



# Osseo City Council Meeting

## AMENDED AGENDA

REGULAR MEETING  
Monday, January 22, 2024  
7:00 p.m., Council Chambers

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MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, ASHLEE MUELLER, MARK SCHULZ, ALICIA VICKERMAN

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1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
  - A. Approve January 8 Council Minutes
  - B. Approve Hire of Kim Klocek for Part-Time Public Works Maintenance
  - C. Approve Membership to MN Marijuana Association
  - D. Receive Q4 Building Permit Report
  - E. Approve MCMA Conference for City Administrator Riley Grams
  - F. Receive December Lions Club Gambling Report
  - G. Receive January American Legion Gambling Report
  - H. Receive December Fire Activity Report
  - I. Accept Resignation of Part-Time Police Officer Nick Englund
  - J. Accept Resignation of Part-Time Police Officer Anthony Mortinson
  - K. Accept Resignation of Part-Time Police Officer Adrienne Lamers
  - L. Accept Resignation of Part-Time Police Officer Brendan Current
6. **Matters from the Floor**

Members of the public can submit comments online at [www.DiscoverOsseo.com/virtual-meeting](http://www.DiscoverOsseo.com/virtual-meeting)
7. **Special Business**
  - A. Welcome Cub Scout Pack 211
  - B. Swearing In Ceremony for Police Officer Matthew Peterson
  - C. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
  - A. Approve Hire of MaryLou Baier for Administrative Assistant
  - B. Approve Purchase of Red Dot Sights and Holsters
  - C. Approve Summary Publication for CenterPoint Gas Franchise Ordinance (Resolution)
  - D. **Approve 2024 Citizen Appointment (Resolution)**
  - E. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**
14. **Adjournment**

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*The City of Osseo's mission is to provide high-quality public services in a cost-effective, responsible, innovative, and professional manner given changing needs and available resources.*

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
January 8, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, January 8, 2024.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Ashlee Mueller, Mark Schulz, Alicia Vickerman and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Police Chief Shane Mikkelson, Alyson Fauske, WSB & Associates; Brandon Movall, WSB & Associates; and City Attorney Mary Tietjen.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

**A motion was made by Schulz, seconded by Hultstrom, to accept the Agenda as presented. The motion carried 5-0.**

5. CONSENT AGENDA

- A. Receive EDA Minutes of December 11, 2023
- B. Approve Council Minutes of December 11, 2023
- C. Approve Not Waiving the Statutory Tort Limits for the City's Liability Coverage in 2024
- D. Accept IRS Mileage Rate of 67 Cents for 2024 Business Miles Driven
- E. Approve Police Training List for 2024
- F. Approve Exempt Permit for NWTF West Metro Struttin' Zone Raffle on March 28, 2024
- G. Receive November Lions Club Gambling Report
- H. Receive December American Legion Gambling Report
- I. Receive November Fire Department Activity Report
- J. Receive November Hockey Association Gambling Report

**A motion was made by Hultstrom, seconded by Vickerman, to approve the Consent Agenda. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR – None

7. SPECIAL BUSINESS

A. SUPPORT A RESPECTFUL WORKPLACE

Grams requested the Council adopt a Resolution supporting a respectful workplace.

Poppe read the Resolution in full for the record.

**A motion was made by Hultstrom, seconded by Mueller, to adopt Resolution No. 2024-1, supporting a respectful workplace. The motion carried 5-0.**

B. AFFIRMING COUNCIL/STAFF RESPONSIBILITIES (Resolution)

Grams requested the Council adopt a Resolution affirming Council and Staff responsibilities.

Poppe read the Resolution in full for the record.

**A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2024-2, affirming Council/Staff responsibilities. The motion carried 5-0.**

C. ACCEPT DONATIONS

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Guard Guys LLC	\$1,000	Police Equipment
John Hall	1000 rounds of 9mm valued at \$700	Police Equipment

Staff recommended the Council accept the donations.

**A motion was made by Mueller, seconded by Hultstrom, to adopt Resolution No. 2024-3, accepting a donation from Guard Guys, LLC and John Hall. The motion carried 5-0.**

8. PUBLIC HEARINGS – None

9. OLD BUSINESS

A. APPROVE SECOND READING AND ADOPTION OF CENTERPOINT ENERGY ORDINANCE

City Attorney Tietjen stated this was the second reading of the CenterPoint Energy Ordinance. Osseo has enacted a ROW ordinance which provides for, among other things, permitting of utility work in the ROW. Utility franchises now largely defer to local ROW ordinance requirements and are primarily used to authorize the collection of franchise fees (such fees may only be collected by cities that require a utility franchise). She reviewed the highlights from the proposed franchise and recommended the Council adopt the franchise ordinance.

**A motion was made by Hultstrom, seconded by Vickerman, to approve the Second Reading and Adoption of the CenterPoint Energy Franchise Agreement – Ordinance No. 2024-01. The motion carried 5-0.**

10. NEW BUSINESS

A. APPROVE 2024 STREET PROJECT PLANS & SPECIFICATIONS AND AUTHORIZE THE ADVERTISEMENT FOR BIDS

Alyson Fauske, WSB & Associates stated on July 24, 2023 the City Council held the improvement hearing. On August 28, 2023 the City Council adopted a resolution ordering the improvements for this project and the preparation of plans and specifications. The 2024 Street Reconstruction & Rehabilitation Project consists of street improvements throughout the City. She reviewed the streets that would be improved through this street improvement project.

Ms. Fauske reported proposed work in the street reconstruction area also includes replacement of the curb and gutter to improve drainage to the maximum extent possible, and the installation concrete aprons at driveway locations. The sanitary sewer televising indicates that the pipes are in adequate condition, therefore the project includes the installation of chimney seals and new castings on the sanitary sewer manholes to minimize inflow and infiltration (I&I). The plans include installing an additional catch basin on North Oaks Drive to capture storm water runoff from the road as quickly as possible. In order to install the additional catch basin the storm sewer underneath the road will be replaced as the existing pipe is too high to accommodate the additional catch basin. She commented on the grant she would be pursuing to assist with I&I expenditures.

Ms. Fauske explained storm sewer is proposed to be extended to 8th Avenue NE and 9th Avenue NE. The design team looked at options to increase the street grades to facilitate drainage, however this would have required extensive work outside of the right of way impacting private yards and driveways. With the street grades as flat as they are there may be temporary ponding during larger rain events.

Ms. Fauske stated the design team also looked at the option of lowering the existing storm sewer at the intersection of 8th Avenue NE and Broadway Avenue in order to extend the storm sewer further north within 8th Avenue NE, however this is not proposed as it would require lowering the existing watermain in 8th Avenue NE and the storm sewer still wouldn't be deep enough to eliminate the concrete gutter within 3rd Street NE at 7th Avenue NE. The proposed design will still reduce the time that drainage remains on the street when compared to the existing conditions. Staff commented further on the project timeline and recommended the Council approve the plans and specifications and authorize the advertisement of bids.

Vickerman asked if there were any storm sewer on 3<sup>rd</sup> Street NE. Ms. Fauske reported there currently were no storm sewer along this roadway.

Hultstrom questioned if the storm sewer could be located on the east side of 9<sup>th</sup> Avenue where there were no homes to connect with Broadway. Ms. Fauske explained the surface elevation would not allow for this.

Brandon Movall, WSB & Associates, reported he had explored this option, but because the grades in this area were lower than the street, the storm sewer could not be located on the east side of 9<sup>th</sup> Avenue.

Ms. Fauske stated she was exploring the idea of installing a rain garden along 9<sup>th</sup> Avenue. However, she was notified by MNDOT that rain gardens are not allowed on their right-of-way. Further discussion ensued regarding the ditch and storm water drainage being planned for this street reconstruction project.

Hultstrom requested further information regarding the barriers within this project. Ms. Fauske stated within the feasibility report storm sewer extension was included within 8<sup>th</sup> Avenue to 1<sup>st</sup> Street. However, the final plans included storm sewer within 1<sup>st</sup> Street NE. She explained this would mean more storm sewer was being installed than previously considered.

Hultstrom inquired if any retaining walls would be required. Ms. Fauske stated no retaining walls would be required.

Schulz questioned if two catch basins were necessary at the corner of 8<sup>th</sup> and 1<sup>st</sup>. Ms. Fauske reported both catch basins were necessary in order to not have a tree impact.

Vickerman asked if the contractor would be able to do any reclamation as part of this project. Ms. Fauske stated there was an opportunity for a contractor to reclaim and use suitable material on the project, which would lead to some cost savings for Osseo. She explained that this could not be a complete reclamation project because the cores show there was not enough class five base material in place. She noted the use of reclamation material would be written into the project specifications.

Vickerman inquired if the City did not have to follow the 11" standard for this street project. Ms. Fauske reported the City standard was 6" in of class five and 5" of pavement. She indicated the first lift was 3" of asphalt and the second lift was 2".

Schulz commented on the roadway reclamation process and discussed how reclaimed material may be used in another community, if not brought back into Osseo. Ms. Fauske reported this was the case.

Vickerman requested that the use of recycled material be written into the bid documents.

Schulz suggested this be an option within the bid documents and not a requirement, so as not to limit contractors.

**A motion was made by Mueller, seconded by Schulz, to adopt Resolution 2024-4, approving plans and specifications and authorizing the advertisement of bids for the 2024 Street Reconstruction and Rehabilitation Project. The motion carried 4-1 (Hultstrom opposed).**

B. APPROVE HIRE OF EDGAR GALLEGOS AS FULL TIME POLICE OFFICER

Police Chief Mikkelson stated Edgar Gallegos comes to the City with some experience from Hopkins and Golden Valley Police Departments. He has participated in interviews, background checks, psychological and medical exams and has been recommended for hire.

**A motion was made by Hultstrom, seconded by Mueller, to approve the hire of Edgar Gallagos as Full Time Police Officer. The motion carried 5-0.**

C. APPROVE HIRE OF KATHERINE HARRIS AS FULL TIME POLICE OFFICER

Police Chief Mikkelson stated Katherine Harris comes to the City with some experience as a Community Service Officer from Anoka County and the City of Anoka. She has participated in interviews, background checks, psychological and medical exams and has been recommended for hire.

**A motion was made by Hultstrom, seconded by Mueller, to approve the hire of Katherine Harris as Full Time Police Officer. The motion carried 5-0.**

D. APPROVE PART TIME PUBLIC WORKS POSITION DESCRIPTION

Grams stated through the 2024 budget approval process, the Council approved funds for a new part-time Public Works Maintenance position. This position incorporates several seasonal and other part time positions historically used by the Public Works Department throughout the calendar year. The position duties include general shop maintenance, parks maintenance, snow removal, building maintenance and other duties as assigned. This position will report directly to the Public Works Director. This is a part-time position, and is not eligible for regular full time benefits through the City.

**A motion was made by Hultstrom, seconded by Vickerman, to approve the Part Time Public Works Position Description. The motion carried 5-0.**

E. APPROVE POSTING FOR PART TIME PUBLIC WORKS POSITION

Grams stated the Council recently approved a newly created Part Time Public Works Maintenance position through the 2024 budget. There are high-quality internal candidates that are interested in the position at this time. Staff recommends that the Council approve the internal posting for the Part Time Public Works Maintenance position. It is expected that Staff will come back to the Council at the January 22 meeting for formally approve the hire for this position.

**A motion was made by Vickerman, seconded by Mueller, to approve the internal posting of the Part Time Public Works position. The motion carried 5-0.**

F. APPROVE 2024 OFFICIAL COUNCIL APPOINTMENTS (Resolution)

Grams stated each year the City Council should discuss the various appointments to Council committees and other boards. I recently sent an email to the full Council asking

for Council preferences to the committees and boards and included a short description for each. Council members were encouraged to respond to my email with their preferences. The City Council should consider appointments, discuss them, and motion to appoint Council members to the various boards, committees and other appointments via the Resolution. As a refresher, the Council appointments for 2023 were as follows:

Council Appointments

Acting Mayor	Juliana Hulstrom
Alternate Acting Mayor	Mark Schulz
Economic Development Authority	Ashlee Mueller, Duane Poppe & Mark Schulz
Fire Relief Association	Juliana Hultstrom
Historical Preservation Committee	Alicia Vickerman
Shingle Creek & West Mississippi Watershed Management Commissions	Juliana Hultstrom
Weed Inspector	Duane Poppe

Council Committee Appointments

Arts & Communications Committee	Alicia Vickerman & Mark Schulz
Budget & Finance Committee	Mark Schulz & Duane Poppe
Human Resources Committee	Juliana Hultstrom & Alicia Vickerman
Intergovernmental Relations Committee	Alicia Vickerman & Mark Schulz
Parks & Recreation Committee	Ashlee Mueller & Alicia Vickerman
Public Safety Advisory Committee	Juliana Hultstrom & Ashlee Mueller
Risk Management Committee	Mark Schulz & Duane Poppe

Hultstrom stated she would like to be removed as the Council representative for the watershed management commission.

Mueller indicated she has served as the Historical Preservation Committee representative.

Vickerman asked if Councilmember Schulz would be interested in serving on the Human Resources Committee.

Schulz reported he would be willing to serve in this capacity. He indicated he would be willing to give up his seat on the Intergovernmental Relations Committee.

Mueller commented she was willing to continue her committee service on the EDA, with the Parks and Recreation Committee and on the Public Safety Committee.

Hultstrom reported she would be willing to serve on the Intergovernmental Relations Committee.

Vickerman stated she would be willing to serve as the Fire Relief Association Representative. Grams summarized the appointments as discussed by the Council.

**A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2024-5, appointing City Councilmembers to various committee positions as discussed. The motion carried 5-0.**

G. APPROVE 2024 CITIZEN APPOINTMENTS

Grams stated citizen appointments are made each year to various commissions and committees. Announcements have been made at the last Council meeting and included in the Council packet. The winter Osseo Outlook also included an article about upcoming openings. Staff reviewed the letters of interest which were from:

Patricia McLean for Historical Preservation Committee  
Lila Hedlund for Historical Preservation Committee  
Dan Penny for Parks and Recreation Committee  
Kerstin Schulz for Planning Commission and Parks and Recreation Committee  
Michael Olkives for Planning Commission  
Dee Bonn for Planning Commission  
James Hultgren for Economic Development Authority

Grams requested the Council review the letters of interest and make a recommendation regarding the 2024 citizen appointments.

Hultstrom stated because there was a lack of information in the packet for Mr. Hultgren, she reached out to him. She noted she supported all of the appointments as presented by staff.

**A motion was made by Hultstrom, seconded by Schulz, to adopt Resolution No. 2024-6, appointing citizens to the various commissions and committees as discussed. The motion carried 5-0.**

H. APPROVE 2024 CITY APPOINTMENTS AND DESIGNATIONS

Grams stated each year the Council approves a Resolution that lists the City's appointments and designations. This includes consultants and other appointments, various designations, electronic funds transfers and all other financial designations. The designations are as follows:

Consultant Appointments

Assessor – Hennepin County

Attorneys – Mary D. Tietjen (Kennedy & Graven) for Civil Services and Berglund, Baumgartner, Kimball and Glaser for Prosecution Services

Auditor – BerganKDV

Bond Counsel – Briggs & Morgan

Building Official – Metro West Inspection Services

Depositories – Premier Bank Osseo, Edward Jones, Institutional CD's Inc./ICD Securities, Inc., and Multi-Bank Securities, Inc. (MBS)

Electrical Inspector – Sloth Inspections, Inc.

Engineer – WSB

Financial Advisor – Ehlers

Financial Management Consultant – Gary Groen



Insurance Provider – City Country Agency/League of Minnesota Cities Insurance Trust IT Services – Element Technologies  
Secretarial Services - Minute Maker Secretarial, Inc.  
Personnel Benefit Advisor – National Benefit Consultants  
Rental Inspector – Rum River Consultants

Other Appointments

Assistant Weed Inspector – Ryan Swanson  
Data Practices Compliance Officer – Katrina Jones  
Data Practices Responsible Authority – Riley Grams  
Northwest Community Television Board of Directors – Riley Grams  
Northwest Suburbs Cable Communications Commission – Riley Grams  
Northwest Suburbs Cable Coordinators Committee – Jessica Rieland  
Sewer Inspector – Nick Waldbillig  
Zoning Administrator – Jessica Rieland

Other Designations

Official Newspaper -- The Press  
Secondary Newspaper – Star Tribune

Electronic Funds Transfers delegated to City Accountant

Payroll Deductions and Benefits:

Premier Bank - direct deposit of wages  
Federal, State, and Social Security/Medicare withholding  
Public Employees Retirement Association  
Minnesota State Retirement System deferred compensation & health care savings plan  
Public Employee Insurance Providers  
Aflac – supplemental disability provider  
SunLife Financial – long-term and short-term disability provider  
Further – health savings account  
ICMA – RC – deferred compensation

Other:

Premier Bank Cardmember Services – credit cards and checking account  
Minnesota Department of Revenue – sales tax  
Global Payments Integrated – credit card merchant services  
Tradewind Properties – property management  
Pitney Bowes – postage

Schulz supported the Council holding a more robust conversation regarding the City's building official at a future worksession meeting.

**A motion was made by Vickerman, seconded by Mueller, to adopt Resolution No. 2024-7, adopting 2024 City appointments and designations. The motion carried 5-0.**

I. ESTABLISH AN ABSENTEE BALLOT BOARD FOR 2024 ELECTIONS

Grams stated Minnesota Law requires that the governing body of each municipality establish an absentee ballot board to accept and reject absentee ballots. The absentee ballot board will consist of a sufficient number of election judges as provided in section

204B.19 to 204B.22 or deputy clerks trained in the processing and counting of absentee ballots. Absentee voting begins January 19, 2024, for the Presidential Nomination Primary. The following Staff are requested to be designated as deputy clerks to be members of the absentee ballot board for the 2024 elections and will be trained accordingly: Karen Broden and Jessica Rieland. As the resolution states, the City Clerk is authorized to make any substitutions or additions as deemed necessary. The absentee ballot board list will be updated if changes are made and kept on record in the City Clerk's office. The new administrative assistant will be added to this list after the approval of hire.

**A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2024-8, approving the establishment of the Absentee Ballot Board for the 2024 presidential primary, state primary and state general elections. The motion carried 5-0.**

J. SUMMARY OF CLOSED SESSION – DECEMBER 11, 2023

Vickerman provided a summary of the discussion from the Closed Session meeting that was held on December 11, 2023. She reported the City Council conducted a closed session meeting to review the performance of the City Administrator. Under the Minnesota Open Meeting Law, after a public body meets in a closed session to evaluate the performance of an employee, the body is required to summarize the conclusions at its next open meeting.

K. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

**A motion was made by Vickerman, seconded by Hultstrom, to approve the Accounts Payable as presented. The motion carried 5-0.**

11. ADMINISTRATOR REPORT

Grams wished everyone a Happy New Year and welcomed Officers Gallegos and Harris to the Osseo Police Department.

12. COUNCIL AND ATTORNEY REPORTS

Attorney Tietjen wished everyone Happy New Year and stated she was looking forward to working with the City again in 2024.

Hultstrom sent her condolences to Officer Letourneau on the recent passing of his father. She welcomed the two new police officers to the City of Osseo.

Mueller welcomed Officers Gallegos and Harris to the Osseo Police Department.

13. ANNOUNCEMENTS

Poppe stated City Hall would be closed on Monday, January 15 in observance of Martin Luther King, Jr. Day.

Poppe reported the City was seeking volunteers interested in serving as Commission members. Those interested were encouraged to visit the City's website or contact City Hall for further information.

14. ADJOURNMENT

**A motion was made by Hultstrom, seconded by Mueller, to adjourn the City Council meeting at 8:32 p.m. The motion carried 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

Unapproved



## City of Osseo City Council Meeting Item

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**Agenda Item:** Approve Hire of Kim Klocek for Part-Time Public Works Maintenance

**Meeting Date:** February 22, 2024

**Prepared by:** Nick Waldbillig, Public Works Director

**Attachments:** None

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**Policy Consideration:**

Consider approving the hire of Kim Klocek For Part-Time Public Works Maintenance

**Background:**

Public Works part-time hires continue to be an essential piece of the Public Works Department. This position includes a part-time person doing semi-skilled labor to allow our full-time Staff to dedicate more time to parks beautification, sewer jetting, street sweeping, equipment maintenance, street projects and so on.

**Previous Action or Discussion:**

The City Council approved posting for Part-Time Public Works Maintenance position at the January 8, 2024, Council Meeting.

**Budget or Other Considerations:**

The position will be paid out of the Public Works budgets varying from parks, streets, sewer, and water.

**City Goals Met By This Action:**

Continue to give Staff the necessary tools to do their jobs effectively and efficiently.

**Options:**

The City Council may choose to:

1. Approve the hire of Kim Klocek for Part-Time Public Works Maintenance;
2. Approve the hire of Kim Klocek for Part-Time Public Works Maintenance with noted changes/as amended;
3. Deny the hire of Kim Klocek for Part-Time Public Works Maintenance;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1. Approve the hire of Kim Klocek for Part-Time Public Works Maintenance.



## City of Osseo City Council Meeting Item

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**Agenda Item:** Approve Membership to Minnesota Marijuana Association

**Meeting Date:** January 22, 2024  
**Prepared by:** Riley Grams, City Administrator

**Attachments:** MN Marijuana Association Information

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**Background:**

The City's Municipal Cannabis Committee has been exploring the option to create a municipal cannabis operation. Through the exploration process, we discovered an opportunity to join the local MN Marijuana Association. This Association is the leading group in the local cannabis management industry, and will help the City gain valuable business experience, agricultural knowledge, legal, professional and political assistance. Joining this Association will go hand-on-hand with creating and setting up a new municipal cannabis operation.

The cost of joining as a Contributing Member is \$1,500 annually.

**Options:**

The City Council may choose to:

1. Approve membership to the Minnesota Marijuana Association;
2. Deny membership;
3. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve membership to the Minnesota Marijuana Association.

# Minnesota Marijuana Association Membership

Uniting business leaders and professionals in a thriving, legal cannabis industry.

## Partnering for growth

The association is dedicated to creating a successful, safe and reliable industry in Minnesota. But, we can't do it alone. That's where you come in.

As a member of the MMA, you'll receive support, education and guidance as we establish a safe, legal, responsible cannabis industry—including licensing, infrastructure, logistics, rules and regulations.

### Founding Member

**Ideal for:** Individuals and businesses directly involved with Minnesota's legal marijuana industry.

**Annual investment:**  
\$5,000

### Sustaining Member

**Ideal for:** Companies and groups that are providing direct support through key products and services to the marijuana industry.

**Annual investment:**  
\$3,000

### Contributing Member

**Ideal for:** Professional services that specialize in and support the marijuana industry.

**Annual investment:**  
\$1,500

## Take action

[contact@sotacann.org](mailto:contact@sotacann.org)

Health for Life Crimson  
AZ

# Membership Form

Check membership option below:

## Founding Member

**Ideal for:** Individuals and businesses directly involved with Minnesota's legal marijuana industry day-in and day-out.

**Annual investment:**  
\$5,000

**Credit card fee:**  
\$150

## Sustaining Member

**Ideal for:** Groups that are providing direct support through key products and services to the marijuana industry.

**Annual investment:**  
\$3,000

**Credit card fee:**  
\$100

## Contributing Member

**Ideal for:** Professional services that specialize in and support the marijuana industry.

**Annual investment:**  
\$1,500

**Credit card fee:**  
\$50

**Contact Name:**

**Company:**

**Address:**

**City:**

**State:**

**ZIP:**

**Phone:**

**Email:**

**Last 4 credit card #**

## Checks Payable to MMA

515 N. Washington Ave #250 Mpls,  
MN 55401

## Finance Contact

Molly Ausetz  
Treasurer  
mausetz@sotacann.org

Q4 2023 - City of Osseo Building Permits

PID	Property Address	Permit Number	Issued Date	Permit Type	Description	Value	Applicant Type	Applicant Name	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921310067	232 5th Ave SE	23205	10/2/2023	BL	demo shed	2,000	Homeowner	Sandra Woessner	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921220147	532 1st Ave NE	23206	10/2/2023	ME	water heater	1,400	Contractor	Dana Houglund Plumbing	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1311922410011	8725 Jefferson Hwy N	23207	10/3/2023	BL	pylon sign	10,000	Contractor	Install This Sign & Awning Co.	\$ -	\$ 191.75	\$ 5.00	\$ 124.64	\$ 321.39
1811921220054	632 3rd Ave NE	23208	10/3/2023	BL	demo shed	500	Contractor	JB Exteriors	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921220054	632 3rd Ave NE	23209	10/3/2023	Z	fence	600	Contractor	JB Exteriors	\$ -	\$ 25.00	\$ -		\$ 25.00
13119221110137	610 1st Ave NW	23210	10/10/2023	EL	water heater gas to electric	-	Contractor	Live Wire Electrical Service	\$ -	\$ 40.00	\$ 1.00		\$ 41.00
1811921230021	125 2nd Ave NE	23211	10/10/2023	ME	water heater	1,000	Contractor	Baxter Mechanical Inc	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1311922110137	610 1st Ave NW	23212	10/12/2023	ME	water heater	1,200	Contractor	Larson Plumbing & Heating	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921220145	606 1st Ave NE	23213	10/12/2023	ME	water heater	3,900	Contractor	Tim's Quality Plumbing	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921230042	124 1st St NE	23214	10/12/2023	BL	reroof	15,000	Contractor	Midwest Roofing Siding	\$ -	\$ 100.00	\$ 1.00		\$ 101.00
1811921230144	201 2nd St NE	23215	10/17/2023	BL	redo chimney	9,454	Contractor	Jack Pixtwe Sweeps	\$ -	\$ 100.00	\$ 1.00		\$ 101.00
1311922120005	10223 93rd Ave N	23216	10/19/2023	ELC	Retro fit lighting	-	Contractor	Noble Conservation Solutions	\$ -	\$ 544.25	\$ 1.00		\$ 545.25
1811921230086	309 1st St NE	23217	10/18/2023	EL	xcel saver switch	-	Contractor	Hunt Electric Corporation	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1311922110022	100 6th St NW	23218	10/17/2023	BL	8 windows w/l existing	16,172	Contractor	Custom Remodeling Inc.	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921240039	209 7th Ave NE	23219	10/18/2023	EL	new mast metersocket waterhead disconnect	-	Contractor	Nelson Electric	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1811921220025	625 4th Ave NE	23220	10/24/2023	BL	demo and rebuild new garage	35,000	Contractor	Jenna Griffin	\$ -	\$ 466.75	\$ 15.00	\$ 303.39	\$ 785.14
1811921220029	541 4th Ave NE	23221	10/23/2023	BL	Basement finish	4,300	Contractor	Tom Gray	\$ -	\$ 118.00	\$ 2.50	\$ 76.70	\$ 197.20
1811921240049	617 1st ST NE	23223	10/19/2023	U	sewer repair	10,111	Contractor	Hero Home Services LLC	\$ -	\$ 75.00			\$ 75.00
1311922110137	610 1st Ave NW	23224	10/31/2023	PL	replace tub fixtures	900	Contractor	Your Home Improvement Co	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1311922110017	501 1st Ave NW	23225	10/26/2023	EL	water heater gas to electric	-	Contractor	Live Wire Electrical Service	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1811921220029	541 4th Ave NE	23226	10/26/2023	ME	air ducts and bath fan	3,000	Contractor	Metro Heating and Cooling	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921220044	432 3rd Ave NE	23227	10/31/2023	EL	200 amp panel and meter upgrade. Replace service	-	Contractor	iSolar LLC	\$ -	\$ 155.00	\$ 1.00		\$ 156.00
n/a	617 2nd St NE	23228	10/30/2023	ROW	telecommunications repair	-	Contractor	Lumen Technologies	\$ -	\$ 75.00	\$ -		\$ 75.00
1311922110017	501 1st Ave NW	23229	10/31/2023	PL	water heater	-	Contractor	Baxter Mechanical Inc	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921130020	124 8th Ave NE	23230	10/31/2023	EL	furnace	-	Contractor	Royalton Heating and Cooling	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1811921130020	124 8th Ave NE	23231	10/31/2023	ME	furnace	-	Contractor	Royalton Heating and Cooling	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921310087	224 4th Ave SE	23233	11/15/2023	BL	Install GelLock Wall Anchor System around foundation	35,168	Contractor	American Waterworks	\$ -	\$ 531.25	\$ 18.00	\$ 345.31	\$ 894.56
1811921220029	541 4th Ave NE	23235	11/6/2023	EL	Finish mid-level house electrical	-	Contractor	Loberg Electrical Inc	\$ -	\$ 90.00	\$ 1.00		\$ 91.00
1811921210043	408 5th Ave NE	23236	11/6/2023	ME	water heater	1,700	Homeowner	Duane Poppe	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921240001	125 6th Ave NE	23238	11/8/2023	ME	water heater	4,503	Contractor	Hero Home Services LLC	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1311922110122	625 Central Ave	23239	11/8/2023	ELC	Install ER cut off switch for 2 water heaters	-	Contractor	New Century Service	\$ -	\$ 55.00	\$ 1.00		\$ 56.00
1311922110122	625 Central Ave	23240	11/9/2023	MEC	100 gallon water heater	10,000	Contractor	New Century Service	\$ -	\$ 191.75	\$ 5.00	\$ 191.75	\$ 388.50
1811921220038	409 4th Ave NE	23241	11/9/2023	BL	replace 4 windows w/l existing	8,514	Contractor	Renewal by Andersen	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921240023	16 4th Ave NE	23242	11/13/2023	ME	furnace	7,500	Contractor	Centerpoint Energy	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921220029	541 4th Ave NE	23243	11/13/2023	PL	bathroom drain	3,000	Contractor	Metro Heating and Cooling	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921230033	106 Central Ave	23244	11/14/2023	Sign	sign	14,000	Contractor	Schad Tracy Signs	\$ -	\$ 97.50	\$ -		\$ 97.50
1811921240023	16 4th Ave NE	23245	11/14/2023	EL	furnace reconnect	-	Contractor	Dependable Electric	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1811921240001	125 6th Ave NE	23246	11/14/2023	EL	panel/service and new circuir	-	Contractor	Hero Home Services LLC	\$ -	\$ 110.00	\$ 1.00		\$ 111.00
1811921330035	325 Co Rd 81	23247	11/15/2023	BLC	two pendent sprinklers in 2 bathrooms	3,691	Contractor	Nova Fire Protection	\$ -	\$ 103.25	\$ 2.00	\$ 67.11	\$ 172.36
1311922140101	100 3rd St NW	23248	12/1/2023	BLC	magicpak	8,479	Contractor	Sedgwick Heating	\$ -	\$ 177.00	\$ 4.50		\$ 181.50
1811921320019	24 3rd Ave SE	23249	12/1/2023	U	sewer lining	5,600	Contractor	3 Sisters Underground dba Brothers Underground	\$ -	\$ 75.00	\$ -		\$ 75.00
1811921240105	224 4th Ave NE	23250	12/1/2023	EL	Install 20 AMP circuit for laundry, 15 amp circuit for water softener	-	Contractor	Affordable Electric of Twin Cities Inc.	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1811921220025	625 4th Ave NE	23251	12/1/2023	EL	60A sub panel, 20 Amp circuit, 15 amp circuit	-	Contractor	Ideal Electrical Solutions	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1811921240049	617 1st ST NE	23252	12/7/2023	ROW	repair sewer tap connection	-	Contractor	Hero Home Services LLC	\$ -	\$ 275.00	\$ -		\$ 275.00
1811921330035	325 Co Rd 81	23253	12/7/2023	ELC	wiring of mixers	-	Contractor	Muska Electric	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1311922140101	100 3rd St NW	23254	12/7/2023	ELC	magic pak	-	Contractor	Powerhouse Electric	\$ -	\$ 45.00	\$ 1.00		\$ 46.00
1811921240084	117 8th Ave NE	23255	12/7/2023	PL	water heater	1,000	Contractor	Baxter Mechanical Inc	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921240115	216 5th Ave NE	23256	12/8/2023	BL	door replacement	6,651	Contractor	MN Rusco	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921220053	624 3rd St NE	23257	12/11/2023	ME	water heater	1,900	Contractor	Tim's Quality Plumbing	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921130017	100 8th Ave NE	23258	12/12/2023	BL	attic insulation	6,109	Contractor	Budget Exteriors	\$ -	\$ 147.50	\$ 3.50		\$ 151.00
1811921220053	624 3rd St NE	23259	12/13/2023	ME	furnace	2,900	Contractor	Comfort Solutions	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921220083	624 2nd Ave NE	23260	12/14/2023	BL	2 bath fans, dryer vent, supplies and returns throughout gas lines: main, furnace, range, dryer, water heater, furnace and a/c	16,000	Contractor	Perfection Heating	\$ -	\$ 280.25	\$ 8.00		\$ 288.25
1811921220083	624 2nd Ave NE	23261	12/15/2023	PL	fire restoration- new fixtures and piping, rough-in	16,000	Contractor	Steve Garaghty	\$ -	\$ 280.25	\$ 8.00		\$ 288.25
1811921130022	200 8th Ave NE	23262	12/18/2023	ROW	electric repair	-	Contractor	Xcel Energy	\$ -	\$ 250.00	\$ -		\$ 250.00
1811921310087	224 4th Ave SE	23263	12/21/2023	BL	two entry doors w/l existing	7,793	Contractor	MN Rusco	\$ -	\$ 75.00	\$ 1.00		\$ 76.00
1811921320077	100 East Broadway	23264	12/21/2023	EL	run conduit underground to pole	-	Contractor	Twin City Heating & Air	\$ -	\$ 55.00	\$ 1.00		\$ 56.00
						\$ -			\$ -	\$ 6,589.50	\$ 110.50	\$ 1,108.90	\$ 7,808.90





City of Osseo

415 Central Avenue  
Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

[www.DiscoverOsseo.com](http://www.DiscoverOsseo.com)

**City of Osseo Employee/Official Travel Request Form**

This form shall be completed and submitted to the City Administrator for inclusion in the City Council or EDA packet and shall be submitted on the Monday preceding the regularly scheduled City Council or EDA meeting the following week.

Date of Request: 1-17-24

Employee Name: Riley Grams

Employee Department: Administration

Conference/Workshop/Seminar: Minnesota City/County Managers Association Annual Conference

Dates: May 1-3, 2024

Estimated costs associated with the Conference/Workshop/Seminar for which you are /will be requesting reimbursement:

Registration Fee: \$499.00

Hotel/Motel Costs: \$400.00

Air Fare Costs: \$0.00

Meal Costs: \$180.00

Misc. Costs: \$0.00

How will your attendance in this conference/workshop/seminar be a benefit to you professionally, or a benefit to the City of Osseo as a whole?

This is my annual MCMA conference. This conference allows me to connect with City and County Managers from all over MN and learn about a variety of industry related topics. This conference is key to my continued education in the City Manager field.

Employee Signature: \_\_\_\_\_ Date: 1-17-24

Administrator Signature:  Date: 1-17-24

Council Approval date: 1-22-24

Osseo Lions Club Gambling Report  
to  
City of Osseo

Report for the month/year of Dec-23

Check as appropriate:

XXXXXX paddle wheel

XXXXXX pull tabs

         raffle

         other (specify) LG100A

Gross Receipts 831,157.21 LG100A-11A

Prizes Paid 726,617.30 LG100A-11B

Net Receipts 104,539.91 LG100A-11C

Expenses - Total 38,735.92 Total Itemized

Expenses itemized:

<u>Pulltabs</u>	<u>5,939.91</u>
<u>Compensation</u>	<u>8,878.20</u>
<u>Accounting Services</u>	<u>430.60</u>
<u>Rent</u>	<u>7,731.90</u>
<u>Electronic pull-tab provider fees</u>	<u>15,261.57</u>
<u>Electronic linked bingo provider fees</u>	<u>56.81</u>
<u>Supplies Bank charges etc</u>	<u>190.00</u>
<u>Cash Short (Over)</u>	<u>246.93</u>
Profits <u>\$ 65,803.99</u> G1A Line 24	<u>38,735.92</u>

Lawful Purpose Expenditures

<u>MN Department of Revenue - Wagering Tax</u>	<u>\$ 26,535.76</u>
<u>JCS Affective Living</u>	<u>1,000.00</u>
<u>Students Connecting Thru International Studies</u>	<u>2,500.00</u>
<u>Never Surrender, Inc.</u>	<u>750.00</u>
<u>Park Center High School - PCHS Choir</u>	<u>750.00</u>
<u>VPAA Cooperstown Bulldogs</u>	<u>750.00</u>
<u>Deb Edison - Halloween Supplies Reimbursement</u>	<u>45.69</u>
<u>Waste Basket Review - Scholarships</u>	<u>2,500.00</u>
<u>Osseo Wrestling Booster Club</u>	<u>750.00</u>
<u>Wells Catering</u>	<u>932.10</u>
<u>Brooklyn Park Fire Department - Community Support</u>	<u>500.00</u>
<u>Total Contributions</u>	<u>\$ 37,013.55</u>

Signed 

Attach additional information if necessary.

\*This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.

**RUDOLPH PRIEBE POST 172  
GAMBLING REPORT TO  
CITY OF OSSEO**

1. Report for the Month of JANUARY , 2024.
2. Check as appropriate:
  - Paddlewheel
  - Pulltabs
  - Bingo
  - Raffle
  - Other Etabs/Linked E-Bingo
3. Gross Receipts: \$684,281.25
4. Less prizes paid. \$603,343.70
5. Net Receipts \$80937.55
6. Expenses/Taxes \$69620.2

Expenses Itemized:

Compensation	\$10354.29
Misc. (accounting, trash, clean, insurance)	\$13963.24
Cost of Games	\$14813.73
State Gambling Tax	\$27554.00
Federal Gambling Tax	\$1604.94
Meat Raffle Gift Certs	\$1600.00

7. Profit \$42076.29

8. Distribution of Profits

501C3 A-1	\$4500.00
Relieving Homlessness/disability A-2	\$4000.00
Utility Bills A-16	\$3,591.43
Youth A-7	\$13,008.3
Recognition of Military Service A-6	\$597.7
Non Profit Org Church A-11	\$2000.00
Repair Maintenance A-22	\$5500.00

Signed:   
 JAMES HULTGREN  
 Gambling Manager

This completed form must be returned to the Osseo City Clerk's office monthly;



# Osseo Fire Department

## Monthly Activity Report – December 2023

### Incident Responses

<b>Fire</b>	<b>1</b>
<hr/>	
Fire Alarm - Apartment.....	1
<b>EMS</b>	<b>9</b>
<hr/>	
Heart.....	2
Unconscious.....	4
Head Injury.....	1
Lift Assist.....	2
<b>Mutual Aid</b>	<b>4</b>
<hr/>	
Brooklyn Park.....	3
Brooklyn Center.....	1
<b>Total .....</b>	<b>14</b>

### Training

- Search/Rescue/Mayday
- Truck Check/Driving

### Activities

- Cub Scout Tour of Station
- Minidazzle

2 January 2024

Chief Mikkelson  
Osseo Police Department  
415 Central AV  
Osseo MN 55369

Chief Mikkelson,

Please accept this as my letter of resignation as a part time officer with the city of Osseo. It has been a great privilege to serve such a wonderful city and I will always be grateful for the support the city council, staff and residents have shown not only to me as a police officer but our profession as a whole. Watching the department grow under your leadership was truly transformative and I am proud of the work you've done. I appreciate the professional opportunities you provided me with over the last 14 years and wish you and the department the very best in the future.

Very respectfully,

A handwritten signature in black ink, appearing to read 'Nick Englund', with a stylized flourish at the end.

Nick Englund

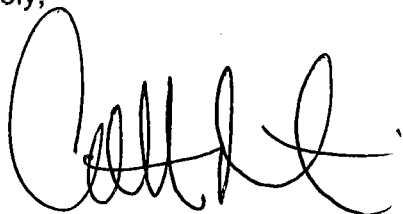
January 5th, 2024

Osseo Police Department  
415 Central Avenue  
Osseo, MN 55369

Dear Chief Mikkelson,

Please accept this letter as my formal resignation from my position as Police Officer - Part Time, effective from today's date.

Sincerely,

A handwritten signature in black ink, appearing to read 'Anthony Mortinson', written in a cursive style.

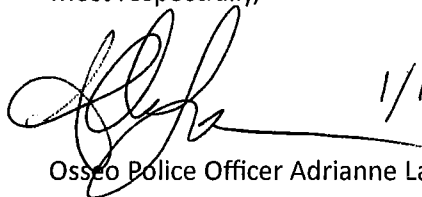
Anthony Mortinson

To whom it may concern,

I, Osseo Police Officer Adrienne Lamers, do respectfully submit my resignation in lieu of termination as per Police Chief Mikkelson's email on December 21<sup>st</sup>, 2023 effective end of business day on January 9<sup>th</sup>, 2024.

It has been a pleasure serving the city of Osseo for the last several years in both a part time and full time Police Officer capacity and I am saddened to leave this position which has allowed me to build friendships with fellow Officers and members of the community, as well as create fond memories with the 'small town' policing I have always sought in my career. I wish my fellow Officers, city employees and residents the best in their endeavors.

Most respectfully,



1/1/2024

Osseo Police Officer Adrienne Lamers

December 23, 2023

Chief Shane Mikkelson  
Osseo Police Department  
415 Central Avenue  
Osseo, MN 55369

Dear Chief Mikkelson

I am respectfully submitting my resignation as a part-time police officer from the Osseo Police Department effective December 31, 2023.

Please let me know how I can help transition my responsibilities so that the department can continue to function smoothly after my departure. You have my deepest gratitude and I wish nothing but the best for you, the officers, and citizens of Osseo.

Sincerely

A handwritten signature in black ink, appearing to read "Brendan Current". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Brendan Current

CC: Mayor Duane Poppe  
City Administrator Riley Grams





## City of Osseo City Council Meeting Item

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**Agenda Item:** Welcome Local Cub Scout Pack 211

**Meeting Date:** January 22, 2024

**Prepared by:** Riley Grams, City Administrator

**Attachments:**

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The City of Osseo would like to introduce local Cub Scout Pack 211 to the Osseo City Council meeting on Monday night.

### **What is Cub Scouting?**

Cub Scouting means "doing." You will have lots to do as a Cub Scout in Pack 211—crafts, games, sports, songs, stories, puzzles and much more! A lot of the fun happens right in the den and pack. The Cub Scout Motto is "Do Your Best."

Everything girls and boys do in Cub Scouting has a purpose. Apart from the fun and excitement, the aim of Cub Scouting is to help girls and boys grow into good citizens who are strong in character and personally fit. This is why we say that Cub Scouting is "*Fun with a Purpose*".



## City of Osseo City Council Meeting Item

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**Agenda Item:** Swearing in Ceremony for Police Officer Matthew Peterson

**Meeting Date:** January 22, 2024

**Prepared by:** Riley Grams, City Administrator

**Attachments:** None

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The Osseo Police Department would like to conduct an official swearing in ceremony for Full-Time Police Officer Matthew Peterson. Chief Mikkelson will give a few remarks and City Attorney Tietjen will conduct the official swearing in.

Congratulations to Officer Peterson!

**Resolution No. 2024-xx****RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO**

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Gerald & Georgia Kiffmeyer	\$50	Fire
Osseo Fire Department Relief Association	\$63,000	CIP Fire Equipment
Osseo Fire Department Relief Association	\$25,500	Fire Equipment



## City of Osseo City Council Meeting Item

**Agenda Item:** Approve Hire of MaryLou Baier as Administrative Assistant

**Meeting Date:** January 22, 2024

**Prepared by:** Riley Grams, City Administrator

**Attachments:** None

**Policy Consideration:**

Consider approving MaryLou Baier as the new Administrative Assistant.

**Background:**

This year, current Administrative Assistant Karen Broden announced her retirement for early February. This will leave a vacancy in the Administrative Assistant position. The City posted for the position and received over 40 applications. City Administrator Riley Grams reviewed and scored all applications and invited the top scoring candidates to interview with the Council Human Resources Committee (Councilmembers Schulz and Hultstrom) on January 16.

After completing all the interviews, the Committee had a very difficult decision to make as the interviewed candidates were excellent and would have been great employees. However, in the end, the Committee opted to offer the position to MaryLou Baier. MaryLou and I negotiated the terms of her employment and she has accepted the position.

MaryLou comes to Osseo with great education and work experiences. We believe she will be a great fit for the City of Osseo in this role.

The position is on Pay Grade 3, and MaryLou will start on Step 4 (\$27.48/hr) of the Employee Compensation Plan. The position is a full-time position, and eligible for all full-time employee benefits per the Employee Personnel Policy. MaryLou plans to start her first day on Tuesday, January 23.

**Budget or Other Considerations:**

This position has been budgeted for in the 2024 budget.

**City Goals Met By This Action:**

Recruit high quality Staff, continue to train Staff, and work to promote Staff retention

**Options:**

The City Council may choose to:

1. Approve the hire of MaryLou Baier for the Administrative Assistant position;
2. Deny approving the hire;
3. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the hire of MaryLou Baier for the Administrative Assistant position.



## City of Osseo City Council Meeting Item

**Agenda Item:** Approve the Purchase of Red Dot Sights and Holsters

**Meeting Date:** January 22, 2024  
**Prepared by:** Shane Mikkelson, Police Chief

**Attachments:** Officer Recommendation and Cost

**Policy Consideration:**

Consider approving the purchase of Red Dot sights and holsters.

**Background:**

With several agencies already purchasing Red Dot Sights for their issued handguns, we sent Officers Peterson and Swanson to investigate the reasons for the switch. We found that these sights have improved officers' accuracy while using their handguns. The sight allows the officer to have a fixed point to use as a reference while shooting. We also learned that since the sights have been on the market, the sights have been improved enough to handle the daily wear and tear of an officer carrying the sight on a gun in a holster daily.

Both Officers Swanson and Peterson then evaluated different types of Red Dot Sights to see which ones they would recommend. If approved to purchase these sights, we additionally would also have to issue all officers new holsters to fit the new sights.

Staff recommends that we purchase 15 Holoson EPS Red Dot Sights at \$290.00 per sight, totaling \$4,350.00. The sights need to have an attachment plate and a night sight, costing \$124.60 per gun for a total of \$1,869.00. The total purchase would come to \$6,219.00. The chosen holster is an Alien Gear Rapid Force holster for \$157.88 per gun for a total of \$2,368.00.

**Budget or Other Considerations:**

The total cost for the change to Red Dot Sights is \$8,587.00. The money to purchase these sights and holsters will be taken from our donations account.

**City Goals Met By This Action:**

Continue to give staff the necessary tools to do their jobs effectively and efficiently.

**Options:**

The City Council may choose to:

1. Approve the purchase of Red Dot Sights and Holsters for \$8,587.00;
2. Approve the purchase of Red Dot Sights and Holsters for \$8,587.00 with noted changes/as amended;
3. Deny the purchase of Red Dot Sights and Holsters for \$8,587.00;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option (1) Approve the purchase of Red Dot Sights and Holsters for \$8,587.00

**Next Step:**

To purchase, install, and train on the Red Dot Sights.

## Shane Mikkelson

---

**From:** Matthew Peterson  
**Sent:** Monday, December 11, 2023 2:49 PM  
**To:** Shane Mikkelson; Todd Kintzi  
**Cc:** Ryan Swanson  
**Subject:** Red Dot Prices

Prices for the pistol red dot and necessary hardware factor out to:

Holosun EPS (\$290) x 15 = \$4350

Calculated Kinetics Attachment Plate & Night Sights (\$124.60) x 15 = \$1869

= \$6219

If we want to give everyone the same holster, Ryan and I are leaning towards recommending the Alien Gear Rapid Force holster. These are priced at \$157.88 x15 = \$2368.

Matt  
#6612





Kennedy & Graven  
Fifth Street Towers  
150 South Fifth Street, Suite 700  
Minneapolis, MN 55402  
  
(612) 337-9277 direct  
mtietjen@kennedy-graven.com

## MEMORANDUM

**TO:** Osseo Mayor and City Council

**FROM:** Mary Tietjen, City Attorney

**DATE:** January 16, 2024

**RE:** Franchise Agreement/Ordinance – CenterPoint Energy  
Summary Publication

---

### **Background**

The City Council approved a second reading of the CenterPoint Energy franchise ordinance on January 8, 2024. By law, the City must publish all ordinances and can publish a summary in the case of lengthy ordinances.

Because the CenterPoint Energy ordinance is quite lengthy, it would be very expensive to publish it and staff is recommending adoption of a resolution to approve summary publication. This was inadvertently not included in the last Council packet when the second reading was approved. However, the Council may now approve the attached Resolution.

### **Council Options:**

1. Approve the Resolution authorizing summary publication of the CenterPoint Energy franchise ordinance.
2. Deny the Resolution authorizing summary publication of the CenterPoint Energy franchise ordinance.
3. Table action on this item for more information.

**RESOLUTION NO. 2024-XX**

**RESOLUTION APPROVING SUMMARY PUBLICATION  
OF ORDINANCE NO. 2024-1**

WHEREAS, the City has adopted the above-referenced ordinance; and

WHEREAS, Minnesota Statutes, § 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the verbatim text of the ordinance is cumbersome, and the expense of publication of the complete text is not justified; and

WHEREAS, the following summary clearly informs the public of the intent and effect of the ordinance.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Minnesota, that the following summary is hereby approved for official publication:

**SUMMARY PUBLICATION  
ORDINANCE NO. 2024-1**

**AN ORDINANCE GRANTING CENTERPOINT ENERGY RESOURCES CORP., A DELAWARE CORPORATION d/b/a CENTERPOINT ENERGY MINNESOTA GAS (“CENTERPOINT ENERGY”), ITS SUCCESSORS AND ASSIGNS, A NONEXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN FACILITIES AND EQUIPMENT FOR THE TRANSPORTATION, DISTRIBUTION, MANUFACTURE AND SALE OF GAS ENERGY AND TO USE THE PUBLIC WAYS AND GROUNDS OF THE CITY OF OSSEO, HENNEPIN COUNTY, MINNESOTA, FOR SUCH PURPOSES; AND, PRESCRIBING CERTAIN TERMS AND CONDITIONS THEREOF**

On January 8, 2024, the Osseo City Council adopted an ordinance designated as Ordinance No. 2024-1, the title of which is stated above. The purpose of the ordinance is to allow CenterPoint Energy the right to access and use local rights-of-way subject to the authority of the City in its right-of-way ordinance. The ordinance requires CenterPoint to indemnify the City against claims or damages resulting from the utility’s operations and to relocate utility lines and facilities at the company’s expense to accommodate any public projects. Franchise fees established by prior ordinance will remain unchanged, but the City reserves the right to change or increase fees in the future.

Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours.

BE IT FURTHER RESOLVED, that the City Clerk is directed to keep a copy of the ordinance in the Clerk's office at City Hall for public inspection and to post a full copy of the ordinance in a public place in the City for a period of two weeks.



## City of Osseo City Council Meeting Item

**Agenda Item:** Approve Citizen Appointment

**Meeting Date:** January 22, 2024  
**Prepared by:** Katrina Jones, City Clerk

**Attachments:** Letter of Interest  
 Resolution

**Background:**

Citizen appointments are made each year to various commissions and committees. After the last Council meeting, all positions were filled besides one vacancy on the Planning Commission.

**Discussion:**

Staff has attached a letter of interest and a resolution that indicates the appointment needed.

Letter of Interest from: Connie Aho for Planning Commission

**City Goals Met by This Action:**

Increase communication with citizens and encourage citizen engagement.

**Options:**

The City Council may choose to:

1. Adopt a resolution appointing citizen to the Planning Commission;
2. Table for additional information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Adopt a resolution appointing citizen to the Planning Commission.

**From:** Connie Aho <[REDACTED]>

**Sent:** Thursday, January 18, 2024 2:24 PM

**To:** Riley Grams <[RGrams@ci.osseo.mn.us](mailto:RGrams@ci.osseo.mn.us)>

**Subject:** Planning Commission

Good Afternoon, Riley,

Please accept this email as a letter of interest for the open position on the planning commission.

I am a business owner with two commercial locations in the City of Osseo.

I co-own the First Ave Commons Condominium building also known as the Pharmacy building. I also am the sole owner of 240 Central Ave currently Bloom Suites and The Lash Garage. In addition, I own 2 licensed residential single family rental units in the City of Osseo.

As a real estate management business within the City of Osseo I could offer unique perspective on the planning commission.

Thank you for your consideration and wait to hear back from you.

Regards,

Connie Aho  
[REDACTED]

**Resolution No. 2024-XX**

**RESOLUTION ADOPTING 2024 CITIZEN APPOINTMENT**

WHEREAS, it is the duty of Osseo City Council to make annual citizen appointments for various committees and commissions representing the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that the following appointments are hereby made for the terms as noted:

Citizen Appointments

Planning Commission (three year terms)  
*(one vacancy, term expires 12/31/2025)*

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Osseo, MN

# Pending Expense Approval Report

By Vendor Name

APPKT00255

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: A-1 Outdoor Power Inc</b>					
A-1 Outdoor Power Inc	546692	PW Exhaust gasket and 6 HP ultra 5.2 oz	Equip Repair/ Maintenance	101-42350-221	31.93
<b>Vendor A-1 Outdoor Power Inc Total:</b>					<b>31.93</b>
<b>Vendor: Action Radio &amp; Communication</b>					
Action Radio & Communicatio	119051	PD Radio ear bud N-Ear 360PRO	Uniforms/Gear	101-41900-218	149.00
<b>Vendor Action Radio &amp; Communication Total:</b>					<b>149.00</b>
<b>Vendor: Alpha Training &amp; Tactics LLC</b>					
Alpha Training & Tactics LLC	2023-0401	PD 3 each Armourers handgun shields, lights, bags	Capital Outlay	110-41900-520	7,671.48
<b>Vendor Alpha Training &amp; Tactics LLC Total:</b>					<b>7,671.48</b>
<b>Vendor: Amazon Capital Services, Inc</b>					
Amazon Capital Services, Inc	1MFW-W66C-HR9J	OFD sanitizing wipes	Operations	101-41920-211	24.83
Amazon Capital Services, Inc	1MYH-RL44-3XJT	OFD printer paper, paper clips, post-it notes	Operations	101-41920-211	36.41
Amazon Capital Services, Inc	1V9Q-KTN4-LD74	OFD copier toner	Operations	101-41920-211	56.58
<b>Vendor Amazon Capital Services, Inc Total:</b>					<b>117.82</b>
<b>Vendor: American Legal Publishing Corp</b>					
American Legal Publishing Cor	30940	40 2023 S-19 Supplement Pages City Code	Recording Services	101-41000-307	765.85
American Legal Publishing Cor	30971	1 2023 S-19 Folio/Internet Supplement Pages (code)	Recording Services	101-41000-307	195.00
<b>Vendor American Legal Publishing Corp Total:</b>					<b>960.85</b>
<b>Vendor: Apex Trophy and Awards, LLC</b>					
Apex Trophy and Awards, LLC	1094	OFD Locker Nameplate/PAR tags	Operations	101-41920-211	20.90
<b>Vendor Apex Trophy and Awards, LLC Total:</b>					<b>20.90</b>
<b>Vendor: Applied Concepts, Inc.</b>					
Applied Concepts, Inc.	431127	PD 25 MPH/40 KPH KA Tuning Fork for radar	Operations	101-41900-211	39.00
<b>Vendor Applied Concepts, Inc. Total:</b>					<b>39.00</b>
<b>Vendor: Ascap</b>					
Ascap	Dec 20, 2023	Account 500851358 2024 Base Music License fee	Operations	253-42400-211	434.00
<b>Vendor Ascap Total:</b>					<b>434.00</b>
<b>Vendor: Aspen Mills Inc</b>					
Aspen Mills Inc	326221	Embroider/shirt/patches PD officer Norten	Uniforms/Gear	101-41900-218	147.00
Aspen Mills Inc	320581	OFD dress apparel S. Blomgre	Uniforms/Gear	101-41920-218	130.00
Aspen Mills Inc	324061	OFD duty crew apparel E. Luri	Uniforms/Gear	101-41920-218	187.95
<b>Vendor Aspen Mills Inc Total:</b>					<b>464.95</b>
<b>Vendor: Atlas Toyota Material Handling, LLC</b>					
Atlas Toyota Material Handlin	Y33285	Fork Lift repair/parts	Equip Repair/ Maintenance	101-42000-221	1,312.98
<b>Vendor Atlas Toyota Material Handling, LLC Total:</b>					<b>1,312.98</b>
<b>Vendor: Berglund, Baumgartner, Kimball &amp; Glaser, LLC</b>					
Berglund, Baumgartner, Kimb	January 5, 2024	December 2023 Legal services - Prosecution	Legal Service - Prosecution	101-41500-306	1,300.00
<b>Vendor Berglund, Baumgartner, Kimball &amp; Glaser, LLC Total:</b>					<b>1,300.00</b>
<b>Vendor: Bond Trust Services Corp</b>					
Bond Trust Services Corp	84275	Gen. Oblig. Bonds, Series 2014A	Redemption Of Bonds	301-47250-601	35,000.00

Pending Expense Approval Report

Packet: APPKT00255

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Bond Trust Services Corp	84275	Gen. Oblig. Bonds, Series 2014A	Interest On Bonds	301-47250-611	4,675.00
Bond Trust Services Corp	85225	Gen. Oblig Bonds, Series 2014A Term Bond Fee	Interest On Bonds	301-47250-611	50.00
Bond Trust Services Corp	84277	Gen. Obligation Str. Reconstr Bond, Series 2015A	Redemption Of Bonds	305-47250-601	170,000.00
Bond Trust Services Corp	84277	Gen. Obligation Str. Reconstr Bond, Series 2015A	Interest On Bonds	305-47250-611	5,800.00
Bond Trust Services Corp	85227	Gen. Oblig. Str. Recon.Bonds, Series 2015A fee	Interest On Bonds	305-47250-611	475.00
Bond Trust Services Corp	84278	Gen. Oblig. Bonds, Series 2016A	Redemption Of Bonds	306-47250-601	80,000.00
Bond Trust Services Corp	84278	Gen. Oblig. Bonds, Series 2016A	Interest On Bonds	306-47250-611	9,256.25
Bond Trust Services Corp	85228	Gen. Obleg.Bonds, Series 2016A agent fee	Interest On Bonds	306-47250-611	475.00
Bond Trust Services Corp	84280	Gen. Oblig Bonds, Series 2017	Redemption Of Bonds	308-47250-601	60,000.00
Bond Trust Services Corp	84280	Gen. Oblig Bonds, Series 2017	Interest On Bonds	308-47250-611	8,775.00
Bond Trust Services Corp	85230	Gen. Oblig Bonds, Series 2017A fees	Interest On Bonds	308-47250-611	575.00
Bond Trust Services Corp	84281	Gen. Oblig. Bonds, Series 2018A	Redemption Of Bonds	309-47250-601	50,000.00
Bond Trust Services Corp	84281	Gen. Oblig. Bonds, Series 2018A	Interest On Bonds	309-47250-611	9,114.38
Bond Trust Services Corp	85231	Gen Oblig. Bonds, Series 2018A fees	Interest On Bonds	309-47250-611	575.00
Bond Trust Services Corp	84282	Gen Oblig. Impr. Bonds, Series 2019A	Redemption Of Bonds	311-47250-601	45,000.00
Bond Trust Services Corp	84282	Gen Oblig. Impr. Bonds, Series 2019A	Interest On Bonds	311-47250-611	5,792.50
Bond Trust Services Corp	85232	Gen Oblig Impr Bonds, Series 2019A fee	Interest On Bonds	311-47250-611	100.00
Bond Trust Services Corp	84283	Gen. Oblig. Bonds, Series 2020A	Redemption Of Bonds	313-47250-601	45,000.00
Bond Trust Services Corp	84283	Gen. Oblig. Bonds, Series 2020A	Interest On Bonds	313-47250-611	6,700.00
Bond Trust Services Corp	85233	Gen Oblig Bonds, Series 2020A agent fee	Interest On Bonds	313-47250-611	95.00
Bond Trust Services Corp	84284	Gen Oblig. Bonds, Series 2022	Redemption of Bonds	314-47250-601	105,000.00
Bond Trust Services Corp	84284	Gen Oblig. Bonds, Series 2022	Interest On Bonds	314-47250-611	53,080.00
Bond Trust Services Corp	84279	Gen. Oblg Improv.Refund Bnd, Series 2016B	Redemption Of Bonds	365-47250-601	270,000.00
Bond Trust Services Corp	84279	Gen. Oblg Improv.Refund Bnd, Series 2016B	Interest On Bonds	365-47250-611	23,100.00
Bond Trust Services Corp	85229	Gen. Oblig Impr. Refund Bonds, Series 2016B fee	Interest On Bonds	365-47250-611	475.00
Bond Trust Services Corp	84274	Gen. Ob Improvement Bonds, Series 2012A	Redemption Of Bonds	371-47250-601	30,000.00
Bond Trust Services Corp	84274	Gen. Ob Improvement Bonds, Series 2012A	Interest On Bonds	371-47250-611	1,962.50
Bond Trust Services Corp	84292	Public Proj Lease Rev Bonds, Series 2014A	Redemption Of Bonds	395-47250-601	55,000.00
Bond Trust Services Corp	84292	Public Proj Lease Rev Bonds, Series 2014A	Interest On Bonds	395-47250-611	15,312.50
Bond Trust Services Corp	84283	Gen. Oblig. Bonds, Series 2020A	Bonds Payable	601-24000	47,500.00
Bond Trust Services Corp	84283	Gen. Oblig. Bonds, Series 2020A	Interest On Bonds	601-49400-611	5,725.00
Bond Trust Services Corp	85233	Gen Oblig Bonds, Series 2020A agent fee	Interest On Bonds	601-49400-611	95.00
Bond Trust Services Corp	84283	Gen. Oblig. Bonds, Series 2020A	Bonds Payable	602-24000	117,500.00
Bond Trust Services Corp	84284	Gen Oblig. Bonds, Series 2022	Bonds Payable	602-24000	25,000.00



**Pending Expense Approval Report**

Packet: APPKT00255

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Bond Trust Services Corp	84283	Gen. Oblig. Bonds, Series 2020A	Interest On Bonds	602-49400-611	16,765.00
Bond Trust Services Corp	84284	Gen Oblig. Bonds, Series 2022	Interest On Bonds	602-49400-611	13,313.75
Bond Trust Services Corp	85233	Gen Oblig Bonds, Series 2020A agent fee	Interest On Bonds	602-49400-611	238.00
Bond Trust Services Corp	84283	Gen. Oblig. Bonds, Series 2020A	Bonds Payable	604-24000	30,000.00
Bond Trust Services Corp	84283	Gen. Oblig. Bonds, Series 2020A	Interest On Bonds	604-49400-611	2,250.00
Bond Trust Services Corp	85233	Gen Oblig Bonds, Series 2020A agent fee	Interest On Bonds	604-49400-611	47.00
<b>Vendor Bond Trust Services Corp Total:</b>					<b>1,349,821.88</b>
<b>Vendor: Central Telephone</b>					
Central Telephone	9896	January 2024 telephone service	Telecommunications	101-41700-321	1,022.20
<b>Vendor Central Telephone Total:</b>					<b>1,022.20</b>
<b>Vendor: CenturyLink</b>					
CenturyLink	Jan. 06, 2024	Jan 2024 Lift Station Svc	Telecommunications	602-49400-321	124.84
<b>Vendor CenturyLink Total:</b>					<b>124.84</b>
<b>Vendor: Cintas Corp.</b>					
Cintas Corp.	4178325021	12/27/23 PW mat service	Leases/Rentals	101-42000-410	23.80
<b>Vendor Cintas Corp. Total:</b>					<b>23.80</b>
<b>Vendor: City of Eden Prairie</b>					
City of Eden Prairie	4639	2024 Annual Fencing Consortium Fee PD	Fence Consortium	101-41900-399	6,006.00
<b>Vendor City of Eden Prairie Total:</b>					<b>6,006.00</b>
<b>Vendor: City Of Maple Grove</b>					
City Of Maple Grove	21879	Dec. 2023 Water Usage 6,711 gal@\$1.9761/gal	Purchased Water	601-49400-385	13,261.61
<b>Vendor City Of Maple Grove Total:</b>					<b>13,261.61</b>
<b>Vendor: Comcast</b>					
Comcast	Dec 27, 2023	Jan 2024 City Hall service	Telecommunications	101-41700-321	19.96
<b>Vendor Comcast Total:</b>					<b>19.96</b>
<b>Vendor: Comfort Solutions Heating &amp; Cooling</b>					
Comfort Solutions Heating &	14900	Service/repair FD boiler	Building Repair/Maintenance	101-41700-222	219.95
<b>Vendor Comfort Solutions Heating &amp; Cooling Total:</b>					<b>219.95</b>
<b>Vendor: ConfiTrek, Inc.</b>					
ConfiTrek, Inc.	1040	PD 14 each ConfiTrek Blue Renewal - Officers	Dues/Membership	101-41900-255	1,344.00
<b>Vendor ConfiTrek, Inc. Total:</b>					<b>1,344.00</b>
<b>Vendor: Created By Me Photography, LLC</b>					
Created By Me Photography, L	2859	OFD Annual contract for headshot photos	Personnel/Recruitment	101-41920-355	400.00
<b>Vendor Created By Me Photography, LLC Total:</b>					<b>400.00</b>
<b>Vendor: Cutter Sales, Inc.</b>					
Cutter Sales, Inc.	168186	PW - JD Snow blower parts	Snow Management	101-42000-250	75.43
<b>Vendor Cutter Sales, Inc. Total:</b>					<b>75.43</b>
<b>Vendor: Earl F Andersen</b>					
Earl F Andersen	134965-IN	6 24 x 18 Truck Route Hwy & Central Ave signs	Street Maintenance/Signage	101-42000-224	631.95
Earl F Andersen	135108-IN	48 x 30 & 60 x 48 Welcome, speed limit signs/posts	Street Maintenance/Signage	101-42000-224	1,386.80
<b>Vendor Earl F Andersen Total:</b>					<b>2,018.75</b>
<b>Vendor: Eftps - Fit And Fica</b>					
Eftps - Fit And Fica	INV0000623	Federal Tax	Federal Withholding	101-21701	8,455.75
Eftps - Fit And Fica	INV0000623	Social Security	Fica Withholding	101-21703	5,995.74

Pending Expense Approval Report

Packet: APPKT00255

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Eftps - Fit And Fica	INV0000623	Medicare	Fica Withholding	101-21703	2,303.50
<b>Vendor Eftps - Fit And Fica Total:</b>					<b>16,754.99</b>

**Vendor: Ehlers & Associates, Inc**

Ehlers & Associates, Inc	1195	T	Accounting/Auditing	101-41550-301	397.50
Ehlers & Associates, Inc	96319	Financial Management Plan	Accounting/Auditing	101-41550-301	1,796.25
Ehlers & Associates, Inc	96319	Financial Management Plan	Accounting/Auditing	601-49400-301	718.50
Ehlers & Associates, Inc	96319	Financial Management Plan	Accounting/Auditing	602-49400-301	718.50
Ehlers & Associates, Inc	96321	General Consulting Utility Rate Study 2024	Accounting/Auditing	602-49400-301	530.00
Ehlers & Associates, Inc	96319	Financial Management Plan	Accounting/Auditing	604-49400-301	359.25
<b>Vendor Ehlers &amp; Associates, Inc Total:</b>					<b>4,520.00</b>

**Vendor: Element Technologies LLC**

Element Technologies LLC	IVC70283	Dec 2023 IT Billable services	It Service	101-41515-302	1,275.00
Element Technologies LLC	IVC70285	Dec 2023 billable remote IT service	It Service	101-41515-302	375.00
Element Technologies LLC	SLA70419	Jan 2024 Monthly billing IT services	It Service	101-41515-302	5,992.98
Element Technologies LLC	IVC70286	IT Separation of PD Computing Environments	It Service	101-41900-302	1,537.50
Element Technologies LLC	IVC69917	Order #10361 Four OptiPlex Micro/Intel/service	Equipment	240-41900-570	4,990.68
<b>Vendor Element Technologies LLC Total:</b>					<b>14,171.16</b>

**Vendor: Emergency Apparatus Maintenance, Inc**

Emergency Apparatus Mainte	130470	OFD repair/rebuild air dryer & purge valve	Vehicle Repairs/Maintenance	101-41920-217	873.69
Emergency Apparatus Mainte	130471	OFD Rescue 11 repair drive shaft	Vehicle Repairs/Maintenance	101-41920-217	1,742.18
<b>Vendor Emergency Apparatus Maintenance, Inc Total:</b>					<b>2,615.87</b>

**Vendor: Finken Water Solutions**

Finken Water Solutions	1404381	Jan 2024 Water softnr rental 417 1st Ave NE	State Sales Tax	101-21550	3.15
Finken Water Solutions	1404379	Jan 2024 Admin water cooler rental	Leases/Rentals	101-41110-410	13.00
Finken Water Solutions	1408134	Jan 2023 Admin Water Cooler rental fee	Leases/Rentals	101-41110-410	3.00
Finken Water Solutions	98347TN	1/3/24 Admin bottled water delivery	Operations	101-41700-211	11.45
Finken Water Solutions	98348TN	1/3/2024 PD Bottled water delivery	Operations	101-41900-211	45.45
Finken Water Solutions	1404380	Jan 2024 PD water cooler rental	Leases/Rentals	101-41900-410	8.00
Finken Water Solutions	1404381	Jan 2024 Water softnr rental 417 1st Ave NE	Rental Property Expenses	205-42350-801	34.95
Finken Water Solutions	1408135	Jan 2024 water softnr fee 417 1st Ave NE	Rental Property Expenses	205-42350-801	3.00
<b>Vendor Finken Water Solutions Total:</b>					<b>122.00</b>

**Vendor: Fire Instruction Rescue Education**

Fire Instruction Rescue Educa	6610	OFD 1/4/2024 Hazmat Refresher Training	Fire Training - Reimbursable	101-41920-261	650.00
<b>Vendor Fire Instruction Rescue Education Total:</b>					<b>650.00</b>

**Vendor: Fully Promoted/Embroidme**

Fully Promoted/Embroidme	301977	Embroidery 22 OFD jackets	Uniforms/Gear	101-41920-218	3,052.00
<b>Vendor Fully Promoted/Embroidme Total:</b>					<b>3,052.00</b>

**Vendor: Further**

Further	INV0000611	HSA	Employee H.S.A Contribution	101-21711	801.65
Further	INV0000611	HSA - Mikkelson 2024 Annual ER Contribution	Employee H.S.A Contribution	101-21711	6,000.00
Further	16771464	Feb 2024 H.S.A participant fe	Med/Den/Life/Ltd/Std Insura	101-41110-130	25.00
<b>Vendor Further Total:</b>					<b>6,826.65</b>

Pending Expense Approval Report

Packet: APPKT00255

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Gopher State One Call Inc</b>					
Gopher State One Call Inc	3120665	December 2023 Utility locate service	Other Professional Services	601-49400-310	4.05
Gopher State One Call Inc	3120665	December 2023 Utility locate service	Other Professional Services	602-49400-310	4.05
<b>Vendor Gopher State One Call Inc Total:</b>					<b>8.10</b>
<b>Vendor: Grainger</b>					
Grainger	9932997688	PD Literature/mail organizer 42"	Office Operations	101-41900-201	213.47
<b>Vendor Grainger Total:</b>					<b>213.47</b>
<b>Vendor: Hennepin County Treasurer - Information Technology</b>					
Hennepin County Treasurer - I	1000217125	Dec 2023 PD Radio Lease & Fleet fees	Radio Communications	101-41900-220	1,861.56
Hennepin County Treasurer - I	1000217124	Dec 2023 OFD	Radio Communications	101-41920-220	620.77
<b>Vendor Hennepin County Treasurer - Information Technology Total:</b>					<b>2,482.33</b>
<b>Vendor: Hennepin County Treasurer - Public Works</b>					
Hennepin County Treasurer -	1000217744	Dec 2023 PW fuel charges	Fuel - Vehicle/Equipment	101-42000-216	75.24
<b>Vendor Hennepin County Treasurer - Public Works Total:</b>					<b>75.24</b>
<b>Vendor: Hennepin County Treasurer - Sheriff</b>					
Hennepin County Treasurer -	1000216867	June - Oct 2023 Per Diem and Processing Fee	Incarceration Services	101-41900-316	1,037.02
<b>Vendor Hennepin County Treasurer - Sheriff Total:</b>					<b>1,037.02</b>
<b>Vendor: Holicky Bros Logistics</b>					
Holicky Bros Logistics	64278	11/6/23 Salt delivery 76.15 tons	Snow Management	101-42000-250	7,329.45
<b>Vendor Holicky Bros Logistics Total:</b>					<b>7,329.45</b>
<b>Vendor: IACP - Membership</b>					
IACP - Membership	323648	Chief Mikkelson DRE section & Active dues 2024	Dues/Membership	101-41900-255	240.00
<b>Vendor IACP - Membership Total:</b>					<b>240.00</b>
<b>Vendor: Icma Retirement Corporation</b>					
Icma Retirement Corporation	INV0000609	DFC - ICMA (ER Cont - Grams)	Deffered Comp	101-21705	884.61
<b>Vendor Icma Retirement Corporation Total:</b>					<b>884.61</b>
<b>Vendor: Innovative Office Solutions</b>					
Innovative Office Solutions	IN4419572	Admin copy paper, file pocket, post-its, binders	Operations	101-41110-211	195.53
<b>Vendor Innovative Office Solutions Total:</b>					<b>195.53</b>
<b>Vendor: Kustom Signals, Inc.</b>					
Kustom Signals, Inc.	608529	PD 3 Radar units for new squad cars	Capital Outlay	110-41900-520	7,713.93
<b>Vendor Kustom Signals, Inc. Total:</b>					<b>7,713.93</b>
<b>Vendor: Laurie Wolfe</b>					
Laurie Wolfe	Dec. 20, 2023	Nov & Dec 2023 Yoga class instruction	Programming	101-42300-312	350.00
<b>Vendor Laurie Wolfe Total:</b>					<b>350.00</b>
<b>Vendor: Law Enforcement Labor Services</b>					
Law Enforcement Labor Servic	January 2024	January 2024 Osseo PD Local #182 union dues	Union Dues	101-21708	423.00
<b>Vendor Law Enforcement Labor Services Total:</b>					<b>423.00</b>
<b>Vendor: League of Minnesota Cities</b>					
League of Minnesota Cities	397864	11 Peace officer accredited training online PATROL	Education/Meetings/Travel	101-41900-260	990.00
<b>Vendor League of Minnesota Cities Total:</b>					<b>990.00</b>
<b>Vendor: Lifeloc Technologies Inc</b>					
Lifeloc Technologies Inc	391609	3 PD portable breath testers/cases, etc.	Capital Outlay	110-41900-520	894.00
<b>Vendor Lifeloc Technologies Inc Total:</b>					<b>894.00</b>

Pending Expense Approval Report

Packet: APPKT00255

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Loffler Companies, Inc.</b>					
Loffler Companies, Inc.	4572179	Admin copier usage charge 4Q23	Operations	101-41110-211	361.26
<b>Vendor Loffler Companies, Inc. Total:</b>					<b>361.26</b>
<b>Vendor: LRS Portables</b>					
LRS Portables	MP232456	8/1/2023 Night to Unite hand wash & porta potty	Night To Unite	101-41900-404	620.00
LRS Portables	MP235055	8/25 - 9/21/23 Sipe Park porta potty rental	Leases/Rentals	101-42350-410	88.00
LRS Portables	MP237617	9/22 - 11/16/23 Boerboom Park porta potty rental	Leases/Rentals	101-42350-410	242.00
LRS Portables	MP237618	9/22 - 11/16/23 Sipe Park porta potty rental	Leases/Rentals	101-42350-410	176.00
LRS Portables	MP241815	12/12/23 - 1/11/24 Ice Rink porta potty	Leases/Rentals	101-42350-410	97.42
<b>Vendor LRS Portables Total:</b>					<b>1,223.42</b>
<b>Vendor: M S Martin Enterprises, Inc</b>					
M S Martin Enterprises, Inc	3570	PD 3 NOPTIC cameras/3 yr warranty, support	Capital Outlay	110-41900-520	9,597.00
<b>Vendor M S Martin Enterprises, Inc Total:</b>					<b>9,597.00</b>
<b>Vendor: Macqueen Equipment</b>					
Macqueen Equipment	P54593	PW pipe 8 x 60, transition, clamps	Equip Repair/ Maintenance	602-49400-221	661.16
<b>Vendor Macqueen Equipment Total:</b>					<b>661.16</b>
<b>Vendor: Melissa Kloster</b>					
Melissa Kloster	32	Dec 2023 Strength fitness instruction	Programming	101-42300-312	300.00
<b>Vendor Melissa Kloster Total:</b>					<b>300.00</b>
<b>Vendor: Menards - Brooklyn Park</b>					
Menards - Brooklyn Park	79588	PW four 3-button transmitters	Operations	101-42000-211	139.92
Menards - Brooklyn Park	79895	PW PPE for K. Klocek	Uniforms/Gear	101-42000-218	108.69
Menards - Brooklyn Park	79896	Lock box for Ice rink warming house	Operations	101-42350-211	24.23
<b>Vendor Menards - Brooklyn Park Total:</b>					<b>272.84</b>
<b>Vendor: Metro Sales Inc</b>					
Metro Sales Inc	INV2433003	PD Jan 2024 copier lease charge	Leases/Rentals	101-41900-410	78.88
Metro Sales Inc	INV2431372	PW copier 1Q24 base charge; 4q23 usage charge	Leases/Rentals	101-42000-410	90.19
<b>Vendor Metro Sales Inc Total:</b>					<b>169.07</b>
<b>Vendor: Metro West Inspection Services, Inc.</b>					
Metro West Inspection Servic	3976	Dec 2023 Building Inspection Services	Inspection Services	101-41940-305	1,644.22
<b>Vendor Metro West Inspection Services, Inc. Total:</b>					<b>1,644.22</b>
<b>Vendor: Metropolitan Area Management Association</b>					
Metropolitan Area Managem	1760	Metro Cities 2024 membership dues	Dues/Membership	101-41000-255	1,273.00
Metropolitan Area Managem	1697	2024 Membership - Riley Grams	Dues/Membership	101-41110-255	45.00
<b>Vendor Metropolitan Area Management Association Total:</b>					<b>1,318.00</b>
<b>Vendor: Metropolitan Council Environmental Services</b>					
Metropolitan Council Environ	1166829	Feb 2024 Waste Water Servic	Sanitary Sewer Service	602-49400-386	19,565.93
<b>Vendor Metropolitan Council Environmental Services Total:</b>					<b>19,565.93</b>
<b>Vendor: Metropolitan Council</b>					
Metropolitan Council	1/4/2024	4Q23 SAC Activity charge	Sanitary Sewer Service	602-49400-386	2,460.15
<b>Vendor Metropolitan Council Total:</b>					<b>2,460.15</b>

Pending Expense Approval Report

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Miller Trucking</b>					
Miller Trucking	151689	Curb stop repairs	Equip Repair/ Maintenance	601-49400-221	1,950.00
<b>Vendor Miller Trucking Total:</b>					<b>1,950.00</b>
<b>Vendor: Minnesota Child Support Payment Center (SDU/Tribal Order Payee)</b>					
Minnesota Child Support Pay	INV0000621	Child Support	Misc Deductions/Benefits	101-21710	423.07
<b>Vendor Minnesota Child Support Payment Center (SDU/Tribal Order Payee) Total:</b>					<b>423.07</b>
<b>Vendor: Minnesota Department of Labor &amp; Industry</b>					
Minnesota Department of Lab	DECEMBER0531752023	4Q2023 Building Permit Surcharge	Building Permit Surcharge	101-20801	85.50
<b>Vendor Minnesota Department of Labor &amp; Industry Total:</b>					<b>85.50</b>
<b>Vendor: Minnesota Department of Public Safety</b>					
Minnesota Department of Pu	GGW088	Title transferfee WVGBC67L14D015118 2004 VW Toareg	Equipment	116-41900-570	25.00
Minnesota Department of Pu	GYL538	Vehicle title fee 5UXZV4C50D0B21402 2013 BMW	Equipment	116-41900-570	25.00
<b>Vendor Minnesota Department of Public Safety Total:</b>					<b>50.00</b>
<b>Vendor: MN Department of Revenue</b>					
MN Department of Revenue	1-528-867-168	4Q23 Sales & Use tax	State Sales Tax	101-21550	3,418.00
MN Department of Revenue	INV0000624	State Tax	State Withholding	101-21702	3,597.60
MN Department of Revenue	INV0000625	MN State WH for CC PR	State Withholding	101-21702	25.00
<b>Vendor MN Department of Revenue Total:</b>					<b>7,040.60</b>
<b>Vendor: MN PEIP</b>					
MN PEIP	1352814	Feb 2024 Med/Dental premiums admin	Med/Den/Life/Ltd/Std Insura	101-41110-130	2,931.24
MN PEIP	1352814	Feb 2024 Med/Dental premiums Planning	Med/Den/Life/Ltd/Std Insura	101-41650-130	1,005.48
MN PEIP	1352814	Feb 2024 Med/Dental premiums	Med/Den/Life/Ltd/Std Insura	101-41900-130	7,661.01
MN PEIP	1352814	Feb 2024 Med/Dental premiums	Med/Den/Life/Ltd/Std Insura	101-42000-130	1,005.48
<b>Vendor MN PEIP Total:</b>					<b>12,603.21</b>
<b>Vendor: Msrs Dfc/Hcsp</b>					
Msrs Dfc/Hcsp	INV0000615	DFC - MSRS	Deffered Comp	101-21705	2,324.00
Msrs Dfc/Hcsp	INV0000616	Employee HSA	Hcsp	101-21712	801.65
<b>Vendor Msrs Dfc/Hcsp Total:</b>					<b>3,125.65</b>
<b>Vendor: My Medical Clinic</b>					
My Medical Clinic	16657	PD new hire medical exam E. Gallegos	Personnel/Recruitment	101-41900-355	147.00
My Medical Clinic	16778	PD new hire medical exam K. Harris	Personnel/Recruitment	101-41900-355	155.00
<b>Vendor My Medical Clinic Total:</b>					<b>302.00</b>
<b>Vendor: NAPA - Cottens Osseo</b>					
NAPA - Cottens Osseo	2488437575	PD Squad Oil change supplies	Vehicle Repairs/Maintenance	101-41900-217	83.93
NAPA - Cottens Osseo	2488-439395	PW shop stock glass cleaner	Operations	101-42000-211	4.19
NAPA - Cottens Osseo	2488-435987	PW oil change and stock	Vehicle Repairs/Maintenance	101-42000-217	105.95
NAPA - Cottens Osseo	2488-435645	PW Clamp 1/2"	Building Repair/Maintenance	101-42000-222	7.99
<b>Vendor NAPA - Cottens Osseo Total:</b>					<b>202.06</b>
<b>Vendor: Nicole Fiefarek</b>					
Nicole Fiefarek	Dec. 30, 2023	Refund Comm Center damage deposit Dec. 30 event	Community Center Deposits	101-22001	200.00
<b>Vendor Nicole Fiefarek Total:</b>					<b>200.00</b>
<b>Vendor: Oertel Architects, Ltd.</b>					
Oertel Architects, Ltd.	23-24.1	Osseo Facilities Assessment	Capital Outlay	135-41700-520	22,734.07
<b>Vendor Oertel Architects, Ltd. Total:</b>					<b>22,734.07</b>

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: One Wheel Marketing</b>					
One Wheel Marketing	445060	Marketing Services Website Discovery 20-25 hrs	Miscellaneous	240-36000	4,290.00
<b>Vendor One Wheel Marketing Total:</b>					<b>4,290.00</b>
<b>Vendor: Overhead Door Company</b>					
Overhead Door Company	134211	Repair damaged PD garage door	Operations	101-41900-211	401.95
<b>Vendor Overhead Door Company Total:</b>					<b>401.95</b>
<b>Vendor: PERA - Public Employees Retirement Association</b>					
PERA - Public Employees Retir	INV0000622	PERA	Pera	101-21704	4,369.03
PERA - Public Employees Retir	INV0000622	PEPFF	Pera	101-21704	9,675.96
<b>Vendor PERA - Public Employees Retirement Association Total:</b>					<b>14,044.99</b>
<b>Vendor: Pollard Water</b>					
Pollard Water	252087	PW Locate plugs	Operations	601-49400-211	373.42
<b>Vendor Pollard Water Total:</b>					<b>373.42</b>
<b>Vendor: Preferred Communications</b>					
Preferred Communications	INV075066	PD computer, 3 GETAC,2 Keyboards 3yr warranty	Capital Outlay	110-41900-520	4,423.83
Preferred Communications	INV075067	PD 2 GETAC body cameras, antennas, brackets	Capital Outlay	110-41900-520	1,013.49
<b>Vendor Preferred Communications Total:</b>					<b>5,437.32</b>
<b>Vendor: Republic Services</b>					
Republic Services	894-006518088	January 2024 Admin document shredding	Operations	101-41110-211	24.58
<b>Vendor Republic Services Total:</b>					<b>24.58</b>
<b>Vendor: Rocket Software Inc</b>					
Rocket Software Inc	2110212711	Rocket Terminal desktop Maintenance 2024 - 2025	Software	101-41515-309	46.99
<b>Vendor Rocket Software Inc Total:</b>					<b>46.99</b>
<b>Vendor: Satellite Shelters, Inc.</b>					
Satellite Shelters, Inc.	INV728185	January 2024 Ice Rink porta potty rental	Leases/Rentals	101-42350-410	632.50
<b>Vendor Satellite Shelters, Inc. Total:</b>					<b>632.50</b>
<b>Vendor: Shingle Creek WMO</b>					
Shingle Creek WMO	333	2024 Member Assessment	Dues/Membership	604-49400-255	4,215.00
<b>Vendor Shingle Creek WMO Total:</b>					<b>4,215.00</b>
<b>Vendor: Sipe Bros. Inc.</b>					
Sipe Bros. Inc.	12/31/23 STMT	10/17 - 10/31 & 12/18 - 12/31/23 PW fuel charges	Fuel - Vehicle/Equipment	101-42000-216	318.12
Sipe Bros. Inc.	12/31/23 STMT	10/17 - 10/31 & 12/18 - 12/31/23 PW fuel charges	Fuel - Vehicle/Equipment	101-42000-216	378.50
<b>Vendor Sipe Bros. Inc. Total:</b>					<b>696.62</b>
<b>Vendor: Sisombath, Brendan</b>					
Sisombath, Brendan	Jan. 13, 2024	Refund Comm. Center damage deposit Jan 13 event	Community Center Deposits	101-22001	250.00
<b>Vendor Sisombath, Brendan Total:</b>					<b>250.00</b>
<b>Vendor: Sloth Inspections Inc</b>					
Sloth Inspections Inc	12/31/23	December 2023 Electrical Inspection Services	Inspection Services	101-41940-305	164.00
<b>Vendor Sloth Inspections Inc Total:</b>					<b>164.00</b>
<b>Vendor: Streicher's Inc.</b>					
Streicher's Inc.	I1670640	Officer B Greene Patches	Community Service Officer	101-41900-109	14.99
Streicher's Inc.	I1672242	CSO B. Greene patch	Community Service Officer	101-41900-109	19.99
Streicher's Inc.	I1668684	Shane Mikkelson 2 faceshield	Officer Equipment	101-41900-213	390.00
Streicher's Inc.	I1670963	Shane Mikkelson gas mask/nameplate	Uniforms/Gear	101-41900-218	335.97
Streicher's Inc.	I1672538	Officer Zitzlsperger shirt	Uniforms/Gear	101-41900-218	84.99
Streicher's Inc.	I1673296	Officer Norten 2 handcuffs/be	Uniforms/Gear	101-41900-218	194.97

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Streicher's Inc.	I1674680	Officer Zitzlsperger 2 handcuff	Uniforms/Gear	101-41900-218	129.98
Streicher's Inc.	I1674681	Officer R Swanson 2 shirts/2 handcuffs	Uniforms/Gear	101-41900-218	339.96
Streicher's Inc.	I1674682	Officer Zitzlsperger shirt/jacket/shirt	Uniforms/Gear	101-41900-218	274.98
Streicher's Inc.	I1672243	PD 3 new squads Door wedge knob lifts	Capital Outlay	110-41900-520	176.97
<b>Vendor Streicher's Inc. Total:</b>					<b>1,962.80</b>
<b>Vendor: Superior Background Investigations, LLC</b>					
Superior Background Investig	Edgar Gallegos	PD pre-employment background investigation	Personnel/Recruitment	101-41900-355	551.25
Superior Background Investig	Frank DeBlieck	PD pre-employment background investigation	Personnel/Recruitment	101-41900-355	382.50
Superior Background Investig	Michael Engelmann	PD pre-employment background investigation	Personnel/Recruitment	101-41900-355	1,181.25
Superior Background Investig	Tyler Torell	PD pre-employment background investigation	Personnel/Recruitment	101-41900-355	720.00
<b>Vendor Superior Background Investigations, LLC Total:</b>					<b>2,835.00</b>
<b>Vendor: Tegrete Corporation</b>					
Tegrete Corporation	109556	Jan 2024 Cleaning Service	Cleaning Service	101-41700-317	738.00
Tegrete Corporation	109556	Jan 2024 Cleaning Service	Cleaning Service	101-41800-317	245.00
<b>Vendor Tegrete Corporation Total:</b>					<b>983.00</b>
<b>Vendor: Thomson Reuters - West</b>					
Thomson Reuters - West	849535620	December 2023 Online/Software subscription charges	Dues/Membership	101-41900-255	144.90
<b>Vendor Thomson Reuters - West Total:</b>					<b>144.90</b>
<b>Vendor: Titan Machinery Inc</b>					
Titan Machinery Inc	19124201	Loader field service/repair brake hose leak	Snow Management	101-42000-250	409.82
<b>Vendor Titan Machinery Inc Total:</b>					<b>409.82</b>
<b>Vendor: Toll Gas &amp; Welding Supply</b>					
Toll Gas & Welding Supply	40187488	PW welding gas tank	Leases/Rentals	101-42000-410	12.71
<b>Vendor Toll Gas &amp; Welding Supply Total:</b>					<b>12.71</b>
<b>Vendor: Total Control Systems, Inc.</b>					
Total Control Systems, Inc.	11033	4Q23 Lift Station's internet access	Office Operations	602-49400-201	540.00
<b>Vendor Total Control Systems, Inc. Total:</b>					<b>540.00</b>
<b>Vendor: Twin City Water Clinic Inc</b>					
Twin City Water Clinic Inc	20100	December 2023 distribution samples	Operations	601-49400-211	90.00
<b>Vendor Twin City Water Clinic Inc Total:</b>					<b>90.00</b>
<b>Vendor: Tyler Technologies, Inc.</b>					
Tyler Technologies, Inc.	25-450650	4Q23 Easy Pay Online component v10 transaction fe	Software	101-41515-309	1.25
<b>Vendor Tyler Technologies, Inc. Total:</b>					<b>1.25</b>
<b>Vendor: Walters Recycling &amp; Refuse, Inc.</b>					
Walters Recycling & Refuse, In	7527128	2023 Delinquent Waste Certification	Specials Collected By County	101-36100	8,143.82
<b>Vendor Walters Recycling &amp; Refuse, Inc. Total:</b>					<b>8,143.82</b>
<b>Vendor: West Mississippi WMO</b>					
West Mississippi WMO	206	2024 Member Assessment	Dues/Membership	604-49400-255	2,084.00
<b>Vendor West Mississippi WMO Total:</b>					<b>2,084.00</b>
<b>Vendor: Xcel Energy</b>					
Xcel Energy	859376455	25 4th St NE rental electric service	Rental Property Expenses	205-42350-801	9.72
<b>Vendor Xcel Energy Total:</b>					<b>9.72</b>

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Packet: APPKT00255

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Youngstedts Maple Grove Car Wash</b>					
Youngstedts Maple Grove Car	11/1 - 12/31/23	PD 3 squads - interior detailin	Vehicle Repairs/Maintenance	101-41900-217	337.38
<b>Vendor Youngstedts Maple Grove Car Wash Total:</b>					<b>337.38</b>
<b>Grand Total:</b>					<b>1,592,811.66</b>



# Report Summary

## Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	131,292.20
110 - CIP EQUIPMENT	31,490.70
116 - POLICE FORFIETURE FUND	50.00
135 - CIP FACILITIES	22,734.07
205 - PARK DEDICATION	47.67
240 - CABLE GRANTS	9,280.68
253 - MUSIC/MOVIES IN THE PARK	434.00
301 - 2014A Street/Utility (500,000)	39,725.00
305 - BONDS 2015 STR IMPROVE	176,275.00
306 - BONDS 2016 STR IMPROVE (19349)	89,731.25
308 - BONDS 2017 STR IMPROVE (19644)	69,350.00
309 - BONDS 2018 STR IMPROVE	59,689.38
311 - BONDS 2019 STR IMPROVE	50,892.50
313 - BOND 2020 STREET PROJECT	51,795.00
314 - BONDS 2022 ALLEY PROJECT	158,080.00
365 - BONDS 2009 CENTRAL AVE (17720-	293,575.00
371 - BONDS 2012A STR IMPROVE	31,962.50
395 - BONDS 2014A POLICE ADDITION	70,312.50
601 - WATER FUND	69,717.58
602 - SEWER FUND	197,421.38
604 - STORM WATER FUND	38,955.25
<b>Grand Total:</b>	<b>1,592,811.66</b>

## Account Summary

Account Number	Account Name	Expense Amount
101-20801	Building Permit Surcharg	85.50
101-21550	State Sales Tax	3,421.15
101-21701	Federal Withholding	8,455.75
101-21702	State Withholding	3,622.60
101-21703	Fica Withholding	8,299.24
101-21704	Pera	14,044.99
101-21705	Deffered Comp	3,208.61
101-21708	Union Dues	423.00
101-21710	Misc Deductions/Benefit	423.07
101-21711	Employee H.S.A Contrib	6,801.65
101-21712	Hcsp	801.65
101-22001	Community Center Depo	450.00
101-36100	Specials Collected By Co	8,143.82
101-41000-255	Dues/Membership	1,273.00
101-41000-307	Recording Services	960.85
101-41110-130	Med/Den/Life/Ltd/Std In	2,956.24
101-41110-211	Operations	581.37
101-41110-255	Dues/Membership	45.00
101-41110-410	Leases/Rentals	16.00
101-41500-306	Legal Service - Prosecuti	1,300.00
101-41515-302	It Service	7,642.98
101-41515-309	Software	48.24
101-41550-301	Accounting/Auditing	2,193.75
101-41650-130	Med/Den/Life/Ltd/Std In	1,005.48
101-41700-211	Operations	11.45
101-41700-222	Building Repair/Mainten	219.95
101-41700-317	Cleaning Service	738.00
101-41700-321	Telecommunications	1,042.16
101-41800-317	Cleaning Service	245.00
101-41900-109	Community Service Offic	34.98
101-41900-130	Med/Den/Life/Ltd/Std In	7,661.01
101-41900-201	Office Operations	213.47

**Account Summary**

Account Number	Account Name	Expense Amount
101-41900-211	Operations	486.40
101-41900-213	Officer Equipment	390.00
101-41900-217	Vehicle Repairs/Mainten	421.31
101-41900-218	Uniforms/Gear	1,656.85
101-41900-220	Radio Communications	1,861.56
101-41900-255	Dues/Membership	1,728.90
101-41900-260	Education/Meetings/Tra	990.00
101-41900-302	It Service	1,537.50
101-41900-316	Incarceration Services	1,037.02
101-41900-355	Personnel/Recruitment	3,137.00
101-41900-399	Fence Consortium	6,006.00
101-41900-404	Night To Unite	620.00
101-41900-410	Leases/Rentals	86.88
101-41920-211	Operations	138.72
101-41920-217	Vehicle Repairs/Mainten	2,615.87
101-41920-218	Uniforms/Gear	3,369.95
101-41920-220	Radio Communications	620.77
101-41920-261	Fire Training - Reimburse	650.00
101-41920-355	Personnel/Recruitment	400.00
101-41940-305	Inspection Services	1,808.22
101-42000-130	Med/Den/Life/Ltd/Std In	1,005.48
101-42000-211	Operations	144.11
101-42000-216	Fuel - Vehicle/Equipmen	771.86
101-42000-217	Vehicle Repairs/Mainten	105.95
101-42000-218	Uniforms/Gear	108.69
101-42000-221	Equip Repair/ Maintena	1,312.98
101-42000-222	Building Repair/Mainten	7.99
101-42000-224	Street Maintenance/Sig	2,018.75
101-42000-250	Snow Management	7,814.70
101-42000-410	Leases/Rentals	126.70
101-42300-312	Programming	650.00
101-42350-211	Operations	24.23
101-42350-221	Equip Repair/ Maintena	31.93
101-42350-410	Leases/Rentals	1,235.92
110-41900-520	Capital Outlay	31,490.70
116-41900-570	Equipment	50.00
135-41700-520	Capital Outlay	22,734.07
205-42350-801	Rental Property Expense	47.67
240-36000	Miscellaneous	4,290.00
240-41900-570	Equipment	4,990.68
253-42400-211	Operations	434.00
301-47250-601	Redemption Of Bonds	35,000.00
301-47250-611	Interest On Bonds	4,725.00
305-47250-601	Redemption Of Bonds	170,000.00
305-47250-611	Interest On Bonds	6,275.00
306-47250-601	Redemption Of Bonds	80,000.00
306-47250-611	Interest On Bonds	9,731.25
308-47250-601	Redemption Of Bonds	60,000.00
308-47250-611	Interest On Bonds	9,350.00
309-47250-601	Redemption Of Bonds	50,000.00
309-47250-611	Interest On Bonds	9,689.38
311-47250-601	Redemption Of Bonds	45,000.00
311-47250-611	Interest On Bonds	5,892.50
313-47250-601	Redemption Of Bonds	45,000.00
313-47250-611	Interest On Bonds	6,795.00
314-47250-601	Redemption of Bonds	105,000.00
314-47250-611	Interest On Bonds	53,080.00
365-47250-601	Redemption Of Bonds	270,000.00

**Account Summary**

Account Number	Account Name	Expense Amount
365-47250-611	Interest On Bonds	23,575.00
371-47250-601	Redemption Of Bonds	30,000.00
371-47250-611	Interest On Bonds	1,962.50
395-47250-601	Redemption Of Bonds	55,000.00
395-47250-611	Interest On Bonds	15,312.50
601-24000	Bonds Payable	47,500.00
601-49400-211	Operations	463.42
601-49400-221	Equip Repair/ Maintena	1,950.00
601-49400-301	Accounting/Auditing	718.50
601-49400-310	Other Professional Servi	4.05
601-49400-385	Purchased Water	13,261.61
601-49400-611	Interest On Bonds	5,820.00
602-24000	Bonds Payable	142,500.00
602-49400-201	Office Operations	540.00
602-49400-221	Equip Repair/ Maintena	661.16
602-49400-301	Accounting/Auditing	1,248.50
602-49400-310	Other Professional Servi	4.05
602-49400-321	Telecommunications	124.84
602-49400-386	Sanitary Sewer Service	22,026.08
602-49400-611	Interest On Bonds	30,316.75
604-24000	Bonds Payable	30,000.00
604-49400-255	Dues/Membership	6,299.00
604-49400-301	Accounting/Auditing	359.25
604-49400-611	Interest On Bonds	2,297.00
	<b>Grand Total:</b>	<b>1,592,811.66</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	1,592,811.66
<b>Grand Total:</b>	<b>1,592,811.66</b>