



Osseo City Council Meeting

AMENDED AGENDA

REGULAR MEETING
Monday, March 11, 2024
7:00 p.m., Council Chambers

MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, ASHLEE MUELLER, MARK SCHULZ, ALICIA VICKERMAN

1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
 - A. Approve February 26 Work Session Minutes
 - B. Approve February 26 Council Minutes
 - C. Receive December 5, 2023, Parks and Recreation Committee Minutes
 - D. Receive February 5 Parks and Recreation Committee Minutes
 - E. Receive February 29 Parks and Recreation Committee Special Meeting Minutes
 - F. Receive February Fire Department Activity Report
6. **Matters from the Floor**

Members of the public can submit comments online at www.DiscoverOsseo.com/virtual-meeting
7. **Special Business**
 - A. Maria's Voice Presentation – Twila Johnson, Executive Director of Maria's Voice
8. **Public Hearings**
9. **Old Business**
10. **New Business**
 - A. Approve 2024 Youth Sports Program
 - B. Approve 2024 Music and Movies in the Park Series
 - C. Approve Purchase of Public Works Utility Pick Up Truck
 - D. Approve 2024 Technology Upgrades
 - E. Approve Accounts Payable
 - F. **Consider PSAC Member Appointment**
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**

Blood Drive March 20
Easter Egg Hunt March 23
14. **Adjournment**

**OSSEO CITY COUNCIL
WORK SESSION MINUTES
February 26, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the work session of the Osseo City Council to order at 6:00 p.m. on Monday, February 26, 2024.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Ashlee Mueller, Mark Schulz, Alicia Vickerman, and Mayor Duane Poppe.

Members absent: None.

Staff present: City Administrator Riley Grams.

Others present: Ed Columbus, City Resident and Lions Club Member; David Jorgenson, Osseo Fire Department.

3. AGENDA

Schulz requested Item 4B be discussed prior to Item 4A. The Council supported this change to the agenda.

4. DISCUSSION ITEMS

B. DISCUSS CHARITABLE GAMBLING CITY-ADMINISTERED FUND

Grams stated several Councilmembers have requested information on a City-Administered Fund which would require lawful charitable gambling organizations to contribute no more than 10% of collected charitable gambling proceeds to the City, commonly called a City-Administered Fund (CAF). The CAF must be a separate fund and must be established by Ordinance. The amount contributed must be no more than 10% of each organization's net profits (which is gross profits minus allowable expenses plus paid in taxes). In the FY2023 Annual Report the four organizations that are listed as being in Osseo seem to have a total net profit of \$1,267,355.00, meaning the amount collected each year could be up to \$126,734.00. However, please note that the reported numbers are by organization, not by location, meaning the amounts could be much less if one of the organizations has a location in Maple Grove. Staff reviewed the general numbers from the CAF in further detail with the Council. It was noted the City must submit a report to the Lawful Gambling Board annually. CAF dollars may then only be used by the City for specific purposes. This includes Police, Fire, and other emergency or public safety related services, equipment, and training (excluding pension obligations). The funds can also be used for charitable contributions.

Grams reviewed the 2023 donations from the Osseo/Maple Grove American Legion, the Osseo Lions Club, the Osseo Maple Grove Hockey Association, and the Osseo Fire

Department Relief Association. The Council should consider the information regarding a City-Administered Fund and direct Staff on the next steps. If the direction is to implement a CAF, Staff will work with the City Attorney to draft ordinance language and come back to a future Council meeting for approval.

Schulz indicated the Northwest Jaycees was another organization that conducts charitable gambling in Osseo. He stated an additional fee could be placed on the fund for administration of the fund. He explained the Council may want to consider gateway sign waivers for the organizations that contribute charitable gambling funds to the City. He reported the City could have a policy in place that states these waivers would be in place should any requests come to the City in the future. He stated Osseo may be one of the few cities that does not already do this. He commented further on how electronic pull tabs could impact the numbers going forward. He indicated he was not interested in mandating the funds raised by charitable gambling organizations have to be spent in local areas. He did not want to hamper the donations that were made by these organizations.

Grams stated the amount from the Osseo/Maple Grove Hockey Association was \$70,746, which was organization wide. He noted all combined this number should be \$107,443 and 10% of this would be \$10,744.

Hultstrom asked if OMGHA had to pay 10% to both Osseo and Maple Grove. Grams stated this was the case because they had pull tabs operations in both communities.

Hultstrom questioned if 10% was the only option. Grams indicated the City could go as high as 10%.

Schulz commented there is an additional option where a certain percentage could be fixed for the entire community of Osseo, but he was not interested in pursuing this option.

Vickerman inquired how the Osseo Fire Relief would be impacted by new policies given the fact all of their funding was currently flowing back into the Osseo Fire Department.

Schulz indicated the City could not target specific agencies. He did not anticipate the Osseo Fire Relief would be impacted given the fact their main purpose was to support the Osseo Fire Department. He felt confident that the Osseo Fire Relief would always abide by their primary mission and the large majority of their donations come back to the City.

Vickerman questioned how the City would allocate 10% from one organization and allocate it to other organizations, while the Fire Relief Association's allocations were allotted only to fire.

Schulz stated disbursements from the Fire Relief Association were acceptable under the regulations for charitable gambling. Grams explained the donations made by the Fire Relief Association could be used for fire equipment, which was what they typically do.

Schulz indicated the reason to look at this was to find other ways to allocate funds to the City for police and fire.

Vickerman suggested Staff look into if charitable gambling funds could be spent on park expansions including water expansions or pollinator plantings.

Schulz stated this would be determined by the parameters set for by State law and Council approval. He noted these funds could be used for youth activities and youth sports.

Vickerman appreciated the list Staff had created for the Council on how charitable gambling funds could be used in the City.

Schulz supported the City using charitable gambling funds to offset the rising costs to provide public safety. He indicated another reason organizations ask for waivers from the City was because their funds could not be put towards these fees. He stated if the Ordinance or policy were amended these waivers could be approved at a staff level.

Vickerman asked if the Council wanted to discuss some of the cons or potential push backs. She imagined there could be some.

Schulz explained he was not interested in requiring all charitable funds being spent in Osseo. He wanted the organizations to have as much flexibility as possible.

Hultstrom indicated the item that concerns her the most was that she wanted the City to keep a strong relationship with the Osseo Lions Club. She stated this organization was volunteer and continues to give generously to the City. She commented on how the Lions sponsor great events for the community year after year. She suggested more work be done on this policy to further consider how funds are allotted and to ensure relationships are protected.

Poppe asked if the Council was in favor of bringing this forward and if so, what should be brought forward.

Schulz explained he looked through the different allowable models and he suggested the City not prohibit lawful gambling. He recommended City not limit the number of lawful gambling establishments in the community. He suggested the local permit fee remain in the policy in the event another organization were to come forward. He recommended a designated trade area not be set at this time. He suggested the hours be set to 2AM to allow for pull tabs to be sold during all of the hours Osseo establishments are open.

Grams questioned if this policy should be sent to a committee for further review along with the City Attorney. He noted the policy could then be brought back to the Council for further consideration.

Vickerman indicated this would allow the policy to be more closely tailored to meet the needs of the City of Osseo. Grams agreed.

Schulz commented on how his policy would provide a new revenue stream for the City which would help with lightening the load on Osseo taxpayers.

Hultstrom questioned what committee would review this policy in further detail. Grams suggested the Budget and Finance Committee review this matter.

The Council supported this recommendation.

A. COMMUNITY CENTER AND GATEWAY SIGN POLICY REVIEW

Grams stated through the application and reservation process for the Osseo Community Center, applicants have the ability to request a waiver of the reservation fees for the Community Center. This is done through a separate form. All waivers are to be approved by the Council, and upon receiving a waiver request, Staff processes the request and puts it on the next available Council agenda for review and approval or denial. Below is an overview of a total amount of Community Center fees that have been approved for waiver by the City Council in 2023:

- Osseo Lions monthly meetings
- Osseo Lions Halloween event
- American Red Cross quarterly blood drives
- Osseo 150th Celebration meetings

Grams explained the waiver of Community Center rental fees listed above does not include waivers from Special Event Permits as approved by the Council. These would include a Community Center waiver for the Intermarque Spring Car Show event, the Night to Unite event, the Lions Roar event, and the Minidazzle event. Additionally, most recently the Snake Discovery group has been an attraction during one of the August Movie & Music in the Park events. Sometimes those August dates are very hot, and as a backup, they request an indoor location in the event that the weather is too hot. Typically, we do not have Community Center reservations on Tuesday evenings, so this has not been an issue to date. Staff typically coordinates with the Snake Discovery owner and makes a call based on the weather conditions that day. For 2023, the Council approved a Community Center waiver total of \$1,075. If you include the Special Event Permit Community Center waivers, that would be an additional \$600 in waived Community Center rental fees (for a total of \$1,675). For reference, the City collected a total of \$20,030.00 for all other Community Center rental fees for 2023.

Grams reported since we are currently reviewing the Community Center policy, Staff would like to propose a few minor edits as well. The first is to include a cancellation fee of some sort. While it is rare, there have been times where a renter has cancelled their event and requested a full refund. This involves Staff time as we need to track down information from the renter in order to set them up in our finance system, and time spent to issue and mail a check. Additionally, if a renter cancels their reservation close to the reservation date, many times that time block will go unrented since reservations are usually booked well in advance of the event/meeting date. Staff recommends adding language to allow for a \$50 cancellation fee (that is, if the event is cancelled by the renter and not the City) which would cover Staff time to process the finance information and issue and mail a check. Second, Staff recommends that language be included to specify cleaning charges should the City need to clean up after a renter. The current policy does describe the process by which a renter will be charged for City cleanup after an event and deducted from the received damage deposit. However, it does not describe how much should be charged for City cleanup. City Staff recommends

an escalating scale based on the amount of Staff time required to clean up after an event. Damages and cleanup are always documented in an email including pictures. The suggested scale is:

- \$50 for one hour
- \$50 for the second hour
- \$70 for the third hour
- \$70 for the fourth hour
- \$90 for each additional hour beyond 4 hours

Grams stated the Council should discuss the Community Center policy and direct Staff with policy language changes/additions. Staff will work with City Attorney Tietjen to develop updated policy language and come back to the Council with final policy edit approvals.

Schulz suggested the City create a strategic priority fund for the gateway sign in order to have a fund in place to replace the panels for this sign. Grams indicated it would cost the City \$117,000 to replace both sides of the gateway sign.

Schulz questioned what the balance was in the gateway sign replacement fund. Grams stated he was uncertain at this time.

Mueller asked what the life span was for the gateway sign. Grams indicated the sign was installed in 2017 and Staff had a 10 to 15 year life expectancy. He noted this sign was included in the City's CIP.

Mueller thanked Staff for all of the information regarding the fee waivers. She appreciated having this historical information because it would help her make thoughtful decisions going forward. She supported adding language for the cancellation and cleaning policy, along with adding waiver language to address the four charitable gambling organizations.

Schulz anticipated that the new policy would assist with savings Staff time when addressing future waiver requests. He commented on how the gateway sign was a valuable asset to the community and the organizations that host events in the community. He suggested the Council look at adjusting the gateway sign fees in the future.

Mueller questioned if the City had a non-profit option for the gateway sign fees. Grams stated he would have to double check the policy.

Vickerman thanked Staff for pulling together all of the information on the community center rentals. Grams commented further on how much the City received in rental fees versus the amount that was waived.

Schulz discussed how the City cannot use funding for advertising City events, but the City can allow charitable organizations to use the gateway sign to advertise for their community sponsored events. He supported the City having a policy in place that provides charitable gambling organizations access to the gateway sign.

Grams indicated he would still like further direction regarding the gateway sign and community center policy.

Schulz recommended this matter go to a committee as well for further clarification.

Hultstrom suggested this policy go to the Budget and Finance Committee.

The Council supported this recommendation.

Hultstrom stated she has had a request to allow Dave Jorgenson from the Osseo Fire Relief Association to say a few words at this time.

Dave Jorgenson, gambling manager for the Osseo Fire Department, commented on how much was given to the City in 2023. He discussed how a 10% requirement may impact some organizations more than others. He requested that the City not pass along an administrative fee to the charitable gambling organizations. He commented further on how gambling earnings may change after July. He thanked the Council for their time and stated he was available to work with the committee members on this matter.

5. ADJOURNMENT

The Work Session adjourned at 6:52 p.m.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
February 26, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, February 26, 2024.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Ashlee Mueller, Mark Schulz, Alicia Vickerman and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Police Chief Shane Mikkelson, Alyson Fauske, WSB & Associates; Rebecca Kurtz, Ehlers & Associates; and City Attorney Mary Tietjen.

Others present: Scott Duimstra, Hennepin County Library Director; Amy McNally, Hennepin County Library Deputy Director; Ed Columbus, City Resident; Jason Butler, City Resident; John Hall, City Resident; Denise Polich, City Resident; Linda Nygard, City Resident; Megan Hoehen, City Resident; Lewis Owen, City Resident; Lisa Pelk, City Resident; Margaret Langston, City Resident; Mary Reistad, City Resident; Patti Hetrick, City Resident; Jason Alexander, City Resident; Bob Johnson, City Resident; Preston Kroska, City Resident.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Schulz, seconded by Vickerman, to accept the Agenda as presented. The motion carried 5-0.

5. CONSENT AGENDA

- A. Receive February 12 EDA Minutes
- B. Approve February 12 Council Minutes
- C. Accept Resignation of Administrative Assistant Karen Broden
- D. Receive January American Legion Gambling Report
- E. Receive January Osseo Lions Club Gambling Report
- F. Receive January Hockey Association Gambling Report

Hultstrom requested a change to the February 12 Council Minutes, noting her comment on Page 11 should say she did instead of she didn't.

A motion was made by Schulz, seconded by Vickerman, to approve the Consent Agenda as amended. The motion carried 5-0.

6. MATTERS FROM THE FLOOR

John Hall, 808 Third Street NE, spoke to the Council regarding an email from Nicolas Torez. He explained Mr. Torez was taking his bar exam and was not able to attend this meeting. He provided a paper copy of the email to the City Administrator, City Attorney, Mayor and all Councilmembers. He then provided the City Administrator, City Attorney, Mayor and all Councilmembers with a print out from the League of Minnesota Cities regarding special assessments. He explained special assessments are to be set regarding added value. It was his hope that residents would contest their special assessments because he did not believe the City could raise property values \$11,000 to \$17,000 if the streets are improved. He noted he would be taking the City to court if the City were to move forward with the street improvement project. He explained he has already contacted an attorney. He anticipated a number of his neighbors would be doing the same thing. He commented on how this would cost the City a great deal of money in the long run. He encouraged the City to not pursue special assessments for the proposed street project. While he understood 8th, 9th, 3rd and 1st needed to be improved, he questioned if the City needed to reconstruct the entire roadway and curbing. He encouraged the Council to visit 3rd Street and 9th Avenue to see if the curbing needed to be replaced. He stated just because something was old did not mean it had to be replaced. He asked that the Council show him where 20% of the curbing was bad. He suggested the storm sewer taxing district funding be used to replace the curbs that were bad. He expressed concern with the fact the City would be mill and overlaying the Highway 81 service road versus a full reconstruction. He did not anticipate the City could wait to reconstruct the service road until 2050, which would align with the County's plans. He commented on how he had reviewed his deed and there was no record of City right of way. He recommended the City investigate this further. He discussed the number of water and sewer line breaks in the project area.

Mr. Hall commented on the improvement project that was proposed along Central Avenue. He explained the City was told that excessive salt use on pavers would deteriorate them. He stated it was apparent where excessive salt had been used along Central Avenue because the pavers had deteriorated. He reported when the pavers were approved, there were two members on the Council that were not 100% in support of the pavers. However, he was out voted and went along with the project. He explained the City would now have the best streets at 1st, 3rd, 8th and 9th and Central Avenue would be piecemealed. He commented on how Central Avenue should have been stamped concrete. He discussed how one Councilmember has been talking about past Council's financials. He noted the City has the same auditor, bond counsel and financial advisor. He noted the State Auditor and the City was not going bankrupt. He wanted the record to be corrected.

Mr. Hall reported the State does not do back pay when it comes to sewer funding. He anticipated the City would not receive \$1.6 million because the City's project had already been completed. He believed this was unfortunate because sewer rates would now have to increase for residents. He provided Staff with a handout and then reviewed the amount of sales tax the City collected in the previous year. He commented on how a 1% sales tax increase would impact the City. He noted the Council could not proceed

with a municipal sales tax increase due to the fact the State had a moratorium in place. He urged the Council to consider pursuing a municipal sales tax to assist with funding a public safety building in the future. He stated this may be a possible positive revenue stream for the City. He explained he would like to know more about the profits that could be made from municipal cannabis sales.

Mr. Hall then read a letter in full to the Council stating he would like to be notified of all meetings, special meetings, and committee meetings that concern the Council. He then read open meeting law requirements for the record.

Denise Polich, 825 Third Street NE, contested the special assessment proposed for her property. She explained she has been told her assessment could be as high as \$17,000 which she believed was too high for improving her street, given the current state of the economy. She encouraged the City to keep the existing curbs and consider pursuing a mill and overlay project. She urged the Council to consider how a \$17,000 assessment would impact residents in Osseo.

Bob Johnson, 201 Eighth Avenue NE, expressed concern with the fact the Council could throw out an arbitrary number of \$11,400 for a special assessment to replace the street. He noted there are other options available to the City versus a full reconstruction of the street. He explained Mr. Tomez was his neighbor and he has spoken with him regarding this project. He indicated he was retired and he does not have \$11,400 to spend on a new street. He stated he has other needs much more important than a new street. He questioned how the Council could approve a project like this and expect the residents on the street to pay. He requested the Council to find another way to move this project forward.

Preston Kroska, 601 Second Avenue NE, stated in the past he has had public record requests and he has been denied. He explained he was going to make a public records request at this meeting. He questioned what was said in a closed meeting that the citizens do not know about the purchase of a \$725,000 building. He asked what the retrofit costs would be for this building. He stated before the Council votes to approve this purchase he wanted the Council to be transparent. He believed the City Administrator put this purchase on an agenda for a closed meeting and not the Council. He understood the City Administrator makes recommendations on behalf of the City Council. He believed the wording should be changed so the City was doing things properly.

Mr. Kroska indicated he did not know much about the 2024 street project, but he recommended sidewalks not be pursued. He then turned his discussion back to the public records request and asked for information regarding the water main break on 2nd Avenue NE, which was part of the 2020 Street Improvement Project. He wanted to know how much the cost was to fix the break, how much water was lost, and what caused the break. In addition, he requested information regarding the City Administrator's salary and benefits. He stated he had requested this information in the past and the request has been denied.

Kenny Nelson, 509 Third Avenue NE, stated he has attended these meetings for the past two months and he was tired of hearing about the complaints from residents urging the City to find another way, when it came to the street improvement project. He explained

he has watched every Council meeting since 2010 on the City's website. He stated in 2010 the City did not have the money to do street improvement projects which meant projects were assessed at over 70%. Since that time, the City put a financial plan in place that residents would pay 50% for streets and 70% for alleyways. He commented on how several Councilmembers have paid assessments under the current assessment policy. He reported he has paid close to \$13,000 in assessments since moving to the City four years ago. He stated everyday the City delays this project, the higher the bids will go. He discussed how when bids are put out early the bids come in more favorable for the City. He indicated he does not want the residents to pay more, but the longer residents drag this out, the more this project would cost in the end. He stated construction costs would not be getting cheaper. He explained he did not like to be the bearer of bad news, but he noted every resident in Osseo does not want to pay an assessment for their street, but this the rules that had to be followed for living in this community. He commented further on how the curbs were replaced on his street with a curb machine.

Mr. Nelson reported he was extremely disappointed with the worksession meeting. He indicated he has been told to come to the City with his concerns. He stated he first attended a Council meeting four years ago when his street was being redone and he had concerns regarding the sidewalks. He was told by the City that the sidewalks would pay for themselves because the street would be narrowed. He later learned that no money was saved by narrowing the street. He commented on how the residents pushed to learn more about the cost of the sidewalks and finally learned that the sidewalks would cost \$60,000 or \$500 per assessed unit within the street project.

Mr. Nelson discussed how the costs for the police department have increased over the past 10 years. He commented on how the police department had moved from an older home into City Hall. He explained the City spent \$1.5 million to renovate City Hall to include a police station. He indicated the City still owes \$600,000 on this bond and was now talking about building a new City Hall and Public Safety building. He questioned why the Council was considering the purchase of a \$725,000 building. He believed the City did not have a revenue problem, but rather the Council has a spending problem. He questioned why the police department now needed 13 full time officers and three officers on duty at all times, when the previous promise was to have two officers on duty at all times. He expressed concern with the fact the City was considering a municipal marijuana dispensary. He stated the proposed building was too large for municipal marijuana and indicated the public wanted more information regarding this purchase.

Mr. Nelson indicated he was now having trust issues with the police department. He questioned why the police department posted new signs on County Road 81. He believed this road should say County Road 81 and not CCCR 81. He provided a visual of a what a "No Trucks Allowed" sign should look like. He recommended the City post the universal sign on Central Avenue versus the new signs that have been posted. He encouraged the City to reconsider how it was addressing commercial vehicles. He stated another reason he can no longer trust the police chief was because he could not share a fridge with other City employees and his employees needed separate parking. He was of the opinion this was beyond ridiculous.

7. SPECIAL BUSINESS

A. HENNEPIN COUNTY LIBRARY PRESENTATION

Scott Dimestra, Library Director for Hennepin County Library, introduced himself to the Council. He thanked Amy McNally, Patty Hetrick and City staff for their efforts on the self-service library in Osseo. He provided the Council with further information from the Osseo Library evaluation report. He commented on the services available in Osseo, noting this library had become a self-service model. It was noted this model launched on September 11, 2023 and the hours of operation nearly doubled moving from 24 to 42 hours per week and the staff hours per week reduced from 48 hours to eight hours. He reported the goals for the change were to increase circulation and visit counts, along with access to technology. He reviewed the numbers in detail with the Council noting the number of visits, items borrowed and PC sessions had all dramatically increased. He commented on how the Osseo Library had been promoted on social media in order to make the public aware of the new hours of operation. He commented on the number of new families that were coming into the library space. He discussed why the new self-service model worked stating the factors that contributed were the change to staffing, the positive relationship Hennepin County had with City staff, inter-departmental collaboration and because the library was located inside City Hall. He thanked the City for their continued partnership and asked for comments or questions.

Hultstrom thanked Mr. Dimestra for the presentation. She was happy to see the success of the library under the new operating model. She was pleased to see visits and borrowing at the Osseo Library were increasing. Mr. Dimestra thanked Councilmember Hultstrom for the positive feedback and stated it was intention for this to be a permanent project.

Vickerman stated it was great to see this project turning out so positively. She thanked the Hennepin County Library for their efforts.

B. APPROVE FIRE DEPARTMENT EASTER EGG HUNT SPECIAL EVENT PERMIT

Grams stated the Osseo Fire Department would like to hold their annual Easter Egg Hunt in Boerboom Park on Saturday, March 23 from 11:30 a.m. to 12:30 p.m. Staff commented on the event further noting Central Avenue would be closed for approximately one hour, and recommend approval of the special event permit.

A motion was made by Hultstrom, seconded by Mueller, to approve the Fire Department Easter Egg Hunt Special Event Permit.

Poppe thanked the Osseo Fire Department for hosting this great community event.

The motion carried 5-0.

C. ACCEPT DONATIONS

Grams stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Lions Club	\$4,000	Music & Movies in the Park

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Mueller, to adopt Resolution No. 2024-17, accepting a donation from the Osseo Lions Club.

Hultstrom thanked the Lions Club for their generous donation.

The motion carried 5-0.

8. PUBLIC HEARINGS – None
9. OLD BUSINESS – None
10. NEW BUSINESS

A. APPROVE HIRE OF FULL TIME POLICE OFFICER KEVIN PALOMATA

Police Chief Mikkelson stated Kevin Palomata comes to us with some experience from the Minneapolis Police Department. He has participated in interviews, background checks, psychological and medical exams and has been recommended for hire.

Hultstrom stated it was a pleasure to interview Kevin Palomata and she was excited to have Mr. Palomata on Staff.

A motion was made by Hultstrom, seconded by Schulz , to approve the hire of Kevin Palomata as Full Time Police Officer. The motion carried 5-0.

B. APPROVE FIRST READING, WAIVE SECOND READING AND ADOPT ORDINANCE AMENDING VEHICLE WEIGHT LIMITS

Police Chief Mikkelson stated City Code sets permanent limits on the weight of vehicles allowed on City streets that are not designated as truck routes. The current weight limit is three tons. The City has received feedback that three tons is too low. The proposed ordinance increases the allowed weight of vehicles on city streets that are not truck routes to five tons. The proposed limit would allow vehicles up to five tons to operate on City streets and park on City streets. It was noted the proposed amendment does not impact truck routes.

Vickerman asked if this change was for residential streets. Police Chief Mikkelson reported this was the case. He noted neighboring cities have a five ton limit as well. He explained residents with 3500 trucks would now not be violating City Ordinance when coming to and from their home. He stated delivery vehicles that were over five ton would be allowed to make deliveries and then proceed out of the City.

Schulz explained he agreed with the resident concern that was raised regarding the new signage. He requested Staff look into posting universal signage in order to make it easier for truck drivers to understand where they can and cannot be in the City of Osseo.

Hultstrom and Poppe agreed with this recommendation.

A motion was made by Hultstrom, seconded by Vickerman, to approve the First Reading, Waiving the Second Reading and Adopting Ordinance 2024-02, Amending Vehicle Weight Limits. The motion carried 5-0.

A motion was made by Schulz, seconded by Hultstrom, to adopt Resolution No. 2024-18, approving the summary publication of Ordinance 2024-2, Amending Vehicle Weight Limits. The motion carried 5-0.

C. DECLARE SURPLUS PROPERTY

Police Chief Mikkelson stated the surplus property vehicles were seized during DWI arrests. All other property has been left behind in our property room. Staff has followed all procedures in the policy on evidence. Staff recommends the Council declare the items surplus property and authorizing its sale.

A motion was made by Mueller, seconded by Hultstrom, to adopt Resolution No. 2024-19, declaring City property as surplus and authorizing its sale. The motion carried 5-0.

D. APPROVE PLANS AND SPECIFICATIONS FOR CENTRAL AVENUE STREETSCAPE PROJECT

Alyson Fauske, WSB & Associates, stated the condition of the pavers along Central Avenue between 1st and 4th Street have deteriorated. Public Works has replaced a couple panels and the condition is in a state that Council directed a more holistic approach to replace the damaged pavers and to provide an opportunity to address the boulevard trees. The 2024 Central Avenue Streetscape Rehabilitation Project includes areas that are in the worst condition: the east side between 1st and 2nd Street and the west side between 2nd and 4th Street. The project improvements primarily consist of replacing paver surfaces with concrete pavement. As directed by Council the sidewalk will not have the "window pane" finish along the edges which was done on the panels north of 4th St NW. The existing trees and planting beds in the project corridor are proposed to be removed and replaced. The irrigation system will be repaired and reconfigured as necessary in order to maintain the new landscaping. Pedestrian ramps in the project area will be replaced to comply with ADA standards and the existing light fixtures will be will remain in place. There are several business owners along the project corridor and five of the businesses may require special access measures during construction. The Council can consider authorizing additional scope for WSB to coordinate access with these businesses during the bidding process. She commented further on the proposed project and recommended approval of the plans and specifications for the Central Avenue Streetscape project.

Hultstrom stated she would like to see this project included in Item H. She indicated she wanted to see the City pursue bonding for this project. She recommended action on this item be tabled and that the project be reconsidered in 2025.

A motion was made by Hultstrom, seconded by Vickerman, to table action on the 2024 Central Avenue Streetscape Rehabilitation Project for future consideration.

Schulz stated the Council was not being asked to approve the project at this time, but rather was seeking bids to better understand the costs. He believed this was pertinent information if the City wanted to pursue bonding. He did not support tabling this project.

Hultstrom explained she was afraid that advertising for bids was moving forward too soon. She suggested the project not be bid for several months.

Grams asked if Councilmember Schulz wanted to approve the plans and specifications but not go out for bid.

Schulz stated he believed the Council needed the bid information in order to estimate how much the project would cost. He indicated the Council would not have to accept the bids and award the contract, but the City would at least have the numbers if the City wanted to pursue bonding.

Hultstrom indicated the City was proposing to bid two completely different sized projects. She did not believe this would lead to proper bids. She asked if this item could be revisited after Item H.

Poppe reported the Council had a motion and second on the floor.

Vickerman questioned if the tabling verbiage should be changed if the Council wanted to reconsider this matter later in the meeting. Grams explained if the Council voted to table action, the item would be tabled for this meeting and could be brought back at a future meeting. He stated he was concerned that if the Council were to move forward with bidding, bidders may shy away from it knowing the project would not be completed in 2024.

Ms. Fauske explained this may be a concern. She stated the City should only bid projects with the intent of awarding a contract. She indicated it may leave a bad taste in contractors mouths if the Council were to bid the project and then reject all the bids. She commented she had provided an engineers estimate within the feasibility report.

Schulz asked if not having the numbers would hinder the City if making this project a legislative priority. Ms. Fauske reported the City would have an estimate from the feasibility study that could be used as part of the bonding process.

Hultstrom stated if bonding were awarded it was her understanding there was a 90% chance that the City would go into a May bill, which would lead to time constraints. She indicated she did not like the idea of sending this project out for bids and recommending this process hold off for the time being.

Schulz recommended in preparation for State bonding that the project estimates be finetuned.

Hultstrom agreed with this recommendation.

The motion carried 5-0.

E. DISCUSS 2024 STREET PROJECT OPTIONS

Alyson Fauske, WSB & Associates, stated a mill and overlay consists of grinding off some of the pavement along the side of the road and paving a new layer on top. The existing pavement consists of two layers: the “base course” or bottom layer and the “wear course” or top layer. Typically 2” of pavement is removed to ensure that all of the wear course is removed. If a portion of the wear course remains there is a risk that it breaks away from the base course which causes issues with the new pavement.

Ms. Fauske explained partial curb and gutter replacement can take place with a mill and overlay project to eliminate curb that is damaged and/or holding water. The cost per linear foot of partial curb and gutter replacement is more expensive than removing and replacing all curb and gutter due to the amount of labor involved. Utility improvements such as extension of storm sewer and replacement of hydrants can be done and would increase the project cost due to additional curb and gutter replacement.

Ms. Fauske reported with a 2” mill and overlay there is a risk that the pavement thickness left after milling is unlikely to support the weight of construction equipment. Additionally, all but one pavement core in the single family residential area indicates that the pavement is decaying from the bottom up which may reduce the strength of the pavement that remains after milling. Another consideration with a mill and overlay is that cracks in the existing pavement will reflect through the new pavement within a year or two, requiring crack filling.

Ms. Fauske stated based on the condition of the bottom of the existing pavement and the pavement thickness it is not anticipated that another mill and overlay could be done in the future. A mill and overlay can last 8 to 15 years on a street with a thicker pavement section and coring data that indicates that mill and overlay could be considered. The estimated budget for a mill and overlay of the single family residential area is \$363,000. If the Council pursues this option, an opinion of probable cost will be calculated based on the plan quantities. A full depth reclamation grinds up the existing pavement and blends it with the gravel underneath. Based on the pavement cores an option would be to leave 5” of reclaim and install 3” of pavement on top. Partial curb and gutter replacement can be considered to eliminate curb and gutter that is damaged and/or holding water. Utility improvements such as extension of storm sewer and replacement of hydrants can be done and would increase the project cost due to additional curb and gutter replacement.

Ms. Fauske explained a full depth reclamation can last about 25 years. A mill and overlay could potentially be done in the future if the pavement cores at the time indicate so. The estimated budget for reclamation (5” of reclaim and 3” of pavement) of the single family residential area is \$855,000. If the Council pursues this option, an opinion of probable cost will be calculated based on the plan quantities. Following up on a question from the February 12, 2024 meeting, the watermain in the North Oaks area is shown in blue on the graphic to the right. This watermain was installed in 1968. The length of watermain under North Oaks is ~500 feet. The total length of North Oaks is ~1,200 feet. She commented further on the direction that was provided at the last Council meeting, discussed the options available for the 2024 Street Improvement Project and requested direction from the Council on how to proceed.

Hultstrom discussed the difference between the cores for the service road versus the City streets. She commented on how the levels of traffic differed between her street and the service road stating she anticipated the City streets would last a great deal longer given the fact they have very little traffic. She indicated the outside opinion who had reviewed the street cores offered a differing opinion on how this project should move forward. She questioned if additional gravel could be brought in prior to laying the asphalt. Ms. Fauske stated with a mill and overlay, a portion of the asphalt would remain in place so additional gravel could not be brought in.

Hultstrom stated she was having a hard time understanding why a mill and overlay would work for the service road but would not work for the City streets within the project area. Ms. Fauske commented on the thickness of the cores taken from the service road noting those cores had 4½" to 6" of pavement and the base had not deteriorated. She noted the pavement thickness on 8th, 9th and 3rd was only 2" to 3½". She explained the pavement thickness does play a part on roadways and it would remain different between the service road and the City streets.

Hulstrom questioned when the service road was last redone. Ms. Fauske stated she does not have records with this information. She understood the area surrounding 8th and 9th was platted in the 1970's which meant the surrounding streets were built 50 years ago.

Vickerman stated at this time the streets were proposed to have 5" of reclaimed material and 3" of new surface. She asked if this differed from the previous recommendations. Ms. Fauske reported she previously recommended 6" of gravel material and 5" of pavement. She stated the 5" of pavement gives more roadway strength. She indicated if the City were to pursue her original recommendation the roadway could be milled and overlaid in the future, where the new option would not. She commented further on the estimated costs and anticipated lifespan for a mill and overlay versus a full depth reclamation versus a total reconstruction of the roadways.

Schulz stated he was having a difficult time with this project because costs were continuing to rise due to the Council's inaction over the past two or three years. He indicated this was very concerning to him and noted costs would only continue to rise. While he appreciated the comments from the residents, he stated he was not interested in pushing this project further down the line. He asked if a full depth reclamation would jeopardize the bonding that was pursued for this project. He reported if the bonds would be jeopardized, then he would recommend the City pursue a full reconstruction.

Rebecca Kurtz, Ehlers & Associates, explained the bonds the City issues in 2022 in the amount of \$2.1 million was for the 2023 Street Project, which was now the project the Council was now discussing. She reported if the Council were to pursue a full depth reclamation at an expense of \$855,000 and 20% or more was assessed, the City could use bond proceeds for the project. However, because there would be over \$1 million remaining, the City would need to payback the remaining portion.

Poppe requested Ms. Kurtz speak to the payback process. Ms. Kurtz explained under IRS rules, the City cannot bond for more than what it would spend and then hold the funds indefinitely. She reported these bonds were closed on August 11, 2022 and the City would have until August 22, 2025 to spend these bond proceeds. She indicated the 2022

bonds have been spend and a majority of the \$3. 8 million was connected to this project. She stated if these funds are not spent, the City would go through a defeasance process, which means the \$2.1 million in unspent bonds would have to be put into escrow to pay off the bonds. She indicated this money would sit into an escrow account and the City would incur additional legal costs and in about eight years, when the bonds are called, the funds would be used to pay down the debt service.

Grams asked if the \$855,000 was for the entire project or only for the full depth reclamation of 8th and 9th. Ms. Fauske explained the \$855,000 was only for the full depth reclamation of 8th and 9th. She stated the total project costs were estimated to be \$2,112,842, which was close to the amount of bond funding remaining.

Grams stated if the Council switches from reconstruction to full depth reclamation it would be a difference of \$470,000, which would be the amount of bond funding that would go into defeasance.

Hultstrom questioned if the construction costs included contingencies and the storm sewer costs. Ms. Fauske reported she had included a 10% contingency within the \$2,112,842 estimate to cover unforeseen items. She noted the storm sewer costs would be slightly higher, but she did not have these numbers in front of her.

Hultstrom inquired if Ms. Fauske had experience with contested assessments. Ms. Fauske stated she did not.

Hultstrom asked if WSB had engineers on staff that had experience with this process. Ms. Fauske explained she was certain there were engineers that were familiar with this process and noted City Attorney Tietjen would have colleagues that were familiar with this process as well. She stated if the Council was concerned with the assessment amounts, the City can wait to award the project until after the assessment hearing was held. She indicated there was some level of flexibility with that process.

Hultstrom questioned if residents were to contest their assessments, would this delay the street project. Ms. Fauske explained this would not delay the project. City Attorney Tietjen advised the project would move forward and the contested assessment would be heard in court. Ms. Kurtz stated with everything that has been shared, she wanted the Council to keep in mind debt had been issued and promised to assess a minimum of 20% for the proposed street improvement project.

Vickerman inquired how the City could spend all of the bond funding on a full depth reclamation project while also assessing 20% of the project. Ms. Kurtz explained the City would need to assess 20% of the project, however the project was defined. She noted the sewer line was paid for with sewer revenues. Grams clarified the 2022 alleyway project was assessed according to the City's assessment policy, which meant 80% of the project was assessed.

Hultstrom stated she would like clarification on what portion of the project would have to be assessed for the street project. Ms. Kurtz indicated she would be happy to verify this with the City's bond counsel.

Hultstrom commented on how not all costs had gone up since 2022. She noted putting this project off until 2024 may actually lead to decreases since fuel costs have gone down. Ms. Fauske stated typically lower gas prices lead to lower bituminous prices, but she did not believe the overall bid prices would be lower due to labor shortages. She indicated she had a bid come in last week and bituminous prices came in at \$91 per ton, which was pretty high. She did not anticipate low prices would come in for all portions of the project.

Hultstrom commented on how a reclamation project would be less than a full reconstruction. Ms. Fauske reported a reconstruction project would cost slightly more than a full depth reclamation project because more material would have to be moved and brought to the site.

Hultstrom stated she did not support building any road to last over 50 years or more over 60 year old infrastructure. She hated to see a 50 year old surface dug up for a water or sewer line break. She anticipated the water and sewer lines would be adversely impacted by the proposed reconstruction project. She was of the opinion the full reconstruction project was a burden to the residents and the City. She believed the proposed assessments were too high. She commented the more the City bonds the lower the City's bonding capacity would be. She highly discouraged this Council from bonding ahead for projects in the future given the constraints it places on the City. She supported the City pursuing a full depth reclamation project with spot curb replacement. She believed the scope of this project could still be changed and a bid could still be pursued.

Poppe asked if a reclamation project included storm sewer work. Ms. Fauske stated the storm sewer work fees had not been included. She noted this work and the fire hydrant replacement could still be pursued, but noted the cost for this work would be higher for a full depth reclamation versus a reconstruction project.

Schulz stated his concern with continuing to tweak this project was that the bids would be pushed back further into the year. He indicated it was likely prices would go up the further this project got pushed back. He explained his inclination was still to support the full reconstruction and he wished this project had been completed a couple years ago. He did not see how pushing this project out further would reduce costs.

Hultstrom reported part of the reason the City went out early for bids was because the City didn't always bond for projects prior to pursuing a project.

Vickerman thanked Ms. Fauske for her detailed presentation. She understood the concerns that had been expressed and understood certain thresholds had to be met. She explained she supported this project moving forward with a full depth reclamation. She supported the curbs and hydrants being redone as part of this project.

Further discussion ensued regarding spot curb replacement.

Schulz questioned how long a full depth reclamation project would take to move forward. Ms. Fauske discussed the project schedule noting revised plans and specifications could be brought forward on March 25. She explained the City could

utilize the advertising that has already occurred for the project and the bid date would occur in early April.

Hultstrom inquired if the City could approve the areas of the project in order to move the bidding forward. Ms. Fauske reported the entire project would have to be bid as one project. She indicated it would take more time to split of portions of the project. She stated if the residential streets were removed the scope of the project would have substantially changed and the entire project would have to be rebid.

Hultstrom explained she supported the City moving forward with a reclamation project.

A motion was made by Vickerman, seconded by Hultstrom, to direct WSB to alter the scope of 8th, 9th, 1st, 3rd and Broadway with a full depth reclamation project within the 2024 Street Project and keeping the other streets within the project area as presented.

Mueller stated if this were approved, would the City be able to meet the bidding timelines and would the City have to pay back the unused bonds.

Poppe indicated the City should be able to meet the bonding requirements as they would be used by August of 2025. Ms. Kurtz explained the majority of the bonding proceeds would be spent prior to August of 2025 and the City should not need to repay the bonds.

City Attorney Tietjen indicated the City would still have to meet the 20% assessment requirement per the special assessment policy and bonding requirements. Ms. Kurtz reported this was the case.

Grams asked if this item was coming back for further Council action or would the item be sent out for bid. Ms. Fauske stated her intention would be to bring revised plans and specifications for the Council to consider on March 25.

Hulstrom requested a roll call vote for this item.

A roll call vote was taken. The motion carried 3-2 (Mueller and Schulz opposed).

F. APPOINT ELECTION JUDGES AND DEPUTY CLERKS FOR 2024 ELECTIONS

Grams stated election law states that election judges for cities shall be appointed before the election at which the election judges will serve. With the Presidential Nomination Primary on March 5, 2024, election judges that may serve at this election should be appointed. Election judges can also be part of the absentee ballot board that may be necessary for the processing of absentee ballots or serve at a healthcare facility to assist with healthcare facility voting. City staff are appointed as deputy clerks, assist with the absentee ballot board, and serve as alternates on election day if needed. If additional judges are needed, this resolution serves to appoint those people to fill any vacancies or to make substitutions even if not listed on this resolution.

A motion was made by Mueller, seconded by Vickerman, to adopt Resolution No. 2024-20, appointing Election Judges and Deputy Clerks for the 2024 Presidential

Nomination Primary, State Primary and State General Elections. The motion carried 5-0.

G. APPROVE PURCHASE AGREEMENT FOR 33 2ND STREET NE

Grams stated recently the property located at 33 2nd Street NE (formally known as the Osseo Press building) went up for sale. The City Council met in a closed session on February 12 to discuss the details of the property purchase. Direction was given to Staff to negotiate a draft purchase agreement for the property, which the seller has indicated they accept. Staff has been working with Gaughan Companies as the selling agent for the property. The purchase price of the property has been agreed upon at \$725,000, which is under the appraised value of the property, which came in at \$750,000. The property purchase will be funded by the City's Capital Improvement Plan (CIP). The closing date will be negotiated upon approval of all property contingencies. This is a strategic property purchase for the City and will allow for future public use.

A motion was made by Hultstrom, seconded by Schulz, to approve a Purchase Agreement for 33 2nd Street NE. The motion carried 4-1 (Vickerman opposed).

H. APPROVE LEGISLATIVE FUNDING PRIORITIES

Grams stated staff recently met with State Senator Susan Pha to discuss upcoming Legislative funding opportunities for 2024. One project that the City is currently examining is the City Hall and Public Safety facilities needs study. The Council should consider approving the Resolution which will be sent to the State Legislature seeking approval of State Bonding for all pre-design and preliminary work, along with final design and construction plans, related to this project. The request also includes funding to purchase property for a potential future Police Department station. It was noted the property purchase has been removed and the 2024 Central Avenue Streetscape project has been added to the list of legislative priorities. Additional requests for 2024 State Bonding can be made in the near future.

Schulz requested Staff read the entire Resolution for the record. Grams read the Resolution in full for the record.

Vickerman asked if the inclusion of the Central Avenue Streetscape and Public Works Building changed the amount being requested. Grams stated this would not change the amount due to the fact the property purchase had been removed.

Hultstrom reported this request would be placed on the omnibus and she was informed by Senator Pha that would be best to keep the number of requests to two. She was informed the more projects that were added to the request, the more likely it would be that the request would be denied.

Schulz requested Staff read Senator Pha's statement into the record. Grams read Senator Pha's letter to the Council in full for the record.

Vickerman asked if Councilmember Hultstrom would like one of the items removed from the funding priority list.

Hultstrom explained Senator Pha stated because the City would go into the omnibus in May the City had a little bit of time to tweak the number of projects within the funding request. She noted the Council could always make an amendment to the Resolution if necessary.

A motion was made by Vickerman, seconded by Schulz, to adopt Resolution No. 2024-21, approving the City of Osseo 2024 Legislative Priorities/Bonding Requests as read. The motion carried 5-0.

I. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Schulz, seconded by Vickerman, to approve the Accounts Payable as presented. The motion carried 5-0.

11. ADMINISTRATOR REPORT

Grams welcomed Kevin Palomata to the Osseo Police Department.

Grams commented on the incident that occurred in Burnsville last week and discussed how valuable the work was that was conducted by police and fire personnel every day. He noted he spoke with the Burnsville City Manager last week and offered his deepest condolences to him and his community.

12. COUNCIL AND ATTORNEY REPORTS

Hultstrom thanked the Council and Staff for working hard at this meeting.

Vickerman offered her condolences to the City of Burnsville and their entire community.

Schulz offered his condolences to the City of Burnsville and all of their public safety personnel. He commented further on how public safety was the cornerstone to the community and stated he valued the services provided by the Osseo Police and Fire Departments more than he could ever express.

Schulz explained he would not be able to attend the EDA breakfast due to a prior commitment.

13. ANNOUNCEMENTS

Poppe stated the EDA would be hosting a business breakfast at the Community Center on Tuesday, February 27, 2024 at 7:30 a.m.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 9:46 p.m. The motion carried 4-1 (Schulz opposed).

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

Unapproved

**OSSEO PARKS & RECREATION COMMITTEE MINUTES
REGULAR MEETING
December 5, 2023**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, December 5, 2023.

2. ROLL CALL

Present: Committee members Dee Bonn, Ashlee Mueller, Dan Penny, Kerstin Schulz, and Dori Trossen.

Absent: Committee members Alicia Vickerman and Kara Wolf.

Others present: Community Management Coordinator Jessica Rieland

3. APPROVE AGENDA

A motion was made by Mueller, seconded by Bonn, to approve the meeting's agenda. The motion passed 5-0.

4. APPROVE MINUTES

A motion was made by Trossen, seconded by Bonn, to approve the October 3, 2023, meeting minutes as presented. The motion passed 5-0.

5. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no public comments.

6. SPECIAL BUSINESS

There was no special business.

7. NEW BUSINESS

A. DISCUSS PROPOSED 2024 PARKS AND RECREATION MEETING SCHEDULE

Ms. Rieland reviewed the proposed 2024 parks and recreation meeting schedule with the committee. She noted that they meet on the first Tuesday of February, April, June, October, and December at 6:00 p.m. Staff recommended these meetings be held on the first Monday of the month instead of Tuesday except for the meeting on Tuesday, October 1st.

A motion was made by Penny, seconded by Mueller, to approve the proposed 2024 Parks and Recreation Meeting Schedule as revised with the noted changes. The motion passed 5-0.

B. DISCUSS PROPOSED 2024 MUSIC AND MOVIES IN THE PARK EVENTS

Rieland discussed a proposed schedule for the 2024 Music and Movies in the Park events. She reported that these events are held Tuesday from mid-June through the end of August. She reported there were nine events to plan for. She requested the committee consider if events should be held on Tuesday, July 2 and Tuesday, August 6 (National Night Out). She commented further on how the contracts would be managed for the bands and movies. It was noted that funding for the events was provided by donations from the community and staff would begin reaching out to past donors following this meeting to solicit as many donations as possible. The proposed lineup was further discussed with the committee.

Bonn recommended events not be held on Tuesday, July 2 because residents would be out of town for the 4th of July.

Schulz explained she and Committee Member Trossen met in a subcommittee and were recommending the following nine movies for 2024: the original Mighty Ducks, Spider Man into the Spiderverse, Elemental, Super Mario Brothers, Year of the Dog, The Little Mermaid, Indiana Jones, Champions and Mission Impossible.

Rieland explained she would confirm the availability of these movies. She noted the Teddy Bear Band confirmed with her but stated contracts would not be finalized until the budget was approved.

Schulz asked how the events would be marketed in 2024. Rieland indicated the events would be featured on the gateway sign, on cards and through Facebook posts.

Trossen suggested dress up nights be considered for these events. The committee supported this recommendation.

Schulz suggested she and Committee Member Trossen discuss this further and report back with the different themes for the Music and Movies in the Park events. She proposed a prize be offered to the best costume at each dress up night.

Bonn inquired who would be the judge for the costume contest.

Trossen proposed having local celebrities be chosen for judges.

Mueller suggested a local police officer or firefighter be chosen for the judge. The committee supported this recommendation.

Bonn recommended the snakes be brought in the same night as the Teddy Bear Band. She indicated a magician could also be brought in with the Jug Band in order to keep people entertained until the movie starts.

Trossen suggested the city bring in a face painter as well in order to keep kids entertained.

Schulz stated it may be fun to have someone doing caricatures as well. Rieland indicated she could begin making phone calls to gather pricing information on these items to see if there was room in the budget for these items.

Rieland noted that the following bands expressed interest in performing but were not scheduled: Sawyers Dream, Matt Hannah, Keith Rainey, the Everett Smithson Band, Peter Stork, and Sky with Sawyers Dream.

Mueller questioned if the City had ever considered allowing vendors at the Movies and Music in the Park.

Schulz explained vendor spaces were available at the farmer's market.

Mueller suggested the farmers market be changed to the Osseo Market in order to make it more appealing to all types of vendors and local business owners. She suggested the City Council discuss allowing local vendors being allowed to set up within the park during the Music in the Park events.

A motion was made Bonn, seconded by Trossen, to recommend the City Council approve the proposed 2024 Music and Movies in the Park events. The motion passed 5-0.

8. OLD BUSINESS

A. UPDATE ON FEASIBILITY STUDY

Rieland provided the Committee with an update on the feasibility study. She reported staff has been working with Ortel Architects and was making good progress. To date, staff has met with the consultant to go over building and space requirements, scheduled and held local facility tours, compiled tour notes and completed the first draft of the facilities program. Staff and the consultant also conducted tours of Sipe and Boerboom Park and discussed needs for various updates, along with the expansion of Boerboom Park. This week meetings would be held with the consultant and department heads to review the individual programming needs to complete that process. A draft facility needs report will be brought to the City Council on January 29.

9. STAFF & COMMITTEE MEMBER REPORTS

Rieland explained she would be scheduling a meeting with RevSports in order to discuss sports programming for the summer of 2024. She indicated she reached out to Maple Grove and she learned they do not offer any kind of partnership, but they do offer discounted rates for Osseo residents for memberships the first week in November. She explained a flyer would be included in a future utility bill in order to inform residents of the upcoming summer sports programming.

Penny recommended the feasibility report for Boerboom and Sipe park include space for a pickleball court.

Mueller thanked everyone that participated in Minidazzle on Friday, December 1.

Schulz stated Minidazzle was another great event for the community, as was Small Business Saturday.

10. ADJOURNMENT

A motion was made Mueller, seconded by Bonn, to adjourn the meeting at 6:34 p.m. The motion passed 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

**OSSEO PARKS & RECREATION COMMITTEE MINUTES
REGULAR MEETING
February 5, 2024**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Monday, February 5, 2024.

2. ROLL CALL

Present: Committee members Dee Bonn, Ashlee Mueller, Dan Penny, Kerstin Schulz, Dori Trossen and Kara Wolf

Absent: Committee member Alicia Vickerman

Others present: Community Management Coordinator Jessica Rieland

3. ELECTION OF OFFICERS

Rieland requested the Committee elect a Chair and Vice Chair for 2024.

A motion was made by Bonn, seconded by Trossen, to elect Kerstin Schulz Chair of the Parks and Recreation Committee for 2024. The motion passed 6-0.

A motion was made by Bonn, seconded by Trossen, to elect Ashlee Mueller Vice Chair of the Parks and Recreation Committee for 2024. The motion passed 6-0.

4. APPROVE AGENDA

A motion was made by Mueller, seconded by Penny, to approve the meeting's agenda. The motion passed 6-0.

5. APPROVE MINUTES

A motion was made by Penny, seconded by Bonn, to approve the December 5, 2023, meeting minutes as presented. The motion passed 6-0.

6. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments.

Ed Columbus, 101 4th Street, stated he assisted with the Tuesday night Movie and Music in the Park events. He asked how many Parks Committee members made it to the Tuesday night events last year. He asked if the Committee wanted him to participate in the events again this year.

Schulz indicated the Parks Committee wanted to see Mr. Columbus involved again this year.

Mr. Columbus stated he and Kenny have been working at these events for the past 10 years. He explained he appreciated the fact attendance was up and he encouraged the City to do even more advertising. He indicated he has been seeking sponsors for the different Tuesday night events. He proposed asking more of the local businesses to sponsor these events. He asked if anyone on the committee would be willing to help him seek additional sponsors.

Penny stated he would be willing to assist with this task.

Schulz reported a letter is sent to all local businesses each year asking for support for the Music and Movies in the Park events. Rieland stated after the Music and Movies in the Park schedule is approved by the City Council, staff sends a letter to past donors.

Mr. Columbus stated the letter would be helpful, but he believed it was very beneficial to visit the local businesses in person.

Wolf suggested a letter be sent to Osseo residents as well, in order to seek additional sponsorships.

Mr. Columbus suggested a press release be printed to highlight the Music and Movies in the Park events.

Mueller suggested a QR code be included within the mailings in order to create a simple way for residents to donate to Music and Movies in the Park. Rieland stated she did not believe donations could be taken via Venmo or a QR code because they have to be accepted by the City Council via a Resolution. She indicated donations could possibly be made to the Lions and then a single check could be written to the City for Music and Movies in the Park. She explained she would have to speak with the City Attorney further regarding this matter.

Mueller suggested the donation process be made simple in order to make residents more inclined to donate.

Mr. Columbus encouraged the Committee to consider how to fill in the gap in time in June between the musical performances and when he can start the movies.

Schulz stated the Committee has been considering how to fill in this gap.

7. SPECIAL BUSINESS

There was no special business.

8. NEW BUSINESS

A. 2024 OSSEO SUMMER SPORTS SCHEDULE

Rieland stated in past years, Osseo Youth Sports took place on Monday and Wednesday nights at Sipe Park. Two sports were offered each night, for a variety of ages. Classes began at 5:15 pm for the youngest children and ended at 8:10 pm for the oldest. Programs serve children ages 2 to 10.

Rieland explained in 2024 fees will increase to \$67.00 per participant. In 2023, the city charged residents \$46.50 and non-residents \$59.50 and then paid the difference to meet the minimum cost/registration requirements. Rev Sports is recommending that the city increase fees to match theirs. Due to a 70% decrease in class registrations in 2023, Staff recommends adjusting the schedule to offer classes one night a week on Monday. The city would continue to offer three, four-week sessions for baseball, basketball, and soccer. The minimum registration requirement is 20 per sport. If that number is not met, the city can decide to cover the cost of any additional registrations, or the class can be cancelled. None of the classes in 2023 met the minimum registration requirements and the city spent \$1,118 subsidizing the program. Staff has met with other vendors to discuss alternative sports programs but due to time constraints recommends moving forward with an adjusted schedule with Rev Sports to see if it will produce better results. Staff commented further on the proposed programming and recommended approval of the 2024 youth sports program.

Mueller asked if the alternate company would handle the registration and pricing. Rieland reported this would be the case.

Mueller expressed concern with how the cost for this programming may increase if managed by an outside vendor. She supported the City working with Rev Sports for one more summer.

Schulz discussed the history of this program noting the youth sports were created to balance the senior programming provided by the City. She explained the City wanted to maintain control over the cost for the programming which was why the Committee supported Rev Sports as the vendor.

Mueller asked staff for the resident and non-resident pricing for the youth sports programs over the past few years. Rieland reviewed this information in further detail with the Committee.

Schulz feared that limiting the programming to only one day a week may further limit the amount of families that can participate in the youth programming. She recommended the programming be available at least two days a week. She understood this may lead to further subsidizing, but noted this was the understanding when the program was created.

Rieland questioned what the threshold should be for the youth sports classes.

Wolf suggested the City only hold two sessions of youth sports versus three. Rieland indicated she had proposed this to RevSports and they recommended the three sessions remain in place. However, she noted this decision could be made by the Committee.

Further discussion ensued regarding how the classes were divided by age in 2023, along with the classes that were offered.

Rieland indicated she would work to better communicate the numbers to families in 2024.

Bonn suggested all younger aged groups be held on Monday and the older age groups be held on Wednesday. Rieland explained the schedule was established by RevSports and not the City.

Trossen stated it would be great to have a representative from RevSports at the meeting in order to have questions answered. The Committee was in agreement.

Schulz asked if RevSports advertised the programming that was offered in Osseo. Rieland stated she could speak with Rev Sports regarding this matter.

Mueller indicated she would be curious to learn if these programs could be run by moms and dads. She stated in Maple Grove all of the programs for younger children were managed by volunteers. Rieland reported RevSports relies on volunteer coaches as well.

Trossen asked if the Committee felt like they had enough information to vote on this programming or should this item come back for further discussion in March.

Schulz explained it may be too late in the game to postpone action on this item. Rieland stated registration was slated to open on March 7.

Trossen recommended this item be placed on the agenda earlier in the year in order to allow for further discussion, to discuss other options and for RevSports to be invited to attend future meetings.

Mueller questioned how the City paid for the subsidizations each year. Rieland commented the only revenue the City has coming in was from donations. She reported the parks fund currently had a \$2,000 deficit. She discussed how she has been asking staff for further information on the parks fund.

Schulz stated she would be making calls to staff to assist with this task.

Mueller believed it was imperative that because the seniors had funding coming in for their programming, that the youths sports also have City funding because this programming benefited the young families in Osseo. She was of the opinion it was important for the City to support both types of programming.

Schulz agreed stating she would like to see the City offering programming for both seniors and young families. She commented on how important it was to get the youth programming information into the hands of young families in Osseo. She questioned how the Committee wanted to proceed with the youth sports program.

Wolf suggested the City offer a bonus for discounted rate for children that sign up for three camps. She anticipated this would assist with the amount that the City has to subsidize. The Committee supported this recommendation.

Wolf stated another option would be to encourage young families in Osseo to refer a friend and to send an email to them after session one was complete to see if they would like to participate in session two or three.

Schulz indicated these were all great ideas and should be included in a marketing program going forward.

Mueller recommended youth programming be offered two days a week but suggested only two sessions be held versus three.

Schulz explained she could support dropping one session with the classes for the two remaining sessions being offered Monday and Wednesday.

The Committee supported flag football being dropped but recommended tennis remain.

Mueller suggested a survey be completed after the summer in order to gain feedback from parents on how to improve the youth sports programming. Rieland appreciated this suggestion.

Rieland asked if the Committee would like to set a minimum for the sports classes.

Schulz did not recall the City had to have at least 20 children per class. She recalled that the number was closer to 12.

Bonn supported the City moving forward with the classes as is and perhaps requesting a larger donation from the Lions Club to assist with sponsoring these classes for families in Osseo.

Mueller anticipated a larger marketing campaign would assist with gaining more registrations for 2024.

Rieland questioned if the fees should be increased.

Schulz recommended the fees not be increased given the fact the City was already struggling to get families to sign up.

A motion was made by Penny, seconded by Mueller, to approve the proposed 2024 Osseo Youth Sports Program offering classes Monday and Wednesday for two sessions, dropping Session two, removing football, adding tennis and keeping the fees the same as 2023 for residents and non-residents. The motion passed 6-0.

B. 2024 MUSIC AND MOVIES IN THE PARK EVENTS

Rieland stated as in 2023, the 2024 Music and Movies in the Park calendar will have nine dates over the course of the summer. This includes each Tuesday from June 11 through the end of August, with the exceptions of July 2 (holiday week), August 6 (Night to Unite), and August 27 (reserved as a rain date). Staff has arranged for performances for the nine nights, though official contracts won't be sent for signature until there is official Council approval. The city will once again be partnering with Swank Motion Pictures to provide movie screenings and the cost per movie is \$490. Spiderman Across the Spiderverse and Year of the Dog are currently not available. The committee will need to select two additional movies to complete the schedule. The schedule of movies was further reviewed with the Committee.

Schulz suggested the movies Wonka, The Marvels, or The Color Purple be considered for the other two movie slots.

Mueller asked what the age was of the people who attend the movies.

Bonn stated this typically depends on the movie.

Schulz recommended Wonka be one of the movies chosen for 2024.

Wolf suggested The Marvels be the other movie chosen for 2024. The Committee was in agreement.

A motion was made Bonn, seconded by Mueller, to approve the 2024 Music and Movies in the Park plans adding Wonka and The Marvels. The motion passed 6-0.

9. ANNOUNCEMENTS

None.

10. STAFF & COMMITTEE MEMBER REPORTS

None.

11. ADJOURNMENT – Next Meeting: April 1, 2024

A motion was made Mueller, seconded by Wolf, to adjourn the meeting at 7:07 p.m. The motion passed 6-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

OSSEO PARKS & RECREATION COMMITTEE MINUTES
SPECIAL MEETING
February 29, 2024

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Thursday, February 29, 2024.

2. ROLL CALL

Present: Committee members Dee Bonn, Ashlee Mueller, Dan Penny, Kerstin Schulz, and Dori Trossen

Absent: Committee members Alicia Vickerman and Kara Wolf

Others present: Community Management Coordinator Jessica Rieland

3. APPROVE AGENDA

A motion was made by Mueller, seconded by Penny, to approve the meeting's agenda. The motion passed 5-0.

4. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no public comments.

5. SPECIAL BUSINESS

There was no special business.

6. OLD BUSINESS

A. DISCUSS YOUTH SPORTS PROGRAM

Rieland stated that after the Parks Committee met several weeks ago, staff learned that Rev Sports requires 90 days of programming. If the committee were to remove the second session, the city would have to pay staff minimums, which would be \$1,000 per sport. Instead of paying a penalty and pulling the session, the recommendation is to add session two back into the youth sports programs for 2024. Staff reviewed the discussion that was held by the committee on February 5 and reviewed the options that were available. She explained that the committee could add session two back to the schedule and cancel classes that do not meet the minimum registration requirements two weeks prior to the start date with no charge, or the city could pay for additional registrations to meet the minimums.

Mueller questioned how much the city paid last year in additional registrations to meet Rev Sports minimum requirements. Rieland replied that the city paid \$1,118 in additional registrations in 2023.

Schulz noted that last year was a bit of an anomaly because Joe Amerman had left the City and Ms. Rieland was not yet on staff. In addition, there were Canadian fires, which led to some families not registering for outdoor classes. She mentioned that the city has budgeted \$13,000 for youth sports programming in 2024. For this reason, she supported adding the second session back into the programming with staff promoting all sessions.

Rieland mentioned that Staff had created ads for the gateway sign, Facebook, and Instagram. All marketing materials will include a QR code. She added that posters will be printed and provided to the committee at the next meeting. She stated that Ed Columbus was seeking sponsorships for youth programming from local business owners. It was noted that youth sports registration was advertised in the upcoming newsletter and a flyer will be included in the next utility billing cycle.

Mueller suggested a flyer for the youth sports programming be included in the fire departments easter baskets for the upcoming easter egg hunt. The Committee supported this recommendation.

Rieland noted she would be contacting local civic groups such as the Lions, American Legion and Fire Relief Association for donations for Music and Movies in the Park. She explained that she received a donation of \$4,000 from the Lions in February.

Schulz indicated she could speak with representatives from the American Legion.

A motion was made by Mueller, seconded by Bonn, to add session two back to the youth sports program and to pay for the additional registrations, if necessary. The motion passed 5-0.

7. NEW BUSINESS – None
8. ANNOUNCEMENTS – None
9. STAFF & COMMITTEE MEMBER REPORTS – None
10. ADJOURNMENT

A motion was made Penny, seconded by Mueller, to adjourn the meeting at 6:13 p.m. The motion passed 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial



Osseo Fire Department

Monthly Activity Report – February 2024

Incident Responses

Fire	2
Accident/PI.....	1
Fire Alarm – Business.....	1
EMS	22
Cardiac – CPR Needed.....	2
Heart.....	3
Stroke.....	1
Seizure.....	1
Unconscious.....	5
Head Injury.....	1
Choking.....	2
Diabetes/Insulin Problem.....	5
Pain.....	1
Lift Assist.....	1
Mutual Aid	3
Brooklyn Park.....	2
Brooklyn Center.....	1
Total	27

Training

- EMR Refresher
- Emergency Vehicle Operator Course (EVOC) Refresher



City of Osseo City Council Meeting Item

Agenda Item: Maria's Voice Presentation

Meeting Date: March 11, 2024

Prepared by: Riley Grams, City Administrator

Attachments: Presentation

Background:

Maria's Voice is a local domestic violence prevention and awareness organization who honors Maria Pew, whose life was taken at age 28 by domestic violence in April, 2020. Maria's Voice prevention network provides domestic abuse prevention education with national award-winning video education in English and Spanish to make for easy and accessible learning for employees/members of cities, businesses, organizations, and faith communities.

Executive Director Twila Johnson will attend the Council meeting on Monday night to share a presentation for the City, the City Council, and City staff members.



Domestic Violence Primary Prevention Education For the City of Osseo





María's Voice

Mission

To Prevent
Domestic Abuse

Vision

To End
Domestic Abuse

Values

Awareness, Education, &
Safe Action

The Domestic Violence (DV) Problem

Families and the public lack DV education

- Cannot recognize the signs of DV until it's too late
- 8 Million days of paid work are lost in the U.S.
- Police face increases in calls and danger
- The shelters are overwhelmed

How do Communities deal with this crisis?



Maria's Voice Prevention Network

Features National Gold-Award Winning Video Education

English and Spanish Translations and Dubbed

Learn to Recognize the 12 Common Signs of Domestic Violence

Print materials available for all public spaces



YOU DESERVE A
SAFE HOME
AND
HEALTHY, EQUAL
RELATIONSHIPS

DOMESTIC ABUSE IS ABOUT POWER AND CONTROL IN A RELATIONSHIP

domestic abuse is:
physical, emotional,
financial, verbal, sexual

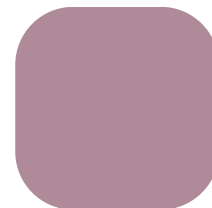


1 in 2 Minnesotan women report sexual violence, and 1 in 4 report physical violence, from an intimate partner in her lifetime

- WFMN 2020-

WWW.MARIASVOICE.ORG

@MARIASVOICE.ORG



YOU Deserve a Safe Home and Equal, Healthy Relationships!

If you or someone you know is stuck in an abusive relationship that makes you/them feel afraid, isolated, threatened, or hurt physically/emotionally,

CALL, TEXT, CHAT ONLINE FOR HELP 24/7.

National DV Hotline : 1-800-799-SAFE(7233)
Text "START" to 88788 www.thehotline.org

MN Day One Crisis Line : 1-866-223-1111
612-399-9995 dayoneservices.org

TE MEREDES UN HOGAR SEGURO Y RELACIONES IGUALITARIAS Y SALUDABLES.

Si tú o alguien a quien conoces está atascado en una relación abusiva que te hace sentir asustado, aislado, amenazado o perjudicado física/emocionalmente

LLAMA, ENVÍA TEXTO, CHATEA EN LÍNEA PARA PEDIR AYUDA 24/7

National DV Hotline : 1-800-799-SAFE(7233)
Text "START" to 88788 www.thehotline.org

MN Day One Crisis Line : 1-866-223-1111
612-399-9995 dayoneservices.org

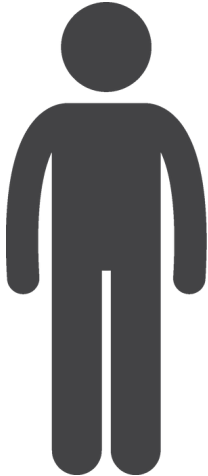


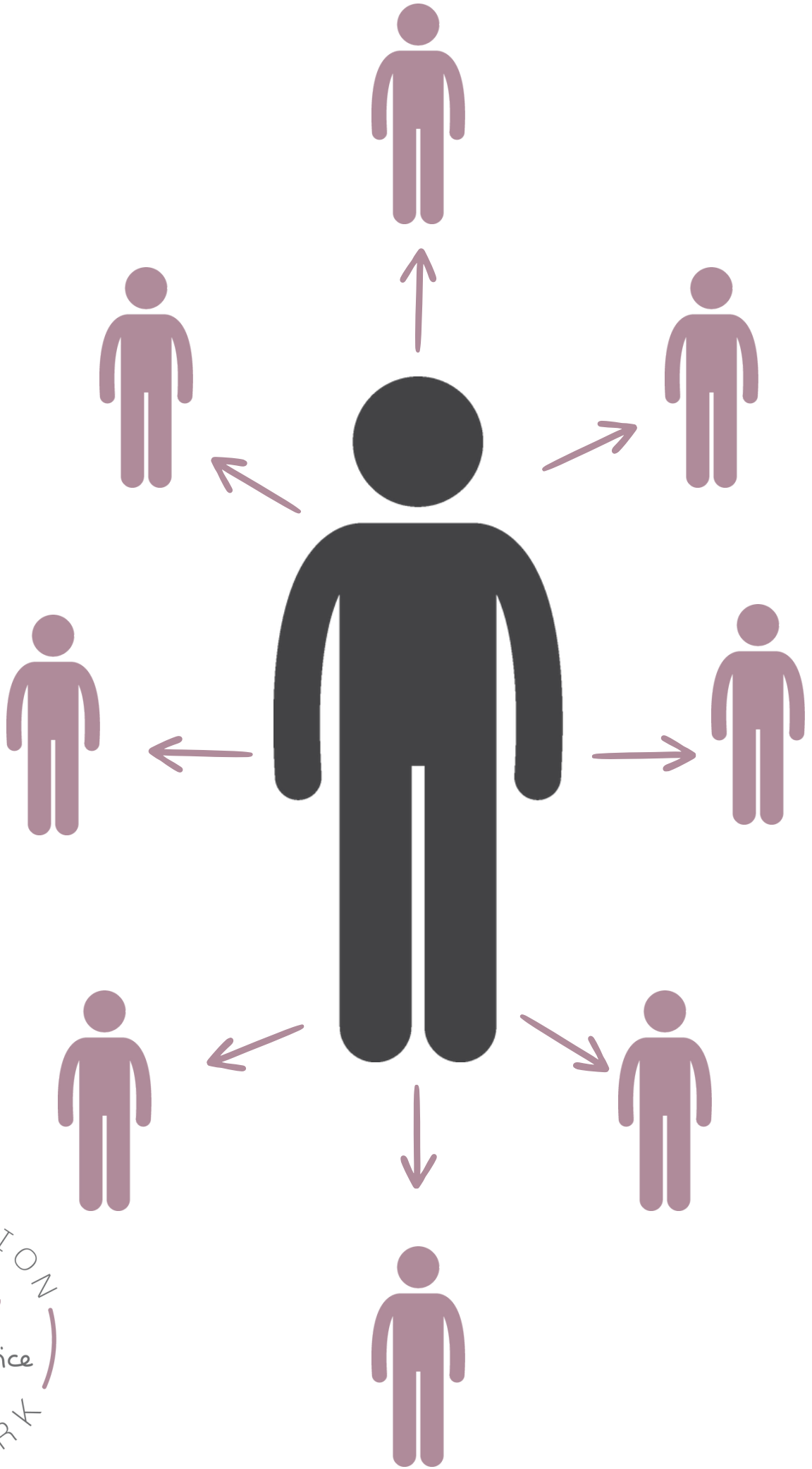
1 Person Aware & Educated

**Extends Community-Wide
Public Health Model**

City of Osseo

50 Employees = 400 interactions
every day that DV education influences.

 = 8 interactions per day



Benefits for The City of Osseo

Promotes a Culture of Safety, Health, and Wellness

- All Full-Time, Part-Time, and Seasonal Employees gain access to the DV Prevention Education Program
- Reinvests in Core Assets: Employees and Citizens
- Creating a Safety Zone that extends around Osseo's Community
- Community Events to Promote Education and Safety



Together, We Can Prevent Domestic Abuse

Thank you!

Maria's Voice is proud
to work with the City of Osseo.





Osseo Parks and Recreation Meeting Item

Agenda Item: Approve 2024 Osseo Youth Sports Programming

Meeting Date: March 11, 2024

Prepared by: Jessica Rieland, Community Management Coordinator

Attachments: None

Policy Consideration:

Approve the proposed 2024 Osseo Youth Sports programming.

Previous Action:

The Parks and Recreation Committee reviewed the proposed schedule on February 5, 2024, and again at a special meeting on February 29, 2024. They recommended approval by a 5-0 vote.

Schedule:

Osseo Youth Sports will take place on Monday and Wednesday nights at Sipe Park. There will be two sports offered each night, for a variety of ages. Classes will begin at 5:30pm with the youngest children and end at 7:40pm for the oldest. Ages will range from 3-10.

The summer schedule will be three four-week sessions. RevSports has found that this allows them to keep all their partners on the same schedule, so in the event coaches need to be moved around they can still ensure that the programming is consistent:

Summer Sports Schedule					Notes
Session 1 - Monday	6-May	13-May	20-May	3-Jun	Skip Memorial Day Week - May 27
Session 2 - Monday	10-Jun	17-Jun	24-Jun	8-Jul	Skip Independence Day Week - July 1st
Session 3 - Monday	15-Jul	22-Aug	29-Jul	5-Aug	
Session 1 - Wednesday	8-May	15-May	22-May	29-Jun	
Session 2 - Wednesday	5-Jun	12-Jun	26-Jun	10-Jul	Skip June 19 th and Independence Day Week - July 3rd
Session 3 - Wednesday	17-Jul	24-Jul	31-Jul	7-Aug	

For the last several years the City has avoided scheduling into the fall. As days get shorter and fall club sports begin, participation levels drop rapidly.

Registration Fees:

The fees will remain the same in 2024: \$46.50 for residents and \$59.50 for non-residents. Rev Sports charges \$53.60/participant and the committee recommended having the city pay the difference in registration costs and they recommended paying for additional registrations if the class minimums are not met. In 2023, the city paid \$1,118 to subsidize the program.

Options:

The City Council may choose to:

1. Approve the proposed 2024 Osseo Youth Sports Program; or
2. Deny the proposed youth sports program; or
3. Table action on this item.

Recommendation/Action Requested:

Staff recommends that the Council choose option 1) Approve the proposed 2024 Osseo Youth Sports Program.

Next Steps:

Registration for Osseo Youth Sports will open on March 7th.



Osseo Parks and Recreation Meeting Item

Agenda Item: Approve 2024 Music and Movies in the Park (MMIP) Series

Meeting Date: March 11, 2024

Prepared by: Jessica Rieland, Community Management Coordinator

Attachments: Proposed 2024 MMIP Schedule

Policy Consideration:

Consider approving the 2024 MMIP event series.

Previous Action:

This item was on the February 5, 2024, agenda of the Parks and Recreation Committee. At that time, the committee voted 6-0 to approve the proposed schedule.

Background:

Schedule:

The 2024 MMIP calendar will have 9 dates over the course of the summer. This includes each Tuesday from June 11 through the end of August, with the exceptions of July 2 (4th of July week), August 6 (Night to Unite), and August 27 (reserved as a rain date).

Performances:

Staff has tentatively scheduled the nine performances, though contracts won't be sent for signature until there is official Council approval. This year the sub-committee focused on scheduling bands with Osseo roots. The schedule of bands is included.

Movies:

The City will once again be partnering with Swank Motion Pictures to provide movie screenings at the series. The cost per movie is \$520 (\$490 movie, \$30 shipping). The schedule of movies is also included.

Budget or Other Considerations:

Donations

Donation requests have been submitted to all past donors, including the Osseo Lions, Osseo Fire Department Relief Association, American Legion, and the Osseo Maple Grove Hockey Association. The fund balance for MMIP is approximately \$8,000 and Staff received a \$4,000 donation from the Osseo Lions in February.

Budget

The 2024 MMIP expenditures are estimated to be \$12,725. Staff and promotional costs are still to be determined.

Options:

The City Council may choose to:

1. Approve the proposed 2024 MMIP event series;
2. Deny the proposed event series;
3. Table action on this item.

Recommendation/Action Requested:

Staff recommends that the Council choose option 1) Approve the proposed 2024 MMIP event series.

Next Steps:

Pending council approval, Staff will finalize contracts with performers and begin producing promotional materials.

Proposed Calendar of Performers and Movies with Cost

Date	Band	Fee	Movie	Fee
6/11/2024	Generation Radio Minnesota	\$500	Mighty Ducks	\$520
6/18/2024	U Can Jug or Not	\$500	Elemental	\$520
6/25/2024	The Dean Weisser Band	\$1,000	Super Mario Bros	\$520
7/2/2023	Holiday Week			
7/9/2024	Teddy Bear Band	\$1,450	Little Mermaid	\$520
7/9/2024	Snake Discovery	\$345		
7/16/2023	Led Penny	\$750	Indiana Jones	\$520
7/23/2024	Dirty Shorts Brass Band	\$500	Champions	\$520
7/30/2024	Stimulus Package	\$1,000	Mission Impossible	\$520
8/6/2023	Night to Unite			
8/13/2024	Penny Lane	\$800	Wonka	\$520
8/20/2024	Jesse Becker	\$800	The Marvels	\$520
8/27/2024	Likely Rain Date			
		\$7,645		\$4,680
			Licensing	\$400
			MMIP Total	\$12,725



City of Osseo City Council Meeting Item

Agenda Item: Approve Purchase of Public Works Utility Pick Up Truck

Meeting Date: March 11, 2024
Prepared by: Nick Waldbillig, Public Works Director

Attachments: Quote

Policy Consideration:

Consider approving the purchase of a 2024 Ford 3500 series standard cab truck.

Background:

Public Works is replacing a 2007 standard cab light duty work truck as a part of a 15-year CIP replacement plan. This truck will be used in many aspects of the public works department including snow removal, asphalt patching, park maintenance and utility work.

The truck Staff is trying to purchase is a 2024 3500 series standard cab with an 8' box. Staff has explored many options for this truck varying from different brands, light/heavy duty, and used. During this research Staff verified that the State bid process allows new trucks to be purchased well under local dealer pricing including used trucks. A new truck can be purchased on the state bid for the same price as a used truck 3-5 years old with 100,000 miles.

Staff also verified the make and model truck will be versatile and very dependable. There are many examples of this vehicle in nearby utility departments and maintenance groups, where they have reported that they are very happy with the performance, low maintenance costs, and durability during snow removal.

This truck will be purchased through Midway Ford Commercial Fleet & Government Sales, then outfitted with a snowplow and toolbox from Crysteel. It will then be taken to Action Radio for an emergency lighting package.

Previous Action or Discussion:

In hopes to make this palatable, Public Works delayed the replacement of a bobcat, and air compressor in the CIP plan.

Budget or Other Considerations:

This purchase is part of the 2024 CIP budget.

City Goals Met By This Action:

The Public Works department will operate more efficiently with the purchase of this vehicle along with keeping our maintenance and operating costs low.

Options:

The City Council may choose to:

1. Approve the purchase of the Ford 3500 series truck for \$50,222.28 plus outfitting;
2. Approve the purchase of the Ford 3500 series truck for \$50,222.28 and outfitting with noted changes;
3. Deny the purchase of the Ford 3500 series truck;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the Council choose option 1. Approve the purchase of the Ford 3500 series truck for \$50,222.28 plus outfitting.

Midway Ford Commercial
Fleet and Government Sales
 2777 N. Snelling Ave.
 Roseville MN 55113



Travis Swanson
 651-343-5212
tswanson@rosevillemidwayford.com

Fax # 651-604-2936

FTM28 Contract # 169665
2024 F350 4X4- Regular Cab- 8' Box

Automatic Transmission
Dual Front Air Bags
AM/FM Radio
Tow Hitch
Tilt Wheel
Sync
Brake Controller

Standard

40/20/40 Vinyl Front Seat
Standard Base Upholstery
4-Wheel ABS Brakes
Air Conditioning
LT245/75r17 E All Season Tires
Shift on Fly 4x4
Power Windows

Front Tow Hooks
Rubber Floor Covering
Black Bumpers w/Rear Step
Matching Full Size Spare Tire
6.8L V8
Rear View Camera
Power Locks

Options	Code	Price	Select	Exterior Colors	Code	Select
Snow Plow/Camper Pkg	47B	\$277	x	Antimatter Blue Metallic	HX	
Dual Batteries	86M	\$191	x	Race Red	PQ	
410 Amp Alternators	67E	\$104	x	Stone Gray Metallic	D1	
Running Boards	18B	\$291	x	Agate Black	UM	
LT275/70r18E AT Tires	TDX	\$241	x	Carbonized Gray Metallic	M7	
Spray-In Bedliner	86S	\$542	x	Iconic Silver Metallic	JS	
Upfitter Interface	18A	\$364	x	Oxford White	Z1	x
Upfitter Switches	66S	\$150	x			
				Extended Service Contracts		
					Cost	Select
				7 year/75,000 mile	\$3,400	
				PremiumCare Warranty		
				(Bumper to Bumper)		
Option Total		\$2,160				

Base Price	Totals
	\$44,565.64
Options Price Totals	\$2,160.00
Extended Warranty	
Transit Impr Excise Tax	\$20.00
Tax Exempt Lic	\$64.25
6.5% Sales Tax	\$3,212.39
Document fee	\$200.00
Sub total per vehicle	\$50,222.28
Number of Vehicles	1
Grand Total for all units	\$50,222.28

You must have a active FIN code to participate in this purchase contract : FIN code # _____

Purchase Order required prior to order placement

PO # _____

Name of Organization _____

Address _____

City, State, Zip _____

Contact Person/ Phone # _____

Contact's e-mail address and fax # _____

Acceptance Signature _____

Print Name and Title _____ Date _____





City of Osseo City Council Meeting Item

Agenda Item: Approve 2024 Technology Upgrades

Meeting Date: March 11, 2024

Prepared by: Riley Grams, City Administrator

Attachments: Element Quote for Council Laptops

Policy Consideration:

Consider approving the attached proposals as part of the 2024 technology upgrade package.

Background:

Each year City Staff and the Risk Management Committee meet with our IT Consultant (Element Technologies) to discuss needed and planned tech upgrades to the City's overall system. We typically look at what physical machines or systems need replacement, what security upgrades we should consider, and other IT related items.

This year, we propose the following upgrades:

1) City Council Laptop Computers - \$12,345.40

The City Council laptop computers are scheduled to be updated and replaced per the IT Replacement Schedule. The City will retain the current City Council laptops and re-use them as needed within the office. The proposal includes set up for the computers, Microsoft Business licenses, and Office 365 tools.

Budget or Other Considerations:

A total of \$12,345.40 will be paid out of the Cable Fund.

City Goals Met By This Action:

Stay current with new technologies in all areas of City services

Options:

The City Council may choose to:

1. Approve the 2024 technology upgrades;
2. Approve the 2024 technology upgrades, with noted changes/as amended;
3. Deny approval of the 2024 technology upgrades;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the 2024 technology upgrades.



ESTIMATE

Invoice to Follow

Refresh City Council Laptops

Estimate #ELE010463 v1

Prepared For:

City of Osseo

Felicia Ann Wallgren
415 Central Ave
Osseo, MN 55369

P: (763) 424-5444

E: FWallgren@ci.osseo.mn.us

Prepared By:

Element Technologies, LLC

Brad Johnson
7900 International Drive Suite 800
Bloomington, MN 55425

P: 612-876-5432

E: bjohnson@ele-ment.com

Date Issued:

03.06.2024

Expires:

03.22.2024

Qty	Lenovo ThinkPads	Price	Ext. Price
5	ThinkPad T14 G4, Intel Core i7-1355U ThinkPad T14 G4, Intel Core i7-1355U (E-cores up to 3.70GHz, 12MB) 14 1920 x 1200 Touch, Windows 11 Pro 64, 16.0GB, 1x512GB SSD M.2 2280 PCIe Gen4 Performance TLC Opal, Intel UHD Graphics, BT 5.1 or above,Wi-Fi 6E AX211, 1080P FHD IR, 3 Cell Li-pol 39.3Wh	\$1,919.60	\$9,598.00
5	Lenovo ADP - accidental damage coverage - 3 years	\$99.48	\$497.40
		Subtotal	\$10,095.40

Qty	One-Time Services	Price	Ext. Price
15	Installation Remote / Onsite Service Estimated Installation Remote / Onsite Service Labor (Labor total is estimated. Actual hours will be billed)	\$150.00	\$2,250.00
		Subtotal	\$2,250.00

Qty	Office 365 Government G3	Recurring	Ext. Recurring
Current licensing is in two different tenants			
-5	Microsoft Apps for Business License - AM Microsoft Apps for Business - Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote on up to 5 PCs or Macs per user. - 1 TB file storage and sharing - Active Directory - Microsoft Sway - Charged Monthly Per User - Annual Commitment Term	\$8.30	(\$41.50)



ESTIMATE

Invoice to Follow

Qty	Office 365 Government G3	Recurring	Ext. Recurring
-5	Pax8 - Microsoft Exchange Online (Plan 2) for GCC 1 License of Exchange Online Plan 2 5 for GCC - Each user gets 100 GB of mailbox storage and can send messages up to 150 MB in size. - Users can connect supported versions of Outlook to Exchange Online, so they can use the rich client application they already know. - Compare calendars to schedule meetings and access collaboration features, including shared calendars, groups, the global address list, external contacts, tasks, conference rooms, and delegation capabilities. - Keep your inbox clean by automatically moving old messages to an In-Place Archive. -Online versions of Office including Word, Excel and PowerPoint -File storage and sharing with 1 TB storage per user -Unlimited online meetings, IM, and audio, HD video, and web conferencing. -Secured environment and adds compliance features like accreditations, personnel screening, and data residency that enable the service to meet the unique needs of US Government customers ***Per user per month***	\$8.00	(\$40.00)
New licensing is per user			
5	Pax8 - Microsoft Office 365 G3 GCC Microsoft Office 365 G3 GCC - Always-up-to-date Microsoft 365 apps for desktop and mobile - Each user gets 100 GB of mailbox storage and can send messages up to 150 MB in size - Email, file storage and sharing, meetings, and instant messaging - 1 TB of cloud storage - Chat and call-in for up to 1,000 attendees - Standard security ***Per user per month***	\$23.00	\$115.00
		Recurring Subtotal	\$33.50
Quote Summary		Recurring	One-Time
Lenovo ThinkPads		\$0.00	\$10,095.40
One-Time Services		\$0.00	\$2,250.00
Office 365 Government G3		\$33.50	\$0.00
Total:		\$33.50	\$12,345.40

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. The fees and costs relating to Technology Consulting Services are not predictable. ELEMENT makes no commitment to Client concerning the maximum fees and costs that may be necessary to perform Technology Consulting Services. Any estimate of fees and costs that ELEMENT may have discussed with Client represents only an estimate of such fees and costs.

Please sign and fax to 952-943-1982 or email reply confirming order to sales@ele-ment.com
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Osseo, MN

Pending Expense Approval Report

By Vendor Name

APPKT00287

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Accurate Auto & Tire Service					
Accurate Auto & Tire Service	1003582	Squad repair - 2021 Ford Expl	Vehicle Repairs/Maintenance	101-41900-217	782.74
Vendor Accurate Auto & Tire Service Total:					782.74
Vendor: Action Fleet, LLC					
Action Fleet, LLC	I6734	Svc Work - Squad 221	Vehicle Repairs/Maintenance	101-41900-217	290.93
Action Fleet, LLC	I6735	Printer Install - Squad 121	Vehicle Repairs/Maintenance	101-41900-217	67.50
Vendor Action Fleet, LLC Total:					358.43
Vendor: Aspen Mills Inc					
Aspen Mills Inc	329012	PD uniform items and embroi	Uniforms/Gear	101-41900-218	160.85
Vendor Aspen Mills Inc Total:					160.85
Vendor: Central Telephone					
Central Telephone	10433	EE cell services	Telecommunications	101-41110-321	920.18
Central Telephone	137102	PD telecommunications	Telecommunications	101-41900-321	194.50
Vendor Central Telephone Total:					1,114.68
Vendor: Cintas Corp.					
Cintas Corp.	4184001699	Rugs - Police	Leases/Rentals	101-41900-410	6.24
Vendor Cintas Corp. Total:					6.24
Vendor: Comcast					
Comcast	Mar 2024 - CH	Mar 2024 Service - CH Acct: 8	Telecommunications	101-41700-321	378.81
Comcast	Mar 2024 - PW	Mar 2024 Service PW Acct: 8	Telecommunications	101-41700-321	184.40
Vendor Comcast Total:					563.21
Vendor: Comfort Solutions Heating & Cooling					
Comfort Solutions Heating &	15114	City Hall thermostat installati	Building Repair/Maintenance	101-41700-222	1,650.00
Vendor Comfort Solutions Heating & Cooling Total:					1,650.00
Vendor: DOGTAG					
DOGTAG	1/28/24 Order	MOS to EPS DOGTAG & Night	Equipment	115-41900-570	2,058.25
Vendor DOGTAG Total:					2,058.25
Vendor: ECM Publishers Inc					
ECM Publishers Inc	986710	Publish public accuracy test	Operations	101-41410-211	44.37
Vendor ECM Publishers Inc Total:					44.37
Vendor: Ed Columbus					
Ed Columbus	02/21/24	Door repair - PD	Building Repair/Maintenance	101-41700-222	75.00
Vendor Ed Columbus Total:					75.00
Vendor: Ehlers & Associates, Inc					
Ehlers & Associates, Inc	96765	2024 Utility Rates	Other Professional Services	604-49400-310	140.00
Ehlers & Associates, Inc	96850	2024 Utility Rates	Other Professional Services	604-49400-310	285.00
Ehlers & Associates, Inc	96735	CIP Facilities	Capital Outlay	135-41700-520	1,642.50
Ehlers & Associates, Inc	96756	CIP Facilities	Capital Outlay	135-41700-520	1,140.00
Vendor Ehlers & Associates, Inc Total:					3,207.50
Vendor: Finken Water Solutions					
Finken Water Solutions	06819TN	Admin bottled water delivery	Operations	101-41110-211	31.45
Finken Water Solutions	06820TN	PD water delivery	Operations	101-41900-211	50.45
Finken Water Solutions	1413920	PD cooler rental	Operations	101-41110-211	13.00
Finken Water Solutions	1413921	Admin cooler rental	Operations	101-41110-211	8.00
Finken Water Solutions	1417545	Water	Operations	101-41110-211	3.00
Vendor Finken Water Solutions Total:					105.90
Vendor: Fire Instruction Rescue Education					
Fire Instruction Rescue Educa	6684	Driving Classroom - Instructor	Fire Training - Reimburseable	101-41920-261	650.00
Vendor Fire Instruction Rescue Education Total:					650.00

Pending Expense Approval Report

Packet: APPKT00287

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Frontiersman Sports					
Frontiersman Sports	2/29/24	CIP equip / new squad equip	Capital Outlay	110-41900-520	599.70
Vendor Frontiersman Sports Total:					599.70
Vendor: Golden Rule Creations					
Golden Rule Creations	096268	Police shoulder emblems	Equipment	116-41900-570	493.80
Vendor Golden Rule Creations Total:					493.80
Vendor: Gopher State One Call Inc					
Gopher State One Call Inc	4020666	August 2022 Utility locate ser	Other Professional Services	601-49400-310	8.78
Gopher State One Call Inc	4020666	August 2022 Utility locate ser	Other Professional Services	602-49400-310	8.77
Vendor Gopher State One Call Inc Total:					17.55
Vendor: Grainger					
Grainger	9031914147	Furnace filters	Building Repair/Maintenance	101-41700-222	11.02
Grainger	9033551079	City hall furnace filters	Building Repair/Maintenance	101-41700-222	275.60
Vendor Grainger Total:					286.62
Vendor: Innovative Office Solutions					
Innovative Office Solutions	IN4469430	Ofc Supplies - CH Paper, Mou	Operations	101-41110-211	87.93
Innovative Office Solutions	IN4470521	Ofc Supplies - CH (Shoulder R	Operations	101-41110-211	13.09
Innovative Office Solutions	SO-4363252	Office supplies	Office Operations	101-41110-201	160.27
Innovative Office Solutions	SO-4363252	Office supplies	Office Operations	101-41110-201	7.99
Innovative Office Solutions	IN4376121	Office supplies	Operations	101-41110-211	19.45
Innovative Office Solutions	INV4376121 Due	Bal due on Invoice IN4375291	Office Operations	101-41900-201	0.03
Vendor Innovative Office Solutions Total:					288.76
Vendor: Kalia Xiong					
Kalia Xiong	2/24/24	CC Rental Deposit Refund	Community Center Deposits	101-22001	250.00
Vendor Kalia Xiong Total:					250.00
Vendor: Kennedy & Graven, Chartered					
Kennedy & Graven, Chartered	179903	Feb 2024 Legal Matters	Legal Service - Civil	101-41500-304	4,998.50
Vendor Kennedy & Graven, Chartered Total:					4,998.50
Vendor: Killmer Electric, Inc					
Killmer Electric, Inc	W22513	Street light repairs	Operations	101-42000-211	259.60
Killmer Electric, Inc	W22513	Street light repairs	Central Avenue Beautification	101-42350-215	1,250.72
Vendor Killmer Electric, Inc Total:					1,510.32
Vendor: Law Enforcement Labor Services					
Law Enforcement Labor Servic	March 2024	Osseo PD Union Dues March	Union Dues	101-21708	564.00
Vendor Law Enforcement Labor Services Total:					564.00
Vendor: League of Minnesota Cities					
League of Minnesota Cities	2/28/24	2024 Worker's Comp Premiu	Work Comp Insurance	101-41110-139	49,010.00
Vendor League of Minnesota Cities Total:					49,010.00
Vendor: Madeline Zitzlsperger					
Madeline Zitzlsperger	112-0359800-9430678	Police mourning band	Officer Equipment	101-41900-213	10.79
Madeline Zitzlsperger	112-0359800-9430678	Black Box Holster Mount	Uniforms/Gear	101-41900-218	47.64
Madeline Zitzlsperger	2/29/24	Holster Gear	Uniforms/Gear	101-41900-218	45.31
Vendor Madeline Zitzlsperger Total:					103.74
Vendor: Metro Sales Inc					
Metro Sales Inc	INV2472660	March 2024 PD office equip le	Leases/Rentals	101-41900-410	78.88
Vendor Metro Sales Inc Total:					78.88
Vendor: Metropolitan Council					
Metropolitan Council	1169450	March 2024 waste water svcs	Sanitary Sewer Service	602-49400-386	19,565.93
Vendor Metropolitan Council Total:					19,565.93
Vendor: Midwest Lighting Products					
Midwest Lighting Products	73211	Lighting supplies	Building Repair/Maintenance	101-41700-222	437.15
Vendor Midwest Lighting Products Total:					437.15
Vendor: Minnesota Department of Health					
Minnesota Department of He	1Q2024	1Q24 Comm Water Connect F	Mn Water Connect Fee	601-21560	1,912.00
Vendor Minnesota Department of Health Total:					1,912.00

Pending Expense Approval Report

Packet: APPKT00287

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Vendor: Minute Maker Secretarial					
Minute Maker Secretarial	M1834	City Council Meeting Minutes	Recording Services	101-41000-307	206.50
Minute Maker Secretarial	M1834	Park & Rec Meeting Minutes	Recording Services	101-41650-307	167.00
Vendor Minute Maker Secretarial Total:					373.50
Vendor: My Medical Clinic					
My Medical Clinic	17067-00	Pre-Employ Physical	Personnel/Recruitment	101-41900-355	155.00
Vendor My Medical Clinic Total:					155.00
Vendor: NAPA - Cottens Osseo					
NAPA - Cottens Osseo	2488-454088	Rust remover	Operations	101-42000-211	26.99
NAPA - Cottens Osseo	2488-456913	Ratchet	Operations	101-42000-211	32.39
NAPA - Cottens Osseo	2488-456980	PD - Squad battery	Vehicle Repairs/Maintenance	101-41900-217	239.99
Vendor NAPA - Cottens Osseo Total:					299.37
Vendor: Overhead Door Company					
Overhead Door Company	134880	Garage door repair	Building Repair/Maintenance	101-41700-222	331.45
Vendor Overhead Door Company Total:					331.45
Vendor: Post Board					
Post Board	3/4/24	Continuing education standar	Dues/Membership	101-41900-255	90.00
Vendor Post Board Total:					90.00
Vendor: Prime Advertising & Design					
Prime Advertising & Design	89048	Spring 2024 Newsletter	Printing/Publishing Service	101-41110-351	1,064.62
Prime Advertising & Design	89048	Spring 2024 Newsletter	Operations	101-41900-211	118.29
Prime Advertising & Design	89048	Spring 2024 Newsletter	Operations	101-41920-211	118.29
Prime Advertising & Design	89048	Spring 2024 Newsletter	Recycle/Organics/Cleanupday	101-42000-384	354.87
Prime Advertising & Design	89048	Spring 2024 Newsletter	Programming	101-42300-312	59.15
Prime Advertising & Design	89048	Spring 2024 Newsletter	Programming	101-42301-312	59.15
Prime Advertising & Design	89048	Spring 2024 Newsletter	Operations	250-42350-211	650.60
Prime Advertising & Design	89048	Spring 2024 Newsletter	Operations	250-42350-211	118.29
Prime Advertising & Design	89048	Spring 2024 Newsletter	Operations	257-42400-211	177.44
Prime Advertising & Design	89048	Spring 2024 Newsletter	Operations	604-49400-211	118.29
Prime Advertising & Design	89222	Monthly Website Hosting	Software	101-41515-309	100.00
Vendor Prime Advertising & Design Total:					2,938.99
Vendor: Ryan Swanson					
Ryan Swanson	2/29/24	Uniform items - equip	Uniforms/Gear	101-41900-218	212.57
Vendor Ryan Swanson Total:					212.57
Vendor: Schindler Elevator Corp					
Schindler Elevator Corp	8106495129	City Hall elevator service	Building Repair/Maintenance	101-41700-222	983.64
Vendor Schindler Elevator Corp Total:					983.64
Vendor: Seachange Print Innovations					
Seachange Print Innovations	INV023902	Red minute book w/filler	Operations	101-41000-211	311.57
Vendor Seachange Print Innovations Total:					311.57
Vendor: Sipe Bros. Inc.					
Sipe Bros. Inc.	2/29/24	FD Vehicle Fuel	Fuel - Vehicle/Equipment	101-41920-216	113.34
Sipe Bros. Inc.	2/29/24	PD Vehicle Fuel	Fuel - Vehicle/Equipment	101-42000-216	15.59
Vendor Sipe Bros. Inc. Total:					128.93
Vendor: South Lake Minnetonka Police Department					
South Lake Minnetonka Police	2/13/24 2/21/24	2023 Legal Fees Jan 2024 Leg	Dues/Membership	101-41900-255	192.35
South Lake Minnetonka Police	2/13/24 2/21/24	2023 Legal Fees Jan 2024 Leg	Dues/Membership	101-41900-255	138.94
South Lake Minnetonka Police	2/13/24 2/21/24	2023 Legal Fees Jan 2024 Leg	Dues/Membership	101-41900-255	38.46
South Lake Minnetonka Police	2/13/24 2/21/24	2023 Legal Fees Jan 2024 Leg	Dues/Membership	101-41900-255	13.46
Vendor South Lake Minnetonka Police Department Total:					383.21
Vendor: Streicher's Inc.					
Streicher's Inc.	I1681883	Uniform Patches, Plates - PD K	Uniforms/Gear	101-41900-218	38.97
Streicher's Inc.	I1681891	Uniform Forearm Protectors -	Officer Equipment	101-41900-213	28.99
Streicher's Inc.	I1682429	Uniform Belt - PD K Harris	Uniforms/Gear	101-41900-218	84.99
Streicher's Inc.	I1682791	Uniform Boots - PD K Harris	Uniforms/Gear	101-41900-218	150.00
Streicher's Inc.	I1682880	Ammunition	Equipment	116-41900-570	1,133.34
Streicher's Inc.	I1683695	Roadway Sikes (Qty 3)	Capital Outlay	110-41900-520	1,544.97

Pending Expense Approval Report

Packet: APPKT00287

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Streicher's Inc.	I1684837	Uniforms M Zitzlsperger	Uniforms/Gear	101-41900-218	25.98
Streicher's Inc.	I1684840	Uniforms K Harris	Uniforms/Gear	101-41900-218	88.97
Streicher's Inc.	I1684841	LT Insignia - T Kingzi	Officer Equipment	101-41900-213	10.99
Streicher's Inc.	I1684848	PD uniforms	Equipment	116-41900-570	33.97
Streicher's Inc.	I1682590	Uniforms PD - K Harris	Uniforms/Gear	101-41900-218	518.89
Vendor Streicher's Inc. Total:					3,660.06
Vendor: Superior/Brookdale Ford					
Superior/Brookdale Ford	17700	PD squad parts/equip	Vehicle Repairs/Maintenance	101-41900-217	370.44
Vendor Superior/Brookdale Ford Total:					370.44
Vendor: The Sota Shop					
The Sota Shop	13286	Branded wear - Nick & Kim	Uniforms/Gear	101-42000-218	120.00
Vendor The Sota Shop Total:					120.00
Vendor: Thomson Reuters - West					
Thomson Reuters - West	849838045	PD online subscription svc	Dues/Membership	101-41900-255	144.90
Vendor Thomson Reuters - West Total:					144.90
Vendor: Us Bank St Paul					
Us Bank St Paul	522583723	Feb/Mar 2024 Copier Lease	Leases/Rentals	101-42000-410	148.84
Vendor Us Bank St Paul Total:					148.84
Vendor: WEX Bank					
WEX Bank	95082393	Feb 2024 PD Fuel	Fuel - Vehicle/Equipment	101-41900-216	1,603.90
Vendor WEX Bank Total:					1,603.90
Vendor: WSB & Associates Inc					
WSB & Associates Inc	R-019602-00-25	MS4 Reauthorization Implem	Engineering Service	604-49400-303	45.00
WSB & Associates Inc	R-020591-000-18	2023 St Improv Proj	Engineering Service	412-42000-303	2,484.00
WSB & Associates Inc	R-023343-000-7	2024 Central Ave Improv	Engineering Service	412-42000-303	753.00
WSB & Associates Inc	R-023742-000-5	Lead pipe inventory	Engineering Service	601-49400-303	1,514.75
WSB & Associates Inc	R-023831-000-1	2024 City Eng Svcs	Engineering Service	130-42000-303	2,173.25
WSB & Associates Inc	R-024270-000-1	Storm sewer capacity and gro	Engineering Service	604-49400-303	3,102.00
Vendor WSB & Associates Inc Total:					10,072.00
Grand Total:					113,222.49

Report Summary

Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	71,518.86
110 - CIP EQUIPMENT	2,144.67
115 - POLICE DONATIONS/EXPENSES	2,058.25
116 - POLICE FORFIETURE FUND	1,661.11
130 - PAVEMENT MANAGEMENT	2,173.25
135 - CIP FACILITIES	2,782.50
250 - COMMUNITY FUND	768.89
257 - FARMERS MARKET	177.44
412 - 2022-23 Alley & Street Projects	3,237.00
601 - WATER FUND	3,435.53
602 - SEWER FUND	19,574.70
604 - STORM WATER FUND	3,690.29
Grand Total:	113,222.49

Account Summary

Account Number	Account Name	Expense Amount
101-21708	Union Dues	564.00
101-22001	Community Center Depo	250.00
101-41000-211	Operations	311.57
101-41000-307	Recording Services	206.50
101-41110-139	Work Comp Insurance	49,010.00
101-41110-201	Office Operations	168.26
101-41110-211	Operations	175.92
101-41110-321	Telecommunications	920.18
101-41110-351	Printing/Publishing Servi	1,064.62
101-41410-211	Operations	44.37
101-41500-304	Legal Service - Civil	4,998.50
101-41515-309	Software	100.00
101-41650-307	Recording Services	167.00
101-41700-222	Building Repair/Mainten	3,763.86
101-41700-321	Telecommunications	563.21
101-41900-201	Office Operations	0.03
101-41900-211	Operations	168.74
101-41900-213	Officer Equipment	50.77
101-41900-216	Fuel - Vehicle/Equipmen	1,603.90
101-41900-217	Vehicle Repairs/Mainten	1,751.60
101-41900-218	Uniforms/Gear	1,374.17
101-41900-255	Dues/Membership	618.11
101-41900-321	Telecommunications	194.50
101-41900-355	Personnel/Recruitment	155.00
101-41900-410	Leases/Rentals	85.12
101-41920-211	Operations	118.29
101-41920-216	Fuel - Vehicle/Equipmen	113.34
101-41920-261	Fire Training - Reimburse	650.00
101-42000-211	Operations	318.98
101-42000-216	Fuel - Vehicle/Equipmen	15.59
101-42000-218	Uniforms/Gear	120.00
101-42000-384	Recycle/Organics/Clean	354.87
101-42000-410	Leases/Rentals	148.84
101-42300-312	Programming	59.15
101-42301-312	Programming	59.15
101-42350-215	Central Avenue Beautific	1,250.72
110-41900-520	Capital Outlay	2,144.67
115-41900-570	Equipment	2,058.25
116-41900-570	Equipment	1,661.11
130-42000-303	Engineering Service	2,173.25
135-41700-520	Capital Outlay	2,782.50

Account Summary

Account Number	Account Name	Expense Amount
250-42350-211	Operations	768.89
257-42400-211	Operations	177.44
412-42000-303	Engineering Service	3,237.00
601-21560	Mn Water Connect Fee	1,912.00
601-49400-303	Engineering Service	1,514.75
601-49400-310	Other Professional Servi	8.78
602-49400-310	Other Professional Servi	8.77
602-49400-386	Sanitary Sewer Service	19,565.93
604-49400-211	Operations	118.29
604-49400-303	Engineering Service	3,147.00
604-49400-310	Other Professional Servi	425.00
	Grand Total:	113,222.49

Project Account Summary

Project Account Key	Expense Amount
None	113,222.49
	Grand Total: 113,222.49



City of Osseo City Council Meeting Item

Agenda Item: Consider PSAC Member Appointment

Meeting Date: March 11, 2024

Prepared by: Riley Grams, City Administrator

Attachments: Resolution

Policy Consideration:

Consider removing a Public Safety Advisory Committee member.

Background:

Council PSAC members (Councilmembers Hultstrom and Mueller) requested that this item be placed on tonight's Council agenda for consideration. The Council should consider removing PSAC member Kenny Nelson from the Public Safety Advisory Committee. Councilmembers Hultstrom and Mueller will provide comments at tonight's meeting.

Options:

The City Council may choose to:

1. Adopt the attached Resolution removing Kenny Nelson from the Osseo Public Safety Advisory Committee;
2. Deny adoption of the attached Resolution;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council discuss the item and provide direction to City Staff.

Resolution No. 2024-xx

RESOLUTION REMOVING PUBLIC SAFETY ADVISORY COMMITTEE MEMBER

WHEREAS, it is the duty of the Osseo City Council to make annual citizen appointments for various committees and commissions representing the City;

WHEREAS, on January 9, 2023, the City Council made its annual appointment to committees via Resolution No. 2023-4, including appointing Kenny Nelson to the Public Safety Advisory Committee (PSAC) for a two-year term, ending on December 31, 2025;

WHEREAS, the City Council has the sole authority to appoint and remove committee and commission members; and

WHEREAS, the Council now determines it to be in the best interest of the community to remove Committee member Kenny Nelson from the PSAC.

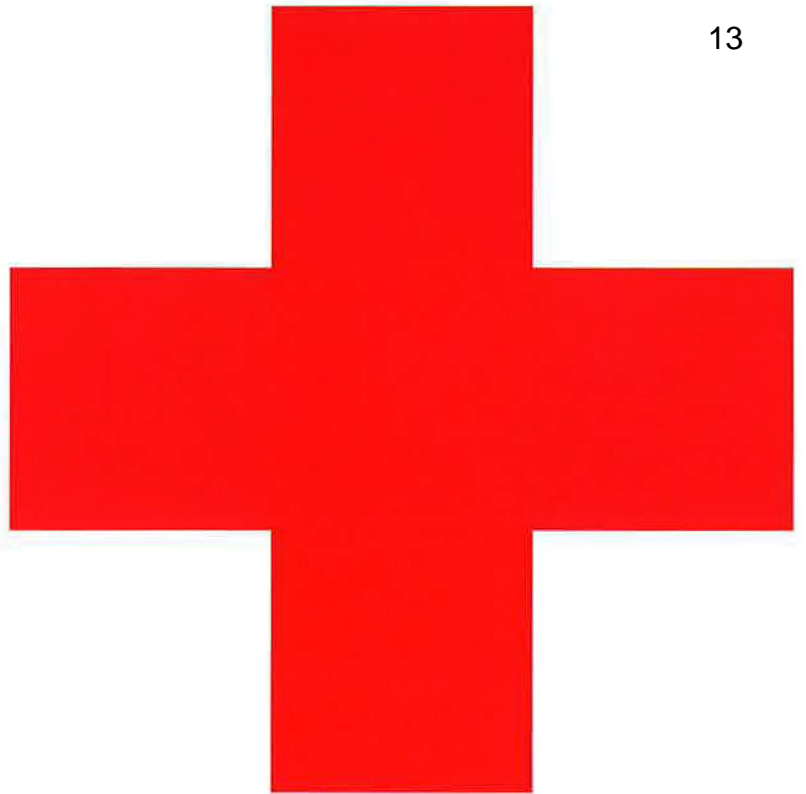
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota that:

1. Committee Member Kenny Nelson is removed as a member of the PSAC, effective March 11, 2024.
2. The vacancy will be filled by appointment as soon as possible.

Give blood.

Every 2 seconds someone
in the U.S. needs blood.

American Red Cross



Blood Drive
City of Osseo City Hall

Community Center Room A
415 Central Avenue, Osseo, 55369

Wednesday, March 20, 2024
1:00 p.m. to 7:00 p.m.

Please call 1-800-RED CROSS (1-800-733-2767) or visit RedCrossBlood.org and enter: CITYOFOSSEO to schedule an appointment.



Scan to schedule
an appointment.

Join the City of Osseo and the Osseo Fire Department Relief Association for the annual Easter Egg Hunt for kids up to 10 years old. Saturday, March 23rd at 12:00pm sharp!



Kids Easter Egg Hunt!
Saturday, March 23rd
Arrive 11:30a • Hunt Begins 12:00p
Osseo Fire Department • 415 Central Ave



Arrive at the Osseo Fire Station, 415 Central Ave between 11:30 and noon. Easter eggs will be hidden in Boerboom Park. The event will be held rain or shine (or snow)!