



City of Osseo
 415 Central Avenue
 Osseo, MN 55369
 Phone: 763-425-2624
 Fax: 763-425-1111

Sidewalk Work in Right-of-Way Permit

I, _____, representing _____, hereby request permission from the City of Osseo to enter onto the City right-of-way or easement for the purposes of repairing/replacing sidewalks at _____.

I intend to start work on _____ and will complete the work by _____.

I understand I must contact the Public Services Department to schedule an inspection at 763-425-5741 **48 hours in advance** prior to pouring concrete. Any damage done within the City right-of-way shall be my responsibility to repair to the satisfaction of the Public Services Department. _____ *(Initial)*

I agree to pay any legal/engineering fees incurred by the City. _____ *(Initial)*

I further understand that I must comply with all sections of City Ordinance Chapter 22, including furnishing all barricades, temporary fencing, warning flashers, and trench protection necessary for the protection of the public. _____ *(Initial)*

Special Provisions:

_____ *(Initial)*

Signature: _____	Title: _____
Telephone: _____	Email: _____
Fees Paid: _____	Approved by: _____

Osseo Public Works Department 763-425-5741

Inspected by _____ Date _____

City of Osseo

Sidewalk Repair Work in Right-of-Way Permit Requirements

1. Contact Gopher State 1 Call at 800-252-1166 or <http://www.gopherstateonecall.org/> to locate utilities.
2. Complete city application form and obtain approval from the city.
3. Pay the permit fee or present a Notice to Repair waiver. Please note: The applicant agrees to pay any legal/engineering fees incurred by the City.
4. Use proper traffic control if/when working in or adjacent to streets.
 - a. Short term traffic obstruction: MN DOT Appendix "B"
 - b. Long term or roadway closure (greater than 5 days): Submit plan to Public Services, 415 Central Avenue, Osseo, MN 55369.
5. **Schedule inspection while forms are erected but before concrete is poured.** Call Public Works at 763-425-5741 **at least 48 hours in advance** to schedule an inspection.



Fee Schedule

Administration (per permit)	\$75 (or Waiver sent with Notice to Repair)
Trench or Directional Boring (per 100 LF)	\$100 + \$5,000 bond, cashier's check, or letter of credit