policy) and ranged from \$4,710 to \$8,550. The feasibility report will include preliminary projects costs and a preliminary assessment roll for each alley within the proposed project. Unless City Council directs otherwise the proposed assessments will be 80% of the project costs. She commented further on the project timeline and requested the Council approve the engineering proposal with WSB and authorize preparation of a feasibility report.

Schulz stated he appreciated how staff was working to ensure the concerns that happened with the last alleyway project do not occur again with this project. He recommended a member of the design team from WSB make frequent visits to the job site. He recommended a high level inspector also be brought in to work with the contractor.

Hultstrom questioned if these alleyways would be replaced with bituminous. Ms. Fauske explained the alleyways proposed for reconstruction were currently bituminous and for consistency purposes, the City would be replacing these with concrete.

Hultstrom asked if the bond funding the City had in place could be used for this project. Ms. Fauske stated if the Council were to move this project forward \$400,000 in bond funding could be used for this project.

Hall reported the inspector WSB was using for the 2024 Street Improvement project was phenomenal and the inspector was communicating well with the residents. He believed this was the way projects should be done in the community. Ms. Fauske stated she appreciated these kind words and noted she would share this feedback with the inspector.

Hultstrom agreed the project supervisor and inspector have been great to work with.

A motion was made by Hultstrom, seconded by Hall, to approve the 2025 Alley Project engineering proposal with WSB as recommended and authorize preparation of a feasibility report. The motion carried 5-0.

B. APPROVE THE JOB DESCRIPTION OF AN ASSISTANT CITY ADMINISTRATOR

Mikkelson stated at the June 24th meeting, we discussed possible ways to reorganize the administrative office. It was decided that the position of Assistant City Administrator should be brought forward. The city previously had the position of Community Management Coordinator. The Assistant City Administrator position would incorporate all the Community Management Coordinator duties and other supervisory responsibilities. This would be a new position created in Administration that will be a full-time, salaried position.

Hultstrom explained she watched the Mayors Minute from Saturday, August 19. She requested the Mayor elaborate on the comments he made.

Poppe stated through previous interviews he had a candidate in mind for this position, but he was uncertain if this individual would apply for the Assistant City Administrator position.

Cook asked what the next step was for the 2025 budget. He asked if the feedback from the worksession meeting would be considered and the budget would be brought back for additional Council discussion. He indicated it appears the Council would like the City Administrator position included in the 2025 budget. He questioned if this position should be approved if it would not be included in the 2025 budget. He asked if it made more sense to table action on this item until a determination has been made on the 2025 budget, regarding this position.

Hall supported tabling this item until the Council has more information on the 2025 budget.

A motion was made by Hall, seconded by Cook, to table action on this item to the September 23, 2024 City Council meeting. The motion carried 3-2 (Schulz and Mayor Poppe opposed).

C. APPROVE POSTING FOR THE ASSISTANT CITY ADMINISTRATOR

A motion was made by Hall, seconded by Hultstrom, to table action on this item to the September 23, 2024 City Council meeting. The motion carried 3-2 (Schulz and Mayor Poppe opposed).

D. APPROVE 2025 WEST MISSISSIPPI JOINT POWERS AGREEMENT

Mikkelson stated the West Mississippi Watershed Management Commission Joint Powers Agreement is presented for consideration and action by the City Council to continue the City's participation in the watershed management organization along with the other cities within land in the watershed. Since the early 1980s, cities in the metropolitan area have been required to manage surface water in accordance with the Metropolitan Water Management Program set out in Minnesota Statutes, sections 103B.201 through 103B.253 ("Act"). To address that requirement, the City, together with the other cities in the watershed, adopted a joint powers agreement in 1984 to form the Watershed Management Commission.

Mikkelson explained the Watershed Management Commission constitutes a joint powers watershed management organization under Minnesota Statutes, section 103B.211, and is authorized to carry out the duties under the Act. Since its formation, the Watershed Management Commission has developed and adopted watershed management plans and assisted with funding water quality and flood control projects throughout the watershed. Additional information on the Watershed Management Commission and its work is provided in the enclosed background sheet. The joint powers agreement has been amended and renewed since its original adoption, with the current agreement expiring on December 31, 2024.

Mikkelson reported the text of the joint powers agreement has not been substantially updated since its original adoption in 1984 when the parties could only speculate about how these newly created watershed management organizations would operate. A lot has been learned since then. The Watershed Management Commission now has decades of operational experience and a long history of successful water projects. The updated joint powers agreement better reflects how the Watershed Management Commission actually operates, removes some of the historic language that is no longer needed, and addresses the current requirements in the statutes and rules. Staff commented further on the terms within the proposed JPA and recommended approval.

Hall commented on the ditch near his home on the south side of the cemetery, noting it was slated to be dredged in 2025. It was his hope the watershed district could assist in levying dollars for this project. However, he indicated he would like to see the cemetery taking better care of their property.

A motion was made by Hall, seconded by Cook, to adopt Resolution No. 2024-53, approving the Joint Powers Agreement with the West Mississippi Watershed Management Commission. The motion carried 5-0.

E. APPROVE 2025 SHINGLE CREEK WATERSHED JOINT POWERS AGREEMENT

Mikkelson stated the enclosed Shingle Creek Watershed Management Commission Joint Powers Agreement is presented for consideration and action by the City Council to continue the City's participation in the watershed management organization along with

the other cities within land in the watershed. He explained this agreement was similar to the agreement considered under New Business 11D, but would be for the Shingle Creek Watershed District. Staff commented further on the terms within the proposed JPA and recommended approval.

Hall explained this watershed district includes more cities and he appreciated the levying power this would create for future projects.

Hultstrom requested the watershed district representatives be invited to attend a future City Council meeting.

A motion was made by Hall, seconded by Hultstrom, to adopt Resolution No. 2024-54, approving the Joint Powers Agreement with the Shingle Creek Watershed Joint Powers Agreement. The motion carried 5-0.

F. APPROVE 2024 HENNEPIN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Mikkelson stated this Plan aims to identify the county's major hazards, assess the vulnerability, and reduce risk using various data and best practice measures to implement mitigation projects. This Plan identifies goals, objectives, recommended actions, and costs by reviewing and working on initiatives with each county jurisdiction or partner to reduce and/or prevent injury and damage from hazardous events. The Plan intends to provide unified guidance for coordinating mitigation efforts prior to or following a major emergency/disaster by implementing an ongoing comprehensive county hazard mitigation strategy intended to reduce the impact of loss of life and property due to the effects of natural hazards. We have collaborated with Hennepin County Emergency Management to include any Hazard Mitigation issues in Osseo to this Plan. It was noted this Plan includes each jurisdiction in Hennepin County. Staff commented further on the proposed mitigation plan and recommended approval.

Hall asked if the City had an emergency preparedness director. Mikkelson stated he served the City in this capacity.

A motion was made by Hall, seconded by Hultstrom, to approve Hennepin County's Multi-Jurisdictional Hazard Mitigation Plan. The motion carried 5-0.

G. APPROVE SERVICE CONTRACT WITH VOYAGEUR CANNABIS SERVICES

Mikkelson stated with the City's interest in creating a Municipal Cannabis Retail business, we have contacted a group called Voyageur Cannabis Services to assist the city in this endeavor. At the July 29th work session, Patrick Hurley from Voyageur Cannabis Services gave a presentation. After that presentation, I was asked to bring a contract back to the council from Voyageur at the August 12th council meeting. We were unable to get the contract finished in time for that meeting. We have received the contract from Voyageur, and the City Attorney has reviewed and sent back edits. We feel that the contract deliverables and contract costs would stay the same if we brought a finalized contract to the council at a future meeting. We are asking the council to give staff your thoughts on the costs and deliverables and give staff and the City Attorney authorization to complete the agreement.

Schulz asked if Voyageur has reviewed this version of the contract. City Attorney Tietjen explained Voyageur was provided this version of the contract a week and a half ago. She reported if Voyageur were to come back with substantive changes, this agreement would come back to the City Council for further consideration.

Hall stated he did not support approving this contract until the City hears back from Voyageur and a final draft of the contract could be completed by staff. City Attorney Tietjen stated this would be an option for the City Council. She indicated the contract was brought forward by staff given the fact he was concerned about timing.

Hall questioned if it would be possible to have a final draft of the contract by the next City Council meeting. Mikkelson stated he has asked for a final draft of the contract and he was uncertain of the turnaround time on Voyageur's part.

Hultstrom supported the City Council waiting to take action on this item until the contract was in its final form.

Schulz indicated the Council could approve the draft contract, which would acknowledge the City Council's agreement with the revisions and then a final negotiated contract could be brought back at a future meeting.

Hall stated he had concerns with Item 3 regarding the detailed business plan. He believed at one of the Council meetings it was stated by Councilmember Schulz that the City has a business plan already in place.

Schulz explained he was not referencing a specific business plan, but rather was referencing a document that was before the City Council.

Hall reported being on the cannabis committee, this was the first time he was seeing this contract. He was of the opinion, this contract should have gone to the cannabis committee for comment before coming to the City Council for approval.

Schulz indicated this was the first time he was seeing this contract as well. He commented he believed this contract should be reviewed and discussed by the full Council along with the expertise of the City Attorney.

Cook asked what the City Attorney needed to move this item forward. City Attorney Tietjen explained the City Council did not need to approve a draft agreement, in her opinion. She indicated the contract would not be legal and binding until the final agreement came before the City Council for consideration. She suggested the Council postpone action on this item until a final negotiated agreement was in place.

A motion was made by Schulz, seconded by Cook, to postpone action on this item until a final negotiated agreement was in place, noting the City Council was in agreement with the draft contract as presented. The motion carried 3-2 (Hall and Hultstrom opposed).

H. APPROVE ACCOUNTS PAYABLE

Mikkelson reviewed the Accounts Payable with the Council.

Hall clarified Center Point Energy provides electricity to the City and not gas. He questioned why the City spent \$1,500 on light bulbs. Public Works Director Waldbillig explained he ordered LED lights and bollards for Central Avenue.

Hall asked if the police department members were using the Any Time Fitness membership. Mikkelson stated he would check on this and would report back to the City Council.

Hall requested further information regarding the water bill from the city of Maple Grove. Mikkelson indicated he would take a look at this and could report back to the City Council.

Hall explained the City was spending \$379 in electricity for the gateway sign on a monthly basis. He questioned if the City was gaining \$379 a month in revenue for the gateway sign. Mikkelson reported the City was taking in more than \$379 per month for the gateway sign.

Further discussion ensued regarding the manner in which the police and fire purchase gas.

A motion was made by Hall, seconded by Cook, to approve the Accounts Payable as presented. The motion carried 5-0.

12. ADMINISTRATOR REPORT – None

13. COUNCIL AND ATTORNEY REPORTS

Hultstrom reported she was happy with the outcome of the street project and noted she has not heard any complaints. She thanked WSB for their tremendous efforts.

Hultstrom stated the comments made during Matters from the Floor were concerning to her. She hoped the City Council would be able to come together to discuss this matter at a closed session in the near future.

Hall explained the playground equipment at the elementary school was now in place and looks phenomenal.

Hall commented on how he voted against hooking up to Maple Grove water when this matter came before the City Council in the past, noting he did not have enough information on the topic at the time. He discussed how the City's water pressure has improved since hooking up to Maple Grove water.

Cook thanked the City Council for welcoming him and noted he was very excited to have the opportunity to serve the City of Osseo.

Hall and Cook welcomed Brandon Khemraj as an Osseo Police Reserve Officer.

14. ANNOUNCEMENTS

Poppe stated the farmers market would be held next on Tuesday, August 27 and Tuesday, September 3 from 3:00 p.m. to 6:30 p.m.

Poppe reported City Hall would be closed on Monday, September 2 for Labor Day.

Poppe invited the public to attend the Osseo Police/Fire kickball game, which would be held on Thursday, September 12 at 6:00 p.m. at Sipes Park.

15. ADJOURNMENT

A motion was made by Hultstrom, seconded by Hall, to adjourn the City Council meeting at 8:13 p.m. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

UNAPPROVED

**OSSEO CITY COUNCIL
WORK SESSION MINUTES
August 26, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the work session of the Osseo City Council to order at 6:00 p.m. on Monday, August 26, 2024.

2. ROLL CALL

Members present: Councilmembers John Hall, Juliana Hultstrom, Mark Schulz, and Mayor Duane Poppe.

Members absent: None.

Staff present: Interim City Administrator Shane Mikkelson and Financial Consultant Gary Groen.

Others present: None.

3. AGENDA

Council agreed to discuss the work session items.

4. DISCUSSION ITEMS

A. DISCUSS PRELIMINARY 2025 CITY BUDGET AND TAX LEVY

Mikkelson stated staff has been busy working on the preliminary 2025 City budget and tax levy. Staff met with Department Heads to generate budgetary needs for 2025. The proposed budget is the very first draft and is subject to change many times before the final budget is approved in December. The 2025 General Fund expenditure budget totals \$4,552,955, an increase of \$539,846 from 2024. The 2025 budget includes the addition of an Assistant City Administrator, a full-time fire chief, and two additional police officers, with all new staff positions starting January 1. It is anticipated that the Assistant City Administrator position will assume the responsibilities of the community coordinator position. The new positions and related payroll taxes and benefits account for a significant increase in the proposed General Fund expenditures. Staff reviewed the budget highlights in further detail with the Council.

Mikkelson explained this draft budget does include several large expense increases for 2025, most notably in the Public Safety area. (increase in Police Department staff). These items have been discussed by the Council several times recently, and direction was given to staff to include these costs in the draft 2025 budget. The general property tax levy includes several components, and several factors affect the overall levy and tax capacity rates. The preliminary General Fund general property tax levy in the 2025 budget draft is \$3,127,014, which is an increase of \$663,334 over 2024. In addition, the preliminary tax levy increases include \$77,700 for the first payment on the \$350,000

G.O. Equipment Certificates issued in 2024 and \$122,730 for the City share of the 2022 Improvement Bonds.

Mikkelson reported City staff will continue to review all revenue sources that may be available to the City to finance the General Fund operations. We expect the final tax levy certified by December 31 to be reduced by a combination of reduced expenditures and additional revenue sources. By September 30, 2024, the City must certify a preliminary tax levy for collection in 2025. The final levy cannot exceed the levy certified in September but can (and certainly has been in prior years) be reduced.

Mikkelson indicated staff met with the Council Budget and Finance Committee prior to the Council reviewing and approving the preliminary budget and tax levy at the September 9th meeting. As a reminder, that is the budget number which is used by the County to formulate the proposed property tax statements, which are typically mailed out in October. The city will then hold the 2025 Truth in Taxation public hearing at the November 25th Council meeting before the final budget and tax levy is approved by the Council at the December 9th meeting.

Hultstrom asked if the City would be going out to receive different bids for insurance. Mikkelson explained this would occur in 2025 because the City was locked in for one more year.

Hultstrom supported the two new police officers being taken out of the 2025 budget. She recommended this item be revisited later in 2025. She indicated the City currently had one officer per 260 residents, when neighboring communities have one officer per 1,000 residents.

Groen commented further on a summary by department handout with the Council. He discussed the budget reductions that would occur in 2025, noting there would be a \$125,000 decrease in the general government category. He explained public works has only a minor increase in the budget. He indicated the County needed a preliminary tax levy by September 30, which would serve as the high water mark. He stated between September 30 and December 31, the City Council could then work to revise and reduce the tax levy before approving the final tax levy.

Poppe stated historically the Council has included some inflated or unknown costs within the preliminary tax levy and then works to finalize those numbers between October and December.

Hultstrom indicated she wanted to be able to make some cuts prior to September. She believed the City could do better than sending out the biggest high water mark.

Groen commented on the LGA the City would be receiving in 2025, noting this number was remaining relatively flat. He further discussed the levies for the Central Avenue improvements, public safety vehicles and public works equipment. He then described how the market value exclusion from the State would be impacting property taxes paid for residents in 2025.

Hultstrom commented on the underwriting costs for the bonding for equipment that was discussed by Rebecca Kurtz in May. She indicated this expense was \$380,000 and

not \$350,000. She believed it was misleading that these bonds were deposited into a construction fund. Groen indicated \$350,000 were used to purchase three public safety vehicles and public works equipment. He indicated this was a preliminary number and staff would be making adjustments over the coming months.

Poppe stated the Council and staff had work to do this year, when it comes to the budget and tax levy. He indicated the preliminary levy was proposed to have a 13% increase.

Hultstrom questioned if the Council would be able to review this item again prior to being approved. Groen stated the preliminary budget and tax levy would come back to the Council in September for review and consideration.

Hall asked what the preliminary tax levy will cost the average homeowner. Groen indicated he could bring this information back to the City Council in September.

Hall commented this City Council voted to have a full time City Administrator by the first of the year.

Schulz asked if Councilmember Hall would like to add the \$130,000 savings back into the budget. Groen stated the budget, as presented, includes an Assistant City Administrator with Interim Administrator Mikkelson operating in the dual role.

Hultstrom indicated she did not believe there would be a savings in keeping the dual role, if the City would be hiring two more officers. She stated this would far exceed any savings. She explained she did not like the dual role and did not believe this was the long term solution for the City. She supported the City having a full time administrator. She suggested the budget add the \$130,000 in savings back in and that the two new officers be taken out.

Schulz reported he supported the two new officers remaining in the budget. He indicated these two officers will not be replacing the Police Chief. He stated there were 300 units of affordable housing being constructed at TH610 and Central Avenue. He explained he was trying to remain optimistic but he anticipated this additional housing would require additional police calls based on statistics. He discussed how the George Floyd event changed policing. He discussed how the City used to be able to rely on neighboring police departments for assistance, but noted now departments were running understaffed and part time police officers were a thing of the past. He supported the City having two police officers on staff at all times with the addition of a supervisor. He indicated he was not predisposed to removing the two new officers from the budget. He believed the Council should further discuss a full time City Administrator and that this expense should be written back into the 2025 budget.

Hall indicated the comments Councilmember Schulz made about low income people were out of line. He believed these people deserved a place to live instead of being under a bridge. He stated Councilmember Schulz's comments were completely wrong because he was predisposing them to be criminals.

Schulz clarified his comment was that the City could not ignore the statistics and noted it would be irresponsible for the City to not plan for additional police calls. He reiterated that he was hoping for the best.

Hultstrom stated the reality is, no matter how many police calls this new housing generates, this was in Brooklyn Park and not Osseo. She questioned why the City of Osseo should put two more police officers on the backs of Osseo taxpayers without the understanding if this was necessary. She indicated the City Council received a nice email from Police Chief Mikkelson last week about how pleased he was the department was fully staffed. She indicated she could not support hiring two additional police officers for something that was not in Osseo. She recommended Brooklyn Park be responsible for hiring two new officers.

Schulz stated there was not consensus to remove the two officers from the budget, but noted there was consensus to add the \$130,000 back into the budget for the full time City Administrator position.

Poppe concurred.

Schulz asked if the City would have adequate reserves to cover the budget given the proposed percentage increases. He requested staff review this matter further and provide the Council with additional information in September.

Hall asked if the Fire Chief's position was placed in the 2024 budget. Groen stated the Fire Chief position was placed in the 2024 budget for three or four months and not the full 12 months.

Further discussion ensued regarding the Fire Chief position.

It was noted staff would bring this item back to the Council in September for further consideration.

5. ADJOURNMENT

The Work Session adjourned at 6:50 p.m.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

City of Osseo

Lawful Gambling Monthly Reporting Form 10% Contribution Fund

Site:	Osseo Legion - American Legion Post 172				
Organization:	NW Area Jaycees				
Organization Mailing Address:	8200 County Road 116, Corcoran, MN 55340				
Period:	<table border="1"> <tr> <td>Month</td> <td>Year</td> </tr> <tr> <td>7</td> <td>2024</td> </tr> </table>	Month	Year	7	2024
Month	Year				
7	2024				


10% Contribution Fund	
A. Net Profit (from LG100A line 29)	\$ 10,165.32
B. Contribution Amount	10%
C. Total Remitted to City (A x B)	\$ 1,016.53
<i>If line C is zero or a negative, no amount is due to the City.</i>	

Additional Instructions

- Payment is due 20 days after the end of the month
- Make checks payable to "City of Osseo"
- Please submit your payment, a complete copy of your **Minnesota Lawful Gambling Monthly Summary** and **Tax Return** including Forms **G1**, **LG100A** and **LG100C** for the period above to the address below:

City of Osseo
 Attn: Finance Department
 415 Central Avenue
 Osseo, MN 55369

I hereby certify that the documents attached are exact copies of the tax returns and schedules filed with Minnesota Revenue and the Gambling Control Board, and I will promptly notify the City of any action taken to amend the original content of these tax returns and schedules.



 Signature



 Date



 Phone Number

Lawful Gambling Receipts and Expenses by Site

Organization name Northwest Area Jaycees			License # 02463
Site name The Liquor Lounge	Site permit # 024	Month reported 7	Year reported 2024

Receipts and Prizes	A Gross Receipts	B Prizes	C Net Receipts
1 Paper pull-tabs	\$0.00	\$0.00	\$0.00
2 Electronic pull-tabs	\$0.00	\$0.00	\$0.00
3 Non-linked bingo	\$0.00	\$0.00	\$0.00
4 Linked bingo	\$0.00	\$0.00	\$0.00
5 Paddlewheel without a table	\$0.00	\$0.00	\$0.00
6 Paddlewheel with a table	\$0.00	\$0.00	\$0.00
7 Raffles	\$0.00	\$0.00	\$0.00
8 Tipboards	\$0.00	\$0.00	\$0.00
9 Sports tipboards	\$0.00	\$0.00	\$0.00
10 Interest and other income	\$0.00		\$0.00
11 Totals	\$0.00	\$0.00	\$0.00

Allowable Expenses

12 Paper pull-tabs, bingo paper sheets, tipboards, paddletickets, and raffle tickets	\$159.79
13 Compensation and payroll taxes	\$0.00
14 Penalty and interest paid on taxes	\$0.00
15 Accounting services	\$0.00
16 Gambling manager's bond	\$0.00
17 Local government investigation fees	\$0.00
18 Rent paid to lessors for conducting lawful gambling	\$0.00
19 Electronic pull-tab game fees	\$0.00
20 Electronic linked bingo provider fees	\$0.00
21 Other miscellaneous allowable expenses not listed above	\$3563.89
22 Cash short (if cash long, enter as a negative number)	\$0.00
23 Reimbursement for excess cash shortages	\$0.00
24 Total allowable expenses	\$3723.68

Cash Banks

25 Starting cash banks per site records	\$5000.00
26 Unreimbursed starting cash banks	\$0.00
27 Total starting cash banks	\$5000.00

Ending Inventory

28 Total value of ending inventory on the last day of the month	\$148.82
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Monthly Profit (loss)

29 Site net profit less state taxes on lawful gambling	(\$3723.68)
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Lawful Gambling Receipts and Expenses by Site

Organization name Northwest Area Jaycees			License # 02463
Site name American Legion Post 172	Site permit # 012	Month reported 7	Year reported 2024

Receipts and Prizes		A Gross Receipts	B Prizes	C Net Receipts
1	Paper pull-tabs	\$0.00	\$0.00	\$0.00
2	Electronic pull-tabs	\$0.00	\$0.00	\$0.00
3	Non-linked bingo	\$42619.00	\$26883.71	\$15735.29
4	Linked bingo	\$0.00	\$0.00	\$0.00
5	Paddlewheel without a table	\$0.00	\$0.00	\$0.00
6	Paddlewheel with a table	\$0.00	\$0.00	\$0.00
7	Raffles	\$0.00	\$0.00	\$0.00
8	Tipboards	\$0.00	\$0.00	\$0.00
9	Sports tipboards	\$0.00	\$0.00	\$0.00
10	Interest and other income	\$0.00		\$0.00
11	Totals	\$42619.00	\$26883.71	\$15735.29

Allowable Expenses

12	Paper pull-tabs, bingo paper sheets, tipboards, paddletickets, and raffle tickets	\$279.40
13	Compensation and payroll taxes	\$2129.34
14	Penalty and interest paid on taxes	\$0.00
15	Accounting services	\$274.00
16	Gambling manager's bond	\$0.00
17	Local government investigation fees	\$0.00
18	Rent paid to lessors for conducting lawful gambling	\$0.00
19	Electronic pull-tab game fees	\$0.00
20	Electronic linked bingo provider fees	\$0.00
21	Other miscellaneous allowable expenses not listed above	\$2887.23
22	Cash short (if cash long, enter as a negative number)	\$0.00
23	Reimbursement for excess cash shortages	\$0.00
24	Total allowable expenses	\$5569.97

Cash Banks

25	Starting cash banks per site records	\$7099.00
26	Unreimbursed starting cash banks	\$5191.00
27	Total starting cash banks	\$1908.00

Ending Inventory

28	Total value of ending inventory on the last day of the month	\$2132.03
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Monthly Profit (loss)

29	Site net profit less state taxes on lawful gambling	\$10165.32
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Lawful Gambling Monthly Tax Return

Print or Type	Organization Name Northwest Area Jaycees	Federal ID Number (FEIN) 41-1589692	Minnesota Tax ID Number 2014046	License Number 02463
	Address <input type="checkbox"/> Check if Address Changed 8200 County Road 116	Email Address nwjcgambling@gmail.com		Month/Year Reported 7/2024
	City Corcoran	State MN	Zip Code 55340	Number of Sites 13
	Number of barcoded games reported on Schedule B2s for the month: <u>268</u>	Check all that apply: <input type="checkbox"/> Amended Return <input type="checkbox"/> Filing under Extension (see instructions) <input type="checkbox"/> No Gambling Activity this Month <input type="checkbox"/> Final Return (see instructions)		
	This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER			

Gross Profit		A	B	C
		Gross Receipts	Prizes Paid	Net Receipts
	1 Non-linked bingo	1 101975	75935.00	26040.00
	2 Raffles (if tax-exempt raffles were conducted, complete Schedule ER)	2 0.00	0.00	0.00
	3 Paddletickets	3 7410.00	4940.00	2470.00
	4 Add lines 1 through 3	4 109385.00	80875.00	28510.00
	5 Interest and other income (including advertising or sponsorship income; see instructions)	5 3.00		3.00
	6 Linked bingo	6 22513.00	17714.00	4799.00
	7 Tipboards	7 900.00	600.00	300.00
	8 Paper pull-tabs	8 1156091.00	1027423.00	128668.00
	9 Electronic pull-tabs	9 1457222.00	1271627.00	185595.00
	10 Sports-themed tipboards	10 0.00	0.00	0.00
	11 Add lines 4 through 10. Line 11C is your gross profits for the month	11 2746114.00	2398238.00	347876.00
Tax and Fees	12 Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)			12 2423.00
	13 Combined net receipts tax (from Worksheet E, line 11; if negative, enter the amount on line 19)			13 75925.00
	14 Total tax before credits (add lines 12 and 13)			14 78348.00
	15 Net receipts tax credit used (from Schedule NRL, column E)			15 0.00
	16 Exempt raffle tax credit (from Schedule ER, line 4)			16 0.00
	17 Total nonrefundable credits (add lines 15 and 16)			17 0.00
	18 Total tax before refundable credit (subtract line 17 from line 14; if negative, enter zero)			18 78348.00
	19 Combined net receipts tax credit (from Worksheet E, line 11; if negative)			19 0.00
	20 Monthly regulatory fee (multiply line 11a by 0.125% [0.00125])			20 3433.00
	21 TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)			21 81781.00



Osseo Fire Department

Monthly Activity Report – August 2024

Incident Responses

Fire	10
Accident/PI.....	1
Gas Odor.....	1
Lock In.....	1
Fire Alarm – School.....	1
Fire Alarm – Apartment.....	5
Fire Alarm – Business.....	1
EMS	16
Cardiac-CPR Needed.....	1
Heart.....	4
Unconscious.....	3
Overdose.....	1
Down - Unknown Problem.....	1
Insulin Problem.....	1
Bleeding.....	1
Fall.....	2
Lift Assist.....	2
Mutual Aid	6
Brooklyn Park.....	3
Dayton.....	1
Robbinsdale.....	1
Crystal.....	1
Total	32

Training

- Ladders & Ventilation
- Radio On-Scene Reports

Activities

- National Night Out
- Pathways Church Family Fun Day
- Hose Testing



Fee: _____
 Receipt/Check #: _____

City of Osseo

415 Central Avenue
 Osseo, MN 55369-1195
 P 763.425.2624 F 763.425.1111
 www.DiscoverOsseo.com

Gateway Sign Message Application

The information provided on this form may be considered public data pursuant to data practices law and the City will comply with all applicable laws if the information is subject to a data request.

Business or Event Name Osseo Boys Soccer		Contact Person Jill Theiss King	
Business or Event Address Osseo - Maple Grove American Legion Osseo, MN 240 4th Ave SE		Phone Number 763-442-6262	
Email jill.king1@outlook.com		Number of Slides Requested: A fee of \$100 per slide/week must be included with every message application. 1	
Message Requested: <i>The City may edit any messages being displayed in any manner deemed necessary (e.g., clarity, length, etc.) Brevity & a maximum of ~50-60 characters recommended.</i>		Support Osseo Boys Soccer Pancake Breakfast Sunday, September 22 8am - noon	
Graphics Requested? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, circle one:) <i>Custom graphics for display the following week must be submitted to mbaier@ci.osseo.mn.us by the deadline. For optimum display, full screen graphics should be 630 x 1260 pixels or larger.</i>		Stock Image <input checked="" type="checkbox"/> Graphic to be Provided JPG or BMP format only	
Message Scheduling <i>Messages will be programmed once per week. Applications must be received by 7:30 am on Thursday for messages to be displayed the following week. Monday mid-day – Monday mid-day is the standard schedule. However, shorter display periods within that time frame are also allowed.</i>			
Specify Start Date/Time, if not Monday mid-day 9/16/24		Specify End Date/Time, if not Monday mid-day 9/22/24	
<i>By signing below, I signify that I understand that City staff will be solely responsible for reviewing applications in accordance with the Gateway Sign Policy. Any decision made by City staff under this Policy may be appealed to the City Council upon written notice of the applicant's intent to appeal. Written notice must be provided to the City Administrator within 10 days of the time upon which the administrative decision being appealed is made. The applicant must pay any fee prescribed for administrative appeals in the City's official fee schedule before any appeal will be heard.</i>			
Applicant Signature: Jill King		Date: 9/4/24	
Administrative Approval	Fee	Date	

OSSEO GATEWAY SIGN



APPLICATION FOR MESSAGE FEE WAIVER:

The City of Osseo has constructed the Gateway Sign as a method to disseminate information of general public interest. Information is posted to the Gateway Sign in accordance with the Gateway Sign Policy.

Applications for fee waivers must be reviewed by the City Council. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application **WITH A GATEWAY SIGN APPLICATION** to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-1111 or via email at cityhall@ci.osseo.mn.us AND kbroden@ci.osseo.mn.us

Name of Applicant:	Jill Theiss King - Osseo Boys Soccer Boosters		
Address:	111 P.O. Box 4, Osseo, MN 55369		
Name of Contact Person: (if different than applicant)	Jill King		
Contact Phone: (daytime)	763-442-6262	Email address:	jill.king19@outlook.com
Description of event or purpose for which Gateway Sign message will be used:	Fundraiser for Osseo Boys Soccer Pancake breakfast hosted by the Osseo American Legion.		
Desired date(s)	Specify on Gateway Sign Application & attach application to this request		
COMMUNITY BENEFITS			
How will the Osseo business community benefit from your event?	Raise funds to support the Osseo Senior High School Boys Soccer program. Helps purchase equipment + uniforms, keeps sports affordable for Osseo families, supports team transportation to games.		
NEED:			
Why is it necessary to promote this event using the Gateway Sign?	The sign is in the heart of our key market off of 81st & nearby the Osseo Senior High School, lots of traffic / people go by the sign -- great advertising! Benefits the city, the school, & the American Legion.		
Explain why paying the fee would be a hardship.	Over half of the athletes on our team are on financial assistance to play soccer. Many of our great student athletes would not be able to play without fundraising / booster support. Every dollar that can go back to the team is appreciated.		
Are you willing to provide commensurate services in lieu of the message fee? If so, what type?	Our team can do volunteer hours for the city when required.		
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.			
Signature:	Jill King		
Date of application:	9/4/24		
STAFF USE ONLY			
Est. total value of waiver (\$):		City Council Review date:	Approved date:

Resolution No. 2024-xx

RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Evans Nordby Funeral Homes Inc.	\$200.00	Minnidazzle



City of Osseo City Council Meeting Item

Agenda Item: Discuss City Administrator Position

Meeting Date: September 9th, 2024

Prepared by: Shane Mikkelson, Police Chief/Interim City Administrator

Attachments: None

Policy Consideration:

Discuss the City Administrator Position

Background:

On April 22nd the Osseo City Council appointed me as the Interim City Administrator. As this position has evolved there has been many discussions about the impact of having the City Administrator a stand-alone position or having a dual role of City Administrator and Police Chief combined. This item has been requested to be placed on the agenda for discussion.

Budget:

At the work session on August 26th the council heard the budget impacts of both City Administrator role choices. The dual role has a savings for the city of approximately \$113,000.00.

City Goals Met by this Action:

Continue to give staff the necessary tools to do their jobs effectively and efficiently.



City of Osseo City Council Meeting Item

Agenda Item: Consider Appointing Council Members to Council Committees

Meeting Date: September 9th, 2024

Prepared by: Shane Mikkelson, Interim City Administrator

Attachments: Resolution For Council Appointments

Policy Consideration:

Consider appointing Council Members to committee assignments.

Background:

At the July 22nd Council meeting the Council was asked to fill committee appointments that were vacated by Council Member Hultstrom. The Council decided to temporarily fill the committees until another council member could be appointed. Below are the council members appointed to committees.

Human Resource Committee
Cannabis Committee

Mayor Poppe & Council Member Schulz
Council Member Hall & Council Member Schulz

The council directed that this item would be reconsidered after a new council member has been appointed. Council Member Mark Cook was appointed to the Council on August 12th and took his Oath of Office at the August 26th Council meeting. Attached is a resolution outlining the vacant committees that the council can fill.

Options:

The City Council may choose to:

1. Approve appointing Council Members to various Boards and Committees;
2. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve appointing Council Members to various Boards and Commissions.

Resolution No. 2024-XX

**RESOLUTION ADOPTING 2024
OFFICIAL CITY COUNCIL APPOINTMENTS**

WHEREAS, it is the duty of City Council of the City of Osseo to make annual appointments for various positions representing the City;

WHEREAS, Council Member Mark Cook was appointed to the Osseo City Council on August 12th 2024; and

WHEREAS, by taking the Oath of Office on August 26th Council Member Mark Cook started his appointment to the Osseo City Council; and

WHEREAS, the City Council should review vacancies due the appointment of Council Member Mark Cook and consider City Council appointments for the remainder of 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that the following appointments and designations are hereby made, effective September 9, 2024:

Council Appointments

Acting Mayor	_____
Alternate Acting Mayor	Mark Schulz
Economic Development Authority	Mark Schulz, Duane Poppe, &

Fire Relief Association	_____ & _____
Historical Preservation Committee	John Hall
Weed Inspector	Duane Poppe

Council Committee Appointments

Arts & Communications Committee	Mark Schulz & _____
Budget & Finance Committee	Mark Schulz & Duane Poppe
Human Resources Committee	_____ & Mark Schulz
Intergovernmental Relations Committee	John Hall & _____
Parks & Recreation Committee	John Hall & _____
Public Safety Advisory Committee	_____ & John Hall
Risk Management Committee	Mark Schulz & Duane Poppe

Adopted by the Osseo City Council this 9th day of September, 2024.

Duane E. Poppe, Mayor

Natalie Santillo, City Clerk



Osseo, MN

Pending Expense Approval Report

By Vendor Name

APPKT00384

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: A-1 Outdoor Power Inc					
A-1 Outdoor Power Inc	561629	Supplies for Servicing Mower	Equip Repair/ Maintenance	101-42350-221	157.83
A-1 Outdoor Power Inc	562546	New recoil	Equip Repair/ Maintenance	101-42350-221	15.99
Vendor A-1 Outdoor Power Inc Total:					173.82
Vendor: Aflac					
Aflac	655849	July 2024 Aflac	Misc Deductions/Benefits	101-21710	205.74
Aflac	995535	Aug 2024	Misc Deductions/Benefits	101-21710	205.74
Vendor Aflac Total:					411.48
Vendor: Amazon Capital Services, Inc					
Amazon Capital Services, Inc	1C3R-WX1J-7WDY	Fire Inspector Textbooks - J B	Fire Training - Reimbursable	101-41920-261	93.92
Vendor Amazon Capital Services, Inc Total:					93.92
Vendor: Aspen Mills Inc					
Aspen Mills Inc	338007	Captain & FF Badges	Uniforms/Gear	101-41920-218	1,045.03
Vendor Aspen Mills Inc Total:					1,045.03
Vendor: Ben and Eddie's Landscaping, LLC					
Ben and Eddie's Landscaping,	Aug 15, 2024	CH Paver Work	Building Repair/Maintenance	101-41700-222	450.00
Ben and Eddie's Landscaping,	Aug 15, 2024	Irrig Work & Fert CH, Sipe, Bo	Operations	101-42350-211	4,527.93
Ben and Eddie's Landscaping,	Aug 15, 2024	City Sidewalk Grike Walkway	Building Repair/Maintenance	601-49400-222	1,050.00
Vendor Ben and Eddie's Landscaping, LLC Total:					6,027.93
Vendor: BerganKDV					
BerganKDV	1232966	GASB 68, 87, 96 assistance	Accounting/Auditing	101-41550-301	4,165.00
BerganKDV	1232966	GASB 68, 87, 96	Accounting/Auditing	601-49400-301	595.00
BerganKDV	1232966	GASB 68, 87, 96	Accounting/Auditing	602-49400-301	595.00
BerganKDV	1232966	GASB 68, 87, 96	Accounting/Auditing	604-49400-301	595.00
Vendor BerganKDV Total:					5,950.00
Vendor: Carissa Knudson					
Carissa Knudson	Aug 24, 2024	Aug 24, 2024 CC Dep Refund	Community Center Deposits	101-22001	250.00
Vendor Carissa Knudson Total:					250.00
Vendor: Central Telephone					
Central Telephone	12265	Sept 2024 Landline Svcs	Telecommunications	101-41700-321	923.08
Vendor Central Telephone Total:					923.08
Vendor: Comcast					
Comcast	Aug 24, 2024 PW	Sept 2024 PW Svcs	Telecommunications	101-42000-321	184.68
Comcast	Aug 24, 2024	Sept 2024 CH Svcs	Telecommunications	101-41700-321	379.26
Comcast	Aug 27, 2024	Sept 2024 CH Svcs	Telecommunications	101-41700-321	19.91
Vendor Comcast Total:					583.85
Vendor: Denishia Moore					
Denishia Moore	Aug 24, 2024	Aug 24, 2024 CC Dep Refund	Community Center Deposits	101-22001	250.00
Vendor Denishia Moore Total:					250.00
Vendor: ECM Publishers Inc					
ECM Publishers Inc	1013134	Ad 1412458 Osseo Lions Roar	Printing/Publishing Service	101-41110-351	429.00
Vendor ECM Publishers Inc Total:					429.00
Vendor: Eftps - Fit And Fica					
Eftps - Fit And Fica	INV0000912	Federal Tax	Federal Withholding	101-21701	101.92
Eftps - Fit And Fica	INV0000912	Social Security	Fica Withholding	101-21703	276.94
Eftps - Fit And Fica	INV0000912	Medicare	Fica Withholding	101-21703	64.78
Eftps - Fit And Fica	INV0000926	Federal Tax	Federal Withholding	101-21701	6,732.05
Eftps - Fit And Fica	INV0000926	Medicare	Fica Withholding	101-21703	2,083.02
Eftps - Fit And Fica	INV0000926	Social Security	Fica Withholding	101-21703	4,933.46
Vendor Eftps - Fit And Fica Total:					14,192.17

Pending Expense Approval Report

Packet: APPKT00384

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Element Technologies LLC					
Element Technologies LLC	IVC73076	BCA Audit 2024 - Remote Sup	It Service	101-41515-302	1,800.00
Element Technologies LLC	IVC73763	BCA Audit - Mitigation Discov	It Service	101-41515-302	1,050.00
Vendor Element Technologies LLC Total:					2,850.00
Vendor: Ferguson Waterworks #2518					
Ferguson Waterworks #2518	0532972	Annual Entitlement Fee Gate	Operations	601-49400-211	15,543.75
Ferguson Waterworks #2518	0534276-1	Curb Bx Rep Coup x4	Equip Repair/ Maintenance	601-49400-221	83.64
Vendor Ferguson Waterworks #2518 Total:					15,627.39
Vendor: Finken Water Solutions					
Finken Water Solutions	32989TN	Admin Water & Delivery	Operations	101-41700-211	21.95
Finken Water Solutions	1443347	Sept 2024 Water Cooler Renta	Leases/Rentals	101-41110-410	13.00
Finken Water Solutions	1443348	Sept 2024 Water Cooler Renta	Leases/Rentals	101-41900-410	8.00
Finken Water Solutions	1443349	Water Softener Rental - 417 1	Rental Property Expenses	205-42350-801	38.10
Finken Water Solutions	5711832	Water Svc - FD	Operations	101-41920-211	60.00
Vendor Finken Water Solutions Total:					141.05
Vendor: Fire Catt LLC					
Fire Catt LLC	14861	Fire Hose & Ground Ladder Te	Equip Repair/ Maintenance	101-41920-221	2,343.20
Vendor Fire Catt LLC Total:					2,343.20
Vendor: Further					
Further	INV0000914	Employee HSA	Employee H.S.A Contribution	101-21711	1,062.08
Vendor Further Total:					1,062.08
Vendor: Gary A Groen, CPA (inactive)					
Gary A Groen, CPA (inactive)	Aug 2024	August 2022 Financial consul	Accounting/Auditing	101-41550-301	912.00
Gary A Groen, CPA (inactive)	Aug 2024	August 2022 Financial consul	Accounting/Auditing	601-49400-301	570.00
Gary A Groen, CPA (inactive)	Aug 2024	August 2022 Financial consul	Accounting/Auditing	602-49400-301	570.00
Gary A Groen, CPA (inactive)	Aug 2024	August 2022 Financial consul	Accounting/Auditing	604-49400-301	228.00
Vendor Gary A Groen, CPA (inactive) Total:					2,280.00
Vendor: Health Strategies					
Health Strategies	14	Replacement Medical /Physic	Personnel/Recruitment	101-41920-355	544.00
Vendor Health Strategies Total:					544.00
Vendor: Innovative Office Solutions					
Innovative Office Solutions	IN4625378	Admin Ofc Supplies (Signs, ke	Operations	101-41110-211	97.24
Innovative Office Solutions	IN4629701	Toner x5 - HP Printer	Office Operations	101-41110-201	635.52
Vendor Innovative Office Solutions Total:					732.76
Vendor: K2 Sound And Light					
K2 Sound And Light	001207	Mobile DJ Setup - 4 Hrs Night	Operations	115-41900-211	600.00
Vendor K2 Sound And Light Total:					600.00
Vendor: Kara Wolf					
Kara Wolf	Aug 15, 2024	Aug 15, 2024 CC Dep Refund	Community Center Deposits	101-22001	250.00
Vendor Kara Wolf Total:					250.00
Vendor: Lakari Smith					
Lakari Smith	CC Dep Refund	8/17/24 CC Dep Refund	Community Center Deposits	101-22001	250.00
Vendor Lakari Smith Total:					250.00
Vendor: Law Enforcement Labor Services					
Law Enforcement Labor Servic	Sept 2024	Sept 2024 PD Dues	Union Dues	101-21708	634.50
Vendor Law Enforcement Labor Services Total:					634.50
Vendor: Matthew Peterson					
Matthew Peterson	Aug 26, 2024	PD Wellness Program Reimbu	Education/Meetings/Travel	101-41900-260	1,139.83
Vendor Matthew Peterson Total:					1,139.83
Vendor: Melissa Kloster					
Melissa Kloster	39	July 2024 Strength Classes	Programming	101-42300-312	440.00
Melissa Kloster	40	Aug 2024 Strength Classes	Programming	101-42300-312	495.00
Vendor Melissa Kloster Total:					935.00

Pending Expense Approval Report

Packet: APPKT00384

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Menards - Brooklyn Park					
Menards - Brooklyn Park	92215	Locker Room Toilet Repair - P	Building Repair/Maintenance	101-41700-222	19.98
Vendor Menards - Brooklyn Park Total:					19.98
Vendor: Metro West Inspection Services, Inc.					
Metro West Inspection Serv	4274	Aug 2024 Finalized Permits	Inspection Services	101-41940-305	168.00
Vendor Metro West Inspection Services, Inc. Total:					168.00
Vendor: Metropolitan Council					
Metropolitan Council	1177013	Waste Water Services	Sanitary Sewer Service	602-49400-386	19,565.93
Vendor Metropolitan Council Total:					19,565.93
Vendor: Minnesota Child Support Payment Center (SDU/Tribal Order Payee)					
Minnesota Child Support Pay	INV0000924	Child Support	Misc Deductions/Benefits	101-21710	728.65
Vendor Minnesota Child Support Payment Center (SDU/Tribal Order Payee) Total:					728.65
Vendor: Minnesota Department of Health					
Minnesota Department of He	2024 Renewal	Water Operator Renewal - Lu	Dues/Membership	601-49400-255	35.00
Vendor Minnesota Department of Health Total:					35.00
Vendor: Minute Maker Secretarial					
Minute Maker Secretarial	M1936	Aug 26, 2024 CC & WS Minut	Education/Meetings/Travel	101-41000-260	303.25
Vendor Minute Maker Secretarial Total:					303.25
Vendor: MN Department of Revenue					
MN Department of Revenue	INV0000913	State Tax	State Withholding	101-21702	104.17
MN Department of Revenue	INV0000927	State Tax	State Withholding	101-21702	2,973.32
Vendor MN Department of Revenue Total:					3,077.49
Vendor: Msrs Dfc/Hcsp					
Msrs Dfc/Hcsp	INV0000918	DFC - MSRS	Deffered Comp	101-21705	2,740.00
Msrs Dfc/Hcsp	INV0000919	Employee HSA	Hcsp	101-21712	1,171.24
Vendor Msrs Dfc/Hcsp Total:					3,911.24
Vendor: NAPA - Cottens Osseo					
NAPA - Cottens Osseo	2488-510502	Oil, Gloves & String Kit	Operations	101-42000-211	47.50
NAPA - Cottens Osseo	2488-515341	PW Equipment Repair	Equip Repair/ Maintenance	101-42350-221	15.68
Vendor NAPA - Cottens Osseo Total:					63.18
Vendor: PERA - Public Employees Retirement Association					
PERA - Public Employees Retir	INV0000925	PERA	Pera	101-21704	2,963.68
PERA - Public Employees Retir	INV0000925	PEPFF	Pera	101-21704	14,239.86
Vendor PERA - Public Employees Retirement Association Total:					17,203.54
Vendor: Premier Bank					
Premier Bank	8/7/2024	Microsoft User Licenses	Software	101-41515-309	330.00
Premier Bank	8/7/2024	KeyMeLocksmiths - Press Bldg	Operations	101-41700-211	21.66
Premier Bank	8/7/2024	Amazon Whiteboard & Marke	Office Operations	101-41900-201	134.32
Premier Bank	8/7/2024	Costco Pens & Markers	Office Operations	101-41900-201	46.30
Premier Bank	8/7/2024	CDW - Printer Paper	Office Operations	101-41900-201	222.02
Premier Bank	8/7/2024	Law Enforcement Support - Dis	Office Operations	101-41900-201	50.00
Premier Bank	8/7/2024	KeyMe Locksmith - PD Keys	Office Operations	101-41900-201	5.41
Premier Bank	8/7/2024	Costco - Plates	Office Operations	101-41900-201	16.34
Premier Bank	8/7/2024	Amazon - Tourniquets & Pulse	Operations	101-41900-211	47.97
Premier Bank	8/7/2024	Eckberg Lammers PC - MPPO	Education/Meetings/Travel	101-41900-260	149.00
Premier Bank	8/7/2024	Axon - Taser Batteries	Education/Meetings/Travel	101-41900-260	207.00
Premier Bank	8/7/2024	Eckberg Lammers PC MPOAA	Education/Meetings/Travel	101-41900-260	149.00
Premier Bank	8/7/2024	Icloud storage	Software	101-41900-309	2.99
Premier Bank	8/7/2024	Dropbox File Storage / Sharin	Software	101-41920-309	72.00
Premier Bank	8/7/2024	Dropbox File Sharing - FD	Software	101-41920-309	15.10
Premier Bank	8/7/2024	Dropbox - File Sharing FD	Software	101-41920-309	16.26
Premier Bank	8/7/2024	Construction Midwest - Tenni	Operations	101-42350-211	433.18
Premier Bank	8/7/2024	Optics Planet = Gunfighter Gri	Capital Outlay	110-41900-520	64.95
Premier Bank	8/7/2024	Modern Sportsmen - Gunfigh	Capital Outlay	110-41900-520	21.63
Premier Bank	8/7/2024	Costco - Night to Unite water	Operations	115-41900-211	51.87
Premier Bank	8/7/2024	Anytime Fitness Memberships	Dues/Membership	115-41900-255	225.80
Premier Bank	8/7/2024	Holiday - Night to Unite Ice	Equipment	115-41900-570	12.58

Pending Expense Approval Report

Packet: APPKT00384

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Premier Bank	8/7/2024	Alert All Corp - Night to Unite	Equipment	115-41900-570	910.00
Premier Bank	8/7/2024	TC Caricature - Night to Unite	Equipment	115-41900-570	1,035.00
Premier Bank	8/7/2024	Henn Cty Enviro Night To Unit	Equipment	115-41900-570	98.00
Premier Bank	8/7/2024	USA Inflatables - Night to Unit	Equipment	115-41900-570	715.03
Premier Bank	8/7/2024	Costco - Napkins & Foil	Equipment	115-41900-570	52.09
				Vendor Premier Bank Total:	5,105.50
Vendor: Prime Advertising & Design					
Prime Advertising & Design	91477	Monthly Website Hosting	Software	101-41515-309	100.00
				Vendor Prime Advertising & Design Total:	100.00
Vendor: Streicher's Inc.					
Streicher's Inc.	11714244	MK2 Charging Handle - M Pett	Uniforms/Gear	101-41900-218	89.99
Streicher's Inc.	11714553	Name ClothsC. Putrzenski	Uniforms/Gear	101-41900-218	23.98
				Vendor Streicher's Inc. Total:	113.97
Vendor: Taft Stettinius Hollister LLP					
Taft Stettinius Hollister LLP	6412078	GO Bonds, Series 2022A	Other Professional Services	412-42000-310	2,275.00
				Vendor Taft Stettinius Hollister LLP Total:	2,275.00
Vendor: Threads Of Hope Counseling Llc					
Threads Of Hope Counseling L	Aug 20, 2024	Counseling Sessions x 3 - PD	Other Professional Services	101-41900-310	300.00
				Vendor Threads Of Hope Counseling Llc Total:	300.00
Vendor: U.S. BANK EQUIPMENT FINANCE					
U.S. BANK EQUIPMENT FINAN	536003858	Copier Lease - PW	Leases/Rentals	101-42000-410	78.14
				Vendor U.S. BANK EQUIPMENT FINANCE Total:	78.14
Vendor: Viking Automatic Sprinkler					
Viking Automatic Sprinkler	1025-F371891	Annual Fire Sprinkler Inspecti	Building Repair/Maintenance	101-42000-222	635.00
Viking Automatic Sprinkler	1025-F373319	Annual Fire Sprinkler Inspecti	Building Repair/Maintenance	101-41700-222	635.00
				Vendor Viking Automatic Sprinkler Total:	1,270.00
Grand Total:					114,038.96

Report Summary

Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	68,507.59
110 - CIP EQUIPMENT	86.58
115 - POLICE DONATIONS/EXPENSES	3,700.37
205 - PARK DEDICATION	38.10
412 - 2022-23 Alley & Street Projects	2,275.00
601 - WATER FUND	17,877.39
602 - SEWER FUND	20,730.93
604 - STORM WATER FUND	823.00
Grand Total:	114,038.96

Account Summary

Account Number	Account Name	Expense Amount
101-21701	Federal Withholding	6,833.97
101-21702	State Withholding	3,077.49
101-21703	Fica Withholding	7,358.20
101-21704	Pera	17,203.54
101-21705	Deffered Comp	2,740.00
101-21708	Union Dues	634.50
101-21710	Misc Deductions/Benefit	1,140.13
101-21711	Employee H.S.A Contrib	1,062.08
101-21712	Hcsp	1,171.24
101-22001	Community Center Depo	1,000.00
101-41000-260	Education/Meetings/Tra	303.25
101-41110-201	Office Operations	635.52
101-41110-211	Operations	97.24
101-41110-351	Printing/Publishing Servi	429.00
101-41110-410	Leases/Rentals	13.00
101-41515-302	It Service	2,850.00
101-41515-309	Software	430.00
101-41550-301	Accounting/Auditing	5,077.00
101-41700-211	Operations	43.61
101-41700-222	Building Repair/Mainten	1,104.98
101-41700-321	Telecommunications	1,322.25
101-41900-201	Office Operations	474.39
101-41900-211	Operations	47.97
101-41900-218	Uniforms/Gear	113.97
101-41900-260	Education/Meetings/Tra	1,644.83
101-41900-309	Software	2.99
101-41900-310	Other Professional Servi	300.00
101-41900-410	Leases/Rentals	8.00
101-41920-211	Operations	60.00
101-41920-218	Uniforms/Gear	1,045.03
101-41920-221	Equip Repair/ Maintena	2,343.20
101-41920-261	Fire Training - Reimburse	93.92
101-41920-309	Software	103.36
101-41920-355	Personnel/Recruitment	544.00
101-41940-305	Inspection Services	168.00
101-42000-211	Operations	47.50
101-42000-222	Building Repair/Mainten	635.00
101-42000-321	Telecommunications	184.68
101-42000-410	Leases/Rentals	78.14
101-42300-312	Programming	935.00
101-42350-211	Operations	4,961.11
101-42350-221	Equip Repair/ Maintena	189.50
110-41900-520	Capital Outlay	86.58
115-41900-211	Operations	651.87
115-41900-255	Dues/Membership	225.80

Account Summary

Account Number	Account Name	Expense Amount
115-41900-570	Equipment	2,822.70
205-42350-801	Rental Property Expense	38.10
412-42000-310	Other Professional Servi	2,275.00
601-49400-211	Operations	15,543.75
601-49400-221	Equip Repair/ Maintena	83.64
601-49400-222	Building Repair/Mainten	1,050.00
601-49400-255	Dues/Membership	35.00
601-49400-301	Accounting/Auditing	1,165.00
602-49400-301	Accounting/Auditing	1,165.00
602-49400-386	Sanitary Sewer Service	19,565.93
604-49400-301	Accounting/Auditing	823.00
	Grand Total:	114,038.96

Project Account Summary

Project Account Key	Expense Amount
None	114,038.96
Grand Total:	114,038.96