



Osseo City Council Meeting

AGENDA

REGULAR MEETING
Monday, April 1, 2024
7:00 p.m., Council Chambers

MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, ASHLEE MUELLER, MARK SCHULZ, ALICIA VICKERMAN

1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
 - A. Approve Internal Posting for Fire Chief 2 Position
 - B. Approve Osseo Park Center Boys Lacrosse Exempt Permit for Gambling Activities on May 10
 - C. Approve Osseo Maple Grove American Legion Auxiliary Gateway Sign Waiver
 - D. Receive February American Legion Gambling Report
 - E. Receive February Lions Club Gambling Report
 - F. Set PSAC Meeting Date for April 16, 2024
6. **Matters from the Floor**

Individuals may address the Council about any matter. The City Council will take no official action on items discussed at the Forum, with the exception of referral to Staff or Commission or Committee for future report. Individuals can also submit comments to cityhall@ci.osseo.mn.us prior to a meeting.
7. **Special Business**
 - A. Receive 2023 Rental Inspections Report – Carri Levitski, Rum River Consultants
 - B. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
 - A. Approve New Liquor License for Milah’s Royal Bistro & Private Dining
 - B. Approve Plans and Specs and Authorize Bids for 2024 Street Project (Resolution) – Alyson Fauske, WSB & Associates
 - C. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**
14. **Adjournment**



City of Osseo City Council Meeting Item

Agenda Item: Approve Internal Posting for Fire Chief 2 Position

Meeting Date: April 1, 2024
Prepared by: Riley Grams, City Administrator

Attachments: None

Policy Consideration:

Consider approving the internal posting for the Osseo Fire Chief 2 position.

Background:

Currently, the Fire Chief 2 position is vacant within the Fire Department. Interim Fire Chief Mike Cogswell would like to internally post for the position and collect applications from interested internal candidates. The Fire Department Leadership Team will then review the applications and set up internal interviews for the position. This is consistent with how the Fire Department Administration positions have been hired in the past (outside of the Fire Chief position). Once the internal candidate is selected, I will negotiate an employment agreement with that individual and the agreement will be subject to approval by the Osseo City Council at a future date. The posting is expected to be open for two weeks, and will be emailed to the entire Fire Department staff as well as posted inside City Hall.

Options:

The City Council may choose to:

1. Approve the internal posting for the Fire Chief 2 position;
2. Deny the internal posting for the Fire Chief 2 position;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the internal posting for the Fire Chief 2 position

Next Step:

If approved, Staff will post the opening and make all Osseo Fire Department members aware of the position and the requirements.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: OPC Boys Lacrosse Association

Previous Gambling Permit Number: X-_____

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 92-3501633

Mailing Address: 9436 Evergreen Ave N

City: Brooklyn Park State: MN Zip: 55443 County: Hennepin

Name of Chief Executive Officer (CEO): Marrissia Gearld

CEO Daytime Phone: 763-703-8232 CEO Email: OPCboyslax@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Osseo-Maple Grove American Legion Post #172

Physical Address (do not use P.O. box): 260 4th Ave SE

Check one:

City: Osseo Zip: 55369 County: Hennipen

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 05/10/2024

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



Fee: _____
 Receipt/Check #: _____

City of Osseo

415 Central Avenue
 Osseo, MN 55369-1195
 P 763.425.2624 F 763.425.1111
www.DiscoverOsseo.com

Gateway Sign Message Application

The information provided on this form may be considered public data pursuant to data practices law and the City will comply with all applicable laws if the information is subject to a data request.		
Business or Event Name OSSEO Maple Grove American Legion Auxiliary		Contact Person Karrie Pastorek
Business or Event Address Osseo, MN		Phone Number 763-443-1393
Email karriepastorek@gmail.com	Number of Slides Requested: A fee of \$100 per slide/week must be included with every message application.	
Message Requested: <i>The City may edit any messages being displayed in any manner deemed necessary (e.g., clarity, length, etc.) Brevity & a maximum of ~50-60 characters recommended.</i>		
Graphics Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, circle one:) <i>Custom graphics for display the following week must be submitted to kbroden@ci.osseo.mn.us by the deadline. For optimum display, full screen graphics should be 630 x 1260 pixels or larger.</i>	Stock Image <input checked="" type="checkbox"/> Graphic to be Provided JPG or BMP format only	
Message Scheduling <i>Messages will be programmed once per week. Applications must be received by 7:30 am on Thursday for messages to be displayed the following week. Monday mid-day – Monday mid-day is the standard schedule. However, shorter display periods within that time frame are also allowed.</i>		
Specify Start Date/Time, if not Monday mid-day April 1st		Specify End Date/Time, if not Monday mid-day April 19th
<i>By signing below, I signify that I understand that City staff will be solely responsible for reviewing applications in accordance with the Gateway Sign Policy. Any decision made by City staff under this Policy may be appealed to the City Council upon written notice of the applicant's intent to appeal. Written notice must be provided to the City Administrator within 10 days of the time upon which the administrative decision being appealed is made. The applicant must pay any fee prescribed for administrative appeals in the City's official fee schedule before any appeal will be heard.</i>		
Applicant Signature: Karrie Pastorek	Date: 3/12/24	
Administrative Approval	Fee	Date

OSSEO GATEWAY SIGN



APPLICATION FOR MESSAGE FEE WAIVER:

The City of Osseo has constructed the Gateway Sign as a method to disseminate information of general public interest. Information is posted to the Gateway Sign in accordance with the Gateway Sign Policy.

Applications for fee waivers must be reviewed by the City Council. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application **WITH A GATEWAY SIGN APPLICATION** to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-2624 or via email at jamerman@ci.osseo.mn.us AND kbroden@ci.osseo.mn.us

Name of Applicant:	Osseo Maple Grove American Legion Auxiliary			
Address:	260 4th Ave, SE OSSEO MN 55369			
Name of Contact Person: (if different than applicant)	Karrie Pastorek			
Contact Phone: (daytime)	763-443-1393	Email address:	Karriepastorek@gmail.com	
Description of event or purpose for which Gateway Sign message will be used:	Children & Youth Fundraiser / Steak Fry All funds go back to children & youth in the community.			
Desired date(s)	Specify on Gateway Sign Application & attach application to this request			
COMMUNITY BENEFITS				
How will the Osseo business community benefit from your event?	The business community can donate to event to help raise funds for children in the community and promote their business.			
NEED:				
Why is it necessary to promote this event using the Gateway Sign?	All proceeds from event go to children & youth in the community. We work with schools & churches to help with clothes, sports, gas cards, hygiene products, school supplies, adopt a family, & food pantries.			
Explain why paying the fee would be a hardship.	Paying the fee would take away from helping children & youth in the community			
Are you willing to provide commensurate services in lieu of the message fee? If so, what type?	Yes, if the City is in need of volunteers please reach out to the American Legion Auxiliary			
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.				
Signature:	Karrie Pastorek			
Date of application:	3/12/23			
STAFF USE ONLY				
Est. total value of waiver (\$):		City Council Review date:		Approved date:

Osseo-Maple Grove American Legion

Steak Fry
Children & Youth
Fundraiser

Friday April 19th
5pm – 8pm

All funds raised will go to back to
children in the community



 AMERICAN
LEGION
AUXILIARY

RUDOLPH PRIEBE POST 172
GAMBLING REPORT TO
CITY OF OSSEO

1. Report for month of FEBRUARY 2024.
2. Check as appropriate:

Paddlewheel
 Pulltabs
 Bingo
 Raffle
 Other Etabs/Linked E-Bingo


3. Gross Receipts: \$658112.12
4. Less prizes paid. \$560017.75
5. Net Receipts \$98095.00
6. Expenses/Taxes \$64,318.01

Expenses Itemized:

Compensation	\$11053.63
Misc. (accounting, trash, clean, insurance)	\$2,034.38
Cost of Games	\$15,623.84
State Gambling Tax	\$33361.00
Federal Gambling Tax	\$1525.16
Meat Raffle Gift Certs	\$720.00

7. Profit \$33,776.99
8. Distribution of Profits by Code

A2	CEAP	\$1000
A2	CROSS	\$1000
A6	RECOGNITION MILITARY SERVICE COL	\$2140
A7	OPC LACROSS BOYS	\$1000
A7	AMERICAN HERITAGE GIRLS TROOP 579	\$3000
A7	OPC LACROSS GIRLS	\$1000
A7	OSSEO GIRLS GOLF	\$1000
A7	ELPIS ENTERPRISES	\$1125
A7	THREE RIVERS FIGURE SKATING	\$1000
A7	MINNESOTA LEGION ALSTAR BASEBALL PROGRAM	\$1000
A7	SCHOLARSHIP UNIVERSITY OF SIOUX FALLS	\$1000

Signed: 
 JAMES HULTGREN
 Gambling Manager

Osseo Lions Club Gambling Report

to

City of Osseo

5 E

Report for the month/year of Feb-24

Check as appropriate:

XXXXXX paddle wheel

XXXXXX pull tabs

 raffle

 other (specify) LG100A

Gross Receipts 738,333.31 LG100A-11A

Prizes Paid 650,990.54 LG100A-11B

Net Receipts 87,342.77 LG100A-11C

Expenses - Total 45,361.09 Total Itemized

Expenses itemized:

Pulltabs	5,382.11
Compensation	9,220.06
Accounting Services	861.20
Rent	9,358.83
Electronic pull-tab provider fees	18,488.59
Electronic linked bingo provider fees	260.96
Supplies Bank charges etc	1,554.51
Cash Short (Over)	234.83
Profits \$ 41,981.68 G1A Line 24	45,361.09

Lawful Purpose Expenditures

MN Department of Revenue - Wagering Tax	\$ 29,995.63
FMSC-2404-046EA Cross Winds UMC MobilePack-Food Packing	2,500.00
MN Firefighters Pipes & Drums	1,500.00
Deans Market - Christmas Baskets	4,100.00
Lee Carson Center - OSD #279 Program	2,500.00
Hopkins Farmers Market - POP Kids Club	500.00
Osseo High School - Synchro Gators	750.00
Osseo Girls Golf	750.00
Osseo Park Center Boy's Lacrosse	750.00
NW Orioles Town Team	2,500.00
Community Exchange for Change	1,000.00
Park Center Traveling Basketball League	750.00
City of Osseo - Music & Movies in the Park	4,000.00
Total Contributions	\$ 51,595.63

Signed



Attach additional information if necessary.

*This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.



City of Osseo City Council Meeting Item

Agenda Item: Set PSAC Meeting Date for April 16, 2024

Meeting Date: April 1, 2024

Prepared by: Riley Grams, City Administrator

Attachments: None

Public Safety Advisory Committee Chair Juliana Hultstrom has called for a PSAC meeting on April 16, 2024, 6:00 PM in the Council Chambers at City Hall. The PSAC members and the general public will be properly notified of the meeting.

Options:

The City Council may choose to:

1. Approve the PSAC meeting date for April 16, 2024;
2. Deny the PSAC meeting date;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the PSAC meeting date for April 16, 2024.



RENTAL HOUSING LICENSE PROGRAM

2023 Year in Review



Presented by Carri Levitski
Rum River Program Administrator

- ▶ The rental licensing program is self-sustainable
- ▶ It allows jurisdictions to offer safe housing while protecting property values and housing stock without affecting the general budget which helps with keeping the tax levy down
- ▶ Rental properties are like other businesses – owners need to meet minimum standards and regulations in order to maintain health, safety and quality of life

BENEFITS OF A RENTAL LICENSING PROGRAM

DWELLING TYPES IN CYCLE 2023

3 - Single Family Dwellings

25 - Apartment Complexes

533 – Total Units

Correspondence was sent in various forms including mail, email, and phone/voice mail messages.

Resources are shared prior to the first inspection to assist the applicant in achieving success with their property regarding rental requirements.

- ▶ Majority of Inspections occurred in July, August, and September
- ▶ Reinspections typically took place in the Fall.
- ▶ Some properties continue to be inspected in 2024 as we are working with the applicant to be in compliance with their property

INSPECTIONS COMPLETED FOR THE 2023 RENTAL CYCLE

16 Properties passed within two inspections



Please note, these inspections are included in the applicant's initial fee for service




57% Pass Rate Overall



FOLLOW UP INSPECTIONS COMPLETED FOR 2023 RENTAL PROPERTY CYCLE

For those properties that required a third reinspection, there was an 80% success rate



There are currently (7) properties that either need to pay their reinspection fee and/or complete their follow-up inspection



(19) Properties have received their rental license, with two requiring documentation to officially issue their license.



THANK YOU!

We appreciate the opportunity to serve the residents and businesses of the City of Osseo in helping to provide a safe environment through the Rental Licensing Program.



Resolution No. 2024-xx

RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Premier Bank	\$5,000	Night to Unite



City of Osseo City Council Meeting Item

Agenda Item: Approve New Liquor License for Milah’s Royal Bistro LLC

Meeting Date: April 1, 2024
Prepared by: Katrina Jones, City Clerk

Attachments: Conditional Use Permit
 Site Plan

Policy Consideration:

Consider approving a new liquor license for Milah’s Royal Bistro LLC.

Background:

Milah’s Royal Bistro LLC dba Milah’s Royal Bistro & Private Dining located at 204 Central Avenue Suite A has been operating at this location for over a year. Milah Kai, the owner, has applied for a liquor license (beer and wine) for the remaining license period through June 30, 2024.

The 204 Central Avenue address has an existing CUP for an intoxicating liquor license and a condition that limits seating to 50 seats. Milah has been given a copy of the existing CUP and the conditions; a copy of the CUP has been included in the packet.

On November 21, 2023, the City Clerk and the Alcohol and Gambling Board’s Investigator met with the applicant to discuss the tenant’s rental spaces. This building’s current layout is unique and poses some issues for liquor licensing. The Alcohol and Gambling Board’s Investigator indicated that the restaurant space would need to have a separate unit number assigned to have a license as the spaces are not compact and contiguous but are connected by a hallway. City Staff worked with the owner, Milah, and the post office and determined that currently three suite numbers are assigned to the 204 Central Avenue address: Suite A, B, & C. The owner sent an updated site plan which is included in the packet. City Staff has communicated to the owner that an additional suite number will need to be assigned by the post office if they intend to have the number of suites on the plan.

Milah is currently renting three separate spaces: Suite A, a private dining space and a kitchen space. Suite A will hold the liquor license. The Alcohol and Gambling Board requires that there be 25 seats for a wine license which will need to be located within Suite A, which means the private dining space can only contain 25 seats under the current CUP. Staff will continue to monitor to ensure the current CUP conditions are being followed. The applicant has indicated that she would like to also serve liquor in the private dining space, and she has the option to

apply for an Alcohol Catering Permit through the State to serve alcohol with food for events once she has an approved liquor license for her restaurant establishment.

Discussion:

Under city code Section 112 (A)-Tobacco and Section 113 (C)—Liquor,

(A) The fee for licenses granted after the commencement of the license term shall be prorated on a monthly basis.

(C) The fee for all licenses, except temporary licenses, granted after the commencement of the license year shall be prorated on a monthly basis.

Staff collected prorated fees per city code for 9 months, since Staff began working on the application in October 2023, and a certificate of insurance that includes liquor liability for Suite A. The Police Department has conducted a background investigation and there are no records for the owner.

The Council should allow for public comment to consider approval of the liquor license. The applicant may be in attendance for questions.

City Goals Met By This Action:

Ensure City's continued financial stability.

Maintain as low a tax rate as possible.

Options:

The City Council may choose to:

- 1) Approve the new liquor license for Milah's Royal Bistro LLC;
- 2) Deny the new liquor license for Milah's Royal Bistro LLC;
- 3) Table for additional information.

Recommendation/Action Requested:

Staff recommends the City Council chose option 1) Approve the new liquor license for Milah's Royal Bistro LLC.

Resolution No. 2009-28

**RESOLUTION GRANTING REQUEST OF KEVIN NORDEEN
TO AMEND A CONDITIONAL USE PERMIT (CUP) IN ORDER TO EXPAND THE
RESTAURANT AREA AND SERVE ON-SALE INTOXICATING LIQUOR
AT 204 CENTRAL AVENUE**

WHEREAS, the applicant, Kevin Nordeen, has submitted an application to amend a conditional use permit in order to expand the restaurant area and serve on-sale intoxicating liquor at 204 Central Avenue, property ID number 18-119-21-23-0058; and

WHEREAS, the City Council originally approved a CUP application to allow for a café and wine bar with on-sale wine service at its August 27, 2007, meeting subject to 11 conditions; and

WHEREAS, an amended CUP application is required if the business owner wishes to serve other intoxicating beverages than wine and if the business owner wishes to expand the original dining area, which was reviewed as a part of the original approval; and

WHEREAS, the applicant's property is zoned CBD, Central Business Zoning District, which is intended to accommodate central business type uses that include joint-use parking areas and business uses primarily orientated to the walking public; and

WHEREAS, Section 153.037 (C)(11) of the City Code of Ordinances allows for conditional uses determined by the City to be commercial businesses such as on- or off-sale liquor establishments to sell or serve liquor as part of regular business; and

WHEREAS, in making this determination whether or not the amended conditional use is to be allowed, the City may consider the nature of the land, the nature of adjoining land or buildings, whether or not a similar use is already in existence and located on the same premises or on other lands immediately close by, the effect upon traffic into and from the premises or on any adjoining roads, and all other or further factors as the City shall deem appropriate for consideration in determining the effect of the use on the general welfare, public health, and safety; and

WHEREAS, notice of said public hearing was published in the official newspaper, surrounding property owners were notified, and notice was duly posted at City Hall; and

WHEREAS, a public hearing was held on April 20, 2009, at a regular meeting of the Osseo Planning Commission and all interested persons were invited to make their comments known; and

WHEREAS, based on a review of the application and comments received at the public hearing, the Planning Commission with a 6-0 vote (one abstention);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that the following determinations are made:

1. The establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, comfort, or general welfare;

2. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood;
3. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
4. Adequate utilities, access roads, drainage, and necessary facilities have been or will be provided;
5. Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets; and
6. The conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located.

BE IT FURTHER RESOLVED, the request to amend a conditional use permit to in order to expand the restaurant area and serve on-sale intoxicating liquor at 204 Central Avenue is hereby granted and approved subject to the following conditions:

1. The on-sale intoxicating beverages shall adhere to all applicable federal, state, and county statutes and regulations in addition to local ordinances;
2. Outdoor television, video, or similar projection shall not be allowed in the outdoor patio area;
3. Any outdoor music shall be at a noise level such that it cannot be heard more than 50 feet from the premises and at the premises shall not exceed 60 decibels of intensity on site;
4. The outdoor patio area shall be enclosed by some sort of barrier (fence, rope, etc.) if alcohol is to be served outdoors;
5. The patio area shall not impede normal pedestrian traffic;
6. Alcoholic beverages shall not be allowed to be taken out of the inside of the building or enclosed patio area;
7. The off-street parking area on the east side of the property shall be free of weeds and debris at all times;
8. A outdoor patio seating plan that conforms to ADA requirements shall be submitted and approved by staff prior to any outdoor service;
9. The indoor seating plan shall not exceed 50;
10. The applicant shall submit a seating plan (indoor and outdoor) to staff prior to operation. The seating plan(s) will then be sent to the Metropolitan Council for a Service Availability Charge (SAC) Determination. The applicant will be required

to pay to the City of Osseo the appropriate SAC fee based on the determination, prior to the opening of business; and

11. Violation of any condition shall result in revocation of the CUP in accordance with the provisions of the Zoning Ordinance.

Adopted by the Osseo City Council this 27th day of April, 2009.

The motion for the adoption of the foregoing resolution was made by Council member Menth, seconded by Council member Schreiber, and upon vote being duly taken thereon, the following voted in favor thereof: Council members John Hall, Brian Kleven, Steve Menth, Steve Parks, and Ken Schreiber,

and the following voted against the same: none,

and the following were absent: none,

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS.
CITY OF OSSEO)

We, the undersigned, being the duly qualified Mayor and Clerk of the City of Osseo, Hennepin County, Minnesota, a Minnesota municipal corporation, hereby certify that the above and foregoing Resolution No. 2009-28 is a true and correct copy of the Resolution as adopted by the City Council the 27th day of April, 2009.



John P.W. Hall, Mayor



Gregory S. Withers, Administrator-Clerk-Treasurer



THE SMOKE SHOP
850 Sq Ft

**MILAH's RESTAURANT
DINING ROOM**

The Rooftop Porch
Suite D

Suite C

Suite B

MILAH's RESTAURANT
Suite A



Agenda Item: 2024 Street Project - Approve Plans and Specifications

Meeting Date: April 1, 2024

Prepared By: Alyson Fauske, PE (MN), City Engineer

Policy Consideration:

Request to approve the following:

1. Adopt the attached resolution approving plans and specifications.

Background:

At the February 12, 2024, meeting the City Council voted to rescind the January 8, 2024, vote approving plans and specifications and authorizing advertisement for bids, and directed staff to present alternative project scope. On February 26, 2024, the City Council reviewed options for a mill and overlay or full depth reclamation of 3rd Street NE, 8th Avenue NE, 9th Avenue NE, 1st Street NE, and Broadway Avenue, referred to as the “8th/9th Ave Area” in this report. The City Council directed WSB to modify the plans for the 8th/9th Ave Area to be a full depth reclamation, spot curb and gutter removal and replacement, extension of storm sewer, and replacement of hydrants. The replacement of hydrants will be bid as an alternate, meaning that the city can consider awarding the project with or without the hydrant replacement.

The streets in the 8th/9th Ave Area of the project will be reclaimed to a depth of 8 inches and the proposed new street section consists of 4½ inches of reclaim and 3½ inches of pavement paved in two layers: 2 inches of base course (the first layer) and 1½ inches of wear course (the second layer). The proposed street section will provide a better ride quality than one, 3 inch layer of pavement and provides adequate pavement thickness for a future mill and overlay.

Spot curb and gutter replacement in the 8th/9th Ave Area will consist of removal and replacement of full panels that are severely damaged, have heaved, or have settled. There are several panels throughout the 8th/9th Ave Area that are flat and therefore hold water for a period of time following rain events. In order to fix this issue, the street grade would need to be adjusted; therefore, these panels will not be replaced with this project.

Funding/Financing:

The total project cost estimate is \$1,665,140.22 and includes all proposed street and utility improvements, as well as all engineering, legal, financing, and administrative costs. The opinion of probable cost is based on projected construction costs and includes a 10% contingency and 28% indirect costs. A breakdown of the estimated costs are as follows:

Surface improvements, 8 th /9 th Ave Area	\$ 663,373.57
Surface improvements, North Oaks	\$ 388,893.82
Surface improvements, 1½ Street NE	\$ 44,582.21
Surface improvements, CR 81 frontage road	\$ 215,996.35
Drainage improvements	\$ 152,521.60
Sanitary sewer improvements	\$ 24,780.80
Watermain improvements	\$ 10,841.60
Hydrant improvements	\$ 164,150.27
Total	\$1,665,140.22

The change in scope in the 8th/9th Ave Area from a reconstruction (\$1,323,195.50 estimate per Feasibility Report) with full curb and gutter replacement to full depth reclamation with partial curb and gutter replacement (pre bid estimate is \$663,373.57) is an estimated 50% reduction in cost.

Financing for the 2024 Street Reconstruction & Rehabilitation Project will be based on the City's special assessment policy which calls for 50% of the proposed street improvements to be specially assessed, including all administrative costs. Due to the quick turnaround for revised plans, specifications, and cost estimate, a revised assessment roll was not prepared. A final assessment roll will be prepared based on the low bid and presented to the City Council for consideration at a future meeting.

The remaining 50% of the street costs and 100% of the utility costs will be financed by the City through street and enterprise funds. The Metropolitan Council approved the city's application for the next round of Inflow and Infiltration (I&I) reduction grant. The application included the cost of the sanitary sewer improvements associated with this project.

In 2022 the City Council bonded \$3,690,000 for the 2022 Sewer Lining Project, the 2022 Alley Project, and the 2024 Street Reconstruction & Rehabilitation Project (formerly known as the 2023 Street Reconstruction & Rehabilitation Project). Ehlers confirmed that 20% of the total amount bonded or \$738,000 must be assessed. Below is a summary of the project costs and amounts assessed; some amounts are estimates and are noted as such.

Project	Total Bonded	Total Cost	Amount Assessed
2024 Street Project	\$2,075,000.00	\$1,665,140.22 (est.)	\$ 548,424.80 (est.)
2022 Alley Project	\$ 875,000.00	\$ 973,635.66 (est.)	\$ 613,884.00
2022 Sewer Lining	\$ 740,000.00	\$ 844,319.90	\$ 0.00
	\$3,690,000.00	\$3,483,095.78 (est.)	\$1,162,308.80 (est.)

Schedule:

If Council approves the attached resolution, the next step is to upload the revised plans. Other key dates include:

- Bid opening – April 16, 2024
- Assessment hearing – May 28, 2024
- Award the project – May 28, 2024
- Begin construction – June, 2024
- Substantial completion – September 30, 2024
- Final completion – October 15, 2024

The City Council could consider awarding the project before holding the assessment hearing to allow the contractor more time to complete project.

City Goals Met By This Action:

Maintaining city infrastructure.

Options:

The City Council may choose to:

1. Adopt the resolution approving the modified Plans & Specifications for the 2024 Street Reconstruction & Rehabilitation Project;
2. Adopt the resolution approving the modified Plans & Specifications for the 2024 Street Reconstruction & Rehabilitation Project with noted changes or as amended;
3. Deny the project;

4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose Option (1): Adopt the resolution approving the modified Plans & Specifications for the 2024 Street Reconstruction & Rehabilitation Project.

Resolution No. 2024-xx

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE
2024 STREET RECONSTRUCTION & REHABILITATION PROJECT**

WHEREAS, pursuant to the motion passed by the City Council on May 23, 2022, the City Engineer was directed to prepare a Feasibility Report for the 2023 Street Reconstruction & Rehabilitation Project, and

WHEREAS, such Feasibility Report was received and approved by the City Council at the September 12, 2022, regular City Council meeting and the City Council voted to postpone the project, and

WHEREAS, at the April 24, 2023, Work Session the City Council directed work to commence on the project, and

WHEREAS, the Feasibility Report information for the year of the proposed project, the opinion of probable cost of the project, and the preliminary assessment amounts was updated to reflect the City Council action taken on September 12, 2022, and

WHEREAS, the updated Feasibility Report was accepted on June 26, 2023, and

WHEREAS, pursuant to City Council authorization on August 28, 2023, the city engineer prepared plans and specifications for the 2024 Street Reconstruction & Rehabilitation Project and presented such plans and specifications to the Council for approval on January 8, 2024, and

WHEREAS, the City Council accepted the plans and specifications, and authorized advertisement for bids on January 8, 2024, and

WHEREAS, the City Council rescinded approval of the plans and specifications on February 12, 2024, and

WHEREAS, on February 26, 2024 the City Council directed the city engineer to modify the plans for 3rd Street NE, 8th Avenue NE, 9th Avenue NE, 1st Street NE, and Broadway Avenue to be a full depth reclamation, spot curb and gutter removal and replacement, extension of storm sewer, and replacement of hydrants, and

WHEREAS, pursuant to City Council direction provided on February 26, 2024, the city engineer has modified the plans and specifications for the 2024 Street Reconstruction & Rehabilitation Project accordingly and has presented such plans and specifications to the council for approval;

NOW, THEREFORE BE IT RESOLVED, by the City Council of Osseo, Minnesota:

1. The plans and specifications, copies of which are on file at city hall, are hereby accepted upon recommendation of the city engineer.
2. As directed by the City Council on January 8, 2024, the city clerk prepared and caused to be inserted in the official paper and in Finance and Commerce an advertisement for bids for the making of such improvements under such approved plans and specifications. The plans and specifications are posted on QuestCDN vBid™ and Addendum 5 was issued March 25, 2024, changing the bid opening date to Tuesday, April 16, 2024 at 10:00 AM Central Standard Time. The QuestCDN vBid™ posting shall be updated via Addendum 6 to specify the work to be done as approved by the City Council on April 1, 2024. Immediately following expiration of the time for receiving bids, representatives of the City of Osseo will publicly view bids at an online bid opening meeting. Information for participating in this bid viewing meeting will be contained in the bid advertisement. No bids will be considered unless sealed and filed as set forth in the instructions to bidders in compliance with the requirements of electronic bidding and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the clerk for 5% of the amount of such bid.



Osseo, MN

Pending Expense Approval Report

By Vendor Name

APPKT00293

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Accurate Auto & Tire Service					
Accurate Auto & Tire Service	1003611	Testing for exhaust smell in P	Vehicle Repairs/Maintenance	101-41900-217	99.20
Accurate Auto & Tire Service	1003666	Alignment - check oil leak - Sq	Fuel - Vehicle/Equipment	101-41900-216	139.95
Vendor Accurate Auto & Tire Service Total:					239.15
Vendor: Action Fleet, LLC					
Action Fleet, LLC	16775	FD Firecom Radion & Installati	Capital Outlay	110-41920-520	11,465.55
Action Fleet, LLC	16776	FD Repair Opticon Emitter En	Capital Outlay	110-41920-520	278.16
Vendor Action Fleet, LLC Total:					11,743.71
Vendor: Aflac					
Aflac	316016	March 2024 Premium	Medical/Dental/Life/Ltd	101-21706	234.42
Vendor Aflac Total:					234.42
Vendor: Alex Air Apparatus 2 LLC					
Alex Air Apparatus 2 LLC	7927	Annual Air Compressor Testin	Equip Repair/ Maintenance	101-41920-221	934.98
Vendor Alex Air Apparatus 2 LLC Total:					934.98
Vendor: Amazon Capital Services, Inc					
Amazon Capital Services, Inc	1YGC-9JNF-MHH4	Copier paper	Operations	101-41920-211	23.61
Vendor Amazon Capital Services, Inc Total:					23.61
Vendor: Berglund, Baumgartner, Kimball & Glaser, LLC					
Berglund, Baumgartner, Kimb	Feb 2024	Feb 2024 Criminal Prosecutio	Legal Service - Prosecution	101-41500-306	1,339.00
Vendor Berglund, Baumgartner, Kimball & Glaser, LLC Total:					1,339.00
Vendor: Centerpoint Energy					
Centerpoint Energy	1/30/24 - 2/29/24	Feb 2024 Natural Gas Service	Natural Gas Service	101-41700-390	795.52
Centerpoint Energy	1/30/24 - 2/29/24	Feb 2024 Natural Gas Service	Natural Gas Service	101-41800-390	174.63
Centerpoint Energy	1/30/24 - 2/29/24	Feb 2024 Natural Gas Service	Natural Gas Service	101-42000-390	430.05
Centerpoint Energy	1/30/24 - 2/29/24	Feb 2024 Natural Gas Service	Natural Gas Service	101-42350-390	87.42
Centerpoint Energy	1/30/24 - 2/29/24	Feb 2024 Natural Gas Service	Natural Gas Service	602-49400-390	17.44
Vendor Centerpoint Energy Total:					1,505.06
Vendor: CenturyLink					
CenturyLink	Mar 2024	Mar 2024 Lift Station Svc	Telecommunications	602-49400-321	124.86
Vendor CenturyLink Total:					124.86
Vendor: Cintas Corp.					
Cintas Corp.	4186879352	Mat Service - CH	Operations	101-41700-211	14.88
Vendor Cintas Corp. Total:					14.88
Vendor: City Of Maple Grove					
City Of Maple Grove	21969	Feb 2024 Water Usage	Purchased Water	601-49400-385	12,864.38
Vendor City Of Maple Grove Total:					12,864.38
Vendor: Denise Hochstedler					
Denise Hochstedler	03.09.24	Comm Ctr deposit refund	Community Center Deposits	101-22001	250.00
Vendor Denise Hochstedler Total:					250.00
Vendor: ECM Publishers Inc					
ECM Publishers Inc	988874	Vehicle Weight Limits Ordinan	Printing/Publishing Service	101-41110-351	71.00
Vendor ECM Publishers Inc Total:					71.00
Vendor: Edgar Delgadillo Diaz					
Edgar Delgadillo Diaz	Comm Ctr Refund	Comm Ctr Refund	Community Center Deposits	101-22001	50.00
Vendor Edgar Delgadillo Diaz Total:					50.00
Vendor: Eftps - Fit And Fica					
Eftps - Fit And Fica	INV0000719	Federal Tax	Federal Withholding	101-21701	6,609.44
Eftps - Fit And Fica	INV0000719	Social Security	Fica Withholding	101-21703	4,872.60
Eftps - Fit And Fica	INV0000719	Medicare	Fica Withholding	101-21703	2,167.96
Eftps - Fit And Fica	INV0000700	Federal - CC	Federal Withholding	101-21701	25.00

Pending Expense Approval Report

Packet: APPKT00293

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Eftps - Fit And Fica	INV0000700	Federal Tax	Federal Withholding	101-21701	7,618.11
Eftps - Fit And Fica	INV0000700	Medicare - CC	Fica Withholding	101-21703	57.52
Eftps - Fit And Fica	INV0000700	Social Security - CC	Fica Withholding	101-21703	245.94
Eftps - Fit And Fica	INV0000700	Medicare	Fica Withholding	101-21703	2,403.76
Eftps - Fit And Fica	INV0000700	Social Security	Fica Withholding	101-21703	5,946.96
Vendor Eftps - Fit And Fica Total:					29,947.29

Vendor: Element Technologies LLC

Element Technologies LLC	IVC71436	Billable On-Site Support	It Service	101-41515-302	1,012.50
Element Technologies LLC	SLA71810	March 2024 Monthly Billing	It Service	101-41515-302	6,072.48
Vendor Element Technologies LLC Total:					7,084.98

Vendor: Finken Water Solutions

Finken Water Solutions	5662712	Drinking water delivery	Operations	101-41920-211	60.00
Finken Water Solutions	1409198	Feb 2024 Cooler Rental	Operations	101-41110-211	8.00
Vendor Finken Water Solutions Total:					68.00

Vendor: Further

Further	16841189	March 2024 Participant Fees	Med/Den/Life/Ltd/Std Insura	101-41110-130	32.50
Further	INV0000708	Employee HSA	Employee H.S.A Contribution	101-21711	2,483.23
Further	INV0000688	Employee HSA	Employee H.S.A Contribution	101-21711	883.23
Vendor Further Total:					3,398.96

Vendor: Hennepin County Treasurer - Property Tax Div.

Hennepin County Treasurer -	3/12/2024	Ken Rowe 2024 Truth in Taxati	Assessing Service	101-41110-308	314.00
Vendor Hennepin County Treasurer - Property Tax Div. Total:					314.00

Vendor: Hennepin County Treasurer - Information Technology

Hennepin County Treasurer - I	1000223504	PD Radio Technology	Radio Communications	101-41900-220	1,346.08
Hennepin County Treasurer - I	1000218751	FD Radio Fees - Jan 2024	Radio Communications	101-41920-220	638.94
Vendor Hennepin County Treasurer - Information Technology Total:					1,985.02

Vendor: Hennepin County Treasurer - Public Works

Hennepin County Treasurer -	1000223786	Feb 2024 PW Fuel Charges	Fuel - Vehicle/Equipment	101-42000-216	665.40
Vendor Hennepin County Treasurer - Public Works Total:					665.40

Vendor: Icma Retirement Corporation

Icma Retirement Corporation	INV0000707	DFC - ICMA	Deffered Comp	101-21705	884.61
Icma Retirement Corporation	INV0000687	DFC - ICMA	Deffered Comp	101-21705	884.61
Vendor Icma Retirement Corporation Total:					1,769.22

Vendor: Innovative Office Solutions

Innovative Office Solutions	IN4486631	Admin offc supplies	Operations	101-41110-211	52.71
Vendor Innovative Office Solutions Total:					52.71

Vendor: LaRae Carlisle

LaRae Carlisle	03.15.24	Comm Ctr Deposit Refund	Community Center Deposits	101-22001	200.00
Vendor LaRae Carlisle Total:					200.00

Vendor: Menards - Brooklyn Park

Menards - Brooklyn Park	82607	Washers, nuts, bolts for street	Street Maintenance/Signage	101-42000-224	50.21
Menards - Brooklyn Park	82829	Fence repair at public works	Equip Repair/ Maintenance	101-42000-221	138.81
Vendor Menards - Brooklyn Park Total:					189.02

Vendor: Metro West Inspection Services, Inc.

Metro West Inspection Servic	4057	Feb 2024 Finalized Permits	Inspection Services	101-41940-305	2,583.12
Vendor Metro West Inspection Services, Inc. Total:					2,583.12

Vendor: Micheal Or Lynn Olkives

Micheal Or Lynn Olkives	03.13.24	Community Center Deposit Re	Community Center Deposits	101-22001	250.00
Vendor Micheal Or Lynn Olkives Total:					250.00

Vendor: Minnesota Child Support Payment Center (SDU/Tribal Order Payee)

Minnesota Child Support Pay	INV0000717	Child Support	Misc Deductions/Benefits	101-21710	785.78
Minnesota Child Support Pay	INV0000698	Child Support	Misc Deductions/Benefits	101-21710	785.78
Vendor Minnesota Child Support Payment Center (SDU/Tribal Order Payee) Total:					1,571.56

Vendor: Minnesota Life Insurance Company

Minnesota Life Insurance Co	14820251-00	Life Ins Premium - Jan 2024	Medical/Dental/Life/Ltd	101-21706	103.70
Minnesota Life Insurance Co	14820251-00	Life Ins Premium - Jan 2024	Med/Den/Life/Ltd/Std Insura	101-41110-130	18.25

Pending Expense Approval Report

Packet: APPKT00293

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Minnesota Life Insurance Co	14820251-00	Life Ins Premium - Jan 2024	Med/Den/Life/Ltd/Std Insura	101-41650-130	5.00
Minnesota Life Insurance Co	14820251-00	Life Ins Premium - Jan 2024	Med/Den/Life/Ltd/Std Insura	101-41900-130	45.00
Minnesota Life Insurance Co	14820251-00	Life Ins Premium - Jan 2024	Med/Den/Life/Ltd/Std Insura	101-42000-130	15.00
Minnesota Life Insurance Co	36236251-00	Life Ins Premium - Feb 2024	Medical/Dental/Life/Ltd	101-21706	103.70
Minnesota Life Insurance Co	36236251-00	Life Ins Premium - Feb 2024	Med/Den/Life/Ltd/Std Insura	101-41110-130	18.25
Minnesota Life Insurance Co	36236251-00	Life Ins Premium - Feb 2024	Med/Den/Life/Ltd/Std Insura	101-41650-130	5.00
Minnesota Life Insurance Co	36236251-00	Life Ins Premium - Feb 2024	Med/Den/Life/Ltd/Std Insura	101-41900-130	45.00
Minnesota Life Insurance Co	36236251-00	Life Ins Premium - Feb 2024	Med/Den/Life/Ltd/Std Insura	101-42000-130	15.00
Minnesota Life Insurance Co	70342351-00	Life Ins Premium - Mar 2024	Medical/Dental/Life/Ltd	101-21706	130.70
Minnesota Life Insurance Co	70342351-00	Life Ins Premium - Mar 2024	Med/Den/Life/Ltd/Std Insura	101-41110-130	20.00
Minnesota Life Insurance Co	70342351-00	Life Ins Premium - Mar 2024	Med/Den/Life/Ltd/Std Insura	101-41650-130	5.00
Minnesota Life Insurance Co	70342351-00	Life Ins Premium - Mar 2024	Med/Den/Life/Ltd/Std Insura	101-41900-130	50.00
Minnesota Life Insurance Co	70342351-00	Life Ins Premium - Mar 2024	Med/Den/Life/Ltd/Std Insura	101-42000-130	15.00
Minnesota Life Insurance Co	83412151-00	Life Ins Premium - Dec 2023	Medical/Dental/Life/Ltd	101-21706	103.70
Minnesota Life Insurance Co	83412151-00	Life Ins Premium - Dec 2023	Med/Den/Life/Ltd/Std Insura	101-41110-130	18.25
Minnesota Life Insurance Co	83412151-00	Life Ins Premium - Dec 2023	Med/Den/Life/Ltd/Std Insura	101-41650-130	5.00
Minnesota Life Insurance Co	83412151-00	Life Ins Premium	Med/Den/Life/Ltd/Std Insura	101-41900-130	45.00
Minnesota Life Insurance Co	83412151-00	Life Ins Premium - Dec 2023	Med/Den/Life/Ltd/Std Insura	101-42000-130	15.00
Vendor Minnesota Life Insurance Company Total:					781.55

Vendor: Minute Maker Secretarial

Minute Maker Secretarial	M1842	Council meeting minutes - Fe	Recording Services	101-41000-307	472.13
Vendor Minute Maker Secretarial Total:					472.13

Vendor: MN Department of Revenue

MN Department of Revenue	INV0000720	State Tax	State Withholding	101-21702	3,181.54
MN Department of Revenue	INV0000701	State Tax - CC	State Withholding	101-21702	25.00
MN Department of Revenue	INV0000701	State Tax	State Withholding	101-21702	3,417.32
Vendor MN Department of Revenue Total:					6,623.86

Vendor: MN PEIP

MN PEIP	1371574	April 2024 Med/Dental Premi	Med/Den/Life/Ltd/Std Insura	101-41110-130	1,005.48
MN PEIP	1371574	April 2024 Med/Dental Premi	Med/Den/Life/Ltd/Std Insura	101-41650-130	1,005.48
MN PEIP	1371574	April 2024 Med/Dental Premi	Med/Den/Life/Ltd/Std Insura	101-41900-130	9,671.97
MN PEIP	1371574	April 2024 Med/Dental Premi	Med/Den/Life/Ltd/Std Insura	101-42000-130	1,005.48
Vendor MN PEIP Total:					12,688.41

Vendor: Msrs Dfc/Hcsp

Msrs Dfc/Hcsp	INV0000712	DFC - MSRS	Deffered Comp	101-21705	2,394.00
Msrs Dfc/Hcsp	INV0000713	Employee HSA	Hcsp	101-21712	970.78
Msrs Dfc/Hcsp	INV0000692	DFC - MSRS	Deffered Comp	101-21705	2,394.00
Msrs Dfc/Hcsp	INV0000693	Employee HSA	Hcsp	101-21712	1,061.12
Vendor Msrs Dfc/Hcsp Total:					6,819.90

Vendor: NAPA - Cottens Osseo

NAPA - Cottens Osseo	2488-458661	Squad brake fluid	Vehicle Repairs/Maintenance	101-41900-217	550.98
NAPA - Cottens Osseo	2488-458661	Squad 221 brake fluid	Vehicle Repairs/Maintenance	101-41900-217	23.98
Vendor NAPA - Cottens Osseo Total:					574.96

Vendor: Nicole Fiefarek

Nicole Fiefarek	03.09.24	Comm Ctr rental deposit refu	Community Center Deposits	101-22001	250.00
Vendor Nicole Fiefarek Total:					250.00

Vendor: North Memorial

North Memorial	2/29/2024	FD EMR Refresher half day 2/	Fire Training - Reimburseable	101-41920-261	900.00
Vendor North Memorial Total:					900.00

Vendor: Osseo Area School District 279

Osseo Area School District 27	03.08.24	Community Ctr Rental Overpa	Community Center Deposits	101-22001	250.00
Osseo Area School District 27	03.08.24	Community Ctr Rental Overpa	Operations	101-41800-211	400.00
Vendor Osseo Area School District 279 Total:					650.00

Vendor: PERA - Public Employees Retirement Association

PERA - Public Employees Retir	INV0000718	PEPFF	Pera	101-21704	10,851.19
PERA - Public Employees Retir	INV0000718	PERA	Pera	101-21704	4,596.91
PERA - Public Employees Retir	INV0000699	PEPFF	Pera	101-21704	12,508.25

Pending Expense Approval Report

Packet: APPKT00293

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
PERA - Public Employees Retir	INV0000699	PERA	Pera	101-21704	4,606.07
Vendor PERA - Public Employees Retirement Association Total:					32,562.42

Vendor: Pitney Bowes Purchase Power

Pitney Bowes Purchase Power	Mar 3, 2024	Admin Post Meter Refill	Postal/Delivery Service	101-41110-322	1,008.50
Vendor Pitney Bowes Purchase Power Total:					1,008.50

Vendor: Poms Tire Service, Inc.

Poms Tire Service, Inc.	700063778	Tires Squad 221	Vehicle Repairs/Maintenance	101-41900-217	558.58
Vendor Poms Tire Service, Inc. Total:					558.58

Vendor: Premier Bank

Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	101-41000-255	60.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Uniforms/Gear	101-41110-218	20.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41110-260	40.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41110-260	499.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41110-260	399.46
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Operations	101-41410-211	49.04
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Software	101-41515-309	268.25
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Office Operations	101-41900-201	18.98
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Office Operations	101-41900-201	19.95
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Office Operations	101-41900-201	106.38
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Office Operations	101-41900-201	44.72
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Office Operations	101-41900-201	222.02
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Operations	101-41900-211	43.68
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Officer Equipment	101-41900-213	113.46
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Vehicle Repairs/Maintenance	101-41900-217	71.50
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	101-41900-255	91.94
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	101-41900-255	19.16
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41900-260	25.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41900-260	598.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41900-260	499.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41900-260	299.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41900-260	225.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Education/Meetings/Travel	101-41900-260	25.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Software	101-41900-309	2.99
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Personnel/Recruitment	101-41900-355	33.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Personnel/Recruitment	101-41900-355	33.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Software	101-41920-309	5.81
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Software	101-41920-309	72.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Software	101-41920-309	54.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Uniforms/Gear	101-42000-218	109.99
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Uniforms/Gear	101-42000-218	194.95
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Uniforms/Gear	101-42000-218	72.51
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Uniforms/Gear	101-42000-218	41.22
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Leases/Rentals	101-42350-410	637.67
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	115-41900-255	32.30
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	115-41900-255	32.00
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	115-41900-255	32.30
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	115-41900-255	32.30
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	115-41900-255	32.30
Premier Bank	03.14.24	Credit Card Charges 01.06.24	Dues/Membership	115-41900-255	32.30
Vendor Premier Bank Total:					5,209.18

Vendor: Republic Services

Republic Services	0894-006596803	Mar 2024 Admin Shredding	Operations	101-41110-211	49.16
Vendor Republic Services Total:					49.16

Vendor: Streicher's Inc.

Streicher's Inc.	I1685100	Palomata Uniform Items	Uniforms/Gear	101-41900-218	123.96
Streicher's Inc.	I16855344	Peterson Uniform Items	Uniforms/Gear	101-41900-218	144.98
Streicher's Inc.	I16855371	Norten Uniform Items	Uniforms/Gear	101-41900-218	184.99
Streicher's Inc.	I16855445	Palomata Uniform Items	Uniforms/Gear	101-41900-218	504.92
Streicher's Inc.	I1686744	Palomata Uniform Items	Uniforms/Gear	101-41900-218	23.98

Pending Expense Approval Report

Packet: APPKT00293

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Streicher's Inc.	11687093	Officer Gallegos Uniform Item	Officer Equipment	101-41900-213	1,722.00
				Vendor Streicher's Inc. Total:	2,704.83
Vendor: Tegrete Corporation					
Tegrete Corporation	110368	March 2024 Janitorial Svcs	Cleaning Service	101-41700-317	738.00
Tegrete Corporation	110368	Feb 2024 Janitorial Svcs	Cleaning Service	101-41800-317	245.00
				Vendor Tegrete Corporation Total:	983.00
Vendor: Toll Gas & Welding Supply					
Toll Gas & Welding Supply	40190569	PW Welding Gas Tank Rentals	Operations	101-42000-211	11.89
				Vendor Toll Gas & Welding Supply Total:	11.89
Vendor: Twin City Water Clinic Inc					
Twin City Water Clinic Inc	20265	Water sample testing	Operations	601-49400-211	90.00
				Vendor Twin City Water Clinic Inc Total:	90.00
Vendor: Verizon Wireless					
Verizon Wireless	9958048813	PD cell service	Telecommunications	101-41900-321	1,255.86
				Vendor Verizon Wireless Total:	1,255.86
Vendor: VIA Actuarial Solutions					
VIA Actuarial Solutions	OSC-2024-02	FYE 2023 GASB 75 Valuation R	Accounting/Auditing	101-41550-301	1,200.00
				Vendor VIA Actuarial Solutions Total:	1,200.00
Vendor: Walters Recycling & Refuse, Inc.					
Walters Recycling & Refuse, In	7761318	PW Refuse	Recycle/Organics/Cleanupday	101-42000-384	86.95
				Vendor Walters Recycling & Refuse, Inc. Total:	86.95
Vendor: Yousef Abumayaleh					
Yousef Abumayaleh	03.15.24	Comm Ctr Deposit Refund	Community Center Deposits	101-22001	250.00
				Vendor Yousef Abumayaleh Total:	250.00
Grand Total:					155,205.51

Report Summary

Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	130,171.62
110 - CIP EQUIPMENT	11,743.71
115 - POLICE DONATIONS/EXPENSES	193.50
601 - WATER FUND	12,954.38
602 - SEWER FUND	142.30
Grand Total:	155,205.51

Account Summary

Account Number	Account Name	Expense Amount
101-21701	Federal Withholding	14,252.55
101-21702	State Withholding	6,623.86
101-21703	Fica Withholding	15,694.74
101-21704	Pera	32,562.42
101-21705	Deffered Comp	6,557.22
101-21706	Medical/Dental/Life/Ltd	676.22
101-21710	Misc Deductions/Benefit	1,571.56
101-21711	Employee H.S.A Contrib	3,366.46
101-21712	Hcsp	2,031.90
101-22001	Community Center Depo	1,500.00
101-41000-255	Dues/Membership	60.00
101-41000-307	Recording Services	472.13
101-41110-130	Med/Den/Life/Ltd/Std In	1,112.73
101-41110-211	Operations	109.87
101-41110-218	Uniforms/Gear	20.00
101-41110-260	Education/Meetings/Tra	938.46
101-41110-308	Assessing Service	314.00
101-41110-322	Postal/Delivery Service	1,008.50
101-41110-351	Printing/Publishing Servi	71.00
101-41410-211	Operations	49.04
101-41500-306	Legal Service - Prosecuti	1,339.00
101-41515-302	It Service	7,084.98
101-41515-309	Software	268.25
101-41550-301	Accounting/Auditing	1,200.00
101-41650-130	Med/Den/Life/Ltd/Std In	1,025.48
101-41700-211	Operations	14.88
101-41700-317	Cleaning Service	738.00
101-41700-390	Natural Gas Service	795.52
101-41800-211	Operations	400.00
101-41800-317	Cleaning Service	245.00
101-41800-390	Natural Gas Service	174.63
101-41900-130	Med/Den/Life/Ltd/Std In	9,856.97
101-41900-201	Office Operations	412.05
101-41900-211	Operations	43.68
101-41900-213	Officer Equipment	1,835.46
101-41900-216	Fuel - Vehicle/Equipmen	139.95
101-41900-217	Vehicle Repairs/Mainten	1,304.24
101-41900-218	Uniforms/Gear	982.83
101-41900-220	Radio Communications	1,346.08
101-41900-255	Dues/Membership	111.10
101-41900-260	Education/Meetings/Tra	1,671.00
101-41900-309	Software	2.99
101-41900-321	Telecommunications	1,255.86
101-41900-355	Personnel/Recruitment	66.00
101-41920-211	Operations	83.61
101-41920-220	Radio Communications	638.94
101-41920-221	Equip Repair/ Maintena	934.98
101-41920-261	Fire Training - Reimburse	900.00

Account Summary

Account Number	Account Name	Expense Amount
101-41920-309	Software	131.81
101-41940-305	Inspection Services	2,583.12
101-42000-130	Med/Den/Life/Ltd/Std In	1,065.48
101-42000-211	Operations	11.89
101-42000-216	Fuel - Vehicle/Equipmen	665.40
101-42000-218	Uniforms/Gear	418.67
101-42000-221	Equip Repair/ Maintena	138.81
101-42000-224	Street Maintenance/Sig	50.21
101-42000-384	Recycle/Organics/Clean	86.95
101-42000-390	Natural Gas Service	430.05
101-42350-390	Natural Gas Service	87.42
101-42350-410	Leases/Rentals	637.67
110-41920-520	Capital Outlay	11,743.71
115-41900-255	Dues/Membership	193.50
601-49400-211	Operations	90.00
601-49400-385	Purchased Water	12,864.38
602-49400-321	Telecommunications	124.86
602-49400-390	Natural Gas Service	17.44
Grand Total:		155,205.51

Project Account Summary

Project Account Key	Expense Amount
None	155,205.51
Grand Total:	155,205.51