

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
April 11, 2016**

1. ROLL CALL

President Todd Woods called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Monday, April 11, 2016.

Members present: Harold E. Johnson, Duane Poppe, Mark Schulz, Larry Stelmach, Todd Woods and Anne Zelenak.

Member absent: Daniel Spanier.

Staff present: Executive Director Riley Grams, City Planner Nancy Abts, and City Attorney Mary Tietjen.

Others present: Michael Olkives.

2. APPROVAL OF AGENDA

A motion was made by Schulz, seconded by Stelmach, to approve the Agenda as presented. The motion carried 6-0.

3. APPROVAL OF MINUTES – MARCH 14, 2016

A motion was made by Johnson, seconded by Stelmach, to approve the minutes of March 14, 2016, as presented. The motion carried 6-0.

4. MATTERS FROM THE FLOOR – None.

5. PUBLIC HEARINGS – None.

6. ACCOUNTS PAYABLE

Grams presented the EDA Accounts Payable listing.

A motion was made by Schulz, seconded by Stelmach, to approve the Accounts Payable. The motion carried 6-0.

7. OLD BUSINESS – None.

8. NEW BUSINESS

A. CONSIDER APPOINTMENT TO FILL EDA VACANCY

City Administrator Riley Grams stated in March EDA Commissioner Anne Zelenak submitted her letter of resignation to the EDA Board. This term ends 12/31/18. The vacancy was posted on social media, the City website, and in the Osseo Maple Grove Press. One resident and one business member have submitted letters of interest to fill the vacancy on the EDA Board, Michael Olkives (resident) and Rebecca Doran (business owner).

Grams explained the EDA Bylaws state that at least two members of the Board shall be Councilmembers. Vacancies shall be filled by appointment made by the Mayor and approved by the City Council. According to the Bylaws, the Board should review the applications and make a recommendation to the Council for appointment.

Schulz stated he reviewed both applications and believed both candidates were highly qualified. He stated that due to the fact Mr. Olkives was in attendance this evening, he would support the appointment of Michael Olkives to the EDA.

Zelenak understood this point, but believed Ms. Doran would be a valuable asset to the EDA as well due to the fact she was a female business owner in the community.

Stelmach appreciated both of these points of view. He did not believe the appointment to the EDA was gender or race specific. He stated after getting to know both candidates he believed both were qualified. He said he supported Mr. Olkives because he chose to attend the EDA meeting.

Johnson agreed both parties were qualified. He explained he had considered resigning his position in order to allow both candidates to be appointed. However, this would be costly to the City.

Michael Olkives, 624 2nd Street NE, thanked the City for considering him as a potential member of the EDA. He stated Becky Doran was a good friend of his and understood the City would benefit from either of them serving with this group. He explained he had a lot of experience in dealing with finances, budgets, and strategic planning. He stated he had a passion for this community and wanted to see it continue to thrive. He indicated he would be honored to serve on the EDA.

A motion was made by Schulz, seconded by Stelmach, to recommend the appointment of Michael Olkives to the EDA for a term that expires December 31, 2018. The motion failed 3-3 (Poppe, Woods, and Zelenak opposed).

City Attorney Mary Tietjen explained the Council could make another motion at this time or allow the no recommendation to be forwarded to the Council for consideration.

No recommendation would be forwarded to the City Council.

9. REPORTS OR COMMENTS: Executive Director, President, Members

Zelenak stated she has enjoyed her time serving on the EDA.

City Planner Nancy Abts reported she met with representatives from Hennepin County regarding the Business District Initiative Grant the City received for the gateway sign. She was happy to see this project moving forward.

10. ADJOURNMENT

A motion was made by Johnson, seconded by Stelmach, to adjourn at 6:15 p.m. The motion carried 6-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.