

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
February 13, 2023**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, February 13, 2023.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Mark Schulz, Alicia Vickerman and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams and City Attorney Mary Tietjen.

Others present: Becky Weidenbach, City Resident; Sue Nelson, City Resident; Char Mead, City Resident; Larry Stelmach, City Resident. m

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe requested Item 5J be added to the Consent Agenda, approving a Masonic Lodge Raffle Permit.

**A motion was made by Schulz, seconded by Hultstrom, to accept the Agenda as amended. The motion carried 5-0.**

5. CONSENT AGENDA

- A. Approve January 23 Work Session Minutes.
- B. Approve January 23 City Council Minutes.
- C. Approve January 30 Work Session Minutes.
- D. Approve Promotion of Firefighter Travis Anderson to Lieutenant 14.
- E. Receive January Building Report.
- F. Receive January American Legion Gambling Report.
- G. Receive January Fire Activity Report.
- H. Approve PSAC Meeting Date of March 22 at 6:00PM.
- I. Set Council Work Session for February 27 at 5:00PM.
- J. Approving a Masonic Lodge Raffle Permit.

**A motion was made by Hultstrom, seconded by Vickerman, to approve the Consent Agenda. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR

Johnson suggested the Council consider having Staff respond to Matters from the Floor at the next Council meeting. Grams stated he would be more than happy to provide this information to the Council.

Schulz supported this recommendation.

7. SPECIAL BUSINESS

A. ACCEPT DONATIONS

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Osseo Fire Relief Association	\$710	Fire Equipment
Osseo Fire Relief Association	\$10,000	Fire Equipment
Osseo Fire Relief Association	\$23,000	Fire Equipment
Osseo Fire Relief Association	\$66,000	Fire Equipment CIP
Norman, Darin, and Corey Lerbs	\$500	Fire
Norman, Darin, and Corey Lerbs	\$500	Police
Harold E. Johnson	\$750	Beautification
Ronald & Nancy Roden	\$200	Beautification

Staff recommended the Council accept the donations.

**A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2023-7, accepting a donation from the Osseo Fire Relief Association, Norman, Darin and Corey Lerbs, Harold E. Johnson and Ronald and Nancy Roden. The motion carried 5-0.**

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF FEBRUARY 13, 2023

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable, conducted oaths of office, held elections for EDA officer positions and discussed EDA goals/projects for 2023.

**A motion was made by Schulz, seconded by Vickerman, to Confirm the EDA Actions of February 13, 2023. The motion carried 5-0.**

B. APPROVE CITIZEN APPOINTMENT

Grams stated citizen appointments are made each year to various boards/commissions/committees. The Council made citizen appointments at the January 9, 2023, Council meeting; two vacancies on the Historical Preservation

Committee remained open. Staff reviewed the Letter of Interest for this appointment and a resolution that indicates where appointments are needed.

Letters of Interest from:     Ann Schneider for Historical Preservation Committee  
  Lila Hedlund for Historical Preservation Committee

Hultstrom noted she spoke with the candidates today and suggested Ann Schneider be appointed to the position that ends in 2025 and Lila Hedlund being appointed to the seat that ends in 2023.

**A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2023-08, appointing citizens to the Historical Preservation Committee. The motion carried 5-0.**

C.     APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

**A motion was made by Johnson, seconded by Vickerman, to approve the Accounts Payable as presented. The motion carried 5-0.**

11.   ADMINISTRATOR REPORT – None

12.   COUNCIL AND ATTORNEY REPORTS

Hultstrom thanked her fellow Councilmembers and Staff members for their efforts on a legislative bill. Hultstrom noted she attended a fire trustee meeting on February 9 with Councilmember Johnson.

Johnson reported he attended a Parks and Recreation meeting last Tuesday.

Vickerman congratulated the Osseo Middle School students for winning the Name the Snowplow Contest.

Schulz explained he had lunch over the weekend with several residents who had questions about City operations. He stated he was always available to meet with residents to address their concerns. Schulz thanked Councilmember Vickerman for working with him on the legislative bill down at the capitol.

13.   ANNOUNCEMENTS

Poppe stated City Hall would be closed on Monday, February 20 for Presidents Day.

Poppe encouraged residents to consider participating in the American Red Cross Blood Drive that would be held on Wednesday, March 22 at the Community Center from 1:00 p.m. to 7:00 p.m.

14.   ADJOURNMENT

**A motion was made by Hultstrom, seconded by Johnson, to adjourn the City Council meeting at 7:20 p.m. The motion carried 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*