

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
July 8, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, July 8, 2024.

2. ROLL CALL

Members present: Councilmembers John Hall, Juliana Hultstrom, Alicia Vickerman, and Mayor Duane Poppe.

Members absent: Councilmember Mark Schulz.

Staff present: Police Chief/Interim City Manager Shane Mikkelson and City Attorney Mary Tietjen.

Others present.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

Hultstrom explained she was in her sixth year as Councilmember and she has been elected twice. She reported it has always been a procedural precedence that two Councilmembers are able to place an item on an agenda. She reported on June 28 two Councilmembers asked for an item to be placed on the next agenda. This agenda item reads: Consider Bringing in a Temporary Administrator from the LMC. She suggested this item be combined with Discuss Interim City Clerk under New Business 10A.

A motion was made by Hultstrom, seconded by Hall, to accept the Agenda as amended combining Items 10A and 10D with the Council also considering bringing in a Temporary Administrator from the LMC. The motion carried 4-0.

5. CONSENT AGENDA

- A. Approve June 24 Work Session Minutes
- B. Approve June 24 Council Minutes
- C. Receive May Hockey Association Gambling Report

A motion was made by Hultstrom, seconded by Vickerman, to approve the Consent Agenda as amended.

Hall reported he was in attendance at the June 24 Worksession meeting and Juliana Hultstrom was not. He asked that the minutes be revised to reflect this change.

The motion carried 4-0.

6. MATTERS FROM THE FLOOR

A resident from Osseo understood the City did not have a fire chief. He stated the interim chief was hired back in September of 2023 and he believed the City Council should address this matter further because it has almost been a year. He explained at the last meeting he had a data request for public records. He suggested the City find an attorney that understands the law. He reported nothing in statute states he has to fill out a request form. He indicated he would continue to do things his own way, noting the city attorney has been wrong on a few other statutes also. He made a public records request for the PTO for Riley Grams, how it was calculated, how much he accumulated per year and what was owed to him when he resigned. He was of the opinion fraud was involved or illegal activity.

Hall stated for the record he was not on the City Council when decisions were made regarding the payout for former City Administrator Riley Grams.

Nick Torez, 133 8th Avenue NE, stated at the last meeting, the Council discussed a municipal cannabis dispensary. He requested clarity on the functional aspects of the proposal and asked that the Council provide more information regarding the due diligence that has been completed by the City. He questioned how much capital outlay would be required for this business, and if a business plan or pro forma had been completed. He inquired if a cost/benefit analysis had been completed to see if this was the best use for City funds. He encouraged the Council to invest City tax funds wisely and to properly consider the level of risk or downsides of the proposed cannabis dispensary. He indicated profits were not promised in this industry and there would be a great number of losers.

Hall requested Mr. Torez provide City staff with a copy of his comments.

7. SPECIAL BUSINESS

A. SWEARING IN CEREMONY FOR POLICE OFFICER JASON NORTEN

Mikkelson introduced Officer Jason Norten to the City Council. He explained Jason has successfully passed his 1-year probationary period. Jason is responsible for alcohol, tobacco, THC, and predatory offender compliance checks. Jason is also our assistant reserve coordinator and a West Command Mobile Field Force team member.

City Attorney Tietjen administered the Oath of Office to Police Officer Jason Norten and welcomed him to the Osseo Police Department. Officer Norten's badge was pinned on and a round of applause was offered by all in attendance.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS

A. APPROVE CITY CLERK JOB POSTING

Mikkelson stated at the June 24th meeting, we discussed possible ways to reorganize the administrative office. Posting an Assistant City Administrator using the Clerk Position Description was decided. After that meeting Attorney Tietjen and I discussed the position description that was presented may not fit the position title. We felt that this may have implications for hiring someone. I contacted the council with some feedback that this position should come back to the council at this meeting. We feel that this position description should be set as a City Clerk and move forward for posting.

Mikkelson explained with the resignation of City Clerk Katrina Jones, we need to fill that position. It is imperative that we find someone with City Clerk experience. After connecting with the Council Human Resources Committee, we are prepared to post for the position now and keep it open until filled. This will allow us additional time to collect more potential candidates to find the right fit for the City of Osseo.

Mikkelson reported the timing of interviews will certainly depend on the quality of applicants. If the City does not receive any highly qualified candidates initially, we can keep the posting open longer to collect more applicants. Once we find enough qualified candidates, we will proceed with interviews. The Council HR Committee will be involved in that process as well. The position posting will be open until filled to maximize flexibility in the hiring process. The posting will be located on the League of MN Cities job website, as well as the City's website and social media platforms.

Hall requested a copy of all of the City's pay grades. Mikkelson stated he could provide Councilmember Hall with this information.

Hall questioned if this position could change from City Clerk to Assistant City Administrator in the future. City Attorney Tietjen reported this would be possible. She explained when she reviewed the job posting she ensured the duties were accurate for the position. She did not recommend the job title be changed at this time.

Vickerman thanked staff for their recommendation and noted she would support posting for the City Clerk position.

Poppe indicated the Council supported having someone in this position as soon as possible.

A motion was made by Vickerman, seconded by Hultstrom, to approve the City Clerk job posting.

Hall asked what the timeline was for this position.

Poppe indicated the position would be filled as soon as possible noting the HR Committee would hold the interviews.

Hall stated he had a problem with that as he did not believe two people on the Council should be deciding the future of the City. He supported the entire Council being present for the interviews.

Mikkelson asked if the Council supported the proposed hourly wages for this position. The Council supported the proposed hourly wages for the City Clerk position.

Hall requested that he be allowed to attend all HR Committee interviews and that staff post for a Council quorum.

Poppe indicated this would require the Council to hold a special meeting for each interview. City Attorney Tietjen reported this would require a special meeting of the City Council and the meeting would have to be posted to conduct the interviews. She indicated this meeting would then be open to the public. She noted this was a Council decision on if they would like to change the hiring process. She reiterated that no hiring would be conducted until a recommendation is made at a Council meeting.

Hall asked if the interviews could be recorded for him to review after the fact.

Poppe questioned if the City could legally record an interview. City Attorney Tietjen explained this was allowed legally, but this would be a data practices matter, noting these interviews could only be accessed by the City Council and staff.

Hall indicated he would like to see the interviews recorded so he could hear and see the candidates.

Hultstrom stated as an HR Committee member, she could support going either way on this matter. She explained because this matter was so important to Councilmember Hall, she could yield her position on the HR Committee to Councilmember Hall to allow him to attend the City Clerk interviews. City Attorney Tietjen indicated this would be a Council decision. She discussed how the HR Committee served as an ad hoc committee to the City Council and noted this group has no final authority.

Vickerman inquired if the City Clerk candidate would have to agree to be recorded while being interviewed. City Attorney Tietjen indicated she did not believe the candidate would have to offer consent to be recorded because the interview would be private data that would only be shared with the City Council and Interim City Administrator.

Hall asked who has attended interviews in the past.

Hultstrom reported she and Councilmember Schulz serve on the HR Committee and would attend each interview. She explained in the past, the City Administrator and one or two other employees would be in attendance at interviews as well.

Hall stated he would be comfortable with having three or four people in attendance at the interviews.

Vickerman commented in the past when she served on the HR Committee and she was unable to attend an interview she asked another Councilmember to step in for her.

Hultstrom requested the Interim Administrator send out a timeline for candidate interviews to the entire City Council. City Attorney Tietjen stated the Council had the option of allowing Councilmember Hall to step in on the interviews if a member of the HR Committee was not able to attend.

Hultstrom suggested if she was not able to attend an interview that Councilmember Vickerman be able to attend in her absence and that Councilmember Hall attend if Councilmember Schulz were absent. She stated this would assure there was a male female balance.

Vickerman explained she did not wish to step in on these interviews.

Hultstrom stated this would mean Councilmember Hall would step in on the City Clerk interviews if Councilmember Schulz or herself were not able to attend.

Hall asked if the HR Committee could have three members, one being an alternate. City Attorney Tietjen did not recommend the HR Committee have an alternate.

The motion carried 4-0.

10. NEW BUSINESS

A. DISCUSS INTERIM CITY CLERK/DISCUSS INTERIM CITY ADMINISTRATOR POSITION AND CONSIDER BRINGING IN A TEMPORARY ADMINISTRATOR FROM THE LMC

Hultstrom stated she and Councilmember Hall have asked that this item be placed on the agenda to discuss the LMC list and the potential of a temporary administrator that has clerk experience. She indicated this would give the Council and staff experience to make decisions to hire going forward and to lead with experience. She explained she was a Councilmember and she had to do her due diligence. She reported she has had conversations with residents and many were uncomfortable with the City's current situation, having the City Administrator position being part-time and that it was a dual role. She stated she had to listen to the concerns being voiced by residents. She supported the City reviewing a list of manager and administrator candidates from the LMC. She explained Osseo was a Statutory City A, which meant the City Council had authority with a "weak" mayor and city clerk/administrator. She commented on the discussion she had with a representative from the Secretary of the State's office noting it was vital for the City to have someone on staff with elections experience. She reported she wanted the Council putting people into positions in order to best serve the City. She commented further on the conversations she had with people on the LMC pool list. She supported the City having a temporary interim administrator in place that has clerk credentials. She stated she was interested in making a motion to engage in discussions for the hiring of an Interim Administrator/City Clerk/Treasurer/HR and Finance Person.

Hultstrom provided a list of LMC candidates to Mayor Poppe and Councilmember Vickerman. She stated this list was provided to City Attorney Tietjen and she was uncertain why this list was not shared with the entire City Council.

Poppe indicated the City Council just made a motion to post for the City Clerk position.

Hultstrom reported she understood this to be the case, and noted the interim administrator/city clerk would be able to train the new individual. She stated under statutory law, the Secretary of the State's office said a clerk was mandatory to fulfill the statutory obligations.

City Attorney Tietjen reported this was correct but clarified, by statute, cities can have a deputy clerk to fulfill all of the duties of a city clerk. She explained in February the City appointed two deputy clerks, one being a current employee, MaryLou Baier and Jessica Rieland, who has since resigned. She noted the City has a deputy clerk in place that was appointed by the Council that could perform the duties of city clerk. She indicated she confirmed this appointment with the Secretary of State's Office as well. She stated the Council would be confirming the appointment of two Deputy Clerk's under Item 10C. She clarified for the record that the City was covered and that a deputy clerk was in place. While she understood the city clerk position was important, she reiterated that the City had a deputy clerk already in place.

Hall asked if a closed session meeting was necessary to discuss this matter further.

Hultstrom stated a closed session meeting could be held to discuss personnel matters with Interim City Administrator Mikkelson.

City Attorney Tietjen clarified employees do not get to call a closed session of the City Council, but rather there are only a handful of reasons that the Council can hold a closed session meeting.

Hultstrom stated written consent was granted to allow the Council to review a video of a personnel matter.

Poppe indicated this had nothing to do with the matter at hand, nor was this an item on the agenda. He stated it may make sense for the City to hire an interim candidate until the City can interview and hire a City Clerk candidate.

Hall explained it may take two to four weeks to conduct interviews and then the candidate may have to give two to six weeks' notice before being able to begin with the City of Osseo. He reported the City may be without a clerk for two or three months.

City Attorney Tietjen clarified the agenda had originally had the Interim City Clerk and City Administrator positions as separate items. She explained Councilmember Hultstrom requested the items be discussed together. She reported for discussion purposes, Councilmember Hultstrom was proposing the City engage in discussions for an interim administrator/city clerk and there were a number of individuals on the LMC list that could serve in this capacity.

Poppe indicated an interim administrator was in place through the end of 2024. He reported the City would be posting and hiring a City Clerk.

Hultstrom commented the City was in a critical place and no one has the experience to train a clerk on elections. She noted the election for 2024 had stringent duties and

regulations that must be followed. She wanted someone with experience in place to ensure all election rules are properly followed.

Poppe agreed stating this was the reason this item was on the agenda. He indicated the Council was discussing the possibility of having an interim City Clerk in place. He stated Councilmember Hultstrom has now elevated this position to an interim city administrator/city clerk.

Hultstrom explained the LMC list was for city managers and administrators. She believed it was in the best interest of the City to have a person with experience as a city administrator and city clerk for overview and training purposes. She indicated the current interim administrator only has administrative experience since April. She stated the public wasn't happy and frankly, she was not happy. She believed the best direction forward would be to have an experienced person as an administrator/clerk.

Vickerman commented if an interim clerk was brought in, could this individual provide training. She stated she was struggling with understanding why the City would bring in an interim administrator when there was an interim administrator already in place.

Mikkelson explained he has had discussions with the individual Councilmember Hultstrom has mentioned on the list and understood this individual was interested in both jobs, or would take either one. He stated he spoke with this individual regarding the city clerk position given the direction that was provided by the Council at their last meeting.

Poppe reported the individual was interested in an interim position. Mikkelson reported this was the case.

Hultstrom indicated there were individuals on the LMC list that were available on an interim basis or a long-term basis. She supported the City having someone in place with clerk and administration experience.

Vickerman commented on how experience comes with time. She noted she supported the City having an interim clerk in place to bridge the gap and assist with running the 2024 election. She did not support the City eliminating any positions, but rather she wanted to build up the City's existing employees.

Poppe questioned how Councilmember Hultstrom determined which was the best candidate to bring forward for the Council to consider as interim city administrator/city clerk.

Hultstrom explained the individual she was recommending was willing to talk with the City and wants the will of the Council to decide. She indicated she spoke with several other candidates, but they were not comfortable reporting to a higher position. She noted she has only had positive feedback from the individual she was recommending.

Poppe clarified that the individual has clerk experience to bridge the gap and support the City through the 2024 elections.

Hultstrom reported this was the case.

Vickerman appreciated how this individual could be brought on and no other positions would have to be eliminated.

Hultstrom discussed how it would be a problem bringing someone else in and having this person report to someone higher up because this may become a problem. She expressed concern with the fact the current interim administrator stated he did not trust this individual and then quit talking to them.

Mikkelson stated he did not recall every stating he did not trust Councilmember Hultstrom. He commented further on the conversation he had with Councilmember Hultstrom noting he had sent several emails to the full Council, which Councilmember Hultstrom had replied to with questions and he had responded to each of the questions on this agenda item. He apologized if it appears he was trying to undermine something because he was not. He reported in his entire time with the City Council, he has been clear that he would make mistakes and he asked for grace. In addition, he had also said that at any time the Council wants him to serve only as the Police Chief, he would do this. He explained he did not deserve Councilmembers undercutting him or calling him at all hours of the day and night and having discussions behind his back. He indicated he could not have his staff believing in him and the City's mission when the Council was working behind his back. He reported he has led the City through some of the biggest crises the City has ever had and he believed he was doing what was best for the City. He indicated he was bringing everything he had to this City and he responded to the Council when called upon as soon as he could because he loved this City. He understood how to lead people into battle and this was a battle because the City was running short staffed. He reported he did not appreciate the insinuation that staff was leaving because of him. He indicated this was an irresponsible comment for the Council to make and he was going to stand up for himself. He stated the Council put himself in this position and he was doing his best to serve the City.

Hultstrom reported he has never called the interim administrator in the middle of the night. She explained there were many missed calls and he did not answer texts and the only response she was getting were emails.

Poppe requested the discussion be brought back to the interim city clerk position. He reiterated that the Council appointed an interim administrator, which it appears Councilmember Hultstrom now disagreed with. He commented on how the City could benefit from an interim city clerk.

Hall stated when he was attending city council meetings, prior to his appointment to the City Council, he indicated he had a problem with the fact the City Council would be waiting seven or eight months before looking to hire a City Administrator, especially with elections and budgets needing to be addressed. He believed it was a dire necessity to have a City Administrator on staff. He supported the City moving forward and hiring a full time City Administrator that could manage budgets. He supported the Police Chief going back to his position and that a City Administrator be brought in to run the City. He believed the sooner the City did this, the better. He stated he had nothing against Interim Administrator Mikkelson, but he did not want to wait seven more months to hire a full time City Administrator.

City Attorney Tietjen stated the appointment of a full time City Administrator was not on the agenda, but this could be on a future agenda. She indicated the item on the agenda was for the Council to consider the hiring of an interim city clerk or interim city clerk/administrator. She reported if the Council wanted to fill this position, the Council would then have to determine how to move forward.

Vickerman believed the City had a plan in place for the interim city administrator along with the timeline for this position.

Hultstrom commented further on how important it was for the City to have someone in place that had clerk experience. She stated she has had people in her home and she believed the environment at City Hall was toxic at this time. She indicated two employees left and they both said the same thing. She stated it was hard to discuss this matter and noted it was not her plan until she saw the worksession and spoke to the Secretary of the State and LMC to better understand the City's obligations. She understood it would take time to hire a city clerk that has the proper training for elections.

Poppe stated he was in agreement that the interim city clerk position was important.

Hultstrom explained the more experience the city clerk has the better. She was of the opinion it would be best to fill the interim administrator position by an outside person with experience.

Hall suggested the motion on the table be amended to refer this item to the HR Committee and that this matter be addressed this week to iron out the details and that a special meeting be held on Monday night to resolve the item.

Poppe stated Councilmember Schulz was on vacation this week which may make it difficult for the HR Committee to address this matter before Monday, July 15.

Hall suggested the matter be brought to the HR Committee as soon as possible.

An amendment to the motion was made by Hall to refer this item to the HR Committee and that this matter be addressed as soon as possible to iron out the details and that a special meeting be called if necessary.

The amendment failed for lack of a second.

City Attorney Tietjen asked for clarification on the motion if Councilmember Hultstrom wanted staff to move forward with a particular candidate, or to move forward in general with appointing an interim city clerk/administrator.

Hultstrom stated she wanted to see staff move forward with hiring an interim city clerk/administrator with experience, however, she believed the person from LMC should be able to be considered because she met all the City's criteria and had outstanding references/experience. She was of the opinion it would be difficult for this person to report to someone who doesn't have administrative experience.

A motion was made by Hultstrom, seconded by Hall, to direct staff to have discussions for an Interim Administrator/City Clerk person.

Hall asked if the HR Committee would be moving forward with interviews for this position.

Hultstrom stated she could not speak to Councilmember Schulz's availability. She indicated she had a lot of availability. She discussed how the City was in a crisis right now. She believed solutions had to be found and brought forward.

Hall questioned if Interim Administrator Mikkelson could facilitate a meeting with the HR Committee to discuss the interim city clerk position. Mikkelson stated he could do this, if this was the direction of the Council.

Hultstrom stated she would like to amend her motion to ensure the candidates for this position came from the LMC list.

An amendment was made by Hultstrom, seconded by _____, to direct staff to use the LMC list of candidates for the Interim City Clerk position. The amendment failed 1-3 (Hall, Vickerman and Poppe opposed).

A motion was made by Vickerman, seconded by Hall, to direct staff to pursue further discussions with a candidate for the Interim City Clerk position.

Hall asked if the HR Committee would be involved in this process.

Vickerman recommended staff speak with candidates and report back to the Council and that this item be brought back to the City Council in two weeks for further consideration. Mikkelson stated he would proceed in this manner.

The motion carried 3-1 (Hultstrom opposed).

A motion was made by Hall, seconded by Vickerman, to direct staff to hold a special City Council meeting as soon as possible to address this matter.

Mikkelson stated this would be possible on his end, but he was uncertain if this would be possible on the candidates end.

The motion carried 3-1 (Hultstrom opposed).

B. APPROVE ADDED HOURS TO COMMUNITY CENTER COORDINATOR ANN SCHNEIDER

Mikkelson stated Ann Scheider is currently the Community Center Coordinator and has offered to help with our staff shortage. She will keep her current role and add hours in the office as needed. She will work with our Administrative Assistant, MaryLou Baier, and me to take on some tasks she feels comfortable with within the office setting. This sharing of the workload will help us all be able to continue serving the citizens of Osseo while being short-staffed.

Vickerman thanked Ann for being willing to step in and help the City at this time.

A motion was made by Vickerman, seconded by Hall, to approve Ann Schneider to work up to 30 hours per week. The motion carried 4-0.

C. APPROVE DEPUTY CLERK APPOINTMENT (Resolution)

Mikkelson stated at the February 26th Council meeting, a resolution 2024-20 was passed to name Marylou Baier and Jessica Rieland as Deputy Clerks for this year's election process. On June 24th, the City of Osseo accepted Jessica Rieland's and City Clerk Katrina Jones's resignation. Resolution 2024-20 states, "Additional election judges and deputy clerks may be added as necessary to maintain the required minimum for party balance requirement and to fill vacancies or make substitutions as needed. The City Clerk has the authority to name Deputy Clerks, who can then act in their place during the election process. With the above resignations City Clerk Katrina Jones felt it necessary to name two new Deputy Clerks. On June 27th and July 2nd, 2024, City Clerk Katrina Jones appointed Interim City Administrator Shane Mikkelson and Office Manager Felicia Wallgren as Deputy City Clerk verbally and in writing. The current resolution in front of you will confirm that Shane Mikkelson and Felicia Wallgren will act as Deputy Clerks.

A motion was made by Vickerman, seconded by Poppe, to adopt Resolution No. 2024-45, Consenting to the Appointment of Shane Mikkelson and Felicia Wallgren as Deputy City Clerks.

Hall asked if there was an end date to this appointment.

City Attorney Tietjen explained this appointment could be rescinded by the City Council at any point in time in the future.

Hultstrom supported the Council adding one deputy city clerk, but did not feel it was necessary to add two. She did not support putting any further duties on Interim Administrator Mikkelson. She did not believe this was in the City's best interests.

Vickerman stated in the event the City hires an interim city clerk or hires a permanent staff member, the City Council could bring this item back. She indicated this was a temporary action to ensure the City has proper coverage.

Hall indicated he had a hard time agreeing to putting more on the Interim Administrator's plate as well. Mikkelson stated he was already acting as the clerk because he had to. While he understood the concerns of the Council, he reported he has been through the ballot training and was working through the election process. He stated it was his hope there would be additional staff members in place by the end of July.

The motion carried 3-1 (Hultstrom opposed).

D. DISCUSS INTERIM CITY ADMINISTRATOR POSITION

This item was addressed under Item 10A.

E. APPROVE AMENDED CITY ADMINISTERED FUND ORDINANCE RELATED TO GAMBLING (Resolution)

Mikkelson stated the City Council recently adopted a new chapter (Chapter 119) regulating lawful gambling. The chapter includes a requirement that each lawful gambling organization contribute 10% of net profits from locations within the City of Osseo to a city-administered fund. Following discussions with organizations, and to match reporting requirements of neighboring cities, the proposed amendment establishes that payment to the city-administered fund must be calculated each calendar month and paid on the 20th of the following month. For example, the payment for net profits from July 2024 will be made by August 20, 2024 and not July 31, as would be the case if the amendment were not made. Staff propose waiving the second reading of the ordinance amendment and publishing the change via summary publication.

A motion was made by Vickerman, seconded by Hall, to adopt an Ordinance Amending City Code Chapter 119 related to Lawful Gambling and the Due Date of Payments to City-Administered Fund and Waiving the Second Reading. The motion carried 4-0.

A motion was made by Vickerman, seconded by Hall, to adopt Resolution No. 2024-46, approving Summary Publication of Ordinance No. 2024-____. The motion carried 4-0.

F. APPROVE NEW TOBACCO LICENSE FOR A&M ATMS

Mikkelson stated Ali Aledawi, the owner, applied for a new tobacco and edible cannabinoid products licenses for A&M ATMS dba A&M ATMS located at 208 Central Avenue. He did not indicate any other tobacco establishments that he is interested in and will be the manager overseeing daily operations. The owner was also provided with a copy of the current moratorium on cannabis businesses. Zoning was previously reviewed and approved by the former Community Management Coordinator for this address location through other inquiries. The Police Department has conducted a background investigation for the owner, which was clear. It was noted staff collected fees per city code for the regular license period, from July 1, 2024, to June 30, 2025. Staff reviewed pictures of the location, noting a permit was not pulled for the work that was conducted on the property.

Hultstrom indicated the Council received emails from three surrounding businesses and she believed it was the Council's due diligence to listen to business owners and constituents. Because of the concerns raised, she would not be supporting this request.

City Attorney Tietjen stated she was not aware of the building permit issues and explained she was uncertain if the Council could deny the license for an unrelated issue.

Hall suggested the Council delay action on this matter.

A motion was made by Hall, seconded by Hultstrom, to postpone action on this matter to the next City Council meeting to allow staff and the City Attorney to review this matter further. The motion carried 3-1 (Vickerman opposed).

G. DECLARE SURPLUS PROPERTY (Resolution)

Mikkelson requested the Council declare a list of items from staff as surplus property. It was noted as equipment is replaced and outfitted, remaining items will be declared as surplus property.

Hall asked if these items would be sold at a local auction house. Mikkelson reported the City has been using an auction house in Princeton.

A motion was made by Hall, seconded by Vickerman, to adopt Resolution No. 2024-47, declaring City property as surplus and authorizing its sale. The motion carried 4-0.

H. APPROVE PURCHASE OF 150TH CELEBRATION POLICE OFFICER BADGES

Mikkelson stated in 2025, the City of Osseo will be celebrating its 150th Anniversary. The Police Department has designed and commissioned one badge for consideration by the council to be worn for just one year.

A motion was made by Hall, seconded by Vickerman, to approve the design and purchase of the 150th Anniversary Badge. The motion carried 4-0.

I. APPROVE ACCOUNTS PAYABLE

Mikkelson reviewed the Accounts Payable with the Council.

Hultstrom asked that a Budget and Finance Committee member present the accounts payable at future meetings.

A motion was made by Hultstrom, seconded by Vickerman, to approve the Accounts Payable as presented. The motion carried 4-0.

11. ADMINISTRATOR REPORT – None

12. COUNCIL AND ATTORNEY REPORTS

Hultstrom thanked Officer Starrie for her service to the City of Osseo.

Hall reported work continues at the school park at the old elementary school.

Hall thanked the Garibaldi's for taking care of the flowers along Central Avenue.

Hall recommended the tennis courts and basketball courts be closed until the blacktop can be replaced. He encouraged the City to consider installing a pickleball court in Sipe Park.

Vickerman thanked Officer Starrie for her service to the City of Osseo.

13. ANNOUNCEMENTS

Poppe encouraged the public to attend the upcoming Music and Movies in the Park events planned for Tuesday, July 9 and July 16.

Poppe stated the farmers market would begin on Tuesday, July 9.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 9:21 p.m. The motion carried 4-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial